



## INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR  
December 11, 2017

Supervisor Candace Andersen, Chair  
Supervisor Diane Burgis, Vice Chair

Present: Candace Andersen, Chair  
Diane Burgis, Vice Chair

Staff Present: Julie DiMaggio Enea, Staff

Attendees: Dean Barbieri  
Richard Frankel  
Sandra Strobel  
Lito Calimlim  
Stephen Smith  
Emlynn Struthers, Clerk of the Board's Office  
Mark Goodwin, District III Chief of Staff  
Mark Whitlock  
Susanna Thompson

### 1. Introductions

*Chair Andersen called the meeting to order at 1:00 p.m. and self introductions were made around the room.*

### 2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

*No one requested to address the Committee during the Public Comment period.*

### 3. RECEIVE and APPROVE the Record of Action for the November 9, 2017 IOC meeting.

*The Committee approved the Record of Action for the November 9, 2017 Internal Operations Committee meeting as presented.*

AYE: Chair Candace Andersen, Vice Chair Diane Burgis  
Passed

### 4. INTERVIEW candidates for the Member of the Bar seat on the Public Law Library Board of Trustees and DETERMINE recommendation for Board of Supervisors appointment for a one-year term expiring on December 31, 2018.

*The Committee interviewed Dean E. Barbieri and Richard Frankel, and decided to recommend to the Board of Supervisors the appointment of Dean E. Barbieri to the Member of the Bar seat on the Contra Costa Public Law Library Board of Trustees for the one-year term beginning January 1, 2018 and ending December 31, 2018.*

AYE: Chair Candace Andersen, Vice Chair Diane Burgis  
Passed

### 5. INTERVIEW candidates for the two Board of Supervisors appointed seats on the East Contra Costa Fire Protection District Board of Directors and DETERMINE recommendations for Board of Supervisors appointment effective February 5, 2018 and until such time that elected successors assume office:

Name	Resident of	Current Employment	Education	Current Volunteering Work	Also Applied for

Anthony Bargiacchi	Brentwood	Engineer/Firefighter, Novato Fire Protection District; Adjunct Faculty, EMT-First Responder, Los Medanos College	BS, Columbia Southern Univ; criminal justice coursework at San Jose State Univ	Not specified	Not specified
Lito Calimlim	Clayton	Real Estate Broker	BA, Econ & Psychology, UCLA	Comstock Gardens HOA Board President	Not specified
Karin Schnaider	Brentwood	City of Tracy Finance Director	MBA, Public Policy Administration, San Diego State Univ.; BA, Public Policy Administration, CSU Long Beach	Not specified	Byron-Brentwood-Knightsen Union Cemetery District Board
Sandra Strobel	Knightsen	Real Estate Broker; Project Manager/Admin	GED, community college coursework, real estate license	Knightsen Neighborhood Watch Chairperson	Not specified
Stephen F. Smith	Brentwood	Retired. Formerly, IT programmer analyst for banking institutions.	MS, BS, UC Berkeley	ECCFPD Board member since 2011	Not specified
Susanna Thompson	Clayton	Co-owner, electrical contracting business; equine transportation services	GED, junior college and university coursework in History	Not specified	Not specified
Mark Whitlock	Bethel Island	Owner, carpet cleaning business since 1978	Not specified	Not specified	Not specified

***Candidate Anthony Bargiacchi notified staff that he could not attend and submitted a letter, attached, to the Committee.***

***The Committee interviewed Lito Calimlim, Sandra Strobel, Stephen F. Smith, Susanna Thompson, and Mark Whitlock and tentatively selected Susanna Thompson and Mark Whitlock pending one remaining interview of Karin Schnaider, who did not receive notification of the interview.***

6. REVIEW the Committee's work for 2017 and identify issues to be referred to the 2018 Internal Operations Committee

***The Committee approved the 2017 Year-End report of the Internal Operations Committee and recommendations for the disposition of referrals, and directed staff to forward the report to the Board of Supervisors.***

AYE: Chair Candace Andersen, Vice Chair Diane Burgis  
Passed

7. Next Meeting: No additional meetings are scheduled for the 2017 Internal Operations Committee.
8. Adjourn

For Additional Information Contact:

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