

**County of Contra Costa**  
**OFFICE OF THE COUNTY ADMINISTRATOR**  
**MEMORANDUM**

**DATE:** September 7, 2018

**TO:** Jami Napier, Chief Assistant Clerk of the Board of Supervisors

**FROM:** David J. Twa, County Administrator

**SUBJECT:** **2018 LOCAL AGENCY BIENNIAL NOTICE**

Attached are changes to the Conflict of Interest Code for the County Administrator's office.

“EXHIBIT A”

<u>Designated Positions</u>	<u>Disclosure Category</u>
Administrative Services Officer (Information Technology)	1
Affirmative Action Officer	1
Assistant Risk Manager – Liability	1
Assistant Risk Manager – Loss Control	1
Assistant Risk Manager – Workers’ Compensation	1
Chief Assistant County Administrator	1
Chief Assistant Clerk of the Board of Supervisors	1
County Administrator	1
Director, Department of Information Technology	1
Executive Assistant to the County Administrator – Exempt	2
Finance Director	1
Law and Justice Systems Director	1
Public Information Officer	1
Risk Manager	1
Senior Deputy County Administrator	1
Senior Management Analyst	1