

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/09/2018 by the following vote:

**AYE:**

**NO:**

**ABSENT:**

**ABSTAIN:**

**RECUSE:**



**Resolution No. 2018/517**

**In The Matter Of:** Adjusting the Salary Step of the incumbent in Position No. 16318 (Employee No. 70108) in the Health Plan Nurse Program Director classification

WHEREAS, the salary regulations state, in part, "*An employee who transfers to a position in a different class than that he previously occupied, but at a different salary range within five (5) percent at the top step, shall be paid at the same salary as he was receiving before the transfer. If the former salary is not a step on the new range, the employee shall be paid at the next higher step on the new range; if no higher step is available, the employee shall be paid at the next lower step on the new range*"; and

WHEREAS, the Health Plan Nurse Program Director position has been vacant since 2015 and its responsibilities performed by an independent contractor; and

WHEREAS, the Health Services Department has recruited to fill the position twice in 2018, the result of which is only one eligible candidate who is a current employee and who is willing to accept the position at Step 4 of the salary range; and

WHEREAS, as recommended by the appointing authority, there is a need to recognize and compensate this employee accordingly by placing her at step 4 of the salary range for the Health Plan Nurse Program Director job class;

NOW, THEREFORE, BE IT RESOLVED that, effective October 8, 2018, an exemption to the Contra Costa County Salary Regulations has been granted to move the incumbent of Position No. 16318 (Employee No. 70108) from Step 2 to Step 4 of the Health Plan Nurse Program Director class salary range.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Julie DiMaggio Enea (925)  
335-1077**

**ATTESTED: October 9, 2018**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:** HSD Personnel Admin, Human Resources