

CONTRA COSTA COUNTY Aviation Advisory Committee

2018 Annual Report

Advisory Board Meeting Time/Location: 10:00am on the 2nd Thursday of every one (1) month at either Buchanan Field or Byron Airport.

Advisory Body Chair: Maurice Gunderson

Airport Staff: Keith Freitas/Beth Lee/Russel Milburn

Activities

- Monthly review of noise statistics, operations report, airport development projects, airfield updates
- Discussions of airport projects and programs to disseminate information and solicit input from members and public
- Discussions of issues facing the airports and airport community
- Input to the Airports Director, Airport Committee, and Board of Supervisors on issues affecting the Contra Costa County Airports and surrounding communities
- Participation in community outreach efforts
- Quarterly review of the Airports' year to date and end of year forecast financial reports
- Annual review of input on the Part 150 Noise Mitigation recommendations

Accomplishments

Discussed and advised on the following:

- Airport administration activities to enhance airport economic development including:
 - Progressing on updating the Byron General Plan Amendment to bring conformity between the adopted Master Plan and County General Plan relative to allowable uses at both Airports
 - Progressing on the development of a 3-acre industrial business park
 - Progressing on negotiation to execute a long-term lease with the number one ranked entity to develop 4.6-acres at Buchanan Field
 - Receiving greater stakeholder and community involvement regarding the Economic Development and Incentive Program (EDIP) and strategic planning processes
 - Progressing in the growth of the Byron Airport including projects to connect Armstrong and Vasco road, and upgrade airport utilities infrastructure.

Accomplishments (continued)

- Aviation Advisory Committee (AAC) projects:
 - Update and revision of AAC bylaws
 - Addition of two AAC members
 - Airport Pacheco Neighbor representing community of Pacheco
 - Airport Byron Neighbor representing the vicinity of Byron Airport (Knightsen, Brentwood, Byron, Discovery Bay)
- Resolution (No. 2018/462) – Recognition from Board of Supervisors for contributions from Buchanan Field and Byron Airports to the aeronautical community and economic growth of Contra Costa County
- Resolution (No. 2018/524) – Establishing new rates and charges for Buchanan Field and Byron Airports effective January 1, 2019
- Completion of Buchanan Field Airport 2018 physical hangar inspections
- Airport Land Use Commission (ALUC)
 - Progressing on the development regarding Concord area construction projects and advising on their impact on air navigation and airport users
- Buchanan Field and Byron Airport construction projects including:
 - F-row hangar reskinning and door replacement project at Buchanan Field Airport
 - Security enhancements to both Airports which include:
 - Additional security cameras
 - New security gate access system at Byron Airport to match the current security system at Buchanan Field
 - Increased security patrols throughout both airports during day and night
- Airport hangar management activities and concerns including:
 - Use of hangars for purposes other than aircraft storage (hangar inspections)
 - hangar waiting list processes and progressing on the implementation of north and south facing lists
- Airport noise impact on communities including:
 - Addressing various Buchanan Field & Byron noise complaints
- Encouraged additional Airport staff, AAC members, and Board of Supervisors, as well as the general public to be more involved with Contra Costa County Airports and aviation communities

Attendance/Representation

- AAC is composed of members representing each of the supervisorial districts, the cities of Concord and Pleasant Hill, the Airport Business Association, community of Pacheco, surrounding communities of Byron Airport (Brentwood, Byron, Knightsen, Discovery Bay), and three at large positions for a total of 13 members
- Quorums have been achieved at all but one meeting in June with good participation from members for 2018
- The AAC is a diverse group of aviation professionals, retired executives, members of the public, consultants and educators. There is a balanced mix of pilots and non-pilots.
- Several committee members are also involved in other county and city advisory bodies, committees, and commissions

Current AAC member roster is as follows:

<u>AAC Members</u>	<u>Representing</u>	<u>2018 Appointment Status</u>	<u>Term Expiration Date</u>
Dale Roberts	District I		2/29/2020
Mike Bruno	Airport Business Association		2/28/2019
Eric Meinbress	Member at large		2/29/2020
Ronald Reagan	District III	Reappointed	2/28/2021
Derek Mims	City of Pleasant Hill	Reappointed	2/28/2021
Russell Roe	District V		2/29/2020
Keith McMahon	City of Concord		2/28/2019
Roger Bass	District II	Reappointed	2/28/2021
Maurice Gunderson	Member at large	Reappointed	2/28/2021
Tom Weber	District IV		2/29/2020
Emily Barnett	Member at large		2/28/2019
Donna Dietrich	Pacheco Neighbor	Recruiting	2/28/2021
Steven Starratt	Byron Neighbor	Recruiting	2/28/2021

Current AAC Officers:

<u>AAC Member</u>	<u>Position</u>	<u>Election Status</u>
Maurice Gunderson	Chair	Elected
Tom Weber	Vice Chair	Elected
Emily Barnett	Secretary	Elected

Training/Certification

- It is mandatory for all Committee members to complete County training regarding the Ralph M. Brown Act and the County's Better Government Ordinance, and complete the County's Ethics Orientation within 90 days of the appointment

Proposed Objectives for 2019

- Contact contractor assigned to the Byron Airport General Plan Amendment and create project milestones with deadlines to enforce expedited completion of the commissioned study and other efforts to improve growth, infrastructure and road access at Byron Airport
- Continue to advise and review the EDIP program including promoting progress on EDIP and strategic priority projects
- Continue to advise, monitor, and review the Buchanan Field and Byron Airports' construction and maintenance projects
- Continue to advise, monitor, and review activities and incidents impacting airport security
- Continue to grow and develop community and tenant outreach efforts for both airports
- Continue to advise, monitor, and review the Airports' budget, noise statistics, and overall operations
- Continue to work with the surrounding communities regarding noise concerns and other aviation related issues
- Continue regular discussions with Airport Staff on various airport developments (current and future), projects and issues, as well as disseminate information and offer recommendations
- Continue to provide the general public an open forum for discussions on aviation related matters

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c: Keith Freitas, Airports
Beth Lee, Airports
Russell Milburn, Airports
Maurice Gunderson, AAC
Tom Weber, AAC
Emily Barnett, AAC