

Contra Costa County California  
Employment & Human Services

Kathy Gallagher, Director

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**MEMORANDUM**

DATE: 4-24-18

TO: Family and Human Services Committee

CC: Victoria Tolbert, Director Aging and Adult Services

FROM: Jaime Ray, Staff Representative for the Advisory Council on Aging

SUBJECT: Advisory Council on Aging – Appointment Requested

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The Contra Costa Area Agency on Aging (AAA) recommends for immediate appointment to the Contra Costa Advisory Council on Aging (ACOA) the following applicant: Mr. Dennis Yee for the Member at Large #14 seat. The MAL #14 seat is undesignated and has remained vacant since July 11, 2017. Ms. Ella Jones who previously was appointed to MAL #14 has resigned.

Recruitment has been handled by both the Area Agency on Aging, the ACOA and the Clerk of the Board using CCTV. AAA staff has encouraged interested individuals including minorities to apply through announcements provided at the Senior Coalition meetings and at the regular monthly meetings of the ACOA. The Contra Costa County EHSD website contains dedicated web content where interested members of the public are encouraged to apply and are provided an application with instructions on whom to contact for ACOA related inquiries, including application procedure.

Mr. Yee submitted an application on September 10, 2017; this document is provided as a separate attachment. At the time of his selection by the ACOA Membership Committee to fill one of two vacancies there were no other applicants qualified to serve. Two applicants had contacted the Area Agency on Aging regarding membership; one rescinded her application and the other was not a resident of Contra Costa County.

Thank You