

Application Form

Profile

Which Boards would you like to apply for?

Arts & Culture Commission: Submitted

At Large

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

Art is all around us. It is virtually in every facet of society. Everything we see, touch, and feel was designed or conceived of by someone with an interest in and talent for art. Whether visually or digitally created, it starts with the ideas of the individual and is especially important for our children because that is where it all begins. I would like to be a part of promoting, developing, and encouraging our educators, students, and our citizens to understand the importance of art in their lives and know that someone created it and the Arts and Culture Commission of Contra Costa County supports it.

This application is used for all boards and commissions

Joan

First Name

M

Middle Initial

D'Onofrio

Last Name

[Redacted]

Email Address

[Redacted]

Home Address

Suite or Apt

[Redacted]

City

[Redacted]

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

Michelangelo D'Onofrio Arts Foundation

Employer

President & Founder

Job Title

Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

Yes No

Is a member of your family (or step-family) employed by Contra Costa Co.?

Yes No

Education History

Select the highest level of education you have received:

Other

Bachelor of Fine Arts

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

Pratt Institute

Name of College Attended

Art and Design

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Bachelor of Fine Arts

Degree Type

1960

Date Degree Awarded

College/ University B

New York University

Name of College Attended

Publishing

Course of Study / Major

Units Completed

Type of Units Completed

Semester

Degree Awarded?

Yes No

Associate Degree in Publishing

Degree Type

1989

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

Yes No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

2002 to present

Dates (Month, Day, Year) From - To

35

Hours per Week Worked?

Volunteer Work?

Yes No

Marketing & Customer Service

Position Title

Employer's Name and Address

H&R Block Inc 3390 Mt Diablo Blvd Lafayette CA 94549

Duties Performed

Service clients in accordance with company guidelines, ensure seamless client satisfaction, coordinate tax preparers skill-levels with clients needs, assist marketing manager with program preparations and train new hires.

2nd

1992-2002

Dates (Month, Day, Year) From - To

salaried

Hours per Week Worked?

Volunteer Work?

Yes No

Art Director/Production Manager

Position Title

Employer's Name and Address

EMC Publishing St Paul, MN

Duties Performed

Implemented and executed the creative process of all printed materials and ancillary products; managed in-house staff; supervised free-lance designers; contracted with off-site design services that specialized in educational books and electronic packaging products; coordinated and produced design advertising with sales and marketing departments.

3rd

1973-1989

Dates (Month, Day, Year) From - To

salaried

Hours per Week Worked?

Volunteer Work?

Yes No

Production Manager/Editorial
Director/Art Director

Position Title

Employer's Name and Address

Oceana Publication Inc. Division of Oxford University Press 75 Main St Dobbs Ferry NY

Duties Performed

Responsible for all aspects of legal text publishing; managed the editorial, art, production, and marketing departments; developed budgets; founded and implemented student internship programs; produced NY University's Annual Law Review publications; and organized conventions and seminars in London, Rome, and Beijing.

[RESUME_OF.docx](#)

Upload a Resume

Final Questions

How did you learn about this vacancy?

Other

Silvia Ledezma, Commissioner

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

JOAN D'ONOFRIO

EXPERIENCE & HISTORY

2012 – to present

Founder & President

MICHELANGELO D'ONOFRIO ARTS FOUNDATION Concord, CA

Established a 501 c3 nonprofit charitable foundation devoted exclusively to presenting awards to students in local public schools who demonstrate outstanding talent in the visual and digital arts, present scholarships to seniors who have applied to and been accepted by a college/university to earn a bachelor's degree and pursue careers in the visual arts

2009 – to present

Office Marketing Ambassador / Customer Service Professional / 2009 – to present

H&R BLOCK, INC. Walnut Creek, Lafayette, Clayton, Pleasant Hill, CA

Service clients in accordance with company guidelines and policies, ensure seamless client satisfaction, coordinate tax preparers' skill-levels with client needs, assist marketing manager with program preparations, implement local marketing programs, and train new hires

2016 – 2018

Juror

SUPERIOR COURT OF THE STATE OF CALIFORNIA

Served as a Civil Grand Juror for Contra Costa County 2016 - 2018 term

2002 – 2008

Franchise Owner

CURVES FOR WOMEN Piedmont, Walnut Creek, Alamo, Danville, CA

Owned four Curves fitness clubs; trained and managed over 35 staff hires; managed day-to-day operations; conducted classes on fitness, nutrition, and diet; worked one-on-one with members that ranged in age from 18 to 87; published a book of club member anecdotes; grew membership from 200 to 6,000; created all marketing and advertising promotions; and served on the East Bay Curves' Co-op Board

1992 – 2002

Art Director / Production Manager / Marketing Design Coordinator 1991 - 2002

EMC PUBLISHING, INC. St Paul, MN

Implemented and executed the creative process of all printed materials and ancillary products; managed in-house staff; supervised free-lance designers; contracted with off-site design services that specialized in educational books and electronic packaging products; coordinated and produced design products with sales and marketing departments

1989 – 1992

Production Manager / Art Director / Purchasing Agent

PARADIGM PUBLISHING, INC. Minneapolis, MN

Responsible for all aspects of purchasing, production, personnel supervision and graphic design of printed materials including business training and basic skills publications

1973 – 1989

Vice President / Production Manager / Editorial Director / Purchasing Agent / Art Director / International Project Coordinator / Technical Writer

OCEANA PUBLICATIONS, INC. (Oxford University Press) New York, NY

Responsible for all aspects of legal text publishing; managed the editorial, art, production, and marketing departments; developed departmental budgets; founded and implemented student internship programs; headed team-driven employee incentive programs; produced New York University's Annual Law Review publication; organized conventions and seminars in London, Rome, and Beijing

EDUCATION

THE PRATT INSTITUTE BFA, Brooklyn, NY

NEW YORK UNIVERSITY Publication Certification, New York, NY

**COMMUNITY &
CORPORATE
SERVICES**

COMMUNITY AND CORPORATE VOLUNTEER PARTICIPATION [Partial list]

ROTARY CLUB OF CLAYTON VALLEY Board Member & Newsletter Editor,: Clayton, CA
CWC [California Writers Club] Published Author and Member: Pleasant Hill, CA
ALAMO MERCHANTS ASSOCIATION Member of the Board and Newsletter Editor: Alamo, CA
JOHN MUIR HOSPITAL Volunteer: Walnut Creek, CA
BRIGHTON SHORES CONDO Board Member, Secretary and Newsletter Publisher, MN
BROADWAY VILLAGE Board Member and Treasurer, Yonkers, NY
AIA [American Institute of Architects] Speakers Bureau Chairman: New York, NY
NY UNIVERSITY SCHOOL OF LAW Annual Law Review Consultant: New York, NY
AMERICAN WOODWIND ORCHESTRA Student Housing Chairman: New York, NY
INTERNSHIP PROGRAM DEVELOPER Business & Neighborhood Community Colleges
Coordinator: New York, NY

REFERENCES

[REDACTED]

[REDACTED]

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