



Proposed - SCHEDULE OF FINES & CHARGES - EFFECTIVE JANUARY 1, 2019

TYPE OF MATERIAL	LOST AND DAMAGED CHARGE	PROCESSING CHARGE *
All Books, CDs, and DVDs	Item price, if known, or \$25.00	\$10.00
All Magazines	\$5.00	
Kits	Replacement Cost	\$10.00
Equipment	Replacement Cost	\$10.00
LINK+ Interlibrary Loan items	Determined by lending library, not to exceed \$115.00, including processing charge	

* Processing charges for lost items are non-refundable if the item is later found and returned.

OTHER CHARGES

Missing portions of sets & kits, including cases	\$8.00
Print/Copy Smart Card – Initial Purchase	\$.50 per card
Black & White Prints/Copies	\$.15 per page
Color Prints/Copies	\$.50 per page
Returned Check Fee	\$15.00
Materials Recovery Late Fee**	\$10.00 per account
Non-refundable Meeting Room Fee***	
Large Room	\$40.00/hour
Small Room	\$10.00/hour

** Materials Recovery fee assessed on an account when oldest fine/charge is 60 days past due, and the total balance due is \$50.00 or more.

*** Meeting rooms at Antioch, Concord, El Sobrante, Kensington, Pinole, Pleasant Hill, and Ygnacio Valley Libraries