

CLAYTON VALLEY CHARTER HIGH SCHOOL

CONFLICT OF INTEREST CODE

I. ADOPTION

In compliance with the Political Reform Act of 1974, California Government Code Section 87100, et seq., Clayton Valley Charter High School hereby adopts this Conflict of Interest Code ("Code"), which shall apply to all governing board members and all other designated employees of Clayton Valley Charter High School ("Charter School"), as specifically required by California Government Code Section 87300.

II. DEFINITION OF TERMS

As applicable to a California public charter school, the definitions contained in the Political Reform Act of 1974, the regulations of the Fair Political Practices Commission, specifically California Code of Regulations Section 18730, and any amendments or modifications to the Act and regulations are incorporated by reference to this Code.

III. DESIGNATED EMPLOYEES

Employees of this Charter School, including governing board members and candidates for election and/or appointment to the governing board, who hold positions that involve the making or participation in the making, of decisions that may foreseeably have a material effect on any financial interest, shall be "designated employees." The designated positions are listed in "Exhibit A" attached to this policy and incorporated by reference herein.

IV. STATEMENT OF ECONOMIC INTERESTS: FILING

Each designated employee, including governing board members and candidates for election and/or appointment to the governing board, shall file a Statement of Economic Interest ("Statement") at the time and manner prescribed by California Code of Regulations, title 2, section 18730, disclosing reportable investments, interests in real property, business positions, and income required to be reported under the category or categories to which the employee's position is assigned in "Exhibit A."

An investment, interest in real property or income shall be reportable, if the business entity in which the investment is held, the interest in real property, the business position, or source of income may foreseeably be affected materially by a decision made or participated in by the designated employee by virtue of his or her position. The specific disclosure responsibilities assigned to each position are set forth in "Exhibit A."

Statements Filed with the Charter School. All Statements shall be supplied by the Charter School. All Statements shall be filed with the Charter School. The Charter School's filing officer shall, if required, make and retain a copy of the Statement and forward the original to the County Board of Supervisors.

VI. MANNER OF DISQUALIFICATION

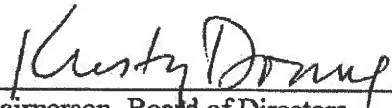
A. Non-Governing Board Member Designated Employees

When a non-Governing Board member designated employee determines that he/she should not make a decision because of a disqualifying interest, he/she should submit a written disclosure of the disqualifying interest to his/her immediate supervisor. The supervisor shall immediately reassign the matter to another employee and shall forward the disclosure notice to the Charter School Executive Director, who shall record the employee's disqualification. In the case of a designated employee who is head of an agency, this determination and disclosure shall be made in writing to his/her appointing authority.


B. Governing Board Member Designated Employees

Governing Board members shall disclose a disqualifying interest at the meeting during which consideration of the decision takes place. This disclosure shall be made part of the Board's official record. The Board member shall refrain from participating in the decision in any way (i.e., the Board member with the disqualifying interest shall refrain from voting on the matter and shall leave the room during Board discussion and when the final vote is taken) and comply with any applicable provisions of the Charter School bylaws.

APPROVED AND ADOPTED by the Board of Directors of on the 8th day of August, 2018.



Chairperson, Board of Directors
Clayton Valley Charter High School

ATTEST


Secretary to the Board of Directors
Clayton Valley Charter High School

Disclosure Categories

Category 1. Reportable Investments:

A designated employee in this category shall report all reportable investments, as defined in Government Code § 82034, in business entities located in, doing business in, planning to do business in, or having done business in the previous two (2) years in Contra Costa County in which the school is located, which business entities operate or provide facilities, goods, supplies, equipment and/or machinery, vehicles, personnel or services of a type utilized the school.

Category 2. Reportable Interests in Real Property:

A designated employee in this category shall disclose all interests in real property, as defined in Government Code §§ 82033 and 82035, that are within two (2) miles of any facility or real property owned or used by the Clayton Valley Charter High School.

Category 3. Reportable Income:

A designated employee in this category shall disclose all income as defined in Government Code § 82030 of the designated employee from business entities or other sources located in, doing business in, planning to do business in, or having done business in the previous two (2) years in Contra Costa County during the reporting period which business entities operate or provide facilities, goods, supplies, equipment and/or machinery, vehicles, personnel or services of a type utilized by Clayton Valley Charter High School.

CLAYTON VALLEY CHARTER HIGH SCHOOL

REGULAR GOVERNING BOARD MINUTES
Wednesday, August 8, 2018 5:00 PM CVCHS Library
1101 Alberta Way, Concord, CA 94521

Board Members:

Meeting agendas and minutes available:
claytonvalley.org

Kristy Downs, Board Chair	Katie Dresdow
Kevin Christiansen	Jeff Anderson
Diane Bailey	Sarah Lovick

REGULAR BOARD MEETINGS ARE SCHEDULED FOR THE 2ND WEDNESDAY OF THE MONTH

In compliance with the Americans with Disabilities Act (ADA) and upon request, Clayton Valley Charter High School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

1.0 OPEN SESSION (5:00 PM)

1.1 Call to Order, Roll Call, Establishment of Quorum

The meeting was called to order by the Board Chair at 5:07 pm.

Members in attendance; Kristy Downs, Katie Dresdow, Kevin Christiansen, Jeff Anderson, Diane Bailey, Sarah Lovick

Members not in attendance: None

Late Arrivals: None

1.2 Pledge of Allegiance

1.3 Public Announcement of any Board Member recusal regarding specific agenda items.

The Board Chair announced the recusal of interested board members from agenda items 2.1, 2.2.

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

The Board welcomes and encourages public comments. Any member of the audience may speak to any agenda item by submitting a **blue** "Request to address the Board" card (located on the table near the door). Please hand the completed card to the Chairperson of the Board. When the item is considered by the Board, individuals submitting **blue** cards will be called upon by the Chairperson of the Board and will have three minutes to speak on the agenda item.

Public comment was made on item 2.2.1.2

2.0 MOVE TO CLOSED SESSION (5:15 PM)

The board moved to Closed Session at 5:11 pm

2.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.

Significant Exposure To Litigation Pursuant To Government Code Section 54956.9(d)(2): Two Potential Cases

2.2 Public Employment

2.2.1 Certificated Staff

- 7/11/18 Regular Meeting Action
 - 7/20/18 Special Meeting Action
- Motion:** Diane Bailey motioned to approve the consent agenda. **Approved**
Second: Katie Dresdow
Discussion: None
Resolution: Aye (6) No (0) Abstain (0)

6.0 INTERIM EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

The Board Chair turned this announcement over to the Interim Executive Director. The Interim Executive Director announced his pleasure in serving CVCHS Board and community through this transition period. He thanked the Board to this opportunity.

7.0 HUMAN RESOURCES

Presented by:

- 7.1 Approve the Conflict of Interest Policy Action
Motion: Jeff Anderson **Approved**
Second: Kevin Christiansen
Discussion: None
Resolution: Aye (6) No (0) Abstain (0)

Bob
Hampton/YMC
Legal Counsel

- 7.2 CVEA Sunshine (Initial) Proposal for 2018/19 Information
contract reopener.
The board heard the CVEA Sunshine (Initial) Proposal for 2018/19 contract year presented by the CVEA President, Robin Soto. CVEA is proposing language change as follows:
Article 14 - Salary
Article 16 - Employee Benefits
Article 9 - Hours
Article 15 - Payment for Nonteaching Duties

Robin Soto

At this time The Board Chair recused interested board members for agenda items 7.3 through 9.0

- 7.3 Approve any certificated and/or classified contracts reviewed in Closed Session under agenda item 2.21 and 2.2.2 Action
Motion: Kevin Christiansen motioned to approve certificated and/or classified contracts as reviewed in Closed Session under agenda items 2.2.1 and 2.2.2. **Approved**
Second: Katie Dresdow
Discussion: None
Resolution: Aye (3) No (0) Abstain (0)

Nancy Kahl

- 7.4 Approve Executive Director Executive Compensation Study. Action
The Board Chair turned this agenda item over **Approved**

YMC Legal
Counsel

8.2 Board approval of Ad-Hoc Committee per the By-laws Kristy Downs

Action
Approved

Motion: Katie Dresdow motioned to Appoint the non-interested board members, Kristy Downs, Kevin Christiansen and Katie Dresdow to the Ad-Hoc Committee per the By-Laws.

Second: Kevin Christiansen

Discussion: None

Resolution: Aye (3) No (0) Abstain (0)

The timeline was presented for the election process which consist of:

August 8th – Establish Election Committee and Announce opening of cycle

August 10th – Election Committee will solicit nominations of qualified candidates. application will be received by the Governing Board.

August 24th 12:01 am – Application deadline

September 3rd – Complete eligibility process

September 12th – The Board of Directors will interview candidates at their regularly scheduled public board meeting. The Board will appoint the seats. Remaining terms become effective and all new Board members will be formally seated.

TBD – New Board member training will be delivered by the Board Chair or delegate

The interested board members returned at this this time and the Board Chair announced the approval of the Executive Director's contract.

9.0 BOARD MEMBERS ANNOUNCEMENTS

Board Members

Information

The Board Chair asked board members for any announcements. The principal stated walk-thru has been this week and school will begin next week.

10.0 ADJOURNMENT

The meeting was adjourned at 6:57 pm.

Next Regular Board Meeting: Wednesday, September 12, 2018 at 5:00 pm in CVCHS Library