



To: David Twa, Contra Costa County Administrator
From: Kathy Gallagher, EHSD Director
Subject: Community Services Monthly Report
Date: July 2018

News /Accomplishments

- On July 18, CSB held an informational session for the second cohort of the Teacher Apprenticeship Program (TAP) at Balboa's Children Center in Richmond. Over 25 participants attended this session and 17 student workers enrolled in the program. Fall classes will begin on Tuesday, August 28, 2018 and will be held at Balboa on Tuesday and Thursday from 4:30-7:40 PM.
- On June 30, CSB in collaboration with Teaching Strategy, provided training to all of the Early Head Start Family Child Care providers contracted with COCO kids on *Creative Curriculum Implementation with Fidelity*. The training was very informative and all 18 providers, and their coach and manager, received their new curriculum materials.
- The Make Parenting A Pleasure (MPAP) workshops, offered by CSB to 36 west county families, has come to an end for the 2017-18 program year. MPAP is a research based parenting curriculum that educates parents on practical stress management and communication skills, effective parenting skills and positive approaches to discipline. The program was very successful, and will likely be offered again in 2018-19.
- Brookside Children's center in Richmond closed its doors to families June 30, 2018. All returning children and teaching staff were sent to nearby centers; everyone was relocated. CSB's central kitchen operation continues to be located at the center while an alternate location large enough for the production is found. The closure was a result of several environmental and health and safety concerns. CSB had been providing services at Brookside since the early 1990s.
- The five preschool classroom teaching teams from Bayo Vista, GMIII and Riverview who were selected to participate in the CSEFEL Teaching Pyramid pilot for 2017-2018 completed the five module training. At the end of the final module, a survey, completed by the teachers, indicated a significant increase in the teacher's confidence and their ability to effectively address challenging behaviors. The survey also indicated that the behavior of the children in their classrooms had improved since the onset of the Teaching Pyramid training. They have a better communication with the children and the classrooms feel calmer.
- Congratulation to Vicki Carr Lee, Site Supervisor from Lavonia Allen, who was featured in the "Celebrating Our Newest Exchange Leaders" article in the July/August 2018 edition of Child Care Exchange magazine.
- All teaching staff and Site Supervisors attended the "Education In-service" training during all of the Early Closure days in July. The trainings focused on educational components, such as our individualization process, screenings, assessments, and lesson planning.


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- The Brookside and Los Arboles Children’s Center sites had successful unannounced Community Care Licensing visits resulting in no findings or concerns.
- All of the full-day/full-year classrooms celebrated the end of the program year with a variety of hands-on activities, which involved the staff, children and their families.
- CSB has received Community Services Block Grant discretionary funding in the amount of \$35,000. The Economic Opportunity Council met on July 23 and approved the following expenditures for this funding:
 - \$32,000 to be divided evenly among the 10 CSBG subcontractors to further the scope of work in their current contracts
 - \$3,000 for the design and production of outreach materials for the Community Action Program.

I. Status Updates:

a. Caseloads, workload (all programs)

- Head Start enrollment: 99% (Adjusted for classes in session)
- Early Head Start enrollment: 100%
- Early Head Start Child Care Partnership enrollment: 100%
- Early Head Start Child Care Partnership # 2 enrollment: 71.5%
- Head Start Average Daily Attendance: 75.87%
- Early Head Start Average Daily Attendance: 82.43%
- Early Head Start Child Care Partnership Attendance: 82.43%
- Stage 2: 406 families and 641 children
- CAPP: 134 families and 231 children
 - In total: 550 families and 872 children
 - Incoming transfers from Stage 1: 23 families and 32 children
- LIHEAP: 231 households have been assisted
- Weatherization: 11 units

b. Staffing:

- During the month of July, CSB completed the hiring process for an Experience Level Clerk, Child Nutrition Food Services Transporter, Teacher, Infant/Toddler Associate Teacher, Master Teacher and Associate Teacher. The Bureau also hired two Comprehensive Services Managers and is in the process of hiring a Departmental HR Analyst I. Additionally, several temporary staff within the various teaching classifications were hired and several others are at different levels in the hiring process.

c. Union Issues:

- CSB is still working with Local 1 on negotiating wages for CSB employees represented by the Union effective July 1, 2018. A Meet and Confer was held on July 16. Local 1 is requesting another meeting in mid-August to further discuss this matter.

II. Emerging Issues and Hot Topics:

- There are no issues to report at this time.

cc: Policy Council Chair