

2018 Advisory Body Annual Report

Advisory Body Name:

North Richmond Waste & Recovery Mitigation Fee Joint Expenditure Planning Committee (NRMFC)

Advisory Body Meeting Time/Location:

Meetings are regularly scheduled for twice a year, with special meetings scheduled from time to time at the discretion of the Committee. The meeting dates and times for the 2018 calendar year are identified in Section 3 of this document (page 2). This year, all meetings were held at Richmond City Hall located at 440 Civic Center Drive in Richmond.

Chair (during the reporting period):

Edwardo Martinez, Richmond City Councilmember

Staff persons (during the reporting period):

Contra Costa County Department of Conservation & Development:

- Deidra Dingman, Demian Hardman & Justin Sullivan

Richmond City Manager's Office:

- Lori Reese-Brown & LaShonda Wilson

Reporting Period: January 1, 2018 – December 31, 2018

1. Activities

The NRMFC made recommendations to the County Board of Supervisors and Richmond City Council on the use of money collected through a Waste & Recovery Mitigation Fee established as result of an Environmental Impact Report to mitigate impacts from the expansion of the West Contra Costa Sanitary Landfill (WCCSL) Bulk Materials Processing Center (BMPC) located in the North Richmond area. The Committee provided feedback to City/County Committee staff about recommended uses of the mitigation fee for the purpose of defraying the annual costs associated with the collection and disposal of illegally dumped waste in the North Richmond area as a result of the BMPC expansion.

2. Accomplishments

In 2018, the NRMFC received a Tonnage & Revenue update along with informational reports on all expenditure plan strategies. Projected tonnage revenue reports indicated unusually higher revenue for the 2018/2019 fiscal year. Staff provided two scenarios for distributing funds. Based on staff's suggestions, the committee recommended adoption of the 2018/19 Expenditure Plan (Attached as Exhibit B), which includes the changes shown in the table below:

Expenditure Plan Strategy	Budget Changes in the 2018/19 Expenditure Plan
Strategy 1 – Bulky Item Pick-ups	No Change
Strategy 2 – Neighborhood Clean-ups	No Change
Strategy 3 – Prevention Service Coordinator	Increased budget by \$7,789.25
Strategy 4 – City/County Right-of-Way Pick-up & Tagging Abatement	No Change
Strategy 5 – Code Enforcement (County)	No Change
Strategy 6 – Illegal Dumping Law Enforcement	No Change
Strategy 7 – Surveillance Cameras	No Change
Strategy 8 – Community Services Coordinator	Increased budget by \$13,964.04
Strategy 9 – Community-Based Projects	Increased budget by \$29,091.51

Strategy 10 – North Richmond Green Community Service Programs	No Change
Strategy 11 – North Richmond Green Campaign	No Change
Strategy 12 – Community Garden Projects	Decreased budget by \$11,749.19
Contingency	No Change

The Committee also recommended approval of the Second Amended 2017-2018 Expenditure Plan, which provided shifting of funds from contingency to staff costs.

3. Attendance/Representation

The seven-member Committee is comprised of three Richmond City Council members, one member of the Board of Supervisors, two North Richmond Municipal Advisory Council (MAC) members that are residents of unincorporated North Richmond, and one incorporated North Richmond (NR) resident. The Committee's Amended Bylaws provide for designation of alternates and procedures for removal of members based upon number of absences without prior notification. The level of participation for each Committee member is outlined in the table below as well as the status of a quorum being achieved for each meeting date.

The Alternate seat for Richmond City Councilmember was filled in early January 2018. The Alternate seats for the Incorporated North Richmond Resident and North Richmond MAC remain vacant. The City & County will continue seeking volunteers that can be appointed to fill the vacant seats in 2019.

2018 Meeting Dates & Attendance

Committee Members & Alternates	Mar 23 2-4 pm	May 26 2-5 pm	Oct 19 2-4 pm	Nov 9 2-4pm	Appointed By
Dr. Henry Clark – North Richmond MAC	Yes	No	No	Yes	County
Jovanka Beckles – Richmond City Councilmember	Yes	Yes	No	No	City
Edwardo Martinez, CHAIR – Richmond City Councilmember	No	Yes	Yes	No	City
John Gioia, Supervisor – Board of Supervisors	No	No	No	No	County
Melvin Willis – Richmond City Councilmember	Yes	Yes	No	Yes	City
Beverly Scott, VICE CHAIR – North Richmond MAC	Yes	Yes	Yes	Yes	County
Annie King-Meredith – Incorporated N. Richmond Resident	Yes	Yes	No	Yes	City
Robert Rogers – Board of Supervisors, Alternate	Yes	Yes	Yes	Yes	County
Ada Recinos – Richmond City Councilmember, Alternate	No	No	No	No	City
North Richmond MAC Member, Alternate	VACANT	VACANT	VACANT	VACANT	County
Incorporated N. Richmond Resident, Alternate	VACANT	VACANT	VACANT	VACANT	City
Quorum achieved	Yes	Yes	No	Yes	

4. Training/Certification

The County appointed Committee Members/Alternates have completed and submitted the required training certificates (Exhibit C).

5. Proposed Work Plan/Objectives for Next Year

The Committee will have its next meeting on May 31, 2019. Anticipated topics to be discussed at this meeting include budget planning for the next Expenditure Plan cycle (FY 2019/2020), including future revenue projections, proposed funding allocations for existing and potential new strategies. The committee will also consider recommending approval of a new 2019/2020 Expenditure Plan to the County Board of Supervisors and Richmond City Council.

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