



**CONTRA COSTA COUNTY  
DEPARTMENT OF CONSERVATION AND  
DEVELOPMENT**


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***MEMORANDUM***

**DATE:** May 30, 2018

**TO:** Family and Human Services Committee  
Supervisor Candace Andersen, Chair  
Supervisor John Gioia, Vice-Chair

**FROM:** Gabriel Lemus, CDBG Program Manager 

**SUBJECT:** FY 2018/19 (2<sup>nd</sup> Year) Community Development Block Grant (CDBG) Funding Recommendations – Public Service Category

FY 2018/19 (2<sup>nd</sup> Year) Emergency Solutions Grant Funding Recommendations

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**RECOMMENDATIONS**

1. **APPROVE** recommendations for FY 2018/19 CDBG Public Service (PS) projects as recommended by staff and/or amended by the Committee.
2. **APPROVE** recommendations for FY 2018/19 Emergency Solutions Grant (ESG) projects as recommended by staff and/or amended by the Committee.
3. **DIRECT** the Department of Conservation and Development to prepare a staff report on the Committee's recommendations. The staff report will be submitted together with funding recommendations for all other CDBG categories and considered by the Board of Supervisors on June 26, 2018 as a "Consent" item.

**BACKGROUND**

The purpose of this memorandum is to transmit staff recommendations for funding in the PS category for the FY 2018/19 CDBG Program and the FY 2018/19 ESG Program. The proposed funding spreadsheets and project staff reports for both PS and ESG projects are attached.

In October 2013, the Board of Supervisors approved having two separate and distinct funding cycles for the non-housing categories of the CDBG Program and for the ESG Program to align with the five-year

period of the CDBG/ESG Consolidated Plan. The first cycle is a two-year funding cycle for programs/projects in the CDBG PS, economic development, and infrastructure/public facilities categories and for the ESG Program. The second cycle is a three-year funding cycle to conclude the final three years of a five-year Consolidated Plan period. Consequently, in May 2017, the Board approved the allocation of FY 2017/18, FY 2018/19, and FY 2019/20 CDBG and ESG funds. The allocation of FY 2018/19 CDBG and ESG funds was contingent on the availability of funds and the satisfactory accomplishment of contract goals.

### **Available Funding**

On May 1, 2018, the U.S. Department of Housing and Urban Development (HUD) announced the FY 2018/19 CDBG Program entitlement allocations to all CDBG entitlement jurisdictions. The County's FY 2018/19 CDBG entitlement amount is \$4,651,189, which is approximately \$600,000 more than the County received in FY 2017/18.

On November 4, 2014, the Board of Supervisors (Board) adopted funding guidelines for the allocation of CDBG funds that require the County's annual grant be allocated to the following CDBG eligible categories:

<b>Category of Use</b>	<b>Allocation Guidelines CDBG Program</b>	<b>Available Funding</b>
Affordable Housing	45%	\$2,093,035
Public Services	*17%	\$ 790,702
Economic Development	10%	\$ 465,119
Infrastructure/Public Facility	8%	\$ 372,095
Administration	20%	\$ 930,238
<b>Total FY 2018/19 CDBG Grant</b>		<b>\$4,651,189</b>

\*As long as the amount does not go over HUD's statutory cap for Public Services

**CDBG Program – Public Service Category:** Consistent with Board funding guidelines, 17 percent of the County's annual CDBG allocation may be used for PS projects. Consequently, \$790,702 is available to PS projects from the annual allocation. In addition, there is \$7,420 available from completed PS projects. Lastly, \$40,000 is provided from the "Affordable Housing" category to help fund fair housing services. Therefore, a total of **\$838,122** is available for PS projects. A total of 34 renewal applications were received requesting a total of **\$769,375**. Staff recommends all 34 projects be funded at the amounts requested (**Attachment A-1**). Therefore, a total of \$68,747 is available from the PS category to fund projects in other CDBG categories. Staff recommends allocating the \$68,747 to the Infrastructure/Public Facilities (IPF) category. This will ensure that the applications in all the non-housing CDBG categories get their full request, and ensures that all of the available CDBG funds are allocated to eligible projects carried out during FY 2018/19.

**ESG Program:** The County receives ESG funds on an entitlement bases for use in funding renovation, major rehabilitation, or conversion of buildings for use as emergency shelters for the homeless, provision of essential services for the homeless; emergency shelter operations and related services; and homelessness prevention and rapid re-housing activities. The County will receive a total of **\$368,211** in ESG funding for FY 2018/19, approximately \$3,000 more than FY 2017/18. Seven and a half percent (7.5%) of the grant will be used for administration expenses, resulting in a total of **\$340,595** available

for projects. A total of five renewal applications were received requesting a total of \$337,902. Therefore, there is a total of \$2,693 available to allocate to eligible ESG projects. Given that the ESG regulations do not allow for more than 60 percent going towards shelter-related activities, staff is recommending to allocate the extra \$2,693 to Shelter Inc.'s Rapid Rehousing and Homeless Prevention Program. Staff's detailed recommendations for the use of ESG funds are listed in **Attachment B-1**.

#### **Application Process and Evaluation Criteria:**

**CDBG Program and ESG Program:** For FY 2018/19, currently funded PS and ESG agencies were required to submit an abbreviated "renewal application", including a proposed FY 2018/19 budget, current audit, and confirmation of performance outcomes. This information was used to evaluate an agency's continuing capacity to operate its program during the next fiscal year.

Staff's funding recommendations for FY 2018/19 PS projects are listed in Attachment A-1, and staff's funding recommendations for FY 2018/19 ESG projects are listed in Attachment B-1. The attached staff reports (**Attachments A-2 and B-2**) describe the individual projects and provide information on an agency's performance during the first six to nine months of FY 2017/18. In general, most agencies are performing as proposed and are expected to meet or exceed performance outcomes contained in their CDBG and agreements by the end of the year.

**Public Hearing and Transmittal of Recommendations:** The Committee's recommendations will be forwarded to the full Board of Supervisors prior to the public hearing that is scheduled for June 26, 2018. Final recommendations must be forwarded to HUD within 60 days of HUD's announcement of the CDBG Program entitlement allocations, or by June 29, 2018, for review to ensure consistency with federal regulations.

cc: Kara Douglas, Assistant Deputy Director, Department of Conservation and Development  
John Kopchik, Director, Department of Conservation and Development

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Amount Requested (Other CDBG Jurisdictions)				Total CDBG	Total Budget	% Budget (CDBG)
				Amount Requested	Amount Received In FY 2017/18	County Staff Recommendation for FY 2018/19	Antioch	Concord	Pittsburg	Walnut Creek			
Public Service Projects													
18-01-PS	Bay Area Legal Aid	Tenant Landlord Housing Services Collaborative	Provide landlord/tenant counseling and legal services for 510 landlords/tenants.	\$100,000	\$80,000	\$80,000	\$30,000	\$12,000	\$0	\$0	\$122,000	\$175,535	70%
18-02-PS	Community Housing Development Corporation	Contra Costa County Home Equity Preservation Alliance (HEPA)	Provide foreclosure counseling, education and legal assistance to 80 clients.	\$30,000	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$160,536	16%
18-03-PS	Community Housing Development Corporation of North Richmond	Multicultural/ Senior Family Center	Provide 350 persons with educational, recreational and nutritional programs at community center.	\$98,291	\$55,000	\$55,000	\$0	\$0	\$0	\$0	\$55,000	\$149,691	37%
18-04-PS	Community Violence Solutions (CVS)	CIC Child sexual assault intervention	Provide forensic interview, case management, advocacy for 70 children and caregivers.	\$15,000	\$15,000	\$15,000	\$5,000	\$0	\$0	\$5,000	\$25,000	\$307,500	8%
18-05-PS	Contra Costa Service Integration Program	Spark Point Contra Costa	Provide services to 200 Urban County residents to assist them in obtaining and maintaining employment, improve their careers.	\$20,000	\$12,000	\$12,000	\$0	\$0	\$0	\$0	\$12,000	\$236,000	5%
18-06-PS	Food Bank of Contra Costa and Solano	Collaborative Food Distribution	Provide food distribution services for 9,300 low-income clients.	\$46,500	\$46,500	\$46,500	\$0	\$10,000	\$0	\$0	\$56,500	\$5,839,958	1%
18-07-PS	Monument Crisis Center	Nutrition/Community Resources for Low Income Seniors/ Adults with Disabilities	Provide wrap-around safety net services for 2,000 low-income clients.	\$20,000	\$15,000	\$15,000	\$0	\$20,000	\$0	\$15,000	\$50,000	\$2,617,100	2%

Community Development Block Grant  
Public Services Category  
FY 2017/18, 2018/19, and 2019/20

ATTACHMENT A-1

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Amount Requested (Other CDBG Jurisdictions)				Total CDBG	Total Budget	% Budget (CDBG)
				Amount Requested	Amount Received In FY 2017/18	County Staff Recommendation for FY 2018/19	Antioch	Concord	Pittsburg	Walnut Creek			
18-08-PS	New Horizons Career Development Center	Education, Job Training, Life Skills, and Job Placement Services	Provide job training/placement, GED prep, and life skills for 300 clients.	\$25,000	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$154,000	16%
18-09-PS	Richmond Public Library	Words on Wheels	Provide Mobile Library services to serve 125 seniors living in areas of Richmond that have limited access	\$15,000	\$12,000	\$12,000	\$0	\$0	\$0	\$0	\$12,000	\$19,756	61%
18-10-PS	St. Vincent de Paul of Contra Costa County	RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul	Provide free urgent and chronic medical care to 480 uninsured clients.	\$13,000	\$12,000	\$12,000	\$0	\$0	\$18,000	\$0	\$30,000	\$217,650	14%
18-11-PS	Village Community Resource Center	Village Community Resource Center Program Support	Provide support for afterschool program for 115 students.	\$13,000	\$13,000	\$13,000	\$0	\$0	\$0	\$0	\$13,000	\$307,100	4%
18-12-PS	YWCA of Contra Costa/Sacramento	YWCA Family Empowerment Program	Provide mental, physical, social, and emotional health skills training for 125 families.	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$20,000	50%
18-13-PS	Contra Costa Senior Legal Services	Legal Services for Older Americans	Provide legal counseling services for 200 seniors.	\$12,000	\$12,000	\$12,000	\$10,000	\$0	\$10,000	\$7,500	\$39,500	\$517,500	8%
18-14-PS	Court Appointed Special Advocates (CASA)	Children At Risk	Provide advocacy, mentoring, and representation services for 37 abused and neglected children.	\$20,000	\$18,000	\$18,000	\$14,000	\$15,000	\$5,000	\$0	\$52,000	\$757,300	7%
18-15-PS	Lamorinda Spirit - City of Lafayette	Lamorinda Spirit Van Senior Transportation Program	Provide free or low-cost transportation to 160 seniors living in Moraga, Orinda and Lafayette.	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$179,001	6%

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Amount Requested (Other CDBG Jurisdictions)				Total CDBG	Total Budget	% Budget (CDBG)
				Amount Requested	Amount Received In FY 2017/18	County Staff Recommendation for FY 2018/19	Antioch	Concord	Pittsburg	Walnut Creek			
18-16-PS	Lions Center for the Visually Impaired	Independent Living Skills for Blind & Visually Impaired Adults	Provide in-home independent living skills and mobility training for 42 visually impaired persons.	\$15,000	\$10,000	\$10,000	\$10,000	\$12,000	\$10,000	\$10,000	\$52,000	\$316,351	16%
18-17-PS	Meals On Wheels and Senior Outreach Services	Care Management	Provide long-term care services case management for 140 seniors.	\$20,000	\$15,000	\$15,000	\$15,000	\$15,000	\$7,500	\$10,000	\$62,500	\$377,992	17%
18-18-PS	Meals On Wheels and Senior Outreach Services	Senior Nutrition - CC Cafes	Provide hot, weekday lunches to 250 seniors at six senior centers.	\$18,750	\$15,000	\$15,000	\$0	\$20,000	\$5,000	\$0	\$40,000	\$358,876	11%
18-19-PS	Ombudsman Services of Contra Costa	Ombudsman Services of Contra Costa	Provide abuse/compliance investigation for 775 seniors living in nursing facilities.	\$17,000	\$10,000	\$10,000	\$11,000	\$12,000	\$5,000	\$13,000	\$51,000	\$702,084	7%
18-20-PS	Pleasant Hill Recreation & Park District	Senior Service Network	Provide on-site care management and crisis intervention for 150 seniors.	\$15,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$60,650	16%
18-21-PS	Rainbow Community Center of Contra Costa	Kind Hearts Community Support Program	Provide congregate meals, food pantry, wellness calls, home visits for 60 LGBT seniors/ people with HIV/AIDS.	\$12,000	\$10,000	\$10,000	\$0	\$0	\$0	\$7,000	\$17,000	\$81,040	21%
18-22-PS	Family Justice Alliance	West Contra Costa Family Justice Center	Provide one-stop center services for 300 victims of abuse and domestic violence.	\$46,000	\$32,000	\$32,000	\$0	\$0	\$0	\$0	\$32,000	\$1,327,676	2%
18-23-PS	West County Adult Day Care	West County Adult Day/Alzheimer Respite Center	Provide comprehensive adult day care services for 56 seniors with Alzheimers.	\$40,000	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$40,000	\$199,100	20%

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Amount Requested (Other CDBG Jurisdictions)				Total CDBG	Total Budget	% Budget (CDBG)
				Amount Requested	Amount Received In FY 2017/18	County Staff Recommendation for FY 2018/19	Antioch	Concord	Pittsburg	Walnut Creek			
18-24-PS	A Place of Learning	Afterschool Training and Mentoring Program	Provide free after-school mentoring and tutorial services to 60 underprivileged/english-learning children in Far East County.	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$38,400	26%
18-25-PS	East Bay Center for Performing Arts	Deep Roots, Wide World Program	Provide performing arts and summer literacy programming to 150 children in Richmond, CA.	\$14,200	\$11,500	\$11,500	\$0	\$0	\$0	\$0	\$11,500	\$57,985	20%
18-26-PS	Girls, Inc.	Aftershcool and Education Enrichment Program	Provide Summer and after-school literacy and STEM enrichment programming to 330 students	\$11,000	\$11,000	\$11,000	\$0	\$0	\$0	\$0	\$11,000	\$247,233	4%
18-27-PS	Mount Diablo Unified School District	CARES After School Enrichment Program	Provide after-school programing for 817 elementary and middle school students.	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$4,972,992	'0.02%
18-28-PS	RYSE, Inc.	RYSE Career Pathway Program	Provide career development, media arts education, paid work exp, and academic support for 230 low-income youth.	\$40,000	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$40,000	\$378,933	11%
18-29-PS	James Morehouse Project/YMCA of the East Bay(fiscal sponsor)	James Morehouse Project at El Cerrito HS (YMCA of the East Bay fiscal sponsor)	Provide comprehensive mental health and support services for 55 students.	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$323,000	3%
18-30-PS	Eden Council for Hope and Opportunity	Fair Housing Services	Provide comprehensive fair housing counseling services to approximately 80 Urban County residents.	\$40,000	\$40,000	\$40,000	\$25,000	\$10,000	\$0	\$6,000	\$81,000	\$315,332	26%

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Amount Requested (Other CDBG Jurisdictions)				Total CDBG	Total Budget	% Budget (CDBG)
				Amount Requested	Amount Received In FY 2017/18	County Staff Recommendation for FY 2018/19	Antioch	Concord	Pittsburg	Walnut Creek			
18-31-PS	Contra Costa County Health Services	Coordinated Outreach, Referral, and Engagement Program (CORE)	Provide day and evening homeless street outreach services to 450 Urban County individuals	\$22,300	\$22,300	\$22,300	\$30,000	\$10,000	\$14,562	\$17,000	\$93,862	\$1,277,560	7%
18-32-PS	Contra Costa Behavioral Health Services Homeless Program	Adult Interim Housing Program	Provide 24-hour shelter/wrap-around services for 150 homeless adults.	\$54,000	\$54,000	\$54,000	\$15,212	\$10,000	\$0	\$6,000	\$85,212	\$2,198,104	4%
18-33-PS	Contra Costa Crisis Center	Crisis / 211 Contra Costa	Provide telephone 24-hour crisis intervention and 211 referral service for 8,200 clients.	\$18,000	\$18,000	\$18,000	\$10,000	\$10,000	\$0	\$10,000	\$48,000	\$1,192,067	4%
18-34-PS	Loaves and Fishes of Contra Costa	Feeding the hungry in Martinez	Provide hot buffet-style meal weekdays to 500 low-income/homeless.	\$15,000	\$15,000	\$15,000	\$5,000		\$13,810		\$33,810	\$947,263	4%
	Northern California Family Center	Runaway Shelter Services	Provide 1-5 nights of emergency shelter, mediation services, clothing and food to 10 Urban County youth to prevent homelessness and long-term institutionalization.	Did not renew	\$11,500	N/A	\$0	\$0	\$0	\$0	\$0	N/A	N/A
18-35-PS	SHELTER, Inc.	Homeless Prevention and Rapid Rehousing	Provide homeless prevention and rapid rehousing for 270 low-income clients.	\$25,075	\$25,075	\$25,075	\$29,388	\$0	\$0	\$0	\$54,463	\$784,388	7%
TOTALS				\$901,116	\$780,875	\$769,375	\$209,600	\$156,000	\$88,872	\$106,500	\$1,330,347	\$27,815,653	5%



Emergency Solutions Grant  
FY 2017/18, 2018/19, and 2019/20

ATTACHMENT B-1

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Total ESG	Total Budget	% Budget (ESG)
				Amount Requested	Amount Received In FY 2017/18	County Staff Rec. FY2018/19			
18-01-ESG	Contra Costa Behavioral Health Services Homeless Program	Adult Interim Housing Program	Emergency shelter beds and wraparound services for 150 homeless.	\$108,365	\$122,693	\$122,693	\$122,693	\$2,198,104	6%
18-02-ESG	Contra Costa Behavioral Health Services Homeless Program	Calli House Youth Shelter	Emergency shelter beds and support services for 25 homeless youth.	\$24,328	\$24,328	\$24,328	\$24,328	\$593,228	4%
18-03-ESG	SHELTER, Inc.	Homeless Prevention and Rapid Rehousing Program	Homelessness prevention and rapid rehousing services to 60 Extremely Low Income households in the Urban County	\$118,723	\$118,723	\$121,416	\$121,416	\$784,838	15%
18-04-ESG	STAND! For Families Free of Violence	Rollie Mullen Emergency Shelter	Emergency shelter and support services for 40 women and their children.	\$45,328	\$45,328	\$45,328	\$45,328	\$562,986	8%
18-05-ESG	Trinity Center	Trinity Center	Hygiene/food services and day-use facility for 100 homeless clients.	\$26,830	\$26,830	\$26,830	\$26,830	\$827,530	3%
				\$323,574	\$337,902	\$340,595	\$340,595	\$4,966,686	7%

# Attachment A-2

## Staff Reports

### Public Services Category

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Bay Area Legal Aid

**PROGRAM NAME/NUMBER:** Tenant/Landlord Counseling  
18-01-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide comprehensive tenant/landlord services to approximately 510 Urban County residents

**TOTAL PROGRAM COST:** \$175,535

**AMOUNT ALLOCATED FY 2017/18:** \$80,000

**AMOUNT RECOMMENDED FY 2018/19:** \$80,000

**GOAL / PERFORMANCE AS OF 3/31/18:** 510 / 451

**PROGRAM ANALYSIS:** Bay Area Legal Aid (BALA) will be the lead agency in the Housing Services Collaborative that will provide a milieu of housing services including housing counseling, discrimination investigation, mediation and advocacy, legal representation, and education and outreach to lower income Urban County residents. BALA will partner with ECHO Housing, another nonprofit organization providing housing counseling services for many. The proposed collaborative continues the service model that was begun over ten years ago that provides seamless landlord/tenant to all residents of the Urban County.

The proposed project will assist Urban County residents in exercising their housing rights by providing the following services and activities:

- **Tenant/Landlord Counseling:** tenants and landlords will receive counseling on their rights and responsibilities under federal, state and local housing law. Counselors will also provide clients with information on administrative and court proceedings. Common counseling subjects include: landlord duty to rent to families with children; negotiating with landlords to avoid eviction for nonpayment of rent or alleged tenant misconduct or violation of lease terms; assistance in obtaining rent payment assistance, including Section 8 rent subsidies, deposit assistance and temporary rent payment assistance; and assistance in understanding lease terms.

- Legal Advice and Representation: clients whose housing issues cannot be resolved through counseling alone will be provided counsel and advice, brief legal services or legal representation.
- Education and Outreach: the collaborative will conduct education and outreach activities to educate residents, staff of other community-based organizations and rental property owners/managers on landlord/tenant rights and responsibilities.

All of the above services will be provided free of charge and in multiple languages through in-house language capacity, the Language Line and freelance interpreter services. A majority of the clients will be served via the telephone and/or email, but because ECHO has an office located in Antioch and BALA's main office is in Richmond, clients will have easy access to in-person services. In addition, special clinics/meetings will be scheduled in the less accessible areas of the County. The program is eligible, feasible and timely.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Community Housing Development Corporation of North Richmond

**PROGRAM NAME/NUMBER:** Home Equity Preservation Alliance / 18-02-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide the following services to 80 Urban County lower income homeowners: 1) foreclosure counseling and case management, including legal advice and representation; 2) foreclosure clinics and referrals; and 3) foreclosure rescue scam and predatory lending education.

**TOTAL PROGRAM COST:** **\$160,536**

**AMOUNT ALLOCATED FY 2017/18:** **\$25,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$25,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **80 / 65**

**PROGRAM DESCRIPTION:** Community Housing Development Corporation of North Richmond (CHDC) and its two nonprofit partners (Bay Area Legal Aid and Housing and Economic Rights Advocates) propose to continue to assist lower income Urban County homeowners who are in, or facing foreclosure, and persons who have gone through the foreclosure process.

When the HEPA program began operations in 2008, there were well over 10,000 distressed homes at risk of foreclosure in Contra Costa County, and an additional 5,000 homes were bank owned. Although these figures have dropped dramatically and the crisis has subsided, foreclosures and the after-effects of foreclosure continue to have serious consequences to homeowners, neighborhoods, and the County. One of the biggest issues currently facing families at risk of foreclosure is the different types of rampant and bold “rescue” scams targeting desperate homeowners. Victims of rescue scams lose not only their homes but also the last bit of savings that they have toward a rental security deposit. Low-income renters living in foreclosed properties are often subject to aggressive attempts to have them move out, such as threats to have their

utilities abruptly and wrongfully cut or potential loss of their security deposit and months of rent. They can even have their credit score ravaged if banks mistakenly list them as defendants in foreclosure cases. Additionally, tenants that have already gone through a foreclosure have a substantially tougher time trying to find a landlord that is willing to rent to them. All of these issues directly affect families living through a foreclosure or on the verge of foreclosure, but there are wider implications to a community, including loss in property tax revenues, blight, vacant homes and increased crime.

By pooling partners' resources, coordinating services and working together, the HEPA partners have and will continue to address the foreclosure issue to continue to effectively mitigate the impacts of foreclosures in the County. HEPA partners will provide community education, including media outreach, one-on-one default counseling and loan work-outs, and free legal advice and representation to households facing foreclosure or to those former homeowners who are just trying to get their lives back together after going through the foreclosure process.

This program is eligible, feasible and timely. Requested funding will be allocated to staff salaries and subcontractors services.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Community Housing Development Corporation of  
North Richmond

**PROGRAM NAME/NUMBER:** Multicultural / Senior Family Center  
18-03-PS

**PROGRAM SERVICE AREA:** North Richmond

**PROGRAM OUTCOME:** Operate and maintain a community center for the residents of North Richmond, providing educational, recreational, and nutritional programs to a diverse community with a primary focus on senior citizens.

**TOTAL PROGRAM COST:** **\$149,691**

**AMOUNT ALLOCATED FY 2017/18:** **\$55,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$55,000**

**GOAL / PERFORMANCE AS OF 10/1/17:** **350 / 101**

**PROGRAM DESCRIPTION:** Community Housing Development Corporation (CHDC) proposes to manage and maintain the Multicultural Senior and Family Center (Center) for use by North Richmond residents. CHDC purchased the building in 2013 and had a collaborative partnership for management up until the start of the second quarter of FY 2017/18.

The Center is the site for a variety of recreational, educational, social, health, and human service programs for all age groups, but primarily serves seniors. The Multicultural Family Center is open five days a week and as needed in the evenings. In collaboration with other community agencies, CHDC will provide a variety of vital services at the site, including nutrition programs, information and referral services, educational programs, arts and crafts, ESL classes, and social programs reflecting the area's cultural diversity.

The Center serves North Richmond, an area of the County that lacks many of the resources afforded to other communities. Residents of the community are also predominantly low-income, and the Center serves as a resource for the area.

The proposed program is eligible, feasible, and timely. Requested funding will be allocated to staff salary and benefit expenses, insurance, and property taxes. In addition to providing human and social services, the Center also provides collaboration with other agencies and facilitates access to outside activities.

This program is eligible, feasible, and timely. Requested funding will be allocated to staff salaries/benefits, and operational expenses (utilities, insurance and property taxes).

**PERFORMANCE ISSUES:** At the start of the fiscal year, CHDC was in collaboration with Neighborhood House of North Richmond (NHNR) to manage and maintain the Multicultural / Senior Family Center. Unfortunately, an acceptable funding source to sustain program operations was not found. Rather than cease operations, CHDC took over operations of the center. A new budget was put into effect on October 31, 2017. There have been no problems since the transition.



**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Community Violence Solutions

**PROGRAM NAME/NUMBER:** Child Sexual Assault Intervention Program at the  
Children's Interview Center (CIC) /  
18-04-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide in-depth forensic interview, mental health services, advocacy, and case management services to 70 child victims of sexual assault, and their families, to help clients show positive changes in behavior and psychological well being.

**TOTAL PROGRAM COST:** **\$307,500**

**AMOUNT ALLOCATED FY 2017/18:** **\$15,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$15,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **70 / 147**

**PROGRAM DESCRIPTION:** Community Violence Solutions (CVS) proposes to provide forensic interviewing, non-acute medical examinations, counseling, and ongoing advocacy and case management services to child sexual assault victims and their non-offending family members. Services are provided at CVS's Children's Interview Center, which is located at a confidential site due to the nature of the program and its clients. The program is delivered by a multi-disciplinary team with central collaborators that include the County's District Attorney's Office, Employment and Human Services Department, Health Services Department, Community Care Licensing, and all 25 law enforcement jurisdictions in the County. All collaborating partners operate within formalized protocols and an annual Memorandum of Understanding. The primary goals of the program are to reduce trauma to child victims and their non-offending family members, and to assist in successful investigations to make communities safer for children. CVS expects that 75 percent of the clients/households provided services will show positive changes in behavior and psychological well being as measured by a standardized outcome measurement tool that is well-researched and widely used in the field. Since 1998, the CIC's inaugural year, they have been highly successful in having cases presented to the District Attorney's office for a filing decision, and ultimately

having criminal charges filed. Criminal charges were filed in more than 90% of these cases and all of the completed cases resulted in guilty pleas or conviction at jury trial.

Sexual abuse is also a health issue, since victims of sexual assault require immediate medical care due to possible internal injury, pregnancy, and sexually transmitted diseases, including HIV infection. Low-income victims of sexual violence especially need free services to assist them in the crisis created by a sexual assault. CVS proposes to provide these services utilizing professional and medical staff.

The program is eligible, feasible and timely. CVS has been operating this program since 2001. Requested funding will be allocated to staff salaries/benefits.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Contra Costa Service Integration Program – SparkPoint Contra Costa

**PROGRAM NAME/NUMBER:** Community Career Center  
18-05-PS

**PROGRAM SERVICE AREA:** Bay Point

**PROGRAM OUTCOME:** Provide services to 200 Urban County residents to assist them in obtaining and maintaining employment, improve their careers.

**TOTAL PROGRAM COST:** **\$236,050**

**AMOUNT ALLOCATED FY 2017/18:** **\$12,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$12,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **160/33**

**PROGRAM DESCRIPTION:** The Bay Point Community Center (BPCC) assists primarily Bay Point community residents in helping clients gain stable employment by providing access to career center resources, and employment opportunities through SparkPoint and Volunteer Income Tax Assistance (VITA) programs. The career center provides services and resources including the use of computers, access to telephones, copiers, fax machines, job postings, job application assistance, job interview skills assistance, access to the internet, resume development and cover letter assistance. Although the program serves mainly the Bay Point population, the career center is open to all East County residents.

The BPCC is a job readiness program that continues to hire, train, and mentor local residents at the career center to assist clients and work with them on one-on-one employment assistance, while continuing to seek better job opportunities to further their careers. Once a client becomes a participant in SparkPoint, they are enrolled in an Effort To Outcomes (ETO) program which assists in improving the client's income to self-sufficiency standards, increase credit scores, reduce debt to below 40 percent of income, and save to cover three months of expenses.

The program intends to assist at least 75 clients either by finding a job, improving their job status, filing 100 clients' tax returns, and connecting 25 clients to services at SparkPoint such as the Debtors Right Clinic.

**PERFORMANCE ISSUES:** Program is behind pace in meeting its FY2017/18 contractual goal; however, the BPCC expects to meet its goal by the end of the year.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Food Bank of Contra Costa and Solano

**PROGRAM NAME/NUMBER:** Collaborative Food Distribution Program  
18-06-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide food to over 9,300 low-income persons in the Urban County.

**TOTAL PROGRAM COST:** **\$5,839,958**

**AMOUNT ALLOCATED FY 2017/18:** **\$46,500**

**AMOUNT RECOMMENDED FY2018/19:** **\$46,500**

**GOAL / PERFORMANCE AS OF 12/31/17:** **9,300/10,912**

**CONDITIONS OF APPROVAL:** None

**PROGRAM ANALYSIS:** The Food Bank of Contra Costa and Solano (FBCC&S) proposes to operate a year-round food program, which collects and distributes nutritious food to low-income households through three of its direct food distribution programs: Food for Children, Senior Food Distribution program, and Food Assistance program. The FBCC&S has 31 sites throughout the County from which food is distributed of which 25 are Urban County locations. Each site is visited once a month to distribute food. Each household is able to pick-up one bag of food containing non-perishables plus bread and produce as available. Bags contain approximately 40 pounds of food.

The FBCC&S collects and stores food in a central warehouse. Food is received from USDA surplus, donations and purchases by the Food Bank. All drivers are trained, and staff is certified in food handling. The FBCC&S has operated the program for almost 34 years.

The FBCC&S has been an active participant in the County in providing and maintaining a consistent stock of nutritious food for distribution throughout the County and has consistently met programmatic goals in a timely and cost-effective manner. The FBCC&S provides a valuable safety net for lower income County residents.

**PERFORMANCE ISSUES:** None

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Monument Crisis Center

**PROGRAM NAME/NUMBER:** Critical Safety Net Resources for Families and  
Individuals /  
18-07-PS

**PROGRAM SERVICE AREA:** Central County

**PROGRAM OUTCOME:** Provide wrap-around safety net services through on-site food distribution, direct referrals to shelter, workshops for financial assistance and employment, referrals to healthcare, and on-site legal and crisis support services. Services will be provided to at least 2,000 lower income Urban County residents will be provided services.

**TOTAL PROGRAM COST:** **\$2,617,100**

**AMOUNT ALLOCATED FY 2017/18:** **\$15,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$15,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **2,000 / 2,968**

**PROGRAM DESCRIPTION:** Monument Crisis Center (MCC) proposes to provide wrap-around safety net services to lower income families. Services to be provided include: food distribution; ESL classes; employment workshops, assistance in completing Medi-Cal Healthy Families, and insurance forms; and other safety net services and basic necessities.

The proposed program is eligible, feasible, and timely. Requested funding will be allocated to operational expenses (rent, utilities, and the purchase of food) to operate the program.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** New Horizons Career Development Center

**PROGRAM NAME/NUMBER:** Education, Job Training, Life Skills, Job Placement Program /  
18-08-PS

**PROGRAM SERVICE AREA:** West County (primarily the communities of Rodeo, Crockett, and Hercules)

**PROGRAM OUTCOME:** The purpose of this program is to provide ongoing job readiness education, job training, life skills, and placement services to 300 persons who are unemployed or underemployed.

**TOTAL PROGRAM COST:** **\$154,000**

**AMOUNT ALLOCATED FY 2017/18:** **\$25,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$25,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **300 / 276**

**PROGRAM DESCRIPTION:** New Horizons Career Development Center (New Horizons) proposes to provide direct employment services to West County residents seeking employment-related services at the Community Career Center located in Rodeo. The services will include but not be limited to life skills development, résumé development, filling out a job application, internet job seeking skills, GED preparation, introduction to job-seekers web pages, job-placement assistance, and job matching/follow-up services to promote job retention. In addition, New Horizons will host various job fairs throughout the year. The program will serve a minimum of 300 residents from northern West County. The Community Career Center is primarily staffed by community residents who have been fully trained to meet the needs of those seeking assistance. The center is open Monday – Friday from 8:30 AM to 2:30 PM..

The New Horizons Career Development Center has been operating since 2005 and has been successful in attracting local residents to utilize the services offered. New Horizons is the only job readiness program in the Rodeo, Hercules, Crockett, and Port Costa areas, and is an affiliate site for the Workforce Development Board's One Stop Centers. The program is eligible, feasible and timely. Requested funding will be allocated to staff salary.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Richmond Public Library

**PROGRAM NAME/NUMBER:** Words on Wheels  
18-09-PS

**PROGRAM SERVICE AREA:** Richmond

**PROGRAM OUTCOME:** The program will expand the current Mobile Library Services to serve 125 seniors living in areas of Richmond that have limited access to computers and library services.

**TOTAL PROGRAM COST:** \$19,756

**AMOUNT ALLOCATED FY 2017/18:** \$12,000

**AMOUNT RECOMMENDED FY 2018/19:** \$12,000

**GOAL /PERFORMANCE AS OF 3/31/18:** 125/55

**CONDITIONS OF APPROVAL:** None

**PROGRAM DESCRIPTION:** The Richmond Public Library currently has three physical locations from which residents can receive library services including books, DVD's, free computer and Wi-Fi access and programming. The Words on Wheels program is an expansion of the current Mobile Library Services that currently serves children ages 3 to 12 at preschool and school locations throughout the City of Richmond. The bookmobile and the collection are geared towards school-aged youth who will access the vehicle to check out books, access the internet, and look through other library materials.

The Words on Wheels program is intended to use a book van that was previously purchased by the library with funds raised by the Richmond Public Library Foundation. The book van will take popular and requested library materials to specific sites that may include the Richmond Annex Senior Center, Nevin Community Center, Shields-Reid Community Center, Parchester Community Center, and potentially two senior residential sites including Heritage Park at Hilltop and Richmond Macdonald Senior Apartments. The library staff will unload the carts from the van and set-up the materials in a senior center or community center to provide seniors easier access to the library materials on the carts.

**PERFORMANCE ISSUES:** The Words on Wheels program is midway through their first



year of CDBG funding and is not on track to meeting their annual performance goals for fiscal year 2017/18 due to unforeseen circumstances. The program has been unable to begin site visits due to having engine and transmission problems. Additionally, the former Project Manager, who was the lead contact for CDBG coordination, is no longer with the City of Richmond. However, other agency staff have stepped up in the absence of this position. In January of 2018, the program has begun, visiting six senior centers and community centers. Despite having issues in the first half of the fiscal year, Richmond Public Library remains steadfast in their belief that they will meet their goal at the end of the fourth quarter.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** St. Vincent de Paul of Contra Costa County

**PROGRAM NAME/NUMBER:** RotaCare Pittsburg Free Medical Clinic  
18-10-PS

**PROGRAM SERVICE AREA:** County-wide (Primarily East County)

**PROGRAM OUTCOME:** Provide free urgent and chronic medical care to 480 uninsured clients.

**TOTAL PROGRAM COST:** **\$217,650**

**AMOUNT ALLOCATED FY 2017/18:** **\$12,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$12,000**

**GOAL / PERFORMANCE AS OF 3/31/18:** **430/317**

**CONDITIONS OF APPROVAL:** None

**PROGRAM DESCRIPTION:** St. Vincent de Paul's RotaCare Free Medical Clinic has been in operation since 2011 and provides free urgent and chronic medical care to the uninsured. The clinic is staffed by a part-time clinic administrator and clinic care coordinator, and all-volunteer medical professionals including physicians, nurses, social workers, and health educators. All services provided are free of charge including physician/nurse treatment, lab services, x-rays, MRIs, ultrasounds, diagnostics, and all prescribed pharmaceuticals. Translation support is also provided for all services.

The free clinic provides adults with urgent and chronic care, with diabetes and hypertension as the most common diagnosis treated. Sixty percent of the patients are women and 40 percent of the patients are men. The majority of the patients are from Pittsburg, Bay Point, and other East County cities/neighborhoods. The clinic will serve a total of 2,000 persons per year with 480 who are residents of the Urban County area.

All patients that come for services have appointments. When patients arrive to the clinic, they check in with the receptionist, are taken to another room for evaluation of the medical issues they are experiencing, a physician sees the patient, and then a discharge nurse follows-up with the patient before they leave if they have further questions about the diagnosis or treatment instructions. Patients are seen for about 15 minutes, depending on the physician or nature of the visit. Most of the clients come to the clinic by word of

mouth. In addition to the medical exam rooms are auxiliary rooms for nurses to conduct follow-up visits for clients with diabetes and hypertension. There is almost a one for one medical professional to translator ratio with their volunteer staff. In March 2017, the program is planning to expand their hours to Tuesday through Saturday. The program is eligible, feasible, and timely.

**PERFORMANCE ISSUES:** Program is slightly behind pace in meeting its FY 2017/18 contractual goals; however, St. Vincent de Paul of Contra Costa County expects to meet its goal by the end of the year.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Village Community Resource Center

**PROGRAM NAME/NUMBER:** VCRC Program Support  
18-11-PS

**PROGRAM SERVICE AREA:** Brentwood (and surrounding area)

**PROGRAM OUTCOME:** VCRC will operate its Afterschool Academy program.  
A total of 135 unduplicated children will be provided  
after-school tutoring services. .

**TOTAL PROGRAM COST:** **\$307,100**

**AMOUNT ALLOCATED FY 2017/18:** **\$13,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$13,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **115 / 96**

**PROGRAM DESCRIPTION:** Village Community Resource Center (VCRC) is a 20-year-old non-profit organization that was created to help empower residents and to address the educational, social and health issues of disadvantaged and underprivileged children, parents and community members residing in the immediate neighborhoods surrounding along Village Drive in Brentwood. Today, VCRC primarily serves Latino families and offers a variety of supportive services and activities for children, youth and families. Services are preventive-focused, family-friendly, and available in English and Spanish. VCRC provides access to resources, which helps improve neighborhood and community conditions by implementing educational, social services, and health components.

Prior to FY2016/17, VCRC served a population that was located in a low-to-moderate area, and therefore was not required to have clients self-certify their income. However, this is no longer the case, and self-certification documents are collected from the families of all students.

This program is eligible, feasible, and timely. Requested funding will be allocated to staff salary.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** YWCA of Contra Costa County

**PROGRAM NAME/NUMBER:** YWCA Family Empowerment Program  
18-12-PS

**PROGRAM SERVICE AREA:** Bay Point

**PROGRAM OUTCOME:** Provide mental health, physical health, and social/emotional skills training services to approximately 100 families who have children enrolled in the YWCA's day care program. At the end of the year, all children will have passed the Desired Results Development Profile Assessment tool.

**TOTAL PROGRAM COST:** **\$20,000**

**AMOUNT ALLOCATED FY 2017/18:** **\$10,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$10,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **100/0**

**CONDITIONS OF APPROVAL:** None

**PROGRAM ANALYSIS:** YWCA proposes to provide a family-based program for a minimum of 100 low-income families served by the YWCA at its facilities in Bay Point (Bay Point Child Care and Delta Child Care). The programs provided include:

- Children's Self-Esteem Program provides mental, social and emotional skills training by the Girl Scout program.
- Public/Physical Health Care Program provides families with health care education and assistance with receiving direct care.
- Mental Health Program provides parenting classes, weekly play-therapy sessions for children with social or emotional problems, and family therapy.

The purpose of the Family Empowerment Program is to assist low-income families in breaking the cycle of poverty by helping family members, including youth, develop a positive self-concept, improve social/emotional skills, and to become physically and

mentally healthy. Bay Point is an unincorporated area that meets “area benefit” criteria. Families participating in these programs are members of the YWCA who have children in the YWCA day care program. Outreach will also be targeted to the neighborhoods and community centers adjacent to the area.

The proposed project is eligible, feasible, and timely. The YWCA has provided these services to low-income Urban County families through CDBG since 1995. The YWCA has consistently met contract goals in a timely and cost-effective manner.

**PERFORMANCE ISSUES:** None.

**PERFORMANCE NOTES:** YWCA does not provide performance goals until the fourth quarter each fiscal year. Based on history of previous years, YWCA and CDBG staff expects that the contractual goal will be met.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Contra Costa Senior Legal Services

**PROGRAM NAME/NUMBER:** Legal Services for Seniors /  
18-13-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide free legal advice to 200 Urban County seniors, resulting in the retention of housing, protection from physical and financial abuse, and the provision of consumer and individual rights.

**TOTAL PROGRAM COST:** \$517,500

**AMOUNT ALLOCATED FY 2017/18:** \$12,000

**AMOUNT RECOMMENDED FY 2018/19:** \$12,000

**GOAL / PERFORMANCE AS OF 12/31/17:** 200 / 243

**PROGRAM DESCRIPTION:** Contra Costa Senior Legal Services (CCSLs) proposes to provide Urban County seniors with access to free legal services related to consumer law, housing, public benefits, income maintenance, planning for incapacity, estate planning and elder abuse. The program also provides legal education services. The services are provided by a paralegal, pro bono, emeritus and/or staff attorney depending on the clients need. Services are offered at the agency's office in Richmond, or by appointment at various senior centers throughout the Urban County. Senior access to legal services is often limited due to failure to recognize the legal dimension of a problem, restricted mobility, impaired mental functioning and the prohibitive cost of the services. Legal services will be provided to 200 very low and low-income Urban County seniors. In addition, presentations regarding planning for the future and prevention of potential legal problems will be provided throughout the year. Outreach is done at senior centers, churches and community groups.

The proposed program is eligible, feasible, and timely. The program has received CDBG funds for the past several years and has been successful in meeting contract goals and reporting requirements in a timely manner. Requested funding will be allocated to staff salaries.

**PAST PERFORMANCE:** None.

**2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Court Appointed Special Advocates (CASA)

**PROGRAM NAME/NUMBER:** Children at Risk  
18-14-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide advocacy, mentoring, and representation services to 50 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services, and a safe and permanent living situation.

**TOTAL PROGRAM COST:** **\$757,300**

**AMOUNT ALLOCATED FY 2017/18:** **\$18,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$18,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **37/41**

**PROGRAM ANALYSIS:** Court Appointed Special Advocates (CASA) provides advocacy, mentoring, and representation services to abused and neglected children who are wards of the County Juvenile Dependency Court to improve access to social services, health care, and a safe permanent living situation. CASA serves children and youth from ages 2 to 24 years old. Forty-four percent of the youth they serve are between 16 and 20 years old, and 37 percent are younger than 16 years old.

CASA provides case assessment, counseling, mentoring and volunteer court representation to 155 abused or neglected children from Contra Costa County, with 50 being from the Urban County. Services include matching a trained volunteer child advocate with the minor. The volunteer researches the child's case by interviewing social workers, teachers, counselors, and parents/foster parents. The volunteer also attends administrative and civil hearings that affect the rights and welfare of the child.

CASA attempts to carefully match the personality, socio-economic, and cultural background of the child with a specially trained volunteer child advocate who will stay



with that child until his or her case is officially vacated by the Courts. The specialized training, community outreach, and Court representation of low-income and minority children are critical elements of the proposed program. Volunteer child advocates consult with program staff and Court personnel prior to making recommendations for the disposition of the case based on the child's best interest in context with their total circumstances.

Clients are referred to the program from the Department of Social Services, and Juvenile Court and Probation Departments through a formal agreement. CASA recruits their volunteers through newspaper ads, PSA's, social media, and presentations to various service clubs and community organizations.

The program is eligible, feasible, and timely. CASA has been providing youth advocacy services to abused youth of Urban County families for 35 years since 1981. CASA has been funded by the CDBG program in the past and has met or exceeded contract goals in a timely and cost-effective manner.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** City of Lafayette

**PROGRAM NAME/NUMBER:** Lamorinda Spirit Van Senior Transportation Program / 18-15-PS

**PROGRAM SERVICE AREA:** Cities of Lafayette, Moraga, and Orinda

**PROGRAM OUTCOME:** Provide free or low-cost transportation to seniors living in Lafayette, Moraga, and Orinda. Transportation to medical and other personal appointments, grocery and sundry shopping, exercise and other classes will be provided to 160 seniors.

**TOTAL PROGRAM COST:** \$179,001

**AMOUNT ALLOCATED FY 2017/18:** \$10,000

**AMOUNT RECOMMENDED FY 2018/19:** \$10,000

**GOAL / PERFORMANCE AS OF 12/31/17:** 160 / 72

**PROGRAM DESCRIPTION:** The City of Lafayette (Lamorinda Spirit) will provide free or low-cost transportation to seniors living in Lafayette, Moraga, and Orinda. The program will provide rides to medical and personal appointments, grocery and sundry shopping, exercise or other recreational classes, lunch at the Congregate Cafe at the Walnut Creek Senior Center and other social outings. Lamorinda Spirit destinations include sites located in Lafayette, Moraga, Orinda, Concord, Martinez and Pleasant Hill.

The purpose of the program is to ensure seniors have adequate opportunities to socialize and have reliable, safe, and accessible transportation so they can age in their own home for as long as possible instead of becoming institutionalized. According to the applicant, the people who use Lamorinda Spirit are primarily in their 80's and 90's, and most have age-based disabilities. The program helps older adults accomplish essential activities of daily living, socialize, get out of the house, stay active in the community – all of which contribute to a higher quality of life, reducing isolation and loneliness that are factors that have been found to lead to illness and early death. The proposed program is eligible, feasible, and timely.

**PERFORMANCE ISSUES:** Program is slightly behind pace in meeting its FY 2017/18 contractual goals. However, Lamorinda Spirit expects to meet its performance goal by the end of the year, as they tend to see an uptick in ridership when the weather gets warmer and dryer. Historically, Lamorinda Spirit has exceeded its goals.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Lions Center for the Visually Impaired

**PROGRAM NAME/NUMBER:** Independent Living Skills for Blind and Visually Impaired Adults  
18-16-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide in-home independent living skills instruction and training to 42 visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization.

**TOTAL PROGRAM COST:** \$316,351

**AMOUNT ALLOCTED FY 2017/18:** \$10,000

**AMOUNT RECOMMENDED FY 2018/19:** \$10,000

**GOAL / PERFORMANCE AS OF 12/31/17:** 28/76

**PROGRAM ANALYSIS:** The Lions Center for the Visually Impaired (LCVI) proposes to provide needs assessment and supportive services in order to maintain client independence for adults with visual impairments. LCVI provides in-home living skills instruction and training to avoid institutionalization of clients so that they may continue living independently at home.

Services to be provided by the program include one-on-one in-home needs assessment, adaptive daily living instruction including personal grooming and housekeeping, counseling, financial management assistance, demonstration and training in the use of optical and adaptive aids, orientation and mobility training, information and referral services, group activities and classes, support groups, and case management. Assistance will result in maintaining or regaining individual independence, and thus avoiding nursing home. Most of the Contra Costa residents served in the past year were elderly, low income and had severe visual impairments.

The program is eligible, feasible, and timely. LCVI has played a key role in the county since 1954 and is certified by the California Department of Rehabilitation. LCVI has been providing independent living skills instruction to low-income persons with

assistance from the CDBG program since 1992 and has met contract goals in a timely and cost-effective manner.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Meals on Wheels Diablo Region

**PROGRAM NAME/NUMBER:** Care Management /  
18-17-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide care management services to 140 Urban County seniors resulting in the resolution of issues affecting health and wellness, quality of life, and ability to live independently.

**TOTAL PROGRAM COST:** **\$377,992**

**AMOUNT ALLOCATED FY 2017/18:** **\$15,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$15,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **140 / 291**

**PROGRAM DESCRIPTION:** Meals on Wheels Diablo Region (MOW) proposes to provide care management services to 140 seniors from the Urban County. Services will include:

- Needs assessment
- Development of a care management plan
- Consultation with family and other providers, as needed
- Information and referral services
- Linkages to other appropriate services
- Providing Crisis intervention
- Reviewing financial, legal, or medical issues
- Saving homes from foreclosure
- Home visits - as needed

Care management staff will assist the client in the implementation of a care plan and follow them through its execution. Additionally, MOW will coordinate with other service providers, establishing agreements in order to improve the coordination and delivery of services and to develop and implement systems consistent with providing integrated and well-coordinated home care services.

The program is eligible, feasible and timely. Requested funding will be allocated to staff salary.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Meals on Wheels Diablo Region

**PROGRAM NAME/NUMBER:** Senior Nutrition (Congregate Cafés) /  
18-18-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide hot and nutritious lunches to 250 Urban  
County seniors resulting in maintained and/or  
improved health and welfare.

**TOTAL PROGRAM COST:** **\$358,876**

**AMOUNT ALLOCATED FY 2017/18:** **\$15,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$15,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **250 / 320**

**PROGRAM DESCRIPTION:** Meals on Wheels Diablo Region (MOW) proposes to promote socialization and community engagement in addition to meeting the basic nutritional needs of seniors by operating the Congregate Cafes at various locations throughout the County. In partnership with senior centers in Bay Point, Crockett and Rodeo, MOW plays an active role in consumer education and outreach events that encourage seniors to participate in the lunch program and to become involved in senior center activities. The program's outreach targets diverse cultural and ethnic communities and encourages seniors to develop and maintain a healthy lifestyle.

The program also recruits and trains volunteers, integrating more persons into the social fabric of the community and increasing utilization of senior centers. These activities connect seniors with one another, volunteers and the community at large. Project participants receive a hot, nutritious meal that provides one-third of the Recommended Daily Allowances based on the U.S. Department of Agriculture's Dietary Guidelines. Anonymous donations are requested but not required. The program will serve 250 Urban County seniors.

The program is eligible, feasible and timely. Requested funding will be allocated to staff salary.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Ombudsman Services of Contra Costa

**PROGRAM NAME/NUMBER:** Ombudsman Services of Contra Costa  
18-19-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide advocacy services to 350 Urban County elders residing in long term care facilities, insuring that these elderly residents receive proper health care and necessary daily living support.

**TOTAL PROGRAM COST:** **\$702,084**

**AMOUNT ALLOCATED FY 2017/18:** **\$10,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$10,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **350/468**

**PROGRAM ANALYSIS:** Ombudsman Services of Contra Costa (OSCC) will provide advocacy services on behalf of frail and dependent seniors. Services include investigation and resolution of elder abuse and quality of care issues as well as staff and family education and training. Trained volunteer Ombudsmen regularly visit nursing homes and residential care facilities but unannounced thereby maintaining a presence in order to safeguard the rights of residents. Ombudsman services will investigate and resolve complaints from 350 frail or dependent Urban County elders.

Nursing homes located in the Urban County are visited once per week, providing frail and dependent elders an opportunity to discuss any complaints with the volunteer Ombudsman. Residential care facilities are visited on a quarterly basis, unless a situation occurs that requires monitoring more often. Priority is given to cases of suspected abuse.

The program is eligible, feasible, and timely. The program has received CDBG funds for the past several years and has been successful in meeting goals and submitting reporting requirements in a timely manner.

**PROGRAM ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Pleasant Hill Recreation & Park District

**PROGRAM NAME/NUMBER:** Senior Service Network /  
18-20-PS

**PROGRAM SERVICE AREA:** Central County (Primarily Pleasant Hill area)

**PROGRAM OUTCOME:** Provide on-site care management services and crisis intervention to 150 Urban County seniors resulting in the prevention of displacement and/or premature institutionalization.

**TOTAL PROGRAM COST:** **\$60,650**

**AMOUNT ALLOCATED FY 2017/18:** **\$10,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$10,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **150 / 77**

**PROGRAM DESCRIPTION:** The Pleasant Hill Recreation & Park District (PHRPD) proposes to provide on-site counseling and care management services at the Pleasant Hill Senior Center to 150 seniors residing in the Pleasant Hill and surrounding areas. Seniors receiving services are those who need assistance with entitlement services or support for crisis and other serious concerns in order to prevent premature hospitalization or institutionalization. Services to be provided include:

- Care management and coordination onsite 15 hours per week
- Counseling and assessment
- Assistance in gaining access to resources
- Early intervention and prevention of elder abuse
- Linkages to multiple health, psychological, and social services resources for frail seniors

The program is eligible, feasible, and timely. PHRPD has been providing care management services to low-income Urban County seniors since 1990. Requested funding will be allocated to staff salary.

**PERFORMANCE ISSUES:** None.



**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Rainbow Community Center of Contra Costa

**PROGRAM NAME/NUMBER:** Kind Hearts Community Support Program  
18-21-PS

**PROGRAM SERVICE AREA:** Central County

**PROGRAM OUTCOME:** Provide congregate meals, food pantry services, home/friendly visitor services and wellness calls to 60 Urban County People with AIDS and Lesbian, Gay, Bisexual and Transgender seniors to decrease isolation and improve quality of life.

**TOTAL PROGRAM COST:** **\$81,040**

**AMOUNT ALLOCATED FY 2017/18:** **\$10,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$10,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **65/37**

**PROGRAM ANALYSIS:** Rainbow Community Center (RCC) serves two vulnerable populations: people living with AIDS and Lesbian, Gay, Bisexual and Transgender ("LGBT") seniors, primarily in Central County. RCC has found that these populations share common needs that can be addressed by one program. By combining services, these residents can be helped in a cost effective manner. Program services operate along a continuum that includes outreach and socialization activities, case management, nutritional support and home-based services for those unable to access the Center. The Kind Hearts program provides congregate meals, food pantry services, wellness calls and home/friendly visits to 95 Contra Costa County residents, with 60 being from the Urban County.

Research documents significant health disparities when LGBT seniors are compared to their heterosexual contemporaries, including higher rates of depression, anxiety, self-harm and suicide. LGBT seniors become increasingly isolated as they age; further impacting their physical and mental well-being. Without children, many LGBT seniors lack personal relationships with younger people who can provide family support. In addition, many feel uncomfortable accessing mainstream senior services, including visiting senior centers. Many of the same concerns voiced by LGBT seniors also apply

to People with AIDS – fear of being stigmatized, lack of support as a peer network disappears and difficulty with transportation.

In addition to two employees, RCC's home/friendly visitor program is staffed by volunteers and Masters in Social Work interns from U.C. Berkeley and Cal State East Bay. These volunteers provide on site and home visits and wellness calls to the frail elderly and People with AIDS, decreasing isolation and providing an ongoing assessment of a client's condition, as well as delivering weekly food supplies. The home visitors also work on helping isolated clients rebuild their social networks by conducting a social network assessment, identifying people in the participant's social circle who can provide additional socialization and support services.

The program is eligible, feasible, and timely. RCC has received County CDBG funds since 2008 and has achieved their contract goals.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Contra Costa Family Justice Alliance

**PROGRAM NAME/NUMBER:** West Contra Costa Family Justice Center /  
18-22-PS

**PROGRAM SERVICE AREA:** West County

**PROJECT OUTCOME:** Operate the West County Family Justice Center (FJC) to provide one-stop services to 300 victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking.

**TOTAL PROGRAM COST:** **\$1,327,676**

**AMOUNT ALLOCATED FY 2017/18:** **\$32,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$32,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **300 / 316**

**PROGRAM DESCRIPTION:** The West Contra Costa Family Justice Center (FJC) started operating in 2011, serving victims and survivors of domestic violence, sexual assault, child abuse, elder abuse and human trafficking. Since then, the FJC has moved locations and expanded their community reach. In October 2015, the agency obtained its 501(3)(c) nonprofit status with the United States Internal Revenue Service.

According to the FJC, in Contra Costa County, nearly 10,000 child abuse cases and over 2,000 elder abuse cases are reported annually. In addition, there are over 3,000 domestic violence related arrests per year. Medical studies link long term effects of family violence and abuse to several serious health problems, from diabetes to obesity, to substance abuse and eating disorders. Abused women experience physical and emotional problems for many years after abuse ends. Children exposed to family violence often suffer from a variety of health and mental health conditions including post-traumatic stress and other psychological issues which can go on untreated for years. Exposure to violence at an early age is known to increase antisocial behavior, substance abuse, mental illness, and adverse health outcomes in adulthood.

When survivors of interpersonal violence seek help, they are often frustrated by a fractured social services system. They may have to travel to multiple locations and tell their stories repeatedly. According to the FJC, national statistics show that victims may have to access as many as 32 different agencies for assistance. These hurdles can discourage their efforts and cause many people to simply stop seeking help. The FJC brings public and private partners together under one roof to provide comprehensive wrap-around services. The FJC is a unique and effective public-private partnership with integrated services and extensive community connections.

The project is eligible, feasible, and timely. Requested funding will be allocated to staff salaries/benefits, rent, consultants, and language access.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** West County Adult Day Care

**PROGRAM NAME/NUMBER:** Alzheimer's Respite Center /  
18-23-PS

**PROGRAM SERVICE AREA:** West County

**PROGRAM OUTCOME:** Provide day care services five days per week for 56 Urban County seniors with Alzheimer's/dementia resulting in retention of housing and delay of institutionalization.

**TOTAL PROGRAM COST:** **\$199,100**

**AMOUNT ALLOCATED FY 2017/18:** **\$40,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$40,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **56 / 38**

**PROGRAM DESCRIPTION:** West County Adult Day Care (WCADC) provides day care services five days per week, 10 hours per day Monday through Friday to Alzheimer's victims and other elderly persons who need constant supervision. The program provides meals, personal grooming assistance, a variety of therapies, social activities, a monthly family support group, and respite to primary care givers. Day care services will be provided to at least 56 seniors (and their families) from the Urban County.

The services offered by the program have been proven to delay long term placement for elders with Alzheimer's/dementia, as well as allowing caregivers to continue with a normal work schedule.

The proposed program is eligible, feasible, cost effective and timely. Requested funding will be allocated to staff salary.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** A Place of Learning

**PROGRAM NAME/NUMBER:** After School Tutoring & Mentoring /  
18-24-PS

**PROGRAM SERVICE AREA:** Far East County

**PROGRAM OUTCOME:** Provide free after-school/Summer mentoring/tutoring services to 60 low-income Urban County students resulting in improved academic performance and decision making skills and increased self-esteem, as measured by pre- and post-participation evaluations and feedback from school staff and parents.

**TOTAL PROGRAM COST:** **\$38,400**

**AMOUNT ALLOCATED FY 2017/18:** **\$10,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$10,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **60 / 26**

**PROGRAM DESCRIPTION:** A Place of Learning ("APOL") is an after-school/Summer enrichment program that provides tutoring and mentoring to low-income, at-risk youth in kindergarten through high school. Many of the students are homeless, special needs, and English-learners. Through this program, students benefit from a caring adult that supports them developmentally as a role model and mentor. Mentors are provided educational materials that support California standards in core classes and meet with students at least once per week. APOL works closely with local schools and is able to access student school progress online and adapt lessons according to individual student needs. Mentors monitor academic achievement and performance factors such as attendance, school participation and attitude.

The program is eligible, feasible and timely. Requested funding will be allocated to staff salary/benefit expenses.

**PERFORMANCE ISSUES:** Program is slightly behind pace in meeting its FY 2017/18 performance goals. However, they do expect to meet their goal by the end of the year. Historically, APOL has met its goals.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** East Bay Center for Performing Arts

**PROGRAM NAME/NUMBER:** Deep Roots, Wide World Program /  
18-25-PS

**PROGRAM SERVICE AREA:** West County (Primarily Richmond, CA)

**PROGRAM OUTCOME:** Provide literacy and performing arts summer programs to 150 children aged 3-9, resulting in improved academic performance, community building, and exposure to diverse global art traditions. Program performance will be measured via pre- and post-surveys taken by children and guardians.

**TOTAL PROGRAM COST:** **\$57,985**

**AMOUNT ALLOCATED FY 2017/18:** **\$11,500**

**AMOUNT RECOMMENDED FY 2018/19:** **\$11,500**

**GOAL / PERFORMANCE AS OF 12/31/17:** **150 / 0**

**PROGRAM DESCRIPTION:** The East Bay Center for the Performing Arts ("EBCPA") is a community center, founded in 1968, that provides training, encouragement, and a space for student artists to learn and discover performing arts from around the world. Located in the Iron Triangle neighborhood of Richmond, EBCPA provides a safe space for students to work on community projects that include the creation of original music, film, theater, dance, etc.

EBCPA proposes to provide two programs for youth, to support and encourage the performing arts and literacy. The goals of these programs are to both enrich the lives of the children served, by exposing them to new experiences, while also using the performing arts as a tool to encourage literacy and introduce more academic enrichment during time away from school.

The first proposed program is actually an extension of an existing program that currently does not operate during the summer season. EBCPA would like to host their parent-child preschool arts program at a minimum of one U.S. Department of Housing and Urban Development (HUD)-funded apartment complex in Richmond, CA. Thereby

making the program accessible to this low-income population. This 8-week program is for children (and their guardians), aged 3-5, and would encourage pre-literacy skills by integrating music, dance, and visual arts. The program would have two separate classes of 15 children at the one site for two hours per week. If a second location is found, the program will feature one class at each site.

The other proposed summer program will be hosted at two nearby elementary schools. It is a 5-week program for students aged 6-9, who will work with a Teaching Artist on theater and literacy projects, integrating storytelling, scriptwriting, and performance. The program will have six classes of twenty students, operating 3 one-hour classes per week.

The project is eligible, feasible, and timely. Requested funding will be allocated to staff salaries/benefits and operating expenses.

**PERFORMANCE ISSUES:** EBCPA is not on track to meet their goal for fiscal 2017/18 due to unforeseen circumstances. One of EBCPA's proposed programs was slated to begin in September 2017, but was delayed due to both low enrollment and a site change, stemming from a lack of administrative support. Additionally, the former Director of School Partnerships, who was the lead contact for CDBG coordination, is no longer with EBCPA. However, other agency staff have stepped up in the absence of this position. While EBCPA is forthright about their struggles during the first half of the fiscal year, they remain steadfast in their belief that they will meet their goal once their second summer program begins in June 2018.



**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Girls Inc. of West Contra Costa County

**PROGRAM NAME/NUMBER:** Afterschool and Education Enrichment Program  
18-26-PS

**PROGRAM SERVICE AREA:** Richmond

**PROGRAM OUTCOME:** Girls Inc. will operate its Summer/Afterschool Education Enrichment program. A total of 330 unduplicated children will be provided summer and after-school literacy and STEM enrichment programming.

**TOTAL PROGRAM COST:** **\$247,233**

**AMOUNT ALLOCATED FY 2017/18:** **\$11,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$11,000**

**GOALS / PERFORMANCE AS OF 12/31/17:** **300/136**

**CONDITIONS OF APPROVAL:** None

**PROGRAM ANALYSIS:** Girls Inc. of West Contra Costa County (Girls Inc.) has served over 6,000 girls residing in West Contra Costa for 40 years. Working in conjunction with local elementary schools and high schools, Girls Inc. of WCCC has made an extensive effort to reach youth ages 6-18 to inform them about college readiness and the Girls Inc. National Scholars Program. Girls Inc. will provide weekly 90-minute, 8-12 week, after school sessions afterschool educational and enrichment programming at eight elementary schools, two middle schools, and two high schools. As part of this program, Girls Inc. will also provide a 10-week, M-F daily summer camp on-site and weekly 90-minute programs at five community centers and at five community-housing sites located in Richmond. The Girls Inc. curriculum has an emphasis in literacy and STEM (Science, Technology, Engineering, and Mathematics) and is designed to increase reading comprehension, promote fluency in English, and create a literacy-rich environment.

The schools and community centers that the services are provided are located and serve primarily low-income areas of the City of Richmond. Requested CDBG funding will be used to pay for staffing and program supplies. The proposed program is eligible, feasible, and timely.

**PERFORMANCE ISSUES:** The program is slightly behind pace to meet its goal; however, based on previous program years, it is expected that the program will meet its goal.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Mt. Diablo Unified School District

**PROGRAM NAME/NUMBER:** CARES After School Enrichment Program /  
18-27-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide after school enrichment classes for 580 K-8 students in Bay Point, resulting in greater understanding of the content of the enrichment services, connection to and engagement in school, and academic improvement.

**TOTAL PROGRAM COST:** **\$4,972,992**

**AMOUNT ALLOCATED FY 2017/18:** **\$10,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$10,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **817 / 517**

**PROGRAM DESCRIPTION:** Mt. Diablo Unified School District (MDUSD) proposes to provide educational enrichment classes for students enrolled in the after-school programs at four Bay Point area schools: Bel Air, Rio Vista, Shore Acres elementary schools, and Riverview Middle school. The proposed program provides academic, enrichment and nutrition opportunities in a safe environment for students with the greatest needs. Classes/activities will be provided during the 32-week school year and six weeks during the summer. Activities will include dance, science, gardening, chess club, drumming, and art. MDUSD will serve 580 K-8 students from the four schools. The after-school program operates between the hours of 2:00 and 6:00 p.m. All four schools are located in areas that meet "area benefit" criteria (Census Tracts 3141.01 and 3142).

The program is eligible, feasible and timely. Requested funding will be allocated to program supplies and educational enrichment activities.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** RYSE, Inc.

**PROGRAM NAME/NUMBER:** RYSE Career Pathway Program  
18-28-PS

**PROGRAM SERVICE AREA:** West County

**PROGRAM OUTCOME:** Operate the Career Pathway Program by providing career development and soft skills support, media arts skill development, paid work experience opportunities, and academic enrichment and interventions. A total of 230 West County youth will be provided services during the year.

**TOTAL PROGRAM COST:** **\$378,933**

**AMOUNT ALLOCATED FY 2017/18:** **\$40,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$40,000**

**GOAL / PERFORMANCE AS OF 12/31/17:** **230 / 171**

**PROGRAM DESCRIPTION:** RYSE serves youth in West Contra Costa County ages 13 to 21. RYSE members include youth who are in and out of school, college bound, homeless, LBGT, and some who have been incarcerated.

According to numerous reports, young people from Richmond and West Contra Costa County face a myriad of challenges that hinder academic success and acquisition of meaningful employment opportunities and financial stability. This marginalized group requires adequate support from the community to access opportunities that provide long-term stability and support the transition into adulthood. The Career Pathway Program aims to address this problem by offering a combination of career development and soft skills support, media arts skill development, paid work experience opportunities, and academic enrichment and intervention.

Career development programming integrates exposure to a variety of career pathways and offers quality classroom and work-based learning opportunities. RYSE also supports youth in acquiring desired employment and internships on site, in the community or with work place partners.

RYSE has a proven record of accomplishment for producing a safe space for youth where they feel welcome, valued, and supported, and has created and implemented effective programming that helps youth make lasting changes in their lives. This program is eligible, feasible, and timely. Requested funding will be allocated to staff salary/benefits.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** YMCA of the East Bay (Fiscal Agent)

**PROGRAM NAME/NUMBER:** James Morehouse Project at El Cerrito High School  
18-29-PS

**PROGRAM SERVICE AREA:** West County (El Cerrito High School)

**PROGRAM OUTCOME:** Provide comprehensive mental health and student support services to 110 students attending El Cerrito High School resulting in improved well-being and an increase in school connectedness measured by student pre- and post-evaluations.

**TOTAL PROGRAM COST:** **\$ 299,000** (\$109,000 in In-Kind services)

**AMOUNT ALLOCATED FY 2017/18:** **\$10,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$10,000**

**GOALS / PERFORMANCE AS OF 12/31/17:** **110/32**

**CONDITIONS OF APPROVAL:** None

**PROGRAM ANALYSIS:** The James Morehouse Project (JMP) at El Cerrito High School Project provides comprehensive mental health services to El Cerrito High School students who reside in West County communities. With clinical services available on campus, teachers and staff can refer students for on-site assessments and counseling to support youth and prevent more serious mental health problems. In addition to traditional mental health modalities like individual counseling and peer support groups, the project links innovative youth development programs with its clinical mental health services to offer youth opportunities to strengthen critical skills like conflict resolution and anger management and to build a deeper analysis of the challenges facing the communities that impact on their own lives. The JMP anticipates delivering mental health services to 110 Urban County students.

The JMP partners with a variety of community agencies to coordinate and deliver services. YMCA of the East Bay, Planned Parenthood, Community Violence Solutions, UCB School of Social Welfare, SFSU School of Social Work, CSUEB School of Social Work, New Conservatory Theater, and Community Works are among the other organizations that offer a wide range of services through JMP.

**PERFORMANCE ISSUES:** Program is slightly behind pace in meeting its FY2017/18 contractual goals; however, JMP expects to meet its goals by the end of the year. JMP has historically met or exceeded its goals in previous years.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Eden Council for Hope and Opportunity

**PROGRAM NAME/NUMBER:** Fair Housing Services  
18-30-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide comprehensive fair housing counseling services to approximately 80 Urban County residents

**TOTAL PROGRAM COST:** \$315,332

**AMOUNT ALLOCATED FY 2017/18:** \$40,000

**AMOUNT RECOMMENDED FY 2018/19:** \$40,000

**GOAL / PERFORMANCE AS OF 3/31/18:** 80 / 44

**PROGRAM ANALYSIS:** Eden Council for Hope and Opportunity (ECHO) will provide fair housing services by enforcing fair housing laws by investigating housing discrimination complaints, maintaining a panel of testers, counseling individuals/households regarding their rights, responsibilities and options, providing mediation and advocacy, and legal referrals. ECHO will maintain good relationships with private attorneys, the Department of Housing and Urban Development (HUD) and the Department of Fair Employment and Housing, while keeping abreast of changes in fair housing laws.

The proposed project will assist Urban County residents in exercising their housing rights by providing the following services and activities:

- Fair Housing Counseling: fair housing laws will be enforced by investigating alleged housing discrimination complaints; maintaining a panel of fair housing testers; counseling households regarding their rights, responsibilities and options; and providing mediation, advocacy, and legal referrals. All CDBG jurisdictions are required to take appropriate steps to affirmatively further fair housing.
- Education and Outreach: ECHO will conduct education and outreach activities to educate residents, staff of other community-based organizations and rental property owners/managers on landlord/tenant rights and responsibilities.
- Conciliation and Mediation: ECHO will provide both conciliation and mediation efforts to resolve conflicts between residents and their landlords.
- Investigation: ECHO will conduct investigations to determine if housing

discrimination has occurred.

All of the above services will be provided free of charge and in multiple languages through in-house language capacity, the Language Line (a service that interprets and translates in 170 different languages) and freelance interpreter services. A majority of the clients will be served via the telephone and/or email, but because ECHO has an office located in Antioch, clients will have access to in-person services. In addition, special clinics/meetings will be scheduled in the less accessible areas of the County. The program is eligible, feasible and timely.

**PERFORMANCE ISSUES:** Through the first 3 quarters of FY 2017/18, ECHO is behind pace to meet the annual goal of serving 80 Urban County residents. ECHO is completing their due diligence of outreach through meetings, presentations, and trainings to achieve the annual goal.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Contra Costa County Health Services - Health,  
Housing and Homeless Services Division,  
Homeless Program

**PROGRAM NAME/NUMBER:** Coordinated Outreach, Referral, and  
Engagement (CORE) Homeless Street Outreach  
Program/ 18-31-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide day and evening homeless street  
outreach services to at least 450 Urban County  
individuals living outside throughout the County  
to engage, stabilize, deliver health and basic  
need services, and aid in obtaining interim and  
permanent housing.

**TOTAL PROGRAM COST:** **\$1,277,560**

**AMOUNT ALLOCATED FY 2017/18:** **\$22,300**

**AMOUNT RECOMMENDED FY 2018/19** **\$22,300**

**GOALS / PERFORMANCE AS OF 12/31/17:** **450/1,323**

**CONDITIONS OF APPROVAL:** None

**PROGRAM ANALYSIS:** The focus of the Contra Costa County's Health Services Department (CCC-HSD) Coordinated Outreach, Referral, and Engagement (CORE) Homeless Street Outreach Program is to target high-risk, hard-to-reach chronically homeless individuals, transition-aged youth, and families living outside whom typically do not access services or do not know how to access services. CORE uses a client-centered, "whatever it takes" approach to build rapport and engage consumers into services that aims to get them off the streets and stabilized. CORE Outreach teams consist of two outreach workers, two outreach team leads, and an Outreach Coordinator. Outreach staff are trained in core principles and practices of trauma informed care, motivational interviewing and espouse a "housing first" philosophy. Knowing that those who live outside are typically resistant to engaging with the current service system, outreach teams take this client-centered perspective with the understanding that trust must come before services are delivered, and trust and relationship building takes patience and time.



Three CORE teams will operate over an 18 hour period during the day and evening. Two or three-person outreach teams will go out in a systematic pattern within an established service area (East, Central, and West County) to contact chronically homeless individuals living on the streets, provide face-to-face outreach and engagement, and information necessary to address behavior contributing to their homelessness. The day teams hand off street outreach services for evening/weekend (Saturday) homeless outreach to teams staffed by Anka Behavioral Health, who is subcontracted with CCC-HSD to provide evening/weekend outreach services as part of the overall CORE Street Outreach Program.

CORE Homeless Street Outreach Program services and support will include but are not limited to:

- Referral and connection to “Health Care for the Homeless” Program medical staff to engage homeless individuals including collection of basic personal and demographic data;
- Administer initial screening tools and document concerns and disabilities regarding lack of housing financial support;
- Connect to medical and mental health and any substance abuse services;
- Facilitate the completion and submission of Medi-Cal, CalFresh, and/or SSI applications and related documentation for eligible consumers;
- Provide basic survival supplies;
- Assist local law enforcement, communities, and businesses in non-enforcement types of responses where appropriate;
- Connect individuals to the Mental Health Transitions Team for mental health needs and non-psychiatric emergencies with individuals ready to accept substance abuse treatment;
- Connect consumers to interim housing, multiservice centers, case management, and supports towards permanent housing.

This program is eligible, feasible and timely. Homeless street outreach services is a needed service throughout the County and it meets a priority need of the County’s Consolidated Plan

**PERFORMANCE ISSUES:** The CORE program has been funded by the CDBG program in the past and has exceeded contract goals in a timely and cost-effective manner. The program has met and exceeded its annual performance goal for FY 2017/18; however, the Subrecipient has been consistently late in submitting reports.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** CCC Health Services

**PROGRAM NAME/NUMBER:** Adult Interim Housing Program  
18-32-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide shelter and supportive services to 150 homeless men and women to help them regain housing.

**TOTAL PROGRAM COST:** \$2,198,104

**AMOUNTY ALLOCATED FY 2017/18:** \$54,000

**AMOUNT RECOMMENDED FY 2018/19:** \$54,000

**GOAL / PERFORMANCE AS OF 3/31/18:** 150 / 369

**PROGRAM DESCRIPTION:** The Behavioral Health Division of the County's Health Services Department (HSD) operates an interim housing program (emergency shelter) for homeless adults in Contra Costa County that is open 24 hours-a-day year round. The program is operated at two sites, one in Richmond and one in Concord, and provides wrap-around services to assist persons in finding appropriate long-term housing. A specialized program for youth 18 to 21 years of age is located at the Richmond facility.

Upon entry into the shelter, each resident is assigned a case manager to assist the individual in determining an appropriate service plan that will help them regain housing as soon as possible. This approach engages individuals the moment they walk in the door and reflects the transition to a "housing first" approach to service delivery that aims to reduce shelter stays. The current recidivism rate for homeless individuals who have obtained permanent housing is only 10 percent.

The shelters are part of the County's Continuum of Care and enable adults the opportunity to work on stabilizing their lives and moving toward a permanent housing situation. Each person receives needs and health assessments, as well as case management, job training, transportation and other services that help each individual reach their highest level of self-sufficiency.

The program is eligible, feasible, and timely. Providing services to the homeless population is consistent with the County Continuum of Care Homeless Plan and a priority of the CDBG program.

HSD also receives Emergency Solutions Grant (ESG) funds to provide emergency shelter and supportive services. (See FY 2018/19 ESG Staff Report No. 18-01-ESG.)

**PERFORMANCE ISSUES:** HSD has been successful in meeting quantitative goals. While the program has already exceeded their annual goal during the current fiscal year, they have been late in submitting their financial reports and request for reimbursement of CDBG funds.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Contra Costa Crisis Center

**PROGRAM NAME/NUMBER:** Crisis/211 Contra Costa  
18-33-PS

**PROGRAM SERVICE AREA:** County-wide

**PROGRAM OUTCOME:** Provide crisis intervention service and information and referrals to 8,200 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDS, and the disabled.

**TOTAL PROGRAM COST:** **\$1,192,067**

**AMOUNT ALLOCATED FY 2017/18:** **\$18,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$18,000**

**GOALS / PERFORMANCE AS OF 12/31/17:** **8,200/4,308**

**CONDITIONS OF APPROVAL:** None.

**PROGRAM DESCRIPTION:** Through 211 Contra Costa, the Contra Costa Crisis Center manages and maintains a database of local health and social services programs. Full-time staff and trained volunteers provide immediate crisis support service as well as information and referrals, 24 hours-a-day, to emergency shelters, emergency food programs, job training, health care and other services.

211 is a national, toll-free three-digit number that can be called 24 hours-a-day for information about local health and social services. It enables people to access resources in their community quickly and easily, allowing residents in need a single point of entry for a variety of resources. The Crisis Center is the only authorized 211-provider for Contra Costa County and meets all of the 211 criteria set by the state Public Utilities Commission and includes: (1) must operate 24 hours per day, (2) offer multilingual access and access for the hearing impaired, (3) manage and maintain a comprehensive, up-to-date database of health and social services, (4) coordinate with local and state disaster responders, and (5) have a local presence and support from local stakeholders.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Loaves and Fishes of Contra Costa

**PROGRAM NAME/NUMBER:** Martinez Dining Room  
18-34-PS

**PROGRAM SERVICE AREA:** Martinez

**PROGRAM OUTCOME:** Provide free buffet-style lunches and groceries weekdays to 500 homeless and low-income Urban County residents at the Loaves & Fishes Martinez Dining Room.

**TOTAL PROGRAM COST:** **\$1,192,067**

**AMOUNT ALLOCATED FY 2017/18:** **\$15,000**

**AMOUNT RECOMMENDED FY 2018/19:** **\$15,000**

**GOALS / PERFORMANCE AS OF 12/31/17:** **500/401**

**CONDITIONS OF APPROVAL:** None

**PROGRAM ANALYSIS:** Loaves and Fishes of Contra Costa (LFCC) provides hot, nutritionally sound meals and groceries to homeless, low and very low-income men, women, and children Monday through Friday at the Martinez Dining Room. Since its inception in 1983, LFCC has served over 4.4 million meals to residents who are homeless, unemployed, underemployed or disabled. The organization primarily uses volunteers (98% of staff) and a large portion of the food served is donated by local food industry businesses. The Martinez Dining Room will serve noontime meals to 150 persons per day, primarily Martinez residents, and has a food pantry that distributes fresh produce, canned goods, and bread every day.

By feeding the hungry, LFCC accomplishes three objectives: preventing homelessness and maintaining the family unit, preventing poor cognitive development of children living in poverty and reducing hunger and poor nutrition for very low-income people. Since the recession years of 2008, the need for this program has grown.

The program is eligible, feasible, and timely. Providing services to the homeless population is consistent with the Consolidated Plan and the Homeless Continuum of Care Plan. LFCC has consistently met programmatic goals in a timely manner.

**PERFORMANCE ISSUES:** None.

**FY 2018/19 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Shelter, Inc.

**PROGRAM NAME/NUMBER:** Homelessness Prevention/Rapid Rehousing Program  
18-35-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide rapid rehousing and homeless prevention services to 180 Urban County residents to quickly regain stable, permanent housing or maintain their housing.

**TOTAL PROGRAM COST:** \$784,838

**AMOUNT ALLOCATED FY 2017/18:** \$25,075

**AMOUNT RECOMMENDED FY 2018/19:** \$25,075

**GOAL / PERFORMANCE AS OF 3/31/18:** 180 / 341

**PROGRAM DESCRIPTION:** Shelter, Inc. provides one-time direct financial rental/mortgage assistance to low-income families to prevent eviction or foreclosure or to assist with move-in costs. These households often face a housing crisis through no fault of their own due to a temporary job loss, medical crisis or unexpected car repair. What would be an inconvenience for many is a devastating crisis for those struggling to make ends meet. For those who are currently homeless and attempting to move into housing, move-in costs are often in excess of what they can realistically afford. Preventing homelessness is far more cost-effective than helping a homeless family transition from the streets to temporary and permanent housing. Financial assistance will be provided to 180 Urban County clients.

The Homeless Prevention Program has two components: Rental/Mortgage Assistance and Prevention Case Management. Through the "Rental/Mortgage Assistance" component, Shelter, Inc. receives direct funds from federal and state sources to disburse to County residents to prevent eviction or mortgage foreclosure and to assist the homeless with move-in costs for a new residence. A case manager determines the ability of each household to maintain the proposed housing expense so that the household doesn't find itself in a perpetual crisis or ongoing homelessness.

Through the "Prevention Case Management" component, case managers provide support and guidance to households that need help beyond one month's rent, often due to a temporary illness or disability. The services may include small rent supplement payments and provide extensive resources through an information and referral network.

The program is eligible, feasible, and timely. Providing services to prevent homelessness is consistent with the Consolidated Plan and the Homeless Continuum of Care Plan.

**PERFORMANCE ISSUES:** Shelter, Inc. has been successful in meeting quantitative goals. While the program has already exceeded their annual goal during the current fiscal year, they have been late in submitting their financial reports and request for reimbursement of CDBG funds.



# Attachment B-2

Staff Reports

ESG Program

Category

## **FY 2018/19 EMERGENCY SOLUTIONS GRANTS (ESG)**

**APPLICANT:** Contra Costa County Health Services Dept. (HSD)

**PROGRAM NAME/NUMBER:** Adult Interim Housing Program/  
18-01-ESG

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide 150 Urban County homeless clients year-round emergency shelter beds and wrap-around services.

**TOTAL PROGRAM COST:** \$2,198,104

**AMOUNT ALLOCATED FY 2017/18:** \$122,693

**AMOUNT RECOMMENDED FY 2018/19:** \$122,693

**GOAL/PERFORMANCE AS OF 3/31/18:** 150 / 373

**PROGRAM ANALYSIS:** The Contra Costa County Health Services Department (HSD) operates two emergency homeless shelters for single adults—the Central County shelter in Concord with 75 beds and the West County shelter in Richmond with 100 beds. The shelters are the main points of entry for the homeless into the continuum of homeless and housing services.

The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Upon entry into the shelter, each resident is assigned a case manager to assist the individual in determining an appropriate service plan that will help them (re)-gain housing as soon as possible. Engaging individuals the moment they walk into the shelter reflects the transition to a “housing-first” approach to service delivery that aims to reduce shelter stay and find appropriate housing that fits individual needs, subsequently reducing recidivism.

HSD is requesting ESG funds to help support operating costs at the two County run emergency homeless shelters. The funding will be used to cover utilities.

The shelter program is eligible, and consistent with County priorities and policies as identified in the County’s Consolidated and Continuum of Care plans. The County shelters provide emergency housing and services to very-low income homeless individuals and are the entry point for many individuals seeking services to assist them

in achieving permanent housing and a stable living environment. The shelters will serve up to 850 individuals per year.

HSD also receives CDBG funds to provide shelter and supportive services (see FY 2018/19 CDBG staff report No. 18-32-PS).

**PERFORMANCE ISSUES:** HSD has been successful in meeting quantitative goals. While the program has already exceeded their annual goal during the current fiscal year, they have been late in submitting their financial reports and request for reimbursement of CDBG funds.

## **FY 2018/19 EMERGENCY SOLUTIONS GRANTS (ESG)**

**APPLICANT:** Contra Costa County Health Services Dept. (HSD)

**PROGRAM NAME/NUMBER:** Calli House Youth Shelter/  
18-02-ESG

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide year-round emergency shelter beds and support services to 25 homeless youth in Urban County.

**TOTAL PROGRAM COST:** \$593,228

**AMOUNT ALLOCATED FY 2017/18:** \$24,328

**AMOUNT RECOMMENDED FY 2018/19:** \$24,328

**GOAL/PERFORMANCE AS OF 3/31/18:** 25 / 37

**PROGRAM ANALYSIS:** Health Services Department (HSD) operates the Calli House Youth Shelter, a program that provides shelter and critical support services to run-away, homeless, and throw-away youth ages 18-24. Overnight shelter is provided to youth ages 18-24 and day services to youth ages 14-18 at the Day Center.

The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Youth ages 14-18 have the ability to access the Day Center for basic services. HSD projects 150 unduplicated youth will access the Day Center annually. Additionally, 125 unduplicated transition ages 18-24 (25 from the Urban County) will be provided overnight shelter services.

The youth shelter program is eligible and consistent with County priorities and policies as identified in the County's Consolidated and Continuum of Care plans. Calli House provides emergency housing and services to homeless youth and is the entry point for many individuals seeking services to assist them in achieving permanent housing and a stable living environment.

**PERFORMANCE ISSUES:** HSD has been successful in meeting quantitative goals. While the program has already exceeded their annual goal during the current fiscal year, they have been late in submitting their financial reports and request for reimbursement of CDBG funds.

## **FY 2018/19 EMERGENCY SOLUTIONS GRANTS (ESG)**

**APPLICANT:** Shelter, Inc. of Contra Costa County

**PROGRAM NAME/NUMBER:** Homelessness Prevention/Rapid Rehousing Program/  
18-03-ESG

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide rapid rehousing and homeless prevention services to 60 Extremely-Low-Income (below 30% of Area Median Income) and/or homeless individuals and families in the Urban County to quickly regain stable, permanent housing or maintain their housing.

**TOTAL PROGRAM COST:** \$784,838

**AMOUNT ALLOCATED IN FY 2017/18:** \$118,723

**AMOUNT RECOMMENDED FY 2018/19:** \$118,723

**GOAL/PERFORMANCE AS OF 3/31/18:** 60 / 49

**PROGRAM ANALYSIS:** Shelter, Inc. provides homelessness prevention and rapid rehousing services to low income individuals and families in Urban County.

The homelessness prevention element provides housing relocation and stabilization services and rental assistance to extremely low income (below 30% AMI) Urban County residents as necessary to prevent the individual or family from becoming homeless. Assistance is used to help program participants regain stability in their current permanent housing or move into other permanent housing and achieve stability in that housing. Participants receive case management services to help determine how best to maintain their housing. Clients must demonstrate that they would become homeless if not for this assistance and that they can be reasonably expected to maintain housing once the subsidy ends.

The rapid rehousing element provides housing relocation/stabilization services and financial assistance in paying deposits, rent and utility bills to help homeless individuals and families quickly regain and maintain housing and self-sufficiency. Eligible clients must meet HUD's definition of homelessness, have no appropriate housing options, lack sufficient resources and support networks necessary to secure or maintain housing without ESG assistance, agree to meet with a case manager for stabilization/relocation services and demonstrate that they would remain homeless if not for this assistance. The program differentiates between the chronically homeless and those who can be reasonably expected to maintain their housing when the subsidy ends.

Eligible costs include utilities, security deposits, short-term (1-3 months) rental assistance, utility deposits/payments and moving costs. All direct assistance is paid to a third party (i.e. landlord, utility company) and is considered a grant on behalf of the client.

This project is eligible, feasible and timely. It is consistent with HUD's priorities for the ESG program and with the County's Consolidated Plan and the Homeless Continuum of Care Plan.

**PERFORMANCE ISSUES:** While on pace to meet their annual goal (55 percent through the first two quarters of the current fiscal year), Shelter Inc. has only expended approximately 31 percent of the annual funding amount. They are consistently late in submitting their financial reports and request for reimbursement of ESG funds. A new ESG contract will not be executed until all previous ESG funds awarded to this program have been expended.

## **FY 2018/19 EMERGENCY SOLUTIONS GRANT (ESG)**

**APPLICANT:** STAND! For Families Free of Violence

**PROGRAM NAME/NUMBER:** Rollie Mullen Emergency Shelter/  
18-04-ESG

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide emergency homeless shelter and support services for 40 women and their children who are displaced due to domestic violence.

**TOTAL PROGRAM COST:** \$562,986

**AMOUNT ALLOCATED FY 2017/18:** \$45,328

**AMOUNT RECOMMENDED FY 2018/19:** \$45,328

**GOAL/PERFORMANCE AS OF 3/31/18:** 40 / 30

**PROGRAM ANALYSIS:** For more than 35 years, STAND! For Families Free of Violence (STAND) has provided services and emergency shelter to victims of domestic violence. Annually, approximately 6,000 emergency shelter bed-nights are provided to women and their children who are homeless and in peril due to violent relationships. STAND provides shelter for these women and children while they reconstruct their lives and find safe and stable housing. Clients receive up to 12 weeks of shelter and services including food, clothing, case management, counseling, employment assessment and housing referrals.

The STAND emergency shelter is housed in the Rollie Mullen Center (RMC). This shelter has 24 beds, a sitting area, a laundry facility, a common kitchen and a dining facility. The shelter also provides programs for children. In addition to the emergency shelter, the RMC has seven transitional housing units for families and a counseling center. STAND is requesting ESG funds for the provision of essential services.

This program serves a high priority need in Contra Costa by providing emergency shelter to victims of domestic violence, giving them an opportunity to stabilize their lives and move to safe, permanent housing.

**PERFORMANCE ISSUES:** While on track to meet the annual goal of providing shelter and support services to 40 women and children in the current fiscal year, through the first two quarters STAND has only expended approximately 25 percent of its awarded \$45,328 in ESG funds. A new ESG contract will not be executed until all previous ESG funds awarded to this program have been expended.

## **FY 2018/19 EMERGENCY SOLUTIONS GRANT (ESG)**

**APPLICANT:** Trinity Center Walnut Creek

**PROGRAM NAME/NUMBER:** Trinity Center/  
18-05-ESG

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide breakfast and lunch, laundry, showers, clothing, food and support services weekdays to 100 Urban County clients.

**TOTAL PROGRAM COST:** \$827,530

**AMOUNT ALLOCATED FY 2017/18:** \$26,830

**AMOUNT RECOMMENDED FY 2018/19:** \$26,830

**GOAL/PERFORMANCE AS OF 3/31/18:** 100 / 194

**PROGRAM ANALYSIS:** The Trinity Center surrounds homeless persons with an array of services they need to establish and maintain stable and independent lives for themselves. Offered in a year-round day shelter setting, Trinity Center provides services that meet basic needs while cultivating an atmosphere of community and mutual support that is critical to homeless persons' ability to attain a sense of normalcy and stability. When coupled with an advocacy approach to case management, this program of services empowers homeless and very-low income individuals to improve the quality of their lives.

Trinity Center provides day shelter services to unduplicated homeless and very-low income individuals. The day shelter is open Monday, Tuesday, Thursday, and Friday from 9 AM to 4 PM, with Wednesday afternoons dedicated to meeting the specific needs of homeless women. A range of basic services are provided, including two meals per day, showers, laundry, peer counseling, mail service, fellowship, a clothing closet, a non-perishable food pantry, dental care, connection to other services, employment counseling, and assistance with securing housing.

In a shift, last year Trinity Center began emphasizing an advocacy-centered approach to service provision with dedicated Member Advocates providing intensive case management and advocacy services for clients who choose to participate. In particular, Member Advocates work with clients to find, enroll in, and secure affordable and permanent housing opportunities, utilizing the County's Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT), with the support of the Continuum of Care. This advocacy approach enables Trinity Center to engage homeless individuals with the basic services they need and integrate them into the service system with compassion and a focus on their individual paths toward stable housing and independence.

The Trinity Center program is eligible and consistent with County priorities and policies as identified in the County's Consolidated and Continuum of Care plans. The Center



provides services to Urban County homeless persons and is the entry point for many individuals seeking services to assist them in achieving permanent housing and a stable living environment. ESG funds will be used to partially fund the program manager position.

**PERFORMANCE ISSUES:** None.