

Library Commission 2018 Annual Report and 2019 Work Plan

Library Commission meets 3rd Thursday of alternating months

At Library Administration, 777 Arnold Drive, Suite 210, Martinez, CA 94553

2018: Brian Campbell-Miller, Chair; Peter Wilson, Vice Chair

Staff: Melinda Cervantes, County Librarian

2018 ANNUAL REPORT, November 15, 2018

1. Activities - Members of the Commission:

- Attended meetings of “Friends” and/or “Foundations” associated with their Libraries for the purpose of establishing communication pathways and supporting their activities (in some cases Commission members are also members and frequently officers in their respective support groups).
- Worked with support groups to expand services at local Libraries (e.g. El Cerrito City Council funding Wednesday hours).
- Visited other county libraries as well as some outside the county (e.g. San Francisco, Millbrae, Redwood City) and the country (e.g. Iceland, Zanzibar) for inspiration regarding programs/services and facilities.
- Contacted local city, town, state and national political representatives and to civic organizations (e.g. chambers, services clubs) on behalf of the libraries, their services, programs and needs.
- Participated in the 2nd Annual CCCL Friends, Foundations and Commission Forum held at the new San Pablo Library to encourage collaboration between community library friends and foundation groups and interchange with commissioners.
- Represented the Commission at civic events (e.g. quarterly Mayor’s Meetings, monthly Mayor’s Conferences).
- Encouraged a successful “YES” vote on Orinda Measure J.
- Participated in the opening of the Brentwood Library, the Antioch Library 50th anniversary celebration, and in the planning process for the new Pleasant Hill Library.

2. Accomplishments - Members of the Commission:

- Assisted with planning and carrying out programs designed to celebrate individual Library accomplishments (e.g. El Cerrito “First Wednesday” celebration).
- Developed conceptual framework, work plan and community briefing for a proposed Contra Costa County Library Foundation and reached out to existing “Friends” and “Foundation” leadership as well as political leaders for consultation and feedback purposes prior to finalizing it.
- Advocated for State and Federal funding for libraries through letters, phone calls and personal contact.
- Received approval for Board of Supervisor support for state literacy funding as well as IMLS and the Innovative Grants to Literacy Program, reached out to Senators and Assembly members to support augmentation for lunch at the library and the Braille library.
- Finalized and received BOS approval for the revised Commission By-Laws.

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2019 ANNUAL WORK PLAN, November 15, 2018

Goal 1: Advocate for both public and private library funding required to meet assessed county needs.

Objective 1: Increase Legislative outreach, both at the state and federal levels, for funding necessary to sustain and enhance the libraries.

Objective 2: Have the Commission take a more active role in the ALA and CLA lobbying efforts.

Objective 3: Support the creation of a unified private fund raising approach for funding of countywide and local community library needs and to meet service standards and objectives of the Library's strategic plan.

Goal 2: Identify ways to ensure stable and adequate funding for county libraries.

Objective 1: Encourage collaboration between community library friends and foundations groups and interchange with commissioners through the re-established "Friends Council" and the annual forum.

Objective 2: Meet with elected officials in an effort to identify additional funding sources.

Objective 3: Explore ways of ensuring stable and adequate public funding for the county library.

Goal 3: Provide links between the community and the Contra Costa County Library

Objective 1: Develop community and city/town support for all libraries.

Objective 2: Conduct more meetings of the Commission at community libraries.

Objective 3: Provide regular reports to appointing authorities (e.g. Supervisors and City/Town Councils) to keep them informed about Commission activities/accomplishments and Library programs, services and needs.

Objective 4: Participate in public events and activities of community libraries.

Objective 5: Reach out to organizations in the County (e.g. First 5, County Schools, PTAs) with common interests in literacy for the purpose of building supporting networks and programs.

Goal 4: Provide a forum for the public to express views regarding Contra Costa County Library

Objective 1: Encourage the development of a portion of the County Library website for use by each commissioner to interact with the community on various issues to bring the library more into the residents' lives.

Objective 2: Find ways to solicit community feedback at public forums (e.g. hold "open mike" sessions in various county locations to permit the public to provide suggestions and air concerns involving the library).

Attachment 1: Attendance/Representation, Training/Certification

Library Commission Attendance: January 2018 – December 2018

Library Commission Attendance January 2018 – December 2018		Total	Total	Total	Total	signed BROWN ACT & Ethics Orientation video viewing certification
COMMISSIONERS	REPRESENTING	Meetings	Absent	Present	Excused	Received
Huh, John M., Ph.D.	City of Antioch	5	0	5	0	x
	Vacant City of Antioch (Alternate)					
Faye, Vivian	City of Brentwood	5	0	4	1	x
	Vacant City of Brentwood (Alternate)					
	Vacant City of Clayton					
	Vacant City of Clayton (Alternate)					
Smith, Tommy	City of Concord	5	0	3	2	x
	Vacant City of Concord (Alternate)					
Menichelli, Sandra	Town of Danville	5	0	3	2	x
	Vacant Town of Danville (Alternate)					
Fischer, Michael	City of El Cerrito	5	0	5	0	x
J. Barry Koops	City of El Cerrito (Alternate)	4	1	2	1	x
Campbell-Miller, Brian	City of Hercules	5	0	5	0	x
	City of Hercules (Alternate)					
Hoisington, Mary Ann	City of Lafayette	5	0	4	1	x
Laurie Phillips	City of Lafayette (Alternate)	5	4	0	1	x
	Vacant City of Martinez					
	Vacant City of Martinez (Alternate)					
Wernet, Patty	Town of Moraga	5	0	1	4	x
Janette Maher	Town of Moraga (Alternate)	3	1	2	0	x
Peña-Mendrek, Yolanda	City of Oakley	5	0	3	2	x
Fitzpatrick, Arnold	City of Oakley (Alternate)	5	0	4	1	x
Kelly, Juan	City of Orinda	5	0	4	1	x
Conescu, Jeremy	City of Orinda (Alternate)	5	5	0	0	x
Pursley, George	City of Pinole	5	0	3	2	x
	Vacant City of Pinole (Alternate)					
Canciamilla, Laura	City of Pittsburg	4	2	1	1	
Herrick, Leanne	City of Pittsburg (Alternate)	4	4	0	0	
Bracken, Katherine	City of Pleasant Hill	5	0	4	1	x
James Ford	City of Pleasant Hill (Alternate)	1	0	0	1	x
	Vacant City of San Pablo					
	Vacant City of San Pablo (Alternate)					
Kathy Gilcrest	City of San Ramon	5	0	4	1	x
	Vacant City of San Ramon (Alternate)					
LaLanne, Yvonne	City of Walnut Creek	5	0	5	0	x
Molinelli, Jasun	City of Walnut Creek (Alternate)	4	2	2	0	x
Woodrow, Don	District 1	5	0	3	2	x
	Vacant District 1 (Alternate)					
Chong, William	District 2	2	0	2	0	x
Knoll, Carolyn	District 2 (Alternate)	2	0	2	0	x
McCormick, Don	District 3	5	0	5	0	x
Crowder, John (Ret'd June '18)	District 3 (Alternate)	3	0	3	0	x
Smith, Alan B.	District 4	5	0	5	0	x
St. Pierre, Deborah	District 4 (Alternate)	3	2	1	0	x
Wilson, Peter	District 5	5	0	5	0	x
	Vacant District 5 (Alternate)					
Sakata, Karen	Office of Education	5	3	1	1	x
Valdez, Margie	Contra Costa Central Labor Council	5	1	3	1	x
	Vacant Contra Costa Council					
	Vacant Friends Council					
Rich Robison	Contra Costa Community College District	3	0	1	2	x