



## INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR  
September 10, 2018

Supervisor Diane Burgis, Chair  
Supervisor Candace Andersen, Vice Chair

Present: Diane Burgis, Chair  
Candace Andersen, Vice Chair

Staff Present: Julie DiMaggio Enea, Staff

Attendees: Mark Goodwin, District III Chief of Staff  
David Gould, Purchasing Services Manager  
Carrie Ricci, Deputy PW Director  
Emlyn Struthers, Clerk of the Board's Office

1. Introductions

*Chair Burgis called the meeting to order at 1:00 p.m. and self introductions were made around the room.*

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

*No one present at the meeting requested to speak during the public comment period.*

3. RECEIVE and APPROVE the Record of Action for the June 11, 2018 IOC meeting.

*The Committee approved the Record of Action from the June 11, 2018 meeting as presented.*

AYE: Chair Diane Burgis, Vice Chair Candace Andersen

Passed

4. ACCEPT the Small Business Enterprise, Outreach, and Local Bid Preference Programs Report, reflecting departmental program data for the period January through June 2018.

*The Committee accepted the Purchasing Manager's report and requested that more outreach be made to local chambers of commerce and small business associations to make them aware of how to register for the County's Bidsync bidding portal.*

AYE: Chair Diane Burgis, Vice Chair Candace Andersen  
Passed

5. The next meeting is currently scheduled for October 8, 2018.
6. Adjourn

*Chair Burgis adjourned the meeting at 1:13 p.m.*

For Additional Information Contact:

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