

PUBLIC WORKS DEPARTMENT  
INITIAL STUDY OF  
ENVIRONMENTAL SIGNIFICANCE

PROJECT NUMBER: PD250-18008  
CP# 18-25

PROJECT NAME: Emergency Supply Storage for Clerk-Recorder Project

PREPARED BY: Sandeep Singh *AS*

DATE: July 11, 2018

APPROVED BY: *Solo Co* DATE: 7/16/18

**RECOMMENDATIONS:**

- Categorical Exemption: 15301 [Class 1(a)]  Negative Declaration  
 Environmental Impact Report Required  Conditional Negative Declaration

The project will not have a significant effect on the environment. The recommendation is based on the following: The project consists of interior alterations involving such things as interior partitions, pursuant to section 15301 Class 1(a) of the CEQA guidelines.

What changes to the project would mitigate the identified impacts: N/A

USGS Quad Sheet: <b>Benicia</b>	Base Map Sheet #: <b>F-11</b>	Parcel #: <b>373-182-001</b>
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**GENERAL CONSIDERATIONS:**

- Location:** The project is located at the Contra Costa County Clerk Recorder's Office, 555 Escobar Street, Martinez, CA (Figures 1-2).
- Project Description:** The purpose of this Project is to provide the Clerk-Recorder with an adequate area to store emergency supplies.  
The Project consists of constructing a completely contained, fire rated storage closet within a fire rated stairwell. The storage closet will be approximately 50 square feet, of which 20 square feet will be at full height. To meet fire code requirements, the access door will open directly into the adjoining public lobby. Utility adjustments or relocation may be necessary in support of the project.
- Does it appear that any feature of the project will generate significant public concern?**  
 Yes  No  maybe (Nature of concern):
- Will the project require approval or permits by other than a County agency?**  
 Yes  No
- Is the project within the Sphere of Influence of any city?**  
Yes, the project is within the City of Martinez

Figure 1

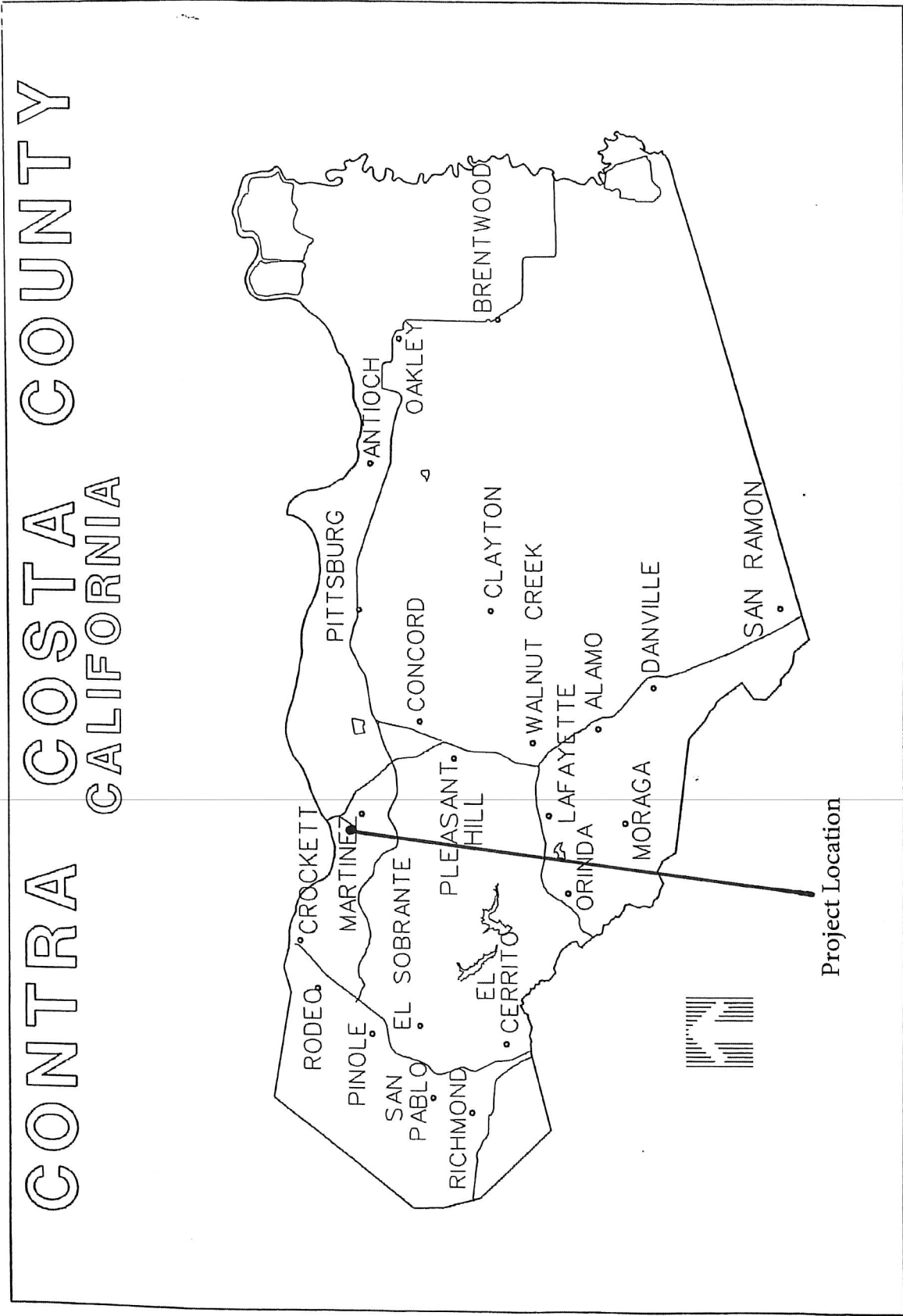


Figure 2



Clerk-Recorder's Office  
555 Escobar St., Martinez



CALIFORNIA ENVIRONMENTAL QUALITY ACT  
**Notice of Exemption**

To:  Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

From: Contra Costa County  
Dept. of Conservation & Development  
30 Muir Road  
Martinez, CA 94553

County Clerk  
County of: Contra Costa

Project Title: Emergency Supply Storage for Clerk-Recorder Project  
Proj. No. PD250-18008 CP#18-25

Project Applicant: **Contra Costa County Public Works Department**

Project Location – **Specific:** 555 Escobar Street

Project Location: Martinez

Project Location – County: Central Contra Costa

**Description of Nature, Purpose and Beneficiaries of Project:**

The purpose of this Project is to provide the Clerk-Recorder with an adequate area to store emergency supplies (Figures 1-2). The Project consists of constructing a completely contained, fire rated storage closet within a fire rated stairwell. The storage closet will be approximately 50 square feet, of which 20 square feet will be at full height. To meet fire code requirements, the access door will open directly into the adjoining public lobby. Utility adjustments or relocation may be necessary in support of the project.

Name of Public Agency Approving Project: **Contra Costa County**

Name of Person or Agency Carrying Out Project: **Contra Costa County Public Works Department**

**Exempt Status:**

- Ministerial Project (Sec. 21080(b) (1); 15268;
- Declared Emergency (Sec. 21080(b)(3); 15269(a);
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption: 15301 Class 1(a)
- Other Statutory Exemption, Code No.: \_\_\_\_\_
- General Rule of Applicability [Article 5, Section 15061 (b)(3)]

**Reasons why project is exempt:** The project consists of interior alterations involving such things as interior partitions, pursuant to Section 15301 Class 1(a) of the CEQA guidelines.

Lead Agency Contact Person: Sandeep Singh - Public Works Dept. Area Code/Telephone/Extension: (925) 313-2022

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_

Signed by Lead Agency  Signed by Applicant

**AFFIDAVIT OF FILING AND POSTING**

I declare that on \_\_\_\_\_ I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**Applicant:**

Public Works Department  
255 Glacier Drive  
Martinez, CA 94553  
Attn: Sandeep Singh  
Environmental Services Division  
Phone: (925) 313-2022

**Department of Fish and Game Fees Due**

- EIR - \$3,168.<sup>00</sup>
- Neg. Dec. - \$2,280.<sup>75</sup>
- DeMinimis Findings - \$0
- County Clerk - \$50
- Conservation & Development - \$25

**Total Due: \$75.<sup>00</sup>**

Total Paid \$ \_\_\_\_\_

Receipt #: \_\_\_\_\_