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MEMORANDUM

DATE: 11/21/2018

TO: Family and Human Services Committee

CC: Victoria Tolbert, Director Aging and Adult Services

FROM: Anthony Macias, Staff Representative for the Advisory Council on Aging

SUBJECT: Advisory Council on Aging – Appointment Requested

The Contra Costa Area Agency on Aging (AAA) recommends for immediate appointment to the Contra Costa Advisory Council on Aging (ACOA) the following applicant: Ms. Jill Kleiner for Member at Large Seat # 19. The MAL #19 seat is undesignated and has remained vacant since March 20, 2018.

Recruitment has been handled by both the Area Agency on Aging, the ACOA and the Clerk of the Board using CCTV. AAA staff has encouraged interested individuals including minorities to apply through announcements provided at the Senior Coalition meetings and at the regular monthly meetings of the ACOA. The Contra Costa County EHSD website contains dedicated web content where interested members of the public are encouraged to apply and are provided an application with instructions on whom to contact for ACOA related inquiries, including application procedure.

Ms. Kleiner was interviewed by the ACOA Membership Committee on 8/15/18 to fill MAL #19 on the ACOA with term ending 9/30/2019. Ms. Kleiner submitted an application for ACOA membership dated 6/23/2018 that is provided as a separate attachment. The ACOA voted to approve Ms. Kleiner's appointment recommendation at their 9/19/18 meeting.

Thank You