

2017 ANNUAL REPORT



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

Bill Granados, District II, Liaison to the Board of Supervisors (January – June)
Matthew Guichard, District II (July – December)
Edward Haynes, District III, (Vice Chair, January – August)
Debra Galey, District IV (Vice Chair, September – December)
Nat Rojanasathira, District V (Chair, September – December)
Mike Egan, At Large #1
Richard T. Chapman, At Large #2 (Chair, January – August; Liaison to the Board of Supervisors, September – December)
Latonia Ellingberg, Staff

Alternates

Walter Fields, District V (January – June)
Erling Horn, District II (January – June)

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Contra Costa County Fire Protection District Advisory Fire Commission

Meetings: Bi-monthly meetings were held: February, April, June, August, October, and December

Location/Time: 2945 Treat Blvd., Concord at 7:00 p.m.

Chair: Richard "Tom" Chapman (January – August)
Nat Rojanasathira (September – December)

Staff: Latonia Ellingberg

Reporting Period: January through December 2017

I. ACTIVITIES

- Conducted regular business of the Commission
- Conducted regular business of the Commission as well as the following Committees:
 - Apparatus & Equipment*
 - Budget*
 - Personnel*
 - Property and Annexation*

*(*All above committee business conducted during course of regular meetings.)*

- Attended Contra Costa County Fire Commissioners Association Meetings
- Attended Board of Supervisors Meetings
- Attended Contra Costa County Fire Protection District Board of Directors meetings
- Attended the Fallen Firefighters Memorial Service
- Attended Fire Academy #49 Graduation Ceremony
- Attended various city council, town hall, and other fire board meetings

II. ACCOMPLISHMENTS

- Reviewed and provided feedback on the Draft FY 2017/18 Budget
- Conducted public hearings to resolve public complaints regarding weed abatement charges
- Approved adjustments to weed abatement charges
- Provided feedback on fire prevention activities, suppression leave, incident summary reports and response times
- Provided feedback on levels of service in communities with closed stations or reduced service

- Proposed that Fire Station 70 be dedicated to the memory of Fire Captain Matt Burton and Fire Engineer Scott Desmond who gave their lives in the Line of Duty on July 21, 2007.
- Proposed that the Bylaws be amended to allow for two At-Large alternate commissioners, either of whom could replace any seated member regardless of supervisorial district.

III. ATTENDANCE/REPRESENTATION

- Vacancies: District 1; District 1 Alternate; District 3 Alternate; District 4 Alternate; District 5 Alternate
- Diversity: Commission consists of a variety of retired and active business professionals/owners; retired Fire Captain; computer programmer; retired security advisor, former police officer, volunteer Firefighter/EMT with the Gray Eagle Volunteer Fire Department; Administrative Services Director – Town of Danville; and Management Analyst – City of Brentwood.
- Level of Participation:

Regular Mtgs.	
Chapman	6 of 6
Egan	5 of 6
Galey	5 of 6
Granados	3 of 3
Haynes	6 of 6
Rojanasathira	5 of 6
Fields (Alt.)	1 of 3
Horn (Alt.)	2 of 3

- Quorum Frequency: No meetings cancelled due to lack of a quorum.

IV. TRAINING/CERTIFICATION

- Commissioner Egan renewed his Emergency Medical Technician (EMT) certification.

V. PROPOSED WORK PLAN/OBJECTIVES FOR NEXT YEAR

- Continue to work with the Fire Chief on budgetary issues.
- Attend meetings relative to fire service issues.
- Provide input to the Board of Directors.
- Continue to monitor citizen complaints stemming from the District's weed abatement program.
- Continue to approve adjustments to weed abatement charges.
- Continue to exercise oversight of the approval process for the disposal of surplus property.
- Continue to explore alternate funding sources.
- Follow up on proposed Bylaws amendment.