

County and Non-County Sponsored Events Participation

County Sponsored Event Non-County Sponsored Event

Department: Public Defender

EVENT/ACTIVITY: DNA Forensic Training

Sponsor/Organizer: CCC Public Defender & Federal Public Defender

Description: DNA evidence analysis and interpretation

Purpose and Benefit to County: Professional continuing education for public defense counsel.

Date(s): November 8-9, 2018

Duration: 2 days

Location: Federal Conference Center, Oakland, CA

County Resources Requested:

of Employees _____ Estimated Cost: \$ _____

County/Rental Equipment Used N/A

(Including vehicles)

Estimated Cost: \$ _____


Additional Expenditures: _____ Estimated Cost: \$ 4,220

(Attach itemized list) List of expenditures are attached

Total Estimated Cost: \$ 4,220

Funding Source(s)/Reasons: 100% of cost will be covered by participant registration fees.

I certify this to be an event/activity that benefits the County and all estimated costs to be paid by County funds, regardless of funding source, are within my departments budget.

 8/15/2018
(Department Head or Designee) (Date)

APPROVAL FOR NON-COUNTY EVENTS

LESS THAN \$2,500

County Administrator

- Approved
 Not Approved

County Administrator Date

ABOVE \$2,500

Board of Supervisors

- Approved
 Not Approved

Authorized Signature Date

2018 DNA Boot Camp

November 8-9, 2018

Federal Conference Center, Oakland

Estimated Expenses

Speakers

Speaker #1 Travel & Hotel (2nights)	300 air + 400 hotel	\$ 700.00
Speaker #2 Travel & Hotel (2nights)	300 air + 400 hotel	\$ 700.00
Speaker #3 Hotel (1night)	200	\$ 200.00

Conference Supplies

badges,pens, chart paper/reg supplies		\$ 250.00
Speaker Luncheon Day-1		\$ 385.00
Speaker Luncheon Day-2		\$ 385.00
Beverage/Snack Day-1		\$ 800.00
Beverage/Snack Day-2		\$ 800.00

Total Estimated Expense \$ 4,220.00