



To: David Twa, Contra Costa County Administrator
From: Kathy Gallagher, EHSD Director
Subject: Community Services Monthly Report
Date: June 2018

News /Accomplishments

- June 29 marked the last day of providing services to children and families at CSB's Brookside center in Richmond. Brookside opened its doors in 1990, after being transformed from a youth detention facility into a beautiful childcare center and central kitchen, home to the production of over 40,000 meals served each month to CSB's children. Several factors, including recent long-term environmental concerns resulting from inactive pipelines underground and the close proximity of the BNSF railway line led us to the hard decision of closing the doors to direct services. During the last week of services, Brookside staff and families recounted endless stories of relationships with the hundreds of families who walked through the doors, harvest fairs, celebrations, parking-lot floods, train horns endlessly interrupting conversations, wild turkeys, gardens and more. Celebrations at the center included a multi-generational band with Ron Pipa, CSB Education Manager, on his accordion and Brookside children and parents joining in with their instruments. We will continue to house some managers' offices and the central kitchen at the center, until we find a location large enough for the 40,000 meals per month for our children.
- CSB's delegate agency, First Baptist Head Start, celebrated the opening of their new Lone Tree children's center in Antioch with a Ribbon Cutting Ceremony on Tuesday, June 26 from 11:00 am to 1:00 pm. They will also be conducting interviews on July 18th to hire a new Executive Director. CSB is supporting them fully with both endeavors.
- CSB's Partner unit started a new professional growth activity to build and enhance relationships with new and existing community partners through established bimonthly meetings for all early childhood education leaders. The most recent event covered wellness activities, I Am Moving I Am Learning, Curriculum Implementation with Fidelity, follow up and resources on School Readiness Goals, Early Learning Outcomes Framework, Child Outcomes Report, PITC (Program for Infants/Toddlers Caregivers), Monitoring Results and Coaching. These Learning Communities, as we call them, are well received.
- La Tonya Saucer, Site Supervisor at George Miller III in Richmond, was interviewed and photographed as part of EHSD's staff recruitment effort. La Tonya shared her story about how she began her journey with CSB first as a parent, then being hired as an Associate Teacher, Teacher, Master Teacher and lastly a Site Supervisor I. CSB was delighted at the opportunity to share an employee story the fully embodies the work we do to support individuals to thrive as contributing members of the community.
- The Comprehensive Services team, Site Supervisors and CEU (Centralized Enrollment Unit) are working in collaboration on children's enrollment for the new program year, and supporting families with transitioning children out of preschool and into kindergarten by providing summer activities and child care information for services in the summer.


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- The Economic Opportunity Council has developed a new mission statement specific to the Community Action program and in alignment with both CSB and EHSD mission statements:

This mission of the Economic Opportunity Council and the Community Action Agency of Contra Costa County is to arm the community with hope, knowledge, resources and voice. Through our advocacy, inclusion, and influence we promote pathways out of poverty to unbar the door to full participation and self-sufficiency.

I. Status Updates:

a. Caseloads, workload (all programs)

- o Head Start enrollment: 98.3%
- o Early Head Start enrollment: 103%
- o Early Head Start Child Care Partnership enrollment: 100%
- o Early Head Start Child Care Partnership # 2 enrollment: 70.5%
- o Head Start Average Daily Attendance: 86.67%
- o Early Head Start Average Daily Attendance: 87%
- o Early Head Start Child Care Partnership Attendance: 87%
- o Stage 2: 415 families and 654 children
- o CAPP: 139 families and 242 children
 - In total: 554 families and 896 children
 - Incoming transfers from Stage 1: 26 families and 33 children
- o LIHEAP: 202 households have been assisted
- o Weatherization: 14 units

b. Staffing:

- o During the month of June, CSB started the hiring process for one Experienced Level Clerk, one Child Nutrition Food Services Transporter-Project, one Teacher-Project, one Infant/toddler Associate Teacher-Project, one Master Teacher –Project and one Associate Teacher-Project. Additionally, temporary staff within various teaching classifications are in the process of being hired.
- o The hiring process is fully on-line through the County’s HR Neogov System and it takes a very long time due to the various review levels and the staffing shortage at the HR Department. The delays in the hiring of new staff have a significant impact on the Bureau’s ability to fill vacancies timely, and it impacts our service delivery.
- o The Bureau continues to have challenges with filling vacant positions within the Infant/Toddler teaching classifications due to Nation-wide, State-wide and local-wide shortage of teaching staff. We continue to “grow our own” through our trainee programs. The bureau is in the process of interviewing to fill two vacant Comprehensive Services Manager-Project positions.

c. Union Issues:

- CSB held three Meet and Confer sessions with Local 1 for negotiating wages for CSB employees represented by the Union effective July 1, 2018. The Union is working on scheduling a follow-up meeting in late July.

II. Emerging Issues and Hot Topics:

- The Governor signed the 2018-19 State budget, which has some positive impacts on CSB, including a 2.71% COLA adjustment for the CSPP and CCTR contracts and the possibility of quality improvement funding.