

CALENDAR FOR THE BOARD OF SUPERVISORS
CONTRA COSTA COUNTY
AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD
BOARD CHAMBERS ROOM 107, ADMINISTRATION BUILDING, 651 PINE STREET
MARTINEZ, CALIFORNIA 94553-1229

KAREN MITCHOFF, *CHAIR*, 4TH DISTRICT

JOHN GIOIA, *VICE CHAIR*, 1ST DISTRICT

CANDACE ANDERSEN, 2ND DISTRICT

DIANE BURGIS, 3RD DISTRICT

FEDERAL D. GLOVER, 5TH DISTRICT

DAVID J. TWA, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 335-1900

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO
AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.

The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of
the day. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair.

Staff reports related to open session items on the agenda are also accessible on line at www.co.contra-costa.ca.us.

AGENDA
July 10, 2018

9:00 A.M. Convene and announce adjournment to closed session in Room 101.

Closed Session

A. CONFERENCE WITH LABOR NEGOTIATORS

1. Agency Negotiators: David Twa and Richard Bolanos.

Employee Organizations: Public Employees Union, Local 1; AFSCME Locals 512 and 2700; California Nurses Assn.; SEIU Locals 1021 and 2015; District Attorney Investigators' Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters I.A.F.F., Local 1230; Physicians' & Dentists' Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Contra Costa County Defenders Assn.; Contra Costa County Deputy District Attorneys' Assn.; Prof. & Tech. Engineers IFPTE, Local 21; and Teamsters Local 856.

2. Agency Negotiators: David Twa.

Unrepresented Employees: All unrepresented employees.

B. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Gov. Code, § 54956.9(d)(1))

1. *County of San Joaquin, et al., v. Metropolitan Water District of Southern California*, San Joaquin County Superior Court Case No. STK-CV-UWM-2016-0003597

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 1700 and 1750 Oak Park Boulevard, Pleasant Hill
Agency Negotiator: Karen Laws, Principal Real Property Agent
Negotiating Parties: County of Contra Costa, the City of Pleasant Hill, and the Pleasant Hill Recreation and Park District
Under negotiation: Price and terms

9:30 A.M. Call to order and opening ceremonies.

Inspirational Thought- *"In the truest sense, freedom cannot be bestowed; it must be achieved."*
~Franklin D. Roosevelt

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.121 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

PRESENTATIONS (5 Minutes Each)

- PR.1** PRESENTATION recognizing the District Attorney's Office Summer Internship Program. (Dominique Yancey, District Attorney's Office)
- PR.2** PRESENTATION recognizing Contra Costa County Emergency Medical Services (EMS) System Stakeholders for receiving 2018 Mission: Lifeline EMS Gold Plus Award. (Patricia Frost, EMS Director)

DISCUSSION ITEMS

D. 1 CONSIDER Consent Items previously removed.

D. 2 PUBLIC COMMENT (2 Minutes/Speaker)

- D.3** HEARING to consider the reversion to acreage of real property within Subdivision 08-09215, ADOPTION of related findings and conditions of reversion, DETERMINATION that the reversion is exempt from review under the California Environmental Quality Act, and ADOPTION of Resolution No. 2018/244, approving the final map of the reversion, and related actions, as recommended by the Public Works Director, San Ramon area. (Slava Gospodchikov, Public Works Department)
- D.4** CONSIDER introducing Ordinance No. 2018-22 imposing a general tax on commercial cannabis activities; waiving reading; and fixing July 24, 2018 for approval of the ordinance and for adoption of a resolution calling an election for voters to consider enacting Ordinance No. 2018-22 imposing a general tax on commercial cannabis activities and consolidating the election on the tax measure with the statewide general election to be held on November 6, 2018. (Julie DiMaggio Enea, County Administrator's Office)

- D.5** ADOPT Resolution No. 2018/218, amending the County’s November 2017 application to the Contra Costa Local Agency Formation Commission (LAFCO) requesting dissolution of the Los Medanos Community Healthcare District (the District); CONSIDER implementing a grant program to benefit the residents of the area served by the District; APPROVE the response to Grand Jury Report No. 1802, “Los Medanos Community Healthcare District;” and take related actions. (Timothy Ewell, Chief Assistant County Administrator)
- D.6** CONSIDER accepting report from the Health Services Department regarding allegations that loads of material that may not have been adequately screened for radioactivity were trucked from Hunters Point Naval Shipyard site to multiple different landfills in the State, including the Keller Canyon Landfill, and approving and authorizing a one-time allocation of Keller Canyon mitigation funds in an amount not to exceed \$150,000 to provide for independent testing of soil at the Keller Canyon Landfill. (Dr. Marilyn Underwood, Environmental Health Director)
- D.7** CONSIDER approving and authorizing the County Administrator, or designee, to execute a contract amendment with Hensel Phelps Construction Co., a Delaware General Partnership, subject to approval by the County Administrator and approval as to form by County Counsel, to increase the payment limit by \$4,300,000 to a new payment limit of \$100,113,000, for the design and construction of a new County Administration Building and a new Emergency Operations Center (EOC) and Public Safety Building. (100% General Fund) (Eric Angstadt, Chief Assistant County Administrator)

D. 8 CONSIDER reports of Board members.

Closed Session

ADJOURN

CONSENT ITEMS

Road and Transportation

- C. 1** ADOPT Resolution No. 2018/242 to summarily vacate excess right of way of old Dougherty Road, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (No fiscal impact)

- C. 2** APPROVE and AUTHORIZE the Chair, Board of Supervisors to execute, on behalf of the County, an assignment of easement, to assign to the City of San Ramon an easement within a portion of old Dougherty Road, between Ivyleaf Springs Road and Bollinger Canyon Road, for trail use, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (No fiscal impact)
- C. 3** APPROVE the conveyance of a Grant of Easement to Delta Diablo Sanitation District over a portion of Assessor's Parcel Numbers 067-283-010, -011, -012 and -013 on Drake Street, in connection with the State Route 4 East Widening – Somersville Road to Route 160 Project; and AUTHORIZE the Chair, Board of Supervisors, to execute the Grant of Easement, as recommended by the Public Works Director, Antioch area. (100% Contra Costa Transportation Authority)
- C. 4** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute, on behalf of the County, an agreement with VTR Countrywood Parking, LLC, to sell surplus County property on Diablo View Road, located off of Taylor Boulevard, identified as Assessor's Parcel No. 169-090-003, for payment to the County in the amount of \$350,000, and take related actions under the California Environmental Quality Act, as recommended by the Public Works Director, Lafayette area. (100% Local Road Funds)

Engineering Services

- C. 5** ADOPT Resolution No. 2018/230 approving the fifth extension of the Subdivision Agreement for subdivision SD04-08820, for a project being developed by Geoghegan Homes, Inc., as recommended by the Public Works Director, El Sobrante area. (No fiscal impact)
- C. 6** ADOPT Resolution No. 2018/ 234 ratifying the prior decision of the Public Works Director, to fully close a portion of Canyon Lake Road from Reservoir Street to end, on July 4, 2018, from 3:00 PM through 10:00 PM, for the purpose of Fourth of July block party, Port Costa area. (No fiscal impact)
- C. 7** ADOPT Resolution No. 2018/239 accepting completion of the warranty period for the Subdivision Agreement (Right-of-Way Landscaping) and release of cash deposit for faithful performance, for subdivision SD08-09165, for a project developed by Shapell Homes, A Division of Shapell Industries, Inc., A Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (100% Developer Fees)

- C. 8** ADOPT Resolution No. 2018/246 accepting completion of improvements for road acceptance RA16-01251 (cross-reference subdivision SD99-08306) for a project developed by Shapell Industries, Inc. a Delaware Company, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (No fiscal impact)

Special Districts & County Airports

- C. 9** APPROVE and AUTHORIZE the Chief Engineer, Flood Control and Water Conservation District, or designee, to execute an interagency agreement, including modified indemnification provisions, with the Contra Costa Resource Conservation District, in an amount not to exceed \$385,000 for watershed support and coordination to the Walnut Creek Watershed Council, the Contra Costa Watershed Forum, and the Marsh Creek Watershed Council for the period of July 5, 2018 to July 5, 2021, Countywide. (100% Flood Control District Funds)
- C. 10** APPROVE and AUTHORIZE the Chief Engineer, Flood Control and Water Conservation District, or designee, to execute, on behalf of the Contra Costa Clean Water Program, to execute a contract amendment with Wood Environment & Infrastructure Solutions, Inc., dba Amec Foster Wheeler Environment & Infrastructure, Inc., effective March 1, 2018, to delete and replace contractor's name, with no change to the original payment limit of \$313,000 and with no change to the original term of June 6, 2017 through June 30, 2020, for stormwater-related technical services necessary to comply with federal and state stormwater rules, Countywide. (No Fiscal Impact)
- C. 11** ADOPT Resolution No. 2018/238 approving and authorizing the Public Works Director, or designee, to fully close all of Rolph Avenue, on July 15, 2018, from 6:00 AM through 8:00 PM, for the purpose of 10th Annual Sugartown Festival, Crockett area. (No fiscal impact)
- C. 12** APPROVE the 2018 Full Trash Capture Installation Project and take related actions under the California Environmental Quality Act, and AUTHORIZE the Chief Engineer, or designee, to advertise the Project, Bay Point and Richmond areas. (33% Local Road Funds and 67% Stormwater Utility Assessment Funds)

Claims, Collections & Litigation

- C. 13** DENY Allstate Ins. For Jessica Pulido, Enterprise Rent-A-Car, Charles McClure (son of Amiel Pagsuyuín), Cataleya Pagsuyuín (daughter of Amiel Pagsuyuín), Kaylee Pagsuyuín (daughter of Amiel Pagsuyuín), Rosanna Pagsuyuín (wife of Amiel Pagsuyuín), Kenneth C. Reynolds Jr., Horace Tolliver, and Rosalba Zendejas. DENY amended claim filed by Safeco Insurance, a subrogee for Christie Pereira and Rosalba Zendejas.

Honors & Proclamations

- C. 14** ENDORSE and SUPPORT the East Bay Stand Down to be held September 13 - 16, 2018 at the Alameda County Fairgrounds in Pleasanton, as recommended by the Family and Human Services Committee.
- C. 15** ADOPT Resolution No. 2018/433 declaring the week of July 15-21, 2018, as Probation, Pretrial and Parole Supervision Officer's week in Contra Costa County, as recommended by the County Probation Officer.

Ordinances

- C. 16** INTRODUCE Ordinance No. 2018-04 amending the County Ordinance Code to exclude from the Merit System the new classification of Chief of Shelter Medicine-Exempt, WAIVE READING and FIX July 24, 2018, for adoption, as recommended by the Director of Human Resources.
- C. 17** ADOPT Ordinance No. 2018-20, authorizing the County Counsel to prepare ordinance summaries in accordance with Government Code section 25124, as recommended by the County Administrator.

Appointments & Resignations

- C. 18** ACCEPT resignation of Cynthia Krieger, DECLARE a vacancy in the Private/Non-Profit Sector 4 seat on the Economic Opportunity Council, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director.
- C. 19** ACCEPT resignation of Sheri Richards, DECLARE a vacancy in the At-Large 8 seat on the Advisory Council on Aging, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director.
- C. 20** APPOINT Kathy Marsh to the County Administrator Children's Services seat and Roslyn Gentry to the County Administrator Children's Services Alternate seat on the First 5 Contra Costa Children and Families Commission Advisory Board, as recommended by the County Administrator.

- C. 21** ACCEPT resignations of Jack Bean and Usha Vedagiri, DECLARE vacancies in Business Seat 2 - Industrial Association and Environmental Organizations Seat 2 on the Hazardous Materials Commission, and DIRECT the Clerk of the Board to post the vacancies, as recommended by the Health Services Director.
- C. 22** ADOPT Resolution No. 2018/248 rescinding and superseding Resolution No. 83/1239, 84/582, and 84/780, to appoint Christopher Farnitano, M.D. as the County Health Officer, effective July 10, 2018, as recommended by the County Administrator.
- C. 23** APPOINT Blanca Crovetto-Avancena to the Member-at-Large 8 seat on the Managed Care Commission, as recommended by the Family and Human Services Committee.
- C. 24** APPROVE the medical staff appointments and reappointments, affiliates, additional privileges, medical staff advancement and voluntary resignations as recommended by the Medical Staff Executive Committee and the Health Services Director.
- C. 25** APPOINT Mujdah Rahim to the At Large 2 seat on the Family and Children's Trust Committee, as recommended by the Family and Human Services Committee.
- C. 26** APPOINT Thomas Lang to the 2nd Alternate seat on the El Sobrante Municipal Advisory Council, as recommended by Supervisor Gioia.
- C. 27** ACCEPT resignation of Doyle "Ken" Quick, DECLARE a vacancy in the Appointee 4 seat on the Bethel Island Municipal Advisory Council, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Burgis.
- C. 28** APPOINT Tasha Kamegai-Karadi to the District IV At-Large seat of the Mental Health Commission, as recommended by Supervisor Mitchoff.
- C. 29** APPOINT Christopher Farnitano, M.D., to the County Health Officer seat on the Contra Costa First 5 Children & Families Commission due to the retirement of the incumbent, William Walker, M.D., as recommended by the Health Services Director.

Appropriation Adjustments

- C. 30** Health Services Department (5899) / Fleet Internal Service Fund (0064):
APPROVE Appropriation and Revenue Adjustment No. 5084 authorizing the transfer of appropriations in the amount of \$68,108 from Behavioral Health Services Division – Mental Health Service Act Innovation to General Services – ISF Fleet Services for the purchase of two vehicles for the implementation of cognitive behavioral health social skills training in augmented board and care facilities.

Personnel Actions

- C. 31** ADOPT Position Adjustment Resolution No. 22203 to reclassify one Account Clerk-Advanced Level (represented) position and its incumbent to a Health Services Administrator-Level A (represented) in the Health Services Department. (100% EMS Ambulance Service Zone B Fund)
- C. 32** ADOPT Position Adjustment Resolution No. 22251 to add one Administrative Services Assistant III (represented) position in the Health Services Department. (100% Mental Health Services Act)
- C. 33** ADOPT Position Adjustment Resolution No. 22289 to add six Mental Health Clinical Specialist positions (represented), three Mental Health Community Support Worker I positions (represented), and one Mental Health Community Support Worker II position (represented) in the Health Services Department. (50% Mental Health Services Act, 50% Federal Financial Participation funds)
- C. 34** ADOPT Position Adjustment Resolution No. 22286 to increase the hours of one Mental Health Community Support Worker I position from part time (20/40) to full time in the Health Services Department. (100% Mental Health Services Act Innovation funds)
- C. 35** ADOPT Position Adjustment Resolution No. 22282 to add one Clerk-Specialist Level position (represented) in the Health Services Department. (50% Mental Health Services Act, 50% Federal Financial Participation funds)
- C. 36** ADOPT Position Adjustment Resolution No. 22283 to add one Clerk-Specialist Level position (represented) in the Health Services Department. (100% Mental Health Realignment Funds)
- C. 37** ADOPT Position Adjustment Resolution No. 22293 to add one Mental Health Program Supervisor position, five Mental Health Clinical Specialist positions, one Mental Health Employment Placement Specialist position, one Occupational Therapist II position, and one Mental Health Community Support Worker II position (all represented) in the Health Services Department. (78% Mental Health Services Act, 22% Mental Health Realignment)

- C. 38** ADOPT Position Adjustment Resolution No. 22306 to add one Administrative Analyst position (represented) in the Health Services Department. (100% General Fund)
- C. 39** ADOPT Position Adjustment Resolution No. 22312 to add one Health Services Reimbursement Accountant position (represented) in the Health Services Department. (100% General Fund)
- C. 40** ADOPT Position Adjustment Resolution No. 22315 to add one full time (40/40) Account Clerk-Experienced Level position (represented) and cancel one part time (30/40) Clerk-Specialist Level position (represented) in the Health Services Department. (100% Hospital Enterprise Fund I)
- C. 41** ADOPT Position Adjustment Resolution No. 22316 to add one Mental Health Community Support Worker II position (represented) in the Health Services Department. (100% Mental Health Services Act Innovation funds)
- C. 42** ADOPT Position Adjustment Resolution No. 22318 to add one Mental Health Program Supervisor (represented) position and one Health Services Planner/Evaluator-Level B (represented) position and cancel one Housing Services Coordinator (represented) position and one Public Health Program Specialist I (represented) position in the Health Services Department. (Cost savings)
- C. 43** ADOPT Position Adjustment Resolution No. 22145 to establish the class of Chief of Shelter Medicine-Exempt (unrepresented) and reclassify one Animal Clinic Veterinarian-Exempt (unrepresented) position and incumbent to the Chief of Shelter Medicine-Exempt position, effective August 24, 2018, in the Animal Services Department. (Cost neutral)
- C. 44** ADOPT Position Adjustment Resolution No. 22277 to add one Clerk-Senior Level position (represented) in the Health Services Department. (100% Proposition 56 - Healthcare, Research and Prevention Tobacco Tax Act of 2016 Funds)
- C. 45** ADOPT Position Adjustment Resolution No. 22309 to add four Social Worker (represented) positions and cancel four Social Worker II (represented) positions in the Employment and Human Services Department. (Cost savings)

Grants & Contracts

APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:

- C. 46** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Sutter Health East Bay Hospitals, to pay the County in an amount not to exceed \$75,000 to provide the County's Concord Interim Housing, Transportation and Services Project for homeless patients referred by Sutter Delta Hospital in Antioch for the period January 1 through December 31, 2018. (No County match)
- C. 47** APPROVE and AUTHORIZE the County Librarian, or designee, to apply for and accept one Silver iPad valued at \$329 from the California State Library, designated for Project Second Chance, the Contra Costa County Library adult literacy program, to use with learners and tutors, for the period January 1 through December 31, 2018. (No Library Fund match)
- C. 48** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment, effective January 1, 2018, with the California Department of Education, to decrease the payment limit by \$500,000 to a new payment limit of \$9,767,300 for State preschool services, for the period July 1, 2017 through June 30, 2018. (No County match)
- C. 49** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with the City of San Ramon to pay County an amount not to exceed \$20,000 to provide home-delivered and congregate meal services for County's Senior Nutrition Program for the period July 1, 2018 through June 30, 2019, with a three-month automatic extension through September 30, 2019 in an amount not to exceed \$5,000. (No County match)

APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:

- C. 50** APPROVE and AUTHORIZE the Chief Engineer, Flood Control and Water Conservation District, or designee, on behalf of the Contra Costa Clean Water Program, to execute a contract with PSOMAS, in an amount not to exceed \$200,000 for the period July 1, 2018 through December 31, 2020, for Countywide GIS technical support services necessary to comply with federal and state stormwater rules contained in National Pollutant Discharge Elimination System Permits issued by the San Francisco Bay and Central Valley Regional Water Quality Control Boards, Countywide. (100% Cities and County Stormwater Utility Fee Assessments)
- C. 51** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Martinez Early Childhood Center in an amount not to exceed \$248,000 to provide Early Head Start and Head Start Program Enhancement services for the period July 1, 2018 through June 30, 2019. (100% Federal)

- C. 52** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Public Works Director, a purchase order amendment with Crop Production Services, Inc. extending the term from July 31, 2018 to July 31, 2020, with no change to the payment limit, for small equipment, supplies and tools. Countywide. (No fiscal impact)
- C. 53** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order amendment with McCain Traffic Supply, to increase the payment limit by \$200,000 to a new payment limit of \$395,000, and extend the term from April 30, 2018 to April 30, 2020, for traffic signal parts and equipment, Countywide. (100% General Fund)
- C. 54** APPROVE AND AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with the City of Pittsburg, including mutual indemnification, to pay the County an amount not to exceed \$100,000 to provide development, storage and on-going support of the Automated Report System for the period July 1, 2018 through December 31, 2022. (100% City of Pittsburg)
- C. 55** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Cabrillo Emergency Physicians Medical Group, Inc., in an amount not to exceed \$1,500,000 to provide temporary physicians and recruitment services for Contra Costa Regional Medical Center and Health Centers for the period July 1, 2018 through June 30, 2021. (100% Hospital Enterprise Fund I)
- C. 56** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Aspiranet in an amount not to exceed \$612,000 to provide Early Head Start Program enhancement services for the period July 1, 2018 through June 30, 2019. (100% Federal)
- C. 57** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Contra Costa County Office of Education in an amount not to exceed \$102,006 for educational liaison services between Contra Costa schools and Children and Family Services Bureau on behalf of children in foster care for the period July 1, 2018 through June 30, 2019. (100% Federal)
- C. 58** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Bay Area Community Resources, Inc., effective June 29, 2018, to increase the payment limit by \$91,025 to a new payment limit of \$228,630 and to extend the term from June 30, 2018 to December 31, 2018, for integrated and collaborative case management services to students of Walter T. Helms Middle School, Lake Elementary School, and Dover Elementary School, and their families. (100% Federal)

- C. 59** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Denalect, Inc. in an amount not to exceed \$350,000 to provide alarm monitoring services at County facilities during the period July 1, 2018 through June 30, 2021, Countywide. (100% General Fund)
- C. 60** APPROVE and AUTHORIZE the Purchasing Agent, or designee, on behalf of the Public Works Director, to execute a purchase order amendment with General Plumbing Supply to increase the payment limit by \$255,000 to a new payment limit of \$350,000 with no change to the original term of October 1, 2017 through September 30, 2019, for plumbing supplies, Countywide. (100% General Fund)
- C. 61** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with John R. Rostkowski, M.D., in an amount not to exceed \$139,776 to provide outpatient psychiatric care services to adults in Central County for the period October 1, 2018 through September 30, 2019. (100% Mental Health Realignment)
- C. 62** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with KMD Architects, in the amount not to exceed \$750,000 to provide on-call architectural services for various facilities projects, for period July 10, 2018 through July 10, 2021, Countywide. (100% Various Funds)
- C. 63** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Ratcliff Architects, in the amount not to exceed \$750,000 to provide on-call architectural services for various facilities projects, for period July 10, 2018 through July 10, 2021, Countywide. (100% Various Funds)
- C. 64** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Oakland Private Industry Council, Inc. (OPIC) in an amount not to exceed \$191,384 to provide goods and services related to the Workforce Innovation and Opportunity Act for the period July 1, 2018 through June 30, 2019. (100% Federal)
- C. 65** RATIFY the Purchasing Agent's execution, on behalf of the Department of Information Technology, of purchase orders with Sirius Computer Solutions, Locus Diagnostics, and Integrated Archive Systems, and a third-party lease agreement with IBM Credit, LLC, for the lease-purchase and third-party financing in the amount of \$1,365,000 of computer equipment, services, software, and software licenses, during the period July 1, 2018 through June 30, 2022, Countywide. (100% Department User Fees)
- C. 66** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Jeffrey Saadi, M.D., effective July 1, 2018, to provide additional anesthesiology services to the Labor and Delivery Unit at Contra Costa Regional Medical Center and Health Centers, with no change in the payment limit of \$1,200,000 or the period October 1, 2016 through September 30,

2019. (100% Hospital Enterprise Fund I)

- C. 67** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Chiu-Hung Tung, M.D., Inc., effective July 1, 2018, to provide additional anesthesiology services for the Labor and Delivery Unit at Contra Costa Regional Medical Center and decrease the payment limit by \$385,000 to a new payment limit of \$1,540,000 for the period October 1, 2016 through September 30, 2019. (100% Hospital Enterprise Fund I)
- C. 68** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract containing modified indemnification language with Mount Diablo Unified School District in an amount not to exceed \$300,000 to provide Workforce Innovation and Opportunity Act year-round youth workforce development services in Central County for the period July 1, 2018 through June 30, 2019. (100% Federal)
- C. 69** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Massone Mechanical, Inc. in an amount not to exceed \$800,000, for refrigeration repair services, for the period of June 1, 2018 through May 31, 2021, Countywide. (100% General Fund)
- C. 70** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Paul H. Kwok, D.O., effective July 1, 2018, to provide additional anesthesiology services for the Labor and Delivery Unit at Contra Costa Regional Medical Center with no change in the payment limit of \$1,541,000 for the period October 1, 2016 through September 30, 2019. (100% Hospital Enterprise Fund I)
- C. 71** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Diablo Valley Oncology and Hematology Medical Group, Inc., in an amount not to exceed \$6,000,000 to provide surgery, hematology/oncology and urology services to Contra Costa Health Plan members for the period August 1, 2018 through July 31, 2020. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 72** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with The Contra Costa Clubhouses, Inc., in an amount not to exceed \$598,468 to provide prevention and early intervention services to adults recovering from psychiatric disorders for the period July 1, 2018 through June 30, 2019, with a six-month automatic extension through December 31, 2019 in an amount not to exceed \$299,234. (100% Mental Health Services Act)
- C. 73** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Kermit Johnson, M.D., in an amount not to exceed \$279,552 to provide outpatient psychiatric services to mentally ill adults in Central County for the period August 1, 2018 through July 31, 2019. (100% Mental Health Realignment)

- C. 74** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Jee Hyun Guss, M.D., in an amount not to exceed \$329,280 to provide outpatient psychiatric services to adults in Central County for the period September 1, 2018 through August 31, 2019. (100% Mental Health Realignment)
- C. 75** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with A Step Forward Child Abuse Treatment and Training Programs, A Marriage, Family and Child Counseling Corporation, in an amount not to exceed \$360,000 to provide Medi-Cal specialty mental health services for the period July 1, 2018 through June 30, 2020. (50% Federal Medi-Cal, 50% State Mental Health Realignment)
- C. 76** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Barbara Swarzenski, M.D., in an amount not to exceed \$239,616 to provide outpatient psychiatric services to children and adolescents at the West County Mental Health Clinic for the period September 1, 2018 through August 31, 2019. (50% Federal Medi-Cal, 50% State Mental Health Realignment)
- C. 77** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Kaiser Foundation Health Plan, Inc., effective July 1, 2018, to add a delegation agreement concerning the National Committee for Quality Assurance accreditation standards for the provision of health care services for Medi-Cal recipients, with no increase in the payment limit of \$600,000,000 for the period October 1, 2016 through September 30, 2019. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 78** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract containing modified indemnification language, with First Baptist Church of Pittsburg in an amount not to exceed \$395,822 to provide Early Head Start Program Enhancement and State General Childcare Development services for the period July 1, 2018 through June 30, 2019. (70% State, 30% Federal)
- C. 79** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract containing modified indemnification language with First Baptist Church of Pittsburg, in an amount not to exceed \$1,397,080 to provide State Preschool, Pre-kindergarten Literacy and Head Start and Early Head Start Program services, for the period July 1, 2017 through June 30, 2018. (85% State, 15% Federal)

- C. 80** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract containing modified indemnification language with First Baptist Church of Pittsburg, California, in an amount not to exceed \$1,577,109 to provide childcare services at Fairgrounds Children's Center, for the period July 1, 2018 through June 30, 2019. (19.5% Federal, 80.5% State)
- C. 81** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with the City of Oakland in an amount not to exceed \$90,000 to provide Oakland Workforce Development Staff training and professional development for the period July 1, 2018 through June 30, 2019. (100% Federal)
- C. 82** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order with Adamson Police Products in an amount not to exceed \$200,000 to procure body armor to be integrated and coordinated by the Sheriff's Training Division for the period July 1, 2018 through June 30, 2020. (100% General Fund)
- C. 83** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Johnson & Johnson Health and Wellness Solutions, Inc., in an amount not to exceed \$225,000 to provide web-based health risk assessment services for Contra Costa Health Plan members for the period June 1, 2018 through December 31, 2019. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 84** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Seneca Family of Agencies in an amount not to exceed \$312,050 to provide Continuum of Care Reform services to foster children for the period July 1, 2018 through June 30, 2019. (50% State, 50% Federal)
- C. 85** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with the Moraga-Orinda Fire Protection District, effective September 30, 2018, to increase the payment limit by \$92,748 to a new payment limit of \$370,992 and to extend the term from September 30, 2018 to September 30, 2019 for First Responder Fire Paramedic Program services. (100% Measure H funds)
- C. 86** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Omnipro Systems, Inc., in an amount not to exceed \$451,000 for consulting and recruitment services to the Health Services Department's Information Systems Unit for the period July 1, 2018 through June 30, 2020. (100% Hospital Enterprise Fund I)
- C. 87** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with The Center for Common Concerns, Inc. (dba HomeBase) in an amount not to exceed \$417,322 to provide consultation and technical assistance to the Health Housing and Homeless Program on the Continuum of Care planning and resource development for the period July 1, 2018 through June

30, 2019. (61% Housing Urban Development, 32% Federal Medi-Cal Administrative Activities, 7% State Housing and Community Development Grant)

- C. 88** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Shelter, Inc. of Contra Costa County in an amount not to exceed \$685,221 to provide supportive housing services for Contra Costa County homeless families for the period July 1 through December 31, 2018. (100% Employment and Human Services Department)
- C. 89** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Got Power, Inc., in an amount not to exceed \$111,505 for the purchase of one 180kw Standby Generator for the relocation of the Emergency Medical Services Division to 777 Arnold Drive, Suite 100 Martinez. (100% Measure H funds)
- C. 90** APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with First Carbon Solutions to increase the payment limit by \$30,000 to a new payment limit of \$505,092, and extend the term from September 9, 2018 through February 9, 2019, to complete the Final Environmental Impact Report for the Tassajara Parks Project in the Tassajara Valley, San Ramon area. (100% applicant fees)
- C. 91** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order amendment with Aesculap Implant Systems, LLC, to increase the payment limit by \$70,000 to a new payment limit of \$244,000 for surgical and medical instruments, tags, cards, neurological implants, disposables and other medical products for the Contra Costa Regional Medical Center and Health Centers for the period February 1, 2016 through January 31, 2019. (100% Hospital Enterprise Fund I)
- C. 92** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with CoCoKids, Inc., effective June 29, 2018, to increase the payment limit by \$575,067 to a new payment limit of \$873,862 and to extend the term through June 30, 2019 for additional Emergency Child Care Bridge Program for Foster Children services. (91% State, 9% Federal)
- C. 93** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Mental Health Systems, Inc., in an amount not to exceed \$336,000 to provide wraparound program services Countywide to increase placement stability of children, for the period July 1, 2018 through June 30, 2019. (60% State, 40% County)

- C. 94** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Child Abuse Prevention Council of Contra Costa County in an amount not to exceed \$125,109 to provide prevention and early mental health intervention program services for the period July 1, 2018 through June 30, 2019, with a six-month automatic extension through December 31, 2019 in an amount not to exceed \$62,554. (100% Mental Health Services Act)
- C. 95** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Contra Costa Family Justice Alliance to increase the payment limit by \$182,554 to a new payment limit of \$362,554 and to extend the term from June 30, 2018 to a new term ending August 31, 2018, to provide project, service, and training coordination and integrated data system services as part of the County's Elder Abuse Prevention Project which assists victims of financial elder abuse for the period July 1, 2016 through August 31, 2018. (100% Federal)
- C. 96** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Contra Costa Community College District – Los Medanos College in an amount not to exceed \$37,800 to provide foster parent and relative caregiver training for the period July 1, 2018 through June 30, 2019. (75% Federal, 18% State, 7% County)
- C. 97** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Contra Costa Community College District – Los Medanos College in an amount not to exceed \$36,000 to provide Resource Family Pre-Approval training for the period July 1, 2018 through June 30, 2019. (75% Federal, 25% State)
- C. 98** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract containing modified indemnification language with Helios Healthcare, LLC, in an amount not to exceed \$473,840 to provide subacute skilled nursing care services for seriously ill and neurobehavioral clients for the period July 1, 2018 through June 30, 2019. (100% Mental Health Realignment)
- C. 99** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Consumer Self-Help Center in an amount not to exceed \$255,620 to provide a State-mandated Patients' Rights Advocacy Program and Certification Review Hearing and Reize Capacity Hearing services for the period July 1, 2018 through June 30, 2019. (100% Mental Health Realignment)
- C.100** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with the Jewish Family and Community Services East Bay in an amount not to exceed \$174,485 to provide prevention and early mental health intervention program services for the period July 1, 2018 through June 30, 2019, with a six-month automatic extension through December 31, 2019 in an amount not to exceed \$87,243. (100% Mental Health Services Act)

- C.101** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Mental Health Management I, Inc. (dba Canyon Manor), in an amount not to exceed \$232,885 to provide mental health subacute care and treatment services for adults for the period July 1, 2018 through June 30, 2019. (100% Mental Health Realignment)
- C.102** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with STAND! For Families Free of Violence in an amount not to exceed \$134,113 to provide prevention and mental health early intervention program services including teen dating violence prevention for the period July 1, 2018 through June 30, 2019, with a six-month automatic extension through December 31, 2019 in an amount not to exceed \$67,057. (100% Mental Health Services Act)
- C.103** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Shelter, Inc. of Contra Costa County in an amount not to exceed \$2,281,484 to provide housing assistance to seriously and persistently mentally ill youth and adults for the period July 1, 2018 through June 30, 2019. (100% Mental Health Services Act)
- C.104** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with California Psychiatric Transitions, Inc., in an amount not to exceed \$1,322,000 to provide residential care, mental health treatment and diversion services to adults in Contra Costa County for the period September 1, 2018 through August 31, 2019. (100% Mental Health Realignment)
- C.105** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Trudi Frazel in an amount not to exceed \$110,000 to develop and implement a supervisory framework, coaching and training services to the Children and Family Services Bureau staff for the period July 1, 2018 through June 30, 2019. (45% State, 38% Federal, 17% County)

Other Actions

- C.106** APPROVE bylaws, as amended, for the Contra Costa County Alcohol and Other Drugs Advisory Board, as recommended by the Health Services Director. (No fiscal impact)
- C.107** APPROVE the Distributed Energy Resource (DER) Plan prepared by Public Works and DIRECT the Public Works Director, or designee, to proceed with solicitation of Request for Qualifications for the implementation of components of the DER Plan, Countywide. (100% California Solar Initiative Rebate Funds)

- C.108** APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay an amount not to exceed \$318,662 to Public Health Foundation Enterprises, Inc., for providing shelter, coordinated entry, outreach and permanent supportive housing programs for homeless youth and adults in Contra Costa County during the period April 1, 2016 through June 30, 2016. (31% Federal funds, 59% State Funds, 2% Local Grants, 8% General Fund)
- C.109** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to seek reimbursement from the California Department of Education in an amount not to exceed \$912, to maintain Child Days of Enrollment during emergency closures at County operated site, Las Deltas, during FY 2017-18. (No County match)
- C.110** DECLARE and ACCEPT the results of the June 5, 2018 Primary Election; and DECLARE the specified candidates elected, as recommended by the County Clerk-Recorder and Registrar. (No fiscal impact)
- C.111** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute an agreement with the Contra Costa Centre Association allowing installation of and access to Automated License Plate Readers and/or security surveillance cameras on county owned traffic signals and light poles located in the 125-acre area of unincorporated Contra Costa County referred to as Contra Costa Centre surrounding the Pleasant Hill/Contra Costa Centre BART station. (No fiscal impact)
- C.112** CONSENT to the transfer of the limited partner interest in Hercules Senior Housing Associates, L.P., from Edison Capital Housing Partners XVII, L.P, to BRIDGE Housing Ventures, Inc., and related actions for The Arbors apartments in Hercules, as recommended by the Conservation and Development Director. (100% Federal funds)
- C.113** ADOPT Resolution No. 2018/432 conditionally providing for the issuance of revenue bonds in an aggregate amount not to exceed \$63 million to finance the Bay Point Family Apartments Multifamily Residential Rental Housing Development and approving related actions, as recommended by the Conservation and Development Director. (100% Special Revenue funds)
- C.114** APPROVE the Health Services Department Emergency Medical Services Division to host the County's third annual Survivors' Reunion Luncheon on October 24, 2018, which will require EMS agency staff time and County resources in an amount not to exceed \$2,550 for expenses related to hosting the event. (100% Donations and EMS revenue)
- C.115** APPROVE and AUTHORIZE the County Local Planning and Advisory Council for Early Care and Education to submit the Contra Costa County Individualized Child Care Subsidy Pilot Plan to the California Department of Education, as recommended by the Family and Human Services Committee.

- C.116** ACCEPT report on the Employment and Human Services Department's Innovative Community Partnerships, as recommended by the Family and Human Services Committee. (No fiscal impact)
- C.117** CONTINUE the emergency action originally taken by the Board of Supervisors on November 16, 1999, and most recently approved by the Board on June 26, 2018, regarding the issue of homelessness in Contra Costa County, as recommended by the Health Services Director. (No fiscal impact)
- C.118** AUTHORIZE the Chair of the Board of Supervisors to sign the Certification Statement for the California Children's Services Program as required by the State of California, as recommended by the Health Services Director.
- C.119** ADOPT report as the Board of Supervisors' response to Civil Grand Jury Report No. 1803, entitled "Voting Security - Integrity and Transparency", and DIRECT the Clerk of the Board to transmit the Board's response to the Superior Court, as recommended by the County Administrator.
- C.120** ACCEPT the Office of the Public Defender's Stand Together Contra Costa 2017 annual report for the fiscal year 2017-2018, as recommended by the Public Defender. (No fiscal impact)
- C.121** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract containing modified indemnification language with UCSF Benioff Children's Hospital Oakland for Public Health's Nurse Liaison Project, which provides a staff liaison to assist with referrals to the California Children's Services program, for the period July 1, 2018 through June 30, 2022.
(Non-financial agreement)

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, First Floor, Room 106, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 651 Pine Street Room 106, Martinez, CA 94553; by fax: 925-335-1913.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 335-1900; TDD (925) 335-1915. An assistive listening device is available from the Clerk, Room 106.

Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 335-1900, to make the necessary arrangements.

Forms are available to anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda. Forms may be obtained at the Office of the County Administrator or Office of the Clerk of the Board, 651 Pine Street, Martinez, California.

Subscribe to receive the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 335-1900 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

www.co.contra-costa.ca.us

STANDING COMMITTEES

The **Airport Committee** (Supervisors Diane Burgis and Karen Mitchoff) meets quarterly on the second Wednesday of the month at 11:00 a.m. at the Director of Airports Office, 550 Sally Ride Drive, Concord.

The **Family and Human Services Committee** (Supervisors Candace Andersen and John Gioia) meets on the fourth Monday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Finance Committee** (Supervisors Karen Mitchoff and John Gioia) meets on the fourth Monday of the month at 9:00 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Hiring Outreach Oversight Committee** (Supervisors Candace Andersen and Federal D. Glover) meets quarterly on the first Monday of month at 1:00 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Internal Operations Committee** (Supervisors Diane Burgis and Candace Andersen) meets on the second Monday of the month at 1:00 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Legislation Committee** (Supervisors Karen Mitchoff and Diane Burgis) meets on the second

Monday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Public Protection Committee** (Supervisors John Gioia and Federal D. Glover) meets on the first Monday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Transportation, Water & Infrastructure Committee** (Supervisors Karen Mitchoff and Candace Andersen) meets on the second Monday of the month at 9:00 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

Airports Committee	September 12, 2018	11:00 a.m.	See above
Family & Human Services Committee	July 23, 2018	10:30 a.m.	See above
Finance Committee	July 23, 2018	9:00 a.m.	See above
Hiring Outreach Oversight Committee	September 10, 2018	1:00 p.m.	See above
Internal Operations Committee	August 13, 2018 Canceled Next meeting September 10, 2018	1:00 p.m.	See above
Legislation Committee	August 13, 2018	10:30 a.m.	See above
Public Protection Committee	August 6, 2018	10:30 a.m.	See above
Transportation, Water & Infrastructure Committee	August 13, 2018 Canceled Special Meeting August 20, 2018	2:00 p.m.	See above

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB Assembly Bill

ABAG Association of Bay Area Governments

ACA Assembly Constitutional Amendment

ADA Americans with Disabilities Act of 1990
AFSCME American Federation of State County and Municipal Employees
AICP American Institute of Certified Planners
AIDS Acquired Immunodeficiency Deficiency Syndrome
ALUC Airport Land Use Commission
AOD Alcohol and Other Drugs
ARRA American Recovery & Reinvestment Act of 2009
BAAQMD Bay Area Air Quality Management District
BART Bay Area Rapid Transit District
BayRICS Bay Area Regional Interoperable Communications System
BCDC Bay Conservation & Development Commission
BGO Better Government Ordinance
BOS Board of Supervisors
CALTRANS California Department of Transportation
CalWIN California Works Information Network
CalWORKS California Work Opportunity and Responsibility to Kids
CAER Community Awareness Emergency Response
CAO County Administrative Officer or Office
CCE Community Choice Energy
CCCFPD (ConFire) Contra Costa County Fire Protection District
CCHP Contra Costa Health Plan
CCTA Contra Costa Transportation Authority
CCRMC Contra Costa Regional Medical Center
CCWD Contra Costa Water District
CDBG Community Development Block Grant
CFDA Catalog of Federal Domestic Assistance
CEQA California Environmental Quality Act
CIO Chief Information Officer
COLA Cost of living adjustment
ConFire (CCCFPD) Contra Costa County Fire Protection District
CPA Certified Public Accountant
CPI Consumer Price Index
CSA County Service Area
CSAC California State Association of Counties
CTC California Transportation Commission
dba doing business as
DSRIP Delivery System Reform Incentive Program
EBMUD East Bay Municipal Utility District
ECCFPD East Contra Costa Fire Protection District
EIR Environmental Impact Report
EIS Environmental Impact Statement
EMCC Emergency Medical Care Committee
EMS Emergency Medical Services
EPSDT Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
F&HS Family and Human Services Committee

First 5 First Five Children and Families Commission (Proposition 10)
FTE Full Time Equivalent
FY Fiscal Year
GHAD Geologic Hazard Abatement District
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HIPAA Health Insurance Portability and Accountability Act
HIV Human Immunodeficiency Virus
HOME Federal block grant to State and local governments designed exclusively to create affordable housing for low-income households
HOPWA Housing Opportunities for Persons with AIDS Program
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IHSS In-Home Supportive Services
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement
Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
LVN Licensed Vocational Nurse
MAC Municipal Advisory Council
MBE Minority Business Enterprise
M.D. Medical Doctor
M.F.T. Marriage and Family Therapist
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
OB-GYN Obstetrics and Gynecology
O.D. Doctor of Optometry
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
OSHA Occupational Safety and Health Administration
PACE Property Assessed Clean Energy
PARS Public Agencies Retirement Services
PEPRA Public Employees Pension Reform Act
Psy.D. Doctor of Psychology
RDA Redevelopment Agency
RFI Request For Information
RFP Request For Proposal

RFQ Request For Qualifications
RN Registered Nurse
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or **TTE** Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
VA Department of Veterans Affairs
vs. versus (against)
WAN Wide Area Network
WBE Women Business Enterprise
WCCTAC West Contra Costa Transportation Advisory Committee



Contra Costa County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: 2018 Mission: Lifeline EMS Gold Plus recognition from the American Heart Association/American Stroke Association

RECOMMENDATION(S):

Presentation recognizing Contra Costa County EMS System Stakeholders for receiving 2018 Mission: Lifeline EMS Gold Plus Award.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Contra Costa County EMS has achieved 2018 Mission: Lifeline EMS Gold Plus recognition. The American Heart Association recognizes that pre-hospital personnel are the first providers of care to patients suffering from a STEMI (ST-Elevation Myocardial Infarction) heart attack and are an integral part of the STEMI system of care impacting the overall care and outcome of the patient. This achievement illustrates a commitment to providing guidelines-based care while meeting high standards of performance. The Gold Plus recognition achievement is the highest level of recognition awarded by the American Heart Association.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Patricia Frost,
925-646-4690

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Rachel Morris, Marcy Wilhelm, Tasha Scott



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: HEARING to consider reversion to acreage of real property within Subdivision 08-09215, San Ramon area

RECOMMENDATION(S):

1. OPEN a public hearing on the Board-initiated reversion to acreage of real property within subdivision SD08-09215, RECEIVE and consider all public testimony, and CLOSE the public hearing.
2. DETERMINE that the reversion to acreage of real property within subdivision SD 08-09215 is exempt from review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15061, subdivision (b)(3), in that it can be seen with certainty that there is no possibility that the reversion will have a significant effect on the environment.
3. ADOPT reversion to acreage findings required by Government Code section 66499.16, subdivisions (a), (b)(2), and (b)(3), as set forth in this Board order.
4. ADOPT conditions for reversion to acreage required by Government Code section 66499.17, subdivisions (b) and (c), as set forth in this Board order.
5. ADOPT Resolution 2018/244, approving the final map of the reversion, entitled "Reversion to Acreage Subdivision 9215."
6. DIRECT the Clerk of the Board to execute a Notice of Reversion to Acreage substantially in the form attached, pursuant to County

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Jocelyn LaRocque (925)
313-2315

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Slava Gospodchikov - Engineering Services, Jocelyn LaRocque- Engineering Services, Kara Schuh - Engineering Services, Alex Lopez - Engineering Services, Linda Wilcox - County Counsel, Trixie Gothro - Design & Construction, Hiliana Li- DCD, Randy & Roxanne Lindsay- Owners, Suretec Insurance Company, Renee Hutchins - Records, Karen Piona- Record, Renee Hutchins - Records

RECOMMENDATION(S): (CONT'D)

Ordinance Code section 924-2.010, subdivision (c), and DIRECT the Public Works Director to arrange for its recording concurrently with the final reversion map.

7. DIRECT the Conservation and Development Director to file a Notice of Exemption with the County Clerk, and DIRECT the Public Works Director to arrange for payment of the \$50 filing fee to the County Clerk.

FISCAL IMPACT:

Staff costs associated with the reversion will be funded by available revenues from a cash security deposit and fees paid by the owners.

BACKGROUND:

On January 12, 2010, the Board adopted Resolution No. 2010/37, approving the final map and Subdivision Agreement for subdivision SD08-09215, a 3-lot subdivision located south of Ashbourne Drive in an unincorporated area near San Ramon, approximately one- third of a mile southeast of the intersection of Ashbourne Drive and Norris Canyon Road. The street address of the subdivision property is 2301 Norris Canyon Road. The subdividers and fee title owners of the subdivision property are Randolph D. Lindsay and Roxanne W. Lindsay, Trustees of the 1996 Lindsay Living Trust under Declaration of Trust dated February 7, 1996 ("Owners"). The owners of other interests in the subdivision property are referenced in the Notice to Reversion to Acreage attached hereto.

The Subdivision Agreement required the installation of road, drainage and other subdivision improvements within two years (i.e., by January 12, 2012). That deadline was extended four times, ultimately to January 12, 2016. In a June 9, 2017, letter to the Public Works Director, a copy of which is attached, the Owners advised that they were unable to complete the improvements because of their cost, and that they consented to the reversion to acreage of the subdivision property. While the County has other options when subdividers fail to satisfy obligations under a subdivision agreement, staff determined that reversion to acreage was appropriate here because the improvements required for this subdivision would have been privately owned and maintained and are not considered to be necessary backbone infrastructure for the County's road and drainage system. Initially, the Owners submitted an application to revert the property to acreage and paid the associated fee. Due to complexities in the reversion process arising from a large number of interests in the property held by multiple owners, identified in Exhibit C to the Notice of Reversion to Acreage, which is attached hereto and incorporated herein, staff determined that it would be in the best interest of the County and the Owners to convert the process to a Board-initiated reversion.

On June 5, 2018, the Board adopted Resolution No. 2018/184, initiating proceedings for a reversion to acreage, and authorized the Public Works Director or his designee to take all actions necessary to complete the reversion. In accordance with County Ordinance Code section 924-2.006, staff prepared a final reversion map, entitled "Reversion to Acreage Subdivision 08-9215," a copy of which is attached, and this report, and now submits both for Board consideration.

Under Government Code section 66499.15 and County Ordinance Code section 924-2.008, subdivision (a), the Board must conduct a noticed public hearing on a proposed reversion to acreage. The Board may approve a reversion if it makes the findings specified in Government Code section 66499.16 and includes, as conditions of reversion, the conditions specified in Government Code section 66499.17. Approval of a reversion map is also required.

FINDINGS

Government Code section 66499.16 provides that the subdivision may be reverted to acreage only if the Board finds that:

(a) Dedications or offers of dedication to be vacated or abandoned by the reversion to acreage are unnecessary for present or prospective public purposes; and

(b) Either:

(1) All owners of an interest in the subdivision have consented to reversion; or

(2) None of the improvements required to be made have been made within two years from the date the final or parcel map was filed for record, or within the time allowed by agreement for completion of the improvements; whichever is later; or

(3) No lots shown on the final map or parcel map have been sold within five years from the date such map was filed for record.

As set forth below, the facts in this case support findings (a), (b)(2) and (b)(3).

Facts Supporting Finding (a): The recorded final map of SD08-09215 shows an offer of dedication of an emergency vehicle access easement for public use. This offer of dedication was required as a condition of SD08-09215, but after reversion will not be necessary, as emergency vehicles currently have access to the subdivision property. It does not appear on the reversion map and would be terminated upon its recording in accordance with Government Code section 66477.2, subdivision (e). The reversion map also does not show a restricted development area near an unimproved creek on the subdivision property— a form of negative easement – the development rights to which are currently held by the County. The development rights were conveyed to the County as a condition of SD08-09215, in conformance with a county ordinance that requires the dedication of development rights within specified creek structure setback areas. There is no need for the County to hold these development rights following reversion, as other legal requirements would restrict construction near creek banks. Upon the recording of the map, these development rights would be abandoned in accordance with Government Code section 66434, subdivision (g).

Facts Supporting Finding (b)(2): In their June 9, 2017, letter to the Public Works Director, the Owners acknowledge their failure to install any of the improvements required by the Subdivision Agreement.

Facts Supporting Finding (b)(3): County records do not show any sales of any of the lots shown on the recorded final map of subdivision SD08-09215. Additionally, in their June 9, 2017, letter to the Public Works Director, the Owners state that they have not sold any of these lots.

CONDITIONS OF REVERSION

Section 66499.17 of the Government Code provides that as conditions of reversion the Board shall require the following:

(a) Dedications or offers of dedication necessary for the purposes specified by local ordinance following

reversion.

(b) Retention of all previously paid fees if necessary to accomplish the purposes of this division or local ordinance adopted pursuant thereto.

(c) Retention of any portion of required improvement security or deposits if necessary to accomplish the purposes of this division of local ordinance adopted pursuant thereto.

All dedications that existed prior to subdivision SD08-09215 are considered to be necessary to serve the property after the reversion to acreage, and are shown on the reversion map. As this map has been prepared by the County in a reversion initiated by the Board, the preservation of these preexisting dedications is considered a condition of this reversion. No new dedications or offers of dedication are necessary for the purposes specified by local ordinance following reversion of this subdivided property.

However, a reversion application fee paid by the Owners, and a cash deposit to secure the construction of the subdivision improvements, are necessary to accomplish the purposes of the Subdivision Map Act and Title 9 of the County Ordinance Code, in that the funds are needed to pay for costs associated with this reversion.

By approving Recommendation #3 above, the Board requires preservation of the preexisting dedications, and retention of the above-described funds, as conditions of this reversion.

CEQA EXEMPTION

An activity is exempt from review under CEQA if it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment. (Cal. Code Regs., tit. 14, § 15061, subd. (b)(3).) It can be seen with certainty that there is no possibility that this reversion may have a significant effect on the environment because it will not cause any physical changes to the property.

CONSEQUENCE OF NEGATIVE ACTION:

The final map would not be recorded, and the three parcels created with the recordation of the SD08-09215 final map would remain in existence. Staff would evaluate other measures to address the Owners' default under the Subdivision Agreement.

ATTACHMENTS

Resolution No. 2018/244

Map- Reversion to Acreage Subdivision 9215

Notice of Reversion to Acreage

Letter from Randy & Roxanne Lindsay

Recorded at the request of: Clerk of the Board

Return To: Public Works Dept- Simone Saleh

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 07/10/2018 by the following vote:

AYE: ☐

NO: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

Resolution No. 2018/244

IN THE MATTER OF approving a final map for reversion to acreage of real property within subdivision SD08-09215, San Ramon area. (District II)

WHEREAS, the Board on January 12, 2010, approved subdivision SD08-09215, a three-lot residential subdivision located south of Ashbourne Drive in an unincorporated area near San Ramon; and

WHEREAS, the Board on January 12, 2010, also approved a Subdivision Agreement that required the installation of road, drainage and other improvements for the subdivision; and

WHEREAS, the deadline for completion of the subdivision improvements has passed, and no subdivision improvements have been installed; and

WHEREAS, on June 9, 2017, the subdividers and fee title owners of the real property within subdivision SD08-09215, Randolph D. and Roxanne W. Lindsay, Trustees of the 1996 Lindsay Living Trust under Declaration of Trust dated February 7, 1996, advised the Public Works Director that they were unable to complete the required improvements and consented to the reversion to acreage of the subdivision property;

WHEREAS, the Board on June 5, 2018, adopted Resolution No. 2018/184, initiating proceedings for reversion to acreage of the real property within subdivision SD08-09215, and authorized the Public Works Director to take all actions necessary to complete the reversion; and

WHEREAS, Contra Costa County Ordinance Code section 924-2.006 requires the Public Works Director to prepare a reversion map when the Board initiates reversion proceedings; and

WHEREAS, in accordance with Resolution No. 2018/184, a final map for reversion to acreage of the real property within SD08-09215, entitled "Reversion to Acreage Subdivision 9215," was prepared and presented for Board approval on this date:

NOW, THEREFORE, BE IT RESOLVED that said final map is APPROVED.

Contact: Jocelyn LaRocque (925) 313-2315

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Slava Gospodchikov - Engineering Services , Jocelyn LaRocque- Engineering Services, Kara Schuh - Engineering Services, Alex Lopez - Engineering Services, Linda Wilcox - County Counsel, Trixie Gothro - Design & Construction, Hiliana Li- DCD, Randy & Roxanne Lindsay- Owners, Suretec Insurance Company , Renee Hutchins - Records, Karen Piona- Record, Renee Hutchins - Records

COUNTY SURVEYOR’S STATEMENT

I, JAMES A. STEIN, COUNTY SURVEYOR OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, HEREBY STATE THAT I HAVE EXAMINED THE WITHIN MAP ENTITLED “REVERSION TO ACREAGE SUBDIVISION 9215,” AND THAT ALL PROVISIONS OF TITLE 7, DIVISION 2, CHAPTER 6 OF THE GOVERNMENT CODE AND LOCAL ORDINANCES, GOVERNING THE FILING OF REVERTING TO ACREAGE MAPS HAVE BEEN COMPLIED WITH, AND I AM SATISFIED THAT THE SAME IS TECHNICALLY CORRECT.

BY: _____
JAMES A. STEIN
COUNTY SURVEYOR
L.S. 6571

OWNERS STATEMENT/NOTICE OF REVERSION

TITLE TO THE REAL PROPERTY DESCRIBED HEREIN IS VESTED IN RANDOLPH D. LINDSAY AND ROXANNE W. LINDSAY, TRUSTEES OF THE 1996 LINDSAY LIVING TRUST UNDER DECLARATION OF TRUST DATED FEBRUARY 7, 1996.

IN ACCORDANCE WITH THE AUTHORITY OF A LEGISLATIVE BODY TO REVERT SUBDIVIDED PROPERTY TO ACREAGE ON ITS OWN MOTION AND WITHOUT CONSENT OF ALL OWNERS, AS SET FORTH IN GOVERNMENT CODE SECTION 66499.12(d) AND 66499.16(b), A SIGNED AND ACKNOWLEDGED STATEMENT THAT THE OWNERS CONSENTED TO THE PREPARATION AND RECORDING OF THIS MAP IS NOT REQUIRED. PURSUANT TO CONTRA COSTA COUNTY ORDINANCE CODE SECTION 924-2.010(c), THIS MAP IS RECORDED CONCURRENTLY WITH A NOTICE OF REVERSION TO ACREAGE.

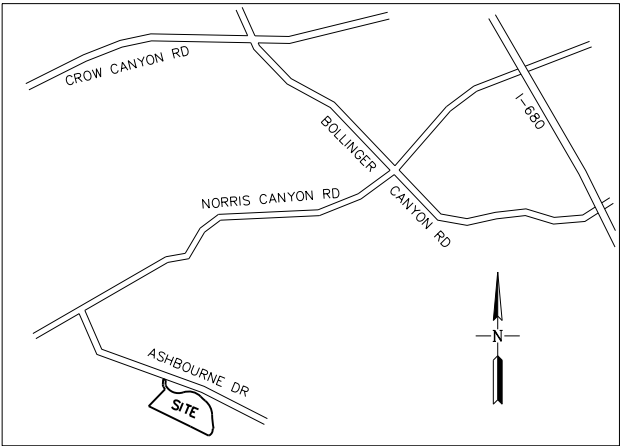
CLERK OF THE BOARD OF SUPERVISORS CERTIFICATE

I, DAVID TWA, CLERK OF THE BOARD OF SUPERVISORS AND COUNTY ADMINISTRATOR OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING MAP ENTITLED “REVERSION TO ACREAGE SUBDIVISION 9215” CONTRA COSTA COUNTY, CALIFORNIA, WAS PRESENTED TO SAID BOARD OF SUPERVISORS, AS PROVIDED BY LAW, AT A REGULAR MEETING THEREOF HELD ON THE _____ DAY OF _____, 2018, AND THAT SAID BOARD OF SUPERVISORS DID THEREUPON BY RESOLUTION DULY PASSED AND ADOPTED AT SAID MEETING, APPROVE SAID MAP, AND DID ABANDON THE GRANT DEED OF DEVELOPMENT RIGHTS RECORDED JAN. 25, 2010 AS DOCUMENT NO. 2010-0015241-00.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND THIS _____ DAY OF _____, 2018.

DAVID TWA
CLERK OF THE BOARD OF SUPERVISORS
AND COUNTY ADMINISTRATOR

BY: _____
DEPUTY CLERK



VICINITY MAP (NTS)

REVERSION TO ACREAGE
SUBDIVISION 9215

PARCEL A, PARCEL B, AND PARCEL C,
AS SHOWN ON THE MAP OF SUBDIVISION
9215 AS FILED JANUARY 25, 2010 IN
BOOK 511 OF MAPS, PAGES 1-4,
CONTRA COSTA COUNTY RECORDS

SCALE 1”=40’ FEB 2018
CONTRA COSTA COUNTY PUBLIC WORKS DEPT.
255 GLACIER DR.
MARTINEZ, CA 94553

TERMINATION OF OFFER OF DEDICATION NOTE

THE OFFER OF DEDICATION FOR THE “EMERGENCY VEHICLE ACCESS EASEMENT” AS SHOWN ON THE MAP OF SUBDIVISION 9215 FILED JANUARY 25, 2010 IN BOOK 511 OF MAPS AT PAGES 1-4, CONTRA COSTA COUNTY RECORDS IS HEREBY TERMINATED.

COUNTY RECORDER’S STATEMENT

FILED THIS _____ DAY OF _____, 2018 AT _____ M IN BOOK _____ OF MAPS AT PAGE _____ AT THE REQUEST OF _____ CONTRA COSTA COUNTY.

JOSEPH E. CANCIAMILLA
COUNTY RECORDER

BY: _____
DEPUTY COUNTY RECORDER

NOTICE OF REVERSION TO ACREAGE RECORDED
CONCURRENTLY HERewith.

DOC. # _____

THE MONUMENTED LINE OF ASHBOURNE DRIVE AS
SHOWN ON THE MAP OF SUBDIVISION 9215 (511 M 1).

(IN FEET)
1 inch = 40 ft.

M-M	MONUMENT TO MONUMENT
(R)	RADIAL BEARING
ESMT	EASEMENT
CCCSO	CONTRA COSTA COUNTY SANITARY DISTRICT
EVAE	EMERGENCY VEHICLE ACCESS EASEMENT
PSDE	PRIVATE STORM DRAIN EASEMENT
SSE	SANITARY SEWER EASEMENT
PUE	PUBLIC UTILITY EASEMENT
(XXX)	RECORD DATA
(C)	CALCULATED
(C/L)	CENTER LINE
EBMUD	EAST BAY MUNICIPAL UTILITY DIST.

① SUBDIVISION 9215 (511 M 1)
② SUBDIVISION 7575 (432 M 30)
③ SUBDIVISION 7578 (415 M 4)

REVERSION TO ACREAGE
SUBDIVISION 9215

PARCEL A, PARCEL B, AND PARCEL C,
AS SHOWN ON THE MAP OF SUBDIVISION
9215 AS FILED JANUARY 25, 2010 IN
BOOK 511 OF MAPS, PAGES 1-4,
CONTRA COSTA COUNTY RECORDS

SCALE 1"=40'

FEB 2018

CONTRA COSTA COUNTY PUBLIC WORKS DEPT.
255 GLACIER DR.
MARTINEZ, CA 94553

LINE TABLE		
LINE	BEARING	LENGTH
L1	N81°22'40"E	30.75'
L2	N81°22'40"E	31.64'
L3	N43°35'08"E	5.46'
L4	N74°20'00"W	25.19'
L5	N74°22'43"W	48.04'
L6	N16°26'30"E	30.00'

**RECORDED AT THE REQUEST OF, AND
AFTER RECORDING, RETURN TO:**

Contra Costa County
Public Works Department
255 Glacier Drive
Martinez, CA 94553

APNs: 211-400-001, 211-400-002, 211-400-003

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF REVERSION TO ACREAGE

This Notice of Reversion to Acreage is recorded concurrently with the final map filed at Book ____ of Maps, Page ____, on _____, 2018, pursuant to Contra Costa County Ordinance Code section 924-2.010, subdivision (c).

The final map recorded concurrently with this notice reverts to acreage the parcels created by that final map filed at Book 511 of Maps, Page 1, on January 12, 2010.

On June 5, 2018, the Contra Costa County Board of Supervisors ("Board") adopted Resolution No. 2018/184, initiating proceedings for a reversion to acreage of the real property within Subdivision (SD) 08-09215, pursuant to Government Code section 66499.12, subdivision (a), and Contra Costa County Ordinance Code section 924-2.006.

On July 10, 2018, following a public hearing, the Board adopted Resolution No. 2018/244, a copy of which is attached hereto as Exhibit A, approving the final map recorded concurrently with this notice.

In approving the final map recorded concurrently with this notice, the Board made the following findings in accordance with Government Code section 66499.16, subdivisions (a), (b)(2), and (b)(3), as set forth in a July 10, 2018, Board Order, a copy of which is attached as Exhibit B:

1. Dedications or offers of dedication to be vacated or abandoned by the reversion to acreage are unnecessary for present or prospective public purposes.
2. None of the improvements required to be made have been made within two years from the date the final map was filed for record, or within the time allowed by agreement for completion of the improvements, whichever is later.
3. No lots shown on the final map have been sold within five years from the date such map was filed for record.

The names of all owners of an interest in the real property reverted to acreage by the final map recorded concurrently with this notice are set forth in Exhibit C, attached hereto and incorporated herein.

I hereby certify that Exhibits A and B are true and correct copies of actions taken and entered on the minutes of the Board of Supervisors on the dates shown.

DAVID J. TWA,
Clerk of the Board of Supervisors
and County Administrator

[SEAL]

By: _____
Deputy

Attested on _____ [date].

Attachments:

Exhibits A-C

\\PW-DATA\grpdata\engsvc\Land Dev\SD\SD 9215\Reversion to Acreage\Revised BO documents\2018\Counsel Originals and Final versions\SD9215.NoticeofReversiontoAcreage.4.25.18.doc

EXHIBIT A

Contra Costa County Board of Supervisors
Resolution No. 2018/244

EXHIBIT B

**Contra Costa County Board of Supervisors
July 10, 2018, Board Order**

EXHIBIT C

Owner Interests

EXHIBIT C

Owners of Interests in the Subdivided Real Property Reverted to Acreage Pursuant to Resolution No. 2018/244 of the Contra Costa County Board of Supervisors

(depicted as Parcels A, B and C of the Map of Subdivision 9215, recorded January 25, 2010, in Book 511 of Maps, Page 1, Official Records of Contra Costa County, California)

Owner	Interest	Recording Information
Randolph D. Lindsay and Roxanne W. Lindsay, Trustees of the 1996 Lindsay Living Trust under Declaration of Trust dated February 7, 1996	Fee	Instrument No. 96-113418 of Official Records (6/17/1996); and Instrument No. 2001-0017011 of Official Records (1/24/2001)
U.S. Bank Trust Company, National Association	Deed of Trust	Instrument No. 2004-0425008 of Official Records (11/4/2004); and Instrument No. 2006-0047798 of Official Records (2/14/2006)
John A. Guthrie and Jane M. Guthrie	Easement	Instrument No. 87-215756, Book 13944, Page 418 of Official Records (10/5/1987)
Wiedemann Ranch, Inc.	Easement	Instrument No. 2001-0305217 of Official Records (10/10/2001)
John A. Guthrie and Jane M. Guthrie	Easement	Instrument No. 2001-0305218 of Official Records (10/10/2001)
Pacific Gas & Electric Co. and Pacific Bell Telephone Company, dba AT&T California	Easement	Book 9902, Page 973 of Official Records (7/7/1980)
Central Contra Costa Sanitary District	Easement	Instrument No. 2001-0319469 of Official Records (10/23/2001)
Central Contra Costa Sanitary District	Easement	Instrument No. 2001-0319470 of Official Records (10/23/2001)
East Bay Municipal Utility District	Easement	Instrument No. 2002-127880 of Official Records, recorded April 11, 2002
County of Contra Costa	Development Rights	Instrument No. 2010-0015241 of Official Records (1/25/2010)

Randy and Roxanne Lindsay
2301 Norris Canyon Road, San Ramon, California 94583
June 9, 2017

Julia R. Bueren, Director
Contra Costa County Public Works Department
255 Glacier Drive
Martinez, CA 94553

RE: Reversion to Acreage of Subdivision 08-09215
APN: 211-400-001, 211-400-002, & 211-400-003

Dear Ms. Bueren:

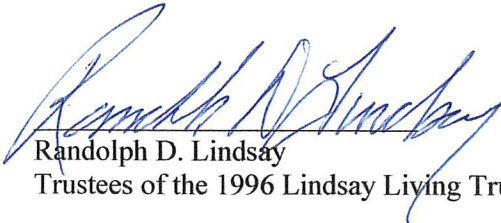
The final map for Subdivision 08-09215 was recorded on January 12, 2010. Per our Subdivision Agreement, we were required to complete the subdivision improvements within two years of execution. We have received multiple extensions to the subdivision agreement, but ultimately are unable to complete the required improvements.

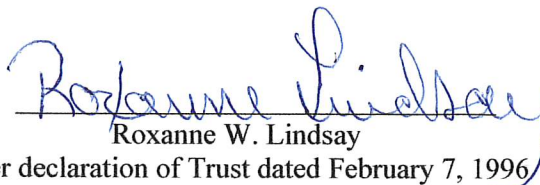
The improvements were that we would underground all utilities and put in a new road. The engineering and preparation (earthquake testing, etc.), plus permits and County time became a huge cost – I would bring our paperwork over the years to your office, if you would like. When the actual bid to do the work by a construction company came in, the cost was absolutely beyond our ability to pay. We would have been forced to sell our property (and home for 45 years) thereby making the point of it, being a more valuable inheritance for our daughter, worthless.

As owners of the subject property, we hereby consent to the reversion to acreage of Subdivision 08-09215. We hereby state that none of the improvements required to be made by the Subdivision Agreement have been made on the subject property to date and that no lots shown on the final map have been sold since the recording of the final map.

The County has our full support to proceed with the preparation and recording of a reversion to acreage map of Subdivision 08-09215.

Sincerely,


Randolph D. Lindsay
Trustees of the 1996 Lindsay Living Trust under declaration of Trust dated February 7, 1996


Roxanne W. Lindsay
Trustees of the 1996 Lindsay Living Trust under declaration of Trust dated February 7, 1996



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: July 10, 2018

Subject: ORDINANCE TO ESTABLISH A CANNABIS BUSINESS LICENSE TAX

RECOMMENDATION(S):

1. INTRODUCE Ordinance No. 2018-22, imposing a general tax on commercial cannabis activities, including commercial cannabis cultivation, cannabis distribution, cannabis manufacturing, cannabis retailers, cannabis testing laboratories, and vertically integrated cannabis businesses.
2. WAIVE reading of Ordinance No. 2018-22.
3. FIX July 24, 2018, as the date for the following:
 - A. Approval of Ordinance No. 2018-22.
 - B. Adoption of Resolution No. 2018-22, calling an election for voters to consider enacting Ordinance No. 2018-22 imposing a general tax on commercial cannabis activities and consolidating the election on the tax measure with the statewide general election to be held on November 6, 2018.
 - C. Authorization for two members of the Board of Supervisors to sign the argument in favor of the tax measure and any associated rebuttal argument, on behalf of the Board of Supervisors.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Julie DiMaggio Enea
(925) 335-1077

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

RECOMMENDATION(S): (CONTD)

FISCAL IMPACT:

There is no fiscal impact associated with today's recommendation. Implementation of cannabis regulatory and taxation programs will have associated new costs and revenues that cannot be accurately predicted. The amount of tax revenue that might be generated is uncertain because the number of permitted businesses, the size of each cultivation and the amount of gross receipts generated by each business is largely unknown. Gross receipts alone may vary based on variables such as crop yields and wholesale prices. Estimating the size of an illegal market is difficult, as is estimating how consumers will switch to the legal market when it is available. Staff estimates there are potential annual general fund revenues and County costs in the \$2-5 million range.

BACKGROUND:

At the Board's meeting on May 8, 2018, the Board considered options for the taxation of cannabis activities in the County's unincorporated area and development of an ordinance imposing a cannabis business tax ranging from \$1-\$10 per square foot of permitted cultivation area, and up to 6% of gross receipts on all other commercial cannabis activities.

After reviewing and discussing the proposed ordinance at the May 8, 2018 Board meeting, the Board directed staff to prepare an ordinance establishing a tax on various commercial cannabis activities, to be placed on the November 2018 ballot. The Board directed that the ordinance include the following provisions:

1. The tax will be a general tax in the unincorporated County area.
2. The tax on commercial cannabis cultivation will be based on the square footage of a permitted canopy.
3. The ordinance will establish initial tax rates and maximum tax rates, with automatic inflation adjustments of the maximum tax rates, and permit the Board to make annual adjustments to the tax rates.
4. The ordinance will include penalties for delinquent payments.
5. The tax and tax appeals will be administered by the Treasurer-Tax Collector.

Attached for introduction is Ordinance 2018-22 - Cannabis Business Tax and a brief presentation highlighting the key provisions of the ordinance.

The Board also directed staff to examine existing fees and evaluate whether additional fees should be proposed to recover the County's reasonable costs of administering the County's cannabis tax, land use, and health ordinances. Fee proposals will be brought forth by the operating departments as they develop their cannabis program administrative processes and identify full costs of the program.

Summary of Prior Board Actions on Commercial Cannabis

Zoning and Health. On April 25, 2018, the Board approved the Draft Framework for Regulating Cannabis in the Unincorporated Area of Contra Costa County, and received a staff report covering zoning and health issues. This action was preceded by detailed Board discussions on November 14, 2017, October 24, 2017, July 18, 2017 and April 25, 2017, and a robust public outreach program that comprised nearly 30 public presentations throughout the county. The Board, in April 2018, made revisions to the general permit terms; placed limits on the number of cultivation permits, retail storefront permits, and stand-alone manufacturing permits in an agricultural zone, and decided to use a Request for Proposals process for those activities; selected buffers from other sensitive land uses; selected criteria for outdoor personal cultivation; and authorized delivery of cannabis in the unincorporated county area, among other changes to the earlier draft regulatory framework.

On June 26, 2018, the Board held a public hearing and adopted Ordinance Nos. 2018-18 and 2018-19 to regulate commercial cannabis activities and personal cannabis cultivation in unincorporated Contra Costa County, and prohibit commercial cannabis activities in the Bethel Island, Sandmound Slough, Knightsen, Contra Costa Centre, Acalanes Ridge, Saranap, and Alamo areas.

The Health Services Department will soon propose an ordinance to require a county health permit for commercial cannabis activities. That ordinance and associated health permit would prohibit flavored products intended to be smoked or used in electronic smoking devices, establish transaction limits on edible/consumable products, ban the use of volatile solvents the manufacturing process, establish requirements for consumer warnings, and establish the authority for Environmental Health Division to inspect and assure that all commercial activity is conducted in accordance with the ordinance.

Taxation. On July 18, 2017, the Board of Supervisors reviewed options for a cannabis taxation study and authorized the hiring of consultant Hinderliter, de Llamas & Associates (dba HdL Companies) to prepare a study with recommendations on taxation of various permitted activities. On October 24, 2017, the Board received a presentation by Hinderliter de Llamas (HdL) on the fiscal analysis they prepared for the County on cannabis taxation options. The HdL analysis identified tax options and revenue estimates for the various types of cannabis businesses that could operate in the unincorporated county area, and identified local economic impacts of the cannabis industry. The analysis also considered financial constraints, including the overall tax and regulatory burden, which may affect both the industry's long-term stability and its ability to successfully transition to a legal, regulated paradigm that can outcompete the existing black market. The analysis also provided initial information on estimated costs of regulation and enforcement.

ATTACHMENTS

Ordinance No. 2018-22 Cannabis Business Tax

Highlights of the Proposed Cannabis Business Tax Ordinance

ORDINANCE NO. 2018-22

(Cannabis Business Tax)

The people of the County of Contra Costa ordain as follows:

SECTION I. Chapter 64-16 is added to the Contra Costa County Ordinance Code, to read:

**Chapter 64-16
CANNABIS BUSINESS TAX**

Article 64-16.2

General

64-16.202 Title. This chapter is known as the Contra Costa County Cannabis Business Tax Ordinance. (Ord. 2018-22, § 1.)

64-16.204 General Tax. The tax imposed by this chapter is a general tax under Article XIII C of the California Constitution. The tax imposed by this chapter is enacted solely for general governmental purposes and not for specific purposes. All of the proceeds from the tax imposed by this chapter shall be placed in the County's general fund and used for general governmental purposes. (Ord. 2018-22, § 1.)

64-16.206 Purpose and Applicability.

- (a) The purpose of this chapter is to impose a tax on the privilege of cultivating, manufacturing, producing, processing, preparing, storing, providing, donating, selling, or distributing cannabis or cannabis products in the unincorporated area of the County, in accordance with the authority granted by Revenue and Taxation Code section 34021.5.
- (b) The tax imposed by this chapter is levied based upon gross receipts of commercial cannabis activities and upon square footage of cannabis plant canopy. It is not a sales and use tax, a tax upon income, or a tax upon real property.
- (c) The tax imposed by this chapter applies to all persons engaged in commercial cannabis activities in the unincorporated area of the County.
- (d) This chapter does not authorize the conduct of any activity in the County but provides for the taxation of the activities specified in this chapter as they occur. (Ord. 2018-22, § 1.)

64-16.208 Definitions.

- (a) Except as otherwise provided in subsection (b), the definitions set forth in Division 10 of the Business and Professions Code apply to this chapter.
- (b) For purposes of this chapter, the following words and phrases have the following meanings:
 - (1) “Commercial cannabis activity” means any activity, commercial or industrial enterprise, trade profession, occupation, vocation, calling, or livelihood, involving cannabis, including but not limited to cultivating, transporting, distributing, manufacturing, compounding, converting, processing, preparing, storing, packaging, delivering, testing, dispensing, retailing and wholesaling of cannabis, of cannabis products or of ancillary products and accessories, whether or not carried on for gain or profit. The term “commercial cannabis activity” does not include the services rendered by an employee to his or her employer.
 - (2) “Canopy” has the meaning set forth in Title 3, California Code of Regulations, section 8000.
 - (3) “Cannabis business tax” means the tax due pursuant to this chapter for engaging in a commercial cannabis activity in the unincorporated area of the County.
 - (4) “Consumer Price Index” means the Consumer Price Index for all urban consumers in the San Francisco-Oakland-San Jose Area (1982-84=100) as published by the United States Bureau of Labor Statistics.
 - (5) “Delivery retailer” means a retailer that conducts retail sales of cannabis or cannabis products exclusively through deliveries.
 - (6) “Employee” means each and every person engaged in the operation or conduct of a business, whether as owner, member of the owner's family, partner, associate, agent, manager or solicitor, and each and every other person employed or working in the business for a wage, salary, commission, barter or any other form of compensation.
 - (7) “Engaged in a commercial cannabis activity” means the commencing, conducting, operating, managing or carrying on of a commercial cannabis activity, whether done as owner, or by means of an officer, agent, manager, employee, or otherwise, whether operating from a fixed location in the unincorporated area of the County or coming into the unincorporated area of the County from an outside location to engage in these activities.
 - (8) “Fiscal year” means July 1 through June 30 of the following calendar year.
 - (9) “Gross receipts,” except as otherwise specifically provided, means, whether designated a sales price, royalty, rent, commission, dividend, or other designation,

the total amount (including all receipts, cash, credits and property of any kind or nature) received or payable for sales of goods, wares or merchandise or for the performance of any act or service of any nature for which a charge is made or credit allowed (whether the service, act or employment is done as part of or in connection with the sale of goods, wares, merchandise or not), without any deduction therefrom on account of the cost of the property sold, the cost of materials used, labor or service costs, interest paid or payable, losses or any other expense whatsoever. The following are excluded from gross receipts:

- (A) Cash discounts where allowed and taken on sales;
 - (B) Any tax required by law to be included in or added to the purchase price and collected from the purchaser;
 - (C) That part of the sale price of any property returned by purchasers to the seller as refunded by the seller by way of cash or credit allowances or return of refundable deposits previously included in gross receipts;
 - (D) Receipts derived from the occasional sale of used, obsolete or surplus trade fixtures, machinery or other equipment used in the regular course of business;
 - (E) Cash value of sales, trades or transactions between departments or units of the same business;
 - (F) Whenever there are included within the gross receipts amounts that reflect sales for which credit is extended and those amounts proved uncollectible in a subsequent fiscal year, those amounts may be excluded from the gross receipts in the fiscal year they prove to be uncollectible; provided, however, if the whole or portion of those amounts excluded as uncollectible are subsequently collected they shall be included in the amount of gross receipts for the fiscal year when they are recovered;
 - (G) Receipts of refundable deposits, except forfeited deposits in excess of one dollar that are taken into income of the business;
 - (H) Amounts collected for others where the business is acting as an agent or trustee and to the extent that such amounts are paid to those for whom collected. These agents or trustees must provide the finance department with the names and the addresses of the others and the amounts paid to them. This exclusion shall not apply to any fees, percentages, or other payments retained by the agent or trustees.
- (10) "Mixed-light cultivation" has the meaning set forth in Title 3, California Code of Regulations, section 8000.

- (11) “Retailer” means a person engaged in the retail sale or delivery of cannabis or cannabis products to customers. A retailer may be a delivery retailer or a storefront retailer.
- (12) “Storefront retailer” means a retailer that conducts retail sales of cannabis or cannabis products in whole or in part at a facility that is open to the public.
- (13) “Vertically-integrated business” means a business that includes two or more of the following commercial cannabis activities: the retail sale of cannabis and cannabis products; commercial cannabis cultivation; manufacturing of cannabis products; and the distribution of cannabis or cannabis products. (Ord. 2018-22, § 1.)

Article 64-16.4

Cannabis Business Tax

64-16.402 Tax Imposed. A cannabis business tax is established and imposed at the rates set forth in this chapter. The cannabis business tax is levied on all persons engaged in a commercial cannabis activity. (Ord. 2018-22, § 1.)

64-16.404 Tax on commercial cannabis cultivation.

- (a) Beginning January 1, 2019, the tax rates on commercial cannabis cultivation are as follows:
 - (1) Seven dollars (\$7.00) per square foot of canopy space in a structure where indoor cultivation occurs.
 - (2) Four dollars (\$4.00) per square foot of canopy space in a structure where mixed-light cultivation occurs.
 - (3) Two dollars (\$2.00) per square foot of canopy space where outdoor cultivation occurs.
 - (4) One dollar (\$1.00) per square foot of canopy space in a facility that operates exclusively as a nursery.
- (b) For purposes of determining the tax imposed under this section, the square footage of canopy space is the maximum square footage of canopy space allowed by the County zoning permit authorizing the commercial cannabis cultivation activity. If a person engaged in commercial cannabis cultivation does not have a zoning permit issued by the County, then the square footage of canopy space is the greater of: (1) the maximum square footage of canopy space for commercial cannabis cultivation allowed by the state license type for the activity involved; or (2) the square footage of canopy space determined by the Treasurer-Tax Collector.

- (c) The Board of Supervisors may, in its discretion, by ordinance, adjust the rate of the cannabis business tax imposed on commercial cannabis cultivation to a rate equal to or above the minimum rate and up to the maximum rate, as adjusted by the Consumer Price Index pursuant to subsection (d) of this section. For commercial cannabis cultivation, the minimum rates and maximum rates are as follows:
- (1) A minimum of seven dollars (\$7.00) per square foot of canopy space and a maximum of ten dollars (\$10.00) per square foot of canopy space in a structure where indoor cultivation occurs.
 - (2) A minimum of four dollars (\$4.00) per square foot of canopy space and a maximum of seven dollars (\$7.00) per square foot of canopy space in a structure where mixed-light cultivation occurs.
 - (3) A minimum of two dollars (\$2.00) per square foot of canopy space and a maximum of four dollars (\$4.00) per square foot of canopy space where outdoor cultivation occurs.
 - (4) A minimum of one dollar (\$1.00) per square foot of canopy space and a maximum of two dollars (\$2.00) per square foot of canopy space in a facility that operates exclusively as a nursery.
- (d) On July 1, 2021, and on each July 1 thereafter, the maximum annual tax rate per square foot of each type of canopy space shall automatically increase by a percentage equal to the percentage increase of the Consumer Price Index measured between January 1 of the calendar year immediately preceding the increase and January 1 of the calendar year of the increase. No Consumer Price Index adjustment resulting in a decrease of any tax shall be made. (Ord. 2018-22, § 1.)

64-16.406 Tax on cannabis distribution.

- (a) Beginning January 1, 2019, the tax rate on cannabis distribution is two percent (2%) of gross receipts.
- (b) The Board of Supervisors may, in its discretion, by ordinance, adjust the rate of the cannabis business tax imposed on cannabis distribution to a rate equal to or above the minimum rate and up to the maximum rate. For cannabis distribution, the minimum tax rate is two percent (2%) of gross receipts and the maximum tax rate is three percent (3%) of gross receipts. (Ord. 2018-22, § 1.)

64-16.408 Tax on cannabis manufacturing.

- (a) Beginning January 1, 2019, the tax rate on cannabis manufacturing is two and one-half percent (2.5%) of gross receipts.
- (b) The Board of Supervisors may, in its discretion, by ordinance, adjust the rate of the cannabis business tax imposed on cannabis manufacturing to a rate equal to or above the

minimum rate and up to the maximum rate. For cannabis manufacturing, the minimum tax rate is two and one-half percent (2.5%) of gross receipts and the maximum tax rate is four percent (4%) of gross receipts. (Ord. 2018-22, § 1.)

64-16.410 Tax on cannabis retailers.

- (a) Beginning January 1, 2019, the tax rate on cannabis retailers is four percent (4%) of gross receipts.
- (b) The Board of Supervisors may, in its discretion, by ordinance, adjust the rate of the cannabis business tax imposed on cannabis retailers to a rate equal to or above the minimum rate and up to the maximum rate. For cannabis retailers, the minimum tax rate is four percent (4%) of gross receipts and the maximum tax rate is six percent (6%) of gross receipts. (Ord. 2018-22, § 1.)

64-16.412 Tax on cannabis testing laboratories.

- (a) Beginning January 1, 2019, the tax rate on cannabis testing laboratories is zero percent (0%) percent of gross receipts.
- (b) The Board of Supervisors may, in its discretion, by ordinance, adjust the rate of the cannabis business tax imposed on cannabis testing laboratories to a rate equal to or above the minimum rate and up to the maximum rate. For cannabis testing laboratories, the minimum tax rate is zero percent (0%) of gross receipts and the maximum tax rate is two and one-half percent (2.5%) of gross receipts. (Ord. 2018-22, § 1.)

64-16.414 Tax on vertically-integrated businesses.

- (a) Beginning January 1, 2019, the tax rate on vertically-integrated businesses engaged in retail sales is four percent (4%) of gross receipts.
- (b) The Board of Supervisors may, in its discretion, by ordinance, adjust the rate of the cannabis business tax imposed on vertically-integrated businesses engaged in retail sales to a rate equal to or above the minimum rate and up to the maximum rate. For vertically-integrated businesses engaged in retail sales, the minimum tax rate is four percent (4%) of gross receipts and the maximum tax rate is six percent (6%) of gross receipts.
- (c) Beginning January 1, 2019, the tax rate on vertically-integrated businesses not engaged in retail sales is two and one-half percent (2.5%) of gross receipts.
- (d) The Board of Supervisors may, in its discretion, by ordinance, adjust the rate of the cannabis business tax imposed on vertically-integrated businesses not engaged in retail sales to a rate equal to or above the minimum rate and up to the maximum rate. For vertically-integrated businesses not engaged in retail sales, the minimum tax rate is two and one-half percent (2.5%) of gross receipts and the maximum tax rate is four percent (4%) of gross receipts. (Ord. 2018-22, § 1.)

64-16.416 Personal Cultivation Not Taxed. This chapter does not apply to personal cultivation, as defined in the Medicinal and Adult Use Cannabis Regulation and Safety Act. This chapter does not apply to personal use of cannabis that is specifically exempted from state licensing requirements, that meets the definition of personal use or equivalent terminology under state law, and for which a person receives no compensation whatsoever related to that personal use. (Ord. 2018-22, § 1.)

Article 64-16.6

Administration and Enforcement

64-16.602 Reporting and Remittance of Cannabis Business Tax.

- (a) The cannabis business tax is due and payable in legal tender and in accordance with Revenue and Taxation Code section 2501 et seq. The cannabis business tax is due and payable on a quarterly basis as follows:
 - (1) Each person owing a tax under this chapter shall, on or before the last day of the month following the close of each calendar quarter, complete and submit to the Treasurer-Tax Collector a tax statement and remit to the Treasurer-Tax Collector the tax due. The tax due is no less than the quarterly installment due, but a person may at any time pay the estimated tax due for the entire fiscal year. The tax is due on or before the last day of the month following the close of that calendar quarter (i.e., on or before April 30, July 31, October 31, or January 31, as applicable). Any deficiencies of the estimated tax due must be remitted before the last day of the month following the calendar quarter in which the deficiency existed to avoid penalties.
 - (2) If a tax is owed on commercial cannabis cultivation, the tax due shall be determined in accordance with section 64-16.404(b). The tax will not be prorated or adjusted for any reduction in the square footage of canopy authorized but not utilized for cultivation. If cultivation begins in the middle of a fiscal year, the Treasurer-Tax Collector will prorate, in monthly increments, the amount due for the fiscal year.
- (b) All cannabis business tax statements must be completed on the forms designated by the Treasurer-Tax Collector.
- (c) Tax statements and payments for all outstanding taxes owed by a commercial cannabis activity are immediately due to the Treasurer-Tax Collector if the commercial cannabis activity ceases operating for any reason.
- (d) If any person, while liable for any cannabis business tax, sells, assigns or otherwise transfers ownership or control of a commercial cannabis activity, whether voluntarily or involuntarily (“transferor”), the person receiving ownership or control of that commercial cannabis activity (“transferee”) shall do both of the following within five days after the effective date of the change in ownership or control: (1) notify the Treasurer-Tax

Collector of the change in ownership or control; and (2) pay the amount of cannabis business tax due, including all penalties and interest assessed on the tax.

Notwithstanding the foregoing, and unless otherwise provided by law, upon the transfer of ownership of a cannabis business, the transferor and transferee are jointly and severally liable for any cannabis business tax due as of the date the Treasurer-Tax Collector receives notice of the transfer, and all remedies available to the Treasurer-Tax Collector may be sought against both the transferor and the transferee.

- (e) The Treasurer-Tax Collector may, at his or her discretion, establish shorter payment periods for any person as the Treasurer-Tax Collector deems necessary to ensure collection of the tax.
- (f) The Treasurer-Tax Collector may, as part of administering the tax and in his or her discretion, modify requirements concerning the form of payment and take other administrative actions as needed to facilitate collection of the tax.
- (g) Whenever any payment, statement, report, request, or other communication is due, it must be received by the Treasurer-Tax Collector on or before the due date. A postmark will not be accepted as timely remittance. If the due date falls on a Saturday, a Sunday, or a holiday, the due date is the next regular business day on which the County is open to the public. (Ord. 2018-22, § 1.)

64-16.604 Delinquent Payments.

- (a) A cannabis business tax statement and payment is delinquent if not received by the Treasurer-Tax Collector by the due date. Partial payments are not accepted.
- (b) Any person who fails to timely pay the cannabis business tax shall pay penalties and interest as follows:
 - (1) If the cannabis business tax is not paid by the due date, the person shall pay a penalty equal to ten percent (10%) of the unpaid cannabis business tax.
 - (2) If the cannabis business tax and any associated interest and penalties remain unpaid for more than 30 days after the due date, the person shall pay an additional penalty of twenty-five percent (25%) of the unpaid tax, plus interest at the rate of one and one-half percent (1.5%) per month on the unpaid tax.
 - (3) Interest will continue to accrue monthly on the unpaid tax until the balance is paid in full.
- (c) If a check or electronic payment is submitted in payment of the cannabis business tax and the payment is subsequently reversed or returned unpaid by the bank for any reason, the taxpayer shall be liable for the tax due, a returned check fee, and the amount of all penalties and interest assessed for late payment of the cannabis business tax.

- (d) Any penalty or interest imposed under this chapter shall become part of the tax required to be paid. (Ord. 2018-22, § 1.)

64-16.606 Refunds.

- (a) A tax collected pursuant to this chapter will not be refunded except as provided in subsection (b) of this section.
- (b) A cannabis business tax that was overpaid or erroneously collected by the County may be refunded to the person who paid the tax if the person files a written claim for a refund with the Treasurer-Tax Collector within 90 days of the later of: (1) the date the tax was originally due and payable; and (2) the date the tax was paid.
- (c) The Treasurer-Tax Collector will send written notice of the determination on the refund claim.
- (d) A person who disputes a determination on a refund claim may request a hearing pursuant to section 64-16.612 by filing a written request for hearing with the Treasurer-Tax Collector within 15 days after the date of the notice of determination. (Ord. 2018-22, § 1.)

64-16.608 Administration by the Treasurer-Tax Collector.

- (a) A commercial cannabis activity shall, before beginning operations, register with the Treasurer-Tax Collector, and provide information regarding the commercial cannabis activity as required by the Treasurer-Tax Collector, including: (1) the name and address for the commercial cannabis activity; (2) a description of the type of commercial cannabis activity to be conducted; (3) the name and telephone number of an individual with responsibility for reporting information to governmental authorities for the commercial cannabis activity; and (4) copies of all permits issued by the County and the State of California. If any of the foregoing information changes, the commercial cannabis activity shall promptly notify the Treasurer-Tax Collector of the changes.
- (b) The Treasurer-Tax Collector may from time to time promulgate administrative rules and procedures necessary to implement this chapter or aid in its enforcement, including procedures for tax apportionment pursuant to section 64-16.616 and creating and providing forms for reporting the cannabis business tax.
- (c) The Treasurer-Tax Collector may take any administrative actions needed to administer and collect the cannabis business tax, including but not limited to:
 - (1) Determining the amount of cannabis business taxes owed by commercial cannabis activities;
 - (2) Receiving all cannabis business taxes remitted to the County;
 - (3) Determining penalties and interest for delinquent cannabis business taxes;

- (4) Maintaining records of cannabis business tax returns and taxes collected;
- (5) Verifying or determining the square footage of canopy space; and
- (6) Determining which products constitute cannabis products. (Ord. 2018-22, § 1.)

64-16.610 Audit, Assessment, and Deficiency Determination.

- (a) The Treasurer-Tax Collector or designee is authorized to audit and examine all books and records of commercial cannabis activities and of persons having ownership or control of commercial cannabis activities, including state and federal income tax returns, state sales tax returns, bank records, permits, accounting records, employment records, evidence documenting the gross receipts of the cannabis business, and goods and equipment used in the commercial cannabis activity, for the purpose of ascertaining the amount of gross receipts and the amount of cannabis business tax due and for the purpose of verifying the accuracy of any forms submitted to the Treasurer-Tax Collector. If the commercial cannabis activity refuses or fails to make available all requested materials, the Treasurer-Tax Collector may, after full consideration of all information within his or her knowledge concerning the commercial cannabis activity, issue a notice assessment of cannabis business tax due. The Treasurer-Tax Collector may collect a fee adopted by the Board of Supervisors to pay for the cost of an audit if the books and records provided were insufficient to allow the Treasurer-Tax Collector to accurately determine the amount of cannabis business tax due.
- (b) The Treasurer-Tax Collector may issue a notice of assessment of the amount of cannabis business tax, penalties and interest owed by a person at any time within three years after the due date if the person: (1) has not correctly computed the amount of cannabis tax due; (2) has not filed a complete cannabis business tax statement; (3) has not paid the cannabis business tax, penalties, and interest due; (4) has not filed a corrected cannabis business tax statement after demand by the Treasurer-Tax Collector; or (5) has not provided adequate substantiation of the information contained in the cannabis business tax statement after demand by the Treasurer-Tax Collector.
- (c) If the Treasurer-Tax Collector determines that the nonpayment of any cannabis business tax is due to fraud, a penalty shall be imposed that is equal to twenty-five percent (25%) of the amount of the cannabis business tax owed for the period in which the amount of tax due was underreported. This penalty is in addition to interest and penalties assessed for delinquent taxes.
- (d) A person who disputes the amount of cannabis business tax, penalties, and interest assessed may request a hearing pursuant to section 64-16.612 by filing a written request for hearing with the Treasurer-Tax Collector within 15 days after the notice of assessment. (Ord. 2018-22, § 1.)

64-16.612 Hearing on Disputed Amounts.

- (a) A request for hearing must be in writing and timely filed. If a request for hearing is timely filed, the Treasurer-Tax Collector will schedule a hearing and give written notice of the hearing date, time, and location to the person who paid the tax. If a request for hearing is not timely filed, the tax assessed by the Treasurer-Tax Collector is final and conclusive.
- (b) After the hearing, the Treasurer-Tax Collector will give written notice of the final determination of the amount of cannabis business tax, penalties, and interest due. Any delinquent cannabis business tax shall continue to accrue penalties and interest until it is paid in full, as set forth in the notice of determination. Any taxes, penalties, or interest found by the Treasurer-Tax Collector to have been assessed in error will be refunded.
- (c) The decision of the Treasurer-Tax Collector is final and conclusive. A person who contends the Treasurer-Tax Collector's final decision is erroneous may, after paying all taxes, penalties, and interest due, file an action in the Superior Court of Contra Costa County in accordance with California Code of Civil Procedure section 1094.5. (Ord. 2018-22, § 1.)

64-16.614 Enforcement.

- (a) Any cannabis business tax, interest, and penalties required to be paid under this chapter shall be deemed a debt owed to the County. Any person owing money to the County under this chapter shall be liable in an action brought in the name of the County for the recovery of the debt. The provisions of this section shall not be deemed a limitation upon the right of the County to bring any other action, including criminal, civil, and equitable actions, based upon the failure to pay the cannabis business tax, interest, and penalties assessed or to otherwise comply with the provisions of this chapter, or any other state or local law.
- (b) In addition to any other remedies available under federal, state, or local law, if any cannabis business tax, interest or penalties are delinquent, the Treasurer-Tax Collector may, within three years after the amount is due, record a certificate of lien specifying the amount of cannabis business taxes, interest, and penalties due, and identifying the names and last known addresses of the persons responsible for payment. The lien shall also specify that the Treasurer-Tax Collector has complied with all provisions of this chapter in determining the amount required to be paid. From the time of filing the certificate of lien, the amount of cannabis business taxes, interest, and penalties due shall constitute a lien upon all real property in the County owned or subsequently acquired by the persons responsible for payment of the delinquent tax. The lien shall have the force, effect, and priority of a judgment lien and shall continue for ten years from the date of recording unless sooner released or otherwise discharged.
- (c) At any time within three years after any person is determined by the Treasurer-Tax Collector to be delinquent in the payment of cannabis business tax, or within three years

after the last recording of a certificate of lien for delinquent cannabis business tax, the Treasurer-Tax Collector may issue a warrant for the enforcement of any liens and for the collection of any delinquent cannabis business tax, including interest and penalties assessed thereon. The warrant shall be directed to the Sheriff and shall have the same effect as a writ of execution. The warrant shall be levied and sale made pursuant to it in the same manner and with the same effect as a levy and sale pursuant to a writ of execution under Code of Civil Procedure section 699.010 et seq.

- (d) At any time within three years after the last recording of a certificate of lien for delinquent cannabis business tax, if the lien is not discharged and released in full, the Treasurer-Tax Collector may seize any asset or property, real or personal (including bank accounts), of the commercial cannabis activity and sell at public auction the asset or property, or a sufficient part of it to pay the amounts due, including all interest and penalties and any costs incurred to collect the delinquent cannabis business tax. Assets exempt from execution under Code of Civil Procedure section 699.720 are exempt from any action to enforce the cannabis business tax.
- (e) All remedies and penalties prescribed by this chapter or that are available under the County Ordinance Code or any other provision of law or equity are cumulative. The use of one or more remedies by the County does not constitute a waiver or bar the use of any other remedy for the purpose of enforcing the provisions of this chapter. (Ord. 2018-22, § 1.)

64-16.616 Apportionment, Compliance with Law, Fees.

- (a) If a commercial cannabis activity operates both within and outside the unincorporated area of the County, it is the intent of the County to apply this chapter so that the tax fairly reflects the proportion of the activity actually carried on in the unincorporated area of the County. For purposes of apportionment as may be required by law, the Treasurer-Tax Collector may promulgate administrative procedures for apportionment in accordance with state law and is authorized to obtain any necessary information from the commercial cannabis activity for this purpose, including financial records pertaining to activities outside the unincorporated area of the County.
- (b) It is the intent of the County to apply this chapter in a manner consistent with the United States and California Constitutions and state law. The tax authorized by this chapter will not be applied in a manner that causes an undue burden upon interstate commerce, a violation of the equal protection or due process clauses of the United States or California Constitution, or a violation of any other provision of state law.
- (c) Nothing in this chapter shall be deemed to repeal, amend, be in lieu of, replace, or in any way affect any requirements for any permit or license required under any other provision of the County Ordinance Code or state law. Nothing contained in this chapter shall be deemed to affect any tax, interest, penalty, fee, or other charge imposed under any other provision of the County Ordinance Code or state law.

- (d) Payment of the tax authorized by this chapter, and the County's acceptance of the tax, does not entitle a person to conduct a commercial cannabis activity unless that person has complied with all requirements of the County Ordinance Code and applicable state law. Payment of the tax authorized by this chapter, and the County's acceptance of the tax, does not authorize the conduct or continuance of any illegal or unlawful activities.
- (e) Fees charged by the Treasurer-Tax Collector will be in accordance with a fee schedule adopted by the Board of Supervisors. (Ord. 2018-22, § 1.)

64-16.618 Amendment or Repeal.

- (a) This chapter may be repealed or amended by the Board of Supervisors without a vote of the people to the extent allowed by law. Voter approval is required for any amendment that would increase the rate of any tax levied under this chapter, as required by Article XIIIIC of the California Constitution.
- (b) The following actions do not constitute an increase of the rate of a tax:
 - (1) Adjustment of the tax rate to a rate that is no higher than the maximum rate set by this chapter, as adjusted by the Consumer Price Index in accordance with the terms of this chapter;
 - (2) An action that interprets or clarifies the methodology of the tax or any definition under this chapter, so long as the interpretation or clarification, even if contrary to a prior interpretation or clarification, is not inconsistent with the language of this chapter;
 - (3) The automatic adjustment of the maximum rate by the Consumer Price Index as provided in this chapter; and
 - (4) The collection of the tax imposed by this chapter even if the County, for some period of time, failed to collect the tax. (Ord. 2018-22, § 1.)

SECTION II. Severability. If any provision of this ordinance or its application to any person or circumstances is held invalid or unconstitutional by any court of competent jurisdiction, that invalidity or unconstitutionality shall not affect any other provisions or applications of this ordinance, and to this end the provisions of this ordinance are declared to be severable. The people of the County of Contra Costa hereby declare that they would have adopted this ordinance, and each section, subsection, clause, phrase, part, or portion of this ordinance, irrespective of the fact that any one or more sections, subsections, clauses, phrases, parts, or portions of this ordinance be declared invalid or unconstitutional.

SECTION III. Effective Date. The Board of Supervisors passed this ordinance on July 24, 2018, and approved submitting this ordinance to the voters at an election to be held on November 6, 2018. Within 15 days after passage by the Board of Supervisors, this ordinance shall be published in a manner satisfying the requirements of Government Code Section 25124, with the names of supervisors voting for and against it. If approved by a majority of the voters

voting on the ordinance at an election on November 6, 2018, this ordinance shall take effect immediately, pursuant to Elections Code section 9141.

PASSED by the Board of Supervisors by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: DAVID J. TWA,
 Clerk of the Board of Supervisors
 and County Administrator

Board Chair

By:

Deputy

[SEAL]

TLG:

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HIGHLIGHTS OF PROPOSED CANNABIS BUSINESS TAX

INTRODUCTION OF ORDINANCE NO. 2018-22

JULY 10, 2018

OPERATIVE DATE

- ▶ Ordinance would be effective immediately upon approval of a majority of voters in Contra Costa County on November 6, 2018.
- ▶ Initial tax rates would take effect January 1, 2019.

TYPE OF TAX AND WHERE IT WOULD BE APPLICABLE

- ▶ General tax, with proceeds deposited in the County General Fund to be available for general governmental purposes.
- ▶ Applicable to commercial cannabis activities in the unincorporated county area.

TAX RATES

License Type	Initial Rate	Maximum Rate
Cultivator: Indoor, artificial lighting	\$7/ft ²	\$10/ft ²
Cultivator: Greenhouse, mixed lighting	\$4/ft ²	\$7/ft ²
Cultivator: Outdoor, natural light	\$2/ft ²	\$4/ft ²
Cultivator: Nursery	\$1/ft ²	\$2/ft ²
Manufacturing/Non-retail microbusiness	2.5% of gross receipts	4% of gross receipts
Testing	NA	2.5% of gross receipts
Distribution	2% of gross receipts	3% of gross receipts
Retailer/Retail microbusiness	4% of gross receipts	6% of gross receipts

**Maximum rate to be adjusted annually by CPI beginning July 1, 2021.*

DISTRIBUTION, MANUFACTURING, RETAIL, TESTING, AND MICROBUSINESS TAX

- ▶ Will be assessed based on gross receipts.

CULTIVATION TAX

- ▶ Will be assessed based upon the square footage of the permitted canopy.
- ▶ In the absence of a permit, will be assessed based upon the maximum square footage allowed by the State license type or as determined by the Treasurer-Tax Collector.
- ▶ The Board of Supervisors may adjust the rates annually within the minimum and maximum (as adjusted by CPI) range.
- ▶ Cultivation for personal use will not be taxed.

TAX ADMINISTRATION

- ▶ Pre-registration with the Treasurer-Tax Collector required of all commercial cannabis activity in the county unincorporated area
- ▶ Copies of all required permits to be submitted at time of registration
- ▶ Taxes due to be determined by the Treasurer-Tax Collector, who may audit the records of commercial cannabis activities and of persons owning or controlling them
- ▶ May assess penalties for non-payment of taxes or fraud
- ▶ Will conduct hearings on disputed amounts and render final decisions
- ▶ May refund overpayments
- ▶ May record a certificate of lien in the amount of delinquent taxes plus penalties
- ▶ May issue a warrant for the enforcement of any liens and for collection of taxes plus penalties
- ▶ May eventually seize any asset or property for sale at public auction to satisfy the debt

TAX REPORTING AND PAYMENT

- ▶ Taxes to be reported using forms provided by the Treasurer-Tax Collector
- ▶ Tax payments due quarterly, on or before the last day of the month following the close of each calendar quarter (e.g., April 30, July 31, October 31 or January 31)
- ▶ Postmark will not be accepted as timely. If due date falls on a weekend or holiday, the due date will be the next regular County business day
- ▶ Tax due is no less than the quarterly installment due, but may be paid in advance for the whole year

PENALTIES AND APPEALS

- Treasurer-Tax Collector will administer the tax and appeals process, and will be the final decision on appeals.

Penalties for Non-Payment	Surcharge on Tax	Monthly Interest
One month or less late	10%	1.5%
More than one month late	35%	1.5%
Fraud, at any point	25%	1.5%

CANNABIS REVENUE - GROSS ESTIMATES

CULTIVATION CANOPY @ 75%	OUTDOOR	MIXED LIGHT	INDOOR
	(10 permits)		
Initial Rate (2/4/7)	\$130,680	\$264,000	\$462,000
Step-Up Rate (3/5/8)	\$196,020	\$330,000	\$528,000
Maximum Rate (4/7/10)	\$261,360	\$462,000	\$660,000
MANUFACTURING	LOW END (5 permits)	MIDDLE (10 permits)	HIGH END (15 permits)
2.50% of \$2.5M	\$312,500	\$625,000	\$937,500
3.25% of \$2.5M	\$406,250	\$812,500	\$1,218,750
4.00% of \$2.5M	\$500,000	\$1,000,000	\$1,500,000
TESTING LABS	LOW END (1 permit)	MIDDLE (2 permits)	HIGH END (3 permits)
0.00% of \$1M	\$0	\$0	\$0
1.25% of \$1M	\$12,500	\$25,000	\$37,500
2.50% of \$1M	\$25,000	\$50,000	\$75,000
DISTRIBUTION	LOW END (1 permit)	MIDDLE (2 permits)	HIGH END (3 permits)
2.00% of \$2.5M	\$50,000	\$150,000	\$250,000
2.50% of \$2.5M	\$62,500	\$187,500	\$312,500
3.00% of \$2.5M	\$75,000	\$225,000	\$375,000
RETAIL & RETAIL/DELIVERY	(4 permits)		
4.00% of \$2.5M	\$400,000	\$400,000	\$400,000
5.00% of \$2.5M	\$500,000	\$500,000	\$500,000
6.00% of \$2.5M	\$600,000	\$600,000	\$600,000
RETAIL/DELIVERY ONLY Capped at 4	LOW END (3 permits)	MIDDLE (5 permits)	HIGH END (8 permits)
4.00% of \$1M	\$120,000	\$200,000	\$320,000
5.00% of \$1M	\$150,000	\$250,000	\$400,000
6.00% of \$1M	\$180,000	\$300,000	\$480,000
AGGREGATE TOTALS	LOW END Avg s/f	MIDDLE Avg s/f	HIGH END Max s/f
Initial Rate	\$ 1,739,180	\$ 2,231,680	\$ 2,764,180
Step-Up Rate	\$ 2,185,270	\$ 2,829,020	\$ 3,522,770
Maximum Rate	\$ 2,763,360	\$ 3,558,360	\$ 4,413,360

TAX REVENUE TIMELINE FOR PERMIT TYPES SUBJECT TO RFP



TAX REVENUE TIMELINE FOR PERMIT TYPES NOT SUBJECT TO RFP

Applicants
Begin
Applying
Nov 2018

Tax Takes
Effect
Jan 1, 2019

LUP Review,
CEQA, BOS
Approval
Late Spring 2019
(Best case)

Permits
Approved by
State
Jul 2019???

Permits
Approved by
CCC Health
Aug 2019

First Qtr
Taxes
Received
Oct 2019

RECOMMENDATIONS

1. INTRODUCE Ordinance No. 2018-22, imposing a general tax on commercial cannabis activities, including commercial cannabis cultivation, cannabis distribution, cannabis manufacturing, cannabis retailers, cannabis testing laboratories, and vertically integrated cannabis businesses.
2. WAIVE reading of Ordinance No. 2018-22.
3. FIX July 24, 2018, as the date for the following:

A. Approval of Ordinance No. 2018-22.

B. Adoption of Resolution No. 2018-22, calling an election for voters to consider enacting Ordinance No. 2018-22 imposing a general tax on commercial cannabis activities and consolidating the election on the tax measure with the statewide general election to be held on November 6, 2018.

C. Authorization for two members of the Board of Supervisors to sign the argument in favor of the tax measure and any associated rebuttal argument, on behalf of the Board of Supervisors.



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: July 10, 2018

Subject: Dissolution of the Los Medanos Community Healthcare District

RECOMMENDATION(S):

1. ADOPT Resolution No. 2018/218, authorizing the County Administrator, or designee, to submit to the Contra Costa Local Agency Formation Commission (LAFCO) an amended application for the dissolution of the Los Medanos Community Healthcare District (District) and a plan for providing comprehensive health-related services within the territory of the District, and AUTHORIZE the County Administrator, or designee, to provide any additional data and information as may be required by LAFCO pertaining to the dissolution of the District.
2. ADOPT Resolution No. 2018/436, establishing the Los Medanos Health Advisory Committee to develop and implement the Los Medanos Area Health Plan Grant Program, which will identify health disparities within the boundaries of the District and make recommendations for funding health-related services through the grant program, contingent upon the dissolution of the District by LAFCO.
3. ADOPT Resolution No. 2018/228, determining the property tax exchange for the area currently served by the District upon dissolution of the District, pursuant to Revenue and Taxation Code section 99 et seq.
4. DIRECT the Auditor-Controller to establish the Los Medanos Community Healthcare revenue fund, a special revenue fund within the County

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Timothy M. Ewell, (925)
335-1036

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Hon. Robert R. Campbell, Auditor-Controller, Hon. Michael R. McGill, Chair, Local Agency Formation Commission

RECOMMENDATION(S): (CONT'D)

Treasury, to segregate the property tax revenue received by the County pursuant to Resolution No. 2018/228, contingent upon the dissolution of the District by LAFCO.

5. APPROVE and AUTHORIZE the County Administrator, or designee, to remit a settlement payment of \$883,956 from the County, as successor to the District, to the California Office of Statewide Health Planning and Development (OSHPD) to resolve the outstanding balance of the District's bankruptcy debt, contingent upon the dissolution of the District by LAFCO.

6. APPROVE response to Civil Grand Jury Report No. 1802, "Los Medanos Community Healthcare District," and DIRECT the Clerk of the Board to forward the response to the Superior Court immediately following Board action.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Following the District's bankruptcy in 1994, the District closed the facility it had been operating as the Los Medanos Community Hospital and stopped providing direct services to the public. The District was able to emerge from bankruptcy in 1998 with the assistance of the County and the California Office of Statewide Health Planning and Development (OSHPD). OSHPD repaid the District's debt and became a creditor of the District. The County reopened what had been the District's hospital, creating the Pittsburg Health Clinic, and became a tenant of the District. All of the County's annual rent payments to date have been used to reduce the District's debt to OSHPD. To date, the County has spent approximately \$24.7 million on capital improvements to the Clinic property.

Last year, in anticipation of the County's 20-year lease with the District expiring at the end of July 2018, County staff met with the District to discuss the terms of a lease extension. The District proposed a ten-fold increase in the rent paid by the County for a facility that is used to provide primary and specialty healthcare to thousands of District residents. That response from the District led County staff and this Board to take a closer look at the services currently provided by the District with its roughly \$1 million in annual tax revenue. We learned that the District operates a community garden and a grant program and that roughly half of the District's annual revenue is used to pay administrative expenses. This fact was subsequently noted by the Little Hoover Commission in its report titled, "Special Districts: Improving Oversight and Transparency", which was released in August 2017. Specifically, the Little Hoover Commission called out the District as an example of a statewide trend of civil grand juries calling for dissolution of healthcare districts due to high administrative costs and the provision of redundant or uncoordinated services to the community.

Under its grant program, the District provides grants to third-party providers of various services. The stated goal of the grant program is to "advance solutions to health disparities." The nexus between the District's stated goal and its grant program is not always apparent. In the interest of making more efficient use of the healthcare dollars available to the residents of the District, the County submitted an application to LAFCO in November 2017, requesting that LAFCO initiate proceedings for the dissolution of the District and to transfer all of the assets, rights and responsibilities of the District to the County as the successor agency. Following the County's submission, the Contra Costa County Civil Grand Jury filed Report No. 1802, titled "Los Medanos Community Healthcare District" recommending the dissolution of the District and the appointment of the County as successor to the District.

LAFCO Comments

Following the submission of the County's November 2017 application, LAFCO reviewed the County's proposal and suggested areas of clarification that may help the Commission and the public better understand the County's vision. Specifically, LAFCO suggested that the County provide more detailed information on the following topics:

- Whether the County would continue to operate a grant program for the benefit of the District's residents and, if so, how it would be administered.
- How the County would track the tax increment, to ensure it continues to benefit District residents.
- How the County would handle the remaining debt owed by the District to OSHPD.
- The County's compliance with Revenue and Taxation Code section 99 et seq., related to the process of allocating property tax revenue when there is a jurisdictional change.

The County's amended application will address these issues, which are summarized below.

Creation of Los Medanos Health Advisory Committee and Continuation of Grant Program

Under the proposed amended application, the County will create the Los Medanos Health Advisory Committee (Committee). The proposed composition of the Committee is intended to achieve two goals. The first goal is to ensure that there is local oversight of the grant program. The second goal is to ensure that grants are used for programs that are known, on the basis of established research, to improve health. To achieve this second goal, the Committee will include health professionals who have an understanding of how to effectively combat health disparities and have an understanding of the spectrum of health services currently provided by the County within District boundaries. Each of the five members of the Committee will be appointed by this Board, based on recommendations received from each of the following:

- The City of Pittsburg
- The Bay Point Municipal Advisory Committee
- The County's Public Health Division
- The County's Behavioral Health Division
- The Board of Supervisors, based on a recommendation from the Internal Operations Committee of a resident of Pittsburg or Bay Point (an at-large representative)

The Committee will initially be charged with developing an area health plan that identifies major health disparities that impact residents within the District's boundaries. The plan will define opportunities to improve the health of residents in the area and will identify priorities for improving health outcomes.

Following the plan's adoption by the Board of Supervisors, the Committee will develop and release a formal Request for Proposals (RFP) from service providers capable of addressing the priorities outlined in the adopted plan. Funding provided through this process will supplement, not replace, any funding currently being spent by the County within the District boundaries for healthcare services. Following review of responses to the Committee RFP process, the Committee will develop funding recommendations and forward to this Board for review and approval.

The Committee described above is created by adoption of Resolution No. 2018/436 listed on today's

agenda, contingent upon the dissolution of the District by LAFCO.

Property Tax Allocation

Revenue and Taxation Code section 99 *et seq.* outlines a process for determining the exchange of property taxes in the event of a “jurisdictional change.” A dissolution is considered to be a jurisdictional change. The Revenue and Taxation Code requires (i) the County Auditor to determine the amount of property tax revenue generated by the area affected by the proposed change, and (ii) the Board of Supervisors to facilitate a negotiation between the taxing entities that may be impacted by the jurisdictional change.

In this instance, the District’s dissolution does not result in a service impact on any taxing entity other than the County, because the County is the only entity that provides healthcare services within the District and because the County will be replacing the District’s grant program.

Adoption of Resolution No. 2018/228, which sets forth the steps this Board has taken in accordance with the Revenue and Taxation Code and allocates the District’s property taxes to the County for the delivery of health-related services, satisfies the requirements of Revenue and Taxation Code section 99 *et seq.*

Tax Increment Tracking

To ensure that tax increment money formerly allocated to the District is segregated and used for the benefit of those who live within the District’s territory, the County will direct that the Auditor-Controller establish a new special fund in the County Treasury to track the receipt and disbursement of the tax increment. Having a new special fund will also ensure that (i) the tax increment is used exclusively for the benefit of the residents of the District’s territory, and (ii) funds not used in a given year remain in the fund and are available in subsequent years.

Outstanding Debt

According to OSHPD, the District currently owes OSHPD \$2.2 million. As a result of negotiations between County staff and OSHPD representatives, OSHPD has agreed to settle the District’s debt for \$1.38 million only if LAFCO approves the County’s application. The settlement reached with OSHPD is only effective if LAFCO approves the County application for dissolution of the District.

The District’s outstanding debt includes a scheduled payment of \$500,000 that is due from the District to OSHPD on August 1, 2018. If LAFCO dissolves the District, the County will remit the remaining balance of \$883,956 to OSHPD once the District is dissolved. Following its receipt of payment in full, OSHPD will release its liens on the District’s real and personal property. Today's action authorizes the County Administrator to execute that payment upon approval of the dissolution by LAFCO.

Response to Civil Grand Jury

Subsequent to the County filing its application for dissolution of the District in November 2017, the Contra Costa County Civil Grand Jury filed Report No. 1802, entitled “Los Medanos Community Healthcare District” on April 19, 2018. The report recommends the dissolution of the District and appointment of the County as successor to the District and made related findings and recommendations.

The Report was referred to the County Administrator by the Board of Supervisors on May 1, 2018, for response. The County Administrator has prepared a response for consideration by the Board of

Supervisors, which clearly specifies:

- Whether a finding or recommendation is accepted or will be implemented;
- If a recommendation is accepted, a statement as to who will be responsible for its implementation and by what definite target date;
- A delineation of the constraints if a recommendation is accepted but cannot be implemented within a six-month period; and
- The reason for not accepting or adopting a finding or recommendation.

The draft response is attached to today's agenda packet for review and approval by the Board of Supervisors.

Future Actions

Following approval of today's actions, County staff will finalize an amended application and file it with LAFCO. It is anticipated that LAFCO will then schedule a hearing to consider the dissolution.

CONSEQUENCE OF NEGATIVE ACTION:

The amended application seeking dissolution of the District will not be filed.

CHILDREN'S IMPACT STATEMENT:

No impact.

ATTACHMENTS

Resolution No. 2018/218

Resolution No. 2018/218 - Attachment A - Subject Territory

Resolution No. 2018/218 - Attachment B - Terms and Conditions

Resolution No. 2018/436

Resolution No. 2018/228

Resolution No. 2018/228 - Attachment 1 - District Map

Resolution No. 2018/228 - Attachment 2 - Revenue and Taxation Code section 99 Sample Letter

Resolution No. 2018/228 - Attachment 3 - Revenue and Taxation Code section 99 Letter Mailing List

Civil Grand Jury Report No. 1802, "Los Medanos Community Healthcare District"

Response to Civil Grand Jury Report No. 1802, "Los Medanos Community Healthcare District"

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 07/10/2018 by the following vote:

AYE: ☐
NO: ☐
ABSENT: ☐
ABSTAIN: ☐
RECUSE: ☐



Resolution No. 2018/218

**A RESOLUTION OF AMENDED APPLICATION
BY THE CONTRA COSTA COUNTY BOARD OF SUPERVISORS
TO THE CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
RELATED TO PROCEEDINGS FOR THE
DISSOLUTION OF THE LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT**

RESOLVED by the Board of Supervisors of the County of Contra Costa that:

WHEREAS, on November 14, 2017, the Board of Supervisors of the County of Contra Costa (the “County”) initiated proceedings pursuant to the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000, Division 3, commencing with Section 56000 of the California Government Code for the dissolution of the Los Medanos Community Healthcare District (the “District”). A map of the District is attached as Attachment A and incorporated by reference (the “Subject Territory”).

WHEREAS, The Board of Supervisors of the County desires to amend its November 2017 application to the Contra Costa Local Agency Formation Commission (“LAFCO”) for the following reasons:

1. To provide information to LAFCO regarding the grant program that the County will implement for the benefit of the District’s residents upon the dissolution of the District;
2. To provide information to LAFCO regarding the County’s compliance with the requirements of Revenue and Taxation Code section 99 *et seq.*;
3. To provide information to LAFCO regarding the steps the County is taking to ensure that, upon the dissolution of the District, the tax increment generated within the Subject Territory for health-related purposes is used for the benefit of the residents of the Subject Territory for health-related purposes;
4. To provide information to LAFCO regarding the manner in which the County intends, upon the dissolution of the District, to address the District’s outstanding debt to the California Office of Statewide Health Planning and Development (“OSHPD”).

NOW, THEREFORE, BE IT RESOLVED that this Resolution of Amended Application is hereby approved and adopted by the Board of Supervisors of the County of Contra Costa. The Contra Costa Local Agency Formation Commission is hereby requested to dissolve the Los Medanos Community Healthcare District according to the terms and conditions stated Attachment B and in the manner provided by the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

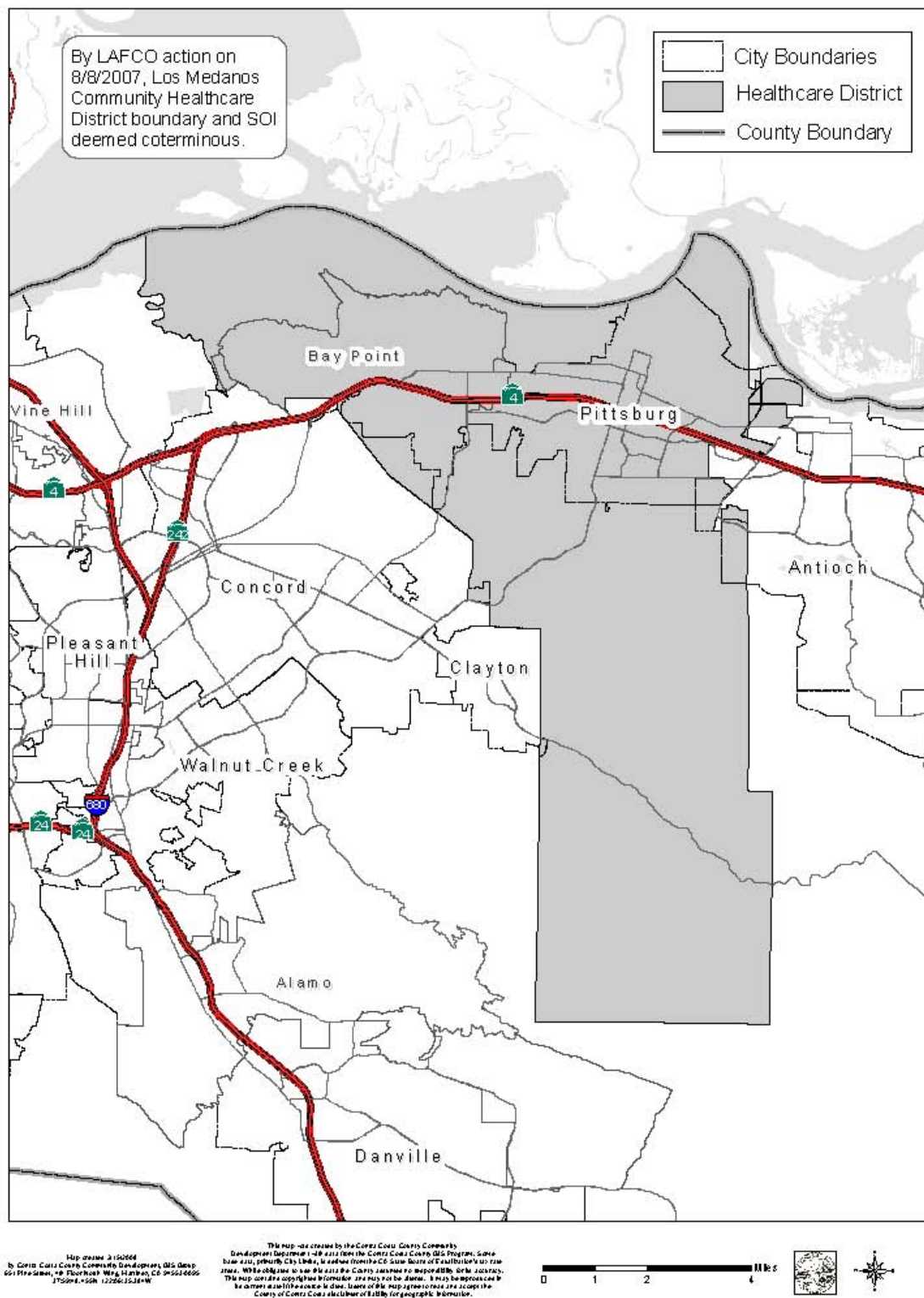
David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Timothy M. Ewell, (925) 335-1036

By: , Deputy

cc: Hon. Robert R. Campbell, Auditor-Controller, Hon. Michael R. McGill, Chair, Local Agency Formation Commission

Los Medanos Community Healthcare District



RESOLUTION NO. 2018/218

Terms and Conditions

The County requests that under LAFCO's conditioning powers under Government Code section 56886, the dissolution of the District be subject to the following terms and conditions:

1. Successor Agency. Upon and after the date of recording in the official records of Contra Costa County of LAFCO's final and complete approval of the District's dissolution and the County's assumption of the District's duties and obligations, including the time for appeal of such approval(s) (the "Effective Date"), the County shall be the successor to the District. All of the assets, rights and responsibilities of the District are to be transferred to the County as the successor to the District.
2. Grant Program. From and after the Effective Date, the County shall develop and conduct a grant program within the Subject Territory that is focused on comprehensive health-related services. The grant program is to be funded by the *ad valorem* property tax revenue received by the County as a result of the dissolution of the District and any other funds made available to the grant program. In conducting the grant program within the Subject Territory, the County Board of Supervisors will rely on evidence-based research and input from the Los Medanos Health Advisory Committee, discussed below.
3. Formation of the Los Medanos Health Advisory Committee. Prior to the Effective Date, the County Board of Supervisors shall (i) form a Los Medanos Health Advisory Committee that reports directly to the County Board of Supervisors to identify major health disparities that impact residents within the Subject Territory and to make recommendations to the County Board of Supervisors for funding grants that are used within the Subject Territory for programs that are known, on the basis of established research, to improve health, and (ii) appoint five members to the Los Medanos Health Advisory Committee effective upon the Effective Date.
4. Property Tax Transfer. Before LAFCO issues the Certificate of Completion for the dissolution of the District, the County Board of Supervisors shall commence and complete a property tax transfer process, as outlined in Section 99 *et seq.* of the Revenue and Taxation Code, to transfer the District's health-related *ad valorem* property tax revenues to the County.
5. Creation of Special Fund in the County Treasury. Prior to the Effective Date, the County Board of Supervisors shall direct the Auditor-Controller to establish a new special fund in the County Treasury to track the receipt and disbursement of the *ad valorem* property tax revenues received by the County pursuant to the property tax transfer process discussed above. All such tax revenues shall be collected or collectible by the County for the exclusive use of funding a comprehensive health-related grant program within the Subject Territory and shall not be available for other County purposes.

6. Transfer by Operation of Law. As of the Effective Date, the County shall have ownership, possession, and control of all books, records, papers, offices, equipment, supplies, moneys, funds, appropriations, licenses, permits, entitlements, agreements, contracts, claims, judgments, land, and other assets and property, real or personal, owned or leased by, connected with the administration of, or held for the benefit or use of the District.
7. Transfer in “As-Is” Condition. The County shall accept all real and personal property, books, records, papers, offices, equipment, supplies, moneys, funds, appropriations, licenses, permits, entitlements, agreements, contracts, claims, judgments, and all other assets and obligations transferred from the District in “as-is” condition, without any payment or repair obligations from the District. All incidental liabilities, such as accounts payable, and contract obligations shall be transferred to the County as of the Effective Date.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

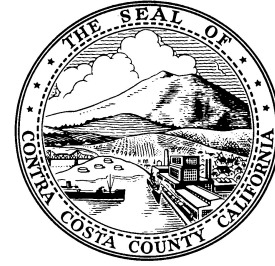
Adopted this Resolution on July 10, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



SUBJECT: Resolution Establishing the) Resolution No. 2018/436
Los Medanos Health Advisory Committee)

WHEREAS, the Board of Supervisors of the County of Contra Costa (the "County") has submitted an application to the Contra Costa Local Agency Formation Commission ("LAFCO") for the dissolution of the Los Medanos Community Healthcare District (the "District") pursuant to the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000, Division 3, commencing with Section 56000 of the California Government Code;

WHEREAS, the Board of Supervisors of the County (the "Board of Supervisors") desires to promote the health and well-being of the people who live within the boundaries indicated on the map attached as Attachment A and incorporated herein by reference (the "Subject Territory");

WHEREAS, contingent upon the dissolution of the District by LAFCO, the Board of Supervisors desires to create a grant program to provide comprehensive health-related services to residents of the Subject Territory (the "Los Medanos Area Health Plan Grant Program");

WHEREAS, contingent upon the dissolution of the District by LAFCO, the Board of Supervisors desires to create an advisory committee to make recommendations to the Board of Supervisors to enable the development and implementation of the Los Medanos Area Health Plan Grant Program.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown

ATTESTED: July 10, 2018

DAVID J. TWA, Clerk of the Board of Supervisors
And County Administrator

By _____ Deputy

cc: Hon. Robert R. Campbell, Auditor-Controller
Hon. Michael R. McGill, Chair, Local Agency Formation Commission

RESOLUTION NO. 2018/436

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors as follows:

1. Establishment of the Los Medanos Health Advisory Committee.

Contingent upon the dissolution of the District by LAFCO pursuant to the application submitted to LAFCO by the County in November 2017, as amended, the Los Medanos Health Advisory Committee (the "Committee") is established.

2. Territorial Area.

The area the Committee will serve is the Subject Territory.

3. Membership.

The Committee will consist of five (5) members, who are to be selected and appointed by the Board of Supervisors, as follows: (i) one nominated by the City of Pittsburg; (ii) one nominated by the Bay Point Municipal Advisory Committee; (iii) one nominated by the County's Public Health Division, (iv) one nominated by the County's Behavioral Health Division; and (v) one At-Large member, residing or working within the Subject Territory, nominated by the County's Internal Operations Committee.

4. Term of Office.

The initial term of office of the members will be (i) two years for the members appointed upon the recommendation of the City of Pittsburg, the County's Public Health Division and the County's Internal Operations Committee, and (ii) three years for the members appointed upon the recommendation of the Bay Point Municipal Advisory Committee and the County's Behavioral Health Division. Following their initial terms, each seat will have a three-year term.

If a vacancy occurs, a replacement will be selected and appointed by the Board of Supervisors upon the nomination of the entity that nominated the prior holder of the seat. The newly-appointed member will serve the remainder of the term of the prior holder of the seat.

Upon the expiration of a member's term, the member is eligible to be reappointed by the Board of Supervisors.

5. Removal from Office.

Each appointed member of the Committee serves at the pleasure of the Board of Supervisors and may be removed, at will, by a majority vote of the Board of Supervisors.

6. Committee Purpose and Duties.

The Committee will advise the Board of Supervisors on the development and implementation of the Los Medanos Area Health Plan Grant Program and shall:

- Develop an area health plan that identifies the major health disparities that impact residents of the Subject Territory, and priorities for improving health outcomes. The plan will be presented to the Board of Supervisors for review and will not be final unless adopted by the Board of Supervisors. The Committee may engage an outside consultant to assist in developing the plan. The Committee shall submit an updated plan for approval by the Board of Supervisors no less than every five years.
- Solicit proposals from service providers interested in participating the Los Medanos Area Health Plan Grant Program and capable of addressing the priorities outlined in the adopted plan. Funding for grants will be provided from (i) a special fund established by the Auditor-Controller, at the direction of the Board of Supervisors, that is used to segregate the property tax revenue received by the County as a result of the dissolution of the District, and (ii) any other funds made available to the grant program.
- Monitor the efficacy of the programs to which grants are made.
- Report to the Board of Supervisors no less than once per year on the execution of the adopted plan, the grants provided under the grant program, the results achieved through the adopted plan and the grant program, and other matters that relate to the Committee's purpose and duties.

7. Quorum and Vote Necessary for Action.

A quorum is a majority vote of the total number of authorized positions on the Committee, not a majority of the total number of filled positions. The Committee may only take action by a majority vote of the total number of authorized positions, not by a majority vote of the quorum. (With 5 authorized positions, a quorum is 3 members; 3 affirmative votes are necessary for action.)

8. Compensation.

Committee members will serve without compensation of any kind, and the Board of Supervisors will not provide funds for the payment of Committee meeting stipends.

9. Administrative Support.

Administrative support will be provided to the Committee by the County's Health Services Department.

10. Committee Funds.

Any funds transferred to or received by the County as a result of the dissolution of the District may only be used for the benefit of the residents of the Subject Territory.

11. Committee Operation and Procedural Rules.

Within the parameters of this Resolution, the Committee may organize itself and operate as it determines but shall hold regular meetings, at intervals to be established by the Committee, at an established time and place. The Committee may develop bylaws for the operation of the Committee, but such bylaws must be approved by the Board of Supervisors to be effective. The Committee meetings are to be conducted in accordance with the provisions of the Brown Act (Government Code sections 54950 et seq.), including the pre-meeting posting of meeting calendar notices, and the County Better Government Ordinance (County Ordinance Code, Division 25). In addition, the Committee must fully comply with the Board of Supervisors' policy concerning conflict of interest and open meetings (Resolution No. 2002/375), and the Board's policy governing appointments to boards, committees, and commissions (Resolution No. 2002/377), as applicable.

PASSED AND ADOPTED by the Board of Supervisors at a regular meeting held on July 10, 2018.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

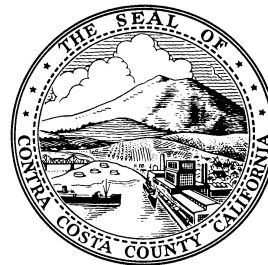
Adopted this Resolution on July 10, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



SUBJECT: In the Matter of Approving the) Resolution No. 2018/228
Property Tax Exchange Pertaining to the)
Dissolution of the Los Medanos Community)
Healthcare District)

WHEREAS, Section 99(b)(5) of the California Revenue and Taxation Code provides that in the event that a jurisdictional change would affect the service area or service responsibility of one or more special districts, the board of supervisors of the county or counties in which the districts are located shall, on behalf of the district or districts, negotiate any exchange of property tax revenues; and

WHEREAS, prior to entering into negotiation on behalf of a district for the exchange of property tax revenue, the board shall consult with the affected district. The consultation shall include, at a minimum, notification to each member and executive officer of the district board of the pending consultation and provision of adequate opportunity to comment on the negotiation; and

WHEREAS, on March 28, 2018, County staff sent letters to each special district that is a taxing entity in the area served by the District (the "Subject Territory," shown on map in Attachment 1) notifying them of the pending negotiation regarding the exchange of property tax revenues in connection with the dissolution of the District, and each has had adequate opportunity to comment on the exchange of proper tax revenues (a sample letter is attached

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown

ATTESTED: July 10, 2018

DAVID J. TWA, Clerk of the Board of Supervisors
And County Administrator

By _____ Deputy

cc: Hon. Robert R. Campbell, Auditor-Controller
Hon. Michael R. McGill, Chair, Local Agency Formation Commission

RESOLUTION NO. 2018/228

as Attachment 2, and a list of the taxing entities, including contacts and addresses on record with the Auditor-Controller, is attached as Attachment 3);

WHEREAS, although the District was formed in 1945 to operate the Los Medanos Community Hospital, the District has not been a direct provider of healthcare services since declaring bankruptcy in 1994, and, instead, provides financial support to third parties; and

WHEREAS, according to the Contra Costa County Civil Grand Jury, the cost of administering the District's grant program is high compared to the amount spent on grants, when, for example, in fiscal year 2017/18, the District budget allocates approximately 42% of the District's revenue to community programs and 51% to general administration; and

WHEREAS, the County is the primary provider of healthcare services to low-income persons residing in Contra Costa County, including within the District's boundaries; and

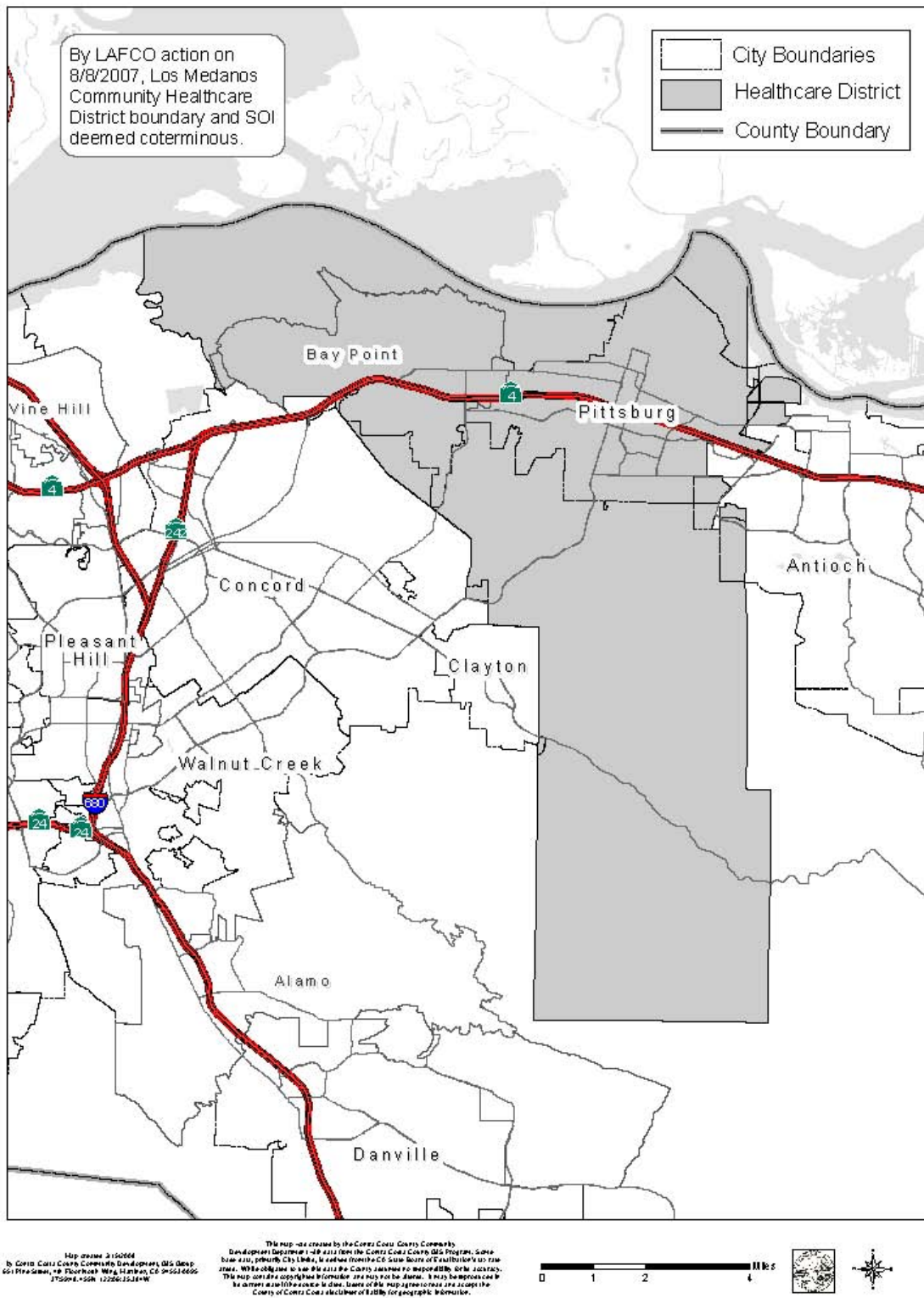
WHEREAS, the County intends to develop and conduct a grant program within the Subject Territory that is focused on comprehensive health-related services and that is funded by tax revenue received by the County pursuant to this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County finds that the above recitals are true and correct; and

HEREBY DETERMINES that the property tax exchange for the Subject Territory upon the dissolution of the District shall be in accordance with the following for the fiscal year in which the State Board of Equalization makes the tax rate area change for this jurisdictional change, and each year thereafter:

All of the District's share of the base tax and the annual tax increment in the Subject Territory shall be allocated to Contra Costa County by allocating the base tax that would otherwise be allocated to the District, and the annual tax increment that would otherwise be allocated to the District, to Contra Costa County. The resulting new tax increment allocation factors for the Subject Territory will be used to allocate the annual tax increment for the effective year of the dissolution as well as in the future years.

Los Medanos Community Healthcare District



County Administrator

County Administration Building
651 Pine Street, 10th Floor
Martinez, California 94553-1229
(925) 335-1080
(925) 335-1098 FAX

David J. Twa
County Administrator

Contra Costa County



Board of Supervisors

John M. Gioia
1st District

Candace Andersen
2nd District

Diane Burgis
3rd District

Karen Mitchoff
4th District

Federal D. Glover
5th District

March 28, 2018

Via U.S. Mail

The Contra Costa Local Agency Formation Commission (LAFCo) has received an application entitled "Dissolution of the Los Medanos Community Healthcare District" proposing that the Los Medanos Community Healthcare District be dissolved (LAFCo 17-13).

After receiving LAFCo 17-13, LAFCo's Executive Officer gave notice of the filing to the County Assessor and the County Auditor, in accordance with Revenue and Taxation Code section 99(b). The notice specified each local agency whose service area or responsibility will be altered by the proposed jurisdictional change. On March 16, 2018, the County Auditor sent a letter to affected agencies, including yours, which provides information regarding property tax revenue estimated to be subject to a negotiated exchange if LAFCo 17-13 is approved.

Revenue and Taxation Code section 99(b)(5) requires the County to negotiate any exchange of property tax revenues on behalf of the district(s) affected by a jurisdictional change. Specifically, the Revenue and Taxation Code provides:

"In the event that a jurisdictional change would affect the service area or service responsibility of one or more special districts, the board of supervisors of the county or counties in which the districts are located shall, on behalf of the district or districts, negotiate any exchange of property tax revenues. Prior to entering into negotiation on behalf of a district for the exchange of property tax revenue, the board shall consult with the affected district. The consultation shall include, at a minimum, notification to each member and executive officer of the district board of the pending consultation and provision of adequate opportunity to comment on the negotiation."

We do not anticipate that the negotiations will result in a significant change in the allocation for most special districts.

Please accept this letter as notification of the pending consultation and as providing you with an adequate opportunity to comment on the negotiation. If you wish to comment, we would appreciate your written comments by April 26, 2018, but no later than May 26, 2018.

Best regards,

TIMOTHY M. EWELL
Chief Assistant County Administrator
Contra Costa County

cc: Lou Ann Texeira, LAFCo Executive Officer

RESOLUTION NO. 2018/228 - ATTACHMENT 3

Ms. Lisa Driscoll
Contra Costa County
County Administrator's Office
651 Pine Street, 10th Floor
Martinez, CA 94553

Mr. Brian Helmick
East Contra Costa Fire Protection
District
150 City Park Way
Brentwood, CA 94513

Ms. Valerie Barone
City of Concord
1950 Parkside Dr.
Concord, CA 94519

Mr. Vince De Lange
Delta Diablo Zone 1 & 2
2500 Pittsburg-Antioch Highway
Antioch, CA 94509

Mr. Ryan Hernandez
Contra Costa County Water Agency
30 Muir Rd.
Martinez, CA 94553

Mr. Roger Bailey
Central Contra Costa Sanitary District
5019 Imhoff Place
Martinez, CA 94553

Mr. Gary A. Napper
City of Clayton
6000 Heritage Trail
Clayton, CA 94517

Ms. Liz Arbuckle
County Service Area P-6
651 Pine St., 7th Floor
Martinez, CA 94553

Hon. Karen Sakata
Contra Costa County Office of
Education
77 Santa Barbara Rd.
Pleasant Hill, CA 94523

Ms. Dawn Merchant
Antioch Development RDA 2
PO Box 5007
Antioch, CA 94509

Ms. Linda Martinez
Contra Costa County Library
777 Arnold Drive #210
Martinez, CA 94553

Ms. Paula Macedo
Contra Costa Mosquito Abatement
District
155 Mason Circle
Concord, CA 94520

Mr. Ron Bernal
City of Antioch
200 H Street
Antioch, CA 94531

Mr. Tim Jensen
CCC Flood Control Zones
255 Glacier Dr
Martinez, CA 94553

Mr. Doug Long
Ambrose Recreation & Park
3105 Willow Pass Road
Bay Point CA 94565

Ms. Stephanie Anello
Antioch Unified School District
510 G St.
Antioch, CA 94509

Mr. Brad Farmer
65 Civic Ave.
Pittsburg, CA 94565

Ms. Maureen Toms
CCC Baypoint RDA
30 Muir Rd.
Martinez, CA 94553

Mr. Rex Sanders
Bay Area Air Quality Management
District
375 Beale St., Suite 600
San Francisco, CA 94105

Mr. Godfrey Wilson
Los Medanos Community Healthcare
District
PO Box 8698
Pittsburg, CA 94565

Fire Chief Jeff Carman
CCC Fire Protection District
2010 Geary Rd
Pleasant Hill, CA 94523

Ms. Nellie Meyer
Mt. Diablo Unified School District
1936 Carlotta Dr.
Concord, CA 94519

Ms. Janet Schulze
Pittsburg Unified School District
2000 Railroad Ave
Pittsburg, CA 94565

Ms. Debra Auker
2950 Peralta Oaks Ct
Oakland, CA 94605

Mr. Jonah Nicholas
Contra Costa Community College
500 Court St.
Martinez, CA 94553

Ms. Patty Pell
Contra Costa Resource Conservation
District
5552 Clayton Rd
Concord, CA 94521

Mr. Joe Sbranti
City of Pittsburg
65 Civic Ave.
Pittsburg, CA 94565

Mr. Bill Clark
County Superintendent of Schools
77 Santa Barbara Rd.
Pleasant Hill, CA 94523

Mr. Christopher Gan
Bay Area Rapid Transit District
Treasury Office
PO Box 12688
Oakland, CA 94604

Mr. Jerry Brown
Contra Costa Water District
PO Box H20
Concord, CA 94520


**A REPORT BY
THE 2017-2018 CONTRA COSTA COUNTY GRAND JURY**
725 Court Street
Martinez, California 94553

Report 1802

**Los Medanos Community
Healthcare District**

APPROVED BY THE GRAND JURY

Date April 10, 2018


MARIO GUTIERREZ
GRAND JURY FOREPERSON

ACCEPTED FOR FILING

Date 4/19/2018


ANITA SANTOS
JUDGE OF THE SUPERIOR COURT

Contra Costa County Grand Jury Report 1802

Los Medanos Community Healthcare District

**TO: Contra Costa County Board of Supervisors, Los Medanos
Community Healthcare District, Local Agency Formation
Commission**

SUMMARY

The Los Medanos Community Healthcare District (LMCHD) is a community-based healthcare district that serves Pittsburg, Bay Point, and portions of Clayton, Clyde, and Antioch. The combined population served is approximately 96,760.¹

The Contra Costa County Civil Grand Jury (Grand Jury) conducted an investigation of LMCHD's efficiencies providing healthcare services, and evaluated how the special healthcare needs of its population are being met, especially in terms of preventative healthcare.

The Grand Jury found that LMCHD does not provide any hospital, physician, or emergency medical services. Instead, LMCHD funds grants to third-party agencies that provide healthcare programs and activities related to health, wellness, and disease prevention. The Grand Jury also found LMCHD grant program administrative expenses are high compared to the amount spent on grants. For example, in FY2016-2017, LMCHD spent 40% of its revenue on grants and 36% administering those grants, with the remaining 24% going to reserves. LMCHD's FY2017-2018 budget allocates 42% for grant programs, and 51% for grant program administration. Earlier years' administrative expenditures were similarly distributed. Typically, comparable local governmental administrative entities devote 10-20% to administrative expenses. Previous Grand Jury reports reached similar conclusions.

Based on these findings, the Grand Jury recommends that the Local Agency Formation Commission (LAFCO) consider dissolving LMCHD. The Grand Jury also recommends that the grants for healthcare programs currently funded by LMCHD be maintained by a

successor. These healthcare programs are important to the community. Any savings from the dissolution could be applied to improvement and expansion of healthcare programs.

METHODOLOGY

In the course of its investigation, the Grand Jury:

- Researched the history, programs, and current financial status of the LMCHD
- Interviewed public officials, County employees, and members of the LMCHD Board and the County Board of Supervisors
- Attended an LMCHD Board Meeting and reviewed meeting minutes
- Attended 2017 Local Agency Formation Commission (LAFCO) Healthcare Services Municipal Service Review (MSR) meetings
- Reviewed County records, budget reports, LMCHD's Strategic Plan, and LAFCO's Municipal Service Review documents

BACKGROUND

Previous Grand Jury reports examined LMCHD's administrative expenses. The current Grand Jury investigated LMCHD fiscal performance and healthcare needs of the district in terms of preventative healthcare.

Preventative Healthcare

Healthcare continues to be a significant national and local concern. Research from the Centers for Disease Control and Prevention (CDC) shows that "70 percent of chronic illnesses are preventable, and health costs savings associated with keeping people healthy and out of hospitals substantial." The delivery of healthcare has shifted from hospital-based services to preventative healthcare, which consists of measures taken for disease prevention rather than disease treatment.²

Preventative healthcare is important given the increase in chronic diseases and resulting deaths. One key method for preventing disease is regular check-ups for adults and children. Physicians may consider using these visits to conduct disease screenings, provide tips for healthy and balanced lifestyles, and administer immunizations and boosters. Some common disease screenings include checking for hypertension (high blood pressure), hyperglycemia (high blood sugar, a risk factor for diabetes), hypercholesterolemia (high blood cholesterol), colorectal cancer, and depression. Additionally, screenings specifically for women include mammography (for breast cancer) and Pap smear tests (for cervical cancer).

A presentation to the Board of Supervisors on January 31, 2017, by the County Administrator, identified reduction of hospital dependency as a budget challenge. According to the CDC, a preventative healthcare program reduces hospital dependency by producing a healthier population.

Los Medanos Community Healthcare District

LMCHD was formed in 1948 to operate a hospital within its boundaries. In rural communities, such districts were created to provide for hospitals that otherwise would not exist. LMCHD operated the Los Medanos Community Hospital until 1994 when the hospital closed due to bankruptcy. Since then, LMCHD has not provided any hospital, physician, or emergency medical services. Instead of providing direct services, LMCHD funds third-party agencies that provide health-related programs. LMCHD derives most of its revenue from property taxes. They lease its decommissioned hospital building to the County, which operates it as the Pittsburg Health Center. The Health Center is the largest clinic in the Contra Costa County Health System, with over 100,000 patient visits per year.

LMCHD is governed by a Board of Directors. The directors are elected at-large by the residents of the District and serve four-year terms.

The FY2017-2018 budget shows a general fund revenue of \$1.0 million. Of that amount, \$0.5 million is allocated to administrative overhead, \$0.4 million to community health programs, and \$0.1 million to reserves.

Local Agency Formation Commissions (LAFCOs)

Local Agency Formation Commissions (LAFCOs) are regional agencies that oversee the creation, expansion, governance, and dissolution of local government bodies. State law requires LAFCOs to prepare a Municipal Service Review (MSR) for each District every five years. These reviews provide information to guide districts in performance improvement and boundary changes and can serve as a catalyst for LAFCO to initiate consolidations or dissolutions.

DISCUSSION

Cancer, heart disease, stroke, and diabetes are the leading causes of preventable morbidity (disease) and premature mortality (death) in Contra Costa County. They are major drivers of health inequities in our communities. Contra Costa Health Services defines health inequities as “unnecessary, avoidable, unfair and unjust differences in health status due to unequal distribution of social, physical, economic and political resources that put some groups at a disadvantage for good health outcomes and limits their ability to lead healthy lives.”³ Major risk factors for chronic diseases include

obesity, poor nutrition, lack of physical activity, tobacco use, and drug and alcohol consumption.⁴

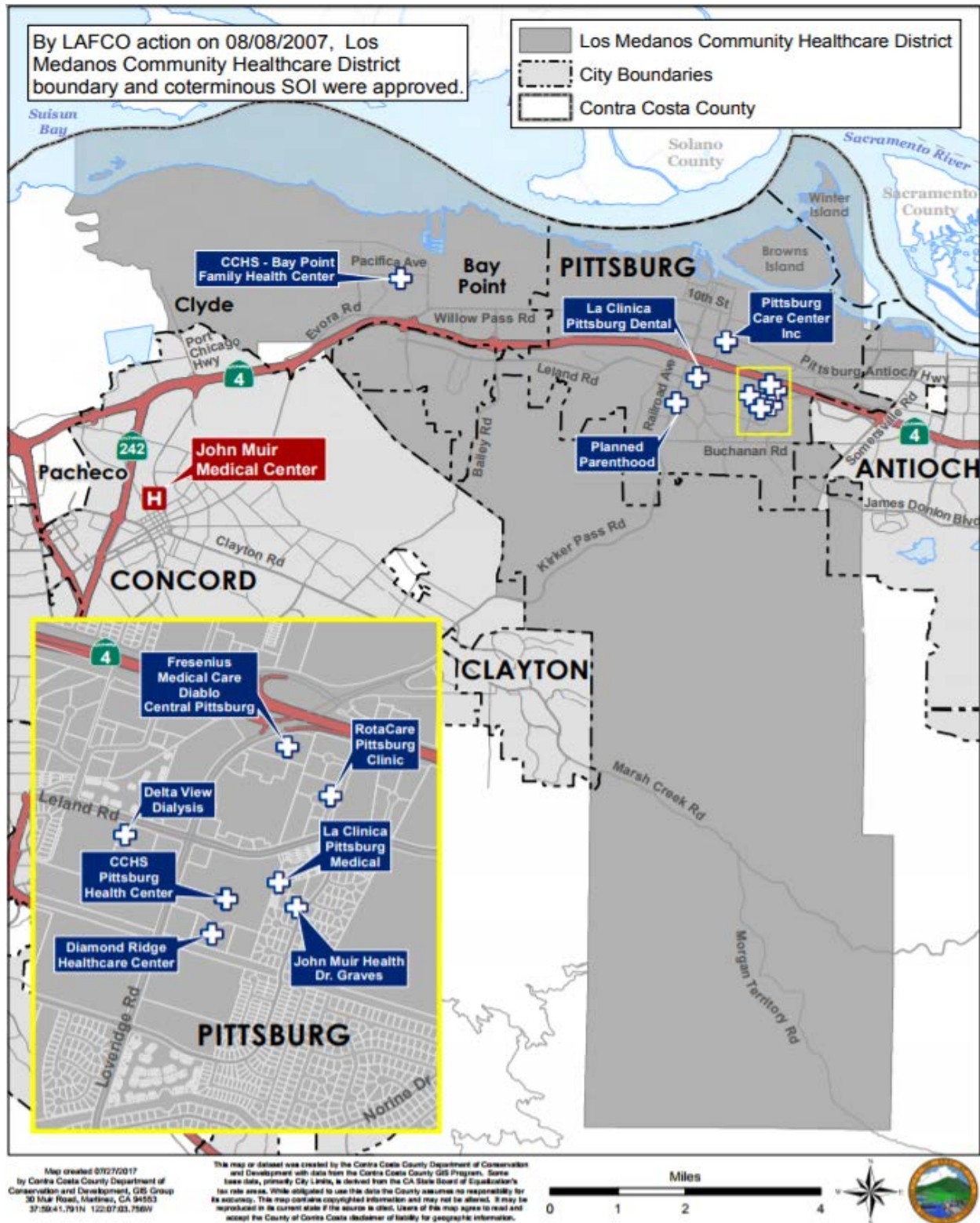
Growth and population projections

Chronic diseases are linked to income, education, and ethnicity and are thus more prevalent in areas of poverty, low educational attainment, and communities of color. The population within the current LMCHD boundaries is especially affected by these socioeconomic conditions and is growing faster than the county at large.⁵ Because of the rapid growth of these populations, preventative healthcare programs are important to improve health in the community and to contain costs.

The Association of Bay Area Governments (ABAG) projects continued growth in LMCHD, estimated at 36% from 2015 through 2040. This compares to 23% growth overall in the County. Population growth and demographic changes will drive future health care needs.⁶

The map below indicates the location of medical facilities within and near LMCHD. While there are no acute care hospitals within the district, several major acute care facilities do exist in adjacent communities. Other medical facilities operate within and around the district to address preventative healthcare needs.

LMCHD Sphere of Influence (SOI)



Characteristics of disadvantaged communities within LMCHD

The unincorporated communities of Clyde and Bay Point, and much of the City of Pittsburg qualify as disadvantaged communities. The California Public Utilities Commission defines “disadvantaged communities” as the areas throughout California which most suffer from a combination of economic, health, and environmental burdens. These burdens include poverty, high unemployment, health conditions like asthma and heart disease, as well as air and water pollution, and hazardous wastes.⁷

Adequacy of Public Services

A presentation to the Board of Supervisors on January 31, 2017, by the County Administrator, identified reduction of hospital dependency as a budget challenge. Some senior officials indicated that a significant number of people obtain treatment for chronic conditions from hospital emergency departments because they lack access to primary care.

LMCHD residents need better access to both primary and urgent care. General medical services are currently provided in the district primarily through the Pittsburg Health Center, which is operated by Contra Costa County, and through clinics in Pittsburg, Antioch, and Bay Point. The Grand Jury found that opportunities exist to expand urgent care services in the Pittsburg Health Center, as well as increase awareness of underutilized health resources. This would improve health outcomes and decrease health disparities.

Accountability

LMCHD adopted a Strategic Plan in 2010 for the years 2011-2016 and updated it to include 2017-2022. The 2010 Strategic Plan relied heavily on the 2010 Community Health Indicators for Contra Costa County, prepared by the Community Health Assessment, Planning and Evaluation Unit (CHAPE). This CHAPE document is intended to help county agencies identify and address health disparities in Contra Costa County. Today, LMCHD uses data from the following resources to determine priority health needs: U.S. Census Bureau (2016), CDC, Contra Costa Health Services reports, and other sources.

Service Delivery and Transparency

The Little Hoover Commission,⁸ in its August 2017 report *Special Districts: Improving Oversight and Transparency*, made several recommendations relevant to LMCHD. Recommendations include: LAFCOs consider district dissolutions to eliminate redundancies and improve efficiency; steps that healthcare districts can take to improve operational transparency—such as requiring every district to have a website with basic information; and to standardize current reporting requirements on revenues, expenditures and reserves.⁹

Although the grant programs funded through LMCHD may be of significant benefit to the community, the LMCHD website lacks data demonstrating such a benefit. It does not provide metrics addressing the public health needs of the community. In addition, it provides no data indicating targeted populations nor any measurement of outcomes.

The Grand Jury found no evidence that LMCHD collaborated with the County, non-profit hospitals, or other local entities to avoid duplication of services. Several organizations received grants from both the County and LMCHD. This duplication of services occurred because the County grant administrator, Keller Canyon Mitigation Fund, supports some of the same programs funded through LMCHD. If the County were to assume administration of LMCHD grant programs, there would be no duplication of administrative expenses because the County grant process is already in place.

LMCHD did not utilize health needs assessments to determine the community's health needs before funding programs. Health needs assessment is a "systematic method of identifying unmet health and healthcare needs of a population and making changes to meet these unmet needs."¹⁰

For comparison, in 2016 the Kaiser Foundation Hospital-Antioch conducted a Community Health Needs Assessment (CHNA) of its service area, which includes the LMCHD geography. Based on the CHNA, Kaiser determined that the top healthcare priorities in the area were: 1) Economic Security, and 2) Obesity, Diabetes, Healthy Eating, and Active Living.¹¹ Kaiser's CHNA cited the names of grantees, the grant amounts they received, the nature of their project, and their progress to date. Kaiser had implemented the grants, tracked the grantees' progress, and documented their results. The outcomes of the programs were clearly displayed on Kaiser's website. Kaiser's CHNA is an example of what other healthcare providers use to manage grant distribution based on community health needs.

The grant program is important as the non-profit entities delivering the services can best focus on particular needs of affected communities, where the services are most needed. This safety net ensures that grant program funds are allocated and used effectively for the most disadvantaged communities.

Finances

LMCHD receives nearly all its annual revenue from property taxes. It uses this revenue to pay for program and wellness grants, as well as administrative expenses. It also funds an ongoing reserve/surplus. The tables below provide a breakdown of these revenue/expense items for fiscal years 2013 through 2018.

Table 1

LMCHD Governmental Fund Revenue and Expenditure year ended June
(\$ in Thousands)

	2013	2014	2015	2016	2017	2018
Revenue	683	786	865	960	1,106	992
Grants/Program Outreach	(345)	(380)	(303)	(329)	(438)	(412)
Administration	(438)	(358)	(423)	(362)	(396)	(510)
Surplus/Deficit	(100)	48	139	269	272	70

Source: 2018 Adopted Budget, 2017 unaudited financial statements, 2013-2016 audited financial statements

Table 2

LMCHD Governmental Fund Revenue and Expenditure year ended June
Expense as a % of Revenue

	2013	2014	2015	2016	2017	2018
Grants/Program Outreach	51%	48%	35%	34%	40%	42%
Administration	64%	46%	49%	38%	36%	51%

Source: 2018 Adopted Budget, 2017 unaudited financial statements, 2013-2016 audited financial statements

LMCHD's FY2017-2018 Budget allocated \$411,875 (or 42%) of the total General Fund to be spent on community health programs. The LMCHD's largest expenditure category is general administration at \$509,698 (or 51%) of total revenues.

According to the 2017 fiscal year unaudited financial statements, the District spent 36% of its revenue on administrative expenses and 40% on grants and programs. The remaining revenue was held as cash. As of June 30, 2017, the District had a cash balance of \$1.8 million. Of the \$1.8 million cash on hand, \$0.9 million was held in a bank account that earned no interest, and \$0.9 million at LAIF (Local Agency Investment Fund) in an interest-earning account. (See Table 3)

Table 3

LMCHD Governmental Fund Cash Balance as of year ended June (\$ in Thousands)

	2013	2014	2015	2016	2017
Cash on hand	296	349	422	697	889
Investment in LAIF	849	828	880	886	943
Total	1,145	1,176	1,302	1,584	1,832

Source: 2017 Unaudited financial statements, 2013-2016 audited financial statements

Operational Efficiency

LMCHD's administrative expenses range from 36% to 64% of General Fund revenues from FY2013-2018, depending on whether grant administration and program development are included in overhead. Other comparable Federal Grant programs run at 10% administrative costs. Contra Costa County budget runs at 15% administrative costs, and Concord/Pleasant Hill Healthcare District runs at 20%.¹² Because LMCHD is a free-standing entity, it incurs higher overhead costs than Concord/Pleasant Hill Healthcare District, a subsidiary district of the City of Concord.

During FY2015-2016, LMCHD funded twelve Community Health Programs in the amount of \$268,569, or approximately 25% of LMCHD revenue (see table 4). LMCHD's largest expenditure category was for administrative expense at \$362,307 or 38% of total revenues.

Table 4
Summary of LMCHD FY2015-2016 Grants

Student Eyeglasses Program	\$ 7,750
Youth Intern Program	\$ 4,682
African American Community Baby Shower	\$10,000
District Programs and Activities Committee	\$ 851
CPR/FAST	\$ 8,980
Pittsburg Swim Academy	\$20,900
Supervisor Glover's Youth Summit	\$10,000
St. Vincent de Paul RotaCare	\$30,000
Health and Wellness Fall Allocation	\$85,988
Health and Wellness Summer Allocation	\$75,359
Board Community Benefit Fund	\$10,300
Community Garden	\$ 3,759
TOTAL FUNDING	\$268,569

Source: LMCHD Annual Financial Report, June 30, 2016

Conclusions

To shift the current healthcare landscape in the community and offer more preventative healthcare services, dissolution of the LMCHD is recommended. Any cost savings can be directed toward enhancing current healthcare preventive services provided by the grantees, and exploring new programs and possible creation of an urgent care facility.

The community agrees and the Grand Jury's research validates the need for improvement of health services and urgent care in the area. The County health system may be in the best position to offer those services at a lower cost.

FINDINGS

- F1. LMCHD website lacked data addressing the public health needs of the community or measurable outcomes of the grant programs targeting the population served.
- F2. LMCHD used obsolete data rather than the current health needs assessments to prioritize grants.
- F3. The Grand Jury found no evidence LMCHD collaborated with the County, non-profit hospitals, or other local districts to avoid duplication of services.
- F4. LMCHD's level of administrative costs is high compared to other government agencies that fund grants.
- F5. As the County already has a grant administration program in place, and has some of the same grantees as the District, there is potential for administrative cost savings through elimination of redundancies.
- F6. LMCHD did not maximize cash assets as large balances were left in non-interest bearing account.

RECOMMENDATIONS

- R1. LAFCO should consider dissolving the LMCHD by December 2018 and assigning all the assets, rights, and responsibilities to the County as the successor to LMCHD.
- R2. The Board of Supervisors should consider maintaining grant funding levels for healthcare programs upon dissolution of LMCHD.
- R3. The Board of Supervisors should consider using any savings from LMCHD dissolution to improve and expand healthcare programs once appointed as the successor to LMCHD.

REQUIRED RESPONSES

	Findings	Recommendations
Contra Costa County Board of Supervisors	F5	R2, and R3
Los Medanos Community Healthcare District	F1, F2, F3, F4, and F6	
Local Agency Formation Commission	F1, F2, F3, F4, and F5,	R1

These responses must be provided in the format and by the date set forth in the cover letter that accompanies this report. An electronic copy of these responses in the form of a Word document should be sent by e-mail to ctadmin@contracosta.courts.ca.gov and a hard (paper) copy should be sent to:

Civil Grand Jury – Foreperson
725 Court Street
P.O. Box 431
Martinez, CA 94553-0091

Appendix

¹ Berkson Associates, *Healthcare Services Municipal Service Review & Sphere of Influence Updates: Public Review Draft* (Martinez, CA: Contra Costa LAFCO, December 2, 2017): 39, http://www.contracostalafco.org/municipal_service_reviews/healthcare-services/Public%20Review%20Draft%2012-5-17.pdf.

² Little Hoover Commission, *Special Districts: Improving Oversight and Transparency*. Report #239 (August, 2017): 46, <http://www.lhc.ca.gov/sites/lhc.ca.gov/files/Reports/239/Report239.pdf>.

³ Contra Costa Health Services, *Community Health Indicators for Contra Costa County* (Martinez, CA: Contra Costa Health Services, December, 2010), accessed April 2, 2018, http://cchealth.org/health-data/hospital-council/2010/pdf/2010_community_health_indicators_report_complete.pdf.

⁴ Contra Costa Health Services, *Health Indicators and Environmental Factors Related to Obesity for Antioch, Bay Point, and Pittsburg* (Martinez, CA: Contra Costa Health Services, May, 2013): I, accessed April 2, 2018, <http://cchealth.org/prevention/pdf/Health-Indicators-and-Environmental-Factors-Related-to-Obesity-2013.pdf>.

⁵ Contra Costa Health Services, *Health Indicators and Environmental Factors*, III.

⁶ Berkson Associates, *Healthcare Services Municipal Service Review*, 40.

⁷ “Disadvantaged Communities”, California Public Utilities Commission, accessed April 2, 2018, <http://www.cpuc.ca.gov/discom/>.

⁸ Little Hoover Commission, *Special Districts*.

⁹ Berkson Associates, *Healthcare Services Municipal Service Review*, 4.

¹⁰ Berkson Associates, *Healthcare Services Municipal Service Review*, 10, 14.

¹¹ Berkson Associates, *Healthcare Services Municipal Service Review*, 40.

¹² Berkson Associates, *Healthcare Services Municipal Service Review*, 55.



CONTRA COSTA COUNTY CIVIL GRAND JURY REPORT NO. 1802

"Los Medanos Community Healthcare District"

BOARD OF SUPERVISORS' RESPONSE

FINDINGS – *California Penal Code Section 933.5(a) requires a response to the designated findings of the Grand Jury.*

- F5. As the County already has a grant administration program in place, and has some of the same grantees as the District, there is potential for administrative cost savings through elimination of redundancies.**

Response: **Agree.**

RECOMMENDATIONS – *California Penal Code Section 933.05(b) requires a response to the designated recommendations of the Grand Jury.*

- R2. The Board of Supervisors should consider maintaining grant funding levels for healthcare programs upon dissolution of LMCHD.**

Response: **The recommendation has been implemented.** County Resolution No. 2018/218, in part, requests the Local Agency Formation Commission (LAFCO) to impose certain terms and conditions (Attachment B to Resolution No. 2018/218) on the County, as successor to the Los Medanos Community Healthcare District (the District), should LAFCO approve the application for dissolution of the District as proposed. Specifically, the County is recommending that LAFCO impose the following condition upon the County as successor to the District:

"Grant Program. From and after the Effective Date, the County shall develop and conduct a grant program within the Subject Territory that is focused on comprehensive health related services. The grant program is to be funded by the ad valorem property tax revenue received by the County as a result of the dissolution of the District and any other funds made available to the grant program. In conducting the grant program within the Subject Territory, the County Board of Supervisors will rely on evidence-based research and input from the Los Medanos Health Advisory Committee, discussed below."

The County intends to maintain, improve and expand the grant program currently in place within the District.

R3. The Board of Supervisors should consider using any savings from LMCHD dissolution to improve and expand healthcare programs once appointed as the successor to LMCHD.

Response: **This recommendation has been implemented.** As discussed above, the County has adopted proposed terms and conditions that it will be asking LAFCO to impose on the County as successor to the District, including a condition requiring development of a grant program to be administered for the benefit of the community within the District boundaries. In addition, the County is requesting a condition that the County form an advisory body composed of community members and healthcare professionals tasked with carrying out the grant program outlined above. Specifically, the County is requesting the following condition be adopted by LAFCO:

"Formation of the Los Medanos Health Advisory Committee. Prior to the Effective Date, the County Board of Supervisors shall (i) form a Los Medanos Health Advisory Committee that reports directly to the County Board of Supervisors to identify major health disparities that impact residents within the Subject Territory and to make recommendations to the County Board of Supervisors for funding grants that are used within the Subject Territory for programs that are known, on the basis of established research, to improve health, and (ii) appoint five members to the Los Medanos Health Advisory Committee effective upon the Effective Date."

The Los Medanos Health Advisory Committee (Committee) has been established by this Board, contingent upon the dissolution of the District, by adoption of County Resolution No. 2018/436.

The County proposal will result in an improvement to healthcare programs through the collaboration of both community members and healthcare professionals on the Committee in the grant allocation process, the development and identification of major health disparities within the District boundaries and the reliance on established research in the development of recommendations for allocation of financial resources.

The County proposal will result in an expansion of financial resources available following dissolution due to the elimination of the general administrative overhead of the District, identified as 51% by the Civil Grand Jury in this Report with the net savings from the dissolution to be allocated to the grant program.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Update Investigation on Waste Allegedly Sent to Keller Canyon Landfill

RECOMMENDATION(S):

1. ACCEPT the attached report from the Director of Environmental Health regarding allegations that loads of material that may not have been adequately screened for radioactivity were trucked from Hunters Point Naval Shipyard site to multiple different landfills in the state, including the Keller Canyon Landfill.
2. APPROVE and AUTHORIZE a one-time allocation of Keller Canyon mitigation funds to provide for the hiring of a consultant with expertise in radiologic health to assist in the county in identifying and taking next steps to investigate allegations that potentially radioactive soil was dumped there.

FISCAL IMPACT:

100% Keller Canyon Mitigation Fund with potential for cost recovery from the responsible party.

BACKGROUND:

In late April, it came to light that potentially radioactive material from the Hunters Point Naval Shipyard in San Francisco may have been improperly delivered to several landfills around California, including Keller Canyon in Pittsburg. Contra Costa County and numerous other public agencies have been investigating to

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Marilyn Underwood
(925) 692-2521

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: CCEH Director, Auditor-Controller, DCD Director, CAO

BACKGROUND: (CONT'D)

determine what happened, and if there is any potential health impact to surrounding communities (see newspaper article attached as Exhibit A).

Contra Costa Environmental Health (CCEH) is providing this update to supplement the May 1, 2018 report provided to the Board of Supervisors (Board). Since that date, CCEH staff have led a number of activities intended to address the Board's recommendations from that meeting. Staff continues to investigate these allegations and assess any potential threats to public health and safety. Additional details regarding what has occurred since May 1, 2018 can be found in the Staff Report attached as Exhibit B. The staff report discusses steps already underway with hire a consultant to assist the county in identifying and taking next steps, as directed by the Board on May 1, 2018.

On May 1, the Board of Supervisors directed, in part, that the County formally request the Navy to conduct a surface survey of Keller Canyon Landfill to determine if there is any radiological hazard at the landfill, and directed staff to research what, if any, mechanism is in place to hold the contractor hired by the Navy financially responsible for any third-party investigative and/or testing to be conducted at Keller Canyon Landfill.

In 1990, the Board approved the Keller Canyon Landfill land use permit and franchise agreement which included the establishment of three mitigation fees to mitigate general impacts of the landfill- generated traffic on the County's road system, the impacts of the landfill on open space, existing and proposed recreation facilities, and agricultural land, and to mitigate any general impacts of the landfill upon the surrounding community. The Keller Canyon Mitigation Fund process was established in August of 1992, and the first allocation occurred in November, 1992.

On May 24, 2011, the Board of Supervisors adopted policies governing the allocation of Keller Canyon Mitigation Funds, requiring that proposals are to target specific geographical areas and be solicited through a formal process and reviewed and recommended to the Board of Supervisors by a four-member Review Committee representing Bay Point stakeholders.

To facilitate the surface survey at Keller Canyon Landfill, it is proposed to allocate an amount yet to be determined from the Keller Canyon Mitigation Fund to underwrite the cost of engaging a consultant with expertise in radiologic health to assist in the county in identifying and taking next steps to investigate allegations that potentially radioactive soil was dumped there until such time as funds can be recovered from the responsible party. To make the Mitigation Funds available for this emergency purpose, the Board is asked to waive the policies governing allocations from the Keller Canyon Mitigation Fund.

ATTACHMENTS

Exhibit A: San Francisco Chronicle Article_4-22-18

Exhibit B: Staff Report

EXHIBIT A

US & WORLD // SCIENCE

Toxic soil went from SF's Hunters Point to state landfills, ex-workers say



J.K. Dineen

April 22, 2018

Updated: April 22, 2018 6 a.m.



1 of 6

An excavator is shown at the San Francisco Shipyard development in 2016. There are now concerns that, years earlier, cleanup and testing of contaminated soil at the site was botched.

Photo: Leah Millis, The Chronicle

The scandal involving cheating in the \$1 billion cleanup at the former Hunters Point Naval Shipyard has until now focused on allegations of what was left behind at the site: radioactive

dirt dumped into trenches to save the time and expense of testing and disposing of it properly.

But former shipyard employees and environmentalists say that toxic waste removed from the site is of just as great a concern. Soil with potentially dangerous levels of radioactive waste, they contend, was trucked to conventional landfills across California — the sort of dumps that typically fill up with tree branches, construction debris and old dishwashers, not radiological waste from a former nuclear test lab that handled uranium and plutonium.

The shipyard, home to the Naval Radiological Defense Laboratory from 1946 to 1969, is now the site of the San Francisco Shipyard development project, regarded as perhaps the most important development site in the city. It is to contain more than 10,500 housing units, 300 acres of open space, millions of square feet of retail, schools, a hotel and artists studios.

Before developer FivePoint starting building condominiums in 2013, former shipyard employees say that Tetra Tech, the company that was paid between \$350 million and \$450 million to lead the cleanup of the site, relaxed the standards for what was allowed to leave the property starting in 2011. The portal monitors — radiation detection scanners used to prevent trucks containing dangerous materials from exiting — were reset to be less sensitive. An area with scaffolding that allowed inspectors to get on top of the trucks to inspect shipments was taken down.

And whereas previously trucks that set off an alert from the portal monitor more than twice would be made to dump their soil loads back on a tarp to be retested and cleaned of dangerous materials, the new policy just required an employee to walk around the truck with a handheld monitor. Those monitors rarely detected anything because the truck bed made it tough to get readings, according to workers.

Former shipyard employee Susan Andrews, who operated portal monitors in 2010 and 2011, said Tetra Tech management went to extreme lengths to ensure trucks were allowed to exit, no matter how many times they set off the radiation detector.

“Before 2011 that dirt was never to leave until the radiation detected was found, contained and put in a secure lockup box,” she said. “In 2011, they changed the way they did business.”

Andrews said she saw trucks leaving the yard at night after the portal where they exited was supposed to be closed for the day — something she witnessed in January and February of 2012 from her condominium on Cleo Rand Lane, right above the shipyard entrance. She was one of

nine former Tetra Tech employees to raise concerns with the Nuclear Regulatory Commission. She said she was laid off a short time later.

“I would be out with my dog about an hour after everyone had gone home, and I’d see these trucks full of dirt — 10 or 15 of them — going right by my condo,” she said. “It was crazy. Where on the site the dirt was coming from or where it was going I don’t know. But nothing should have been leaving after the portal monitor was shut down” for the night.

A recent review by the U.S. Environmental Protection Agency and state agencies found that as much as 97 percent of Tetra Tech’s cleanup data for two parcels at the shipyard was found to be suspect and should be retested, according to John Chesnutt, manager of the EPA’s local Superfund Division. A spokesman for Tetra Tech did not return a call seeking comment.

While the Navy has acknowledged the problems with the Tetra Tech work, it continues to insist that the materials were removed from the site properly and safely.

Derek Robinson, who is leading the cleanup for the Navy, said soil is stockpiled on-site and sampled to “to select the appropriate landfill for disposal.” Soil that meets both radiological and chemical cleanup requirements is put back into trenches on the site, places where structures may later be built.

Soil that doesn’t meet those standards is separated and either sent to a landfill that accepts specific types of contamination in the soil or to a low-level radioactive waste site.

Some batches of dirt hauled off Hunters Point were tested and deemed too “hot” for conventional dumps, meaning they contained unacceptably high levels of radionuclides like cesium 137 and strontium 90 — both can cause cancer. That dirt, at least 4,300 cubic yards, was transported in watertight steel bins to Clive, Utah, one of four disposal sites in the United States licensed to accept low-level radioactive waste.

The rest of the waste, the vast majority, about 7,800 truckloads carrying 156,000 cubic yards, was marked “nonhazardous” and went to conventional dumps.

It was hauled to Kirby Canyon in Morgan Hill, near San Jose. It was transported to Keller Canyon in Pittsburg. It went to a dump in Buttonwillow, near Bakersfield, and to facilities in Vacaville and Brisbane owned by Recology, which collects San Francisco’s household trash.

Most landfills also have portal monitors, although environmental experts say they are used sporadically and do not test for radiation. If soil contaminated with radioactive material left the shipyard site without being properly vetted, it is possible it landed in one of these landfills.

The timing of the changes Andrews observed at the portal is consistent with testimony from other whistle-blowers, who say the entire culture of the cleanup changed in early 2011 when Tetra Tech's contract was restructured from "time and material" to a "firm fixed-price model." Suddenly, the contractor had a financial incentive to complete the cleanup as quickly as possible because it was working for a specific dollar amount.

Shortly after that contract change, worker and whistle-blower Bert Bowers, who was in charge of monitoring compliance with Nuclear Regulatory Commission standards, said he started to see violations of industry standards — equipment left where it shouldn't be and employees working without proper oversight. He complained and was later fired.

"The incentive was there to cut corners and get bonuses, and I started to see the effect," he said. "The standards started to become compromised."

Anthony Smith, who worked as laborer and technician at the shipyard during that time, said he and his colleagues spent months taking soil from areas known to be clean — like the foundation of an old movie theater — and passing it off as coming from sections of the site known to be highly toxic.

"It came down from the higher-ups — 'We're gonna make this clean today. Go get a sample from the normal place, go get a clean sample,'" Smith said.

Lindsey Dillon, a professor of sociology at UC Santa Cruz who is writing a book about the cleanup and redevelopment of the shipyard, said it's ironic that the champions of the redevelopment project cast it as "the heroic story of cleaning up a toxic military base" while the waste taken off the property is "creating a new geography of toxic exposure."

Conventional landfills tend to be located in communities lacking economic or political clout.

"It's a systemic issue, because these landfill sites are located in particularly vulnerable areas," said Dillon.

Don Wadsworth, a health physicist who specializes in radiation safety and radioactive waste management services, said the classified nature of Hunters Point's history makes it hard to know what is buried on the property. But the federal government allocated plenty of money to do the job correctly.

"The problem you have is that Tetra Tech was on a program of deceiving the client and the regulators about the conditions on the site and the conditions of the materials leaving the site," said Wadsworth. "In this case, the safety guard rails were not only ignored, they were ripped up and thrown away."

Daniel Hirsch, retired director of the Environmental and Nuclear Policy Program at UC Santa Cruz, said the "release criteria" governing waste materials the Navy set at the shipyard were far lower than they should have been. And it is problematic that those standards may have been violated.

Hirsch said he has spent two years trying to find out what happened to the materials removed from the shipyard.

"The Navy have resisted and resisted and resisted," he said. "My impression is that they knew this was a potential problem and didn't want it exposed."

Landfills sell material as well as accept it so it's tough to say where all material from the shipyard wound up. Hunters Point soil could have ended up in rural roads, parks or building sites, Hirsch said. It could have been used as "cover" at landfills and ended up blown into nearby neighborhoods. It could contaminate water tables and irrigation used for crops.

In addition, waste and unwanted furnishings and metals such as pipes salvaged from razed buildings on the site could be recycled. Contaminated office furniture, fencing, metals and concrete from buildings all could have ended up in places where they could do harm to an unsuspecting public.

"I predict those communities will be up in arms, and they should be," Hirsch said. "They have converted one Superfund site into perhaps many."

Several of the waste removal and recycling companies that received soil and debris from the shipyard did not return calls.

Recology, which owns facilities in Vacaville and Brisbane, said it would review all shipments from Hunters Point. Spokesman Eric Potashner said his facilities require customers to sign a guarantee that the soil doesn't contain contaminants that are not accepted, which would include anything radioactive.

"We have a robust sampling and acceptance criteria for all waste that comes into the site," he said.

Andrews, who is from West Virginia, said Tetra Tech should be responsible for conducting tests at the landfills where the shipyard soil ended up. She said that her co-workers went along with the program because the Hunters Point jobs were the most lucrative in the country for workers in the hazardous waste remediation field. They paid \$42 an hour plus \$1,500 a week in expenses. Most of the workers were from Southern states where that kind of money goes a long way.

"I was told to shut my mouth, that I didn't live there, had hit the lottery, that I should shut up and save my money. The more they said that, the madder I got," she said. "I did care, and I decided that the people of San Francisco were worth more than my salary."

J.K. Dineen is a San Francisco Chronicle staff writer. Email: jdineen@sfchronicle.com Twitter: [@sfjdkineen](https://twitter.com/sfjdkineen)



J.K. Dineen

Follow J.K. on:

J.K. Dineen joined the San Francisco Chronicle in 2014, focusing on real estate development for the metro group, a beat that includes land use, housing, neighborhoods, the port, retail, and city parks. Prior to joining The Chronicle, he worked for the San Francisco Business Times, the San Francisco Examiner, the New York Daily News, and a bunch of newspapers in his native Massachusetts, including the Salem Evening News and the MetroWest Daily News.

He is the author of two books: *Here Tomorrow*, about historic preservation in California (Heyday, 2013); and the forthcoming *High Spirits* (Heyday 2015), a book of essays about legacy bars of San Francisco.

A graduate of Macalester College, Dineen was a member of Teach For America's inaugural class and taught sixth grade in Brooklyn, N.Y.

Past Articles from this Author:

[Navy releases plan to retest part of San Francisco shipyard after botched cleanup](#)

[Nonprofit to train workers for future of manufacturing](#)

[Above the bay, the Tunnel Tops green space is coming to San Francisco](#)

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Exhibit B: Staff Report
Update- Hunters Point Naval Shipyard Material Being
Deposited at Keller Canyon Landfill
July 3, 2018

This report is an update of actions taken and information gained since the May 1, 2018, Board of Supervisors meeting. At that meeting, Dr. Underwood, Environmental Health Director, briefed the board about allegations that a U.S. Navy consultant's deliberate falsification of sampling data may have meant that radiologic material that was not properly prior to shipment to Keller Canyon Landfill as well as several other landfills in California. These allegations were reported in a San Francisco Chronicle newspaper article published on April 22, 2018.

Summary of the most pertinent findings

At this point in time, staff has been told that the landfill received material from Hunters Point starting in 2009, and the last shipments were received in November 2017. As we now know, some of the falsified data was discovered in 2012 by the U.S. Navy, and during the subsequent months, former Tetra Tech, Inc. workers stepped forward, sharing their accounts of falsification. Thus, the period when material might have come to the landfill inappropriately would have been between 2009 and the fall of 2012.

The radiation health experts from the California Department of Public Health (CDPH) tell us that there is no current radiologic exposure concern from any material that might have been deposited in the landfill. There is no exposure because any Hunters Point material is now covered with garbage, other solid waste, and soil that shields the workers working at the landfill or the nearby residents from any harmful effects if the buried material was indeed radiologic. This shielding effect would have played an important role in shielding any people near the transportation routes of the vehicles used for shipment, if they were carrying radiologic material. Dust could have blown off-site when the material was being deposited in the landfill, and had not yet been covered with additional garbage that day or at close of business. The radiologic health experts emphasized that the exposure from dust would have been low, and individuals are exposed to greater levels of radiation every day from the sun and other sources.

Though the official reports have focused on the falsification of soil sampling data in regards to material that was intended to be left in place at the shipyard, staff's review of the former Tetra Tech, Inc., workers' declarations contain testimony that the falsification also extended to material shipped off-site. Staff is not aware of any published reports by the U.S. Navy, the U.S. Environmental Protection Agency (US EPA), or other federal or state agencies about the potential off-site consequences due to data falsification.

Republic Services, the operator of the landfill, indicates that they may not know the exact location where the material originating from Hunters Point is placed within the landfill but are aware of the general area in the landfill they were working from month to month. Keller Canyon Landfill is the newest landfill in the state with a six-foot liner, a regularly monitored re-injectable leachate collection¹ system, a surface water collection system, and a groundwater monitoring system around the outside of the

¹ A **leachate** is any liquid that, in the course of passing through matter, extracts [soluble](#) or [suspended](#) solids, or any other component of the material through which it has passed. The leachate collection and recovery system collects and removes liquids from the landfill. The liner system prevents leachate from leaving the landfill.

liner. The San Francisco Regional Water Quality Control Board (RWQCB), who is charged with protecting groundwater, sees no impact to the groundwater near the landfill resulting from landfill operations. Current groundwater monitoring tests focus on toxic chemicals including heavy metals. Adding a radiologic testing component is now under consideration.

Actions Taken

Environmental Health met with a stakeholder/agency workgroup at Supervisor Glover's office on May 15th to gain more information about the issue. The California Department of Toxic Substances Control (DTSC), CDPH, Republic Services, and the RWQCB presented short overviews from each of their perspectives. The U.S. Navy, City of Pittsburg, Department of Conservation and Development (DCD) staff, and three neighbors to the landfill also participated. Outcomes of the meeting included the setting of a date for a community meeting, following up with a request of CDPH to conduct radiologic surveys of concerned community members that request such a service, and setting parameters for the hiring of a consultant to assist the County on next steps and appropriate actions to be taken going forward with respect to this incident.

On June 21st, a community meeting was held in Bay Point with presentations from the U.S. Navy, CDPH, Republic Services, and the RWQCB. An update of actions underway and taken by the County was presented by Dr. Underwood. The meeting was videotaped by CCTV.

A website was created on cchealth.org containing the material related to this issue and links to other websites where additional information can be found. The slide presentations from the June 21st meeting are available at the website, as well as links to the CCTV video.

Dr. Underwood and John Kopchik, DCD Director, attended and presented at the May 1st Bay Point Municipal Advisory Committee.

The following is a summary of the recommendations from the May 1st meeting and the actions taken since that time:

Dr. Underwood's recommendations at the May 1st meeting: 1) Formally request the Department of the Navy to make itself available for meetings with the community and all stakeholders as soon as possible to provide information on the soil date falsification incident and what further investigation(s) are ongoing; 2) Formally request the Navy to investigate whether the soil data falsification incident affected Keller Canyon Landfill, including whether any contaminated soil was transported from Hunter's Point shipyard to Keller Canyon Landfill; 3) Formally request the Navy to conduct a surface survey of Keller Canyon Landfill to determine if there is any radiological hazard at the landfill.

Update: A letter from the board chair was sent to the U.S. Navy on May 7, 2018. As of July 3, 2018, no response has been received. Representatives from the U.S. Navy participated in the May 15th Agency/stakeholder workgroup meeting and presented at the June 21st community meeting.

The Board of Supervisor's additional recommendations from May 1st meeting were as follows:

1. Implement all the recommendations put forth by Dr. Underwood.

Update: See above.

2. Dr. Underwood will return to the Board in 30 days with a written report and any updated information;

Update: The update is occurring at this meeting.

3. Staff will seek answers on the notification process from the state and federal agencies to find out why the County, the City of Pittsburg, and Keller Canyon Landfill were not notified of the investigation into the soil data falsification;

Update: This has not yet been addressed as staff has identified other items requiring more immediate attention.

4. Staff will examine its notification protocols and work with Keller Canyon landfill to ensure timely communication with the District Supervisor and the Board;

Update: Any time Contra Costa County Environmental Health receives report of an “unusual occurrence” related to a solid waste facility within the jurisdiction of the county Local Enforcement Agency (LEA), which is housed within Contra Costa County Environmental Health, the LEA will inform the County Supervisor of the affected district. In the case of Keller Canyon Landfill, the LEA will also inform the City of Pittsburg Environmental Affairs Manager. This sharing of information has already been implemented twice since the May 1, 2018 meeting.

5. Staff will compose letters for the Chair of the Board to sign that will the assistance of state and federal legislative representatives in obtaining swift and appropriate help from the Navy and other applicable agencies with expertise in radiological matters;

Update: On May 7th, letters from the Board Chair were sent to the two U.S. Senators and four U.S. House of Representatives members informing them of the need for assistance from the U.S. Navy and the EPA. On May 9th, letters from the Board Chair were sent to four state assembly members and 3 state senators informing them of the need for assistance from CDPH, DTSC, and the RWQCB.

6. Staff will seek information from consultant TetraTech regarding the incident;

Update: A letter from the Board Chair was sent on May 21st to a senior vice-president/general counsel of Tetra Tech, Inc., requesting financial assistance for the third-party investigation that is to be conducted by the County. On June 4th, the Board Chair received a letter from a legal firm representing Tetra Tech companies declining the County’s request to provide funding for the third party investigation. In the letter, their legal representative points to the U.S. Navy as being in charge of the cleanup activities at the shipyard.

Staff has received the declarations from seven current or former employees of Tetra Tech, Inc. /subcontractors, in which they describe the sampling and remediation actions they observed and in which they participated that were not conducted properly. Reports containing some of the data that was allegedly misrepresented have also recently been obtained.

7. Staff will research what, if any, mechanism is in place to hold the contractor hired by the U.S. Navy financially responsible for any third-party investigative and/or testing to be conducted at Keller Canyon Landfill;

Update: See answer to #7.

8. Staff will provide further information for the Board on the history of alerts from the radiologic sensors located at Keller Canyon Landfill, and how those incidents are documented;

Update: This information is being gathered.

9. Staff will immediately look into the hiring of an expert consultant to assist the County on next steps and appropriate actions to be taken going forward with respect to this incident;

Update: A Request for Qualifications for a consultant to assist the County in determining next steps was posted by the County on BidSync on June 14th, with bids due by July 13th.

10. Staff will prepare a report addressing the effects of designating the City of Pittsburg as the Local Enforcement Agency (LEA) for the Keller Canyon Landfill site.

Update: This issue was examined and reported to the Board on March 3, 2015. The following is the excerpt from the approved board order from that meeting:

Contra Costa Environmental Health (CCEH) reviewed the proposal and applicable legal requirements. The laws and regulations that govern the designation and certification of local enforcement agencies do not authorize Pittsburg's LEA to take on these duties because the landfill is located in an unincorporated area.

Under the Public Resources Code (PRC), only the Board of Supervisors may designate an enforcement agency to enforce solid waste laws in unincorporated areas. In a city, only the city council may designate an enforcement agency to enforce solid waste laws in that city (PRC §§ 43202 & 43203).

Under the California Code of Regulations (CCR), the Board of Supervisors may designate one local agency to be the County's enforcement agency. After the designated agency has been certified by the California Department of Resources Recycling and Recovery (CalRecycle), then that certified agency is the only LEA in the unincorporated area of the County. Similarly, a city may designate one local agency to be its enforcement agency (CCR Title 14, §§ 18050 & 18070).

Based on these laws, only one enforcement agency can be designated within the unincorporated area of Contra Costa County. Under these laws, the Pittsburg LEA cannot be designated by the City of Pittsburg as the enforcement agency for the Keller Canyon Landfill because the landfill is located in an unincorporated area which is the County's jurisdiction.

Contra Costa Environmental Health (CCEH) has served as the LEA in the unincorporated area since 1992. In addition, 18 of the County's cities have designated CCEH as their LEA.

CCEH staff has reviewed the proposal submitted by the City of Pittsburg. In its capacity as the

County LEA, CCEH has indicated it is opposed to Pittsburg's proposal and remains committed to fulfilling its solid waste enforcement duties in Contra Costa County.



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: July 10, 2018

Subject: Hensel Phelps Construction Company Contract Amendment

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Administrator, or designee, to execute a contract amendment with Hensel Phelps Construction Co., a Delaware General Partnership, subject to approval by the County Administrator and approval as to form by County Counsel, to increase the payment limit by \$4,300,000 to a new payment limit of \$100,113,000, for the design and construction of a new County Administration Building and a new Emergency Operations Center (EOC) and Public Safety Building.

FISCAL IMPACT:

100% General Fund.

BACKGROUND:

As part of the design refinement of the new Administration Building and new Emergency Operations Center (EOC) and Sheriff's Administration Building several changes to the design have been identified. These changes are suggested in order to improve energy efficiency, use more lasting, durable and maintainable materials and improve the operation of emergency facilities.

The following changes are recommended for the EOC building, increase the size of the electrical

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Eric Angstadt
925.335.1009

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

service, increase the emergency generator size and capacity, increase the lightning protection and use a more robust roofing material and system.

For the new Administration Building the proposed changes are installing an electrical heat pump, using the more robust and built up roofing system and using glass fiber reinforced concrete (GFRC) panels as an exterior material instead of stucco.

The following bullet points outline the main reasons for each recommended change:

Emergency Operations Center:

Electric Service Upsize

- Increase service size to best support the EOC program
- Allows the building to meet the needs of the County

Lightning Protection

- Building Safety, if the building is struck by lightning, it will disperse any transient voltage from the strike safely to the earth avoiding any catastrophic damage to the electronics within the building. If the building is not grounded, a lightning strike may damage sensitive equipment and cause interference with specialized communications equipment.
- May prevent personal injury as a lightning strike can exceed one billion volts with temperatures as high as 36,000 degrees Fahrenheit which could cause fires and render the facility unusable.

Emergency Generator Upsize

- Increase in generator size will allow for the entire building to stay operational for seven in an emergency situation

Built-up Roofing System

- Consistency with new County standards
- Second membrane layer for additional resiliency to cuts/tears

Administration Building:

Carbon Free/Heat Pump

- Electric Heat Pumps More efficient systems (better use of natural resources)
- Carbon Free Heating (no need for Natural Gas)
- Future Proofing (allows path to Net Zero)
- Better for the environment

GRFC

- long life, will last the lifetime of the building
- will not leak
- never needs painting (repaint stucco every 10-20 years)
- sandblasted GFRC exposes colorful sands and small aggregates leading to a more
- aesthetic finish than stucco
- GFRC buildings look “high end” while stucco buildings may resemble strip malls or housing tracts
- GFRC is likely less susceptible to crushing type damage/vandalism than stucco
- GFRC is designed to withstand moderate seismic events without damage or cracking (stucco typically is not)

Built-up Roofing System

- Consistency with new County standards
- Second membrane layer for additional resiliency to cuts/tears

CONSEQUENCE OF NEGATIVE ACTION:

Not approving the contract amendment would reduce the capacity, energy efficiency and durability of two needed facilities potentially increasing the cost to add the functionality and/or maintain them in the future.



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: ADOPT Resolution No. 2018/242 to summarily vacate excess right of way of old Dougherty Road, San Ramon (Dougherty Valley) area.

RECOMMENDATION(S):

ADOPT Resolution No. 2018/242 to summarily vacate excess Old Dougherty Road right of way not required for street or highway purposes, subject to reservations of easements for trails and public utilities over a portion of said right of way, pursuant to Streets and Highways Code sections 8334(a) and 8340.

DIRECT the Real Estate Division to record a certified copy of the Resolution in the office of the County Clerk-Recorder.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Old Dougherty Road, identified as Road No. 5701 (Rancho San Ramon), has been superseded by relocation and the road has been closed off to the public. The City of San Ramon will require an easement in, upon, over, and across old Dougherty Road right of way to construct, maintain, operate, replace, remove, and renew trails for use by the public. For these reasons, Public Works Department staff recommend that the Board of Supervisors vacate old Dougherty Road, and reserve an easement for trail and public utilities purposes, as described in the attached resolution of

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Carmen Piña-Delgado,
925. 957-2461

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

vacation.

For the purposes of CEQA, Phase IV (Gale Ranch) was acknowledged as the Final Entitlement contemplated in the Dougherty Valley 1992 EIR and the 1996 (Subsequent EIR) SEIR. The County's Planning Commission adopted the Addendum to the 1996 SEIR on January 25, 2005, along with the Vesting Tentative Map SD04-8856 and Final Development Plan DP04-3070.

CONSEQUENCE OF NEGATIVE ACTION:

The County may be responsible for the ongoing maintenance of this excess right of way.

ATTACHMENTS

Resolution No. 2018/242

Legal & Plat Map

Recorded at the request of: Contra Costa County

Return To: C. Piña-Delgado, Real Estate Division

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 07/10/2018 by the following vote:

AYE: ☐

NO: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

Resolution No. 2018/242

IN THE MATTER OF: ADOPT Resolution No. 2018/242 to summarily vacate excess right-of-way of old Dougherty Road, San Ramon (Dougherty Valley) area, District II. Project No. WL72RP – RA1251.

WHEREAS, the County no longer requires the area of old Dougherty Road between Ivyleaf Springs Road and Bollinger Canyon Road. The above-described area has been superseded by relocation and for at least the past five years, no County funds have been used to maintain that area of roadway as a County highway.

WHEREAS, per the Dougherty Valley Specific Plan and the Gale Ranch Conditions of Approval, a portion of the above described area shall be converted into a multi-purpose use trail.

WHEREAS, public necessity requires that the County reserve an easement and right, at any time or from time to time, to construct, maintain, operate, replace, remove, and renew trails and public utilities easement for use by the public in, upon, over, and across the above-described segment of road right-of-way, which is more particularly described in the legal description and shown on the map attached hereto as Exhibit “A” and “B” and incorporated herein by reference.

WHEREAS, Public Works Department staff concluded that it can be seen with certainty that there is no possibility that vacating the above-described area of old Dougherty Road may have a significant adverse effect on the environment. On January 25, 2005 the County’s Planning Commission adopted the Addendum to the 1996 Subsequent EIR and Final Development Plan DP04-3070.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Contra Costa County that:

The area described and depicted in Exhibit “A” and “B”, attached hereto and incorporated herein by reference, is hereby summarily VACATED, pursuant to Division 9, Part 3, Chapter 4 of the Streets and Highways Code and DETERMINE that this vacation request is for an excess right-of-way of a street or highway not required for street or highway purposes pursuant to Streets and Highways Code Section 8334(a).

The Board FINDS that the County has not expended County funds to maintain or improve the easement, and it is in the best interest of the County and the public that the above-described area of old Dougherty Road be terminated.

The Board DECLARES that the hereinabove described proposed vacation area is HEREBY ORDERD VACATED subject to any reservation and exception described in attached Exhibit “A”, pursuant to Division 9, Part 3, Chapter 5 of the Streets and

Highways Code.

The Board DIRECTS the Public Works Director, or designee, to cause a certified copy of this Resolution to be recorded in the office of the County Clerk-Recorder.

Contact: Carmen Piña-Delgado, 925. 957-2461

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

(old) Dougherty Road Vacation
Road No. 5701
Rancho San Ramon

EXHIBIT "A"

All that certain real property situate in the Rancho San Ramon, Amador Grant, County of Contra Costa, State of California, described as follows:

All of the 50 foot in width public highway described in the quitclaim deed to Contra Costa County recorded February 6, 1936 in Book 408 Official Records at page 128, and the portion realigned by the Grant Deed recorded April 21, 1944 in Book 775 Official Records at page 378, together with the 38 foot wide dedication per the map of Subdivision 8306 filed August 1, 2006 in Book 492 of Maps at page 47, accepted June 5, 2018 as document No. 2018-0088931, Official Records of said County, lying South of Ivyleaf Springs road as said road is shown on said map (492 M 47) and lying North of Bollinger Canyon road as shown on said map.

RESERVING THEREFROM: Pursuant to the provisions of Section 8340 (d) of the Streets and Highways Code, an easement and right, at any time or from time to time, to construct, maintain, operate, replace, remove and renew trails for use by the public in, upon, over and across all of the areas vacated above, **Except** that portion of 408 OR 128 lying on each side of the 38' strip shown on page 38 of said map (492 M 47), and **Except** that portion of 408 OR 128 lying Southwesterly of the Northerly extension of the West line of the City of San Ramon street described as Dougherty Road Connector in the Offer of Dedication recorded February 12, 2003 as document No. 2003-0067345.

Also RESERVING THEREFROM: Pursuant to the provisions of Section 8340 (a) & (c) of the Streets and Highways Code, the easement and right at any time, or from time to time, to construct, maintain, operate, replace, remove, renew and enlarge *those existing and in place utilities*, as of the date of recording this instrument, in, upon, over and across any street or highway or part thereof proposed to be vacated, including access to protect the property from all hazards in, upon, and over all of the area herein before described to be vacated.

Exhibit "B" a plat (file No. A-5701-2018) is attached hereto and by this reference made a part hereof.

This real property description has been prepared by me or under my direction, in conformance with the Professional Land Surveyors Act.

Signature: James A. Stein

Licensed Land Surveyor
Contra Costa County Public Works

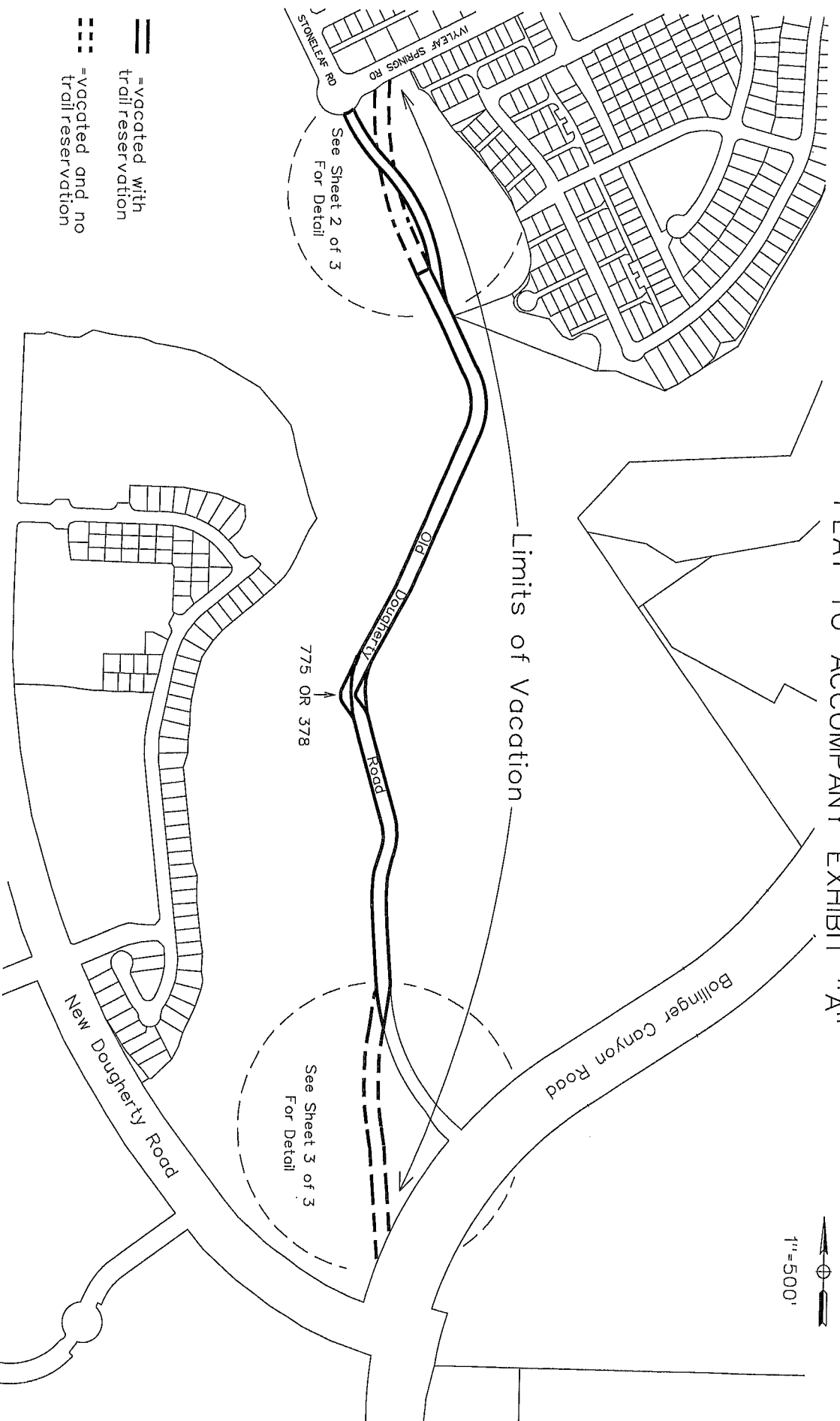
Date: 6/21/2018



EXHIBIT "B"

PLAT TO ACCOMPANY EXHIBIT "A"

1"=500'



- == =vacated with trail reservation
- =vacated and no trail reservation

Vacation of Old Dougherty Road (Road No. 5701)

Sheet 1 of 3

Instrument : Vacation

Series No.

Recorded

CONTRA COSTA COUNTY
PUBLIC WORKS DEPARTMENT
255 GLACIER DRIVE
MARTINEZ, CALIFORNIA 94553

Scale 1"=500'

Date

June 2018

Drawn By KT

File No.

A-5701-2018

Checked By JS

Cad File

Dougherty Road Vacation.dgn

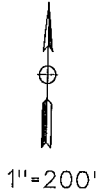
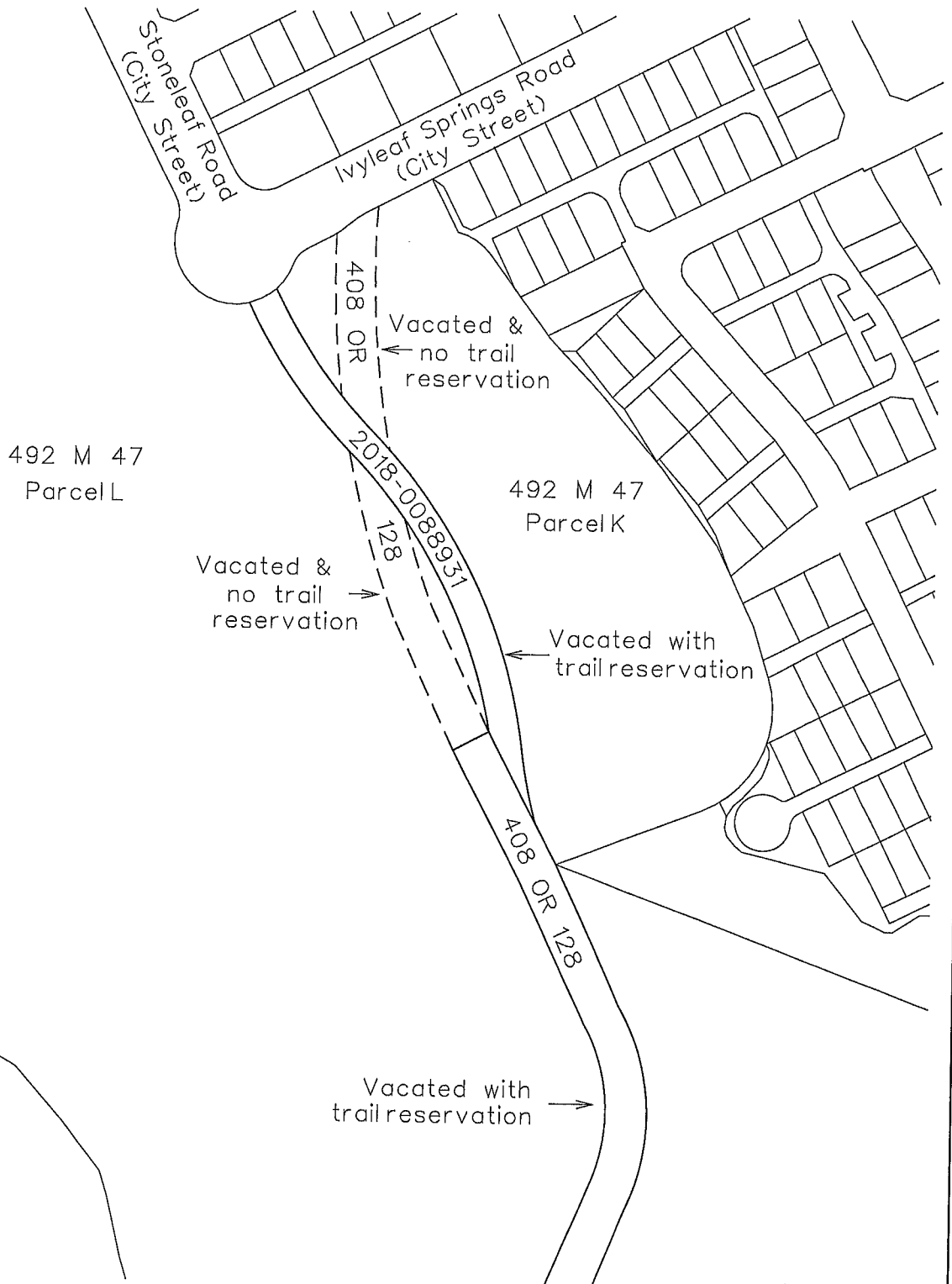


EXHIBIT "B"

PLAT TO ACCOMPANY EXHIBIT "A"



Sheet 2 of 3

Vacation of Old Dougherty Road (Road No. 5701)

Instrument : Vacation

Scale

1"=200'

Date

June 2018

Drawn By

KT

File No.

A-5701-2018

Series No.

Recorded

Checked By

JS

Cad File

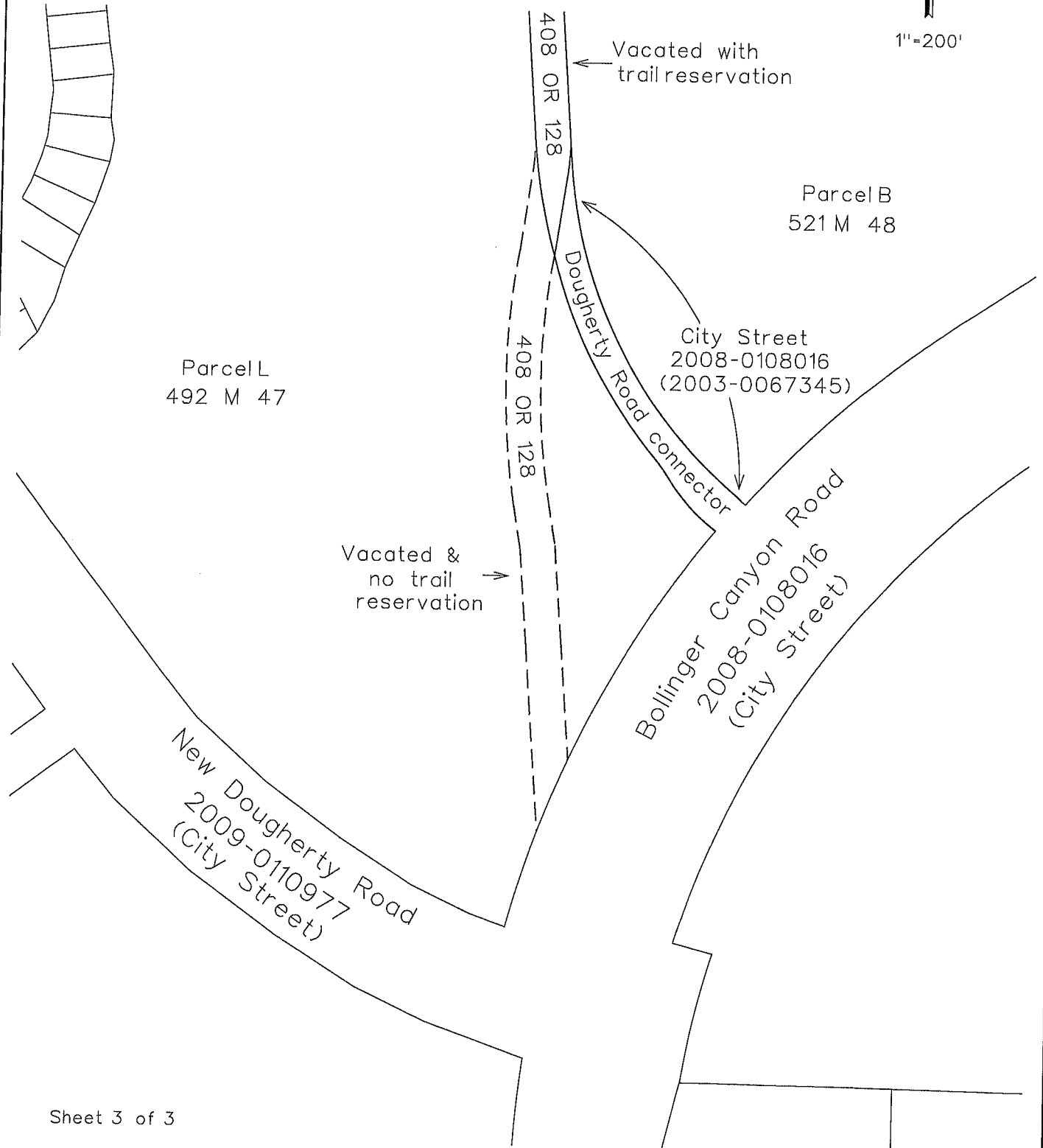
Dougherty Road
Vacation.dgn

EXHIBIT "B"

PLAT TO ACCOMPANY EXHIBIT "A"



1"=200'



Vacation of Old Dougherty Road (Road No. 5701)

Instrument : Vacation		Scale 1"=200'	Date June 2018
Series No.	Recorded	Drawn By KT	File No. A-5701-2018
		Checked By JS	Cad File Dougherty Road Vacation.dgn



**Contra
Costa
County**

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: July 10, 2018

Subject: APPROVE and AUTHORIZE an Assignment of Easement to the City of San Ramon within a portion of old Dougherty Road, San Ramon (Dougherty Valley) area.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Chair of the Board of Supervisors to execute, on behalf of the County, an assignment of easement, to assign the City of San Ramon (City) an easement to maintain, operate, replace, remove, and renew trails for use by the public in, upon, over, and across a section of old Dougherty Road per the Dougherty Valley Specific Plan and the Gale Ranch Conditions of Approval pursuant to Streets and Highways Code section 960. Project No.: WL72RP-RA1251.

DETERMINE that the easement includes property rights that were acquired for County highway purposes and are no longer necessary for those purposes.

DIRECT the Real Estate Division of the Public Works Department to deliver a certified copy of this Board Order, and the Assignment of Easement to the City for acceptance and recording in the office of the County Clerk-Recorder.

FISCAL IMPACT:

No fiscal impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Carmen Piña-Delgado,
925. 957-2461

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Craig Standafer, Telma Moreira

BACKGROUND:

Old Dougherty Road was a County highway and the property rights that are the subject of this action (the “easement”) were acquired by the County for highway purposes, and the easement is no longer required for those purposes. The easement was reserved by the County when, by separate action on this same date, the Board of Supervisors approved vacating the relevant segment of Old Dougherty Road.

Per the Dougherty Valley Specific Plan and the Gale Ranch Conditions of Approval, the easement is required by the City of San Ramon for a multi-purpose trail. The City has requested that the County assign the easement to the City to enable the City to proceed with the Dougherty Valley Specific Plan and the Gale Ranch Conditions of Approval, which includes the trail. The easement is more particularly described in Exhibit A and depicted in Exhibit B, attached hereto and incorporated herein by reference.

For these reasons, Public Works Department staff recommends that the Board of Supervisors approve the assignment of the easement to the City.

California Environmental Quality Act environmental review has been completed for this activity. On January 5, 2005, the County’s Planning Commission adopted the Addendum to the 1996 Subsequent EIR and Final Development Plan DP04-3070, which covers this activity.

CONSEQUENCE OF NEGATIVE ACTION:

The County will continue to be responsible for maintenance and repairs to the above-described easement that the County reserved when it vacated old Dougherty Road.

ATTACHMENTS

Assignment of Easement

Legal & Plat Map

Recorded at the request of:
City of San Ramon

Return to:
City of San Ramon
7000 Bollinger Canyon Road
San Ramon, CA 94583

EXEMPT FROM RECORDING FEES PURSUANT TO GOV'T. CODE SECTION 27383 AND DOCUMENTARY TRANSFER TAX PURSUANT TO
REVENUE AND TAXATION CODE SECTION 11922.

ASSIGNMENT OF EASEMENT

THIS INDENTURE, made by and between CONTRA COSTA COUNTY, a political subdivision of the State of California ("ASSIGNOR"), and the CITY OF SAN RAMON, a municipal corporation ("ASSIGNEE").

That the ASSIGNOR, hereby assigns, transfers and conveys to the ASSIGNEE, and its successors and assigns forever, all of ASSIGNOR's rights, title, interests and obligations and right of way to construct, maintain, operate, replace, remove, and renew trails for use by the public in, upon, over, and across that certain real property in the County of Contra Costa, State of California, which rights were reserved by ASSIGNOR under Resolution No. 2018/242 and which rights are described as follows:

**FOR DESCRIPTION AND PLAT MAP SEE EXHIBIT "A" AND "B" ATTACHED
HERETO AND MADE A PART HEREOF.**

CONTRA COSTA COUNTY

Dated _____

By _____
Karen Mitchoff
Chair, Board of Supervisors

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

COUNTY OF CONTRA COSTA)

On _____ before me, _____, Clerk of the Board of Supervisors, Contra Costa County, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____
Deputy Clerk

(old) Dougherty Road Vacation
Road No. 5701
Rancho San Ramon

EXHIBIT "A"

All that certain real property situate in the Rancho San Ramon, Amador Grant, County of Contra Costa, State of California, described as follows:

All of the 50 foot in width public highway described in the quitclaim deed to Contra Costa County recorded February 6, 1936 in Book 408 Official Records at page 128, and the portion realigned by the Grant Deed recorded April 21, 1944 in Book 775 Official Records at page 378, together with the 38 foot wide dedication per the map of Subdivision 8306 filed August 1, 2006 in Book 492 of Maps at page 47, accepted June 5, 2018 as document No. 2018-0088931, Official Records of said County, lying South of Ivyleaf Springs road as said road is shown on said map (492 M 47) and lying North of Bollinger Canyon road as shown on said map.

RESERVING THEREFROM: Pursuant to the provisions of Section 8340 (d) of the Streets and Highways Code, an easement and right, at any time or from time to time, to construct, maintain, operate, replace, remove and renew trails for use by the public in, upon, over and across all of the areas vacated above, **Except** that portion of 408 OR 128 lying on each side of the 38' strip shown on page 38 of said map (492 M 47), and **Except** that portion of 408 OR 128 lying Southwesterly of the Northerly extension of the West line of the City of San Ramon street described as Dougherty Road Connector in the Offer of Dedication recorded February 12, 2003 as document No. 2003-0067345.

Also RESERVING THEREFROM: Pursuant to the provisions of Section 8340 (a) & (c) of the Streets and Highways Code, the easement and right at any time, or from time to time, to construct, maintain, operate, replace, remove, renew and enlarge *those existing and in place utilities*, as of the date of recording this instrument, in, upon, over and across any street or highway or part thereof proposed to be vacated, including access to protect the property from all hazards in, upon, and over all of the area herein before described to be vacated.

Exhibit "B" a plat (file No. A-5701-2018) is attached hereto and by this reference made a part hereof.

This real property description has been prepared by me or under my direction, in conformance with the Professional Land Surveyors Act.

Signature: James A. Stein

Licensed Land Surveyor
Contra Costa County Public Works

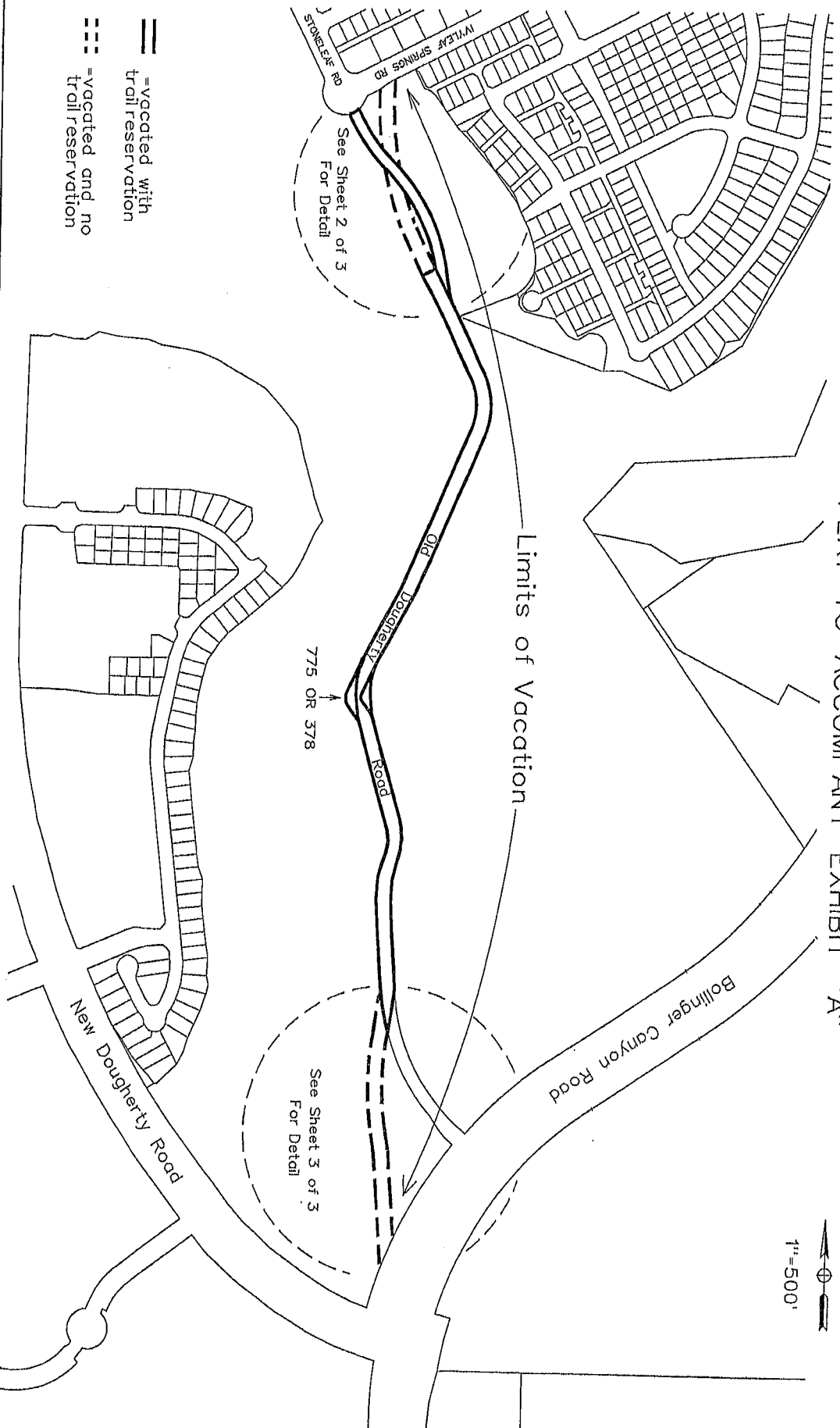


Date: 6/21/2018

EXHIBIT "B"

PLAT TO ACCOMPANY EXHIBIT "A"

1"=500'



Vacation of Old Dougherty Road (Road No. 5701)

Sheet 1 of 3

Instrument : Vacation

Series No.

Recorded

CONTRA COSTA COUNTY
PUBLIC WORKS DEPARTMENT
255 GLACIER DRIVE
MARTINEZ, CALIFORNIA 94553

Scale 1"=500' Date June 2018

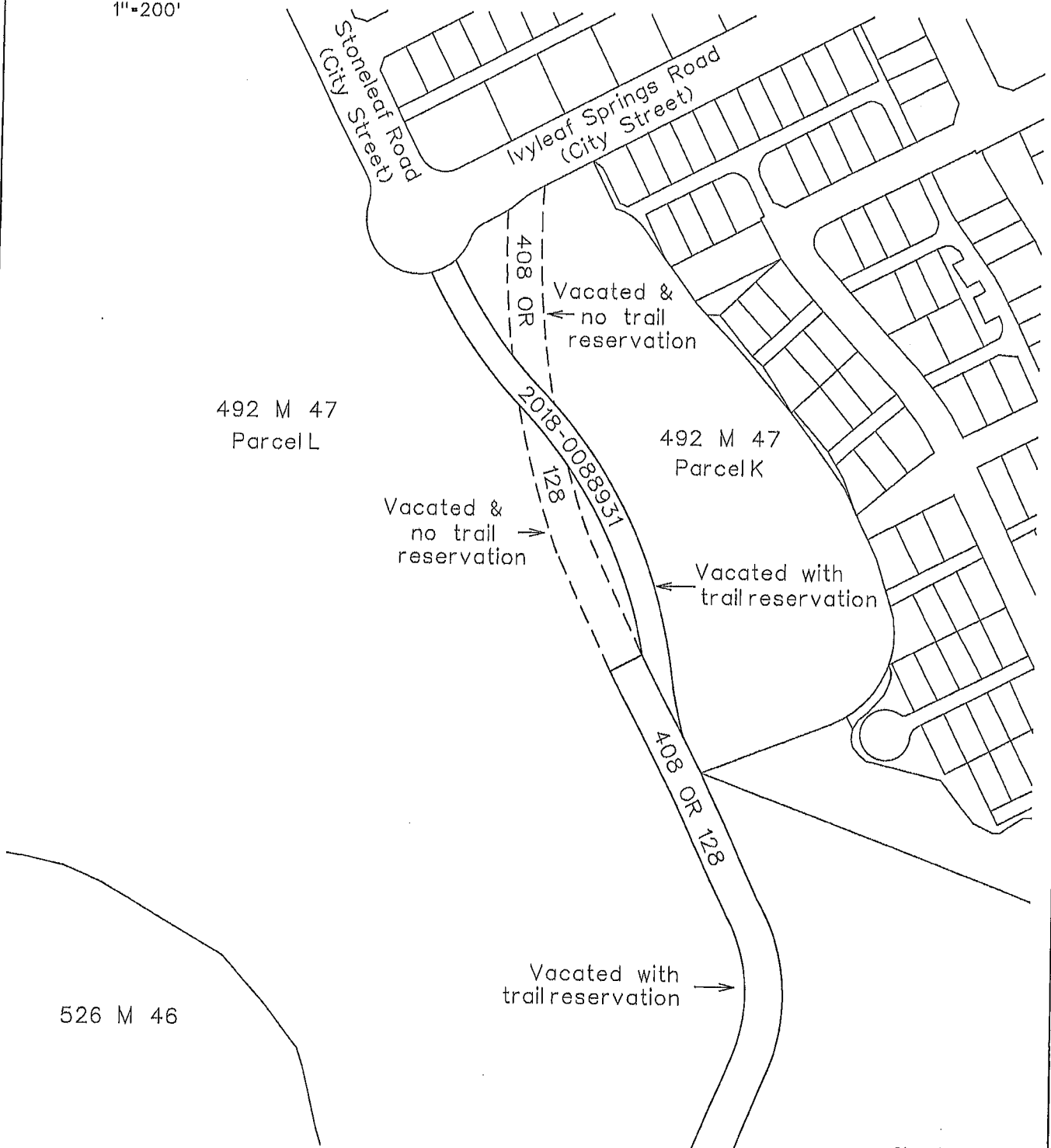
Drawn By KI File No. A-5701-2018

Checked By JS Cad File Dougherty Road Vacation.dgn

1"=200'

EXHIBIT "B"

PLAT TO ACCOMPANY EXHIBIT "A"



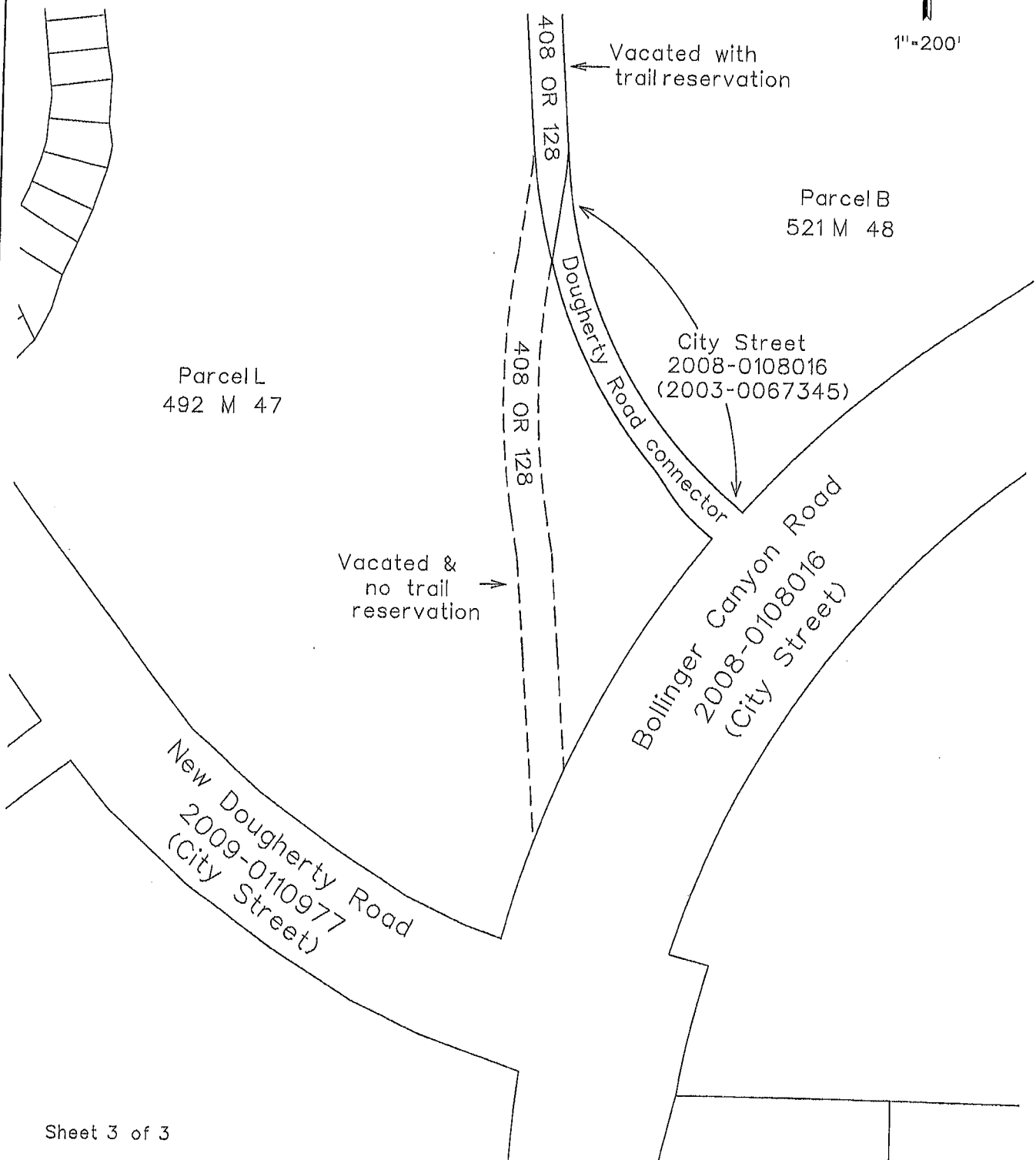
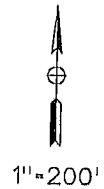
Sheet 2 of 3

Vacation of Old Dougherty Road (Road No. 5701)

Instrument : Vacation		Scale 1"=200'	Date June 2018
Series No.	Recorded	Drawn By KT	File No. A-5701-2018
		Checked By JS	Cad File Dougherty Road Vacation.dgn

EXHIBIT "B"

PLAT TO ACCOMPANY EXHIBIT "A"



Sheet 3 of 3

Vacation of Old Dougherty Road (Road No. 5701)

Instrument : Vacation		Scale	1"=200'	Date	June 2018
Series No.	Recorded	Drawn By	KT	File No.	A-5701-2018
		Checked By	JS	Cad File	Dougherty Road Vacation.dgn



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: APPROVE the Conveyance of a Grant of Easement to Delta Diablo Sanitation District for recycled water line purposes, Antioch area.

RECOMMENDATION(S):

APPROVE the conveyance of a Grant of Easement, over a portion of Assessor's Parcel Numbers 067-283-010, -11, -12 and -13 on Drake Street (Property), from Contra Costa County (County) to Delta Diablo Sanitation District (District) in connection with the State Route 4 (E) Widening - Somersville Road to Route 160 Project and pursuant to Government Code Section 25526.6. (Project No.: 4660-6X4168)

DETERMINE that the conveyance of said easement is in the public interest and will not substantially conflict or interfere with the County's use of the Property.

AUTHORIZE the Chair, Board of Supervisors to execute the Grant of Easement on behalf of the County.

DIRECT the Real Estate Division of the Public Works Department to deliver a certified copy of this Board Order with the Grant of Easement to the District for acceptance and recording in the office of the County-Clerk Recorder.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Angela Bell, (925)
957-2451

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Wiley Osborn, PW Information Technology, Ed Turner

FISCAL IMPACT:

100% Contra Costa Transportation Authority

BACKGROUND:

The County acquired various property rights in connection with the State Route 4 (E) Widening-Somersville Road to Route 160 highway widening project. The acquisition included the Property. The District's existing Recycled Water line had to be relocated over the Property. In order for the District to maintain and repair its recycled water line, it is necessary for the County to convey the easement to the District.

CONSEQUENCE OF NEGATIVE ACTION:

The District would not have the necessary land rights to maintain its recycled water line.

ATTACHMENTS

Grant of Easement - Exhibit A

Recorded at the request of:
Delta Diablo Sanitation District

Return to:
Delta Diablo Sanitation District
2500 Pittsburg-Antioch Highway
Antioch, CA 94509

Cc: Contra Costa County
Public Works Department
255 Glacier Drive
Martinez, CA 94553
Attn: Real Estate Division

Portion of Assessor Parcel Nos.: 067-283-010, 067-283-011, 067-283-012, 067-283-013

**GRANT OF EASEMENT
(RECYCLED WATER PURPOSES)**

Contra Costa County, a political subdivision of the State of California (hereinafter "Owner"), does hereby grant to the Delta Diablo Sanitation District (hereinafter "District"), a special district of the State of California, and its successors or assigns, an exclusive subsurface easement in gross, and a nonexclusive surface easement in gross, for installing, constructing, reconstructing, removing, replacing, repairing, upgrading, maintaining, operating and using a recycled water pipeline of any size, and any and all maintenance access structures, service connections, and appurtenances thereto, on, over and within the parcel of land situate in the County Contra Costa, State of California, as described in said Exhibit "A", attached hereto and made a part hereof by this reference, together with the free right of ingress, egress and emergency access to said easement area over and across the remaining portion of Owner's property, provided that said rights of ingress, egress and emergency access shall be limited to established roadways, pathways, avenues or other routes to the extent possible and as reasonably necessary for the proper use of the rights granted herein.

The foregoing grant is made subject to the following terms and conditions:

1. Owner reserves the right to landscape or make such other use of the lands included within the easement area which is consistent with the District's use; however, such use by Owner shall not include the planting of trees or the construction of permanent structures, including but not limited to houses, garages, outbuildings, swimming pools, tennis courts, retaining walls, decks, patios, or other concrete architectural structures within or over the easement area, or any other activity which may interfere with the District's full enjoyment of the easement rights granted herein. District's maintenance access structures (manholes, rodding inlets, etc.) constructed within the easement area shall not be covered by earth or other material and shall remain in an exposed and accessible condition at all times for routine and/or emergency maintenance as may be deemed necessary by District from time to time.

2. District shall not be responsible or liable for protecting any of Owner's landscaping or other uses. Owner understands that Owner's landscaping and other uses of the easement area may be damaged or removed by District in the course of District's exercise of the rights granted hereunder, and that District shall have no responsibility or liability for such damage.

3. The provisions of this grant of easement shall inure to the benefit of and be binding upon the heirs, assigns, successors and personal representatives of the respective parties hereto.

In Witness Whereof, Owner executed this instrument on this _____ day of _____, 2018.

GRANTOR
CONTRA COSTA COUNTY

By: _____
Karen Mitchoff
Chair, Board of Supervisor

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
--

STATE OF CALIFORNIA
COUNTY OF CONTRA COSTA

On _____, before me, _____,
Deputy Clerk of the Board of Supervisors, Contra Costa County, personally appeared _____,
_____ who proved to me on
the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to
the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the
instrument the person(s), or the entity upon behalf of which the person(s) acted, executed
the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)
Deputy Clerk

AB:dw

G:\realprop\SR4 (E) Widening - Somersville Rd to Route 160\Utilities & Sale of Drake Street\Easement DDSD Final 6-18-18.doc

EXHIBIT "A"

An easement for recycled water line purposes and incidents thereto, upon, over and across Lot 17, 18, 19, and 20, of Block 4 as delineated on that certain map entitled "WM UREN SUBDIVISION", recorded September 12, 1927 in Map Book 20, at Page 562, Official Records of Contra Costa County, described as follows:

BEGINNING at a point on the east line of Lot 17, distant South 00°48'21" West, 80.78 feet from the northeastern corner of said lot. Thence along said east line South 00°48'21" West, 11.54 feet; thence South 82°16'56" West, 8.82 feet, thence South 81°49'10" West, 184.00 feet, thence South 07°43'04 East, 6.35 feet, thence South 85°04'10" West 10.52 feet to the southerly prolongation of the eastern line of Lindberg Street. Thence along last said line North 00°48'21" East, 18.95 feet; thence North 82°16'56" East, 202.23 feet to the POINT OF BEGINNING.

CONTAINING an area of 2,521 square feet, more or less.

The BASIS OF BEARINGS for this project is the California Coordinate System of 1983, Zone III (Epoch 2000.86) as determined locally by GPS survey measurements and a least squares adjustment, holding NGS control stations LAKE ALHAMBRA – PID JS4835, HPGN D CA 04 HK – PID AA3821, GPS CONTROL POINT 41 – PID DE8498, GPS CONTROL POINT 59 – PID DE8508, and GPS CONTROL POINT 60 – PID DE8505 fixed per geodetic values published by the State of California Record of Survey No. 3151 and recorded in 136 LSM 3 through 6. The project's combined scale factor is 0.99993878. Multiply grid distances by 1.0000612 to obtain ground distances.

This real property description has been prepared by me, or under my direction, in conformance with the Professional Land Surveyors Act.

Signature: John A Cardarelli
Licensed Land Surveyor

Date: 6-27-2018





**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: APPROVE the Sale of Surplus of real property to VTR Countrywood Parking, LLC, Lafayette area.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute, on behalf of Contra Costa County (County), a real property sales agreement with VTR Countrywood Parking, LLC, (VTR) to sell surplus County property in Lafayette, identified as Assessor's Parcel No. 169-090-003 (the "Property"), for payment to the County in the amount of \$350,000, pursuant to Streets & Highway Code § 960. (Project No. 0662-6U4324).

DETERMINE that the project is exempt from the requirements of the California Environmental Quality Act (CEQA) as a Class 12(a) Categorical Exemption pursuant to Article 19, Section 15312(a) of the State CEQA Guidelines.

DIRECT the Director of the Department of Conservation and Development, or designee, to file a Notice of Exemption with the County Clerk; and AUTHORIZE the Public Works Director, or designee, to arrange for payment of a \$25 fee to DCD for processing, and a \$50 fee to the County Clerk for filing the Notice of Exemption.

DETERMINE that the Property was acquired for County highway purposes and are

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Jewel Lopez, 925.
957-2457

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

RECOMMENDATION(S): (CONT'D)

no longer necessary for those purposes.

AUTHORIZE the Chair, Board of Supervisors, to execute, on behalf of the County, a Grant Deed conveying the Property to VTR in consideration for VTR's payment to the County of the \$350,000 purchase price, plus all recording and other fees and charges incurred in this transaction; and DIRECT the Public Works Director, or designee, to cause the Grant Deed to be recorded in the official records of the County Clerk-Recorder.

DIRECT the Public Works Director to deposit the amount of the purchase price into the County road fund.

FISCAL IMPACT:

100% Local Road Funds

BACKGROUND:

On November 29, 1959, the County acquired the Property on Diablo View Road, located off of Taylor Boulevard, in Lafayette, described and shown in Exhibit "A" and Exhibit "B" attached to the Grant Deed, for highway purposes related to the widening of Taylor Boulevard.

VTR owns and operates a senior living facility located at 1545 Pleasant Hill Road, in Lafayette, which is adjacent to the Property. In 2013, VTR entered into a license agreement with the County for use of the Property as a parking lot. VTR now desires to purchase the Property. Real Estate Division staff has estimated the value of the Property to be \$350,000, and has determined that the Property is no longer required for county highway purposes.

Under the Real Property Sales Agreement, the County will sell the Property to VTR for \$350,000. VTR will also pay all fees and charges required to consummate this transaction.

The Property is surplus property and is not located in an area of statewide, regional, or area wide concern. Therefore, this activity is exempt from environmental review under the California Environmental Quality Act pursuant to CEQA Guidelines section 15312.

CONSEQUENCE OF NEGATIVE ACTION:

The County would continue to own and be liable for the maintenance of property that is no longer needed for County highway purposes.

ATTACHMENTS

Grant Deed, Exhibit A & B

CEQA

Sales Agreement

Recorded at the request of:
VTR Countrywood Parking, LLC

Return to:
VTR Countrywood Parking, LLC
353 North Clark Street, Suite 3300
Chicago, IL 60654
Attn: Liz Liubicich

Assessor's Parcel No. 169-090-003

GRANT DEED

For valuable consideration, receipt of which is hereby acknowledged,

CONTRA COSTA COUNTY, a political subdivision of the State of California,

Grants to VTR COUNTRYWOOD PARKING, LLC, a Delaware Limited Liability Company, the following described real property in the unincorporated area of the County of Contra Costa, State of California,

FOR DESCRIPTION AND MAP SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF.

CONTRA COSTA COUNTY;

Dated _____

By _____
Karen Mitchoff
Chair, Board of Supervisors

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

COUNTY OF CONTRA COSTA)

On _____ before me, _____ Clerk of the Board of Supervisors, Contra Costa County, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____
Deputy Clerk

EXHIBIT "A"

Real property in an unincorporated area of the County of Contra Costa, State of California, being a portion of the Rancho Canada Del Hambre Y Las Bolsas, also being a portion of the parcel of land granted to Contra Costa County described in the deed recorded January 31, 1958 in Book 3112 of Official Records at page 526, also being a portion of the parcel of land (Parcel 3) granted to Contra Costa County described in the deed recorded November 20, 1959 in Book 3499 of Official Records at page 205, Contra Costa County records, described as follows:

Parcel One

Beginning at the northerly corner of said Parcel 3 (3499 O.R. 205) being a point on the easterly Right of Way line of Taylor Boulevard; thence southeasterly along the northeasterly line of said Parcel 3, said line being the southwesterly line of Parcel "B" as shown on the Record of Survey, filed May 2, 1966 in Book 42 of Licensed Survey Maps at page 10, Contra Costa County records, south $54^{\circ}59'07''$ east, 138.13 feet (the bearing south $54^{\circ}59'07''$ east being taken for the purpose of this description) to a point on a non-tangent curve concave to the east, a radial from said point bears south $18^{\circ}34'16''$ east; thence leaving said line, southerly along said curve, having a radius of 45.00 feet, through a central angle of $115^{\circ}49'24''$, an arc length of 90.97 feet to a point on a southerly line of said parcel (3112 O.R. 526); thence non tangent to said curve and westerly along said southerly line south $72^{\circ}36'46''$ west, 132.44 feet to a point on a tangent curve concave to the southeast, a radial from said point bears south $17^{\circ}23'14''$ east; thence southwesterly along said curve, having a radius of 20.00 feet, through a central angle of $60^{\circ}29'02''$, an arc length of 21.11 feet to a point of cusp, being on the easterly Right of Way of Taylor Boulevard; thence northerly along said easterly Right of Way north $12^{\circ}07'44''$ east, 212.58 feet to the Point of Beginning.

Containing an area of 16,385 square feet of land (0.376 acres) more or less.

Excepting Therefrom any and all abutter's rights of access, appurtenant to grantor's remaining property, over and across the course described above as; "north $12^{\circ}07'44''$ east, 212.58 feet".

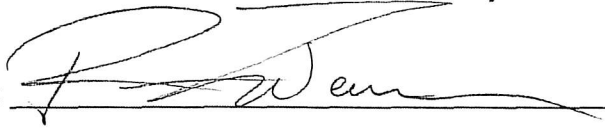
Subject To: all Covenants, Rights, Rights-of-Way and Easements of Record.

Bearings are based on the California Coordinate System of 1927 (CCS27), Zone III.

Exhibit "B" attached and by this reference made a part hereof.

This real property description has been prepared by me or under my direction, in conformance with the Professional Land Surveyors Act.

Signature: _____



Licensed Land Surveyor
Contra Costa County Public Works

Date: _____

1/7/08



THE LANDS DESCRIBED ABOVE ARE PORTIONS OF THE SAME LANDS AS DESCRIBED IN DEEDS TO CONTRA COSTA COUNTY RECORDED 1/31/1958 IN BOOK 3112, PAGE 526 AND 11/20/1959 IN BOOK 3499, PAGE 205, AS FOLLOWS:

PARCEL ONE:

PORTION OF RANCHO CANADA DEL HAMBRE, SOUTHERN PART, DESCRIBED AS FOLLOWS: COMMENCING AT THE CORNER COMMON TO THE PARCEL OF LAND FIRSTLY DESCRIBED IN THE DEED FROM J. E. BONEBRAKE, ET UX, TO J. G. DIAS, ET UX, DATED JUNE 01, 1920, RECORDED SEPTEMBER 14, 1920, IN BOOK 369 OF DEEDS, PAGE 137, THE TRACT OF LAND DESCRIBED AS PARCEL 3 IN THE DEED FROM E. PORDON, ET UX, TO E. PORDON, ET UX, DATED JULY 13, 1937, RECORDED JULY 16, 1937, IN BOOK 436 OF OFFICIAL RECORDS, PAGE 398 AND THE PARCEL OF LAND DESCRIBED IN THE DEED FROM EDGAR D. BROWN, ET UX, TO BONNIE BRAE HIGHLANDS, DATED JULY 29, 1955, RECORDED SEPTEMBER 19, 1955, IN BOOK 2613 OF OFFICIAL RECORDS, PAGE 186; THENCE FROM SAID POINT OF COMMENCEMENT, ALONG THE EXTERIOR LINE OF SAID DIAS PARCEL, SOUTH 42° 38' 14" EAST, 71.28 FEET AND SOUTH 43° 16' 53" WEST, 210 FEET, (THE BEARINGS FOR THIS DESCRIPTION ARE BASED ON THE CALIFORNIA COORDINATE SYSTEM FOR ZONE 3); THENCE LEAVING SAID EXTERIOR LINE SOUTH 10° 21' 30" WEST, 225.10 FEET; THENCE SOUTH 54° 59' 07" EAST, 36.19 FEET; THENCE SOUTH 12° 07' 46" WEST, 25 FEET TO THE EXTERIOR LINE OF SAID DIAS PARCEL; THENCE SOUTH 54° 59' 07" EAST, ALONG SAID EXTERIOR LINE 249.63 FEET; THENCE LEAVING SAID EXTERIOR LINE SOUTH 12° 07' 44" WEST, 71.29 FEET TO A POINT ON THE EXTERIOR LINE OF SAID DIAS PARCEL, SAID POINT BEING THE ACTUAL POINT OF BEGINNING OF THE HEREIN DESCRIBED PARCEL OF LAND; THENCE FROM SAID ACTUAL POINT OF BEGINNING ALONG SAID EXTERIOR LINE AS FOLLOWS: NORTH 75° 23' 14" WEST, 6.99 FEET; NORTH 85° 23' 14" WEST, 141.24 FEET; SOUTH 37° 21' 46" WEST, 209.18 FEET AND SOUTH 72° 36' 46" WEST, 15.86 FEET; THENCE LEAVING SAID EXTERIOR LINE SOUTH 12° 07' 46" WEST, 21.56 FEET TO A POINT, SAID POINT BEING 80 FEET WESTERLY MEASURED AT RIGHT ANGLES FROM ENGINEER'S STATION 401 PLUS 75.18 ON THE L2 LINE OF PLEASANT HILL ROAD BY-PASS, AS SAID L2 LINE IS SHOWN ON THE MAP ACCOMPANYING THE LIS PENDENS UNDER ACTION 65879, IN THE LOCAL SUPERIOR COURT, ENTITLED, "CONTRA COSTA COUNTY, PLAINTIFF, VS. FREDERICK T. ANDERSON, ET AL, DEFENDANTS, A CERTIFIED COPY OF WHICH WAS RECORDED ON MAY 01, 1956, IN BOOK 2756 OF OFFICIAL RECORDS, PAGE 578; THENCE NORTH 72° 36' 46" WEST, 22.98 FEET; THENCE SOUTH 12° 07' 56" WEST, 536.14 FEET TO A POINT, SAID POINT BEING 60 FEET WESTERLY MEASURED AT RIGHT ANGLES FROM ENGINEER'S STATION 407 PLUS 00 ON SAID L2 LINE; THENCE SOUTH 37° 11' 31" WEST, AT 94.32 FEET A FENCE LINE, A TOTAL DISTANCE OF 165.53 FEET; THENCE SOUTH 12° 07' 46" WEST, 142.39 FEET TO A POINT ON THE SOUTHERN LINE OF THE TRACT OF LAND DESCRIBED AS PARCEL ONE IN THE DEED FROM C. S. CHERRY, ET UX, TO C. S. CHERRY, ET UX, DATED MARCH 17, 1944, RECORDED MARCH 29, 1944 IN BOOK 772 OF OFFICIAL RECORDS, PAGE 23, SAID POINT BEING 136 FEET WESTERLY MEASURED AT RIGHT ANGLES FROM ENGINEER'S STATION 409 PLUS 52.39 ON SAID L2 LINE; THENCE ALONG THE SOUTHERN LINE AND ALONG THE SOUTHERN LINE OF THE PARCEL OF LAND DESCRIBED IN THE DEED FROM G. F. GEARY, ET UX, TO MAYBELLE E. GEARY, ET AL, DATED SEPTEMBER 17, 1934, RECORDED OCTOBER 01, 1934, IN BOOK 366 OF OFFICIAL RECORDS, PAGE 378, BEING ALONG THE NORTHERN LINE OF LOT 22 AS SHOWN ON THE MAP OF REUSCHE RANCH SUBDIVISION, FILED OCTOBER 15, 1912, IN BOOK 8 OF MAPS, PAGE 187, IN THE OFFICE OF THE COUNTY RECORDER OF CONTRA COSTA COUNTY, NORTH 74° 08' 34" EAST, 125.82 FEET AND NORTH 74° 11' 35" EAST, 212.76 FEET TO A POINT, SAID POINT BEING 48.98 FEET EASTERLY MEASURED AT RIGHT ANGLES FROM ENGINEER'S STATION 408 PLUS 33.61 ON THE L3 LINE OF PLEASANT HILL ROAD BYPASS, AS SAID L3 LINE IS SHOWN ON SAID MAP ACCOMPANYING THE LIS PENDENS UNDER SAID ACTION 65879; THENCE NORTH 21° 43' 05" EAST, 186.21 FEET; THENCE NORTH 0° 49' 08" EAST, 152.97 FEET; THENCE NORTH 12° 07' 44" EAST, 420.25 FEET TO A POINT, SAID

POINT BEING 50 FEET EASTERLY MEASURED AT RIGHT ANGLES FROM ENGINEER'S STATION 400 PLUS 79.75 ON THE L3 LINE, THENCE EASTERLY ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 20 FEET, TANGENT TO THE LAST COURSE, 21.11 FEET; THENCE NORTH 72° 36' 46" EAST, TANGENT TO THE LAST CURVE, 209.07 FEET TO THE WESTERN LINE OF THE PARCEL OF LAND DESCRIBED IN THE DEED FROM MAYBELLE E. CHERRY, ET AL TO ROBERT W. KIMBALL, ET UX, DATED AUGUST 19, 1946, RECORDED AUGUST 31, 1946, IN BOOK 945 OF OFFICIAL RECORDS, PAGE 23; THENCE NORTH 1° 56' 46" WEST, ALONG SAID LAST MENTIONED WESTERN LINE, 20.75 FEET TO THE SOUTHERN LINE OF THE STRIP OF LAND DESCRIBED IN THE DEED FROM G. F. GEARY, ET AL, TO CONTRA COSTA COUNTY, DATED OCTOBER 07, 1938, RECORDED NOVEMBER 15, 1938, IN BOOK 469 OF OFFICIAL RECORDS, PAGE 492; THENCE ALONG THE EXTERIOR LINE OF SAID PARCEL (469 OR 492) SOUTH 72° 36' 46" WEST, 8.01 FEET AND NORTH 54° 59' 07" WEST, 43.27 FEET TO AN EASTERN CORNER OF SAID DIAS PARCEL; THENCE ALONG THE EXTERIOR LINE OF SAID DIAS PARCEL SOUTH 72° 36' 46" WEST, 34.28 FEET AND NORTH 75° 23' 14" WEST, 110.49 TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM THAT PORTION OF SAID LAND LYING WITHIN TAYLOR BOULEVARD.

PARCEL TWO:

PORTION OF RANCHO CANADA DEL HAMBRE, SOUTHERN PART, DESCRIBED AS FOLLOWS: COMMENCING AT THE CORNER COMMON TO THE PARCEL OF LAND FIRSTLY DESCRIBED IN THE DEED FROM J. E. BONEBRAKE, ET UX, TO J. G. DIAS, ET UX, DATED JUNE 01, 1920, RECORDED SEPTEMBER 14, 1920, IN BOOK 369 OF DEEDS, PAGE 137, THE TRACT OF LAND DESCRIBED AS PARCEL 3 IN THE DEED FROM E. PORDON, ET UX, TO E. PORDON, ET UX, DATED JULY 13, 1937, RECORDED JULY 16, 1937, IN BOOK 436 OF OFFICIAL RECORDS, PAGE 398 AND THE PARCEL OF LAND DESCRIBED IN THE DEED FROM EDGAR D. BROWN, ET UX, TO BONNIE BRAE HIGHLANDS, DATED JULY 29, 1955, RECORDED SEPTEMBER 19, 1955, IN BOOK 2613 OF OFFICIAL RECORDS, PAGE 186; THENCE FROM SAID POINT OF COMMENCEMENT, ALONG THE EXTERIOR LINE OF SAID DIAS PARCEL SOUTH 42° 38' 14" EAST, 71.28 FEET AND SOUTH 43° 16' 53" WEST, 210 FEET (THE BEARINGS FOR THIS DESCRIPTION ARE BASED ON THE CALIFORNIA COORDINATE SYSTEM FOR ZONE 3); THENCE LEAVING THE EXTERIOR LINE SOUTH 10° 21' 30" WEST, 225.10 FEET; THENCE SOUTH 54° 59' 07" EAST, 36.19 FEET; THENCE SOUTH 12° 07' 46" WEST, 25 FEET TO THE EXTERIOR LINE OF SAID DIAS PARCEL; THENCE SOUTH 54° 59' 07" EAST ALONG SAID EXTERIOR LINE 249.63 FEET TO THE ACTUAL POINT OF BEGINNING OF THE HEREIN DESCRIBED PARCEL OF LAND; THENCE FROM SAID POINT OF BEGINNING AND LEAVING SAID EXTERIOR LINE, SOUTH 12° 07' 44" WEST, 71.29 FEET TO A POINT ON THE EXTERIOR LINE OF SAID DIAS PARCEL; THENCE ALONG SAID EXTERIOR LINE AS FOLLOWS: SOUTH 75° 23' 14" EAST, 110.49 FEET; NORTH 72° 36' 46" EAST, 34.28 FEET AND NORTH 54° 59' 07" WEST, 152.19 FEET TO THE POINT OF BEGINNING.

APN: 169-090-003-8

EXHIBIT "B"

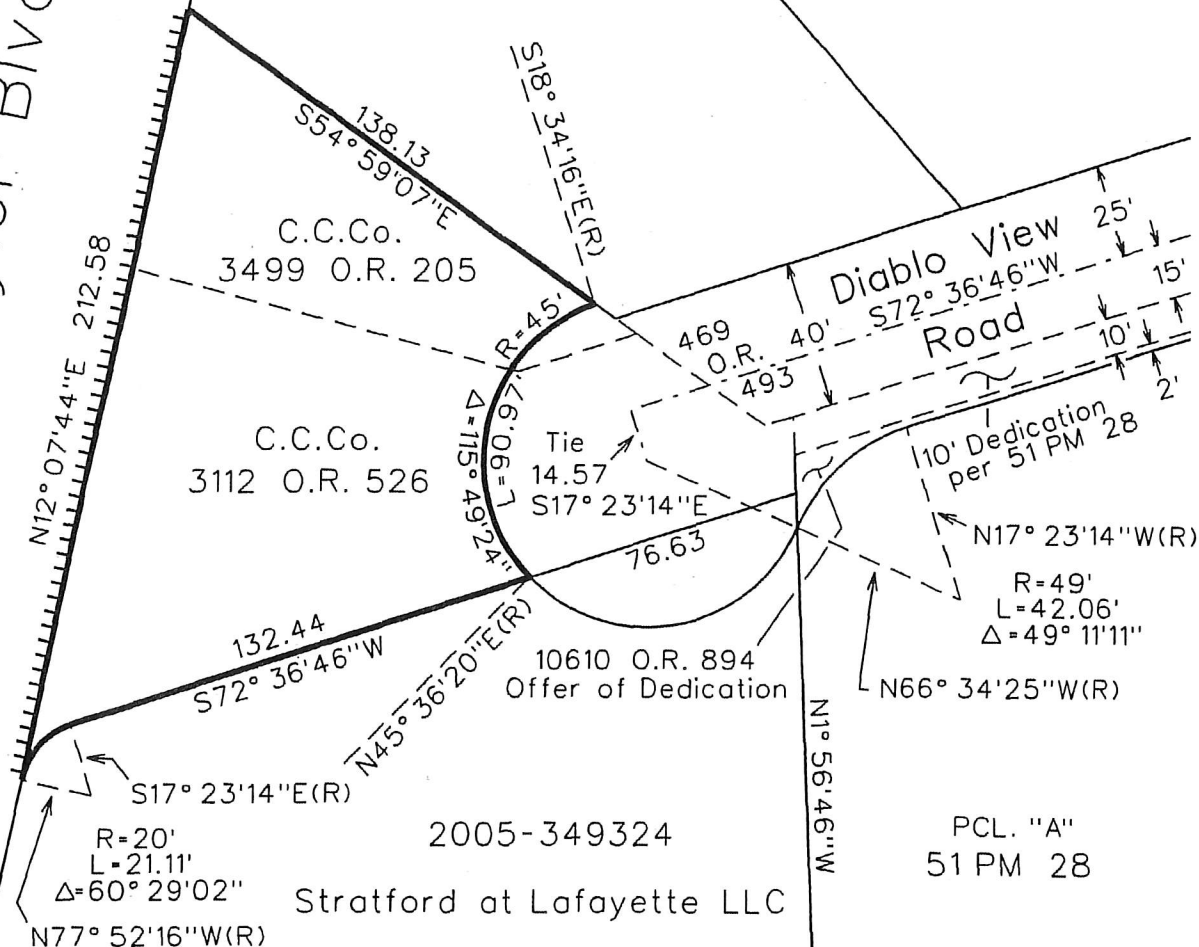
PLAT TO ACCOMPANY EXHIBIT "A"

1"=50'

Taylor Blvd.

42 LSM 10
PCL. "B"
2006-161489

139 PM 43
PCL. "D"



Legend

Relinquishment of
Abutters Rights

PCL. "B"

Diablo View Road at Taylor Boulevard Excess Property

Instrument :	Scale 1"=50'	Date January 2007
Series No.	Drawn By KT	File No. A3552A-2007
Recorded	Checked By JS	Cad File RW432407Plot.dgn

**Contra
Costa
County**

**PUBLIC WORKS DEPARTMENT
INITIAL STUDY OF
ENVIRONMENTAL SIGNIFICANCE**

PROJECT # 4500-6U4324
CP# 08-16

PROJECT NAME: **Diablo View Road Sale of Surplus Property**

PREPARED BY: **Kimani Birden** *KB*

DATE: **April 23, 2008**

APPROVED BY: *[Signature]*

DATE: *5-10-08*

RECOMMENDATIONS:

☒ **Categorical Exemption (*Class 12(a)*)**

☐ **Negative Declaration**

☐ **Environmental Impact Report Required**

☐ **Conditional Negative Declaration**

The project will not have a significant effect on the environment. The recommendation is based on the following: The project consists of the sale of surplus government property; pursuant to section 15312(a) of the CEQA guidelines.

What changes to the project would mitigate the identified impacts: N/A

USGS Quad Sheet: *Walnut
Creek*

Base Map Sheet #: *L-13*

Parcel #: *n/a*

GENERAL CONSIDERATIONS:

- 1. Location:** The project is located in Central Contra Costa County, at the end of Diablo View Road in an unincorporated area near the town of Lafayette. (Figs. 1-~~13~~3)
- 2. Project Description:** The purpose of this project is to sell excess property adjacent to Taylor Boulevard. Contra Costa County (County) acquired sections of property between Taylor Boulevard and Diablo View Road in 1958 and 1959 for road purposes. The area is approximately 16,385 square feet in size.

The County has determined that this property is no longer needed for road purposes. The parcel will be sold in fee by Grant Deed. The County will retain abutters rights for maintenance access to Taylor Boulevard.

- 3. Does it appear that any feature of the project will generate significant public concern?**
☐ yes ☒ no ☐ maybe (Nature of concern): _____
- 4. Will the project require approval or permits by other than a County agency?**
☐ yes ☒ no (Agency Name/s); _____
- 5. Is the project within the Sphere of Influence of any city?** Pleasant Hill

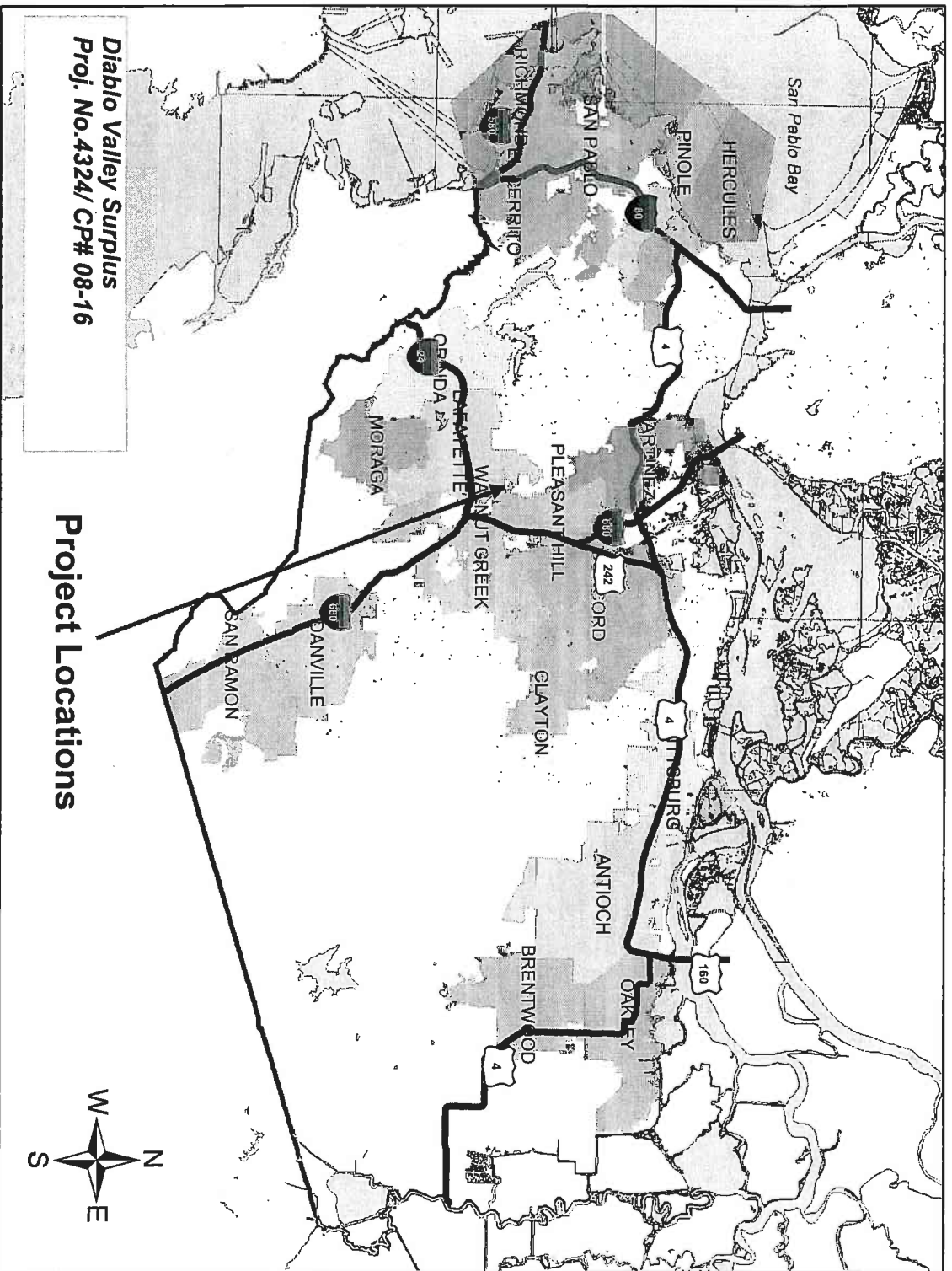
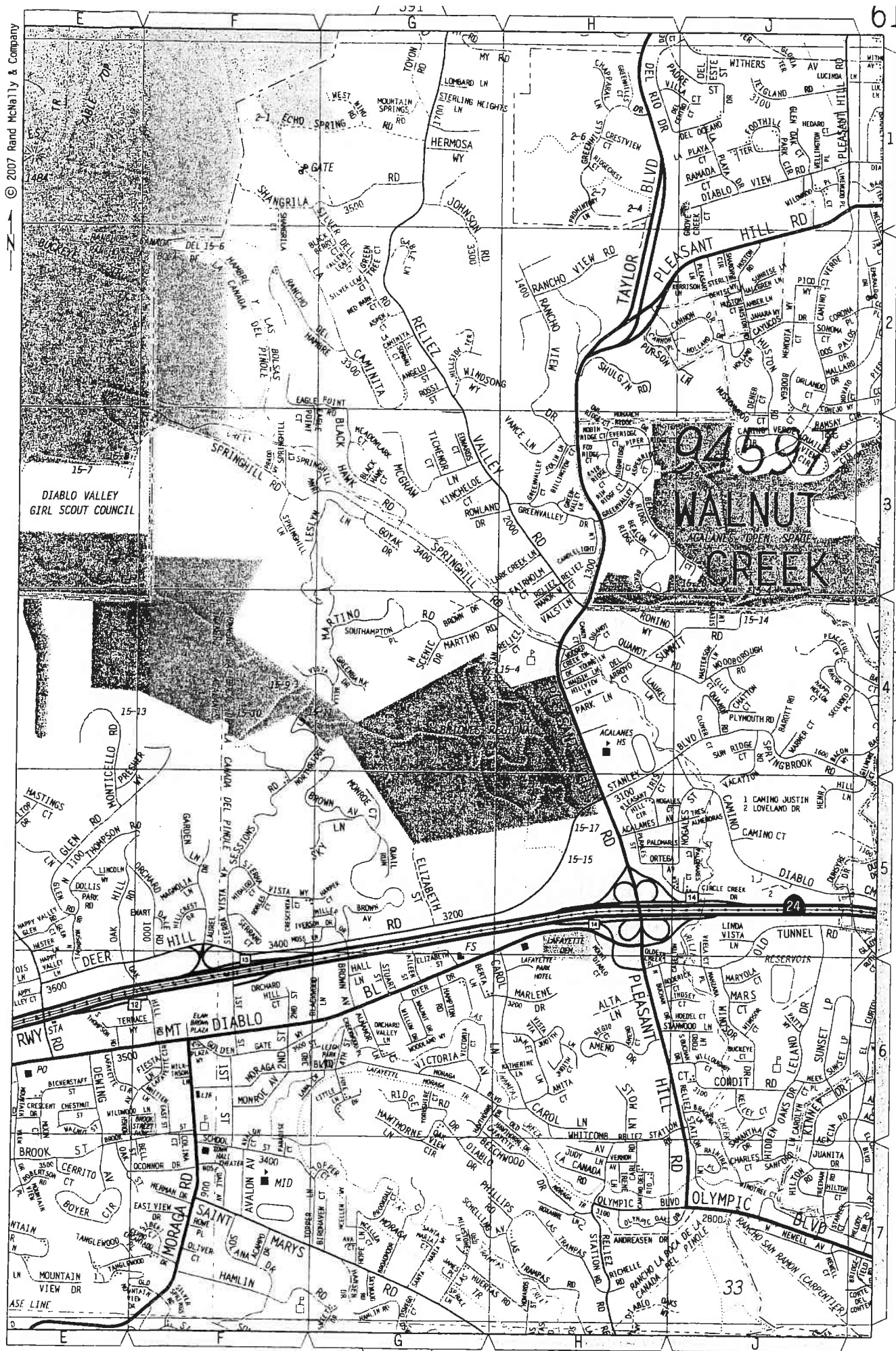


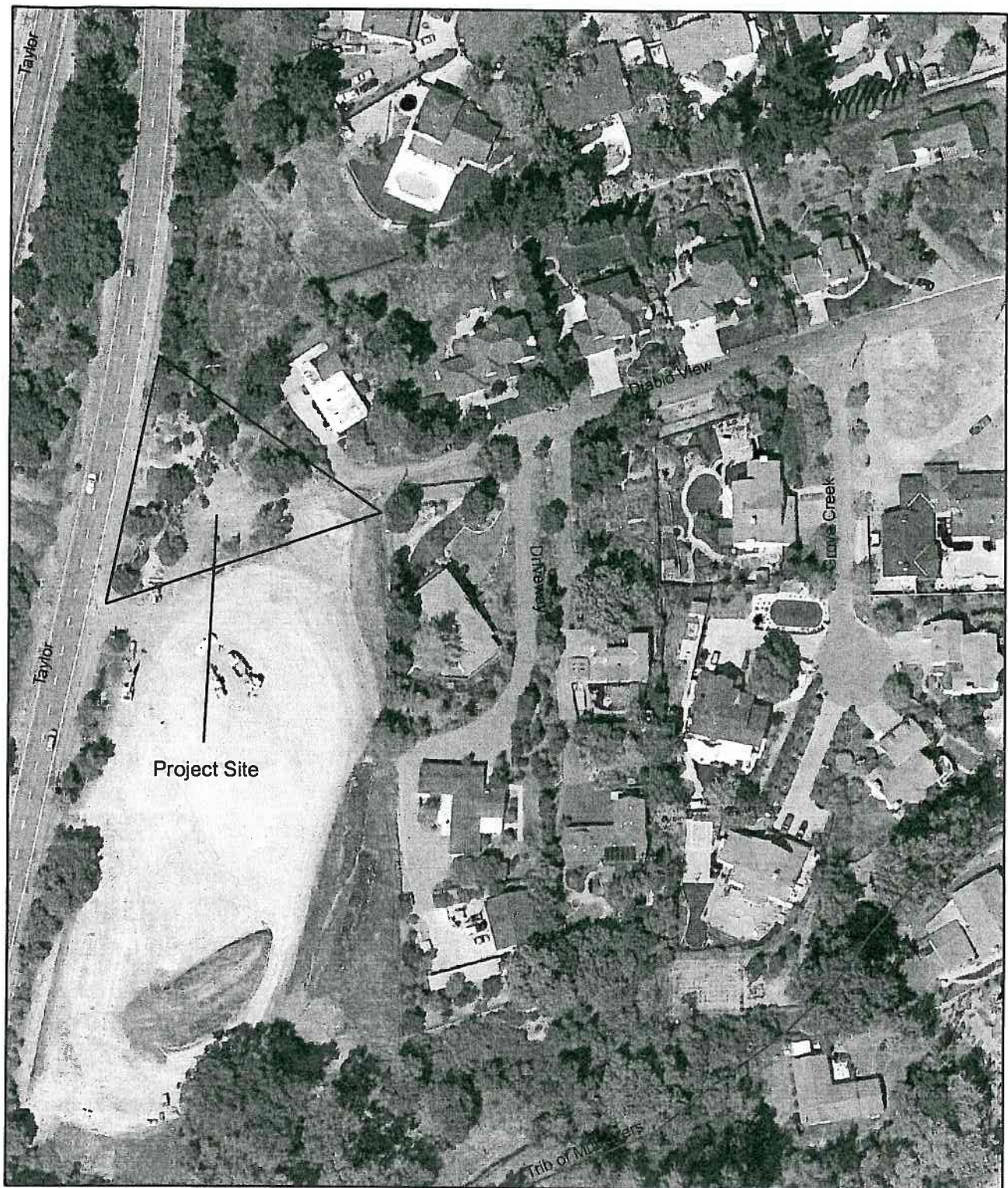
Figure 1



Project location

SEE 631 MAP

H₅ 2



Diablo View Rd. Surplus



Fig. 3

CALIFORNIA ENVIRONMENTAL QUALITY ACT

Notice of Exemption

To: ☐ Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: Contra Costa County
Dept. of Conservation & Development
30 Muir Road
Martinez, CA 94553

☒ County Clerk
County of: Contra Costa

Project Title: **Diablo View Road Sale of Surplus Property**
Project No. 4500-6U4324 / CP#08-16

Contra Costa County Public Works Department

Project Applicant:

Project Location – **Specific:** end of Diablo View Road, near Town of Lafayette

Project Location: unincorporated Lafayette area

Project Location – County: **Central Contra Costa**

Description of Nature, Purpose and Beneficiaries of Project: The purpose of this project is to sell excess property adjacent to Taylor Boulevard. Contra Costa County (County) acquired sections of property between Taylor Boulevard and Diablo View Road in 1958 and 1959 for road purposes. The area is approximately 16,385 square feet in size.

The County has determined that this property is no longer needed for road purposes. The parcel will be sold in fee by Grant Deed. The County will retain abutters rights for maintenance access to Taylor Boulevard.

Name of Public Agency Approving Project: **Contra Costa County**

Name of Person or Agency Carrying Out Project: **Contra Costa County Public Works Department**

Exempt Status:

- ☐ Ministerial Project (Sec. 21080(b) (1); 15268;
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));

- ☒ **Categorical Exemption: Class 12 (a)**
☐ Other Statutory Exemption, Code No.: _____
☐ General Rule of Applicability [Article 5, Section 15061 (b)(3)]

Reasons why project is exempt: The project consists of the sale of surplus government property, pursuant to Section 15312(a) of the CEQA guidelines.

Lead Agency Contact Person: **Trina Torres - Public Works Dept.** Area Code/Telephone/Extension: **(925) 313-2176**

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: _____ Date: _____ Title: _____

☐ Signed by Lead Agency ☐ Signed by Applicant

AFFIDAVIT OF FILING AND POSTING

I declare that on _____ I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.

Signature

Title

Applicant:

Public Works Department
255 Glacier Drive
Martinez, CA 94553

Attn: Trina Torres
Environmental Services Division
Phone: (925) 313-2176

Department of Fish and Game Fees Due

- ☐ EIR - \$3,168.⁰⁰
☐ Neg. Dec. - \$2,280.⁷⁵
☐ DeMinimis Findings - \$0
☒ **County Clerk - \$50**
☒ **Conservation & Development - \$25**

Total Due: \$75.⁰⁰

Total Paid \$ _____

Receipt #: _____

CALIFORNIA ENVIRONMENTAL QUALITY ACT

Notice of Exemption

To: ☐ Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

☒ County Clerk
County of: Contra Costa

From: Contra Costa County
Dept. of Conservation & Development
30 Muir Road
Martinez, CA 94553

Project Title: **Diablo View Road Sale of Surplus Property**
Project No. 4500-6U4324 / CP#08-16

Contra Costa County Public Works Department

Project Applicant:

Project Location – **Specific:** end of Diablo View Road, near Town of Lafayette

Project Location: unincorporated Lafayette area

Project Location – County: **Central Contra Costa**

Description of Nature, Purpose and Beneficiaries of Project: The purpose of this project is to sell excess property adjacent to Taylor Boulevard. Contra Costa County (County) acquired sections of property between Taylor Boulevard and Diablo View Road in 1958 and 1959 for road purposes. The area is approximately 16,385 square feet in size.

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Exempt Status:

☐ Ministerial Project (Sec. 21080(b) (1); 15268;

☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));

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☐ General Rule of Applicability [Article 5, Section 15061 (b)(3)]

Reasons why project is exempt: The project consists of the sale of surplus government property, pursuant to Section 15312(a) of the CEQA guidelines.

Lead Agency Contact Person: **Trina Torres - Public Works Dept.** Area Code/Telephone/Extension: **(925) 313-2176**

If filed by applicant:

1. Attach certified document of exemption finding.

2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: _____ Date: _____ Title: _____

☐ Signed by Lead Agency

☐ Signed by Applicant

AFFIDAVIT OF FILING AND POSTING

I declare that on _____ I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.

Signature

Title

Applicant:

Public Works Department
255 Glacier Drive
Martinez, CA 94553

Attn: **Trina Torres**

Environmental Services Division

Phone: (925) 313-2176

Department of Fish and Game Fees Due

☐ EIR - \$3,168.⁰⁰

☐ Neg. Dec. - \$2,280.⁷⁵

☐ DeMinimis Findings - \$0

☒ **County Clerk - \$50**

☒ **Conservation & Development - \$25**

Total Due: \$75.⁰⁰

Total Paid \$ _____

Receipt #: _____

Parcel Number: 169-090-003
Project Name: Sale of Surplus Property –
Taylor Blvd. at Diablo View Rd.
Project Number: 0662-6U4324

REAL PROPERTY SALES AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of June, 2018, by and between Contra Costa County, a political subdivision of the State of California, hereinafter called "Grantor" and VTR Countrywood Parking, LLC, a Delaware limited liability company, hereinafter called "Grantee." Grantor and Grantee are sometimes hereinafter referred to individually as a "party" and collectively as the "parties."

In consideration of the covenants and conditions hereinafter contained, it is mutually agreed as follows:

1. Under the terms of this Agreement, Grantor hereby agrees to sell and convey to the Grantee, and the Grantee agrees to purchase and accept from the Grantor, all of that certain real property ("Property") described and shown in Exhibit "A" and Exhibit "B" of the Grant Deed attached hereto as Attachment 1 ("Grant Deed"). The Grantee shall pay the Grantor the purchase price for the Property ("Purchase Price") of Three Hundred Fifty Thousand and No/100 (\$350,000). The Grantee understands that this sale is subject to approval by the Grantor's Board of Supervisors, and that the Grantor reserves the right to cancel the sale at any time prior to the recording of the Grant Deed. In the event of the Grantor's cancellation of this sale, all monies the Grantee deposited with the Grantor shall be refunded to the Grantee without payment of interest.
2. The right, title, and interest in the Property to be conveyed to the Grantee shall not exceed that vested in the Grantor, and said Property is sold subject to all existing easements, covenants, conditions, restrictions, reservations, and all other encumbrances, whether the same be recorded or unrecorded.
3. Grantee shall pay Grantor \$500.00 for all recording fees, documentary transfer taxes, and other real estate transaction taxes or fees, by whatever name known, including broker's commission, if any, and personal property sales taxes where applicable, (collectively, "Transaction Costs") incurred in this transaction. All taxes, assessments, fees, and charges on the Property will be apportioned between the Grantor and the Grantee as of the date the Grant Deed is recorded, and the Grantee shall be responsible for all taxes, assessments, fees, and charges on the Property from and after the recordation date. If title insurance is desired by the Grantee, the Grantee will be solely responsible for arranging for the purchase of a title insurance policy from a title company of the Grantee's choice, and the Grantee shall pay the premium charged therefor directly to that title company.

4. It is mutually agreed that this transaction will be handled through an internal escrow with Contra Costa County Public Works Department, located at 255 Glacier Drive, Martinez, California 94553.
5. The Grantee shall deliver to the Grantor all of the following by June 25, 2018: (a) a cashier's check or wire transfer in the amount of \$350,500, made payable to Contra Costa County (*i.e.*, the full amount of the Purchase Price plus the Transaction Costs), and (b) a completed preliminary change of ownership report and any other completed affidavits and other documents required by the Real Estate Division to consummate this transaction. The Grantor's Board of Supervisors will be asked to approve this transaction after the Grantee delivers those funds and documents to the Grantor.
6. Within ten (10) days after the approval of the sale by the Grantor's Board of Supervisors, the Grantor will deposit the Purchase Price and record the executed Grant Deed, marked for return to the Grantee, in the Official Records of the Contra Costa County Clerk-Recorder, which shall be deemed delivery to the Grantee. Upon the recording of the Grant Deed, the license agreement for the Property between the Grantor and the Grantee, dated January 4, 2017, as previously amended, shall be deemed terminated and of no further force or effect. By signing this Agreement, Grantee agrees to be bound by its terms. If County's Board of Supervisors does not approve the execution of this Agreement by August 30, 2018, the County shall refund Grantee the Purchase Price, without interest, and this Agreement shall not be binding on either party hereto.
7. The Property described herein is being sold and conveyed to the Grantee on an "AS-IS" basis, with all faults, and the Grantor makes no warranty, claim, or guaranty of any kind, as to the condition or possible uses of the Property or any improvements thereon. The Grantee relies solely on the Grantee's own judgment, experience, and investigations as to the present and future condition of the Property or its suitability for the Grantee's intended uses, and the Grantee is not relying on any disclosure or representation from the Grantor. The Grantee waives and releases the Grantor from any claims the Grantee has, or in the future may have, regarding the condition of the Property (including, but not limited to, its environmental condition), or its suitability for a particular use. The Grantee knowingly waives the right to make any claim against the Grantor related to the waivers and releases in this Agreement, and the Grantee expressly waives all rights provided by Civil Code section 1542, which provides as follows:

"A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR."

8. All notices (including but not limited to requests, demands, approvals, or other communications) under this Agreement shall be in writing. All notices must be personally delivered, delivered by overnight carrier, or delivered by U.S. Mail. The place for delivery of all notices given under this Agreement shall be as follows:

Grantee: Attn: General Counsel
c/o Ventas, Inc.
353 N. Clark, Ste. 3300, Chicago, IL 60654
Telephone: (312) 784-3493

Grantor: Contra Costa County Public Works Department
Real Estate Division
255 Glacier Drive
Martinez, CA 94553
Telephone: (925) 313-2000
Attn: Karen A. Laws

or to such other address(es) as the Grantor and the Grantee may respectively designate by written notice to the other. Notices shall be deemed delivered the same day if personally delivered, the next business day if delivered by overnight carrier, and the fifth day after mailing if delivered by U.S. Mail

9. This Agreement, including the attached exhibits, contains the entire agreement between the Parties pertaining to the subject matter hereof, and this Agreement fully supersedes all prior written or oral agreements and understandings between the Parties pertaining to such subject matter.
10. All of the terms, provisions, representations, warranties, releases, and covenants of the Parties under this Agreement shall survive and remain fully enforceable after the conveyance of the Property to the Grantee, and after any assignment, expiration, or termination of this Agreement, and they shall not merge in the Grant Deed or other documents following the delivery and recordation of said Grant Deed or other documents.
11. This Agreement may not be assigned by either party without written consent of the other party. This Agreement shall inure to the benefit of and shall be binding upon the Parties to this Agreement and their respective heirs, successors, and assigns. Nothing in this Agreement, express or implied, is intended to confer on any person, other than the parties and their respective heirs, successors, and assigns, any rights or remedies under or by reason of this Agreement.
12. This Agreement shall not be construed as if it had been prepared by one of the parties, but rather as if both parties had prepared it. The parties to this Agreement have read and reviewed this Agreement and agree that any rule

of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply to the interpretation of this Agreement.

13. This Agreement may be executed in counterparts. Signature pages may be detached from counterparts and attached to a single copy of the Agreement.
14. A waiver of any covenant or provision in this Agreement shall not be deemed a waiver of any other covenant or provision in this Agreement, and no waiver shall be valid unless in writing and executed by the waiving Party.
15. If any term or provision of this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement shall not be affected.
16. This Agreement shall be governed and construed in accordance with California law.

[Remainder of page left blank. Signatures on next page.]

GRANTOR

CONTRA COSTA COUNTY

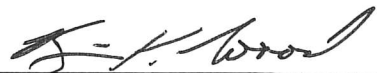
GRANTEE

VTR COUNTRYWOOD PARKING,
LLC, A DELAWARE LIMITED
LIABILITY COMPANY

APPROVED:

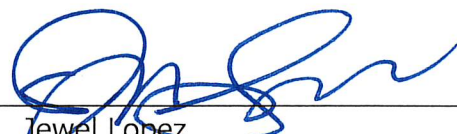
By _____
Brian M. Balbas
Public Works Director

Date: _____
(Date of Board Approval)

By  _____
Name: Brian K. Wood
Title: Vice President and Treasurer

By Signed in counterpart
Name:
Title:

RECOMMENDED TO THE BOARD OF
SUPERVISORS FOR APPROVAL:

By  _____
Jewel Lopez
Senior Real Property Technical Assistant

By  _____
Karen A. Laws
Principal Real Property Agent

Attachment:
Attachment 1 – Grant Deed w/ legal description and plat

GRANTOR

CONTRA COSTA COUNTY

APPROVED:

By _____
Brian M. Balbas
Public Works Director

Date: _____
(Date of Board Approval)

RECOMMENDED TO THE BOARD OF
SUPERVISORS FOR APPROVAL:

By _____
Jewel Lopez
Senior Real Property Technical Assistant

By _____
Karen A. Laws
Principal Real Property Agent

GRANTEE

VTR COUNTRYWOOD PARKING,
LLC, A DELAWARE LIMITED
LIABILITY COMPANY

By _____
Name:
Title:

By _____
Name: Mike Smith
Title: Chief Financial Officer

Attachment:

Attachment 1 – Grant Deed w/ legal description and plat



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: Approving the fifth extension of the Subdivision Agreement for subdivision SD04-08820, El Sobrante area.

RECOMMENDATION(S):

ADOPT Resolution No. 2018/230 approving the fifth extension of the Subdivision Agreement for subdivision SD04-08820, for a project being developed by Geoghegan Homes, Inc., as recommended by the Public Works Director, El Sobrante area. (District I)

FISCAL IMPACT:

No fiscal impact

BACKGROUND:

The terminal date of the Subdivision Agreement needs to be extended. The developer has not completed the required improvements and the subdivision is now in the process of reversion to acreage. By granting an extension, the County will have the agreement and bonds current during the reversion process.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Jocelyn LaRocque (925)
313-2315

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Jocelyn LaRocque- Engineering Services, Craig Standafer- Engineering Services, Trixie Gothro - Design & Construction, Alex Lopez - Engineering Services, Geoghegan Homes, Inc., Indemnity Company of California, Chicago Title Company

CONSEQUENCE OF NEGATIVE ACTION:

The terminal date of the Subdivision Agreement will not be extended and the developer will be in default of the agreement, requiring the County to take legal action against the developer and surety to get the improvements installed, or revert the development to acreage

ATTACHMENTS

Resolution No. 2018/230

Subdivision Agreement Extension

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 07/10/2018 by the following vote:

AYE: ☐
NO: ☐
ABSENT: ☐
ABSTAIN: ☐
RECUSE: ☐



Resolution No. 2018/230

IN THE MATTER OF approving the fifth extension of the Subdivision Agreement for subdivision SD04-08820, for a project being developed by Geoghegan Homes, Inc., as recommended by the Public Works Director, El Sobrante area. (District I)

WHEREAS the Public Works Director having recommended that he be authorized to execute the fifth agreement extension which extends the subdivision agreement between Geoghegan Homes, Inc., and the County for construction of certain improvements in subdivision SD04-08820, El Sobrante area, through April 20, 2019.

APPROXIMATE PERCENTAGE OF WORK COMPLETE: 0

ANTICIPATED DATE OF COMPLETION: Unknown

BOND NO.: 7210045 Date: November 5, 2007

REASON FOR EXTENSION: In the process of reverting back to acreage

NOW, THEREFORE, BE IT RESOLVED that the recommendation of the Public Works Director is APPROVED.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Jocelyn LaRocque (925) 313-2315

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Jocelyn LaRocque- Engineering Services, Craig Standafer- Engineering Services, Trixie Gothro - Design & Construction, Alex Lopez - Engineering Services, Geoghegan Homes, Inc., Indemnity Company of California, Chicago Title Company

CONTRA COSTA COUNTY
SUBDIVISION AGREEMENT EXTENSION

Development Number: SD04-08820

Developer: Geoghegan Homes, Inc.

Original Agreement Date: December 18, 2007

Fourth Extension New Termination Date: December 18, 2019

Improvement Security

SURETY: Indemnity Company of California

BOND No.: 721004S

Date: November 5, 2007

Security Type

Security Amount

Cash:

\$ 1,500.00 (1% cash, \$1,000 Min.)

SURETY BOND:

\$ 153,300.00 (Performance)

\$ 77,400.00 (Labor & Material)

The Developer and the Surety desire this Agreement to be extended through the above date; and Contra Costa County and said Surety hereby agree thereto and acknowledge same.

Dated: _____

Dated: 5/31/18

FOR CONTRA COSTA COUNTY
Brian M. Balbas, Public Works Director

Developer's Signature(s)
Patrick G. Geoghegan

By: _____

Printed
28

Developer's Signature(s)
Maria Geoghegan

RECOMMENDED FOR APPROVAL:

Printed
115 Hardie Dr. Moraga

By: [Signature]
(Engineering Services Division)

Address
CA 94556

Surety or Financial Institution
Indemnity Company of California

(NOTE: Developer's, Surety's and Financial Institution's Signatures must be Notarized.)

Address
1655 Grant St. 6th Fl., Concord CA 94520

FORM APPROVED: Victor J. Westman, County Counsel

Address
[Signature]

After Approval Return to Clerk of the Board

Attorney in Facts Signature
Roder D. Holley

Printed
[Signature]

PLEASE SEE ATTACHED
FOR NOTARIZATION

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Contra Costa)

On June 1, 2018 before me, Misty Rose Hemje, Notary Public,
Date Here Insert Name and Title of the Officer

personally appeared Peter D. Holley
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Misty Rose Hemje
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☒ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

CERTIFICATE OF ACKNOWLEDGMENT

California All-Purpose Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Contra Costa

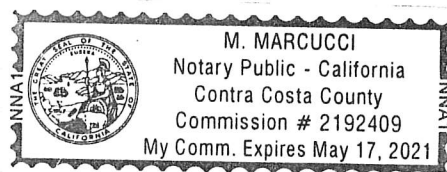
On 5.31.18 before me, M. MARCUCCI, Notary Public,
Date Name of Officer

personally appeared PATRICK E GEDGHEGAN & MARIA GEDGHEGAN
Name of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



M. Marcucci
Signature of Notary Public

Place Notary Seal Above

Description of Attached Document

Title or Type of Document: SUBDIVISION AGREEMENT EXTENSION

Document Date: 5.31.18 Number of Pages: _____

Signers(s) other than named above: _____

**POWER OF ATTORNEY FOR
DEVELOPERS SURETY AND INDEMNITY COMPANY
INDEMNITY COMPANY OF CALIFORNIA**
PO Box 19725, IRVINE, CA 92623 (949) 263-3300

KNOW ALL BY THESE PRESENTS that except as expressly limited, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, do each hereby make, constitute and appoint:

Sandra DeMartini, Linda J. Giffin, Jerry Katopodis, Peter Holley, jointly or severally

as their true and lawful Attorney(s)-in-Fact, to make, execute, deliver and acknowledge, for and on behalf of said corporations, as sureties, bonds, undertakings and contracts of suretyship giving and granting unto said Attorney(s)-in-Fact full power and authority to do and to perform every act necessary, requisite or proper to be done in connection therewith as each of said corporations could do, but reserving to each of said corporations full power of substitution and revocation, and all of the acts of said Attorney(s)-in-Fact, pursuant to these presents, are hereby ratified and confirmed.

This Power of Attorney is granted and is signed by facsimile under and by authority of the following resolutions adopted by the respective Boards of Directors of DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, effective as of January 1st, 2008.

RESOLVED, that a combination of any two of the Chairman of the Board, the President, Executive Vice-President, Senior Vice-President or any Vice President of the corporations be, and that each of them hereby is, authorized to execute this Power of Attorney, qualifying the attorney(s) named in the Power of Attorney to execute, on behalf of the corporations, bonds, undertakings and contracts of suretyship; and that the Secretary or any Assistant Secretary of either of the corporations be, and each of them hereby is, authorized to attest the execution of any such Power of Attorney;

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures shall be valid and binding upon the corporations when so affixed and in the future with respect to any bond, undertaking or contract of suretyship to which it is attached.

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA have severally caused these presents to be signed by their respective officers and attested by their respective Secretary or Assistant Secretary this 6th day of February, 2017.

By: *Daniel Young*
Daniel Young, Senior Vice-President

By: *Mark Lansdon*
Mark Lansdon, Vice-President



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange

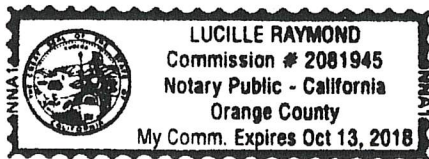
On February 6, 2017 before me, Lucille Raymond, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Daniel Young and Mark Lansdon
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Lucille Raymond*
Lucille Raymond, Notary Public



Place Notary Seal Above

CERTIFICATE

The undersigned, as Secretary or Assistant Secretary of DEVELOPERS SURETY AND INDEMNITY COMPANY or INDEMNITY COMPANY OF CALIFORNIA, does hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked and, furthermore, that the provisions of the resolutions of the respective Boards of Directors of said corporations set forth in the Power of Attorney are in force as of the date of this Certificate.

This Certificate is executed in the City of Irvine, California, this 1st day of June, 2018

By: *Cassie J. Berrisford*
Cassie J. Berrisford, Assistant Secretary





**Contra
Costa
County**

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: July 10, 2018

Subject: Close a portion of Canyon Lake Road from Reservoir Street to end, on July 4th, 2018, from 3:00 PM through 10:00 PM, Port Costa area.

RECOMMENDATION(S):

ADOPT Resolution No. 2018/234 ratifying the prior decision of the Public Works Director, or designee, to fully close a portion of Canyon Lake Road from Reservoir Street to end, on July 4, 2018, from 3:00 PM through 10:00 PM, for the purpose of Fourth of July block party, Port Costa area. (District V)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Applicant shall follow guidelines set forth by the Public Works Department.

CONSEQUENCE OF NEGATIVE ACTION:

Applicant will not have Board approval for completed road closure.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Bob Hendry (925)
674-7744

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Jocelyn LaRocque- Engineering Services, Bob Hendry -Engineering Services, CHP, Sheriff - Patrol Division Commander

ATTACHMENTS

Resolution No.
2018/234

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 07/10/2018 by the following vote:

AYE: ☐
NO: ☐
ABSENT: ☐
ABSTAIN: ☐
RECUSE: ☐



Resolution No. 2018/234

IN THE MATTER OF Ratifying the prior decision of the Public Works Director, or designee, to fully close a portion of Canyon Lake Road from Reservoir Street to end, on July 4, 2018, from 3:00 PM through 10:00 PM, for the purpose of Fourth of July block party, Port Costa area. (District V)

RC18-9

NOW, THEREFORE, BE IT RESOLVED that permission is granted to Suzanne Statler to fully close Canyon Lake Road from Reservoir Street to end, except for emergency traffic, on July 4, 2018, for the period of 3:00 PM through 10:00 PM, subject to the following conditions:

1. Traffic will be detoured via neighboring streets per plan reviewed by Public Works.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. Suzanne Statler shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the Sheriff's Department, the California Highway Patrol and the Fire District.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Bob Hendry (925) 674-7744

By: , Deputy

cc: Jocelyn LaRocque- Engineering Services, Bob Hendry -Engineering Services, CHP, Sheriff - Patrol Division Commander



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: Accept completion of warranty period and release of cash deposit for performance Subdivision Agreement (ROWL), SD08-09165, San Ramon (Dougherty) area.

RECOMMENDATION(S):

ADOPT Resolution No. 2018/239 accepting completion of the warranty period for the Subdivision Agreement (Right-of-Way Landscaping) and release of cash deposit for faithful performance, for subdivision SD08-09165, for a project developed by Shapell Homes, A Division of Shapell Industries, Inc., A Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

FISCAL IMPACT:

100% Developer Fees. The funds to be released are developer fees that have been held on deposit.

BACKGROUND:

The landscape improvements have met the guarantee performance standards for the warranty period following completion and acceptance of the improvements.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Jocelyn LaRocque -
(925)313-2315

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Jocelyn LaRocque- Engineering Services, Trixie Gothro - Design & Construction, Chris Hallford -Mapping , Alex Lopez - Engineering Services, Ruben Hernandez - DCD, Chris Low - City of San Ramon, Shapell Homes, a Division of Shapell Industries, Inc., The Continental Insurance Company

CONSEQUENCE OF NEGATIVE ACTION:

The developer will not receive a refund of the cash deposit, the Subdivision Agreement (Right-of-Way Landscaping) and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

ATTACHMENTS

Resolution No. 2018/239

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 07/10/2018 by the following vote:

AYE: ☐
NO: ☐
ABSENT: ☐
ABSTAIN: ☐
RECUSE: ☐



Resolution No. 2018/239

IN THE MATTER OF accepting completion of the warranty period for the Subdivision Agreement (Right-of-Way Landscaping) and release of cash deposit for faithful performance, for subdivision SD08-09165, for a project developed by Shapell Homes, A Division of Shapell Industries, Inc., A Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, on May 24, 2016, this Board resolved that the landscape improvements in SD08-09165 were completed as provided in the Subdivision Agreement (Right-of-Way Landscaping) with Shapell Homes, A Division of Shapell Industries, Inc., A Delaware Corporation and now on the recommendation of the Public Works Director; The Board hereby FINDS that the improvements have satisfactorily met the guaranteed performance standards for the period following completion and acceptance.

NOW, THEREFORE, BE IT RESOLVED that the Public Works Director is AUTHORIZED to:

REFUND the \$1,500.00 cash deposit (Auditor's Deposit Permit No. 573221, dated May 24, 2011) plus interest to Shapell Homes, A Division of Shapell Industries, Inc., A Delaware Corporation in accordance with Government Code Section 53079, if appropriate, Ordinance Code Section 94-4.406, and the subdivision agreement (Right-of-Way Landscaping).

BE IT FURTHER RESOLVED that upon completion of the warranty and maintenance period, the San Ramon City Council shall accept the landscape improvements for maintenance and ownership in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that the warranty period has been completed and the Subdivision Agreement (Right-of-Way Landscaping) and surety bond, Bond No. 929 518 818 dated March 11, 2011, issued by The Continental Insurance Company, are EXONERATED.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Jocelyn LaRocque - (925)313-2315

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Jocelyn LaRocque- Engineering Services, Trixie Gothro - Design & Construction, Chris Hallford -Mapping , Alex Lopez - Engineering Services, Ruben Hernandez - DCD, Chris Low - City of San Ramon, Shapell Homes, a Division of Shapell Industries, Inc., The Continental Insurance Company



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: Accepting completion of public improvements for road acceptance RA16-01251, San Ramon (Dougherty Valley) area.

RECOMMENDATION(S):

ADOPT Resolution No. 2018/246 accepting completion of improvements for road acceptance RA16-01251 (cross-reference subdivision SD99-08306) for a project developed by Shapell Industries, Inc. a Delaware Company, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

FISCAL IMPACT:

No fiscal impact

BACKGROUND:

The developer has completed the improvements per the Road Improvement Agreement, and in accordance with the Title 9 of the County Ordinance Code.

CONSEQUENCE OF NEGATIVE ACTION:

The completion of improvements will not be accepted.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Craig Standafer (925)
313-2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Jocelyn LaRocque- Engineering Services, Renee Hutchins - Records, Karen Piona- Record, Trixie Gothro - Design & Construction, Chris Hallford -Mapping , Craig Standafer- Engineering Services, Mike Mann- Finance, T-05/10/2019

ATTACHMENTS

Resolution No.
2018/246

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 07/10/2018 by the following vote:

AYE: ☐

NO: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐



Resolution No. 2018/246

IN THE MATTER OF: Accepting completion of improvements for road acceptance RA16-01251 (cross-reference subdivision SD99-08306) and Declaring Old Dougherty Road a Public Trail, for a project developed by Shapell Industries, Inc. a Delaware Company, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, these trail improvements are approximately located on Old Dougherty Road between Ivyleaf Springs Road and Bollinger Canyon Road.

NOW, THEREFORE, BE IT RESOLVED that the improvements have been **COMPLETED** as of July 10, 2018, thereby establishing the six months terminal period for the filing of liens in case of action under said road acceptance:

BE IT FURTHER RESOLVED the payment (labor and materials) cash surety for \$69,500 (Journal Entry 1143, October 30, 2017) to be **RETAINED** for the six months lien guarantee period until January 10, 2019 at which time the Board **AUTHORIZES** the release of said surety less the amount of any claims on file.

BE IT FURTHER RESOLVED that the improvements have been constructed in accordance with the road improvement agreement and are **ACCEPTED AS COMPLETE**.

BE IT FURTHER RESOLVED that upon acceptance by the Board of Supervisors, the San Ramon City Council shall accept the improvements for maintenance and ownership in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that the beginning of the warranty period is hereby established, and the \$1,500 cash deposit (Journal Entry 1143, dated October 30, 2017) and the performance/maintenance cash surety for \$137,500, (Journal Entry 1143, dated October 30, 2017) be **RETAINED** pursuant to the requirements of Section 94-4.406 of the Ordinance Code until release by this Board.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Craig Standafer (925) 313-2018

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Jocelyn LaRocque- Engineering Services, Renee Hutchins - Records, Karen Piona- Record, Trixie Gothro - Design & Construction, Chris Hallford -Mapping , Craig Standafer- Engineering Services, Mike Mann- Finance, T-05/10/2019



Contra
Costa
County

To: Contra Costa County Flood Control District Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: July 10, 2018

Subject: Interagency Agreement with Contra Costa Resource Conservation District, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Chief Engineer, Flood Control and Water Conservation District (FC District), or designee, to execute an interagency agreement with the Contra Costa Resource Conservation District, in an amount not to exceed \$385,000 for watershed support and coordination to the Walnut Creek Watershed Council, the Contra Costa Watershed Forum, and the Marsh Creek Watershed Council for the period of July 5, 2018 to July 5, 2021.

FISCAL IMPACT:

The Agreement will be paid for with Flood Control District funds.

BACKGROUND:

The FC District and the Contra Costa Resource Conservation District (CCRCD) share an interest in developing a sustainable model for Contra Costa County watershed stewardship. The FC District's 50-year watershed plan sets forth a vision to implement flood protection within Contra Costa County's watersheds in a sustainable and more natural method. CCRCD is well-positioned to assist the FC District with watershed stewardship services.

The FC District and CCRCD worked together during the last

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Patrick Melgar, (925)
313-2023

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tim Jensen, Flood Control, Michelle Cordis, Flood Control, Patrick Melgar, Flood Control, Catherine Windham, Flood Control

BACKGROUND: (CONT'D)

three years planning a favorable way of tending to the Walnut Creek Watershed and all its needs. Creek cleanup and beautification projects have been ongoing as well as public outreach and education. CCRCD plans to work with the Contra Costa Watershed Forum, the Walnut Creek Watershed Council, and with Friends of Marsh Creek.

The FC District and CCRCD plan to help in coordinating municipalities, agencies, nongovernmental organizations, businesses, citizen volunteers, and other stakeholders within Contra Costa County to create healthier watersheds and increased awareness of human impacts on them. With these shared interests in mind, the FC District and CCRCD can better protect communities from flooding and conserve soil, water, and other natural resources. The FC District's goal of developing a sustainable stewardship model for Contra Costa County watersheds will be furthered through CCRCD organizing and coordinating volunteers and facilitating stakeholders to engage dialogue and coordinate stewardship activities among the watersheds.

Deering's Cal Uncod. Water Deer, Act 170, Section 5 authorizes the FC District to contract for these services. The contract obligates the FC District to defend and indemnify CCRCD for claims arising out of the FC District's negligence or intentional acts in performing the contract.

CONSEQUENCE OF NEGATIVE ACTION:

Without the approval of the Board of Supervisors, the FC District will be unable to continue the development of a sustainable stewardship model for the various watersheds.



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: Contract Amendment with Wood Environment & Infrastructure Solutions, Inc., f/k/a Amec Foster Wheeler Environment & Infrastructure, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Chief Engineer, Flood Control and Water Conservation District, or designee, to execute, on behalf of the Contra Costa Clean Water Program, a contract amendment with Wood Environment & Infrastructure Solutions, Inc., f/k/a Amec Foster Wheeler Environment & Infrastructure, Inc., effective June 06, 2017, to delete and replace contractor's name with no change to original term or payment limit of \$313,000, for stormwater-related technical services necessary to comply with federal and state stormwater rules, for the period June 6, 2017 through June 30, 2020, Countywide. Project Nos. 6X7616 and 6X7623.

FISCAL IMPACT:

The contract is being funded by stormwater utility fee assessments collected by the Cities/Towns and County, proportional to their respective populations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Erica Lashley-Cornell
925-313-2360

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND:

The Chief Engineer, Flood Control and Water Conservation District, or designee, executed a Contract dated June 06, 2017, with Amec Foster Wheeler Environment & Infrastructure, Inc., for stormwater-related technical services.

Proposed Amendment No. 1 will delete and replace the contractor's name from Amec Foster Wheeler Environment & Infrastructure, Inc., to Wood Environment & Infrastructure Solutions, Inc., and amend the stated Legal Authority to Deering's Cal Uncod. Water Deer, Act 170, Section 5, with no change to original Term or Payment Limit.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract Amendment Wood Environment & Infrastructure Solutions, Inc. is not approved, the Contra Costa Clean Water Program would not be able to fulfill the permit mandates, and municipalities could be found in non-compliance with the NPDES permits issued by the Regional Water Boards. Fines totaling \$10,000 per day and \$10 per gallon of stormwater discharged could potentially be imposed.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: Close all of Rolph Avenue, on July 15, 2018, from 6:00 AM through 8:00 PM, Crockett area.

RECOMMENDATION(S):

ADOPT Resolution No. 2018/238 approving and authorizing the Public Works Director, or designee, to fully close all of Rolph Avenue, on July 15, 2018, from 6:00 AM through 8:00 PM, for the purpose of 10th Annual Sugartown Festival, Crockett area. (District V)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Applicant shall follow guidelines set forth by the Public Works Department.

CONSEQUENCE OF NEGATIVE ACTION:

Applicant will be unable to close the road for planned activities.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Bob Hendry
(925)674-7744

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Jocelyn LaRocque- Engineering Services, Bob Hendry -Engineering Services, CHP, Sheriff - Patrol Division Commander

ATTACHMENTS

Resolution No.
2018/238

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 07/10/2018 by the following vote:

AYE: ☐
NO: ☐
ABSENT: ☐
ABSTAIN: ☐
RECUSE: ☐



Resolution No. 2018/238

IN THE MATTER OF Approving and Authorizing the Public Works Director, or designee, to fully close all of Rolph Avenue, on July 15, 2018, from 6:00 AM through 8:00 PM, for the purpose of 10th Annual Sugartown Festival, Crockett area. (District V)

RC18-10

NOW, THEREFORE, BE IT RESOLVED that permission is granted to Crockett Chamber of Commerce to fully close Rolph Avenue, except for emergency traffic, on July 15, 2018, for the period of 6:00 AM through 8:00 PM, subject to the following conditions:

1. Traffic will be detoured via per traffic control plan reviewed by Public Works.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. Crockett Chamber of Commerce shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the Sheriff's Department, the California Highway Patrol and the Fire District.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Bob Hendry (925)674-7744

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Jocelyn LaRocque- Engineering Services, Bob Hendry -Engineering Services, CHP, Sheriff - Patrol Division Commander



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: APPROVE the 2018 Full Trash Capture Installation Project (Project) and take related actions under CEQA.

RECOMMENDATION(S):

APPROVE the 2018 Full Trash Capture Project (Project) and AUTHORIZE the Chief Engineer, or designee, to advertise the Project, Richmond and Bay Point area(s). [County Project No.0662-6R4030, DCD-CP#18-18] (Districts I and V).

DETERMINE the Project is a California Environmental Quality Act (CEQA), Class 15302(c) Categorical Exemption, pursuant to Article 19, Section 15302 of the CEQA Guidelines, and

DIRECT the Director of Department of Conservation and Development to file a Notice of Exemption with the County Clerk, and

AUTHORIZE the Chief Engineer or designee to arrange for payment of a \$25 fee to the Department of Conservation and Development for processing, and a \$50 fee to the County Clerk for filing the Notice of Exemption.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Matt Kawashima
925-313-2161

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Ave Brown - Environmental Division Manager

FISCAL IMPACT:

Estimated Project cost: \$300,000. 33% Road Funds and 67% Storm water Utility Assessment Funds.

BACKGROUND:

The purpose of this project is to install connector pipe screen and automatic retractable screens in existing storm drain inlets in North Richmond and the Shore Acres neighborhood in Bay Point to reduce the potential for trash flow into creeks. The connector pipe screens are installed in front of the outlet pipe in a catch basin and are designed to prevent trash and debris from flowing out of the outlet pipes. To reduce the amount of trash that falls behind the screen, a deflector is installed above the screen so that trash is deflected to the main section of the catch basin and is blocked by the screen. A bypass is also part of the system design to prevent flooding in the event that the screen becomes plugged or there is a large storm event. The automatic retractable screens cover the curb inlet and reduce the amount of space that allows trash to enter the curb inlet by screening part of the inlet. The screen only allows small pieces of trash to flow into the catch basin. Approximately 135 connector pipe screens will be installed in the North Richmond and the Shore Acres neighborhood. In addition, automatic retractable screens will be installed at a total of approximately 140 curb inlets in North Richmond and Shore Acres. The County will install all connector pipe screens and automatic retractable screens within areas where the County already has full rights to do so (i.e., fee title ownership or existing easements). Therefore, the project will not require acquisition of any right-of-way or easements. The project will not require utility adjustments or relocation. In addition, no tree removals will be necessary.

CONSEQUENCE OF NEGATIVE ACTION:

Delay in approving the project may result in a delay of design, construction, and may jeopardize funding.

ATTACHMENTS

CEQA Document

PUBLIC WORKS DEPARTMENT
INITIAL STUDY OF
ENVIRONMENTAL SIGNIFICANCE

PROJECT NUMBER: 0662-6R4030
CP# 18-18

PROJECT NAME: 2018 Full Trash Capture Installation Project

PREPARED BY: Matt Kawashima

DATE: May 7, 2018

APPROVED BY: Tean B. More DATE: 5/17/2018

RECOMMENDATIONS:

☒ Categorical Exemption: 15302(c)

☐ Negative Declaration

☐ Environmental Impact Report Required

☐ Conditional Negative Declaration

The project will not have a significant effect on the environment. The recommendation is based on the following: The project consists of the replacement or reconstruction of existing facilities in the same location and with the same purpose and capacity as the facility replaced or reconstructed involving negligible or no expansion of capacity, pursuant to section 15302 of the CEQA guidelines.

What changes to the project would mitigate the identified impacts: N/A

USGS Quad Sheet: <u>Richmond and Honker Bay</u>	Base Map Sheet #: <u>J-4 and E-17</u>	Parcel #: <u>Various</u>
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GENERAL CONSIDERATIONS:

1. **Location:** The project is located in North Richmond and Bay Point (Shore Acres neighborhood). [Figures 1-4].
2. **Project Description:** The purpose of this project is to install connector pipe screen and automatic retractable screens in existing stormwater inlets in North Richmond and the Shore Acres neighborhood in Bay Point to reduce the potential for trash flow into creeks. The connector pipe screens are installed in front of the outlet pipe in a catch basis and are designed to prevent trash and debris from flowing out of the outlet pipes. To reduce the amount of trash that falls behind the screen, a deflector is installed above the screen so that trash is deflected to the main section of the storm drain box and is blocked by the screen. A bypass is also part of the system design to prevent flooding in the event that the screen becomes plugged or there is a large storm. The automatic retractable screens cover the curb and reduce the amount of space that allows trash to enter the curb inlet by screening part of the inlet. This only allows smaller pieces of trash to flow into the storm drain inlet. Figure 5 displays photos of connector pipe screens and automatic retractable screens.

A total of 110 connector pipe screens would be installed in the North Richmond neighborhood and a total of 25 would be installed in the Shore Acres neighborhood. Automatic retractable screens would be installed at approximately 110 curb inlets in North Richmond and 30 curb inlets in Shore Acres.

The County will install all connector pipe screens and automatic retractable screens within areas where the County already has full rights to do so (i.e., fee title ownership or existing easements). Therefore, the project will not require acquisition of any right-of-way or easements. The project will not require utility adjustments or relocation. In addition, no tree removals will be necessary.

3. **Does it appear that any feature of the project will generate significant public concern?**

☐ Yes ☒ No ☐ maybe (Nature of concern):

4. **Will the project require approval or permits by other than a County agency?**

☐ Yes ☒ No

5. **Is the project within the Sphere of Influence of any city?** Yes, Pittsburg and Richmond

CONTRA COSTA COUNTY CALIFORNIA

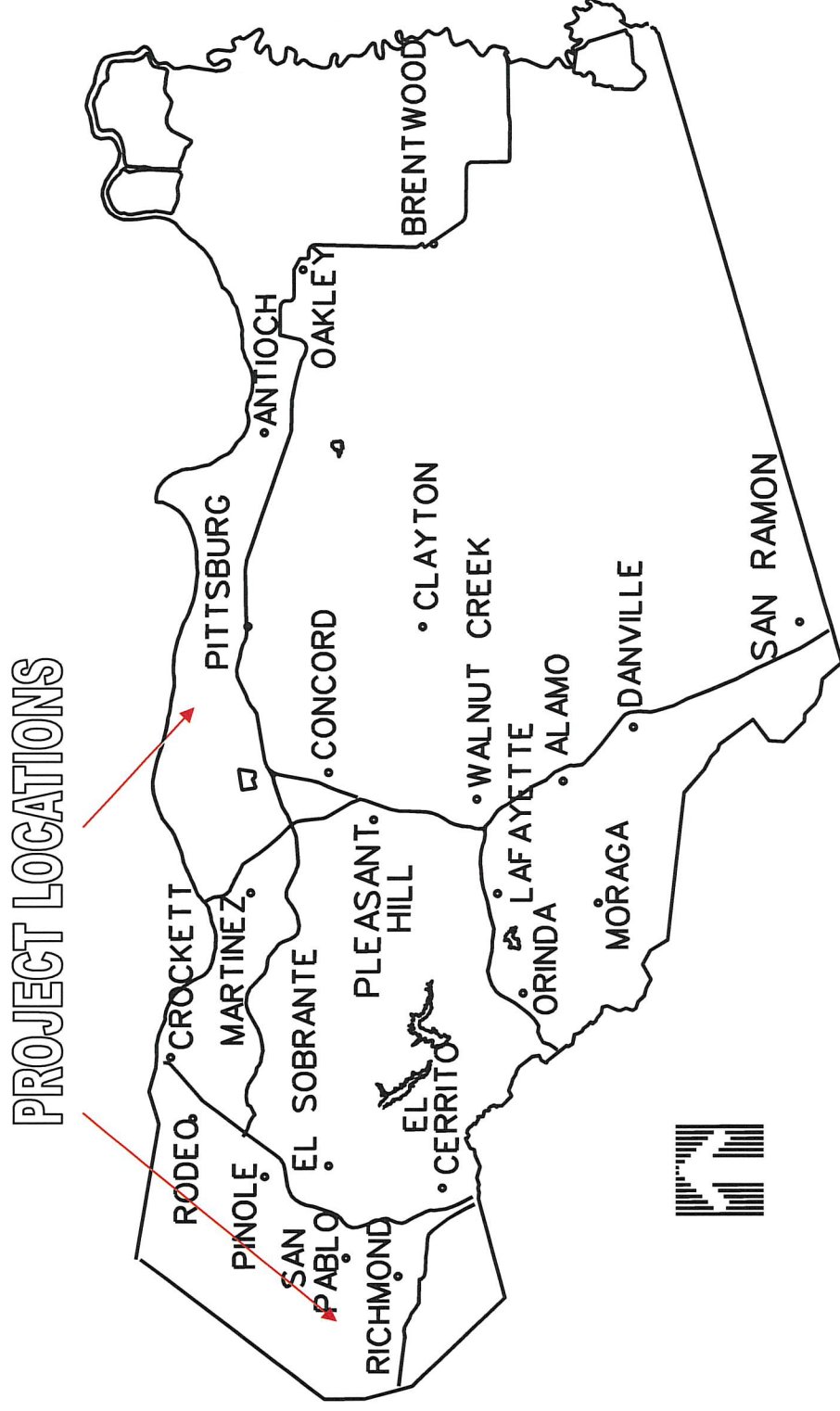


FIGURE 1

Regional Location Map

Categorical Exemption (CE)
May 2018

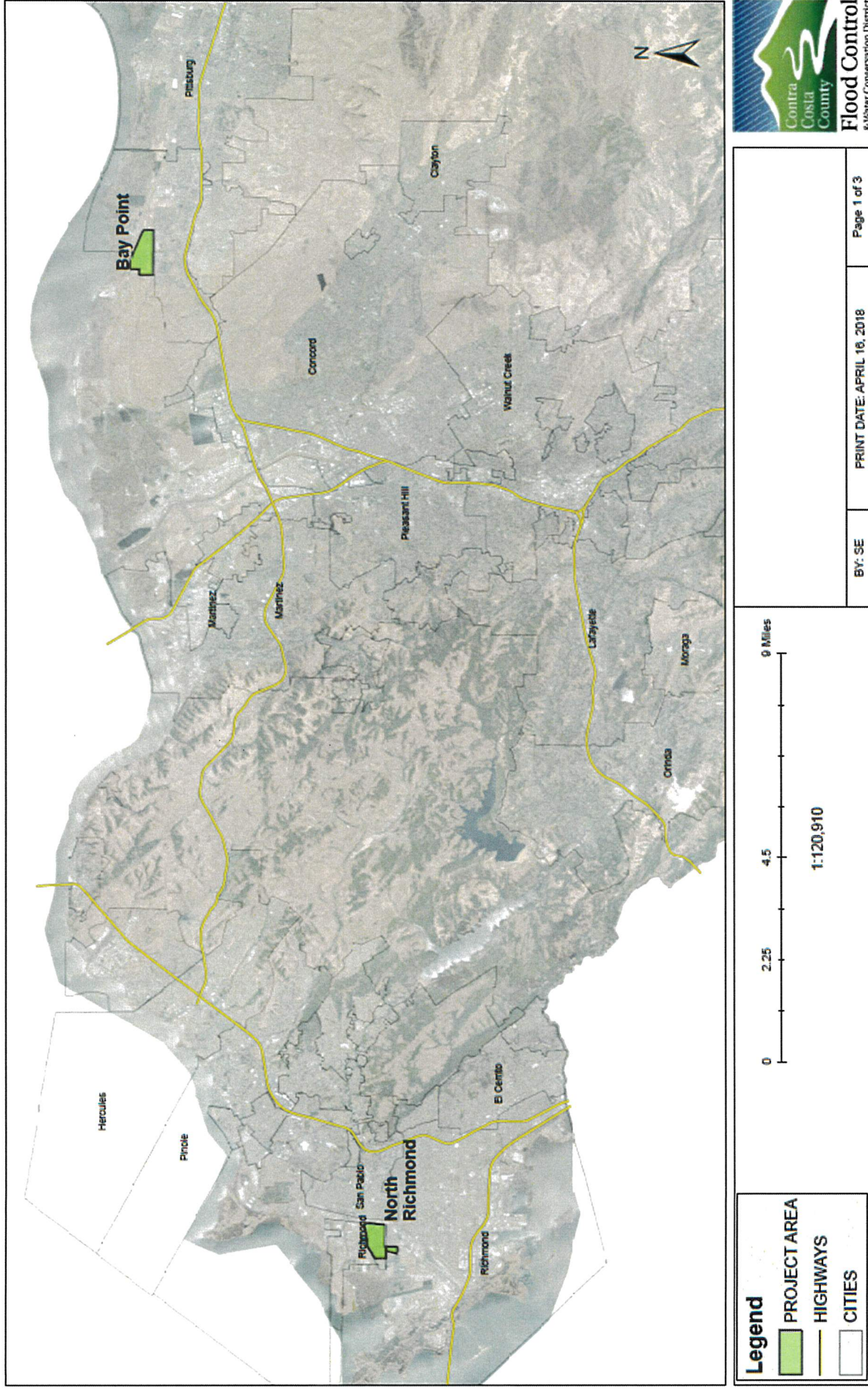


FIGURE 2

Project Location Map

Categorical Exemption (CE)
May 2018

2018 Full Trash Capture Installation Project
Contra Costa County Public Works Department

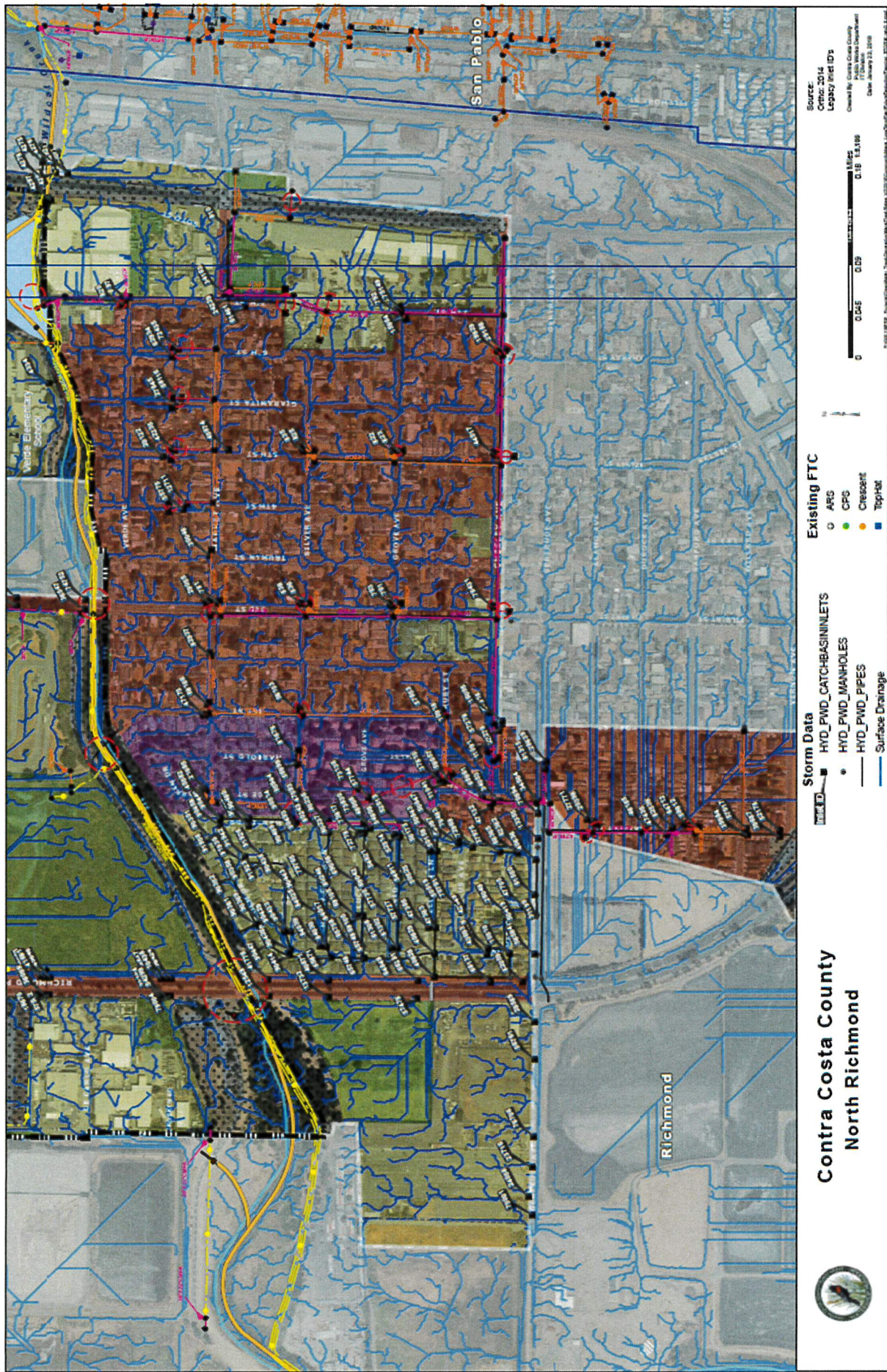


FIGURE 3

North Richmond Plan

2018 Full Trash Capture Installation Project
 Contra Costa County Public Works Department

Categorical Exemption (CE)
 May 2018

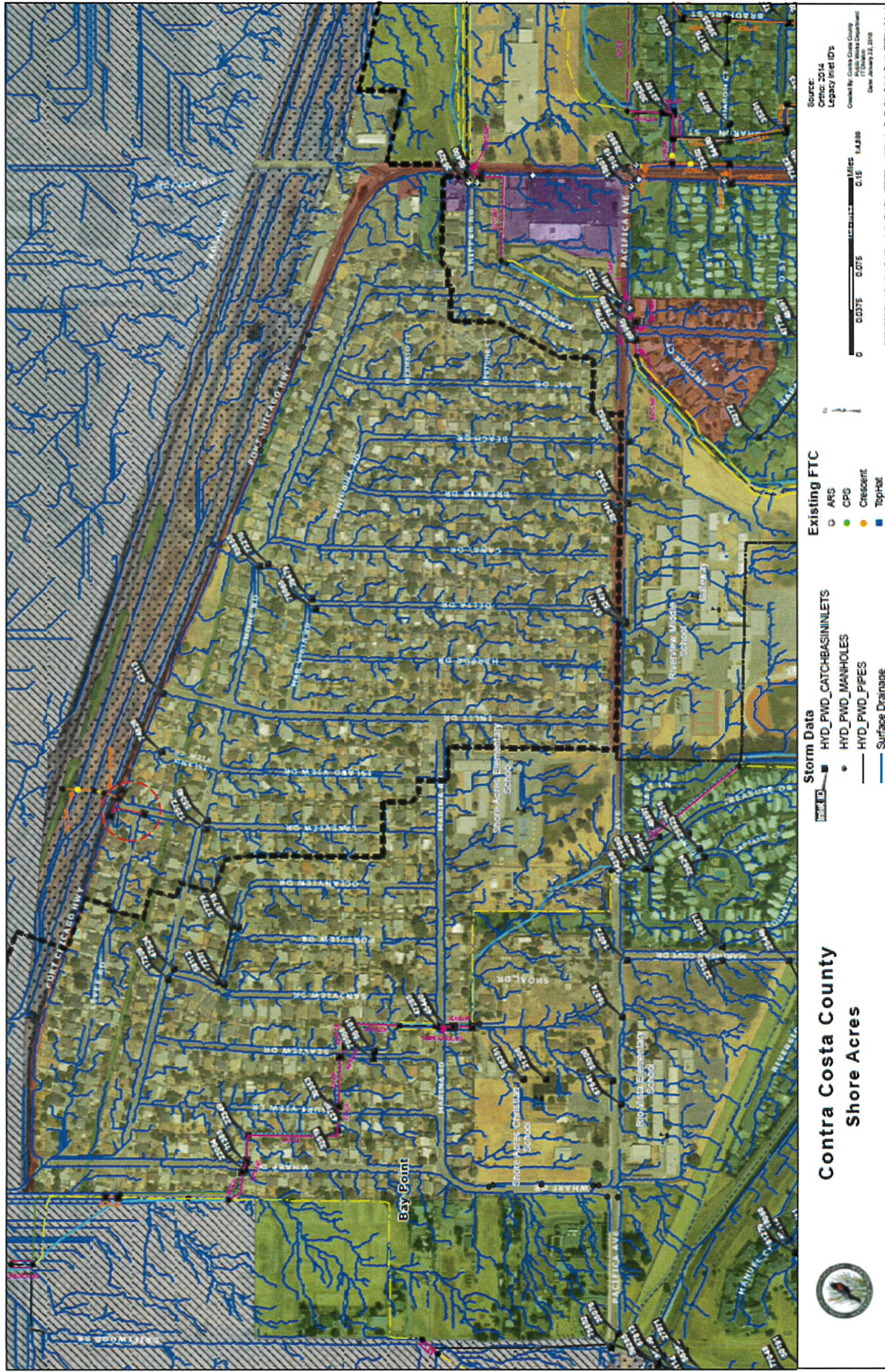


FIGURE 4

Bay Point Shore Acres Plan

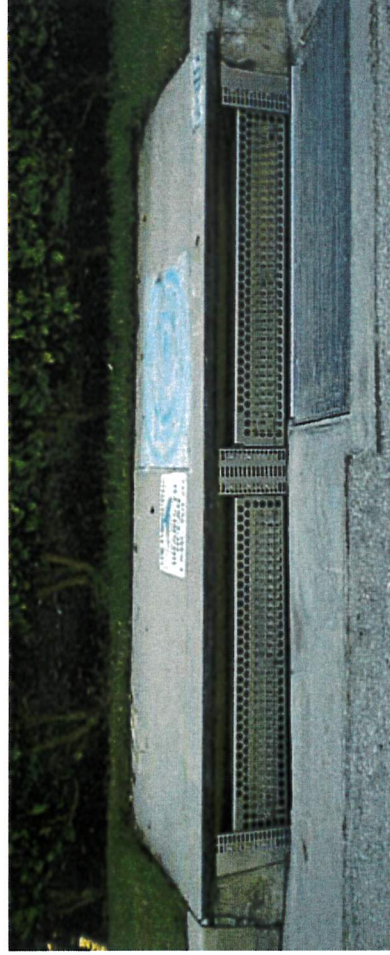
Categorical Exemption (CE)
May 2018



Connector Pipe Screen



Connector Pipe Screen



Automatic Retractable Screen



Automatic Retractable Screen

FIGURE 5

Example Photos

CALIFORNIA ENVIRONMENTAL QUALITY ACT
Notice of Exemption

To: [] Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
[] County Clerk
County of: Contra Costa
From: Contra Costa County
Dept. of Conservation & Development
30 Muir Road
Martinez, CA 94553

Project Title: 2018 Full Trash Capture Installation Project
Proj. No. 0662-6R4030 CP#18-18

Project Applicant: Contra Costa County Public Works Department
Project Location - Various

Project Location: Richmond and Bay Point
Project Location - County: West & Central Contra Costa

Description of Nature, Purpose and Beneficiaries of Project:
The purpose of this project is to install connector pipe screen and automatic retractable screens in existing stormwater inlets in North Richmond and the Shore Acres neighborhood in Bay Point to reduce the potential for trash flow into creeks.
A total of 110 connector pipe screens would be installed in the North Richmond neighborhood and a total of 25 would be installed in the Shore Acres neighborhood.
The County will install all connector pipe screens and automatic retractable screens within areas where the County already has full rights to do so (i.e., fee title ownership or existing easements).

Name of Person or Agency Carrying Out Project: Contra Costa County Public Works Department

Exempt Status:
[] Ministerial Project (Sec. 21080(b) (1); 15268;
[] Declared Emergency (Sec. 21080(b)(3); 15269(a));
[] Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
[X] Categorical Exemption: Class 15302(c)
[] Other Statutory Exemption, Code No.:
[] General Rule of Applicability [Article 5, Section 15061 (b)(3)]

Reasons why project is exempt: The project consists of the replacement or reconstruction of existing facilities in the same location and with the same purpose and capacity as the facility replaced or reconstructed involving negligible or no expansion of capacity, pursuant to section 15302 of the CEQA guidelines.

Lead Agency Contact Person: Matt Kawashima - Public Works Dept. Area Code/Telephone/Extension: (925) 313-2161

If filed by applicant:
1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? [] Yes [] No

Signature: Date: Title:
[] Signed by Lead Agency [] Signed by Applicant

AFFIDAVIT OF FILING AND POSTING
I declare that on I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.
Signature Title

Applicant: Public Works Department
255 Glacier Drive
Martinez, CA 94553
Attn: Matt Kawashima
Environmental Services Division
Phone: (925) 313-2161
Department of Fish and Game Fees Due
[] EIR - \$3,168.00
[] Neg. Dec. - \$2,280.75
[] DeMinimis Findings - \$0
[X] County Clerk - \$50
[X] Conservation & Development - \$25
Total Due: \$75.00
Total Paid \$
Receipt #:



Contra Costa County

To: Board of Supervisors
From: David Twa, County Administrator
Date: July 10, 2018

Subject: Claims

RECOMMENDATION(S):

DENY Allstate Ins. For Jessica Pulido, Enterprise Rent-A-Car, Charles McClure (son of Amiel Pagsuyuin), Cataleya Pagsuyuin (daughter of Amiel Pagsuyuin), Kaylee Pagsuyuin (daughter of Amiel Pagsuyuin), Rosanna Pagsuyuin (wife of Amiel Pagsuyuin), Kenneth C. Reynolds Jr., Horace Tolliver, and Rosalba Zendejas. DENY amended claim filed by Safeco Insurance, a subrogee for Christie Pereira and Rosalba Zendejas.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Allstate for Jessica Pulido: Claim for property damage and injury to neck and back arising out of automobile accident involving a County vehicle in an undisclosed amount.

Enterprise Rent-A-Car: Property claim for damage to vehicle rented by County employee in the amount of \$953.75.

Charles McClure, Cataleya Pagsuyuin, Kaylee Pagsuyuin, and Rosanna Pagsuyuin: The wife and children of Amiel Pagsuyuin are claiming \$10,000,000 for his death after he lost control of his car on Deer Valley Road, in the unincorporated area of the County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Scott Selby
925.335.1400

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Kenneth C. Reynolds Jr.: Claim for tow fees for unauthorized tow from private property in the amount of \$305.

Horace Tolliver: Personal injury claim for assault by cab driver in the amount of \$1,000,000.

Rosalba Zendejas: Personal injury claim arising out of a surgery at the Contra Costa Regional Medical Center in an amount to be determined.

Safeco Insurance as subrogee for Christine Pereira: Property claim for vehicle damage arising from accident involving County vehicle in an undisclosed amount.



Contra
Costa
County

To: Board of Supervisors
From: FAMILY & HUMAN SERVICES COMMITTEE
Date: July 10, 2018

Subject: ENDORSEMENT OF THE 2018 EAST BAY STAND DOWN EVENT

RECOMMENDATION(S):

ENDORSE and SUPPORT the East Bay Stand Down to be held September 13 - 16, 2018 at the Alameda County Fairgrounds in Pleasanton.

FISCAL IMPACT:

No net County cost.

BACKGROUND:

The East Bay Stand Down (EBSD) is an extraordinary event providing 450 homeless Veterans and their families from the San Francisco Bay Area an opportunity to receive invaluable and diverse services and care in a safe, secure environment (see attachment). The goal is to assist homeless veterans to end the cycle of homelessness by bringing into one location transitional housing opportunities, medical/dental care, legal services, benefits counseling, food, clothing, entertainment and many other services. Of most importance, our participants receive this care in a respectful manner and we let them know they are not forgotten. This event is supported by over 1,000 dedicated community and military volunteers.

As a volunteer and member of the Executive Board for EBSD, Veterans Services Officer Nathan Johnson presented, at the June 25 Family and Human Services (FHS) Committee meeting, the opportunity

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR ☒ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF
SUPERVISORS**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact:

By: , Deputy

cc: Veterans Services Officer, CAO

BACKGROUND: (CONT'D)

to discuss an event that has a strong positive effect on our community. Maj. General, USA (Ret.) Ron Lowe, EBSD Executive Board Chairman, advised that the stand down is alternated annually between the Alameda County Fairgrounds and the Contra Costa Delta location. Buses pick up veterans from pick-up points throughout the county. He described the various morale-boosting services provided at the stand down.

Supervisor Andersen expressed her support of the East Bay Stand Down to be held September 13 - 16, 2018 at the Alameda County Fairgrounds in Pleasanton and recommends that the Board of Supervisors endorse and support this worthy effort. (Supervisor Gioia was absent from the June 25 FHS Committee meeting.)

ATTACHMENTS

2018 East Bay Stand Down Brochure



It is the Soldier, not the minister

Who has given us freedom of religion.

It is the Soldier, not the reporter

Who has given us freedom of the press.

It is the Soldier, not the poet

Who has given us freedom of speech.

It is the Soldier, not the campus organizer

Who has given us freedom to protest.

It is the Soldier, not the lawyer

Who has given us the right to a fair trial.

It is the Soldier, not the politician

Who has given us the right to vote.

It is the Soldier who salutes the flag,

Who serves beneath the flag,

And whose coffin is draped by the flag,

Who allows the protester to burn the flag.

Copyright 1970, 2005 Charles M. Province

Donations:

Please write a check payable to:

DIABLO VALLEY VETERANS
FOUNDATION - EBSD

And mail it to:

DVVF-EBSD
PO BOX 2133
DANVILLE, CA 94526

The Diablo Valley Veterans Foundation is a
501(c)(3) non-profit corporation,
IRS identification number 26-3198472



Director:

Jerry Yahiro
(925) 743-8850



EAST BAY STAND DOWN



Alameda County
Fairgrounds



Sept. 13-16, 2018

HELPING DISPLACED,
HOMELESS AND NEEDY
VETERANS AND THEIR
FAMILIES.



www.eastbaystanddown.org



A community is often judged by how well it takes care of its own. Serving those who have served our Nation is the primary goal of the East Bay Stand Down (EBSA).

On any given night, across this nation, there may be as many as 40,000 homeless Veterans. Additionally, there may be as many as 1.4 million at-risk Veterans.

Many of these Veterans suffer from physical injuries and mental health issues, frequently from both.

After separation from the Armed Services, in an attempt to get treatment, many Veterans have gotten lost in a bureaucratic and frustrating maze. They have yet to receive a proper diagnosis, treatment, and/or the care they need, deserve, and have earned.

This often leads to loss of their self-esteem, substance abuse, break up of family relationships, and hardships for the children of these Veterans. Suicide, or worse, are all too common in many instances.

The East Bay Stand Down, is a four (4) Day event, held every 2 years, at the Alameda County Fairgrounds, in Pleasanton, CA. It brings together 350 of the Bay Area's homeless and at risk military veterans, connecting them with the services they need, to break this vicious cycle of homelessness and despair.

Hosted by a consortium of community organizations, the EBSD provides a broad spectrum of services to these Veterans. Psychological, medical, dental, and other care are available at the EBSD, along with counseling services for substance abuse, legal issues, spiritual needs, and employment opportunities. In addition, follow up, rehabilitation and housing options are available for participants, after the close of EBSD.

Since the first East Bay Stand Down, held in 1999, our goal has been to provide a respite for the homeless and at risk Veterans' from their daily environment. Approximately 5,000 Veterans, and their families, have benefitted from this event. These Stand Downs, and others like it across the

Country, have proven to be effective in breaking the cycle of homelessness and despair.

The fiduciary agent for the EBSD is the Diablo Valley Veterans Foundation (DVVF), a 501(c)(3) non-profit corporation, IRS tax identification 26-3198472. If a financial gift is granted, please make the check payable to the Diablo Valley Veterans Foundation -EBSD, and mail to P.O. Box 2133, Danville, CA 94526.

There are no paid positions associated with the DVVF and the EBSD. All monies raised for the EBSD are used to support Veterans and administrative costs associated with the event. Donations may be tax deductible.

THANK YOU FOR YOUR SUPPORT!





Contra
Costa
County

To: Board of Supervisors
From: Todd Billeci, County Probation Officer
Date: July 10, 2018

Subject: Probation, Pretrial and Parole Supervision Officer's Week in Contra Costa County

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Jeff Waters,
925-313-4154

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

Resolution No.

2018/433

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2018/433

**DECLARING THE WEEK OF JULY 15-21, 2018, AS PROBATION, PRETRIAL AND PAROLE SUPERVISION
OFFICER'S WEEK IN CONTRA COSTA COUNTY.**

WHEREAS, Probation is an essential part of the justice system; and
WHEREAS, Probation professionals uphold the law with dignity, while recognizing
the right of the public to be safe-guarded from criminal activity; and
WHEREAS, Probation professionals are responsible for supervising adult and
juvenile offenders in the community; and
WHEREAS, Probation professionals are trained professionals who provide services
and referrals for offenders; and
WHEREAS, Probation professionals work in partnership with community agencies
and groups; and
WHEREAS, Probation professionals promote prevention, intervention and advocacy;
and
WHEREAS, Probation professionals provide services, support and protection for
victims; and
WHEREAS, Probation professionals advocate community and restorative justice; and
WHEREAS, Probation professionals are a true FORCE FOR POSITIVE CHANGE in
their community.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County, does
hereby proclaim July 15-21, 2018, as PROBATION, PRETRIAL AND PAROLE OFFICER'S WEEK on
the recommendation of the County Probation Officer, Todd Billeci, and encourages all citizens to honor
these Probation professionals and to recognize their achievements.

KAREN MITCHOFF
Chair, District IV Supervisor

JOHN GIOIA
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

DIANE BURGIS
District III Supervisor

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an
action taken
and entered on the minutes of the Board of Supervisors on
the date
shown.

ATTESTED: July 10, 2018

David J. Twa,

By: _____, Deputy



**Contra
Costa
County**

To: Board of Supervisors
From: Dianne Dinsmore, Human Resources Director
Date: July 10, 2018

Subject: Introduce Ordinance No. 2018-04 amending the County Ordinance Code Section 33-5.329

RECOMMENDATION(S):

INTRODUCE Ordinance No. 2018-04 amending the County Ordinance Code section 33-5.329 to exclude from the merit system the new classification of Chief of Shelter Medicine-Exempt, WAIVE READING and FIX July 24, 2018, for adoption.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The Animal Services Department is requesting to exclude from the Merit System the classification of Chief of Shelter Medicine-Exempt. The Chief of Shelter Medicine-Exempt will be responsible for the oversight and management of the Shelter Medicine Division, including supervising all medical, shelter and behavior staff. As part of the Department's executive team, the Chief of Shelter Medicine-Exempt will advise the Animal Services Director on shelter medicine issues and participate in strategic planning, development and execution of all Animal Services Department goals and objectives.

CONSEQUENCE OF NEGATIVE ACTION:

The Shelter Medicine Division of the Animal Services Department will not have the critical direction and support needed to maintain operations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Arturo Castillo,
925-608-8408

By: , Deputy

cc: Arturo Castillo

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

Updated Ordinance 2018-04

ORDINANCE NO. 2018-04
**(Exclude from the Merit System the new classification of Chief of
Shelter Medicine-Exempt)**

The Contra Costa County Board of Supervisors ordains as follows (omitting the parenthetical footnotes from the official text of the enacted or amended provisions of the County Ordinance Code):

SECTION I: Section 33-5.329 of the County Ordinance Code is amended to exclude from the merit system the new classification of Animal Services Captain-Exempt:

33-5.329 - Animal services.

- (a) The animal services director is excluded and is appointed by the board.
- (b) The deputy director for animal services is excluded and is appointed by the animal services director.
- (c) The animal clinic veterinarians and the veterinarian (hourly rate) are excluded and are appointed by the animal services director.
- (d) The animal services captain-exempt is excluded and is appointed by the animal services director.
- (e) The chief of shelter medicine-exempt is excluded and is appointed by the animal services director.

(Ord. Nos. 2018-04 § 1, 7-24-18; 2017-27 § 1, 12-05-17; 2012-10 § I, 10-23-12; Ords. 81-70 § 2, 81-32 § I[11, 16], 79-31 § 2, 70-17 §§ 2, 3, 76-62: former §§ 32-2.626, .636)

SECTION II: EFFECTIVE DATE. This ordinance becomes effective 30 days after passage, and within 15 days of passage shall be published once with the names of the supervisors voting for and against it in the _____, a newspaper published in this County.

PASSED ON _____ by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: DAVID J. TWA, Clerk of the
Board of Supervisors and County Administrator

By: _____
Deputy

Board Chair

[SEAL]



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: July 10, 2018

Subject: Authorizing the County Counsel to Prepare Ordinance Summaries

RECOMMENDATION(S):

ADOPT Ordinance No. 2018-20, authorizing the County Counsel to prepare ordinance summaries in accordance with Government Code section 25124.

FISCAL IMPACT:

Staff estimates that publishing an ordinance summary in the newspaper typically costs less than \$500, while publishing the full text of a 30-page ordinance can cost up to \$10,000.

BACKGROUND:

When the Board of Supervisors adopts an ordinance, Government Code section 25124 requires that it be published in the newspaper. This requirement can be satisfied by either publishing the full ordinance text within 15 days after the ordinance is passed, or publishing a summary of the ordinance at least five days before the ordinance is considered for adoption and publishing the summary again within 15 days after the ordinance is passed. If an ordinance summary is published, the full text of the ordinance must be posted in the Clerk of the Board's office or on the County's website at least five days before the ordinance is

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Thomas Geiger, Assistant County Counsel (925) 335-1800

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

>

considered for adoption and within 15 days after the ordinance is passed. If an ordinance summary is published, Government Code section 25124 also requires the Board to designate an official to prepare the summary. The attached ordinance authorizes the County Counsel to prepare to prepare ordinance summaries in accordance with Government Code section 25124 when the County Counsel determines it is appropriate to do so. If this ordinance is adopted, the Board would no longer have to authorize the County Counsel to prepare ordinance summaries on a case-by-case basis.

Publishing an ordinance summary instead of the full text of a lengthy ordinance results in significant cost savings. Staff estimates that publishing an ordinance summary in the newspaper typically costs less than \$500. Publishing the full text of a 30-page ordinance can cost up to an estimated \$10,000.

The attached ordinance also revises Ordinance Code Chapter 24-12 to make all references to the County Counsel gender neutral.

CONSEQUENCE OF NEGATIVE ACTION:

The Board would continue to have to authorize the County Counsel to prepare ordinance summaries on a case-by-case basis.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: DECLARE Vacant Private/Non-Profit Sector Seat 4 on the Economic Opportunity Council

RECOMMENDATION(S):

ACCEPT resignation of Cynthia Krieger, DECLARE a vacancy in the Private/Non-Profit Sector 4 seat on the Economic Opportunity Council, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The duties and responsibilities of the Economic Opportunity Council include: reviewing fiscal and programmatic reports submitted by staff and the performance of Community Services Block Grant contractors and the Weatherization program services; selecting its officers and appointing members to EOC Committees; making recommendations to the Board of Supervisors on all program proposals and budgets related to Community Services Block Grant and the Weatherization program; and requiring and receiving budget and other reports prepared by staff every other month along with an Annual Report in September.

Ms. Krieger was appointed to Private/Non-Profit Sector Seat No.4 on September 12, 2017. Her current term has an end date of June 30, 2019. She submitted her resignation from this seat effective June 7, 2018.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: CSB (925)
681-6308

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Nancy Sparks

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the Economic Opportunity Council will be unable to fill the vacancy.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: ACCCEPT Resignation of Sheri Richards from Advisory Council on Aging

RECOMMENDATION(S):

ACCEPT resignation of Sheri Richards, DECLARE a vacancy in the At-Large 8 seat on the Advisory Council on Aging, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Sheri Richards notified Area Agency on Aging on June 7, 2018 of her resignation from the Advisory Council on Aging. Sheri Richards was appointed on February 10, 2015. The Seat will expire on September 30, 2019.

The Advisory Council on Aging (Council) provides a means for county-wide planning, cooperation, and coordination for individuals and groups interested in improving and developing services and opportunities for the older residents of Contra Costa County. The Council provides leadership and advocacy on behalf of older persons and serves as a channel of communication and information on aging.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Gina Chenoweth
8-4961

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Advisory Council on Aging may not be able to conduct routine business.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Appointment(s) to First 5 Contra Costa Children and Families Commission Advisory Board

RECOMMENDATION(S):

APPOINT Kathy Marsh as the County Administrator Children's Services seat and Robyn Gentry to the County Administrator Children's Services Alternate seat on the First 5 Contra Costa Children and Families Commission Advisory Board.

FISCAL IMPACT:

None.

BACKGROUND:

The Contra Costa County Board of Supervisors established the First 5 Contra Costa Children and Families Commission on June 15, 1999 (Ordinance 99-15). The Board appointed nine Commission members and nine Alternate members.

Members include one Supervisor from the County Board of Supervisors, the Employment and Human Services Department Director, Health Services Department Director, and a representative from the County Administrator's Office of Children's Services. The other five members of the Commission are appointed by the Board of Supervisors and represent Supervisorial Districts.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Elaine Burres,
608-4960

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Commissioners and Alternate Commission members represent various disciplines and backgrounds including pediatrics, early childhood education, child welfare, and schools.

CONSEQUENCE OF NEGATIVE ACTION:

The Advisory Board would be unable to conduct routine business.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Declare Vacancies on the Hazardous Materials Commission

RECOMMENDATION(S):

ACCEPT resignations of Jack Bean and Usha Vedagiri, DECLARE vacancies in Business Seat 2 - Industrial Association and Environmental Organizations Seat 2 on the Hazardous Materials Commission, and DIRECT the Clerk of the Board to post the vacancies.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The Hazardous Materials Commission was established in 1986 to advise the Board, County staff and the mayor's council members, and staffs of the cities within the County, on issues related to the development, approval and administration of the County Hazardous Waste Management Plan. Specifically, the Board charged the Commission with drafting a hazardous materials storage and transportation plan and ordinance, coordinating the implementation of the hazardous materials release response plan and inventory program, and to analyze and develop recommendations regarding hazardous materials issues with consideration to broad public input, and report back to the Board on Board referrals.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Dan Peddycord,
925-313-6712

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Michael Kent, Tasha Scott, Marcy Wilhelm

BACKGROUND: (CONT'D)

Jack Bean, holder of Business Seat 2 - Industrial Association, and Usha Vedagiri, holder of Environmental Organizations Seat 2, have submitted their resignations. As such, the Commission is requesting the Board of Supervisors to declare vacancies in these seats and have the required notices posted, so that appointments can be made.

CHILDREN'S IMPACT STATEMENT:

The seats will remain vacant.



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: July 10, 2018

Subject: APPOINTMENT OF THE COUNTY HEALTH OFFICER - DR. CHRISTOPHER FARNITANO

RECOMMENDATION(S):

ADOPT Resolution No. 2018/248 rescinding and superseding Resolutions No. 83/1239, 84/582, and 84/780, to appoint Christopher Famitano, M.D. as the County Health Officer, pursuant to Health and Safety Code section 101000 and Ordinance Code section 33-5.313 (a) (2), effective July 10, 2018.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Dr. William Walker, after many years of dedicated service to Contra Costa County, has retired. As the Health Services Director, Anna Roth recommends that Dr. Christopher Farnitano be appointed as County Health Officer for Contra Costa County. The County Health Officer has broad authority under the California Health and Safety Code and is ultimately responsible for protecting the health and safety of the residents of Contra Costa County.

Dr. Christopher Farnitano graduated from Duke University with a B.A. in history and then received his medical degree from the Duke School of Medicine. He began his career with Contra Costa Health Services as a family medicine resident in 1991. Since that

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Anna Roth, Health Services
Director (925) 957-5403

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: County Counsel, Health Services

BACKGROUND: (CONT'D)

time, he has worked continuously as a physician in the county health care delivery system, providing care to families, including people living with HIV (State License number A51083). Dr. Farnitano has also held a number of leadership positions, including Assistant Residency Program Director, Chair of the Department of Family Medicine, Ambulatory Care Medical Director and, currently the Director of Process Redesign and System Integration. Dr. Farnitano has been key to improvement efforts related to eliminating health disparities, increasing access to health care delivery, developing population health management systems, and reducing infectious diseases through promoting immunizations and ensuring treatment. In addition, in 2015, Dr. Farnitano became a Deputy Health Officer, assuming the responsibilities of the County Health Officer on behalf of Dr. Walker. In this capacity, Dr. Farnitano supported Health Services Department staff in their regulatory functions, including Hazardous Materials and Environmental Health, Emergency Medical Services, and Public Health. Dr. Farnitano has also served as a spokesperson for Contra Costa Health Services to the media.

As the County Health Officer for Contra Costa County, Dr. Farnitano is uniquely qualified to continue the legacy of Dr. Walker of protection, caring and innovation to ensure that Contra Costa residents have the opportunity to achieve optimal health.

CONSEQUENCE OF NEGATIVE ACTION:

The County would not have a designated County Health Officer.

ATTACHMENTS

Resolution No. 2018/248

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 07/10/2018 by the following vote:

AYE: ☐

NO: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐



Resolution No. 2018/248

In the Matter of: Appointing Christopher Farnitano, M.D., County Health Officer

WHEREAS, on November 6, 1984, William B. Walker, M.D. was appointed as the Medical Director pursuant to Ordinance Code Section 33-5.313(i) effective November 7, 1984; and

WHEREAS, William B. Walker, M.D. is now retired;

WHEREAS, Christopher Farnitano, M.D., is a graduate of Duke Medical School.

WHEREAS, Resolution No. 2018/248 rescinds and supersedes Resolution No. 83/1239, 84/582, 84/780, which were adopted by the Board of Supervisors on December 13, 1983, September 25, 1984, and November 6, 1984 respectively.

NOW, THEREFORE, BE IT RESOLVED that effective July 10, 2018, Christopher Farnitano, M.D. is appointed County Health Officer pursuant to Health and Safety Code 101000 and Ordinance Code Section 33-5.313 (a) (2).

**Contact: Anna Roth, Health Services Director (925)
957-5403**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: County Counsel, Health Services



Contra
Costa
County

To: Board of Supervisors
From: FAMILY & HUMAN SERVICES COMMITTEE
Date: July 10, 2018

Subject: APPOINTMENT TO THE MANAGED CARE COMMISSION

RECOMMENDATION(S):

APPOINT Blanca Crovetto-Avancena to the Member-at-Large 8 seat on the Managed Care Commission with a term expiring August 31, 2019.

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

The Managed Care Commission (MCC) was established in May 1995 and replaced the Contra Costa Health Plan Advisory Board and the Medi-Cal Advisory Planning Commission. The purpose of the Commission is to make recommendations to the Board of Supervisors, Health Services Director and Chief Executive Officer of the Contra Costa Health Plan (CCHP) on operational objectives, policies and procedures as well as revised service, product development, marketing, and data-gathering priorities. Additionally, the MCC assures effectiveness, quality, efficiency, access, acceptability of CCHP services by ongoing as well as periodic formal reviews of Management Information System data. The Managed Care Commission met in May 2018 and recommended the appointment of Blanca Crovetto-Avancena to the Family and Human Services Committee. The Chair of the Family and Human Services Committee (Committee) reviewed and approved the recommendation at the Committee's June 25, 2018 meeting. The Committee's Vice Chair was not present at this meeting and no other applications were received for open commission seats.

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Julie Enea,
925-335-1077

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Managed Care Commission Staff, CAO

CONSEQUENCE OF NEGATIVE ACTION:

The seat will remain vacant.

ATTACHMENTS

Candidate Application_Blanca Crovetto Avancena_Managed Care Comm



Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Managed Care Commission

LARGE #8

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: CROVETTO AVANCENA BLANCA N.
(Last Name) (First Name) (Middle Name)

2. Address: [REDACTED] WALNUT CREEK CA 94597
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: [REDACTED]
(Home No.) (Work No.) (Cell No.)

4. Email Address: [REDACTED]

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma ☐ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved

	Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
				Semester	Quarter		
A)	UNIVERSITY AUTOKOMA MADRID	Psychology	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			BA.	6/80
B)			Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)			Yes No <input type="checkbox"/> <input type="checkbox"/>				
D)	Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From <u>2005</u> To <u>Now</u> Total: Yrs. <u>13</u> Mos. <u>1</u> Hrs. per week <u>20</u> . Volunteer <input type="checkbox"/></p>	<p>Title <u>FOUNDER / CEO</u> Employer's Name and Address <u>Asociacion Hispana Del</u> <u>CANCER</u> <u>Pleasant Hill, CA</u></p>	<p>Duties Performed</p>
<p>B) Dates (Month, Day, Year) From <u>2001</u> To <u>2008</u> Total: Yrs. <u>7</u> Mos. <u>3</u> Hrs. per week <u>35</u> . Volunteer <input type="checkbox"/></p>	<p>Title <u>PROGRAM MANAGER</u> Employer's Name and Address <u>The Wellness Community</u> <u>3774 Mount Ave</u> <u>Volunt Center</u> <u>94596</u></p>	<p>Duties Performed</p>
<p>C) Dates (Month, Day, Year) From <u>1996</u> To <u>2001</u> Total: Yrs. <u>5</u> Mos. <u></u> Hrs. per week <u>32</u> . Volunteer <input type="checkbox"/></p>	<p>Title <u>Health Worker</u> Employer's Name and Address <u>City & County of San Francisco</u> <u>HEALTH Department</u></p>	<p>Duties Performed</p>
<p>D) Dates (Month, Day, Year) From <u>1990</u> To <u>1996</u> Total: Yrs. <u>6</u> Mos. <u></u> Hrs. per week <u>20</u> . Volunteer <input type="checkbox"/></p>	<p>Title <u>Counselor / RHS</u> Employer's Name and Address <u>UCSF</u> <u>UNIVERSITY OF</u> <u>SAN FRANCISCO</u></p>	<p>Duties Performed</p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other MANAGED CARE COMMISSIONER

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: 

Date: 16 MAY 2018

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;

NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
 1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Medical Staff Appointments and Reappointments – June, 2018

RECOMMENDATION(S):

APPROVE the medical staff appointments and reappointments, affiliates, additional privileges, medical staff advancements, and voluntary resignations as recommend by the Medical Staff Executive Committee, at their June 18, 2018 meeting, and by the Health Services Director.

FISCAL IMPACT:

Not applicable.

BACKGROUND:

The Joint Commission on Accreditation of Healthcare Organizations has requested that evidence of Board of Supervisors' approval for each medical staff member will be placed in his or her credentials file. The above recommendations for appointment/reappointment were reviewed by the Credentials Committee and approved by the Medical Executive Committee.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Contra Costa Regional Medical and Health Centers' medical staff would not be appropriately credentialed and in compliance with the Joint Commission on Accreditation of Healthcare Organizations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Jaspreet Benepal,
925-370-5101

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Marcy Wilhelm, Tami Sloan

ATTACHMENTS

Attachment

A. New Medical Staff Members

Ayala, Gladys, MD	Internal Medicine-Gastro
Cruz, Richelle, MD	Family Medicine
Davis, Gina, Psy.D	Psychiatry/Psychology
Gaschler, Wesley, MD	Emergency Medicine
Koenig, Jessica, MD	Psychiatry/Psychology
Moyer, Kaili, Psy.D	Psychiatry/Psychology
Ponder, Kathryn, MD	Pediatrics
Rosser, Robert, MD	Pathology
Sun, Hank, MD	Anesthesia
Vadde, Vinutha, MD	Anesthesia
Zucca, Monica, MD	Pathology

B. Application for Staff Affiliation

Witten, Elizabeth, CNM	Obstetrics & Gynecology
------------------------	-------------------------

C. Application for Travis Residents-Family Medicine

Noble, Matthew, DO
Power, Kenneth, MD

D. Request for Additional Privileges

<u>Provider</u>	<u>Department</u>	<u>Requesting</u>
Gonzalez, Erik, MD	Family Medicine	Family Medicine
Lougee, Marial, MD	Family Medicine	FM/OB/GYN/Hosp
Standish, Jessica, MD	Hospitalist	Hospitalist

E. Staff Category Change

<u>Provider</u>	<u>Current Status</u>	<u>Status Change</u>
Bhandari, Tarun, MD	Courtesy	Active

F. Advance to Non-Provisional

Chung, Johanna, DDS	Dental
Griffith, Qyana, MD	Psychiatry/Psychology
Kim, Yeun Joo Ching, DDS	Dental
Kwok, Bonnie, MD	Family Medicine
Pandurangi, Maya, DO	Internal Medicine (Outpt)
Pratt, Alan, MD	Diagnostic Imaging (vRad)
Sinclair, Barbara, MD	Family Medicine
Tsou, Michelle, DPM	Surgery (Podiatry)

G. Biennial Reappointments

Alingog, Karen, MD	Family Medicine	A
Arpajirakul, Neary, MD	Family Medicine	A
Belknap, Kaya, MD	Emergency Medicine	C
Bhandari, Tarun, MD	Psychiatry/Psychology	A
Chan, Rodney, DPM	Surgery-Podiatry	A

Copeland, Linda, MD	Pediatrics	C
De Jesus, Lilia, MD	Pediatrics	C
Desoer, Craig, MD	Family Medicine	A
Farnitano, Chris, MD	Family Medicine	A
Goldstein, David, MD	Emergency Medicine	C
Kleinerman, David, MD	Surgery-Urology	A
Malik, Ritu, MD	Emergency Medicine	A
Manuntag, Wilfredo, MD	Family Medicine	A
Newman, Allison, MD	OB/GYN	P
Nielsen, Craig, MD	Anesthesia	A
Puell, Michael, MD	Family Medicine	A
Ravindran, Jayalakshmi, MD	Pediatrics	C
Sreenivasan, Meera, MD	Internal Medicine	A
Steinhart, Rachel, MD	Emergency Medicine	A
Stokes, Michael, DDS	Dental	A
Sutherland, Sonia, MD	Internal Medicine	A
Taylor, Opal, MD	Emergency Medicine	A
Thompson, Julie, MD	Internal Medicine	A
Urcuyo, Sergio, MD	Hospitalist	A
Wong, Michelle, MD	Family Medicine	A

H. Biennial Reappointment for Teleradiologist (vRad)

Chong, Kenneth, MD
Haimes, Alison, MD
Kaplan, Richard, MD
Kompala, Sushila, MD
Lawton, Christopher, MD
Paul, Marc, MD
Travis, Talitha, MD

I. Biennial Renew of Privileges

Arcos, Rebecca, NP	Family Medicine	AFF
Fahlsing, Michelle, NP	OB/GYN	AFF
Hernandez, Alberto, NP	Pediatrics	AFF
Loewen, Analisa, NP	Family Medicine	AFF

J. Voluntary Resignations

Argenal, Augustin, MD	Internal Medicine
Cavazos, Cristina, MD	Diagnostic Imaging VRAD
Dutta, Raja, MD	Psychiatry/Psychology
Eigelberger, Monica, MD	Surgery
Eusterbrock, Thomas, MD	Pediatrics
Gordon, Nayvin, MD	Family Medicine
Henderson, Jannell, MD	Diagnostic Imaging VRAD
Lindsay, Jeffrey, MD	Anesthesia
Morrow, Brian, MD	Diagnostic Imaging VRAD
Shkurovich, Sergey, MD	Diagnostic Imaging VRAD
Tysell, James, MD	Family Medicine



**Contra
Costa
County**

To: Board of Supervisors

From: FAMILY & HUMAN SERVICES COMMITTEE

Date: July 10, 2018

Subject: RECOMMENDATION FOR APPOINTMENT TO THE FAMILY AND CHILDREN'S TRUST COMMITTEE

RECOMMENDATION(S):

APPOINT Mujdah Rahim to the At Large 2 seat on the Family and Children's Trust Committee to complete the current term ending on September 30, 2018 and to a new term that will expire on September 30, 2020.

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

On December 13, 2011, the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was a requirement that applications for at large/countywide seats be reviewed by a Board of Supervisors committee.

The purpose of the Family and Children's Trust (FACT) Committee is to establish priorities and make funding recommendations to the Board of Supervisors on the allocation of specific funds for the prevention/amelioration of child abuse and neglect, and the promotion of positive family functioning. These funds include: Child Abuse Prevention, Intervention, and Treatment funds (AB 1733), Birth Certificate revenue to the County Children's Trust (AB 2994), the Ann Adler Children's Trust funds,

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Julie DiMaggio Enea
(925) 335-1077

, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: FACT Staff, CAO

BACKGROUND: (CONT'D)

Community-Based Child Abuse Prevention funds, and other funds as may be subsequently directed by the Board of Supervisors.

The FACT Committee also provides information and data to the Employment and Human Services Department on the effectiveness of current and proposed programs for families and children and on recent or pending legislation that would potentially impact family and children's services programs, clients, or funding mechanisms.

FACT Committee is composed by:

- Five At-Large seats
- One representative from each of the five Supervisorial Districts
- Five discipline/sector specific seats

There are currently 13 seats filled and there are two vacancies on FACT. The Committee has vacancies in the Seat 3, Local Planning Council, and one At-Large Seat. Seat 3, Local Planning Council was declared vacant due to committee member resignation on October 18, 2016. The FACT Committee is actively recruiting to fill Seat 3.

Current FACT Committee seat members live or work in the following areas of the county:

- East (2): One At-Large, District III
- Central/South (10): Four discipline specific, Three At-Large, Districts II, IV and V
- West (1): District I

Candidates for appointment to the FACT Committee will serve a two-year term. The current term for the At Large 2 seat is set to expire on September 30, 2018.

Attached is a memo from the Employment and Human Services Director transmitting her nomination of Ms. Mujdah Rahim for appointment to the At Large 2 seat on the FACT Committee. The Family and Human Services (FHS) Committee approved this nomination on June 25, 2018. (Supervisor Gioia was absent from the June 25, 2018 FHS Committee meeting.)

ATTACHMENTS

ESHD Nomination Memo

Candidate Application_Mujdah Rahim_FACT Committee



EMPLOYMENT &
HUMAN SERVICES

MEMORANDUM

Kathy Gallagher, Director

40 Douglas Drive, Martinez, CA 94553 • (925) 608-5000 • Fax (925) 313-9748 • www.ehsd.org

To: Family and Human Services Committee
Supervisor Candace Andersen, District II, Chair
Supervisor John Gioia, District I, Vice-Chair

Date: June 25, 2018

CC:

From: Kathy Gallagher, EHSD Director
Juliana Mondragon, FACT Staff

Subject: Family and Children's Trust (FACT) Committee Seat Membership Recommendation

The Employment and Human Services Department Director, Kathy Gallagher, respectfully requests that the Family and Human Services Committee accepts this recommendation to appoint the following new applicant to the At-Large seat 2 on the Family and Children's Trust (FACT) Committee.

Name	Seat	Area
Mujdah Rahim	At-Large Seat 2	Central County

At-Large Seat 2 was declared vacant due to committee member resignation on January 9, 2018.

PURPOSE OF COMMITTEE

The purpose of this Committee is to establish priorities and make funding recommendations to the Board of Supervisors on the allocation of specific funds for the prevention/amelioration of child abuse and neglect, and the promotion of positive family functioning. These funds include: Child Abuse Prevention, Intervention, and Treatment funds (CAPIT) funds, (AB 1733), Birth Certificate revenue to the County Children's Trust (AB2994), the Ann Adler Children's Trust funds, Community-Based Child Abuse Prevention funds (CBCAP) and other funds as may be subsequently directed by the Board of Supervisors.

The FACT Committee also provides information and data to the Employment and Human Services Department on the effectiveness of current and proposed programs for families and children and on recent or pending legislation that would potentially impact family and children's services programs, clients, or funding mechanisms.

SUMMARY OF RECRUITMENT EFFORTS/NOMINEES FOR MEMBERSHIP

The FACT Committee, in conjunction with the County Administrator's Office, continues to make every effort to fill its vacant seats. These efforts include contacting each district Supervisor's office

and releasing a public notice, inviting interested parties to consider membership and soliciting the support of current members to outreach to potential candidates for consideration for membership.

FACT Committee membership consists of the following:

- Five At-Large seats
- One representative from each of the five Supervisorial Districts
- Five discipline/sector specific seats

There are currently 13 seats filled and there are two vacancies on FACT. The Committee has vacancies in the Seat 3, Local Planning Council, and one At-Large Seat. Seat 3, Local Planning Council was declared vacant due to committee member resignation on October 18, 2016. The FACT Committee is actively recruiting to fill Seat 3.

Current FACT Committee seat members live or work in the following areas of the county:

- East (2): One At-Large, District III
- Central/South (10): Four discipline specific, Three At-Large, Districts II, IV and V
- West (1): District I

Candidates for appointment to the FACT Committee will serve a two-year term. At-Large Seat 2 is set to expire on September 30, 2018.

Ms. Rahim has expressed a sincere interest in serving on the Committee and is dedicated to fulfilling the mission and goals as outlined in the Committees' policies and procedures.

Based on the above information, the Director of EHSD on behalf of the FACT Committee respectfully recommends that the FHS Committee appoint Ms. Rahim to membership on the FACT Committee.

Enc. Board, Committees, and Commission Application for *Mujdah Rahim*

Application Form

Profile

Which Boards would you like to apply for?

Family & Children's Trust Committee: Submitted

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

Working in a non-profit has provided me insight into how funds and grants operate and how it impacts non-profits, in particular non-profits that assist families. As a family law attorney, I have first-hand insight as to what families are facing and what families need. In particular, I have assisted women who have fled with their children's from domestic violence. My background would enable me to contribute by being on the Family & Children's Trust Committee.

This application is used for all boards and commissions

Mujdah

First Name

Rahim

Last Name

Middle Initial

Email Address

Home Address

Suite or Apt

City

CA

State

Postal Code

Primary Phone

Law Office of Mujdah Rahim

Employer

Owner/Principal Attorney

Job Title

Family Law Attorney

Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

☐ Yes ☒ No

Is a member of your family (or step-family) employed by Contra Costa Co.?

☐ Yes ☒ No

Education History

Select the highest level of education you have received:

☒ Other

Juris Doctor

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

UC Davis

Name of College Attended

International Relations

Course of Study / Major

182

Units Completed

Type of Units Completed

☒ Quarter

Degree Awarded?

☒ Yes ☐ No

B.A.

Degree Type

06/17/2004

Date Degree Awarded

College/ University B

Widener University School of Law

Name of College Attended

Juris Doctor

Course of Study / Major

88

Units Completed

Type of Units Completed

☒ Semester

Degree Awarded?

☒ Yes ☐ No

Juris Doctor

Degree Type

05/15/2010

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

☐ Yes ☐ No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

04/15/2015-Present

Dates (Month, Day, Year) From - To

70

Hours per Week Worked?

Volunteer Work?

☐ Yes ☒ No

Owner/Principal Attorney

Position Title

Employer's Name and Address

Law Office of Mujdah Rahim 961 Ygnacio Valley Road Walnut Creek, CA 94596

Duties Performed

Exclusively practice family law matters; such as dissolution, child custody/visitation, child and spousal support, jurisdiction issues as it pertains to UCCJEA, move-away, motion to set aside judgment, and domestic violence restraining orders, and complex litigation as it pertains to valuation of a business.

2nd

12/01/2015-02/28/2016

Dates (Month, Day, Year) From - To

45

Hours per Week Worked?

Volunteer Work?

☐ Yes ☒ No

Temporary Staff Attorney

Position Title

Employer's Name and Address

Family Violence Law Center 470 27th Street Oakland, CA 94612

Duties Performed

Provided representation to survivors of domestic violence and/or sexual assault in domestic violence restraining order hearings, civil harassment restraining order hearings and family law matters.

3rd

07/01/2014-08/01/2015

Dates (Month, Day, Year) From - To

Contract Attorney

Hours per Week Worked?

Volunteer Work?

☐ Yes ☒ No

Attorney

Position Title

Employer's Name and Address

All for the Family Legal Clinic, Inc. 3137 Castro Valley Bld. Suite 210 Castro Valley, CA 94546

Duties Performed

Family law matters; including but not limited to dissolution, child custody/visitation, child and spousal support, and discovery.



Upload a Resume

Final Questions

How did you learn about this vacancy?

☒ Other

Internet

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

MUJDAH RAHIM, ESQ



EDUCATION

Widener University School of Law, Wilmington, DE

May 2010

Doctor of Jurisprudence

Activities: Muslim Law Students Association (Treasury 2009-2010); Student Animal Legal Defense Fund (Secretary 2008-2009); Women's Law Caucus; Public Interest Law Alliance.

University of California, Davis, Davis, CA

June 2004

Bachelor of Arts in International Relations

Bar Admission

California, June 2011, Bar Number 276260

LEGAL EXPERIENCE

Law Office of Mujdah Rahim, Walnut Creek, CA

April 2015-Present

Principal Attorney/Founder

- Family Law: dissolution, parentage action, child custody and visitation, child and spousal support;
- Move Away Trial;
- Successfully arguing jurisdiction for child custody under the UCCJEA involving three states; and
- Motion to Set Aside Default Judgment.

All for the Family Legal Clinic, Inc., Castro Valley, CA

July 2014-August 2015

Of Counsel

- Dissolution and Parentage Actions, discovery;
- Marital Settlement Agreements;
- Child custody and visitation (establish and modification); child and spousal support;
- Order to Show Cause hearings of the following: defer sale of home, move-away, child support retroactive to date of filing, job related expense deduction, hardship deductions of a child from another relationship, and false allegations of sexual abuse.

Family Violence Law Center, Oakland, CA

July 2011-June 2014

Volunteer Attorney/Contract Attorney

- Provide limited and full scope representation to survivors of domestic violence and sexual assault in domestic violence restraining order hearings, civil harassment restraining order hearings and family law matters;
- Ran legal clinic;
- Supervise and train legal interns;
- Conducted outreach with Alameda and San Leandro Police Department, and Bay Area Legal Aid..

Solano County Public Defender's Office, Fairfield, CA

August 2010-December 2010

Legal Intern

- Wrote Motion to Suppress (1538.5(i)), Motion to Dismiss (995); and Motion to Modify Probation.

Schrom and Shaffer, P.C., Media, PA

November 2009-May 2010

Legal Intern

- Drafted complaints and answers in Workers' Compensation cases.

Chester County District Attorney's Office, West Chester, PA

May 2008-May 2009

Certified Legal Intern

- Represented the Government at Preliminary Hearings; and
- Signed off on waivers, agreements, and Drug Court applications.

Honorable William J. Mazzola, Philadelphia, PA

August 2007-April 2008

Legal Intern

- Wrote bench-memoranda and assisted in drafting opinions;
- Researched relevant case law relating to sufficiency of evidence and credibility of witness;
- Assessed sentencing guidelines; and
- Familiarity with Pennsylvania Justice Network, a portal that provides an online environment for users to access public safety and criminal justice information.

Philadelphia District Attorney's Office, Philadelphia, PA

May 2007-August 2007

Legal Intern

- Reviewed and analyzed discovery documents to anticipate defenses and identify issues;
- Conducted legal research for Motion to Suppress, *corpus delicti*, and Consolidation; and
- Assisted with trial director presentation.

Assegaf, Hamzah & Partners, Jakarta, Indonesia

January 2005-March 2005

Legal Intern

- Researched and wrote memoranda about the advantages and disadvantages of franchise and subsidiary companies;
- Drafted internal memorandum for a water company regarding monopoly practices in Indonesia; and
- Trademark, copyright, patent and design searches.

SKILLS

- Westlaw and LexisNexus;
- Microsoft Office: Word, Excel, and PowerPoint;
- Essential Forms;
- DissoMaster;
- Youthservices;
- Department of Child Support Services Calculator;
- CFLR Executioner and Proertizer; and
- Clio and some familiarity with MyCase.

LANGUAGES

- Spoken fluency in Dari.

PROFESSIONAL ASSOCIATIONS AND MEMBERSHIPS

- State Bar of California, Family Law Section, Member;
 - Contra Costa County Bar Association (Family Law Section Member);
 - Alameda County Bar Association (Family Law Section Member); and
 - Alameda County Judicial Appointments Evaluation Committee Member (2017-Present)
-



**Contra
Costa
County**

To: Board of Supervisors
From: John Gioia, District I Supervisor
Date: July 10, 2018

Subject: APPOINT Thomas Lang to the alternate #2 seat of the El Sobrante Municipal Advisory Council

RECOMMENDATION(S):

APPOINT Thomas Lang to the 2nd Alternate seat on the El Sobrante Municipal Advisory Council (ESMAC) to a term ending on 12/31/2018.

FISCAL IMPACT:

None.

BACKGROUND:

The El Sobrante Municipal Advisory Council shall advise the Board of Supervisors on: 1) Services which are or may be provided to unincorporated El Sobrante by the County or other local governmental agencies. Such services include, but are not limited to, public health, safety, welfare, public works, and planning, 2) the feasibility of organizing the existing special districts serving unincorporated El Sobrante in order to more efficiently provide public services such as, but not limited to, water, sewer, fire, and parks and recreation, 3) representing unincorporated El Sobrante before the Local Agency Formation Commission on proposed boundary changes affecting the community, 4) representing unincorporated El Sobrante before the County Planning Commission(s) and the Zoning Administrator on land use and other planning matters affecting the community. In this regard, the Council shall cooperate with any other planning advisory bodies in unincorporated El Sobrante in order to avoid duplication and delay in the planning process, 5) Provide input and reports to

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: James Lyons,
510-231-8692

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

the Board of Supervisors, County staff, or any other County hearing body on issues of concern to unincorporated El Sobrante, and 6) representing unincorporated El Sobrante before other public entities and agencies. It is understood that the Board of Supervisors is the final decision making authority with respect to issues concerning unincorporated El Sobrante and that the Council shall solely in an advisory capacity.

Thomas Lang
El Sobrante, CA

Supervisor Gioia advertises his open advisory body seats in numerous ways including through his website, eblasts, and newsletters, as well as with the traditional media.

ATTACHMENTS

Thomas_Lang_Application

Application Form

Profile

Which Boards would you like to apply for?

El Sobrante Municipal Advisory Council: Submitted

Seat, or alternate if seat is not
available

Seat Name (if applicable)

This application is used for all boards and commissions

Thomas

First Name

F

Middle Initial

Lang

Last Name

Email Address

Home Address

Suite or Apt

El Sobrante

City

CA

State

94803

Postal Code

Primary Phone

University of California, San
Francisco, School of Dentistry

Employer

Professor and Associate Dean
for Research

Job Title

Scientist/Administrator

Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

☐ Yes ☒ No

Is a member of your family (or step-family) employed by Contra Costa Co.?

☐ Yes ☒ No

Education History

Select the highest level of education you have received:

☒ Other

PhD

If "Other" was Selected Give Highest Grade or
Educational Level Achieved

College/ University A

University of Chicago

Name of College Attended

Chemistry

Course of Study / Major

Don't remember: 16 quarters

Units Completed

Type of Units Completed

☒ Quarter

Degree Awarded?

☒ Yes ☐ No

BA

Degree Type

June, 1983

Date Degree Awarded

College/ University B

University of California, Berkeley

Name of College Attended

Chemistry

Course of Study / Major

Not relevant

Units Completed

Type of Units Completed

☒ Quarter

Degree Awarded?

☒ Yes ☐ No

PhD

Degree Type

July 1990

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

☐ Yes ☐ No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

4/1/1994-present

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

☐ Yes ☒ No

Professor

Position Title

Employer's Name and Address

University of California, San Francisco School of Medicine and School of Dentistry 555 Parnassus Avenue
San Francisco, CA 94143

Duties Performed

Researcher and Professor of Radiology 1994-Present Associate Dean for Research, School of Dentistry
2015-Present Note: on January 5, 2018 I will retire from the University. On Feb 5 2020 , I will rehired as a
40% part time position as associate dean for research.

2nd

8/1/1992-3/30/1994

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

☐ Yes ☒ No

Medical Physicist

Position Title

Employer's Name and Address

ADAC Laboratories, 540 Alder Dr Milpitas CA Now defunct

Duties Performed

Medical equipment development.

3rd

8/1/1990 - 7/31/1992

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

☐ Yes ☒ No

Post Graduate Researcher

Position Title

Employer's Name and Address

Department of Radiology University of California, San Francisco 555 Parnassus Avenue San Francisco, CA 94143

Duties Performed

Postdoctoral research in imaging

Final Questions

How did you learn about this vacancy?

☒ Contra Costa County Homepage

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:



Contra
Costa
County

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: July 10, 2018

Subject: VACANCY ON THE BETHEL ISLAND MUNICIPAL ADVISORY COUNCIL

RECOMMENDATION(S):

ACCEPT resignation of Doyle "Ken" Quick, DECLARE a vacancy in the Appointee 4 seat on the Bethel Island Municipal Advisory Council, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Diane Burgis.

FISCAL IMPACT:

None.

BACKGROUND:

Established on May 3, 1994 by Resolution No. 94/316, the purpose of the Bethel Island Municipal Advisory Council is to advise the Board of Supervisors on land use and planning matters affecting the community of Bethel Island. They may represent the Bethel Island community before the Board of Supervisors, the County Planning Commission and the Zoning Administrator on such issues as land use, planning and zoning. The Council may also present the Bethel Island Community before the Local Agency Formation Commission on proposed boundary changes affecting the community. The Council may advise the Board on services which may be provided to the Bethel Island Community by Contra Costa County or other local government agencies.

Bethel Island Municipal Advisory Council is comprised of five members who are residents of the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Lea Castleberry, (925)
252-4500

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Bethel Island community, living in the boundaries as stated in Resolution No. 2009/382.

Mr. Quick notified the District 3 office of his resignation to the Bethel Island Municipal Advisory Council.



Contra Costa County

To: Board of Supervisors
 From: Karen Mitchoff, District IV Supervisor
 Date: July 10, 2018

Subject: APPOINT Tasha Kamegai-Karadi to the District IV At-Large-Seat of the Mental Health Commission

RECOMMENDATION(S):

APPOINT the following individual to the District IV At Large seat on the Mental Health Commission for a term with an expiration date of June 30, 2021, as recommended by Supervisor Karen Mitchoff:

Tasha Kamegai- Karadi
 Walnut Creek, CA 94596

FISCAL IMPACT:

None.

BACKGROUND:

The Contra Costa County Mental Health Commission was established by order of the Contra Costa County Board of Supervisors on June 22, 1993, pursuant to the Welfare & Institution Code 5604, also known as the The primary purpose of the Commission is to serve in an advisory capacity to the Board of Supervisors from each of the five districts for a term of three years. Each district has a consumer of mental health services, family member and an at-large representative on the Commission, for a total of 15 members plus a representative from the Board of Supervisors.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Colleen Isenberg,
 925-521-7100

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra Costa County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Appointments to First 5 Commission Seats

RECOMMENDATION(S):

APPOINT Christopher Farnitano, M.D., to serve on the Contra Costa First 5 Children & Families Commission replacing William Walker, M.D.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Under Contra Costa County Ordinance 99-15, the Board of Supervisors established the County's First 5 Children and Families Commission ("Commission") on June 15, 1999 to implement the provisions of Proposition 10 that was adopted on November 3, 1998. The Commission works to support early childhood development through a strategic plan developed pursuant to the California Children and Families First Act. The Commission includes nine members and alternates for each member that must be appointed by the Board of Supervisors. Commission members include: the Chair of the Board of Supervisors (or another Board member as designated by the Chair); three members from among the County Health Officer and persons responsible for management of County functions in the following areas: children's services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment services; and five members representing various disciplines and backgrounds including pediatrics, early childhood education, child welfare, and schools.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Anna Roth,
925-957-5403

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Marcy Wilhelm, Erika Jenssen

BACKGROUND: (CONT'D)

William Walker, M.D., the current County Health Officer is retiring and resigning from his seat. This board order will appoint Christopher Farnitano, M.D. as the new County Health Officer.

CONSEQUENCE OF NEGATIVE ACTION:

If this appointment is not approved, the County Health Officer seat will remain vacant.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Appropriation Adjustment for Behavioral Health Services Administration

RECOMMENDATION(S):

APPROVE Appropriation and Revenue Adjustment No. 5084 authorizing the transfer of appropriations in the amount of \$68,108 from Behavioral Health Services Division – Mental Health Services Act Innovation (5899) to General Services – ISF Fleet Services (0064) for the purchase of two vehicles for the implementation of the cognitive behavioral social skills training in augmented board and care facilities.

FISCAL IMPACT:

This action increases appropriations in General Services – Fleet Services (0064) and reduces appropriations in Behavioral Health Services (5899) by \$68,108. This purchase is funded 100% by Mental Health Services Act funds.

BACKGROUND:

The Cognitive Behavioral Social Skills Training (CBSST) in augmented board and care facilities involves a team whose primary responsibility will be to lead CBSST groups at board and care facilities that house Contra Costa County consumers. Services that will be provided include a combination of cognitive behavioral therapy, social skills training and problem solving therapy. Groups that will be implemented in the board and care facilities are designed to assist consumers in improving their ability to recognize and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Matthew White,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Windy Taylor, Tasha Scott, Marcy Wilhelm

BACKGROUND: (CONT'D)

change inaccurate beliefs, as well as improve communication and problem solving skills. The vehicles will be used to transport multiple consumers to and from groups at various board and care facilities, County programs and service providers.

CONSEQUENCE OF NEGATIVE ACTION:

If this appropriation adjustment is not approved, the Division will not be able to purchase these vehicles to implement the CBSST in augmented board and care facilities.

ATTACHMENTS

Request Form

Appropriation & Revenue Adjustment 5084

VEHICLE AND EQUIPMENT REQUEST FORM
(See Instruction Sheet)

Department: Mental Health Administration

Date: 5/10/2018

Authorized Signature: [Signature]

Telephone: 925-957-2616

Printed Name: Warren Hayes

1. Reason and justification for vehicle request: The clinical team will use the vehicle to provide transportation services for multiple clients to and from various Board and Cares facilities. This will allow clients to attend Cognitive Behavioral Social Skills training groups and receive services.

2. Funding Source (Budget information will be used to prepare Board Order): All funding is allocated through the Mental Health Services Act. The cost center that will be used for the funding of this vehicle is: #5899 MHSA Innovation.

Is an appropriation adjustment needed? ☒ Yes ☐ No

Fiscal Officer: Name: Faye Ny Telephone: 925-957-5540

3. Description of vehicle or equipment requested (If applicable, complete an accessories form): Two Ford Edge vehicles AWD SEL 2017, 3.5L V6, 6 SPD Auto Trans. This vehicle is requested to have no County emblem inlaid.

4. Is an alternative fuel vehicle acceptable? ☐ Yes ☒ No ?

If no, reason clean air vehicle will not work: Vehicle doesn't come with this option.

5. If replacement, which vehicle or equipment is being replaced: Type: N/A
Vehicle/Equipment Number: N/A Odometer/Hours: N/A

6. Reason purchase cannot wait until next budget cycle: There is currently no vehicles available for the clinical team's use and program schedules will be set in place with immediate transportation needs.

7. CAO Release to PWD Fleet Manager: ☒ Yes ☐ No Date: 5/14/18

CAO Signature: [Signature]

FOR PWD FLEET MANAGER USE

1. Is vehicle/equipment an addition to the fleet? ☐ Yes ☐ No

2. If vehicle/equipment is for replacement, an inspection/evaluation to be completed by Fleet Manager:

Date Inspected: _____

Vehicle/Equipment: Make: _____ Model: _____ Year: _____

Condition of vehicle and/or equipment and life expectancy: _____

Accumulated Depreciation: _____ Estimated Salvage Value: _____

Estimated Cost of Request: _____

3. Any underutilized vehicles in existing department fleet? ☐ Yes ☐ No

4. Fleet Manager Signature: _____ Date: _____

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT/
ALLOCATION ADJUSTMENT
T/C 24

AUDITOR-CONTROLLER USE ONLY


FINAL APPROVAL NEEDED BY:

- ☒ BOARD OF SUPERVISORS
☒ COUNTY ADMINISTRATOR
☒ AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT : Health Services - Behavioral Health			
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>
4284	9951	Reimbursement Gov/Gov	68,108	00	
TOTALS			68,108	00	0 00

APPROVED

AUDITOR-CONTROLLER:

BY:  DATE 6/29/18

COUNTY ADMINISTRATOR:

BY:  DATE 7/3/18

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST:

Appropriation adjustment for vehicle purchase authorized by the Board in the MHSA innovation project.



Health Services COO/ CFO

SIGNATURE

TITLE

DATE

REVENUE ADJ.

RAOO

5084

JOURNAL NO.

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT /
ALLOCATION ADJUSTMENT
T/C 27

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- ☒ BOARD OF SUPERVISORS
☒ COUNTY ADMINISTRATOR
☒ AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT : Health Services - Behavioral Health			
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE
5899	1011	Permanent Salaries	68,108	00	
5899	5011	Reimbursement Gov/Gov			68,108 00
4284	4953	Autos & Trucks			68,108 00
TOTALS			68,108	00	136,216 00

APPROVED

AUDITOR/CONTROLLER:

BY: [Signature] DATE 6/29/18

COUNTY ADMINISTRATOR:

BY: [Signature] DATE 7/3/18

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST:

Appropriation adjustment for vehicle purchase authorized by the Board in the MHSA innovation project.

[Signature]

Health Services COO/ CFO

SIGNATURE TITLE DATE

APPROPRIATION APOO 5084

ADJ. JOURNAL NO.

**Contra
Costa
County**



To: Board of Supervisors
From: Dianne Dinsmore, Human Resources Director
Date: July 10, 2018

Subject: Reclassify Account Clerk Advanced Level position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22203 to reclassify one Account Clerk-Advanced Level (JDTD) position #14908 and its incumbent at salary plan and grade 3RX-1133 (\$3,761 - \$4,803) to a Health Services Administrator-Level A (VANF) at salary plan and grade ZB2-1100 (\$3,759 - \$5,445), and place the incumbent at step 13 of the salary range of the Health Services Administrator-Level A (VANF), in the Health Services Department. (All represented)

FISCAL IMPACT:

Upon approval, there is an annual increased cost of approximately \$17,610, which includes estimated pension costs of \$1,080. The cost will be 100% offset by EMS Ambulance Service Area Zone B funding.

BACKGROUND:

The Health Services Department is requesting to reclassify one Account Clerk-Advanced Level position and its incumbent to a Health Services Administrator Level A in the Emergency Medical Services unit. This request is supported by the results of the desk audit conducted by the HR department. The duties and scope of responsibility of this position significantly evolved since it was filled in February of 2013. The incumbent's work is focused on providing the monitoring of financial activities of multiple cost centers, providing budgetary monitoring, analysis, support and administration contract and grant administration including contract development, monitoring, facilitation of contract review/approval. These duties constitute over 60% of the incumbent's responsibilities.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Mary Dunn, (925)
957-5267

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Mary Dunn

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the incumbent will not be classified and compensated for performing the higher level duties.

ATTACHMENTS

P300 #22203 Reclassify Acct Clerk Advanced to HS Level A

POSITION ADJUSTMENT REQUEST

NO. 22203
DATE 5/15/2018

Department HEALTH SVCS - EMS

Department No./

Budget Unit No. 0540 Org No. 7406 Agency No. A18

Action Requested: Reclassify one Account Clerk Advanced Level (JDTD) position #14908 to Health Services Level A (VANF) in the Health Services Department.

Proposed Effective Date: _____

Classification Questionnaire attached: Yes ☒ No ☐ / Cost is within Department's budget: Yes ☐ No ☒

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$17,610.00

Net County Cost \$0.00

Total this FY \$17,610.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT EMS Ambulance Services Area Zone B funding

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mary Dunn

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

/s/ Julie DiMaggio Enea

6/11/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 6/18/2018

ADOPT Position Adjustment Resolution No. 22203 to reclassify one Account Clerk-Advanced Level (JDTD) position #14908 (represented) and its incumbent at salary plan and grade 3RX-1133 (\$3,761 - \$4,803) to an Health Services Administrator Level A (VANF) (represented) at salary plan and grade ZB2-1100 (\$3,759 - \$5,445), and place the incumbent at step 13 of the salary range of the new classification, in the Health Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____(Date)

Marta Goc

6/18/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 7/3/2018

☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 7/3/2018

No. _____

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Add one Administrative Services Assistant III in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22251 to add one (1) permanent full-time Administrative Services Assistant III (APTA) (represented) position at salary plan and grade ZB5-1631 (\$5,994 - \$7,286) in the Health Services Department.

FISCAL IMPACT:

Upon approval, there is an annual cost of approximately \$143,461, which includes estimated pension costs of \$31,039. The cost will be funded 100% by the Mental Health Services Act.

BACKGROUND:

The Health Services Department's Health, Housing and Homeless Division coordinates services and resources by partnering with various government and community agencies to strategize solutions to address not only homelessness but health and social needs as well. The department is requesting an Administrative Services Assistant III position to fill the managerial and administrative needs of the division especially in the areas of monitoring contract programming, management of contractual agreements, budgets and service programs. The department has determined a new Administrative Services Assistant III position will meet its needs.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Adrienne Todd,
925-957-5265

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Health Housing and Homeless Division will not be able to manage and monitor its contractual agreements, budgets and service programs as effectively.

ATTACHMENTS

P300 #22251 - Add Admin Services Asst III Position in HSD

POSITION ADJUSTMENT REQUEST

NO. 22251
DATE 2/26/2018

Department HEALTH SERVICES

Department No./
Budget Unit No. 0463 Org No. 5731 Agency No. A18

Action Requested: Add one Administrative Services Assistant III (APTA) position at salary plan and grade ZB5-1631 (\$5,994.34 - \$7,286.16) in the Health Services Department. (Represented)

Proposed Effective Date: _____

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$143,461.79

Net County Cost \$0.00

Total this FY \$47,820.60

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Mental Health Services Act

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Melissa Carofanello

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

4/27/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 5/9/2018

ADOPT Position Adjustment Resolution No. 22251 to add one permanent full-time Administrative Services Assistant III (APTA) position at salary plan and grade ZB5-1631 (\$5,994 - \$7,286) in the Health Services Department. (Represented)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____(Date)

Marta Goc

5/9/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 6/27/2018

☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 6/27/2018

No. _____

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: July 10, 2018

Subject: Add 10 permanent positions in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22289 to add six permanent Mental Health Clinical Specialist positions (VQSB) at salary level plan and grade TC2-1384 (\$4,835-\$7,178), three permanent Mental Health Community Support Worker I positions (VQWE) at salary plan and grade TC5-0875 (\$2,835-\$3,446), and one permanent Mental Health Community Support Worker II position (VQVB) at salary plan and grade TC5-0968 (\$3,109-\$3,779) in the Health Services Department. (Represented)

FISCAL IMPACT:

Annual cost of these positions is approximately \$1,158,214, with pension costs of \$243,639 included. This action will be funded by 50% Mental Health Services Act and 50% Federal Financial Participation funds.

BACKGROUND:

The Health Services Department is requesting ten positions to expand the services of Continuing Care Reform. The two Mental Health Clinical Specialists will be assigned to work in the Utilization Review Unit. The Mental Health Clinical Specialists will provide authorizations for services and Medi-Cal documentation reviews for foster youth. The remaining eight positions:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Adrienne Todd,
925-957-5265

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

four Mental Health Clinical Specialists, three Mental Health Community Support Worker I positions and one Mental Health Community Support Worker II position will be assigned to the Wraparound Teams. The Mental Health Clinical Specialists will be designated as wraparound facilitators providing support, guidance and collaboration between multi-service providers and families with the goal of supporting lower levels of care and minimizing group home placements for foster youth. The Mental Health Community Support Worker I/II positions will provide families with partner/peer support and assist in guiding families as they navigate through the system.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this request will negatively impact the ability of the Behavioral Health Division to expand the services of Continuing Care Reform.

ATTACHMENTS

P300 #22289 - Add 6 MH Clinical Specialist, 4 MH Community Support Worker I and II Positions in HSD.doc

POSITION ADJUSTMENT REQUEST

NO. 22289
DATE 4/23/2018

Department Health Services Department Department No./
Budget Unit No. 0467 Org No. 5987 Agency No. A18

Action Requested: Add (6) permanent Mental Health Clinical Specialist (VQSB) at salary plan and grade TC2-1384 (\$4835 - \$7,178), (3) permanent Mental Health Community Support Worker I (VQWE) at salary plan and grade TC5-0875 (\$2835 - \$3,446), and (1) permanent Mental Health Community Support Worker II (VQVB) at salary plan and grade TC5-0968 (\$3,109 - \$3,779) in the Health Services Department. (Represented)

Proposed Effective Date: 6/1/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: 0

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$1,158,214.00 Net County Cost \$0.00

Total this FY \$96,517.86 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 50% MHSA and 50% Federal Financial Participation funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Adrienne Todd

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

5/9/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 6/27/18

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as recommended by the Dept.

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 6/27/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra Costa County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: July 10, 2018

Subject: Increase the hours of one Mental Health Community Support Worker I in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22286 to increase the hours of one Mental Health Community Support Worker I (VQWE) position #16730 from part time (20/40) to full time (40/40) at salary plan and grade TC5-0875 (\$2,835-\$3,446) in the Health Services Department. (Represented)

FISCAL IMPACT:

Annual additional cost of this position is approximately \$37,867 with pension costs of \$7,341 included. The increased cost will be funded by Mental Health Services Act Innovation funds.

BACKGROUND:

The Health Services Department is requesting to increase the hours of Mental Health Community Support Worker I position #16730 from 20/40 to 40/40. It is necessary to increase the hours of this position to maintain appropriate service levels in the Coaching to Wellness Program. Duties of this position include: providing peer support and advocacy; conducting wellness visits with clients; assisting in the provision of wellness education, including group facilitation for various programs; aiding clients with skill building; educating clients on how to communicate and work effectively with health care providers, including accompanying them on appointments; linking clients to recovery resources in the community; and promoting mental health recovery principles.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Adrienne Todd,
925-957-5265

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this request will negatively impact the ability of the Behavioral Health Division to meet the appropriate level of service to its clients.

ATTACHMENTS

P300 #22286 - Increase Hours of MH Comm Support Worker Position

POSITION ADJUSTMENT REQUEST

NO. 22286
DATE 4/23/2018

Department Health Services Department

Department No./
Budget Unit No. 0467 Org No. 5899 Agency No. A18

Action Requested: Increase the hours of one Mental Health Community Support Worker I (VQWE) position #16730 from part time (20/40) to full time (40/40) at salary plan and grade TC5-0875 (\$2,835 - \$3,446) in the Health Services Department. (Represented)

Proposed Effective Date: 6/1/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$37,867.00

Net County Cost \$0.00

Total this FY \$3,155.62

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Mental Health Services Act Innovation funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Adrienne Todd

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

5/9/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 6/27/18

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as recommended by the Dept.

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 6/27/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Add One Clerk-Specialist Level Position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22282 to add one permanent Clerk-Specialist Level position (JWXD) at salary plan and grade 3RX-1156 (\$3,847 - \$4,913) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action has an approximate annual cost of \$101,610, with pension costs of \$20,932 included. This position will be funded 50% by the Mental Health Services Act and 50% by Federal Financial Participation funding.

BACKGROUND:

The Health Services Department is requesting to add one Clerk-Specialist Level position due to the expansion of the Continuum of Care Reform (CCR) services. CCR is a comprehensive effort that mandates statewide reform for care provided to foster care children and includes the County's responsibility to provide Therapeutic Foster Care (TFC) services.

This position will be assigned to work in the Utilization Review Unit which is responsible for the authorization and oversight of all mental health services provided by the Behavioral Health Division and contract providers, and that has recently added Alcohol and Other Drug Services under the Drug

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Adrienne Todd,
925-957-5265

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Medi-Cal Organized Delivery System Waiver. The Utilization Review Unit ensures that all required documentation for the services provided is met, appropriate, and acceptable within state and federal guidelines. Unit staff participates in internal and external audits and monitor for adequate, consistent and appropriate medical record documentation as it relates to medical necessity, utilization of resources, quality of care and discharge planning. The position's duties will include organizing and scheduling reviews, tracking review dates, and assisting the Mental Health Clinical Specialists in monitoring reviews.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this request will negatively impact the ability of the Behavioral Health Division to expand the services of the Continuum of Care Reform.

ATTACHMENTS

P300 #22282 - Add Clerk-Specialist Level in HSD

POSITION ADJUSTMENT REQUEST

NO. 22282
DATE 4/23/2018

Department Health Services Department

Department No./

Budget Unit No. 0467 Org No. 5987 Agency No. A18

Action Requested: Add one permanent Clerk-Specialist Level position (JWXD) at salary plan and grade 3RX-1156 (\$3,847.68 - \$4,913.64) in the Health Services Department. (Represented)

Proposed Effective Date: 7/1/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$101,610.61

Net County Cost \$0.00

Total this FY \$101,610.61

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 50% MHSA and 50% Federal Financial Participation funding

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Adrienne Todd

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

6/25/18

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 6/27/18

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as recommended by the Department.

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 6/27/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Add One Clerk-Specialist Level Position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22283 to add one permanent Clerk-Specialist Level (JW XD) position at salary plan and grade 3RX-1156 (\$3,847 - \$4,913) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action has an approximate annual cost of \$101,610, which includes pension costs of \$20,932. The position will be funded by Mental Health Realignment funds.

BACKGROUND:

The Health Services Department is requesting to add one Clerk-Specialist Level position to the Utilization Review (UR) Unit of the Behavioral Health Division. The Unit is responsible for the authorization and oversight of all mental health services provided by the Division and contract providers, and has recently added Alcohol and Other Drug (AOD) services under the Drug Medi-Cal Organized Delivery System Waiver. The Unit ensures that all required documentation for the services provided is met, appropriate, and acceptable within state and federal guidelines. Unit staff participates in internal and external audits and monitor for adequate, consistent and appropriate medical record documentation as it relates to medical necessity, utilization of resources, quality of care and discharge planning.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Adrienne Todd,
925-957-5265

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Due to the implementation of two programs (Continuum of Care Reform and Drug Medi-Cal Organized Delivery System), additional staff support is required to address the increased workload. The Clerk-Specialist Level position will support these programs by: working in conjunction with program managers and supervisors to coordinate the utilization review process for mental health and AOD services; providing consultation and technical assistance on UR issues to supervisors, clinical and support staff; entering service authorizations and plan approvals into the system for tracking, authorization and submission for payment reimbursement to the County; posting and updating information in appropriate UR databases; screening UR documents submitted for authorization for completeness and errors; utilizing PSP report to direct and assist all providers with State documentation timeliness compliance; and researching and resolving billing issues.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this request will negatively impact the ability of the Behavioral Health Division to provide efficient services to the community.

ATTACHMENTS

P300 #22283 - Add one Clerk-Specialist Level in HSD.doc

POSITION ADJUSTMENT REQUEST

NO. 22283
DATE 4/26/2018

Department Health Services Department

Department No./

Budget Unit No. 0467 Org No. 5943 Agency No. A18

Action Requested: Add one permanent Clerk-Specialist Level position (JW XD) at salary plan and grade 3RX-1156 (\$3,847.68 - \$4,913.64) in the Health Services Department. (Represented)

Proposed Effective Date: 7/1/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$101,610.61

Net County Cost \$0.00

Total this FY \$101,610.61

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Mental Health Realignment Funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Adrienne Todd

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

6/25/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 6/27/18

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as recommended by the Department.

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 6/27/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: July 10, 2018

Subject: Add Positions to Expand the First Hope Program in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22293 to add one permanent Mental Health Program Supervisor (VQHP) at salary plan and grade ZA5-1749 (\$6,737-\$8,189), five permanent Mental Health Clinical Specialist positions (VQSB) at salary plan and grade TC2-1384 (\$4,835-\$7,178), one permanent Mental Health Employment Placement Specialist position (VQSG) at salary plan and grade TC5-1261 (\$4,155-\$5,051), one permanent Occupational Therapist II position (V5VH) at salary plan and grade TC5-1746 (\$6,717-\$8,164) and one permanent Mental Health Community Support Worker II position (VQVB) at salary plan and grade TC5-0968 (\$3,109-\$3,779) in the Health Services Department. (Represented)

FISCAL IMPACT:

Annual cost of these positions will be approximately \$1,289,195 with pension costs of \$260,194 included. This cost will be funded 78% by the Mental Health Services Act and 22% of the Mental Health Realignment funds.

BACKGROUND:

The Health Services Department is requesting to add nine positions to expand the First Hope Program.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Adrienne Todd,
925-957-5265

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

This additional staff is necessary to open a second treatment program for young people who have experienced their first psychotic episode within the past 18 months. This new program will provide services to individuals between the ages of 16 and 30.

In addition to providing clinical supervision and training, the Mental Health Program Supervisor will assist in the development and implementation of program policy and procedure, participate in community outreach, co-lead Multi-Family Group Treatment (MFGT) groups and carry a caseload of clients with particularly intensive needs.

The Mental Health Clinical Specialist positions are necessary to conduct initial screenings to determine level of services needed and provide assessments, individual therapy, family therapy, MFGT and crisis intervention services. These staff are also responsible to providing community outreach and education.

The Mental Health Community Support Worker II position will provide peer support to clients and families. Duties include supporting clients with daily living and other functional skills, providing transportation and accompanying clients to appointments, linking clients to community resources, providing advocacy, participating in community outreach efforts and co-leading rehabilitation groups.

The Mental Health Employment Placement Specialist position is necessary to support clients' educational and vocational functioning. Duties include assessing clients' educational and vocational needs, providing support and advocacy to assist in achieving education and vocational goals, linking clients to educational programs and vocational resources and participating in community outreach efforts.

The Occupational Therapist II position is necessary to support clients' community functioning. Occupational therapy is a core component in the treatment of early psychosis. Duties include conducting occupational therapy assessments, working with clients to adapt home, school and work environments in an effort to enhance self-care and other daily living skills, communication and other interpersonal skills and community living skills, consulting with the Mental Health Employment Placement Specialist to recommend accommodations to support clients' education and vocational functioning, co-leading MFGT and rehabilitation groups and participating in community outreach efforts.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this request will prevent the Health Services Department from creating a secondary treatment program within the First Hope Program.

ATTACHMENTS

0 P300 #22293 - Add 9 Mental Health Positions in HSD - First Hope Program

POSITION ADJUSTMENT REQUEST

NO. 22293
DATE 5/9/2018

Department Health Services Department

Department No./
Budget Unit No. 0467 Org No. 5727 Agency No. A18

Action Requested: Add one MH Program Supervisor position (VQHP) at salary plan and grade ZA5-1749 (\$6,737 - \$8,189), five MH Clinical Specialist positions (VQSB) at salary plan and grade TC2-1384 (\$4,835 - \$7,178), one MH Employment Placement Specialist position (VQSG) at salary plan and grade TC5-1261 (\$4,155 - \$5,051), one Occupational Therapist II position (V5VH) at salary plan and grade TC5-1746 (\$6,717 - \$8,164) and one MH Community Support Worker II position (VQVB) at salary plan and grade TC5-0968 (\$3,109 - \$3,779) in the Health Services Department. (Represented)

Proposed Effective Date: 6/1/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$1,289,195.00

Net County Cost \$0.00

Total this FY \$214,865.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 78% MHSA and 22% Mental Health Realignment funding

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Adrienne Todd

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

5/21/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 6/27/18

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as recommended by the Dept.

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 6/27/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Add one Administrative Analyst position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22306 to add one (1) Administrative Analyst (APWA) position at salary plan and grade ZB5-1277 (\$4,348 - \$5,285) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action has an annual cost of approximately \$108,175 with \$22,517 in pension costs already included. This position will be funded within the department's budgeted General Fund allocation.

BACKGROUND:

The Health Services Department is requesting to add one Administrative Analyst position to provide administrative, analytical and project support to the Director of Public Health and Health Services Administrator in varied areas such as facilities, contracts and grant tracking, divisional safety, regulatory compliance, personnel tracking and other projects. Duties and responsibilities include data gathering and analyzing, conducting work flow and improvement studies, and submitting recommendations on organizational needs.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Jo-Anne Linares,
925-957-5240

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, there is not adequate administrative staffing in the Public Health Division which may impact facilities and divisional safety, contracts and grant tracking, and personnel.

ATTACHMENTS

P300 #22306 - Add one Administrative Analyst in HSD

POSITION ADJUSTMENT REQUEST

NO. 22306
DATE 5/23/2018

Department Health Services

Department No./
Budget Unit No. 0450 Org No. 5761 Agency No. A18

Action Requested: Add one (1) Administrative Analyst (APWA) position at salary plan and grade ZB5-1277 (\$4,348 - \$5,285) in the Health Services Department. (Represented)

Proposed Effective Date: 7/1/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$108,175.00

Net County Cost

Total this FY \$108,175.00

N.C.C. this FY

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% within Department's budgeted General Fund allocation.

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jo-Anne Linares

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

7/1/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 7/1/18

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as recommended by the Department.

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 7/2/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra Costa County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: July 10, 2018

Subject: Add one Health Services Reimbursement Accountant position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22312 to add one (1) Health Services Reimbursement Accountant position (VCTA) at salary plan and grade ZA5-1854 (\$7,475 - \$10,017) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, there is an increased annual cost of approximately \$191,646 which includes pension costs of \$42,675. The entire cost is 100% funded within the department's budgeted General Fund allocation.

BACKGROUND:

The Health Services Department is requesting to add a Health Services Reimbursement Accountant position allocated to Health Services Finance due to the increased complexity of cost claiming, time studies, and audit protocols related to Medi-Cal reimbursement within the Public Health Division. Duties and responsibilities of this position include performing complex financial reimbursement work including preparing reimbursement reports to governmental bodies such as Medi-Cal, Medicare, and Medical-Cal Administrative Activities-Targeted Case Management. Typical tasks include maintaining the necessary financial and statistical data required for the preparation of reimbursement reports, rendering technical advice and providing assistance to Public Health managers in areas which impact reimbursement by third party payers.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Jo-Anne Linares, (925)
957-5240

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, there is not adequate staff in Health Services Finance to perform the complex reimbursement accounting work which impacts financial costs/reimbursements.

ATTACHMENTS

P300 #22312 - Add one HS Reimbursement Accountant in HSD Finance

POSITION ADJUSTMENT REQUEST

NO. 22312
DATE 6/8/2018

Department Health Services

Department No./
Budget Unit No. 0450 Org No. 5761 Agency No. A18

Action Requested: Add one (1) Health Services Reimbursement Accountant (VCTA) position at salary plan and grade ZA5-1854 (\$7,475 - \$10,017) in the Health Services Department. (Represented)

Proposed Effective Date: _____

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$191,646.00

Net County Cost _____

Total this FY \$0.00

N.C.C. this FY _____

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% within Department's budgeted General Fund allocation

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jo-Anne Linares

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

6/14/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 6/27/18

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as recommended by the Department.

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 6/27/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: July 10, 2018

Subject: Add one (1) Account Clerk-Experienced Level position and cancel one (1) Clerk-Specialist Level position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22315 to add one (1) Account Clerk-Experienced Level (JDVC) position at salary plan and grade 3RH-0755 (\$3,387 - \$4,199) and cancel one (1) vacant part time (30/40) Clerk-Specialist Level (JWXD) position #7208 at salary plan and grade 3RX-1156 (\$3,847 - \$4,913) in the Health Services Department. (All represented)

FISCAL IMPACT:

Upon approval, this action has an annual increased cost of approximately \$9,062 with pension costs of \$2,188 already included. The cost of the new position will be entirely offset by Hospital Enterprise Fund I.

BACKGROUND:

The Health Services Department is requesting to add one Account Clerk-Experienced Level position allocated to its Payroll Unit. Over the years, the Department has increased its workforce to over 4,500 employees. Without an automated timekeeping system, payroll clerks are manually processing timesheets and pay warrants for over 4,500 employees on a bi-monthly basis. The new position is critical in order to meet payroll deadlines and pay employees timely and accurately.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Jo-Anne Linares, (925)
957-5240

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Duties and responsibilities include coding and entering timesheets, processing timesheet corrections, pay adjustments, pay lines, historical adjustments and off-cycle check requests.

The vacant part-time (30/40) Clerk-Specialist Level position #7208 is being cancelled as it no longer meets the operational needs of the Department and partially offset the cost of the Account Clerk-Experienced Level position.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, Health Services will not have adequate staff in its Payroll Unit to process pay warrants for over 4,500 employees on a timely and accurate manner.

ATTACHMENTS

P300 #22315 - Add Acct Clerk-Exp Level and Cancel PT Clerk-Spec Level

POSITION ADJUSTMENT REQUEST

NO. 22315
DATE 6/14/2018

Department Health Services

Department No./
Budget Unit No. 0540 Org No. 6554 Agency No. A18

Action Requested: Add one (1) permanent full time Account Clerk-Experienced Level (JDVC) position at salary plan and grade 3RH-0755 (\$3,387.30 - \$4,199.24) and cancel vacant part time (30/40) Clerk-Specialist Level (JW XD) position #7208 at salary plan and grade 3RX-1156 (\$3,847 - \$4,913) in the Health Services Department. (All represented)

Proposed Effective Date: 7/10/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$9,062.37

Net County Cost

Total this FY \$9,062.37

N.C.C. this FY

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Hospital Enterprise Fund I

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jo-Anne Linares

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

6/22/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 6/27/18

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as recommended by the Department.

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 6/27/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra Costa County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: July 10, 2018

Subject: Add one permanent Mental Health Community Support Worker II position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22316 to add one permanent Mental Health Community Support Worker II (VQVB) position at salary plan and grade TC5-0968 (\$3202 - \$3,892) in the Health Services Department.(Represented)

FISCAL IMPACT:

Annual cost of this position is \$83,599 with pension cost of \$16,582. This cost is 100% funded by Mental Health Services Act Innovation funds.

BACKGROUND:

The Health Services Department is requesting to add one position to the Partners in Aging Project within the Older Adult Program. The Partners in Aging Project provides treatment to individuals that are frail, home-bound and suffer from multiple physical and mental impairments. The project includes a home-based peer component to engage older adults that have been identified as being in need of additional care to avoid repeated crises. The duties of this additional position will include linking individuals discharged from psychiatric emergency services (PES) to the appropriate services, resources and social networks, as well as providing in-home peer support services to assist in building client skills in daily living activities.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Adrienne Todd,
925-957-5265

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The Partners in Aging Program began implementation in FY 2016-2017. The Mental Health Services Act Three Year Plan for 2017-20 indicates that the project will be fully implemented during this period and adding this position is required to achieve this goal of full program implementation and to maintain service levels.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this request will negatively impact the ability of the Behavioral Health Division to meet its goal of full implementation of the Partners in Aging Project.

ATTACHMENTS

P300 #22316 - Add one MH Community Support Worker II

POSITION ADJUSTMENT REQUEST

NO. 22316
DATE 6/25/2018

Department Health Services Department

Department No./
Budget Unit No. 0467 Org No. 5899 Agency No. A18

Action Requested: Add one permanent Mental Health Community Support Worker II (VQVB) position at salary plan and grade TC5-0968 (\$3,202.45 - \$3,892.59) in the Health Services Department. (Represented)

Proposed Effective Date: 7/15/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: 0

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$83,599.29

Net County Cost \$0.00

Total this FY \$83,599.29

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% MHSA Innovation funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Adrienne Todd

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

6/25/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 6/27/18

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as recommended by the Department.

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 6/27/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: July 10, 2018

Subject: Cancel and Add Positions in Health, Housing & Homeless Services in the Health Services Dept

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22318 to add one Mental Health Program Supervisor (VQHP) position at salary plan and grade ZA5-1749 (\$6,939 - \$8,434) and one Health Services Planner/Evaluator-Level B (VCXD) position at salary plan and grade ZB2-1323 (\$4,688 - \$7,683) and cancel one Housing Services Coordinator (VQHL) position at salary plan and grade ZA5-1699 (\$6,604 - \$8,027) and one Public Health Program Specialist I (VBSD) position at salary plan and grade ZA5-1602 (\$5,999 - \$7,292) in the Health Services Department. (All represented)

FISCAL IMPACT:

This action results in a net annual salary savings of \$4,860.

BACKGROUND:

The Health Services Department is requesting to adjust positions within Health, Housing and Homeless Services. It has been determined that a reallocation of staffing resources is necessary to better serve our client population. The program currently has multiple Housing Services Coordinator positions to support client housing needs, however, there is a need for clinical licensed mental health support for our clients who are struggling with housing issues; creation of the Mental Health Program Supervisor will fulfill that need. Further study revealed that the Public Health Program Specialist I position was not the appropriate

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Adrienne Todd,
957-5265

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

position to address our client needs. The program is in need of staff who can evaluate client needs and formulate action plans to address those client needs; the Health Services Planner Evaluator position will fulfill this need. Restructuring of staff is necessary to assist in closing the gaps in the system of care that is provided. To further support the increased staffing costs, the department will be flexing a vacant Administrative Services Assistant III position down to an Administrative Assistant II position that will provide cost savings of \$18,947 a year.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this request will negatively impact the ability of the Behavioral Health Division to provide the appropriate level of service to its clients who struggle with housing needs.

ATTACHMENTS

P300 #22318 - Add MH Program Sup and HS Planner Evaluator-Level B and Cancel Housing Services Coord and PH Program Spec I

POSITION ADJUSTMENT REQUEST

NO. 22318
DATE 6/25/2018

Department Health Services Department

Department No./
Budget Unit No. 0463 Org No. 5731 Agency No. A18

Action Requested: Add one Mental Health Program Supervisor (VQHP) position at salary plan and grade ZA5-1749 (\$6,939 - \$8,434) and one Health Services Planner/Evaluator-Level B (VCXD) position at salary plan and grade ZB2-1323 (\$4,688 - \$7,683) and cancel one Housing Services Coordinator (VQHL) position #17081 and one Public Health Program Specialist I (VBSD) position #11464 in the Health Services Department. (All represented)

Proposed Effective Date: 7/15/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: 0

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$4,860.00)

Net County Cost \$0.00

Total this FY (\$4,860.00)

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Adjustments result in annual salary savings

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Adrienne Todd

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

7/1/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 7/1/18

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as recommended by the Department.

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 7/2/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



**Contra
Costa
County**

To: Board of Supervisors
From: Dianne Dinsmore, Human Resources Director
Date: July 10, 2018

Subject: Establish the classification of Chief of Shelter Medicine-Exempt and re-classify incumbent of Animal Clinic Veterinarian-Exempt

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22145 to establish the classification of Chief of Shelter Medicine-Exempt (BKD1) (unrepresented) at salary plan and grade B85-1957 (\$8,531 - \$10,370) and reclassify Animal Clinic Veterinarian-Exempt position no. 16728 and incumbent to the Chief of Shelter Medicine-Exempt position, effective August 24, 2018, in the Animal Services Department.

FISCAL IMPACT:

Cost neutral. The funding for the previous and new classification is the same (32% user fees, 31% city revenue, and 37% General Fund).

BACKGROUND:

The Animal Services Department has established an executive team that supports the Director of Animal Services in the overall administration of the Animal Services Department. In the past, this function was carried out solely by the Deputy Director of Animal Services; however, due to increased needs for services in the community, there has been growth in both the workforce of the department and the volume/types of work being performed. The management responsibilities previously performed by the Deputy Director have become too great for one position to perform, so the department has moved to establish new classes

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Beth Ward, (925)
608-8470

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Arturo Castillo

BACKGROUND: (CONT'D)

to provide operational management over each division (medical programs, field operations, community outreach, and administration) in order to keep the department functioning properly.

The Chief of Shelter Medicine-Exempt will be responsible for oversight and management of all medical-related units within the Animal Services Department, advising the Animal Services Director on medical and shelter operation issues, and supervising the Animal Center Operations Manager, and subordinate shelter staff. The Chief of Shelter Medicine will create, develop and implement shelter animal care and medical best practices, along with policies and procedures to ensure the provision of appropriate care and support for animals at all Contra Costa County Animal Services Department locations.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the animal shelter will not have the correct classification of veterinarian leadership to effectively operate the spay and neuter clinic, in-house medical care, animal husbandry, and animal behavior unit.

ATTACHMENTS

P300 #22145 - Establish Chief of Shelter Medicine

POSITION ADJUSTMENT REQUEST

NO. 22145DATE 8/4/17

Department No./

Department Animal ServicesBudget Unit No. 0366 Org No. 3334 Agency No. 36

Action Requested: ADOPT Position Adjustment Resolution No. 22145 to establish the classification of Chief of Shelter Medicine-Exempt (BKD1) (unrepresented) at salary plan and grade B85-1957 (\$8,283 - \$10,068), add one Chief of Shelter Medicine-Exempt (BKD1) (unrepresented) position, and cancel position no. 16728, Animal Clinic Veterinarian-Exempt, in the Animal Services Department.

Proposed Effective Date: 9/1/2017Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00Net County Cost \$0.00Total this FY \$0.00N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost neutral

Department must initiate necessary adjustment and submit to CAO.

Use additional sheet for further explanations or comments.

Arturo Castillo

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

4/27/18

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 7/3/2018

ADOPT Position Adjustment Resolution No. 22145 to establish the classification of Chief of Shelter Medicine-Exempt (BKD1) (unrepresented) at salary plan and grade B85-1957 (\$8,531 - \$10,370) and reclassify Animal Clinic Veterinarian-Exempt position no. 16728 and incumbent to the Chief of Shelter Medicine-Exempt classification, effective August 24, 2018, in the Animal Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ ____ (Date)

Lauren Ludwig

7/3/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

☐ Approve Recommendation of Director of Human Resources☐ Disapprove Recommendation of Director of Human Resources☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 7/3/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Add One Clerk Senior Level position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22277 to add one Clerk-Senior Level (JWXC) position at salary plan and grade 3RX-1033 (\$3,406 - \$4,350) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action will have an annual cost of approximately \$91,672 with pension costs of \$18,531 already included. These costs will be 100% offset by Proposition 56 funds.

BACKGROUND:

The Public Health Division has been granted Proposition 56 (Healthcare, Research and Prevention Tobacco Tax Act of 2016) funding for five (5) years to provide local oral health program services for California Oral Health Plan (COHP). The program is aimed to improve the health of all Californians through prevention, education and organized community efforts. Activities include convening, coordinating, and collaborating to support planning, disease prevention, surveillance, education and linkage to treatment programs. The program also serves as the road map to identify priorities, short-term, intermediate and long-term goals as well as objectives with recommendations to address the burden of disease and to increase access to oral care. The requested position will have the responsibilities of clerical support to the oral health program manager in the planning and coordination of services and outcome measures.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Jo-Anne Linares,
925-957-5246

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Jo-Anne Linares

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Health Services Public Health Division will not have adequate clerical support staff for the California Oral Health Plan Program.

ATTACHMENTS

P300 #22277 - Add Clerk-Senior Level

POSITION ADJUSTMENT REQUEST

NO. 22277
DATE 2/26/2018

Department HEALTH SVCS - Public Health Dept Department No./
Budget Unit No. 0450 Org No. 5849 Agency No. A18
Action Requested: Add one permanent full-time Clerk-Senior Level (JWXC) at salary plan and grade 3RX-1033 (\$3,406 - \$4,350) in the Health Services Department. (Represented)

Proposed Effective Date: 1/1/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$91,672.00

Net County Cost \$0.00

Total this FY \$91,672.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Proposition 56 Funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mary Dunn

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

/s/ Julie DiMaggio Enea

6/12/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 6/25/2018

Add one permanent full-time Clerk-Senior Level (JWXC) (represented) at salary plan and grade 3RX-1033 (\$3,406 - \$4,350) in the Health Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ ____ (Date)

LaShanda Smith

6/25/18

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 7/3/2018

No. _____

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Add four (4) Social Worker and cancel (4) four Social Worker II positions in EHSD

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22309 to add four (4) full time Social Worker (X0VC) (represented) positions at salary plan and grade 255-1434 (\$5079 - \$6173) and cancel four (4) vacant Social Worker II (X0WB) (represented) positions numbers 17274, 17275, 17276, and 17277 at salary plan and grade 255-1553 (\$5,714 - \$6,299) in the Employment and Human Services Department.

FISCAL IMPACT:

Upon approval, this action will have an approximate annual cost savings of \$30,803 with estimated decrease of the annual pension costs of \$10,380. These positions are funded by revenue from the Whole Person Care (WPC) Pilot Program funds awarded by the California Department of Health Care Services (DHCS) to the Contra Costa County Health Services (CCHS) Department. The positions are funded 100% by State revenue. The annual pension cost is \$145,199.

BACKGROUND:

On August 1, 2017, the Board adopted resolution # 22114 allocating positions to the Whole Person Care Community Connect Pilot Program, a partnership with

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Cheryl Morse, (925)
608-5023

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Cheryl Morse

BACKGROUND: (CONT'D)

Contra Costa County Health Services. The overall goal of the program is to increase coordination of health, behavioral health, and social services for Medi-Cal recipients who are at high risk of utilizing high acuity medical services across multiple delivery systems. The program integrates physical health, behavioral health, and social services in a patient-centered manner in order to improve the health and well-being of this vulnerable population. The Whole Person Care (WPC) service delivery model consists of team-based case management and care coordination serving 14,400 patients. The patients are sorted by level of care: Tier 1 and Tier 2. Tier 1 serves 4,000 clients and is managed by teams which have a diverse mixture of staff disciplines to meet the complex needs of these patients. Patients' assignments into Tier 1 is based on their Risk Score and are those with the highest clinical needs which includes both physical and behavioral health need. Tier 2 serves 10,400 patients. Tier 2 patients are those with the highest social needs which include those needing public benefits, social support and navigation. At this time, operational priorities require an increase of four entry level Social Worker positions to Tier 2 and a decrease of four Social Worker II level positions to Tier 1.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, EHSD will not be able to provide the requisite staff needed to participate in this program, and Contra Costa County Health Services will be forced to explore other alternatives for social service case management and care coordination potentially risking successful pilot program implementation.

ATTACHMENTS

P300 #22309 - Add 4 Social Worker and Cancel 4 Social Worker II

POSITION ADJUSTMENT REQUEST

NO. 22309
DATE 6/7/2018

Department Employment and Human Services

Department No./
Budget Unit No. 0503 Org No. 5315 Agency No. A19

Action Requested: Add four (4) Social Worker full time positions (X0VC) at salary plan and grade 255-1434 (\$5,079 - \$6,173) and cancel four (4) vacant Social Work II (X0WB) position numbers 17274, 17275, 17276, and 17277 at salary plan and grade 255-1553 (\$5,714 - \$6,299) in EHSD. (All represented)

Proposed Effective Date: 7/1/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$29,290.00)

Net County Cost \$0.00

Total this FY \$0.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% State revenue

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Cheryl Morse 608-5024

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 6/20/2018

Add four (4) Social Worker full time positions (X0VC) at salary plan and grade 255-1434 (\$5,079 - \$6,173) and cancel four (4) vacant Social Worker II (X0WB) position numbers 17274, 17275, 17276, and 17277 at salary plan and grade 255-1553 (\$5,714 - \$6,299) in the Employment and Human Services Department. (All represented)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ ____ (Date)

Amanda Monson

6/20/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 7/3/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
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(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
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 - b. legal implications
 - c. financial implications
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 - e. organizational implications
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 - ☐ a. Competitive examination(s)
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 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Grant Agreement #28-882-1 from Sutter Health East Bay Hospitals

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Grant Agreement #28-882-1 with Sutter Health East Bay Hospitals, to pay the County an amount not to exceed \$75,000 for the County's Concord Interim Housing, Transportation and Services Project, for the period from January 1, 2018 through December 31, 2018.

FISCAL IMPACT:

Acceptance of this grant agreement will result in an amount of \$75,000 for the County's Concord Interim Housing, Transportation and Services Project. No County match required.

BACKGROUND:

The Concord Shelter in conjunction with the County's Behavioral Health Services Division is part of a comprehensive strategy to provide housing and services to the homeless in Contra Costa County. The Behavioral Health Services Division Homeless Program will dedicate three beds within the Concord Shelter for Sutter Delta patients who are homeless, identified to be too low acuity to access the Respite Shelter program, capable of self-care and are appropriate for placement in regular shelter programs. These homeless residents are allowed stay up to 120 days.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Lavonna Martin,
925-313-7704

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: D Morgan, M Wilhelm

BACKGROUND: (CONT'D)

Approval of Grant Award #28-882-1 will provide funding to support County's Behavior Health Services Division Concord Interim Housing, Transportation and Services Project for homeless patients, through December 31, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If this grant agreement is not approved, the County will not receive funding to support homeless residents being discharged from Sutter Delta Hospital in Antioch.



**Contra
Costa
County**

To: Board of Supervisors
From: Melinda Cervantes, County Librarian
Date: July 10, 2018

Subject: Apply for and Accept iPad from the California State Library for Library Literacy Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Librarian, or designee, to apply for and accept one Silver iPad valued at \$329 from the California State Library, designated for Project Second Chance (PSC), the Contra Costa County Library adult literacy program, to use with learners and tutors, for the period January 1, 2018 to December 31, 2018.

FISCAL IMPACT:

None. 100% California State Library for adult literacy funds, the iPad will be customized and adapted to PSC's needs through PSC's regular materials allocation.

BACKGROUND:

PSC currently uses five iPads for literacy instruction. Websites and apps teach and provide practice in language skills such as phonics, vocabulary, reading comprehension, spelling, grammar, and writing. The additional iPad will be used in Tutor Training sessions devoted to computer-based learning, and will enable the PSC team to instruct volunteer tutors on using technology in lessons, making student usage of the devices a more frequent occurrence. The more capable tutors feel using these tools, the more likely they are to share them with adult learners and incorporate them into their lessons.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Walt Beveridge
925-608-7730

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Library will not receive an iPad from the California State Library for adult literacy, reducing the likelihood of students feeling comfortable learning through online and app-based platforms.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: 2017-18 California Department of Education Preschool Program Revenue Contract, Amendment 2

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to execute a contract amendment to decrease the payment limit by \$500,000 to new payment limit of \$9,767,300 from the California Department of Education to provide State preschool services with no change to term July 1, 2017 through June 30, 2018.

FISCAL IMPACT:

County to receive up to \$9,767,300: State 86.48% (\$8,446,697); Federal 13.52% (\$1,320,603) No County match.

CFDA #s 93.596 (\$904,961) and 93.575 (\$415,642).

State Agreement CSPP 7050, Amend 2 / CCC Agreement 39-908-23a

BACKGROUND:

The California Department of Education (CDE) notified the Department on June 22, 2018 of the 2017-18 funding allocation of the California State Preschool program services.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: CSB
925-681-6333

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Ressie Dayco

BACKGROUND: (CONT'D)

The County receives funds from the California Department of Education to provide state preschool services to program eligible County residents. The program is operated by the Employment and Human Services Department, Community Services Bureau. The Board approved receipt of funds on June 13, 2017 (Item C.29).

The State routinely adds funds to the contract as more funding becomes available and school calendars are finalized. The Board approved an amendment to the contract on October 24, 2017 (Item C.42) to increase the daily reimbursement rate from \$40.45 per child day of enrollment to \$45.73.

This amendment is to decrease the payment limit by \$500,000. The Bureau does not believe that it will fully earn the CSPP contract as enrollment has been low due to lack of teaching staff and partner agencies. The \$500,000 reduction is a temporary release and transfer of funds to other agencies in California who have over earned their contracts. It will not affect the full funding of the County's 2018-19 contract with CDE.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will not receive funding to operate these childcare programs.

CHILDREN'S IMPACT STATEMENT:

The Employment and Human Services Department, Community Services Bureau supports three of the community outcomes established in the Children's Report Card: 1) "Children Ready for and Succeeding in School"; 3) "Families that are Economically Self Sufficient"; and, 4) "Families that are Safe, Stable and Nurturing" by offering comprehensive services, including high quality, early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.



Contra Costa County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #28-530-25 with the City of San Ramon

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #28-530-25 with the City of San Ramon, a government agency, to pay County an amount not to exceed \$20,000 to provide home-delivered and congregate meal services for County's Senior Nutrition Program, for the period July 1, 2018 through June 30, 2019, which includes a three-month automatic extension through September 30, 2019, in an amount not to exceed \$5,000.

FISCAL IMPACT:

Agency will pay County the voluntary contributions it receives from participating seniors, after it has paid its authorized expenses. No County funds required.

BACKGROUND:

This contract meets the social needs of County's population by providing an average of 35 congregate meals per day, five days per week for senior citizens at the San Ramon Senior Center, and home delivered meals to senior citizens in the San Ramon area.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Dan Peddycord,
925-313-6712

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: E Suisala, M Wilhelm

BACKGROUND: (CONT'D)

On June 18, 2017, the Board of Supervisors approved Novation Contract #28-530-24 with the City of San Ramon to provide home-delivered and congregate meal services for County's Senior Nutrition Program for the period from July 1, 2017 through June 30, 2018, which included a three-month automatic extension through September 30, 2018.

Approval of Contract #28-530-25 replaces the automatic extension under the prior contract and allows the agency to continue providing services through June 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's senior citizens who depend on County's Senior Nutrition Program will not receive meals at the contractor's facility.



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: Approve a Contract with PSOMAS for Countywide GIS Technical Support Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Chief Engineer, Flood Control and Water Conservation District, or designee, on behalf of the Contra Costa Clean Water Program, to execute a contract with PSOMAS, in an amount not to exceed \$200,000 for the period July 1, 2018 through December 31, 2020, for Countywide GIS technical support services necessary to comply with federal and state stormwater rules contained in National Pollutant Discharge Elimination System Permits issued by the San Francisco Bay and Central Valley Regional Water Quality Control Boards, Countywide. (100% Cities and County Stormwater Utility Fee Assessments) Project No. 7519-6X7665.

FISCAL IMPACT:

The cost is estimated to be \$200,000 and, shall be funded by stormwater utility fee assessments collected by the Cities/Towns and County, proportional to their respective populations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Erica Lashley-Cornell,
925-313-2360

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND:

The CCCWP consists of Contra Costa County, its nineteen (19) incorporated cities/towns and the Contra Costa County Flood Control and Water Conservation District (referred to collectively as "Permittees"). The CCCWP was established in 1991 through a Program Agreement in response to the 1987 amendments to the federal Clean Water Act (the "CWA"), which established a framework for regulating municipal stormwater discharges under the National Pollutant Discharge Elimination System ("NPDES") Permit Program. The United States Environmental Protection Agency (the "USEPA") published final rules implementing the 1987 CWA amendments in November 1990. The rules mandate that Permittees obtain and implement stormwater permits designed to reduce and eliminate the discharge of pollutants into and from Municipal Separate Storm Sewer Systems they own and operate. Through the CCCWP, Permittees conduct many of the mandated activities collectively, such as water quality monitoring, special studies, and public education. The roles and responsibilities of the CCCWP and Permittees are outlined in the Program Agreement, which was last updated and adopted by all Permittees in June 2010.

The CCCWP Permittees request to retain PSOMAS for continued development of a CCCWP/countywide GIS platform for maintaining, analyzing, interpreting, displaying and reporting required stormwater program data and information (e.g., trash management areas, load reduction activities, and hot spots; C.3 facility locations and inspections; business and construction site inspections and enforcement actions; illegal dumping incidents and follow-up; etc.).

CCCWP staff, on behalf of the Permittees, respectfully requests approval of this contract with PSOMAS for a two year period (i.e., July 1, 2018 – December 31, 2020). Deering's Cal Uncod. Water Deer, Act 170, Section 5 authorizes the District to contract for services including the type of services that PSOMAS (Contractor) provides.

CONSEQUENCE OF NEGATIVE ACTION:

If the Contract with PSOMAS is not approved, the CCCWP would be unable to assist Permittees with needed GIS technical support services needed to fulfill the permit mandates, and Permittees would need to comply with the mandates individually or be found in non-compliance with the NPDES permits issued by the Water Boards. Fines totaling \$10,000 per day and \$10 per gallon of stormwater discharge could potentially be imposed.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: 2018-19 Martinez Early Childhood Center childcare services contract

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment & Human Services Director, or designee, to execute a contract with Martinez Early Childhood Center in an amount not to exceed \$248,000 to provide Early Head Start and Head Start Program Enhancement services for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

This contract is fully funded by a grant from the Administration for Children and Families (Head Start Program), 100% Federal funds (CFDA 93.708). A County match is not required.
The contract number is 38-483-17.

BACKGROUND:

Contra Costa County receives funds from the Administration for Children and Families (ACF) to provide Head Start program services to program eligible County residents. The Department, in turn, contracts with a number of community-based organizations to provide a wider distribution of services. This contract is to provide Early Head Start and Head Start program enhancement services to 63 children through this partnership.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: CSB (925)
681-6389

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Nasim Eghlima, Haydee Ilan, Christina Reich

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will not be able to more widely distribute childcare availability through partnership with community based agencies.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: APPROVE a Purchase Order Amendment

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Public Works Director, a purchase order amendment with Crop Production Services, Inc. extending the term from July 31, 2018 to July 31, 2020, with no change to the payment limit, for small equipment, supplies and tools. Countywide.

FISCAL IMPACT:

The purchase order is funded 100% by Local Road and Flood Control Funds

BACKGROUND:

Public Works is requesting approval of a blanket purchase order amendment for the purchase of chemicals to manage weeds and other noxious plants within the road and flood control facility rights of way. The management of vegetation growth is necessary to reduce safety hazards such as fires and sight obstructions along the roadway and flooding in flood control facilities. Crop Production Services has been awarded this commodity. This request is to extend the term, with no change to the payment limit.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Stan Burton
925-313-7077

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Without the availability of herbicides, vegetation growth will be unregulated and quickly overwhelm the County's capacity to mechanically mow weeds or abate them with grazing animals such as goats or sheep. This can lead to the potential for increased fire, sight obstruction, and flooding hazards and the spread of invasive and noxious plants.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: APPROVE a Purchase Order Amendment with McCain Traffic Supply

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Public Works Director a purchase order amendment with McCain Traffic Supply to increase the payment limit by \$200,000 to a new payment limit of \$395,000 and extend the term from April 30, 2018 to April 30, 2020, for traffic signal parts and equipment, Countywide. (100% General Fund)

FISCAL IMPACT:

This cost is to be funded through Public Works Traffic and Facilities budget. (100% General Fund)

BACKGROUND:

Public Works Facilities Services' Traffic Signal group is responsible for maintaining the traffic signals located at County intersections and select contract city intersections. Parts and equipment needed for this maintenance work was solicited as Bidsync #1603-174.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: July 10, 2018

Contact: Stan Burton
925-313-7077

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

McCain Traffic Supply, Cal Signal and Jam Services were lowest responding and responsible vendors for this commodity. The bid was for a duration of two (2) years with three (3) possible one (1) year extensions. This request represents the first two year extension.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, then purchasing traffic signal parts and accessories through McCain Traffic will discontinue.



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: July 10, 2018

Subject: Automated Report System - City of Pittsburg

RECOMMENDATION(S):

APPROVE AND AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with the City of Pittsburg, including mutual indemnification, to pay the County an amount not to exceed \$100,000 to provide development, storage and on-going support of the Automated Report System (ARS) for the period July 1, 2018 through December 31, 2022.

FISCAL IMPACT:

No Net County Cost. 100% Revenue over 3.5 years.

BACKGROUND:

The Office of the Sheriff will provide the ARS report writing system that our Office developed. The system was developed to be more user friendly and to ease the entry of data and seamless transfer into our system. With constant legislative changes we can quickly update our system to meet those requirements.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this contract will result in the inability of Sheriff's Office to provide the City of Pittsburg with a superior report writing system than they are currently using, reduced revenue for the Office of the Sheriff and the County General Fund.

CHILDREN'S IMPACT STATEMENT:

None.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Sandra Brown
925-335-1553

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra Costa County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #26-770-2 with Cabrillo Emergency Physicians Medical Group, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #26-770-2 with Cabrillo Emergency Physicians Medical Group, Inc., a corporation, in an amount not to exceed \$1,500,000, to provide temporary physicians and recruitment services for Contra Costa Regional Medical Center (CCRMC) and Health Centers for the period July 1, 2018 through June 30, 2021.

FISCAL IMPACT:

This contract is funded 100% by Hospital Enterprise Fund I. (Rate increase)

BACKGROUND:

On June 21, 2016, the Board of Supervisors approved Contract #26-770-1 with Cabrillo Emergency Physicians Medical Group, Inc., to provide temporary physicians and recruitment services for CCRMC and Contra Costa Health Services, for the period from July 1, 2016 through June 30, 2018.

Approval of Contract #26-770-2 will allow the contractor to continue to provide temporary physicians and recruitment services through June 30, 2021.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Samir Shah, M.D.,
925-370-5525

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring physician services at CCRMC and Health Centers will not have access to the contractor's services.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: 2018-19 Aspiranet Childcare Services Contract

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment & Human Services Director, or designee, to execute a contract with Aspiranet, a nonprofit corporation, in an amount not to exceed \$612,000 to provide Early Head Start Program Enhancement services for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

The contract is 100% funded by the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start. County match is not required.

CFDA Number: 93.708

County Contract Number: 38-957-4

BACKGROUND:

Contra Costa County receives funds from the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start, to provide Early Head Start program services to program eligible County residents. The Department of Employment and Human Services, in

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: CSB (925)
681-6346

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Monica DeVera, Haydee Ilan

BACKGROUND: (CONT'D)

turn, contracts with a number of community-based organizations to provide a wider distribution of services. This Board order establishes a contract with Aspiranet to provide coordination services of Home-based Early Head Start programs throughout the County. Aspiranet will provide services to 102 pregnant women and/or children ages birth to three years old.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, fewer eligible families will be served by the County's Early Head Start Enhancement program.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income pregnant women and families throughout Contra Costa County.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Contract with Contra Costa County Office of Education

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Contra Costa County Office of Education (CCCOE) in an amount not to exceed \$102,006 for educational liaison services between Contra Costa schools and Children and Family Services (CFS) Bureau on behalf of children in foster care for the period of July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

The interagency agreement is funded 100% by Federal revenue.

BACKGROUND:

Contra Costa County Office of Education (CCCOE) operates the Foster Youth Services Coordinating Program (FYSCP) and is responsible for providing services in accordance with Education Code section 42920-25. Under this direction, CCCOE has contracted to serve pupils in foster care in Contra Costa County.

Effective in January 2004, Assembly Bill 490 (Chapter 862, Statutes of 2003) established key provisions supporting the educational opportunities within the best interest of the children in foster care. The passage of Assembly Bill 854, in October of 2015, further clarified the requirements of operating an FYSCP.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: V. Kaplan, (925)
608-4963

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Based on the similar mission of FYSCP and Employment and Human Services Department Children and Family Services Bureau, a natural collaboration was established for serving the foster youth in Contra Costa County and this contract is intended to ensure all of the Contra Costa County foster youth receive support for educational opportunities, in accord with Education Code section 42921, 48853.5, and 49069.5.

The purpose of this contract is to identify the specific and general responsibilities of each participating agency within the framework of Title IV-E of the Social Security Act. This contract conforms to applicable federal and state laws and shall be updated as required pursuant to any change in federal and state laws to ensure compliance.

CONSEQUENCE OF NEGATIVE ACTION:

Without educational support, foster youth may experience poor outcomes later in life, including higher unemployment, homelessness, and incarceration rates than their peers.

CHILDREN'S IMPACT STATEMENT:

This contract supports four of the five community outcomes established in the Children's Report Card: 1) "Children Ready for and Succeeding in School"; 2) "Children and Youth Healthy and Preparing for Productive Adulthood"; 3) "Families that are Safe, Stable and Nurturing"; and 4) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by supporting the educational rights of children and youth in foster care.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Amend Contract with Bay Area Community Resources, Inc. for Promoting Safe and Stable Families

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Bay Area Community Resources, Inc., a non-profit corporation, effective June 29, 2018, to increase the payment limit by \$91,025 to a new payment limit of \$228,630 and to extend the term from June 30, 2018 to a new term ending December 31, 2018 to provide integrated and collaborative case management services to students of Walter T. Helms Middle School, Lake Elementary School, and Dover Elementary School, and their families.

FISCAL IMPACT:

This amendment contract will increase budgeted expenditures by \$91,025 to a new total of \$228,630 funded 100% by Federal Promoting Safe and Stable Families Program funds (CFDA#: 93.556).

BACKGROUND:

Bay Area Community Resources, Inc. is one of several agencies selected as a result of the competitive bidding process for Promoting Safe and Stable Families (PSSF) funding. The primary goals of the PSSF Program are to prevent the unnecessary separation of children from their families, improve the quality of care and services to children and their families, and ensure permanency for children by reuniting

☒ APPROVE

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Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Gina Chenoweth
8-4961

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

them with their parents, by adoption, or by another permanent arrangement. PSSF funding is used to support services to strengthen parental relationships and may be used to remove barriers which impeded the process of adoption when children cannot be safely reunited with their families and to address the unique issues adoptive families and children may face.

This extension ensures Bay Area Community Resources, Inc. provides the following ongoing services while a Request For Proposal (RFP) can be processed. Services provided are integrated and collaborative case management services to students and their families of Walter T. Helms Middle School, Lake Elementary School, and Dover Elementary School, including academic and enrichment wraparound services to improve school performance, school attendance, and social behaviors.

CONSEQUENCE OF NEGATIVE ACTION:

Integrated and collaborative case management services will be unavailable to students and their families in West County.

CHILDREN'S IMPACT STATEMENT:

The services provided under this contract support all five of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing services to maintain the adoptive family unit.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: APPROVE a contract with Denalect, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Denalect, Inc. in an amount not to exceed \$350,000 to provide alarm monitoring services at County facilities during the period July 1, 2018 through June 30, 2021, Countywide. (100% General Fund)

FISCAL IMPACT:

This cost is to be funded through Facilities Services occupancy costs. (100% General Fund)

BACKGROUND:

Public Works Facilities Services is responsible for electronic system (alarm) monitoring in County buildings. Denalect, was identified as the County's standard for this type of monitoring, and all alarmed buildings now have Denalect equipment installed in them. Government Code Section 31000 authorizes the County to contract for special services for building security

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Stan Burton
925-313-7077

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

matters. Denalect will be able to request rate increases of three percent, on each anniversary of the effective date of this Contract. Facilities is requesting a three year contract with Denalect.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, alarm monitoring services will be discontinued.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: APPROVE a purchase order amendment with General Plumbing Supply

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, on behalf of the Public Works Director, to execute a purchase order amendment with General Plumbing Supply to increase the payment limit by \$255,000 to a new payment limit of \$350,000, with no change to the original term of October 1, 2017 through September 30, 2019, for plumbing supplies, Countywide.

FISCAL IMPACT:

This cost is to be funded through Facilities maintenance budgets. (100% General Fund)

BACKGROUND:

Public Works Facilities Services uses large quantities of plumbing parts and equipment to maintain County facilities. As bid on Bidsync Bid # "Plumbing Parts," Heieck Supply, Cal Steam and General Plumbing Supply were awarded purchase orders to supply Facilities Services with these items. The original request was for two years with three possible one year extensions. This request is for additional funds for the original term.

☒ APPROVE

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☒ RECOMMENDATION OF CNTY ADMINISTRATOR

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Clerks Notes:

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ATTESTED: July 10, 2018

Contact: Stan Burton
925-313-7077

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this change order is not approved, plumbing supplies will not be purchased from General Plumbing Supply.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #74-464-6 with John R. Rostkowski, M.D.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #74-464-6 with John R. Rostkowski, M.D., an individual, in an amount not to exceed \$139,776 to provide outpatient psychiatric care services to adults in Central County for the period October 1, 2018 through September 30, 2019.

FISCAL IMPACT:

This contract is funded 100% by Mental Health Realignment funds. (No rate increase)

BACKGROUND:

On August 8, 2017, the Board of Supervisors approved Contract #74-464-4, as amended by Amendment Agreement #74-464-5, with John R. Rostkowski, M.D., for the provision of outpatient psychiatric care services including diagnosing, counseling, evaluation, and providing medical and therapeutic treatment to adults in Central County for the period from October 1, 2017 through September 30, 2018.

Approval of Contract #74-464-6 will allow the contractor to continue providing outpatient psychiatric care services to adults in Central County, through September 30, 2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Matthew White, M.D.,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will not have access to the contractor's psychiatric care services.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: Contract with KMD Architects for on-call Architectural Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with KMD Architects an amount not to exceed \$750,000 to provide on-call architectural services for various facilities projects for the period from July 10, 2018 through July, 2021 (with a one-year extension option), which may be extended to July 10, 2022 if elected by the Public Works Director.

FISCAL IMPACT:

Projects will be assigned to the on-call architect when there is an approved project and funding.

BACKGROUND:

The purpose of the on-call contract is to provide architectural services for various County facilities projects as they occur during the agreement period. When the Public Works Department receives a project request, it will be determined at the time whether or not it would be prudent to utilize this on-call architect. The on-call architect will provide typical architectural services, such as programming, design and construction administration. The type, size and location

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Ramesh Kanzaria
925-957-2480

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

of projects will vary. Typical projects may include new construction, building renovations/modernizations, remodeling of an entire building or specific areas within a building, tenant improvements, exterior building restorations, MEP upgrades, structural improvements, code-related improvements and deferred maintenance projects. Projects may also include fire district buildings projects. Having this on-call agreement in place will save the county time and money when compared to the time and expense in conducting a consultant selection process on a project-by-project basis, and allow the design phase to commence sooner and provide for a shorter project completion schedule. KMD Architects was selected through a competitive qualifications-based selection process. The Public Works Department requested Statements of Qualifications ("SOQ's") and received twenty eight SOQs, and ten firms were short-listed. A selection committee comprised of County staff conducted interviews and ranked the short-listed firms. It is recommended that the above firm, who is in the five highest ranked firms, be awarded the agreement and that the on-call agreement be approved at this time. The agreement includes a one year extension option that can be exercised by the Public Works Director if he chooses. Government Code Section 31000 authorizes the County to contract for services including the type of architectural services that KMD Architects provides.

CONSEQUENCE OF NEGATIVE ACTION:

If the agreement is not approved, the County will not be able to take advantage of the time and cost savings possible through the utilization of on-call architectural service agreement.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: Contract with Ratcliff Architects for on-call Architectural Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Ratcliff Architects an amount not to exceed \$750,000 to provide on-call architectural services for various facilities projects for the period from July 10, 2018 through July, 2021 (with a one-year extension option), which may be extended to July 10, 2022 if elected by the Public Works Director.

FISCAL IMPACT:

Projects will be assigned to the on-call architect when there is an approved project and funding.

BACKGROUND:

The purpose of the on-call contract is to provide architectural services for various County facilities projects as they occur during the agreement period. When the Public Works Department receives a project request, it will be determined at the time whether or not it would be prudent to utilize this on-call architect. The on-call architect will provide typical architectural services, such as programming, design and construction administration. The type, size and location

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Ramesh Kanzaria
925-957-2480

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

of projects will vary. Typical projects may include new construction, building renovations/modernizations, remodeling of an entire building or specific areas within a building, tenant improvements, exterior building restorations, MEP upgrades, structural improvements, code-related improvements and deferred maintenance projects. Projects may also include fire district buildings projects. Having this on-call agreement in place will save the county time and money when compared to the time and expense in conducting a consultant selection process on a project-by-project basis, and allow the design phase to commence sooner and provide for a shorter project completion schedule. Ratcliff Architects was selected through a competitive qualifications-based selection process. The Public Works Department requested Statements of Qualifications ("SOQ's") and received twenty eight SOQs, and ten firms were short-listed. A selection committee comprised of County staff conducted interviews and ranked the short-listed firms. It is recommended that the above firm, who is in the five highest ranked firms, be awarded the agreement and that the on-call agreement be approved at this time. The agreement includes a one year extension option that can be exercised by the Public Works Director if he chooses. Government Code Section 31000 authorizes the County to contract for services including the type of architectural services that Ratcliff Architects provides.

CONSEQUENCE OF NEGATIVE ACTION:

If the agreement is not approved, the County will not be able to take advantage of the time and cost savings possible through the utilization of on-call architectural service agreement.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Contract with Oakland Private Industry Council

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Oakland Private Industry Council, Inc. (OPIC), a non-profit corporation, in an amount not to exceed \$191,384 to provide goods and services related to the Workforce Innovation and Opportunity Act (WIOA) for the period of July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

The contract is funded with 100% Federal Workforce Innovation and Opportunity Act (WIOA) funds. CFDA# 17.258

BACKGROUND:

Oakland Private Industry Council, Inc. (OPIC) will contract with the Employment and Human Services Department (EHSD), Workforce Development Board (WDB), to provide goods and services related to the Workforce Innovation and Opportunity Act (WIOA). WIOA requires States to identify economic regions within their State, and local areas to coordinate planning and service delivery on a regional basis. The California Workforce Development Board (CWDB) has designed the following local workforce development board jurisdictions as the East Bay Regional Planning Unit (EBRPU): Contra Costa County, Alameda County, and the cities of Oakland and Richmond. To meet the requirements of the

☒ APPROVE

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☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: V. Kaplan, (925)
608-4963

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

WIOA legislation, and in an effort to benefit from economies of scale and to leverage resources, the four jurisdictions work cooperatively in grant acquisition, service design, contracting, and purchasing, and jointly use the services of the contractor to carry out responsibilities on behalf of the EBRPU under the EASTBAY Works (EBW) umbrella.

CONSEQUENCE OF NEGATIVE ACTION:

Employment and Human Services Department Workforce Development Board will not meet the requirements of the Workforce Innovation and Opportunity Act legislation nor will they benefit from economies of scale and resource leveraging to carry out responsibilities on behalf of the East Bay Regional Planning Unit under the EASTBAY Works (EBW) umbrella.

CHILDREN'S IMPACT STATEMENT:

This contract supports all five of the community outcomes established in the Children's Report Card: 1) "Children Ready for and Succeeding in School"; 2) "Children and Youth Healthy and Preparing for Productive Adulthood"; 3) "Families that are Economically Self Sufficient"; 4) "Families that are Safe, Stable and Nurturing"; and 5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by training and providing employment opportunities for job seekers customers.



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: Purchase Orders with Sirius Computer Solutions, Locus Diagnostics, and Integrated Archive Systems and a third party lease agreement with IBM

RECOMMENDATION(S):

RATIFY the Purchasing Agent's execution, on behalf of the Department of Information Technology, of purchase orders with with Sirius Computer Solutions, Locus Diagnostics, and Integrated Archive Systems, and a third-party lease-agreement with IBM Credit, LLC, for the lease-purchase and third-party financing of computer equipment, services, software and software licenses during the period from July 1, 2018, through June 30, 2022.

FISCAL IMPACT:

The cost of \$1,365,000 is charged back to user departments through the Department of Information Technology's billing process. (100% Department User Fees)

BACKGROUND:

The Department of Information Technology is purchasing hardware, software, and services to maintain the County's wide-area-network. The Purchasing Division has arranged lease purchasing financing with IBM Credit, LLC in the amount of \$1,365,000. The lease purchases were approved by the Debt Affordability Advisory Committee on February 19, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to maintain these critical systems may result in reduced capacity, system failure, and interrupted business and emergency operations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: David Gould, (925)
313-2151

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Amendment #26-689-7 with Jeffrey Saadi, M.D.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract Amendment Agreement #26-689-7 with Jeffrey Saadi, M.D., an individual, effective July 1, 2018, to amend Contract #26-689-6 to provide additional anesthesiology services for the Labor and Delivery Unit at Contra Costa Regional Medical Center (CCRMC), with no change in the payment limit of \$1,200,000 or original term of October 1, 2016 through September 30, 2019.

FISCAL IMPACT:

This amendment is funded 100% by Hospital Enterprise Fund I. (Rate increase)

BACKGROUND:

On September 13, 2016, the Board of Supervisors approved Contract #26-689-6 with Jeffrey Saadi, M.D. to provide anesthesiology services including consultation, training, administrative services, medical procedures, on-call coverage, and coverage for the General and Obstetrics Units at Contra Costa Regional Medical Center and Contra Costa Health Centers for the period from October 1, 2016 through September 30, 2019.

Approval of Contract Amendment Agreement #26-689-7 will allow the contractor to provide additional anesthesiology services to the Labor and Delivery Unit through September 30, 2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Samir Shah, M.D.,
925-370-5525

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the contractor will not be able to provide additional anesthesiology services for the Labor and Delivery Unit at CCRMC.



Contra Costa County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Amendment #26-642-13 with Chiu-Hung Tung, M.D., Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract Amendment Agreement #26-642-13 with Chiu-Hung Tung, M.D., Inc., a corporation, effective July 1, 2018, to amend Contract #26-642-12, to provide additional anesthesiology services for the Labor and Delivery Unit at Contra Costa Regional Medical Center and decrease the payment limit by \$385,000 from \$1,925,000 to a new payment limit of \$1,540,000, with no change in the original term of October 1, 2016 through September 30, 2019.

FISCAL IMPACT:

This amendment is funded 100% by Hospital Enterprise Fund I. (Rate increase)

BACKGROUND:

On September 13, 2016, the Board of Supervisors approved Contract #26-642-12 with Chiu-Hung Tung, M.D., Inc. to provide anesthesiology services including consultation, training, administrative services, medical procedures, on-call coverage, and coverage for the General, Obstetrics, Intensive Care and Radiology Units at CCRMC and Contra Costa Health Centers for the period from October 1, 2016 through September 30, 2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Samir Shah, M.D.,
925-370-5525

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm

BACKGROUND: (CONT'D)

Approval of Contract Amendment Agreement #26-642-13 will allow the contractor provide additional anesthesiology services for the Labor and Delivery Unit at CCRMC and decrease the payment limit based on expected utilization of this contractor through September 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the contractor will not be able to provide additional anesthesiology services for the Labor and Delivery Unit at CCRMC.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Contract with Mount Diablo Unified School District for Workforce Development Services for Youth

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract containing modified indemnification language with Mount Diablo Unified School District in an amount not to exceed \$300,000 to provide Workforce Innovation and Opportunity Act (WIOA) year-round youth workforce development services in Contra Costa County for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

The contract for \$300,000 is funded 100% with Federal Workforce Innovation and Opportunity Act (WIOA) revenues. CFDA# 17.259

BACKGROUND:

The contract was awarded through Request for Proposal (RFP) 1150 for the provision of comprehensive Workforce Innovation and Opportunity Act (WIOA) youth development services to eligible youth ages 16-24 in Contra Costa County. The contract contains mutual indemnification language and funding will come from WIOA formula youth funds.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Gina Chenoweth
8-4961

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

WIOA defines the nation's job training system and provides guidance for local workforce investment systems designed to increase the employment, retention, and earnings of participants, and to increase occupational skill attainment by participants. The goals of these efforts are to improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the nation. Contractor will provide a systematic approach that offers eligible in-school and out-of-school youth a broad range of coordinated services. This includes assistance in academic and occupational learning; development of leadership skills; and preparation for further education, additional training, and eventual employment. Programs will provide guidance for youth that is balanced with appropriate consideration of each youth's involvement in his or her training and educational plan.

CONSEQUENCE OF NEGATIVE ACTION:

Without this contract, in-school and out-of-school youth in Contra Costa County will not receive assistance in overcoming barriers to employment, job readiness, educational programs, and career building.

CHILDREN'S IMPACT STATEMENT:

The services provided under this contract support all five of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing training and employment opportunities for in-school and out-of-school youth.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: APPROVE a contract with Massone Mechanical

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Massone Mechanical, Inc. in an amount not to exceed \$800,000 for the period of June 1, 2018 through May 31, 2021, for refrigeration repair services. Countywide. (100% General Fund)

FISCAL IMPACT:

This cost is to be funded through Public Works Facilities Services budget. (100% General Fund)

BACKGROUND:

Public Works Facilities Services is responsible for maintenance and repair for all County refrigeration units. Various facilities maintain commercial kitchen refrigeration units which require maintenance and repair. Repair of these units is sublet to outside vendors by Facilities Services. Originally bid on Bidsync #1504-135, Massone Mechanical was awarded this type of work. Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County Facilities. Massone Mechanical will be able to negotiate rate increases on each anniversary

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Stan Burton
925-313-7077

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

of the effective date of this Contract by a factor equal to the rate of increase in the Consumer Price Index for the San Francisco – Oakland area as published by the Bureau of Labor Statistics for the year immediately preceding, plus 2%. Facilities Services is requesting a contract with Massone Mechanical to be approved for a period covering the next three years.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, refrigeration repair services with Massone Mechanical will be discontinued.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Amendment #26-875-28 with Paul H. Kwok, D.O.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract Amendment Agreement #26-875-28 with Paul H. Kwok, D.O., an individual, effective July 1, 2018, to amend Contract #26-875-27 to provide additional anesthesiology services for the Labor and Delivery Unit at Contra Costa Regional Medical Center (CCRMC) with no change in the payment limit of \$1,541,000 or original term of October 1, 2016 through September 30, 2019.

FISCAL IMPACT:

This amendment is funded 100% by Hospital Enterprise Fund I. (Rate increase)

BACKGROUND:

On September 13, 2016, the Board of Supervisors approved Contract #26-875-27 with Paul H. Kwok, D.O., to provide anesthesiology services including consultation, training, administrative services, medical procedures, on-call coverage, and coverage for the General and Obstetrics Units at Contra Costa Regional Medical Center and Health Centers for the period from October 1, 2016 through September 30, 2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Samir Shah, M.D.,
925-370-5525

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm

BACKGROUND: (CONT'D)

Approval of Contract Amendment Agreement #26-875-28 will allow the contractor to provide additional anesthesiology services for the Labor and Delivery Unit at CCRMC through September 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the contractor will not be able to provide additional anesthesiology services for the Labor and Delivery Unit at CCRMC.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #27-809-6 with Diablo Valley Oncology and Hematology Medical Group, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #27-809-6 with Diablo Valley Oncology and Hematology Medical Group, Inc., a corporation, in an amount not to exceed \$6,000,000 to provide surgery, hematology/oncology and urology services to Contra Costa Health Plan members for the period August 1, 2018 through July 31, 2020.

FISCAL IMPACT:

This contract is funded 100% by Contra Costa Health Plan Enterprise Fund II. (No rate increase)

BACKGROUND:

On August 9, 2016, the Board of Supervisors approved Contract #27-809-4 (as amended by Amendment Agreement #27-809-5) with Diablo Valley Oncology and Hematology Medical Group, Inc. to provide general surgery, hematology/oncology and urology services to Contra Costa Health Plan members, for the period from August 1, 2016 through July 31, 2018.

Approval of Contract #27-809-6 will allow the contractor to continue providing surgery, hematology/oncology and urology services through July 31, 2020.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Patricia Tanquary,
925-313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized professional health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra Costa County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Novation Contract #74-382-10 with The Contra Costa Clubhouses, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Novation Contract #74-382-10 with The Contra Costa Clubhouses, Inc., a non-profit corporation, in an amount not to exceed \$598,468, to provide Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) services to adults recovering from psychiatric disorders, for the period July 1, 2018 through June 30, 2019, which includes a six-month automatic extension through December 31, 2019, in an amount not to exceed \$299,234.

FISCAL IMPACT:

This contract is funded 100% by Mental Health Services Act. (3% Cost of Living Adjustment rate increase)

BACKGROUND:

This contract meets the social needs of County's population by providing programming for adults in recovery from psychiatric disorders, helping them to develop the support networks, vocational skills, and self-confidence needed to sustain stable and productive lives, throughout Contra Costa County.

On May 24, 2017 the Board of Supervisors approved Novation Contract #74-382-9 with The Contra Costa Clubhouses, Inc., for the period from July 1, 2017 through June 30, 2018, which included a six-month automatic extension through December 31, 2018, for the provision of MHSA PEI services.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Matthew White, M.D.,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: D Morgan, M Wilhelm

BACKGROUND: (CONT'D)

Approval of Novation Contract #74-382-10 replaces the automatic extension under the prior contract and allows the contractor to continue providing services through June 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, adults, and families of adults, in recovery from psychiatric disorders will not receive services helping them to develop support networks, vocational skills, and self-confidence needed to sustain productive lives.

CHILDREN'S IMPACT STATEMENT:

This MHSA-PEI program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #74-524-3 with Kermit Johnson, M.D.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #74-524-3 with Kermit Johnson, M.D., an individual, in an amount not to exceed \$279,552, to provide outpatient psychiatric services for mentally ill adults in Central County for the period August 1, 2018 through July 31, 2019.

FISCAL IMPACT:

This contract is funded 100% by Mental Health Realignment funds. (No rate increase)

BACKGROUND:

On July 11, 2017, the Board of Supervisors approved Contract #74-524-1, as amended by Amendment Agreement #74-524-2, with Kermit Johnson, M.D. for the provision of outpatient psychiatric services, including diagnosing, counseling, evaluating, providing medical and therapeutic treatment for mentally ill adults in Central County for the period from August 15, 2017 through July 31, 2018.

Approval of Contract #74-524-3 will allow the contractor to continue to provide outpatient psychiatric services to patients in Central County through July 31, 2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Matthew White,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring outpatient psychiatric services will not have access to the contractor's services.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #74-365-10 with Jee Hyun Guss, M.D.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #74-365-10 with Jee Hyun Guss, M.D., an individual, in an amount not to exceed \$329,280 to provide outpatient psychiatric services to adult patients in Central County for the period September 1, 2018 through August 31, 2019.

FISCAL IMPACT:

This contract is funded 100% by Mental Health Realignment funds. (No rate increase)

BACKGROUND:

On August 1, 2017, the Board of Supervisors approved Contract #74-365-8, as amended by Amendment Agreement #74-365-9, with Jee Hyun Guss, M.D., to provide outpatient psychiatric services, including diagnosing, counseling, evaluating and providing medical and therapeutic treatment and consulting and training in medical and therapeutic matters to adult patients in Central County, for the period from September 1, 2017 through August 31, 2018.

Approval of Contract #74-365-10 will allow the contractor to continue to provide outpatient psychiatric services through August 31, 2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Matthew White,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County clients will not have access to the contractor's outpatient psychiatric services.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #24-949-39(14) with A Step Forward Child Abuse Treatment and Training Programs, A Marriage, Family and Child Counseling Corporation

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #24-949-39(14) with A Step Forward Child Abuse Treatment and Training Programs, A Marriage, Family and Child Counseling Corporation, in an amount not to exceed \$360,000 to provide Medi-Cal specialty mental health services for the period July 1, 2018 through June 30, 2020.

FISCAL IMPACT:

This contract is by funded 50% by Federal Medi-Cal and 50% by State Mental Health Realignment funds. (Rate increase)

BACKGROUND:

On January 14, 1997, the Board of Supervisors adopted Resolution #97/17, authorizing the Health Services Director to contract with the State Department of Mental Health, (now known as the Department of Health Care Services) to assume responsibility for Medi-Cal specialty mental health services. Responsibility for outpatient specialty mental health services involves contracts with individual, group and organizational providers to deliver these services.

In October 2016, the Board of Supervisors approved Contract #24-949-39(12), as amended by Contract Amendment Agreement #24-949-39(13), with A Step Forward Child Abuse Treatment and Training

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Matthew White, M.D.,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Robert Curotto, Marcy Wilhelm

BACKGROUND: (CONT'D)

Programs, A Marriage, Family and Child Counseling Corporation for the provision of Medi-Cal specialty mental health services, for the period from July 1, 2016 through June 30, 2018.

Approval of Contract #24-949-39(14) will allow the contractor to continue providing mental health services through June 30, 2020.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, services provided to Contra Costa Mental Health Plan Medi-Cal beneficiaries could be negatively impacted, including access to services, choice of providers, cultural competency, language capacity, geographical locations of service providers, and waiting lists.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #74-544-2 with Barbara Swarzenski, M.D.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #74-544-2 with Barbara Swarzenski, M.D., an individual, in an amount not to exceed \$239,616 to provide outpatient psychiatric services at the West County Mental Health Clinic for the period September 1, 2018 through August 31, 2019.

FISCAL IMPACT:

This contract is funded 50% by Federal Medi-Cal and 50% by State Mental Health Realignment. (No rate increase)

BACKGROUND:

On August 1, 2017 the Board of Supervisors approved Contract #74-544, as amended by Amendment Agreement #74-544-1, with Barbara Swarzenski, M.D. for the provision of outpatient psychiatric services to children and adolescents at the West County Mental Health Clinic for the period from September 1, 2017 through August 31, 2018.

Approval of Contract #74-544-2 will allow the contractor to continue to provide outpatient psychiatric services through August 31, 2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Matthew White,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will not have access to the contractor's psychiatric services.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Amendment #27-277-21 with Kaiser Foundation Health Plan, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract Amendment Agreement #27-277-21 with Kaiser Foundation Health Plan, Inc., a non-profit corporation, effective July 1, 2018, to amend Contract #27-277-20 to include to the existing contract a delegation agreement concerning the National Committee for Quality Assurance (NCQA) accreditation standards with no increase in the payment limit of \$600,000,000 and no change in the contract term of October 1, 2016 through September 30, 2019.

FISCAL IMPACT:

This contract is funded 100% by Contra Costa Health Plan Enterprise Fund II. (No rate increase)

BACKGROUND:

On September 26, 2016, the Board of Supervisors approved Contract #27-277-20 with Kaiser Foundation Health Plan, Inc., to provide health care services for Medi-Cal recipients enrolled in the Kaiser Foundation Health Plan, for the period from October 1, 2016 through September 30, 2019.

Approval of Contract Amendment Agreement #27-277-21 will allow the contractor to provide additional services with the addition of the delegation agreement of National Committee for Quality Assurance (NCQA) accreditation standards through September 30, 2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Patricia Tanquary,
925-313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, County will not adopt the additional NCQA accreditation standards to the existing contract.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: 2018-19 First Baptist Early Head Start Enhancement & General Childcare Program

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with First Baptist Church of Pittsburg, California, including a modified indemnification language, in an amount not to exceed \$395,822 to provide Early Head Start Program Enhancement and State General Childcare Development services for the term July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

\$120,000 Federal funds / CFDA # 93.600 (30%)
Administration for Children and Families

\$275,822 State funds (70%)
California Department of Education

BACKGROUND:

The Department, through the Community Services Bureau, manages a childcare operation that include Early Head Start and State General Childcare Development programs. In order to reach a wider community, the Bureau sub-contracts with community based agencies to provide services. This contract is to further the reach of the above mentioned programs by providing 20 program slots for State General Childcare and 20 program slots for Early Head Start Program enhancement.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: CSB (925)
681-6334

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Nelly Ige, Haydee Ilan, Ressie Dayco

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will not be able to more widely distribute childcare availability through partnership with community based agencies.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: 2018-19 First Baptist Church Kids' Castle and E. Leland childcare contract

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract including modified indemnification language with First Baptist Church of Pittsburg, in an amount not to exceed \$1,397,080, to provide State Preschool, Pre-kindergarten Literacy, General Childcare and Development Programs, Head Start and Early Head Start services, for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

\$213,600 (15%) in Federal funds / CFDA #93.600
Administration for Children & Families

\$1,183,480 (85%) in State funds
California Department of Education

BACKGROUND:

Contra Costa County receives funds from the Administration for Children and Families (ACF) to provide Head Start and Early Head Start services to program eligible County residents. Contra Costa also receives funds from California Department of Education (CDE) to provide State Preschool and General Childcare services to program eligible County residents. The State requires an indemnification clause with County

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF
SUPERVISORS**

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ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: CSB
681-6346

By: , Deputy

cc: Nelly Ige, Ressie Dayco, Haydee Ilan

BACKGROUND: (CONT'D)

subcontractors wherein the subcontractor holds harmless the State and its officers for any losses.

In order to provide a wider distribution of services to County residents, the Department contracts with a number of community-based organizations. Approval of this contract will allow the provision of vital preschool and childcare services to program eligible children in East Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will not be able to more widely distribute childcare availability through partnership with community based agencies.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: 2018-19 Fairgrounds Center Childcare Services Operation

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract including modified indemnification language with First Baptist Church of Pittsburg, California, in an amount not to exceed \$1,577,109 to provide childcare services at Fairgrounds Children's Center, for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

\$308,213 (19.5%) Federal funds / CFDA # 93.600
Administration for Children and Families

\$1,268,896 (80.5%) State funds
California Department of Education / Child Development

BACKGROUND:

On September 25, 2007 the Board approved the award of the operation of childcare services at the County-owned facility, Fairgrounds Children's Center, as a result of a Request for Proposal (RFP). First Baptist Church of Pittsburg was the successful respondent to the RFP. The first nine (9) months of the contract was approved by the Board on the above date, and the contract has been renewed annually since.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: CSB (925)
681-6346

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Nelly Ige, Ressie Dayco, Haydee Ilan

BACKGROUND: (CONT'D)

This board order renews the contract for the 2018-19 program year.

Contra Costa County receives funds from the Administration for Children and Families (ACF) to provide Head Start and Early Head Start program services to program eligible County residents. County also receives funds from the California Department of Education (CDE) Child Development program for State Preschool and General Childcare and Development program services. The State requires an indemnification clause with County subcontractors wherein the subcontractor holds harmless the State and its officers for any losses.

Approval of this board order allows the continued provision of the following services at Fairgrounds Children's Center, for the period July 1, 2018 through June 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will not be able to more widely distribute childcare availability through partnership with community based agencies.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Contract with City of Oakland for Oakland Workforce Development Board Staff Training and Professional Development

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute an Interagency Agreement with the City of Oakland, a public entity, in an amount not to exceed \$90,000 to provide Oakland Workforce Development Staff training and professional development for the period of July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

The interagency agreement for \$90,000 will be funded 100% with federal Workforce Innovation and Opportunity Act (WIOA) funding. CFDA 17.258

BACKGROUND:

The Workforce Innovation and Opportunity Act (WIOA) requires States to identify economic regions within their states and for local areas to coordinate planning and service delivery on a regional basis. The State of California (State) designed the East Bay Regional Planning Unit (RPU) as four local workforce areas consisting of: Contra Costa County, the City of Oakland, Alameda County, and the City of Richmond. The Workforce Development Board of Contra Costa County (WDBCCC) currently serves as the lead workforce development board for the East Bay RPU. As such, the WDBCCC receives the entire allocation of State funding dedicated to the East Bay RPU for organizing and training purposes. Each local workforce board within the State-designated RPU is responsible for complying with the training plan as

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: V. Kaplan, (925)
608-4963

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

developed and agreed upon by their RPU.

The purpose of this Agreement is to establish the responsibilities of the WDBCCC and the City of Oakland (Agency) to identify and enroll staff to participate in the designated professional development, conferences, and/or trainings as established by the State-designated East Bay RPU.

CONSEQUENCE OF NEGATIVE ACTION:

Contra Costa County will not meet its responsibilities as the lead agency for the State-defined East Bay Regional Planning Unit for WIOA funding.



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: July 10, 2018

Subject: Purchase Order - Adamson Police Products Body Armor

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order with Adamson Police Products, in an amount not to exceed \$200,000 for the purchase of body armor to be integrated and coordinated by the Sheriff's Training Division for the period July 1, 2018 through June 30, 2020.

FISCAL IMPACT:

\$200,000. 100% County General Fund; Budgeted.

BACKGROUND:

Adamson Police Products has a long history of providing quality products as well as exceptional customer service to the Office of the Sheriff. The importance of obtaining safety equipment in a timely and responsive manner cannot be overstated. These are standard issue body armors for the protection of the Sheriff's Office Law Enforcers/Deputies and the SWAT team in the performance of their daily duties. The equipment has been tried and tested in the Office of the Sheriff's training facilities and meets the current National Institute of Justice (NIJ) Standard 01.01.06.

CHILDREN'S IMPACT STATEMENT:

No impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Liz Arbuckle,
925-335-1529

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Liz Arbuckle, Heike Anderson, Tim Ewell



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #27-973-2 with Johnson & Johnson Health and Wellness Solutions, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #27-973-2 with Johnson & Johnson Health and Wellness Solutions, Inc., a corporation, in an amount not to exceed \$225,000 to provide web-based online health risk assessment services for Contra Costa Health Plan (CCHP) members for the period June 1, 2018 through December 31, 2019.

FISCAL IMPACT:

This contract is funded 100% by CCHP Enterprise Fund II. (Rate increase)

BACKGROUND:

On August 25, 2015, the Board of Supervisors approved Contract #27-973 (as amended by Contract Amendment Agreement #27-973-1) with Johnson & Johnson Health and Wellness Solutions, Inc., for the provision of web-based online Health Risk Assessment services to CCHP members, for the period from June 1, 2015 through May 31, 2018.

Approval of Contract #27-973-2 will allow the County to continue providing services through December 31, 2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Patricia Tanquary, (925)
313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: A Floyd , M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, CCHP members will not have access to the printed versions of the on-line web-based health risk assessment system and will not take part in the health assessment that is part of the County's Health Plan accreditation.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Contract with Seneca Family of Agencies for Continuum of Care Reform Services to Children

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Seneca Family of Agencies, a non-profit corporation of California, in an amount not to exceed \$312,050, to provide continuum of care reform services to foster children, for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

This contract will increase budgeted department expenditures by \$312,050 to be funded 50% with State 2011 Realignment funds and 50% with Federal Title IV-E Foster Care funds. (CFDA 93.658)

BACKGROUND:

Seneca Family of Agencies (Contractor) will provide family finding services in support of the California Continuum of Care Reform (AB403). Contractor's Family Finding and Children and Family Team (CFT) services are a community-based intervention program that provides children with service alternatives to group home care through expanded family-based services. These services build on the strengths of each child and family and are tailored to address their unique and changing needs.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Gina Chenoweth
8-4961

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

At-risk youth in restrictive group home settings will have less opportunities to transition into family-based services.

CHILDREN'S IMPACT STATEMENT:

This contract supports four of the five community outcomes established in the Children's Report Card: 1) "Children Ready for and Succeeding in School"; 2) "Children and Youth Healthy and Preparing for Productive Adulthood"; 3) "Families that are Safe, Stable and Nurturing"; and, 4) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by placing at risk youth into family-based or less restrictive service settings.



Contra Costa County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Amendment Agreement #23-228-12 with Moraga-Orinda Fire Protection District

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract Amendment/Extension Agreement #23-228-12 with Moraga-Orinda Fire Protection District, a public agency, effective September 30, 2018, to amend Contract #23-228-11, to increase the payment limit by \$92,748 from \$278,244 to a new payment limit of \$370,992 and to extend the termination date from September 30, 2018 to September 30, 2019 for First Responder Fire Paramedic Program services.

FISCAL IMPACT:

There is no County General Fund impact. All payments are funded under CSA EM-1 (Measure H).

BACKGROUND:

County Service Area EM-1 was established in 1989 to provide enhanced emergency medical services, including rapid paramedic-staffed ambulance response, to the residents of Contra Costa County.

On April 19, 2016, the Board of Supervisors approved Contract #23-228-11 with Moraga-Orinda Fire Protection District, for the period from October 1, 2015 through September 30, 2018, for the provision of pre-hospital emergency paramedic first responder fire services and emergency ambulance services,

☒ APPROVE

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☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Patricia Frost,
925-313-9554

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm

BACKGROUND: (CONT'D)

which included mutual indemnification to hold each party harmless for any claims arising out of the performance of the contract.

Approval of Contract Amendment Agreement #23-228-12 will allow the contractor to continue to provide First Responder Fire Paramedic Program services through September 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, County will not be able to reimburse the contractor for the cost of pre-hospital emergency medical first responder services within the Moraga-Orinda Fire District, until patient care is assumed by County's emergency ambulance contractor.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #23-601-3 with Omnipro Systems, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #23-601-3 with Omnipro Systems, Inc., a corporation, in an amount not to exceed \$451,000 for consulting and recruitment services to the Health Services Department's Information Systems Unit for the period July 1, 2018 through June 30, 2020.

FISCAL IMPACT:

This contract is funded 100% by Hospital Enterprise Fund I.

BACKGROUND:

On September 27, 2016 the Board of Supervisors approved Contract #23-601, as amended by Amendment Agreements #23-601-1 and #23-601-2, with Omnipro Systems, Inc., to provide consulting services, project and contract to hire staff, including computer operators, network engineers, systems administrators and information systems technicians for the Health Services Department's Information Systems Unit for the period from September 1, 2016 through June 30, 2018.

Approval of Contract #23-601-3 will allow the contractor to continue to provide consulting and recruitment services through June 30, 2020.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Patrick Wilson,
925-335-8777

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the Information Systems Unit will not be able to recruit and fill vacant positions.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #25-012-38 with The Center for Common Concerns, Inc. (dba HomeBase)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #25-012-38 with The Center for Common Concerns, Inc. (dba HomeBase), a non-profit corporation, in an amount not to exceed \$417,322 to provide consultation and technical assistance to the Health Housing and Homeless Program on the Continuum of Care planning and resource development, for the period from July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

This contract is funded 61% by Housing Urban Development (HUD), 32% by Federal Medi-Cal Administrative Activities (MAA) and 7% by State Housing and Community Development Grant. (No rate increase)

BACKGROUND:

On June 13, 2017, the Board of Supervisors approved Contract #25-012-36, (as amended by Amendment Agreement #25-012-37) with The Center for Common Concerns, Inc. (dba HomeBase), for the period from July 1, 2017 through June 30, 2018 for the provision of consultation and technical assistance to the Health Housing and Homeless Program on the Continuum of Care planning and resource development, including grant-writing services for County's McKinney-Vento application. Approval of Contract #25-012-38 will allow the contractor to continue providing services through June 30, 2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Lavonna Martin,
925-608-6701

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will no longer have the expertise needed to meet all federal guidelines to secure maximum McKinney-Vento funding required to implement the 10-year plan to eliminate homelessness in Contra Costa County.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #25-066-12 with Shelter, Inc. of Contra Costa County

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #25-066-12 with Shelter, Inc. of Contra Costa County, a non-profit corporation, in an amount not to exceed \$685,221 to provide supportive housing services for homeless families for the period July 1, 2018 through December 31, 2018.

FISCAL IMPACT:

This contract is funded 100% by the Employment and Human Services Department. (No rate increase)

BACKGROUND:

This contract meets the social needs of County's population by providing support services to Contra Costa County families that are homeless, including case management, benefits advocacy, employment services, job training and education services, and short-term rental assistance.

On July 11, 2017, the Board of Supervisors approved Contract #25-066-10, as amended by Amendment Agreement #25-066-11, with Shelter, Inc. of Contra Costa County for the provision of supportive housing services for homeless families for the period from July 1, 2017 through June 30, 2018.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Lavonna Martin,
925-608-6701

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm

BACKGROUND: (CONT'D)

Approval of Contract #25-066-12 will allow the contractor to continue to provide supportive housing services to Contra Costa County homeless families through December 31, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, homeless families in Contra Costa County will not receive the housing assistance services provided by the contractor.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).



Contra Costa County

To: Board of Supervisors
 From: Anna Roth, Health Services Director
 Date: July 10, 2018

Subject: Purchase Order with Got Power, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Got Power, Inc., in an amount not to exceed \$111,505 for the purchase of one 180kw Standby Generator for the relocation of the Emergency Medical Services (EMS) Division to 777 Arnold Drive, Suite 100 Martinez, CA 94553.

FISCAL IMPACT:

100% funded by CSA EM-1 (Measure H) Funds.

BACKGROUND:

A standby generator system is required to support Contra Costa EMS Agency Operations. The EMS Division is relocating to 777 Arnold Drive, Suite 100 Martinez, CA 94553 and requires a standby emergency generator system to support EMS and Medical Health Operations during disaster and power outages associated with disruptions caused by weather, man-made or other environmental events. A standby generator is required to support continuity of operations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Patricia Frost,
925-646-4690

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Marcy Wilhelm, Patricia Weisinger

BACKGROUND: (CONT'D)

Over the last several years the EMS Division has experienced a number of power outages during business hours and disrupting operations because a standby generator system was not available. With a standby generator, the EMS division will be able to assure continuity of operations in both normal and disaster conditions.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase is not approved, the EMS Division will be unable to support continuity of operations during power outages.



**Contra
Costa
County**

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: July 10, 2018

Subject: Tassajara Parks Contract Amendment with First Carbon Solutions International, Inc. (FCS) (C49471)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with First Carbon Solutions (FCS, Contractor), to increase the payment limit by \$30,000 from the current payment limit of \$475,092 to a new payment limit not to exceed \$505,092, and to extend the term from September 9, 2018 to February 9, 2019 to complete the Final Environmental Impact Report (FEIR) for the Tassajara Parks Project in the Tassajara Valley/San Ramon area.

FISCAL IMPACT:

No impact. The applicant is responsible for paying the costs of the additional work to complete the FEIR for the project.

BACKGROUND:

The Department of Conservation and Development (DCD) contracted with FCS in September of 2014 to prepare an EIR for the Tassajara Parks Project involving the construction of a 125-unit residential subdivision with substantial dedication of park land in the Tassajara Valley/San Ramon area.

The County released a Draft EIR (DEIR) on May 12, 2016, and a Recirculated Draft EIR (RDEIR) on September 29, 2016.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Sean Tully, (925)
674-7800

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The County received public comments on both the DEIR and RDEIR, to which the County will provide responses in the form of a Final EIR (FEIR) document. Due to the volume and complexity of comments received on the DEIR and RDEIR documents, the previously approved budget amendment has been exceeded. Modified consultant tasks and time are now required for FCS to complete the FEIR document.

CONSEQUENCE OF NEGATIVE ACTION:

If the Board does not approve the contract amendment, there would not be sufficient funds for FCS to complete the remaining tasks needed to complete the FEIR document and analysis required pursuant to the California Environmental Quality Act (CEQA).



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Amendment to Purchase Order with Aesculap Implant Systems, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, an amendment to Purchase Order #F03172 with Aesculap Implant Systems, LLC, to increase the payment limit by \$70,000 to a new total payment limit not to exceed \$244,000 for the purchase of surgical and medical instruments, tags, cards, neurological implants, disposables and other medical products for the Contra Costa Regional Medical Center (CCRMC) and Health Centers with no change in the original term of February 1, 2016 through January 31, 2019.

FISCAL IMPACT:

100% funding is included in the Hospital Enterprise Fund I budget.

BACKGROUND:

Aesculap Implant Systems, LLC has provided surgical and medical instruments, central line tags and cards, neurological implants, disposables, container supplies and other medical products to CCRMC for more than fifteen years. Invoices are pending due to the increase of buying more products and instruments during the time the California Department of Public Health inspected CCRMC.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Jaspreet Benepal,
925-370-5101

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Marcy Wilhelm, Jaspreet Benepal

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, CCRMC will be unable to meet the needs of its surgical patients or meet the State regulatory requirements.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Amend Contract with CoCoKids, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a second amendment to the contract with CoCoKids, Inc., a non-profit public benefit corporation, effective June 29, 2018, to extend the term through June 30, 2019 and increase the payment limit by \$575,067 for a new payment limit of \$873,862 to provide additional Emergency Child Care Bridge Program for Foster Children services for the period of January 1, 2018 through June 30, 2019.

FISCAL IMPACT:

The contract is funded 91% with State General Funds and 9% with Federal Title IV-E Funds.

BACKGROUND:

The lack of access to child care for potential eligible families seeking to take in a foster child is one of the top barriers to placing young foster children with families. The passage of Senate Bill (SB) 89, established the Emergency Child Care Bridge Program for Foster Children (Bridge Program). The Bridge Program provides a six-month payment or voucher for child care and a child care navigator to eligible relative caregivers, eligible families or parenting youth in foster care. Trauma-informed care training and coaching is also provided to child care providers who care for children in foster care.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: V. Kaplan, (925)
608-4963

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The purpose of this program is to increase the number of foster children successfully placed in home-based family care, increase capacity of child care programs to meet the needs of foster children in their care, and maximize funding to support the child care needs of eligible families.

The original contract, in the amount of \$269,974, was approved by the Board of Supervisors at its January 9, 2018 meeting (Item C.61). The first amendment, due to the County receiving additional funds from the State, increased the payment limit by \$28,821 and was approved by the Board of Supervisors at its February 27, 2018 meeting (Item C.58). The State has issued allocations for an additional twelve months of the program, and rollover authority for the remaining balance. The proposed contract of \$873,862 reflects the additional funds available from the State.

CONSEQUENCE OF NEGATIVE ACTION:

Availability of ideal placement for foster children with eligible families may be limited.

CHILDREN'S IMPACT STATEMENT:

This contract supports all five of the community outcomes established in the Children's Report Card: 1) "Children Ready for and Succeeding in School"; 2) "Children and Youth Healthy and Preparing for Productive Adulthood"; 3) "Families that are Economically Self Sufficient"; 4) "Families that are Safe, Stable and Nurturing"; and 5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing safe housing and support to assist youth while transitioning from foster care to independent living.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Contract with Mental Health Systems, Inc. for Wraparound Program Services to Increase Stability of Children

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Mental Health Systems, Inc., a non-profit corporation, in an amount not to exceed \$336,000 to provide Wraparound Program services Countywide to increase placement stability of children, for the period of July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

This contract will increase budgeted expenditures by \$336,000, funded 40% with County General Fund revenues and 60% with State Realignment revenues.

BACKGROUND:

Mental Health Systems, Inc. (Contractor) was selected through the competitive bid process, Request For Proposal (RFP) 1162. Contractor will provide Wraparound Services, a community-based intervention program that provides children with service alternatives to group home care through expanded family-based services. Wraparound Services are services that are wrapped around a child living with his or her birth parent, relative, adoptive parent, foster parent or guardian. These services build on the strengths of each child and family and are tailored to address their unique and changing needs.

☒ APPROVE

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☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Gina Chenoweth
8-4961

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

At-risk youth in restrictive group home settings will have fewer opportunities to transition into family-based services.

CHILDREN'S IMPACT STATEMENT:

This contract supports four of the five community outcomes established in the Children's Report Card: 1) "Children Ready for and Succeeding in School"; 2) "Children and Youth Healthy and Preparing for Productive Adulthood"; 3) "Families that are Safe, Stable and Nurturing"; and, 4) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by placing at risk youth into family-based or less restrictive service settings.



Contra Costa County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Novation Contract #74-356-9 with Child Abuse Prevention Council of Contra Costa County

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Novation Contract #74-356-9 with Child Abuse Prevention Council of Contra Costa County, a non-profit corporation, in an amount not to exceed \$125,109, to provide Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Services for the period July 1, 2018 through June 30, 2019, which includes a six-month automatic extension through December 31, 2019, in an amount not to exceed \$62,554.

FISCAL IMPACT:

The contract is funded 100% by MHSA funds. (3% Cost of Living Adjustment)

BACKGROUND:

This contract meets the social needs of County's population by providing evidence-based curriculum of culturally, linguistically, and developmentally appropriate parenting classes to Spanish speaking families in East Contra Costa County and Central Contra Costa County's Monument Corridor.

On July 20, 2017, the Board of Supervisors approved Novation Contract #74-356-8 with Child Abuse Prevention

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Matthew White, MD,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: D Morgan, M Wilhelm

BACKGROUND: (CONT'D)

Council of Contra Costa County, for the period from July 1, 2017 through June 30, 2018, which included a six-month automatic extension through December 31, 2018, for the provision of MHSA PEI Services.

Approval of Contract #74-356-9 replaces the automatic extension under the prior contract and allows the contractor to continue providing services, through June 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If the contract is not approved, the contractor will not provide MHSA prevention and early intervention services, such as the Nurturing Parenting Program and County residents will have reduced access to these services.

CHILDREN'S IMPACT STATEMENT:

This MHSA-PEI program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Amend Contract with Contra Costa Family Justice Alliance for Elder Abuse Prevention Project Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Contra Costa Family Justice Alliance, a non-profit corporation, to increase the payment limit by \$182,554 to a new payment limit of \$362,554 and to extend the term from June 30, 2018 to a new term ending August 31, 2018, to provide project, service, and training coordination and integrated data system services as part of the Contra Costa County Elder Abuse Prevention Project to victims of financial elder abuse for the period July 1, 2016 through August 31, 2018.

FISCAL IMPACT:

This amendment contract will increase budgeted expenditures by \$182,554 to a new total of \$362,554 funded 100% by Federal revenues through the California Office of Emergency Services County Victim Services (XC) Grant.

BACKGROUND:

The California Office of Emergency Services (Cal OES) awarded one- time, two--year County Victim Services (XC) Grants to fill victim services gaps and needs. The XC Grant funds were awarded to successful respondents from California counties and the City of Los Angeles, including Contra Costa County. The Cal OES Grant was awarded to the County confirming funding is available from July 1, 2016 through June 30, 2018. The response from County residents to services provided through this Cal OES

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: July 10, 2018

Contact: Gina Chenoweth
8-4961

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Grant has been greater than anticipated and demand for services is continually increasing.

County was notified that the Cal OES Grant was extended to August 31, 2018. This contract amendment will support the continuation and expansion of Contra Costa Family Justice Alliance's (Contractor) services as part of the Contra Costa County Elder Abuse Prevention Program (EAPP). The contractor will continue to provide project, service, and training coordination in multiple languages including Spanish, Thai, Korean and Lao; and integrated data system services to meet the funding requirements of the grant. In addition, the contractor partners with County's Adult Protective Service (APS) and participates in a multi-disciplinary team to increase communication with all partners of EAPP and has served as the central access point for the wide variety of services funded under this grant.

CONSEQUENCE OF NEGATIVE ACTION:

Without this contract amendment, overall coordination and expansion of the Grant project, services, and training or an integrated data system services will not be available, delaying services and assistance to victims of elder abuse.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Contract with Contra Costa Community College District - Los Medanos College

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Contra Costa Community College District – Los Medanos College in an amount not to exceed \$37,800 to provide foster parent and relative caregiver training for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

The interagency agreement is funded by 75% Federal revenue, 18% State revenue, and 7% County General Fund.

BACKGROUND:

In response to the increasing magnitude of problems related to perinatal exposure to alcohol and other drugs, an interagency collaboration was formed that involved the California Departments of Alcohol and Drug Programs, Health Services, and Social Services. This collaboration was named Options for Recovery (OFR), now known as the “Heritage” project. The mission was to promote the recovery of pregnant, postpartum, and parenting chemically dependent women and the enhancement of the health of their children by providing comprehensive and coordinated alcohol and other drug treatment, case management, and specialized recruitment and training of foster parents and relative caregivers.

☒ APPROVE

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☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: July 10, 2018

Contact: V. Kaplan, (925)
608-4963

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The Heritage Project in Contra Costa County is a program designed to train caregivers of the needs of babies and children who are born exposed to drugs and/or alcohol, which may also be HIV exposed, are court dependents and are under six years of age. Heritage training for foster caregivers requires 36 hours of classroom training in the areas of Childhood HIV and AIDS, Comforting the Drug Exposed Infant and Special Medical Needs and the Effects of Drugs and Alcohol on Infants.

CONSEQUENCE OF NEGATIVE ACTION:

If the Heritage training is not delivered to foster caregivers, there will be less available specially trained families who will be able to care for babies and children who are born exposed to drugs and/or alcohol, who may also be HIV exposed.

CHILDREN'S IMPACT STATEMENT:

This contract supports all five of the community outcomes established in the Children's Report Card: 1) "Children Ready for and Succeeding in School"; 2) "Children and Youth Healthy and Preparing for Productive Adulthood"; 3) "Families that are Economically Self Sufficient"; 4) "Families that are Safe, Stable and Nurturing"; and 5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by preparing caregivers to better meet the specialized needs of vulnerable children in the foster care system and allows transition to family reunification.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Contract with Contra Costa Community College District - Los Medanos College

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Contra Costa Community College District – Los Medanos College in an amount not to exceed \$36,000 to provide Resource Family Pre-Approval training for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

The interagency agreement is funded by 75% Federal and 25% State revenue.

BACKGROUND:

The Resource Family Pre-Approval training program was enacted by legislation in 2007 and expanded through Senate Bill 1013 (Chapter 35, Statutes of 2012). The statute requires the California Department of Social Services (CDSS), in consultation with county child welfare agencies, including Juvenile Probation, foster parent associations and other interested community parties to implement a unified, family friendly and child-centered resource family approval process.

☒ APPROVE

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☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

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ATTESTED: July 10, 2018

Contact: V. Kaplan, (925
608-4963

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The Resource Family Pre-Approval program has a single approval standard that replaces the existing multiple processes for licensing foster family homes, approving relatives and non-relative extended family members ("NREFMs") as foster care providers, and approving families for legal guardianship or adoption.

In compliance with State mandates, Contra Costa Community College District - Los Medanos College will provide caregivers of foster children six 12-hour training sessions, locate and hire independent training consultants, and provide appropriate instructional materials to each training participant.

CONSEQUENCE OF NEGATIVE ACTION:

State law requires that all currently licensed foster family homes, approved relative caregivers, or non-relative extended family members must convert to the Resource Family Pre-Approval program no later than December 31, 2019. If the caregiver does not obtain resource family approval by December 31, 2019, all licenses and prior approvals shall forfeit on that date.

CHILDREN'S IMPACT STATEMENT:

This contract supports all five of the community outcomes established in the Children's Report Card: 1) "Children Ready for and Succeeding in School"; 2) "Children and Youth Healthy and Preparing for Productive Adulthood"; 3) "Families that are Economically Self Sufficient"; 4) "Families that are Safe, Stable and Nurturing"; and 5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by preparing families to better meet the needs of vulnerable children in the foster care system and allows seamless transition to permanency.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #74-331-10 with Helios Healthcare, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #74-331-10 containing mutual indemnification language with Helios Healthcare, LLC, a limited liability company, in an amount not to exceed \$473,840, to provide subacute skilled nursing care services for serious mentally ill and neurobehavioral clients, for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

This contract is funded 100% by Mental Health Realignment. (Rate increase)

BACKGROUND:

On August 1, 2017, the Board of Supervisors approved Contract #74-331-9 with Helios Healthcare, LLC, to provide subacute skilled nursing care services at the contractor's skilled nursing facility for serious mentally ill and neurobehavioral clients, for the period from July 1, 2017 through June 30, 2018.

Approval of Contract #74-331-10 will allow the contractor to continue providing services through June 30, 2019. This contract includes mutual indemnification.

☒ APPROVE

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☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Matthew White, M.D.,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: E Suisala, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer subacute skilled nursing care services available for County's seriously mentally ill and neurobehavioral clients.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #74-476-4 with Consumers Self-Help Center

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #74-476-4 with Consumer Self-Help Center, a non-profit corporation, in an amount not to exceed \$255,620 to provide a Patients' Rights Program for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

This contract is funded 100% by Mental Health Realignment. (No rate increase)

BACKGROUND:

This contract meets the social needs of County's population by providing a State-mandated Patients' Rights Advocacy Program, including general advocacy and training services, Certification Review Hearing services, and Reize Capacity Hearing services.

On June 20, 2017, the Board of Supervisors approved Contract #74-476-3 with Consumers Self-Help Center, for the provision of a Patients' Rights Program for the period from July 1, 2017 through June 30, 2018.

Approval of Contract #74-476-4 will allow the contractor to continue providing a Patients' Rights Program through June 30, 2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

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ATTESTED: July 10, 2018

Contact: Matthew White, M.D.,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: E Suisala , M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not have a Patients' Rights Advocacy Program and will be out of compliance with the performance contract with the State Department of Health Care Services, placing funding for the Department's mental health programs at risk.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Novation Contract #74-360-9 with the Jewish Family and Community Services East Bay

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Novation Contract #74-360-9 with the Jewish Family and Community Services East Bay, a non-profit corporation, in an amount not to exceed \$174,485, to provide Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) program services for the period July 1, 2018 through June 30, 2019, which includes a six-month automatic extension through December 31, 2019, in an amount not to exceed \$87,243.

FISCAL IMPACT:

This contract is funded 100% by State Mental Health Services Act funds. (Rate increase)

BACKGROUND:

This contract meets the social needs of County's population by providing culturally grounded, community-directed mental health education and navigation services to 200-300 refugees and immigrants of all ages in the Latino, Afghan, Bosnian, Iranian, and Russian communities of Central and East Contra Costa County.

On July 18, 2017, the Board of Supervisors approved Novation Contract #74-360-8 with Jewish Family and Community Services East Bay, for the period July 1, 2017 through June 30, 2018, which included a six-month automatic extension through December 31, 2018 for the provision of MHSA-PEI services.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: July 10, 2018

Contact: Matthew White, M.D.,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm

BACKGROUND: (CONT'D)

Approval of Novation Contract #74–360-9 will replace the six-month automatic extension and allow the contractor to continue to provide MHSA-PEI services through June 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer services provided to eligible adult clients in Contra Costa County through the Mental Health Services Act, Proposition 63 Community Services and Support Program.

CHILDREN'S IMPACT STATEMENT:

This MHSA PEI Program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing" and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #74-190-19 with Mental Health Management I, Inc. (dba Canyon Manor)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #74-190-19 with Mental Health Management I, Inc. (dba Canyon Manor), a corporation, in an amount not to exceed \$232,885 to provide mental health subacute care and treatment services for adults for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

This contract is funded 100% by Mental Health Realignment funds. (Rate increase)

BACKGROUND:

This contract meets the social needs of County's population in that it provides long-term care for adults with serious mental illness who require skilled nursing inpatient psychiatric care.

On September 12, 2017, the Board of Supervisors approved Contract #74-190-18 with Mental Health Management I, Inc. (dba Canyon Manor), to provide mental health subacute care and treatment services for the period from July 1, 2017 through June 30, 2018.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Matthew White, M.D.,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: E Suisala , M Wilhelm

BACKGROUND: (CONT'D)

Approval of Contract #74-190-19 will allow the contractor to continue to provide services through June 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County residents will not receive any mental health subacute care and treatment services provided by this contractor.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Novation Contract #74-362-9 with STAND! For Families Free of Violence

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Novation Contract #74-362-9 with STAND! For Families Free of Violence, a non-profit corporation, in an amount not to exceed \$134,113, to provide Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Program services for the period July 1, 2018 through June 30, 2019, which includes a six-month automatic extension through December 31, 2019, in an amount not to exceed \$67,057.

FISCAL IMPACT:

This contract is funded 100% by Mental Health Services Act. (3% Cost of Living Adjustment)

BACKGROUND:

On July 11, 2017, the Board of Supervisors approved Novation Contract #74-362-8 with STAND! For Families Free of Violence for the provision of MHSA PEI services for the period from July 1, 2017 through June 30, 2018, which included a six-month automatic extension through December 31, 2018. Contractor will provide primary prevention activities to 500 middle and high school youth about teen dating violence and prevention activities to 200 youth experiencing, or at risk for, teen dating violence.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: July 10, 2018

Contact: Matthew White,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm

BACKGROUND: (CONT'D)

Approval of Novation Contract #74-362-9 replaces the automatic extension under the prior contract and allows the contractor to continue providing services through June 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, youth who are at risk of experiencing violence and those who have experienced violence within their homes or dating relationships will not receive prevention and early intervention services from this contractor.

CHILDREN'S IMPACT STATEMENT:

This MHSA PEI Program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include youth experiencing, or at-risk of, teen dating violence to demonstrate an increased knowledge about the difference between healthy and unhealthy teen dating relationships; an increased sense of belonging to positive peer groups; an enhanced understanding that violence doesn't have to be "normal"; and an increased knowledge of their rights and responsibilities in a dating relationship.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #25-078-1 with Shelter, Inc. of Contra Costa County

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #25-078-1 with Shelter, Inc. of Contra Costa County, a non-profit corporation, in an amount not to exceed \$2,281,484 to provide housing assistance to Seriously and Persistently Mentally Ill (SPMI) youth and adults for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

This contract is funded 100% by Mental Health Services Act funds. (No rate increase)

BACKGROUND:

This contract meets the social needs of the County's population in that it provides support services to County residents that are homeless and have a diagnosis of mental illness or a dual-diagnosis of mental illness and substance abuse, and are receiving services of Contra Costa County Mental Health or other approved referral agencies.

On June 20, 2017, the Board of Supervisors approved Contract #25-078 with Shelter, Inc. of Contra Costa County for the provision of housing assistance to SPMI

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lavonna Martin,
925-608-6701

By: , Deputy

cc: L Walker , M Wilhelm

BACKGROUND: (CONT'D)

youth and adults, for the period from July 1, 2017 through June 30, 2018.

Approval of Contract #25-078-1 will allow the contractor to continue to provide housing assistance through June 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, SPMI youth and adults will not receive the housing assistance they need, putting them at risk for remaining homeless and requiring higher levels of care for mental illness and/or substance abuse.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contract #74-143-29 with California Psychiatric Transitions Incorporated

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Contract #74-143-29 with California Psychiatric Transitions Incorporated, a corporation, in an amount not to exceed \$1,322,000, to provide residential care, mental health treatment and diversion services to adults in Contra Costa County for the period from September 1, 2018 through August 31, 2019.

FISCAL IMPACT:

This contract is funded 100% by Mental Health Realignment. (No rate increase)

BACKGROUND:

This contract meets the social needs of County's population by providing a multi-disciplinary treatment program to adults who need active psychiatric treatment, including medication support and individual and group therapy services, as an alternative to hospitalization at a State hospital.

On August 16, 2017, the Board of Supervisors approved Contract #74-143-27 (as amended by Administrative Amendment #74-143-28) with California Psychiatric Transitions Incorporated for the period from July 1, 2017 through August 31, 2018 for the provision of residential care, mental health treatment and diversion services to adults in Contra Costa County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Matthew White,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm

BACKGROUND: (CONT'D)

Approval of Contract #74-143-29 will allow the contractor to continue providing services through August 31, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's mental health clients will not receive the inpatient psychiatric treatment that they need from this contractor, and may require hospitalization at a State hospital.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Contract with Trudi Frazel for Development and Implementation of a Supervisory Framework and Practice Coach Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Trudi Frazel, independent contractor, in an amount not to exceed \$110,000, to develop and implement Supervisory Framework, Coaching and Training services to Children and Family Services Bureau supervisors, staff, and interns during the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

This contract will increase department expenditures by \$110,000 to be funded with 17% County, 45% State, and 38% Federal revenues.

BACKGROUND:

To improve Child Welfare Outcomes, Children and Family Services (CFS) implemented a comprehensive Supervisory Framework within the operational divisions of CFS. The intent is to have a clear and consistent approach to supervisor training and support for all units within CFS inclusive of current policies and practices, child welfare initiatives, and practice behaviors that are effective and efficient. This framework is a three level training approach for supervisors.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Gina
Chenoweth, 925-608-4961

By: , Deputy

cc:

BACKGROUND: (CONT'D)

This includes general training, child welfare core concepts and child welfare program specific topics. Some of the concepts included within this framework are Safety Organized Practice (SOP), Structured Decision Making (SDM), Continuum of Care Reform (CCR), and Commercially Sexually Exploited Children (CSEC).

This contractor was selected through the competitive bid process; Request For Interest (RFI) 621 awarded May 23, 2017. Under this contract, the contractor will serve as the primary trainer and practice coach for new and existing Child Welfare supervisors and staff. Additional services will include developing and implementing a CFS Intern Program and serving as the supervisor and field instructor for the intern cohort.

CONSEQUENCE OF NEGATIVE ACTION:

Valuable training and information will not be provided to CFS Supervisors, staff and interns that impact staff abilities to properly assess and provide services to County youth and families.

CHILDREN'S IMPACT STATEMENT:

This contract supports three of the community outcomes established in the Children's Report Card: 1) "Children and Youth Healthy and Preparing for Productive Adulthood"; 2) "Families that are Safe, Stable and Nurturing"; and 3) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing child welfare staff with the tools needed to achieve.



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Revisions to Alcohol and Other Drugs Advisory Board Bylaws

RECOMMENDATION(S):

APPROVE bylaws, as amended, for the Contra Costa County Alcohol and Other Drugs Advisory Board.

FISCAL IMPACT:

No fiscal impact will occur due to the adoption of the recommendation.

BACKGROUND:

As a result of the April 2015 Triennial Advisory Body Review of the Contra Costa County Alcohol and Other Drugs Advisory Board (AODAB) and the recommendations issued from the Internal Operations Committee and approved by the Board of Supervisors on December 8, 2015, the AODAB completed an extensive review and is now proposing to amend its bylaws. The proposed changes will help better define the role of the Executive Committee, streamline its current organizational structure, and reduce County staff time in supporting AODAB. The number of committees have been reduced from 4 to 3, redistributing functions and reducing meeting frequency. With the elimination of the Public Policy Committee, public policy now becomes a function of all three committees. A Programs and Services Committee will be created to review and understand treatment and prevention modalities by all life cycle populations in the AOD system of care to identify gaps and make recommendations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Fatima Matal Sol, (925)
335-3307

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The amended bylaws were reviewed by the Office of County Counsel and incorporates their recommendations. The AODAB is now bringing the revised bylaws to the Board of Supervisors for approval.

ATTACHMENTS

AODAB Bylaws Clean

AODAB Bylaws Redline

**CONTRA COSTA COUNTY
ALCOHOL AND OTHER DRUGS ADVISORY BOARD**

BYLAWS

Article I
Name

The organization shall be known as the Contra Costa County Alcohol and Other Drugs Advisory Board (AODAB or Board).

Article II
Mission and Objectives

Section 1 - Mission Statement

The mission of the Contra Costa County Alcohol and Other Drugs Advisory Board is to assess family and community needs regarding prevention and treatment of alcohol and other drug-related problems, provide resultant findings and recommendations to the Health Services Department and the Board of Supervisors. The Board also serves as an advocate for these findings and recommendations to the communities that we serve.

Section 2 – Objectives

The objective of the AODAB is to develop an effective, concerted, and countywide campaign to reduce alcohol and other drug abuse through an organized program of education, prevention, treatment, and control. The Board will take into account on-going and recently completed projects and programs developed by others. The Board shall review and make recommendations regarding all County alcohol and other drug programs and needs.

Article III
Membership

Section 1 – Composition

The Board shall be composed of not more than eighteen members. Fifteen members shall come from one of the five supervisorial districts (three members per district) and three at-large members who shall represent the county as a whole. The at-large members shall be nominated by the Board of Supervisors in order to ensure the Board's geographic, cultural, racial, age, and ethnic diversity. County Supervisors shall be encouraged to use the Board's list of recommended applicants.

Section 2 – Nominations

Members shall have a professional interest in or personal commitment to alleviating alcohol and other drug problems. The Executive Committee of the Board will interview all applicants for at-large seats, rank them in order of preferred appointment, and submit AODAB-approved

recommendations to the Board of Supervisors. Persons age 16 or older, living within Contra Costa County, are eligible for appointment to the Board.

Section 3 – Conflict of Interest

No individual is eligible to serve on the Board who is an employee of or a consultant to an agency which contracts with the County's Health Services Department for any alcohol or other drug related program. In addition, no individual shall serve on the Board who is a volunteer member of the Board of Directors of any agency which contracts with the County's Health Services Department for any alcohol or other drug related program.

Section 4 – Resignations

A member may resign from the Board by submitting a written letter of resignation to his or her District Supervisor with a copy to the Board Chair. A member with four (4) absences or more within one calendar year may be deemed to have resigned from the Board when so determined by the Executive Committee and ratified by the full Board (See Article IV, Section 6). The Board of Supervisors must formally recognize each resignation in order for the seat to become vacant.

Section 5 – Member Recognition

At the time of resignation or completion of a term of office, any Board member who has served in good standing for a minimum of five years, and with the concurrence of the Board, shall be recommended for recognition through a resolution from the Board of Supervisors.

Article IV Meetings

Section 1 – Conduct of Meetings

The Board shall meet monthly with the time and location of meetings determined by the majority of the members. Periodically the meetings shall be held in different locations throughout the County to facilitate community involvement. All meetings of the Board and its committees shall be open to the public and conducted in accordance with applicable laws.

Section 2 – Quorum

The quorum for a meeting shall consist of a majority of all seats on the Board or a committee, whether vacant or filled.

Section 3 – Voting

Each Board member shall have one vote. Decisions on any issue at a regularly scheduled or announced special meeting shall be decided by a majority vote of the appointed membership.

Section 4 – Agenda

The agenda shall be developed by the Board Chair, the Department Director (or the Alcohol and Other Drugs Services representative), and the Executive Committee. The agenda shall be mailed

(either electronically, via the U.S. Postal Service, or faxed) to members at least 96 hours prior to the Board meeting and publicly posted in accordance with applicable laws.

Section 5 – Minutes

Minutes shall be taken at every Board meeting and drafts distributed prior to the next meeting for shall be conducted committee meeting and a summary shall be reported by the committee Chair at the next Board meeting.

Section 6 – Attendance

Members are expected to attend all the monthly meetings of the Board, generally no more than one meeting per month. No more than four (4) absences will be permitted within a calendar year. (See Article III, Section 4). A Board member anticipating more than four absences who wishes to remain on the Board may ask for an exception by submitting a written request to the Executive Committee. The decision of the Executive Committee may be appealed to the full Board for reconsideration.

Article V Officers

Section 1 – Election of Officers

The Board shall consist of the following officers: Chair, Vice-Chair and immediate Past Chair. It shall be the responsibility of the Past Chair to conduct the annual election. The Past Chair shall prepare a draft a ballot for the positions of Chair and Vice Chair and circulate the draft ballot at during the November meeting at which time nominations shall be made. Members may nominate themselves for office if they so choose. A nominee must accept the nomination in order to appear as a candidate on the final ballot. If a nominee is not present at the November meeting, the Past Chair shall contact the nominee to confirm his or her acceptance. The annual election for Chair and Vice Chair shall be held at during the December meeting.

If the Past Chair declines, is unable, or otherwise fails to conduct the annual election, it shall be conducted by an appointed member. The appointed member shall prepare the draft ballot, contact nominees and otherwise fulfill the Past Chair's election responsibilities.

Section 2 – Officer Terms

The term of office shall be one year, commencing on January 1. Officers may serve up to two consecutive terms, unless an additional term is approved by a special vote of two-thirds of the appointed Board. Upon resignation or removal of the Chair, the Vice-Chair shall assume the office of the Chair until an election takes place. The election must be held within 60 days of the effective date of the resignation or removal from that position. In the case of the Vice-Chair's subsequent resignation or removal, the members shall hold an election within 60 days to elect a member to complete that term of office. A former Chair may run for election so long there has been a break in service of at least one term.

Article VI **Committees**

Section 1 – Appointment of Committees

The Chair shall appoint committees and make special assignments as necessary in administering the duties of the Board. Committee assignments shall be made during the January Board meeting or as needed during the year.

Section 2 – Standing Committees

The Board shall maintain the standing committees as listed below. The Chair shall appoint members to standing committees (other than the Executive Committee). See Article VII.

- A. Executive Committee
- B. Community Awareness Committee
- C. Programs and Services Committee

Section 3 – *Ad hoc* Committees

The Chair may create *ad hoc* committees and appoint members as needed. The Chair shall strive to have representation from all five districts on these committees.

Section 4 – Liaisons

The Chair shall appoint liaison members to the Tobacco Prevention Coalition, the Mental Health Commission, the Contra Costa Council on Homelessness advisory board or to any other committee, coalition, board, or group the Board recommends that a liaison member would be appropriate.

ARTICLE VII **Duties**

Section 1 – Officers

The Chair, or the Vice Chair in the absence of the Chair, shall perform the following duties:

- A. The Chair shall conduct all regular and special meetings of the Board. The Vice Chair shall assume the duties of the Chair in the absence of the Chair. In the event that neither the Chair nor the Vice Chair is able to attend a meeting, the Chair or the Vice Chair may designate an experienced member to act as temporary Chair. If no designation is made prior to a meeting and a quorum is present, those members assembled shall determine who is to chair that meeting.

- B. The officers may transact urgent business of the Board between regular meetings. Such actions must be submitted to the general Board for ratification at the next regular Board meeting.
- C. Officers may recommend and implement policies governing the affairs of the Board consistent with current Board of Supervisors guidance and direction. The Chair shall have the authority to approve a request by the Chair of any standing committee for a letter of support or opposition requested by individuals or organizations for alcohol and other drug related issues. To facilitate this approval process, the Board shall draft a “core” list of positions on alcohol and other drugs related topics.
- D. Officers may determine dates, places, and times of any meeting with input from members of the Board.
- E. The Chair shall present the annual report of Board accomplishments to the Board of Supervisors generally on the second Tuesday in December or as directed by the Board of Supervisors.

Section 2 – Committee Duties

Committees meet every other month, unless projects and activities require a greater frequency of meetings. The exception is the Executive Committee, which meets monthly in preparation for the monthly Board meetings.

A. Executive Committee

The Executive Committee shall consist of the Chair, Vice Chair, immediate Past Chair, and the Chair of each of the standing committees. The Executive Committee shall be empowered to develop Board policies which shall be submitted to the Board for ratification. The Executive Committee will perform the following duties:

1. Provide leadership and direction to the Board.
2. Promote understanding and discussion of relevant policy and legislation.
3. Develop Board meeting agendas.
4. Recommend items for the Board packets.
5. Identify and consider alcohol and other drug issues of concern to the Board, individual board members or members of the public.
6. Consider issues previously delegated during Board meetings.
7. Review by-laws and committee goals at least once every 3 years.
8. Ensure that committees follow the mission of the AODAB and remain consistent with the established Board goals and objectives.
9. Review and make recommendations regarding the Alcohol and Other Drugs Services Budget.
10. Prepare the Annual Report.
11. Assist the Supervisors in recruiting new applicants for the Board.
 - a. Verify applicant information and the continued interest of applicants on file.
 - b. Interview and evaluate new applicants for at-large Board membership in accordance with the criteria established by the Board of Supervisors.

- c. Following interviews, submit a list of Board-approved at-large candidates in ranked order and recommendations to the Board of Supervisors.

B. Community Awareness Committee

1. Heighten awareness and provide education regarding current and emerging AOD issues impacting the community.
2. Work to dissolve negative stigma in the community regarding recovery from addictive use of alcohol and other drugs.
3. Manage the "People Who Make a Difference Awards." No current member of the AODAB or AODS Administration staff shall be eligible to receive a "People Who Make a Difference Award."
4. Manage the AODAB webpage with guidance from the AODS Director/staff.
5. Work with all agencies participating in bringing resources to the community and those we serve regarding alcohol and other drugs and related issues.
6. Manage the "Recovery Month Champion Awards."
7. Submit meeting notes to county staff after each meeting.

C. Programs and Services Committee

Members of this committee will work to review and understand treatment and prevention modalities by all life cycle populations in the AOD system of care, identify gaps in the system and make recommendations. To this end, the committee will:

1. Coordinate quarterly field trips for the committee members to visit service providers; conduct facility surveys and solicit client input during these visits.
2. Evaluate the availability of and accessibility to alcohol and other drugs prevention and treatment services for youth and families, including care for elders.
3. Conduct interactive sessions or focus groups with clients as needed.
4. Submit meeting notes to county staff after each meeting.

The information and feedback thus obtained will be shared with the Board, the Alcohol and Other Drugs program of the Health Services Department, and the Board of Supervisors, as appropriate.

Article VIII
Amendments

These Bylaws may be amended/revised only by the Board of Supervisors after having been reviewed by County Counsel. Proposed amendments/revisions will be presented at one meeting and voted upon at the next Board meeting. Any amendments/revisions must receive a majority vote of the Board prior to submitting to the staff of the Board of Supervisors. See Article VII, Section 2.A.5. for further guidance on this review process.

Alcohol and Other Drugs Advisory Board of CCC Bylaws

Revised/Adopted September 25, 2002

Revised/Adopted October 23, 2002

Revised/Adopted July, 2005

Revised/Adopted October 2006

Revised/Adopted April 2010 (by AODAB only)

Revised/Adopted August 21, 2012

Revised/Adopted October 22, 2014 and April 22, 2015 for submittal to the Board of Supervisors

Revised August 8, 2016

**CONTRA COSTA COUNTY
ALCOHOL AND OTHER DRUGS ADVISORY BOARD**

BYLAWS

Article I
Name

The organization shall be known as the Contra Costa County Alcohol and Other Drugs Advisory Board (AODAB or Board).

Article II
Mission and Objectives

Section 1 - Mission Statement

The mission of the Contra Costa County Alcohol and Other Drugs Advisory Board is to assess family and community needs regarding prevention and treatment of alcohol and other drug-related problems, ~~provide Resultant resultant~~ findings and recommendations ~~are forwarded~~ to the Health Services Department and the Board of Supervisors. The Board also serves as an advocate for these findings and recommendations to the communities that we serve.

Section 2 – Objectives

The objectives of the AODAB ~~are is~~ to develop an effective, concerted, and countywide campaign to reduce alcohol and other drug abuse through an organized program of education, prevention, treatment, and control. The Board will take into account on-going and recently completed projects and programs developed by others. The Board shall review and make recommendations regarding all County alcohol and other drug programs and needs.

Article III
Membership

Section 1 – Composition

The Board shall be composed of not more than eighteen members. Fifteen members shall come from one of the five supervisorial districts (three members per district) and three at-large members who shall represent the county as a whole. The at-large members shall be nominated by the Board of Supervisors in order to ensure the ~~Advisory~~ Board's geographic, cultural, racial, age, and ethnic diversity. County Supervisors shall be encouraged to use the ~~Advisory~~ Board's list of recommended applicants.

Section 2 – Nominations

Members shall have a professional interest in or personal commitment to alleviating alcohol and other drug problems. The Executive Committee of the Board will interview all applicants for at-large seats, rank them in order of preferred appointment, and submit AODAB-approved

recommendations to the Board of Supervisors. Persons age 16 or older, living within Contra Costa County, are eligible for appointment to the Board.

Section 3 – Conflict of Interest

No individual is eligible to serve on the Board who is an employee of or a consultant to an agency which contracts with the County's Health Services Department for any alcohol or other drug related program. In addition, no individual shall serve on the Board who is a volunteer member of the Board of Directors of any agency which contracts with the County's Health Services Department for any alcohol or other drug related program.

Section 4 – Resignations

A member may resign from the Board by submitting a written letter of resignation to his or her District Supervisor with a copy to the ~~Advisory~~ Board Chair. A member with four (4) absences or more within one calendar year may be deemed to have resigned from the Board when so determined by the Executive Committee and ratified by the full Board (See Article IV, Section 6). The Board of Supervisors must formally recognize each resignation in order for the seat to become vacant.

Section 5 – Member Recognition

At the time of resignation or completion of a term of office, any Board member who has served in good standing for a minimum of five years, and with the concurrence of the Board, shall be recommended for recognition through a resolution from the Board of Supervisors.

Article IV Meetings

Section 1 – Conduct of Meetings

The Board shall meet monthly with the time and location of meetings determined by the majority of the members. Periodically the meetings shall be held in different locations throughout the County to facilitate community involvement. All meetings of the ~~Advisory~~ Board and its committees shall be open to the public and conducted in accordance with applicable laws.

Section 2 – Quorum

The quorum for a meeting ~~of the Board and/or of a committee~~ shall consist of a majority of all seats on the Board or a committee, whether (more than 50%) for the members appointed vacant or filled.

Section 3 – Voting

Each Board member shall have one vote. Decisions on any issue at a regularly scheduled or announced special meeting shall be decided by a majority vote of the appointed membership.

Section 4 – Agenda

The agenda shall be developed by the Board Chair, the Department Director (or the Alcohol and Other Drugs Services representative), and the Executive Committee. The agenda shall be mailed (either electronically, via the U.S. Postal Service, or faxed) to members at least ~~one week~~96 hours prior to the Board meeting and publicly posted in accordance with applicable laws.

Section 5 – Minutes

Minutes shall be taken at every Board meeting and drafts distributed prior to the next meeting for shall be conducted committee meeting and a summary shall be reported by the committee Chair at the next Board meeting.

Section 6 – Attendance

Members are expected to attend all the monthly meetings of the Board, generally no more than one meeting per month. No more than four (4) absences will be permitted within a calendar year. (See Article III, Section 4). A Board member anticipating more than four absences ~~and~~ who wishes to remain on the Board may ask for an exception by submitting a written request to the Executive Committee. The decision of the Executive Committee may be appealed to the full Board for reconsideration.

Article V Officers

Section 1 – Election of Officers

The Board shall consist of the following officers: Chair, Vice-Chair and immediate Past Chair. It shall be the responsibility of the Past Chair to conduct the annual election. The Past Chair shall prepare a draft ~~a~~ ballot for the positions of Chair and Vice Chair and circulate the draft ballot ~~at~~ during the November meeting at which time nominations shall be made. Members may nominate themselves for office if they so choose. A nominee must accept the nomination in order to appear as a candidate on the final ballot. If a nominee is not present at the November meeting, the Past Chair shall contact the nominee to confirm his or her acceptance. The annual election for Chair and Vice Chair shall be held ~~at~~ during the December meeting.

If the Past Chair declines, is unable, or otherwise fails to conduct the annual election, it shall be conducted by an appointed member. The appointed member shall prepare the draft ballot, contact nominees and otherwise fulfill the Past Chair's election responsibilities.

Section 2 – Officer Terms

The term of office ~~is~~ shall be one year, commencing on January 1. Officers may ~~not to exceed~~ ~~serving~~serve up to two consecutive terms, unless an additional term is approved by a special vote of two-thirds of the appointed Board. Upon resignation or removal of the Chair, the Vice-Chair shall assume the office of the Chair until an election takes place. The election must be held within 60 days of the effective date of the resignation or removal from that position. In the case of the Vice-Chair's subsequent resignation or removal, the members shall hold an election within 60

days to elect a member to complete that term of office. A former Chair may run for election so long there has been a break in service of at least one term.

Article VI **Committees**

Section 1 – Appointment of Committees

The Chair shall appoint committees and make special assignments as necessary in administering the duties of the Board. Committee assignments shall be made during the January Board meeting or as needed during the year.

Section 2 – Standing Committees

The Board shall maintain the standing committees as listed below. The Chair shall appoint members to standing committees (other than the Executive Committee). See Article VII.

- A. Executive Committee
- ~~B. Community Awareness Committee~~
- ~~B.C. Programs and Services Committee~~
- ~~C. Public Policy Committee~~
- ~~D. Youth and Family Committee~~

Section 3 – Ad hoc Committees

The Chair may create *ad hoc* committees and appoint members as needed. The Chair shall strive to have representation from all five districts on these committees.

Section 4 – Liaisons

The Chair shall appoint liaison members to the Tobacco Prevention Coalition, the Mental Health Commission, the Contra Costa ~~Inter-jurisdictional~~ Council on Homelessness ~~(CCICH) Advisory~~ ~~advisory Board-board~~ or to any other committee, coalition, board, or group the Board recommends that a liaison member would be appropriate.

ARTICLE VII **Duties**

Section 1 – Officers

The Chair, or the Vice Chair in the absence of the Chair, shall perform the following duties:

- A. The Chair shall conduct all regular and special meetings of the Board. The Vice Chair shall assume the duties of the Chair in the absence of the Chair. In the event that neither the Chair nor the Vice Chair is able to attend a meeting, the Chair or the Vice Chair may designate an experienced member to act as temporary Chair. If no designation is made prior to a meeting and a quorum is present, those members assembled shall determine who is to chair that meeting.
- B. The officers may transact urgent business of the Board between regular meetings. Such actions must be submitted to the general Board for ratification at the next regular Board meeting.
- C. Officers may recommend and implement policies governing the affairs of the Board consistent with current Board of Supervisors guidance and direction. The Chair shall have the authority to approve a request by the Chair of any standing committee for a letter of support or opposition requested by individuals or organizations for alcohol and other drug related issues. To facilitate this approval process, the Board shall draft a "core" list of positions on alcohol and other drugs related topics.
- D. Officers may determine dates, places, and times of any meeting with input from members of the Board.
- E. The Chair shall present the annual report of Board accomplishments to the Board of Supervisors generally on the second Tuesday in December or as directed by the Board of Supervisors.

Section 2 – Committee Duties

~~All committees should meet every other monthly, (or as needed unless projects and activities require a greater frequency of meetings with the exception is of the Executive Committee, which should meet monthly) in preparation for the monthly Board meetings.~~

A. Executive Committee

The Executive Committee shall consist of the Chair, Vice Chair, immediate Past Chair, and the Chair of each of the standing committees. The Executive Committee shall be empowered to develop Board policies which shall be submitted to the Board for ratification. The Executive Committee will perform the following duties:

1. Provide leadership and direction to the Board.
2. Promote understanding and discussion of relevant policy and legislation.
- ~~1-3.~~ Develop Board meeting agendas.
- ~~2-4.~~ Recommend items for the Board packets.
5. Identify and consider alcohol and other drug issues of concern to the Board, individual board members or members of the public.
- ~~5-6.~~ Consider issues previously delegated during Board meetings.
7. Review by-laws and committee goals at least once every 3 years.
- ~~6-8.~~ Ensure that committees follow the mission of the AODAB and remain consistent with the established Board goals and objectives.

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- ~~7-9.~~ Review and make recommendations regarding the Alcohol and Other Drugs Services Budget.
- ~~8-10.~~ Prepare the Annual Report.
- ~~9-11.~~ Assist ~~the~~ Supervisors in recruiting new applicants for the ~~Advisory~~ Board.
- Verify applicant information and the continued interest of applicants on file.
 - Interview and evaluate new applicants for at-large Board membership in accordance with the criteria established by the Board of Supervisors.
 - Following interviews, submit a list of Board-approved at-large candidates in ranked order and recommendations to the Board of Supervisors.

B. Community Awareness Committee

- Heighten ~~the~~ awareness and provide education regarding current and emerging AOD issues throughout impacting the community.
- Work to dissolve negative stigma in the community regarding recovery from addictive use of alcohol and other drugs.
- Manage the "People Who Make a Difference Awards." No current member of the AODAB or AODS Administration staff shall be eligible to receive a "People Who Make a Difference Award."
- Manage the AODAB webpage with guidance from the AODS Director/staff.
- Work with all agencies participating in bringing resources to the community and those we serve regarding ~~Alcohol-alcohol~~ and ~~Other-other Drugs-drugs~~ and related issues.
- Manage the "Recovery Month Champion Awards."
- Submit meeting notes to county staff after each meeting.

~~C. Public Policy Committee~~

- ~~Review and study public policy issues and proposed legislation or ballot initiatives pertaining to alcohol and other drugs.~~
- ~~Make recommendations to the Board for submission to the Board of Supervisors regarding public policies including proposed legislation related to alcohol and other drugs issues.~~
- ~~Arrange educational opportunities for the Board and the general public on alcohol and other drugs and related subjects.~~
- ~~Meet with representatives from the California Department of Alcohol and Beverage Control and other agencies regarding the enforcement of alcohol licensing regulations, and any other State, county, municipal agencies or special districts as appropriate.~~
- ~~Work to reduce the frequency and content of alcohol advertising directed at youth and adults.~~

~~D.C. Youth and Family Committee Programs and Services Committee~~

~~Members of this committee will work to review and understand treatment and prevention modalities by all life cycle populations in the AOD system of care, identify gaps in the system and make~~ Members of this committee will seek information about alcohol and other

~~drugs prevention and treatment services for youth and families, including care for elders, in the county. Terecommendations.~~ To this end, the committee will:

1. Coordinate quarterly field trips for the ~~Board-committee members~~ to visit service providers; conduct facility surveys and solicit client input during these visits.
2. Evaluate the availability of and accessibility to alcohol and other drugs prevention and treatment services for youth and families, including care for elders.
3. Conduct interactive sessions or focus groups with clients as needed.
4. Submit meeting notes to county staff after each meeting.

The information and feedback thus obtained will be shared with the ~~Advisory~~ Board, the Alcohol and Other Drugs ~~program Services~~ of ~~the~~ Health Services ~~Department~~, and the Board of Supervisors, as appropriate.

Article VIII Amendments

These Bylaws may be amended/revised only by the Board of Supervisors after having been reviewed by County Counsel. Proposed amendments/revisions will be presented at one meeting and voted upon at the next Board meeting. Any amendments/revisions must receive a majority vote of the Board prior to submitting to the staff of the Board of Supervisors. See Article VII, Section 2.A.5. for further guidance on this review process.

Alcohol and Other Drugs Advisory Board of CCC Bylaws
Revised/Adopted September 25, 2002
Revised/Adopted October 23, 2002
Revised/Adopted July, 2005
Revised/Adopted October 2006
Revised/Adopted April 2010 (by AODAB only)
Revised/Adopted August 21, 2012
Revised/Adopted October 22, 2014 and April 22, 2015 for submittal to the Board of Supervisors
Revised August 8, 2016

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**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 10, 2018

Subject: APPROVE the Distributed Energy Resource Plan for County facilities

RECOMMENDATION(S):

APPROVE the Distributed Energy Resource (DER) Plan prepared by Public Works, dated July 10, 2018, and DIRECT the Public Works Director, or designee, to proceed with solicitation of Request for Qualifications (RFQ) for the implementation of components of the DER Plan, Countywide.

FISCAL IMPACT:

DER program development costs including minor construction management and incidental construction costs are funded by California Solar Initiative (CSI) rebate funds which accrued to the County through the R-REP solar projects completed three years ago.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Ramesh Kanzaria
925-957-2480

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND:

Implementation of Distributed Energy Resources in County facilities is the most expedient, efficient and effective way to meet the statutory renewable energy goals and the carbon reduction requirements of SB350 (Clean Energy & Pollution Reduction Act) and the objectives of the County's Climate Action. The California Energy Commission (CEC) defines DER as grid-connected distributed renewable energy systems, energy efficiency (EE), energy storage (ES), electric vehicles (EV), and demand response (DR) supported by a wide-ranging suite of policies adopted by the California Public Utilities Commission (CPUC).

Public Works staff in coordination with the Conservation and Development Department developed a draft DER plan which was presented to the Ad Hoc Committee on Sustainability and the Sustainability Commission. Input from the Committee and Commission resulted in the final DER Plan.

Public Works has initiated a significant amount of the ground work necessary to develop projects in the three primary DER categories as follows:

PV Systems – At its meeting on December 19, 2017, The Board of Supervisors authorized Public Works to enter into Interconnection Applications with PG&E for eleven County-owned facilities. These applications resulted from a CPUC decision specifically benefiting schools and municipalities through solar friendly rate conditions from PG&E for a ten-year period. Upon Board approval of the DER Plan, Public Works intends to issue an RFQ and select a solar developer(s) to finance and install these systems with a target completion date of FY18/19.

Energy Efficiency - PG&E offers a zero interest loan program where the loan payment is equal to or lessor than the savings resulting from the energy efficiency improvements. Known as on-bill financing (OBF), this program has evolved over the years to assure that the savings estimates are accurate and that savings persist through out the payment period. Several County-owned facilities have been identified that will benefit greatly from upgrades to the HVAC, controls and lighting systems. Upon Board approval of the DER Plan, Public Works intends to issue an RFQ and select a preferred Energy Service Company or companies to work with as partners on this project.

Electric Vehicle Charging - In response to increasing demand from County employees and to reach the goals and objectives of the Climate Action Plan (CAP), the County is pursuing the continued addition of Electric Vehicle Supply Equipment (EVSE) at selected facilities. County staff has determined that the most cost effective means of getting chargers installed in County-owned facilities is by participating in PG&E's Electric Vehicle Charge Network (EVCN) program. Under the EVCN program, PG&E pays for, maintains and coordinates all "make ready" infrastructure from their transformer to the each of 10 parking spaces at a County facility. PG&E also pays for a portion of the charge port equipment (which is purchased and installed by the County) through a rebate in an amount not to exceed the cost of the charge port and associated mounting hardware. Marin Clean Energy will contribute additional rebates, again with the limitation of not to exceed 100% of the cost of the EV charger. The County will incur only the cost of installing the EV charger and a small fraction of the cost of the EV charger (typical full cost is \$4,000 per charge head).

These key DER programs involve a minimal amount of upfront funding by the County and provide years of sustained energy and cost savings, significant emissions reductions, increased comfort and safety for County employees and the public and result in significant capital improvements to County-owned buildings.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the DER plan will result in a lost opportunity to meet the requirements of the County's Climate Action Plan.

ATTACHMENTS

DER Plan July 10, 2018

DER Program Plan

Financing Options for Solar PV Projects

CCC PW DER Plan

July 10, 2018

Contra Costa County Distributed Energy Resources Plan

Background

At the Board of Supervisors Ad Hoc Committee on Sustainability meeting of January 22, 2018, Public Works was directed to provide additional information on the proposed Contra Costa County Distributed Energy Resources (DER) Plan. In response, this brief report provides a definition of DER and presents Public Works proposed goals and implementation strategies. Implementation of distributed energy resources in County facilities is a primary objective of the County's Climate Action Plan.

Distributed Energy Resources

The U.S. Department of Energy (DOE) has envisioned a resilient, secure, resource efficient and environmentally sustainable "Smart" electric utility grid. The Smart Grid relies on the internet of things (IoT)¹ and supports the integration of Distributed Energy Resources, defined by the California Energy Commission (CEC) as grid connected distributed renewable energy systems, energy efficiency (EE), energy storage (ES), electric vehicles (EV) and demand response (DR).

Prime examples of DER technologies include parking lot canopy solar PV systems, LED lighting and advanced building controls, battery storage systems, electric vehicle supply equipment (EVSE) to charge vehicles such as the Chevy Bolt and Nissan Leaf, and demand response systems that reduce building electrical load by relaxing cooling system set points, dimming lights and turning off unessential equipment at times when the utility grid is constrained.

Distributed Energy Resource Opportunities in Contra Costa County

Contra Costa County leaders have come to realize that implementing DER in County facilities is the best way to meet the energy-related objectives of the County's Climate Action Plan.

This DER Plan was prepared by Public Works with input from Capital Projects and Facilities staff.

Solar Photovoltaics (PV)

At its meeting on December 19, 2017, The Board of Supervisors authorized Public Works to enter into Interconnection Applications with PG&E for eleven County-owned facilities (see Figure 1 below). These applications are a result of a CPUC decision specifically targeting schools and municipalities by allowing new solar PV systems to reap the benefits of solar friendly PG&E rates for a ten-year period. Upon Board approval of the DER Plan, Public Works intends to issue an RFQ and select a solar developer(s) to finance and install these systems with a target completion date of FY18/19.

¹ The IoT is the interconnection via the Internet of computing devices embedded in everyday objects, enabling them to send and receive data.

Site	Energy Consumption (kWh/yr)	Annual Energy Cost (\$)	Est. PV Capacity (kWac)	Est. Annual PV Production (kWh)	Est. 1st Year PV Savings (\$)	Solar % of Load
1000 WARD ST	2,526,524	\$ 417,536	1,313	1,900,000	\$ 323,000	75%
30 DOUGLAS DR	2,034,165	\$ 309,944	842	1,200,000	\$ 192,000	59%
50 DOUGLAS DR	985,486	\$ 216,344	370	540,000	\$ 118,800	55%
30 MUIR RD	320,993	\$ 65,815	149	218,000	\$ 45,780	68%
1305 MACDONALD AVE	468,109	\$ 50,244	241	350,000	\$ 56,000	75%
4800 IMHOFF PL	315,606	\$ 48,325	184	265,000	\$ 42,400	84%
2935 PINOLE VALLEY RD	106,516	\$ 30,404	66	96,000	\$ 21,120	90%
597 Center	651,674	\$ 143,631	196	285,000	\$ 62,700	44%
2530 Arnold	1,067,935	\$ 210,914	462	676,000	\$ 135,200	63%
4545 Delta Fair	753,365	\$ 129,798	396	579,000	\$ 104,220	77%
4549 Delta Fair	429,169	\$ 92,394	198	290,000	\$ 62,350	68%
TOTALS	9,659,542	\$ 1,715,349	4,417	6,399,000	1,163,570	66%

Figure 1: Facilities with grandfathered Interconnection Agreements (IAs)

Energy Efficiency (EE)

PG&E offers a zero interest loan program where the monthly loan payment is equal to or lessor than the monthly savings resulting from the energy efficiency improvements. Known as on-bill financing (OBF), this program has evolved over the years to assure that savings estimates are accurate and that the savings will persist through the repayment period. Several County-owned facilities have been identified that will benefit greatly from upgrades to the HVAC, controls and lighting systems. Upon Board approval of the DER Plan, Public Works intends to issue an RFQ and select a preferred Energy Service Company or companies to work with as partners on this project.

Electric Vehicles (EV)

A recent survey (February, 2018) of County employees with 1221 respondents provided the following information:

1. 126 County employees currently own electric vehicles
2. 473 indicated that they are interested in purchasing a plug-in electric or hybrid vehicle
3. 880 (75 % of respondents) support the installation of EV chargers at the facility where they work
4. 763 (66 % of respondents) stated that they would be more likely to purchase an electric vehicle if there were EV chargers at the workplace

It appears that the most economical and timely method of installing EV chargers is PG&E's *EV Charge Network Program* whereby PG&E designs and installs EV Charging infrastructure (minimum of ten chargers) at no cost to the building owner. PG&E also provides a 25% rebate for the EV charger units and MCE has a new program in place to pay for half of the remaining cost of the chargers via a rebate. The PG&E program requires the County to enter into both a ten year easement and a contractual agreement.

Initial facilities where there is sufficient demand and that can gain the greatest benefit from PG&E's program include but are not limited to:

- 30 Muir
- 595/597 Center
- 4549 Delta Fair
- 50 Douglas

Public Works has also identified the California Environmental Protection Agency Air Resources Board (CARB) Low Carbon Fuel Standard (LCFS) incentive program as a source of ongoing revenue to offset the cost of ongoing EV charging network costs and to avail a lower price for electricity consumed by EV drivers that use County facilities.

Upon Board approval of the DER Plan, Public Works plans on seeking Board consent to submit applications and to enter into contracts with PG&E under the Electric Vehicle Charge Network Program and to participate in the CARB LCFS incentive program.

Energy Storage (ES)

Energy Storage is fast becoming an economic alternative used to firm intermittent renewable resources, increase the resiliency of critical buildings and to offer a means of reducing onerous demand charges embedded in electric utility rates. Public Works anticipates that one or more of the facilities with PV interconnection applications (see Figure 1) will be prime candidate sites for cost-effective energy storage system that can be financed under a power purchase or lease agreement in conjunction with PV.

Automated Demand Response (ADR)

The County is working with PG&E's third-party contractor to identify facilities that will benefit in reduced utility costs by participating in PG&E's ADR program. In addition to rate relief, PG&E's ADR program also provides rebates for hardware and no-cost technical support.

Public Work is still analyzing the value of ADR, focusing on the benefits versus the potential inconvenience and discomfort of County staff and visitors. Upon completion of this research, if the program has merit, Public Works will work with the appropriate Board sub-committees to gain input and direction.



Figure 2: Contra Costa County has established itself as a leader in DER as illustrated by this Google image showing a high penetration of PV parking lot canopy systems at an important municipal complex on the corner of Muir and Glacier in Martinez.

Distributed Energy Resource (DER) Program Details

Program Elements

- 1 Parking Lot Canopy, Ground Mount and Rooftop PV
- 2 Energy Efficiency
- 3 Electric Vehicle Charging Equipment
- 4 Energy Storage
- 5 Automated Demand Response

PV Systems	Energy Efficiency	EV Charging Infrastructure	Energy Storage	Automated Demand Response
<p>Objective : With approval from the Board, the Department of Public Works anticipates that approximately 5 MW of solar capacity will be installed in FY18/19 generating 6,000,000 to 7,000,000 kWh of clean renewable energy per year with an associated annual GHG reduction of well over 1,440 metric tons CO₂.</p>	<p>Objective: With approval from the Board, the Department of Public Works anticipates that a zero interest loan of approximately \$4,000,000 from PG&E, repayed through "on bill" guaranteed savings, will fund the installation of energy efficiency improvements operational in FY18/19. The improvements will be primarily lighting and HVAC systems and controls.</p>	<p>Objective: With approval from the Board, the Department of Public Works anticipates that the County will install 50 to 75 Level 2 EV chargers in FY18/19. Many of these chargers will be public facing and therefore usable by both the public and County employees.</p>	<p>Objective: With approval from the Board, the Department of Public Works anticipates that one or more of the facilities with PV interconnection applications will be a candidate site for a cost-effective energy storage system that can be financed under a power purchase or lease agreement in conjunction with PV. In addition, Public Works has initiated a study to determine technical and economic feasibility of developing the County's first microgrid at the Douglas Complex.</p>	<p>Objective: With approval from the Board, utilize PG&E's ADR incentive program to the extent possible. It is projected that the County could receive \$270,000 in rebates for hardware that will allow sixty-four (64) County facilities to participate in PG&E ADR programs.</p>
<p>Background: The Board of Supervisors authorized Public Works to enter into Interconnection Applications with PG&E for eleven County-owned facilities. Upon BOS approval of the DER Plan, Public Works will use the RFQ process to select a solar developer(s).</p>	<p>Background: PG&E offers a zero interest loan program where the loan payment is equal to or lessor than the savings resulting from the energy efficiency improvements. Called on-bill financing (OBF), this program has evolved over the years to assure that the savings estimates are accurate and that savings persist throughout the payment period. Upon approval of the DER plan by the BOS, Public Works will use the RFQ process to select an Energy Service Company (ESCO).</p>	<p>Background: A recent survey (February, 2018) of County employees with 1221 respondents provided the following information: 1) 126 of the participating County employees currently own electric vehicles 2) 473 indicated that they are interested in purchasing a plug-in electric or hybrid vehicle 3) 880 (75 % of respondents) support the installation of EV chargers at the facility where they work 4) 763 (66 % of respondents) stated that they would be more likely to purchase an electric vehicle if there were EV chargers at the workplace</p>	<p>Background: Energy Storage is fast becoming an economic alternative for "firming" intermittent renewable resources, increasing the resiliency of critical buildings, and offering a means of reducing onerous demand charges embedded in electric utility rates.</p>	<p>Background: In an effort to shed load during periods of capacity constraint PG&E has developed an ADR program. Rebates pay for controls hardware and system integration that allows load to be reduced in a County facility on demand.</p>
<p>Funding: The selected solar developer(s) will prepare proposals for the development of all or a subset of the 11 projects at no cost to the County. The proposals will be detailed and outline the cashflows and pros and cons of the financing options covered below.</p>	<p>Funding: The selected ESCOs will prepare investment grade energy audits of selected County facilities. These proposals are full engineering specifications with precise costs and guaranteed savings specified. The PG&E zero interest OBF loan funds the complete process.</p>	<p>Funding: PG&E's EV Charge Network Program whereby PG&E designs and installs EV Charging infrastructure (minimum of ten chargers) at no cost to the building owner. PG&E also provides a 25% rebate for the EV charger units. The PG&E program requires the County to enter into both a ten year easement and a contractual agreement. MCE will provide an additional \$1,134/charge head reducing the County's cost to 1/4 of the hardware plus the installation of the unit.</p>	<p>Funding: See PV Systems funding.</p>	<p>Funding: PG&E covers up to 100% of the cost of equipment and installation.</p>
<p>Board of Supervisor input and action required: The Board will initially be asked for guidance and approval of the DER Plan. After the pro-forma engineering and cost proposals are submitted by the solar developer and reviewed by Public Works, Finance, Real Estate and the CAOs office, the preferred proposal will be forwarded to the Board for approval and subsequently for approval for the design/build project. Throughout the process, Public Works will work with the appropriate subcommittees to seek guidance and keep the Board appraised at progress and issues of importance.</p>	<p>Board of Supervisor input and action required: The Board will initially be asked for guidance and approval of the DER Plan. Then the Board will be asked for permission to contract with the selected ESCO, this will include several steps beginning with signing a Memorandum of Understanding pertaining to development of the investment grade audit (engineering design, specifications and cost and savings estimates). Then with Board approval, the County will enter into a design/build contract with the ESCO and the loan agreement with PG&E for the on-bill financing.</p>	<p>Board of Supervisor input and action required: The Board will initially be asked for guidance and approval of the DER Plan. The Board's consent will be requested to allow Public Works to sign an easement and a contractual agreement (Terms and Conditions Contract) for each of the participating County locations. The Board will also be asked to authorize funding for hardware (minus the utility rebates), installation and the ongoing annual cost of EV charger network and billing services.</p>	<p>Board of Supervisor input and action required: It is highly likely that the County's first storage project will be financed in conjunction with a solar PV project.</p>	<p>Board of Supervisor input and action required: Public Work is still analyzing the value of ADR, focussing on the benefits versus the potential inconvenience and discomfort of County staff and visitors. Upon completion of the study, if the ADR program has merit, Public Works will present to the appropriate sub-committee(s).</p>
<p>Funding Options: Municipalities typically use one of three options and/or a combination of options to fund the solar PV projects as follows:</p> <p>A Power Purchase Agreement (PPA) requires no cash up-front, 20-25 year commitment and lease agreement, results in net reduction of costs cost of PG&E electricity plus solar electricity is significantly less than PG&E electricity alone</p> <p>A Tax Exempt Lease: Also called a TEML (tax exempt municipal lease), TELP (tax exempt lease purchase) and Muni Lease: a capital lease using the equipment or real property as collateral. The leases typically have a 3.5-4.0% all-in effective interest rate, and come with up to 20-year terms. Tax exempt leases are relatively easy to arrange, compared to bonds and COPs.</p> <p>Cash funding is allocated from the County's general fund, typically from reserves. Since cash reserves are built up from taxpayer funding or sale of assets, cash purchasing financial performance is identical to cash grants or GO bond funding.</p> <p>* A more detailed report on PV project financing is attached.</p>	<p>Funding Options: Zero interest OBF is currently the best approach for energy efficiency projects. The California Energy Commission has a 1% loan for municipalities but the funds are limited and the queue is long. The selected ESCO will also be exploring the availability of other grant opportunities.</p>	<p>Funding Options: PG&E pays the lion's share of the costs by providing all of the "make ready" design and construction services. PG&E also pays for approximately 25% of the cost of the charge equipment. MCE pays for approximately 50% of the remaining cost of the charge equipment and the County will pay for the installation of the charge equipment and the ongoing EV charger network and billing services.</p>		

Financing Options for Solar PV Projects in the County

Background

At its meeting on December 19, 2017, the Board of Supervisors authorized Public Works to submit Interconnection Applications (IAs) to PG&E for eleven County-owned facilities with the intent of grandfathering advantageous time-of-use time periods for ten years (ending on December 31, 2027). The County successfully submitted eleven IAs, and the solar potential of these projects is shown in Figure 1.

Site	Energy Consumption (kWh/yr)	Annual Energy Cost (\$)	Est. PV Capacity (kWac)	Est. Annual PV Production (kWh)	Est. 1st Year PV Savings (\$)	Solar % of Load
1000 WARD ST	2,526,524	\$ 417,536	1,313	1,900,000	\$ 323,000	75%
30 DOUGLAS DR	2,034,165	\$ 309,944	842	1,200,000	\$ 192,000	59%
50 DOUGLAS DR	985,486	\$ 216,344	370	540,000	\$ 118,800	55%
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2530 Arnold	1,067,935	\$ 210,914	462	676,000	\$ 135,200	63%
4545 Delta Fair	753,365	\$ 129,798	396	579,000	\$ 104,220	77%
4549 Delta Fair	429,169	\$ 92,394	198	290,000	\$ 62,350	68%
TOTALS	9,659,542	\$ 1,715,349	4,417	6,399,000	1,163,570	66%

Figure 1: Facilities with grandfathered Interconnection Agreements (IAs)

Financing Options

The three most common and successful financing options for PV projects such as those listed in Figure one are Cash, Power Purchase Agreement (PPA) and Tax Exempt Lease Purchase (TELP).

Cash

The simplest path to financing a solar project is to purchase the system directly. The problem is that the County is tax exempt and cannot directly benefit from any available federal tax incentives which when taken in total can offset up to 50% of the project cost. Never-the-less the benefits of a cash purchase include:

- Faster and more streamlined processing reduces the total time required for a solar installation, allowing you to begin benefiting from clean, solar electricity as quickly as possible
- Greater potential savings since you avoid third party expenses and interest rates
- Protection against rising utility rates
- Access to 100% of available non-tax related solar incentives.

In a cash purchase the responsibility of system operation and maintenance and performance monitoring is an additional contractual burden.

Power Purchase Agreement

A Power Purchase Agreement (PPA) is a financing arrangement that allows the County to purchase solar electricity with no upfront capital cost. To achieve this, the County provides unused rooftop, land, or parking lot space as a location for a solar installation. A third party PPA provider pays for the cost of the solar installation and assumes all responsibility for ownership, operation, and maintenance once the solar project is complete. As the host organization, the County enters into an agreement to purchase the electricity produced by the system owned by the PPA provider at a predetermined rate per kilowatt-hour, the same unit of measurement on your standard utility bill. A well-structured PPA allows you to reduce electricity costs immediately and realize increased savings over time as grid electricity prices rise. Once the PPA contract period expires (typically 15 - 20 years), you can purchase the system at a reduced price, initiate another PPA, or have the solar installation removed.

The benefits of the PPA include:

- No initial capital investment since you only pay for the solar electricity that is produced
- Fixed energy rates (a PPA provides a powerful hedge against volatile electricity prices)
- No responsibility for system operation or maintenance
- Benefit from solar tax credits and depreciation, even if your organization has no tax liability to offset. The PPA financier is able to monetize available tax incentives and pass these savings on to you in the form of a lower PPA rate

PPAs provide access to solar electricity without the burden of owning or operating solar equipment by transferring the initial project cost to a PPA provider. Entering into a PPA requires a detailed contract and thorough credit review. As a result, choosing a PPA will typically extend a project's timeline relative to other financing options.

Tax Exempt Lease Purchase (Ownership Model)

When properly structured, this type of financing makes it possible for public sector agencies to draw on dollars to be saved in future utility bills to pay for new, energy-efficient equipment and related services today.

In a tax-exempt lease-purchase agreement the public sector organization owns the assets. Interest rates are appreciably lower than those on a taxable commercial lease-purchase agreement because the interest paid is exempt from federal income tax for public sector organizations (current interest rate at around 3.75%). The financing terms for lease-purchase agreements may extend as long as 15 to 20 years and are limited by the useful life of the equipment. The lending agency also has the ability to "lock" a rate for up to six months, typically the length of time needed to finalize the project specifications.

The loan is secured by the solar PV equipment.

Many believe that this is the most economical and expeditious financing approach even though the Federal Investment Tax credit and accelerated depreciation are not utilized.

Public Works Department Distributed Energy Resources (DER) Plan July 10, 2018

Frank Di Massa
Energy Manager
Public Works
Capital Project Management
Division



Contra Costa County
Public Works
Department

Distributed Energy Resources (DER) Plan

- ❖ What is DER?
- ❖ Why DER Now?
- ❖ Distributed Energy Resources (DER) Plan
 - ❖ Solar PV
 - ❖ Energy Efficiency (EE)
 - ❖ Electric Vehicle Charging Equipment (EV)
 - ❖ Energy Storage (ES)
 - ❖ Automated Demand Response
- ❖ Board Recommendations

What is DER

❖ Distributed Energy Resources

The California Energy Commission (CEC) defines DER as grid-connected distributed renewable energy systems, energy efficiency (EE), energy storage (ES), electric vehicles (EV), and demand response (DR) supported by a wide-ranging suite of policies adopted by the California Public Utilities Commission (CPUC).

Why DER Now

Cost Effective – Great Incentives

- Solar PV is so affordable that “do-nothing” results in lost opportunity. Why pay PG&E when we can produce renewable energy on-site for significantly less?
- PG&E Zero interest on-bill financing for EE - \$4,000,000
- PG&E/MCE support for EV infrastructure – pays for lion’s share of the cost

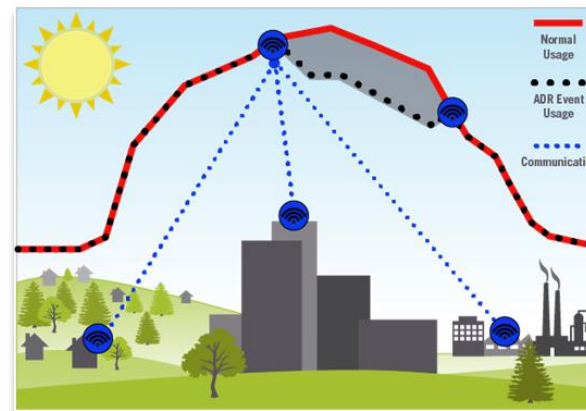
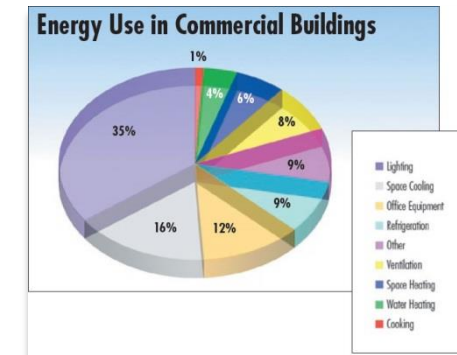
Benefits

- Electrification of transportation is going to require GW of new renewable energy
- On-site renewable energy production eliminates line losses associated with utility transmission and distribution
- Our DER program supports the development of the Smart Grid
- CCC becomes a leader and model for local government

Distributed Energy Resource Plan

❖ The DER Five Easy Pieces

1. Solar PV
2. Energy Efficiency
3. Electric Vehicle Infrastructure
4. Energy Storage
5. Automated Demand Response



Solar PV

- ❖ Public Works submitted 11 solar Photovoltaic interconnection applications to PG&E with grandfathered advantageous rate time periods
- ❖ RFQ for Statement of Qualifications ready for circulation upon Board of Supervisors direction
- ❖ Seeking financial arrangement with positive cash flow
- ❖ Solar developer will evaluate EV Chargers and Energy Storage

Energy Efficiency

- ❖ PG&E On-Bill Financing (\$4,000,000)
 - ❖ Zero interest
 - ❖ Monthly payment amount equal or less than monthly savings
 - ❖ Payback period cannot exceed 10 years
- ❖ Allows for high value energy efficiency improvements/reduced maintenance
- ❖ Installed by Energy Service Companies (ESCOs)
 - ❖ ESCO provides performance guarantee
- ❖ RFQ for Statement of Qualifications ready for circulation upon Board of Supervisors direction

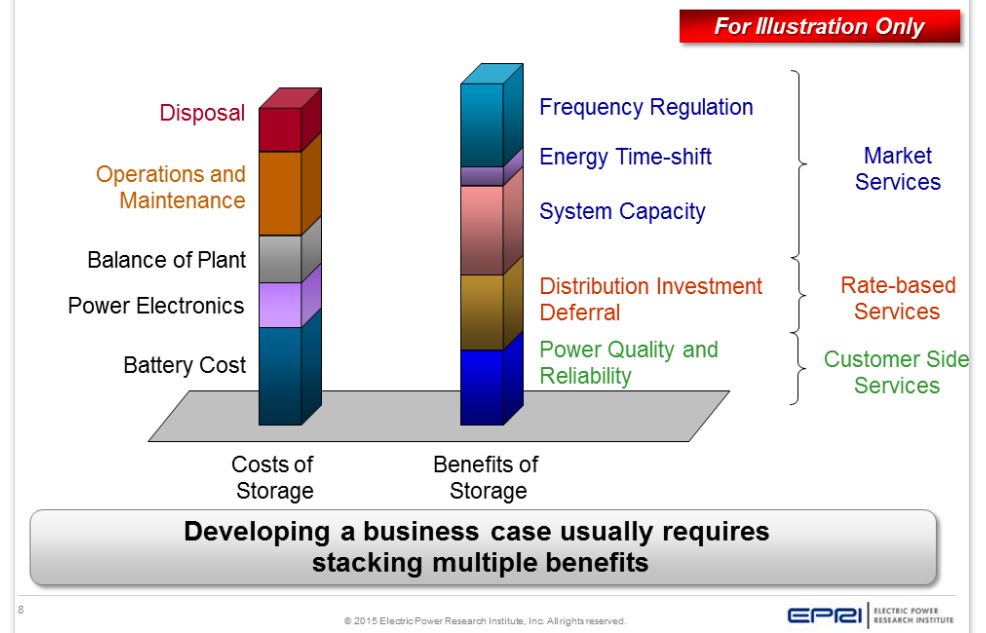
Electric Vehicle Charging

- ❖ County-wide employee EV survey issued on 2/14/18
 - ❖ Amazing results! Tremendous demand for EV Chargers throughout County
 - ❖ 76% (823 employees) would like chargers installed at their employee parking lot
 - ❖ 64% (711 employees) indicated that having a charger at work would increase the probability of purchasing an electric or plug-in hybrid electric vehicle
 - ❖ Currently have sixteen (16) Level-2 chargers
- ❖ PG&E EV Charge Network Program
 - ❖ PG&E pays for “make ready infrastructure”
 - ❖ PG&E provides 25% rebate on charger
 - ❖ MCE contributes 50% rebate on charger (MCE has allocated \$55k specifically for CCC)
 - ❖ County pays 25% of charger plus install, plus ongoing vendor fees
- ❖ CARB LCFS program – 10 cents/kWh or more for every kWh sent to EV chargers!

Energy Storage

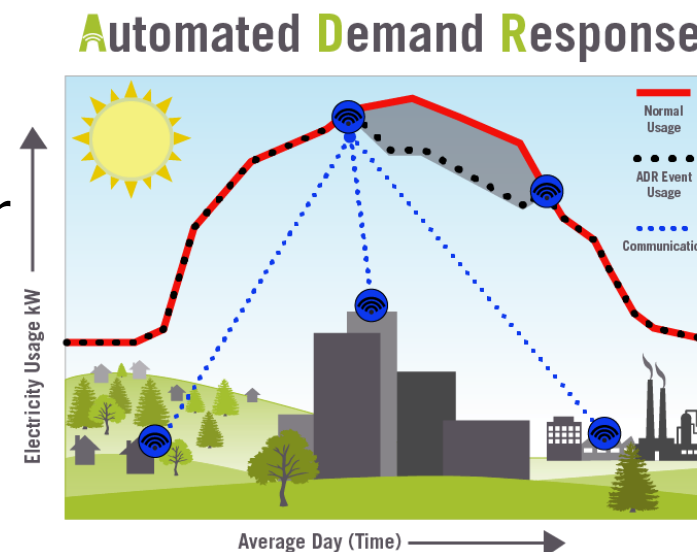
- ❖ Significant incentives through SGIP program
- ❖ Strong legislative backing, cost declining
- ❖ Stacking Benefits
 - ❖ Demand reduction – peak shaving
 - ❖ TOU load shifting
 - ❖ Potential for grid edge benefits when aggregated
- ❖ Eventual replacement for back-up generators?

Analyzing the Value of Storage



Automated Demand Response

- ❖ PG&E has incentives for ADR
 - ❖ We are currently working with PG&E 3rd party contractor
- ❖ Significant potential for demand reduction and savings
- ❖ Good experience pertaining to utility interactive programs



Requested Action by the Board of Supervisors

- Approval of DER Plan
- DIRECT the Public Work to proceed with solicitation of RFQs for the implementation of components of the DER Plan.
 - Solicitation to select solar PV developer
 - Solicitation to select Energy Service Company (ESCo)

THANK YOU



Contra Costa County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Payment for Services Provided by Public Health Foundation Enterprises, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay \$318,662 to Public Health Foundation Enterprises, Inc. (PHFE), a non-profit corporation, for providing shelter, coordinated entry, outreach and permanent supportive housing programs for homeless youth and adults in Contra Costa County during the period April 1, 2016 through June 30, 2016.

FISCAL IMPACT:

This contract is funded 31% by Federal funds, 59% by State funds, 2% by Local Grants including Contra Costa Employment and Human Services Department, Housing Authority of Contra Costa County, and 8% by General Fund.

BACKGROUND:

On April 14, 2015, the Board of Supervisors approved Contract #25-071, as amended by Amendment Agreement #25-071-1, with PHFE for the provision of a shelter and a transitional and permanent supportive housing program for homeless youth and adults in Contra Costa County for the period from April 1, 2015 through June 30, 2016. PHFE confirmed at the time of the Amendment Agreement the additional funds would be adequate to meet projected program expenses through the end of the term. The Division

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Lavonna Martin,
925-608-6701

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm

BACKGROUND: (CONT'D)

was later notified that there was an overage of expenditures caused by a change in the contractor's federally approved fringe benefit rate (a rate that is seldom known with certainty when a contract is let). The current fringe benefit rates have been incorporated correctly in PHFE's current contract.

The contractor is entitled to payment for the reasonable value of its services under the equitable relief theory of quantum meruit. That theory provides that where a contractor has been asked to provide services without a valid contract, and the contractor does so to the benefit of the County, the contractor is entitled to recover the reasonable value of those services. The contractor has provided services at the request of the County after the original contract payment limit had been reached. The Department cannot pay the contractor for services rendered that exceed the contract limits. As such, the Department recommends that the Board authorize the Auditor-Controller to issue a one-time payment not to exceed \$318,662.

CONSEQUENCE OF NEGATIVE ACTION:

If this board order is not approved, the contractor will not be paid for services requested by County staff and provided by the contractor.



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 10, 2018

Subject: Acknowledgement of Emergency Closures of Childcare Site During Fiscal Year 2017-18 addendum

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to seek reimbursement from the California Department of Education in an amount not to exceed \$912, to maintain Child Days of Enrollment during emergency closures at County operated site, Las Deltas, during FY 2017-18.

FISCAL IMPACT:

Approval of this action will allow the County to maintain Child Days of Enrollment for FY 2017-18, preserving revenue of \$912 from the California Department of Education.

BACKGROUND:

During FY 2017-18, an additional emergency closure occurred at one of the County-operated childcare site, Las Deltas. The closure affected 14 children in total. On May 14, 2018, the center could not operate due to an emergency water shut down that impacted the entire building.

In order to prevent a loss of funds during this period, the County has the option to submit a Board Order to the State in order to maintain childcare fund reimbursement for the impacted day of closure.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: CSB (925)
681-6334

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Nelly Ige, Ressie Dayco

BACKGROUND: (CONT'D)

This option is allowable per California Department of Education, Child Development Management Bulletin 10-09 "Reduced Days of Operation or Attendance Due to Emergency Conditions."

Previous acknowledgement of site closures in 2017-18 were approved by the Board on January 9, 2018 (c.94) and March 27, 2018 (c.82).

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will forego \$912 in potential revenue.

CHILDREN'S IMPACT STATEMENT:

The Employment and Human Services Department, Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: Children Ready for and Succeeding in School, Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

ATTACHMENTS

Management Bulletin

Daily attendance

State report



Home / Specialized Programs / Child Development / Contractor Information

Management Bulletin 10-09

Early Education and Support Division

Subject: Reduced Days of Operation or Attendance Due to Emergency Conditions

Number: 10-09

Date: October 2010

Expires: Until Rescinded

Authority: California *Education Code* Section 8271

Attention: Executive Officers and Program Directors of all Child Care and Development Programs

Purpose

The purpose of this Management Bulletin, which supersedes Management Bulletin 09–16, is to remind agencies that California *Education Code (EC)* Section 8271 provides against loss of funds due to circumstances that are beyond control of the contractor.

Background

This Management Bulletin, which supersedes Management Bulletin 09–16, is to remind agencies that *EC* Section 8271 provides against loss of funds due to circumstances that are beyond control of the contractor. It states:

In the event that operating agencies are unable to operate due to incomplete renovations authorized by administering state agencies, or due to circumstances beyond the control of the operating agency, including earthquakes, floods, or fires, such programs shall not be penalized for incurred program expenses nor in subsequent annual budget allocations.

Circumstances beyond the control of operating contractors include, but are not necessarily limited to:

1. Earthquakes
2. Floods
3. Fires
4. Epidemics

5. Impassable roads
6. The imminence of a major health or safety hazard, as determined by the local health department or law enforcement agency
7. A strike affecting transportation services for children provided by a non-agency entity
8. Incomplete facility renovations authorized by the California Department of Education, pursuant to California *Education Code* sections 8277.1 and 8277.2
9. State of California budget impasse

Policy

Whenever a contractor's days of operation are reduced for any of the above reasons, and the reduction in days of operation did not require the contractor to reduce staff through layoffs or unpaid furloughs, the contractor's governing board, or the executive office for contractors not having a governing board, must adopt a resolution that clearly and fully describes the nature of the emergency condition as well as the specific effect on program operations. The resolution should include:

- Dates program operation was necessarily suspended or substantially reduced
- Daily attendance for both certified and non-certified children for the week prior to the date operation was suspended or reduced

Whenever the contractor's days of operation are reduced because of a state budget impasse and this reduction requires the contractor to reduce staff through layoffs or unpaid furloughs, the contractor may request reimbursement for ongoing administrative and operational expenses that occurred during the emergency closure. The contractor's governing board, or the executive office for contractors not having a governing board, must adopt a resolution that clearly and fully describes the nature of the emergency condition as well as the specific effect on program operation. The resolution should include:

- Dates program operation was suspended
- A detailed list of actual program expenses incurred during the period of closure

Application Submission Requirements

The resolution should be faxed, e-mailed, or mailed to the appropriate Field Services Office Consultant in the Early Education and Support Division (EESD). Upon receiving the resolution, the EESD will jointly review the information with Child Development Fiscal Services to determine the amount of reimbursement for actual program expense incurred during the period of closure or reduced operation. Funding in subsequent fiscal years will not be affected by the above, contingent upon the availability of funds appropriated in the Annual Budget Act.

If you have any questions, please contact your assigned EESD Field Services Consultant at <http://www.cde.ca.gov/sp/cd/ci/assignments.asp> or by phone at 916-322-6233.

This Management Bulletin is mandatory only to the extent that it cites a specific statutory and/or regulatory requirement. Any portion of this Management Bulletin that is not supported by a specific statutory and/or regulatory requirement is not prescriptive pursuant to California Education Code Section 33308.5.

Questions: Early Education and Support Division | 916-322-6233

Last Reviewed: Thursday, April 20, 2017

Daily Attendance Prior to Closure

AGENCY NAME: Contra Costa County Employment and Human Services SITE NAME : Las Deltas Children's Center DATES of CLOSURE: May 14, 2018 CONTRACT TYPE: CCTR		
PRIOR WEEK (DATES)		# of CHILDREN in Attendance
Monday	05/07/18	14
Tuesday	05/08/18	14
Wednesday	05/09/18	14
Thursday,	05/10/18	14
Friday	05/11/18	14
Reason for Closure: Water was turned off.		

**CALIFORNIA DEPARTMENT OF EDUCATION
ATTENDANCE AND FISCAL REPORT
FOR CHILD DEVELOPMENT PROGRAMS**

CDNFS 9500 Pg. 1 of 4 (07/17)

Mail completed report to:

CALIFORNIA DEPARTMENT OF EDUCATION

Child Development Fiscal Services

1430 N Street, Suite 2213

Please read instructions before completing report.

REPORTING PERIOD		CONTRACT NUMBER							
MONTH ENDING MAY	YEAR 2018	C	C	T	R	7	0	2	5
COUNTY					VENDOR CODE				
0		7		2		2		0	

FULL NAME OF CONTRACTOR CONTRA COSTA COUNTY COMMUNITY SERVICES BUREAU OF EMPLOYMENT & HUMAN SERVICES DEPARTMENT		FISCAL ANALYST Kimberly Conover			
SECTION I – CERTIFIED CHILDREN DAYS OF ENROLLMENT	COLUMN A CUMULATIVE PRIOR PERIOD (Col. C Prior Report)	COLUMN B CURRENT PERIOD	COLUMN C CUMULATIVE FISCAL YEAR (Col. A + Col. B)	COLUMN D ADJUST-MENT FACTOR	COLUMN E ADJUSTED DAYS OF ENROLLMENT (Col. C x Col. D) (Do not round)
<i>Infants (up to 18 months)</i>					
Full-time-plus	0	0	0	2.006	0.0000
Full-time	0	5	5	1.7	8.5000
Three-quarters-time	0	0	0	1.275	0.0000
One-half-time	0	0	0	0.935	0.0000
<i>FCCH Infants (up to 18 months)</i>					
Full-time-plus					
Full-time					
Three-quarters-time					
One-half-time					
<i>Toddlers (18 up to 36 months)</i>					
Full-time-plus	0	0	0	1.652	0.0000
Full-time	0	6	6	1.4	8.4000
Three-quarters-time	0	3	3	1.05	3.1500
One-half-time	0	0	0	0.77	0.0000
<i>Three Years and Older</i>					
Full-time-plus	0	0	0	1.18	0.0000
Full-time	0	0	0	1	0.0000
Three-quarters-time	0	0	0	0.75	0.0000
One-half-time	0	0	0	0.55	0.0000
<i>Exceptional Needs</i>					
Full-time-plus	0	0	0	1.416	0.0000
Full-time	0	0	0	1.2	0.0000
Three-quarters-time	0	0	0	0.9	0.0000
One-half-time	0	0	0	0.66	0.0000
<i>Limited and Non-English Proficient</i>					
Full-time-plus	0	0	0	1.298	0.0000
Full-time	0	0	0	1.1	0.0000
Three-quarters-time	0	0	0	0.825	0.0000
One-half-time	0	0	0	0.605	0.0000
<i>At Risk of Abuse or Neglect</i>					
Full-time-plus	0	0	0	1.298	0.0000
Full-time	0	0	0	1.1	0.0000
Three-quarters-time	0	0	0	0.825	0.0000
One-half-time	0	0	0	0.605	0.0000
<i>Severely Disabled</i>					
Full-time-plus	0	0	0	1.77	0.0000
Full-time	0	0	0	1.5	0.0000
Three-quarters-time	0	0	0	1.125	0.0000
One-half-time	0	0	0	0.825	0.0000
TOTAL DAYS OF ENROLLMENT	0	14	14		20.0500
DAYS OF OPERATION	0	1	1		
DAYS OF ATTENDANCE	0	14	14		

☒ **NO NONCERTIFIED CHILDREN**

Check this box and continue to Section III if no noncertified children are enrolled in the program.



Contra Costa County

To: Board of Supervisors
 From: Joseph E. Canciamilla, Clerk-Recorder
 Date: July 10, 2018

Subject: DECLARE AND ACCEPT THE RESULTS OF THE JUNE 5, 2018 PRIMARY ELECTION AND DECLARE
 CANDIDATES ELECTED

RECOMMENDATION(S):

DECLARE and ACCEPT the results of the June 5, 2018 Primary Election as recommended by the County Clerk-Recorder and Registrar; and DECLARE the candidates elected shown on the attached report and on file in the Contra Costa Elections Division.

FISCAL IMPACT:

None

BACKGROUND:

Elections Code 15372 requires the Elections Official to prepare a Certified Statement of Results of the election and submit it to the Governing Body within 30 days of the election. A certified Statement of Votes is attached to this Board Order.

Elections Code 15400 requires the Governing Body to declare elected to each office, the person who was elected as listed on the attached document.

CONSEQUENCE OF NEGATIVE ACTION:

These candidates will not be sworn in, as provided for by law.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Rosa Mena,
 925.335.7806

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

Statement of Votes

6/5/18

List Elected

STATEMENT OF VOTES CAST

STATEWIDE PRIMARY ELECTION

June 5, 2018



JOSEPH E. CANCIAMILLA
COUNTY CLERK-RECORDER AND REGISTRAR OF VOTERS
CONTRA COSTA COUNTY, CALIFORNIA



**CERTIFICATION OF COUNTY CLERK / REGISTRAR OF
VOTERS TO THE RESULTS OF THE CANVASS OF THE
JUNE 5, 2018 PRIMARY ELECTION**

STATE OF CALIFORNIA

COUNTY OF CONTRA COSTA

} ss.

I, **JOSEPH E. CANCIAMILLA**, County Clerk/Registrar of Voters of said county, do hereby certify that, in pursuance to the provisions of Elections Code Section 15300, et seq., I did canvass the results of the votes cast in the Primary Election held in said County on June 5, 2018, for measures and contests that were submitted to the vote of the voters, and that the Statement of Votes Cast to which this certificate is attached, is full, true and correct.

I hereby set my hand and official seal this 25th day of June 2018, at the County of Contra Costa.



Rosa Mena

By: Rosa M. Mena
Elections Processing Supervisor

County of Contra Costa
State of California

HELP AMERICA VOTE ACT OF 2002

CERTIFICATION OF ELECTIONS OFFICIAL

STATE OF CALIFORNIA

COUNTY OF Contra Costa

} ss.

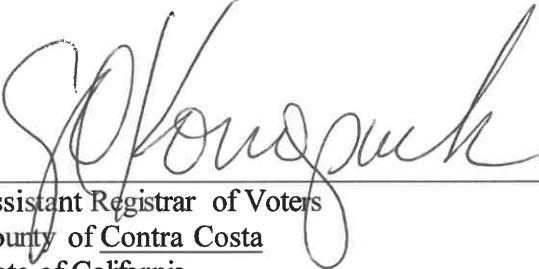
Pursuant to the statewide voter registration list requirements set forth in the Help America Vote Act of 2002 (HAVA) (Pub. L. No. 107-252 (2002) 116 Stat. 1666, 42 U.S.C. § 15483),

I, Scott Konopasek, Assistant Registrar of Voters for the County of Contra Costa, State of California, hereby certify that I complied with all provisions of Chapter 2 of Division 7 of Title 2 of the California Code of Regulations for the Federal election held on the 5th day of June 2018, in the County of Contra Costa, State of California, and all elections consolidated therewith.

I hereby set my hand and official seal this 25th day of June 2018 at the

County of Contra Costa.




Assistant Registrar of Voters
County of Contra Costa
State of California

Certification of Elections Official (06/2018)

**CONTRA COSTA COUNTY
STATEWIDE PRIMARY ELECTION
TUESDAY, JUNE 5, 2018
FINAL - OFFICIAL**

Precincts Reported: 702 of 702 (100.00%)

Registered Voters: 239,628 of 602,171 (39.79%)

Ballots Cast: 717,796

GOVERNOR (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

	Election Day	Vote by Mail	ALL	Total	
Times Cast	67,773	171,855	0	239,628 / 602,171	39.79%

Candidate	Party	Election Day	Vote by Mail	ALL	Total	
JOSH JONES	GRN	168	337	0	505	0.21%
J. BRIBIESCA	DEM	82	237	0	319	0.14%
GLORIA ESTELA LA RIVA	PFR	191	345	0	536	0.23%
PETER Y LIU	REP	63	209	0	272	0.12%
ANTONIO VILLARAIGOSA	DEM	6,029	14,556	0	20,585	8.72%
YVONNE GIRARD	REP	102	363	0	465	0.20%
ROBERT DAVIDSON GRIFFIS	DEM	45	93	0	138	0.06%
SHUBHAM GOEL	NPP	45	92	0	137	0.06%
TRAVIS ALLEN	REP	5,034	12,539	0	17,573	7.44%
AKINYEMI AGBEDE	DEM	75	121	0	196	0.08%
JOHNNY WATTENBURG	NPP	33	94	0	127	0.05%
NICKOLAS WILDSTAR	LIB	105	240	0	345	0.15%
DESMOND SILVEIRA	NPP	40	91	0	131	0.06%
MICHAEL SHELLENBERGER	DEM	331	670	0	1,001	0.42%
ZOLTAN ISTVAN	LIB	146	417	0	563	0.24%
CHRISTOPHER N. CARLSON	GRN	105	192	0	297	0.13%
THOMAS JEFFERSON CARES	DEM	91	160	0	251	0.11%
JOHN CHIANG	DEM	4,856	11,355	0	16,211	6.87%
JOHN H. COX	REP	13,506	33,098	0	46,604	19.74%
AMANDA RENTERIA	DEM	686	2,068	0	2,754	1.17%
DELAINE EASTIN	DEM	2,422	5,594	0	8,016	3.40%
JEFFREY EDWARD TAYLOR	NPP	29	49	0	78	0.03%
KLEMENT TINAJ	DEM	27	39	0	66	0.03%
HAKAN "HAWK" MIKADO	NPP	38	86	0	124	0.05%
ALBERT CAESAR MEZZETTI	DEM	97	123	0	220	0.09%
GAVIN NEWSOM	DEM	32,443	85,259	0	117,702	49.85%
ROBERT C. NEWMAN, II	REP	201	672	0	873	0.37%
Total Votes		66,990	169,103	0	236,093	

		Election Day	Vote by Mail	ALL	Total	
K. PEARCE	WRITE-IN	0	0	0	0	0.00%
VERONIKA FIMBRES	WRITE-IN	0	3	0	3	0.00%
ARMANDO M. ARREOLA	WRITE-IN	0	0	0	0	0.00%
ARMAN SOLTANI	WRITE-IN	0	1	0	1	0.00%
PETER CRAWFORD VALENTINO	WRITE-IN	0	0	0	0	0.00%

LIEUTENANT GOVERNOR (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

	Election Day	Vote by Mail	ALL	Total	
Times Cast	67,773	171,855	0	239,628 / 602,171	39.79%

Candidate	Party	Election Day	Vote by Mail	ALL	Total	
JEFF BLEICH	DEM	10,895	27,764	0	38,659	17.33%
ELENI KOUNALAKIS	DEM	16,003	43,473	0	59,476	26.65%
CAMERON GHARABIKLOU	DEM	826	1,503	0	2,329	1.04%
TIM FERREIRA	LIB	1,255	2,459	0	3,714	1.66%
DAVID FENNELL	REP	4,699	13,258	0	17,957	8.05%
DANNY THOMAS	NPP	484	962	0	1,446	0.65%
COLE HARRIS	REP	7,446	17,561	0	25,007	11.21%
ED HERNANDEZ	DEM	10,807	28,028	0	38,835	17.40%
DAVID R. HERNANDEZ	REP	3,040	6,486	0	9,526	4.27%
LYDIA ORTEGA	REP	3,237	9,250	0	12,487	5.60%
GAYLE MCLAUGHLIN	NPP	4,503	9,197	0	13,700	6.14%
Total Votes		63,195	159,941	0	223,136	

		Election Day	Vote by Mail	ALL	Total	
MARJAN S.FARIBA	WRITE-IN	0	0	0	0	0.00%

SECRETARY OF STATE (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

	Election Day	Vote by Mail	ALL	Total	
Times Cast	67,773	171,855	0	239,628 / 602,171	39.79%

Candidate	Party	Election Day	Vote by Mail	ALL	Total	
ALEX PADILLA	DEM	35,936	96,606	0	132,542	60.75%
GAIL K. LIGHTFOOT	LIB	2,058	4,186	0	6,244	2.86%
C.T. WEBER	PFR	671	1,472	0	2,143	0.98%
ERIK RYDBERG	GRN	639	989	0	1,628	0.75%
RAUL RODRIGUEZ JR	REP	2,373	4,090	0	6,463	2.96%
MICHAEL FEINSTEIN	GRN	1,897	3,783	0	5,680	2.60%
RUBEN MAJOR	DEM	3,168	6,070	0	9,238	4.23%
MARK P. MEUSER	REP	14,574	39,652	0	54,226	24.86%
Total Votes		61,316	156,848	0	218,164	

		Election Day	Vote by Mail	ALL	Total	
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CONTROLLER (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		67,773	171,855	0	239,628 / 602,171	39.79%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
KONSTANTINOS RODITIS	REP	13,869	36,283	0	50,152	24.87%
MARY LOU FINLEY	PFR	3,043	5,589	0	8,632	4.28%
BETTY T. YEE	DEM	38,705	104,193	0	142,898	70.85%
Total Votes		55,617	146,065	0	201,682	
		Election Day	Vote by Mail	ALL	Total	

TREASURER (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		67,773	171,855	0	239,628 / 602,171	39.79%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
VIVEK VISWANATHAN	DEM	9,293	24,707	0	34,000	15.65%
JACK M. GUERRERO	REP	9,238	24,595	0	33,833	15.57%
KEVIN AKIN	PFR	1,551	2,780	0	4,331	1.99%
GREG CONLON	REP	9,985	25,317	0	35,302	16.25%
FIONA MA	DEM	30,596	79,190	0	109,786	50.53%
Total Votes		60,663	156,589	0	217,252	
		Election Day	Vote by Mail	ALL	Total	

ATTORNEY GENERAL (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		67,773	171,855	0	239,628 / 602,171	39.79%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
DAVE JONES	DEM	12,149	27,586	0	39,735	18.39%
STEVEN C BAILEY	REP	12,066	31,079	0	43,145	19.97%
XAVIER BECERRA	DEM	29,121	79,811	0	108,932	50.41%
ERIC EARLY	REP	6,683	17,604	0	24,287	11.24%
Total Votes		60,019	156,080	0	216,099	
		Election Day	Vote by Mail	ALL	Total	

INSURANCE COMMISSIONER (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

	Election Day	Vote by Mail	ALL	Total	
Times Cast	67,762	171,417	0	239,179 / 602,171	39.72%

Candidate	Party	Election Day	Vote by Mail	ALL	Total	
STEVE POIZNER	NPP	24,736	68,149	0	92,885	43.49%
RICARDO LARA	DEM	22,277	55,108	0	77,385	36.24%
NATHALIE HRIZI	PFR	3,583	7,498	0	11,081	5.19%
ASIF MAHMOOD	DEM	8,980	23,223	0	32,203	15.08%
Total Votes		59,576	153,978	0	213,554	

	Election Day	Vote by Mail	ALL	Total	
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MEMBER, STATE BOARD OF EQUALIZATION DISTRICT 2 (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

	Election Day	Vote by Mail	ALL	Total	
Times Cast	67,762	171,417	0	239,179 / 602,171	39.72%

Candidate	Party	Election Day	Vote by Mail	ALL	Total	
MARK BURNS	REP	16,904	43,266	0	60,170	29.43%
CATHLEEN GALGIANI	DEM	15,619	41,173	0	56,792	27.78%
BARRY CHANG	DEM	4,157	9,258	0	13,415	6.56%
MALIA COHEN	DEM	20,643	53,442	0	74,085	36.23%
Total Votes		57,323	147,139	0	204,462	

	Election Day	Vote by Mail	ALL	Total	
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UNITED STATES SENATOR (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

	Election Day	Vote by Mail	ALL	Total	
Times Cast	67,762	171,417	0	239,179 / 602,171	39.72%

Candidate	Party	Election Day	Vote by Mail	ALL	Total	
GERALD PLUMMER	DEM	147	199	0	346	0.15%
TOM PALZER	REP	1,189	2,908	0	4,097	1.80%
JOHN THOMPSON PARKER	PFR	205	448	0	653	0.29%
DOUGLAS HOWARD PIERCE	DEM	187	436	0	623	0.27%
HERBERT G. PETERS	DEM	112	264	0	376	0.17%
JAMES P BRADLEY	REP	2,804	7,556	0	10,360	4.55%
ARUN K. BHUMITRA	REP	2,556	6,853	0	9,409	4.13%
JERRY JOSEPH LAWS	REP	225	676	0	901	0.40%
PATRICK LITTLE	REP	412	837	0	1,249	0.55%
TIM GILDERSLEEVE	NPP	57	168	0	225	0.10%
MICHAEL FAHMY GIRGIS	NPP	30	46	0	76	0.03%
DON J. GRUNDMANN	NPP	115	273	0	388	0.17%
RASH BIHARI GHOSH	NPP	100	237	0	337	0.15%
LING LING SHI	NPP	153	382	0	535	0.23%
JOHN "JACK" CREW	REP	1,084	1,998	0	3,082	1.35%
ERIN CRUZ	REP	3,066	7,387	0	10,453	4.59%
DERRICK MICHAEL REID	LIB	627	1,642	0	2,269	1.00%
DIANNE FEINSTEIN	DEM	35,027	92,077	0	127,104	55.82%
COLLEEN SHEA FERNALD	NPP	115	349	0	464	0.20%
ADRIENNE NICOLE EDWARDS	DEM	603	1,206	0	1,809	0.79%
PAUL A TAYLOR	REP	2,959	6,626	0	9,585	4.21%
DONNIE O. TURNER	DEM	321	619	0	940	0.41%
PAT HARRIS	DEM	1,423	2,354	0	3,777	1.66%
ALISON HARTSON	DEM	1,337	3,872	0	5,209	2.29%
JASON M. HANANIA	NPP	155	521	0	676	0.30%
DAVID HILDEBRAND	DEM	235	504	0	739	0.32%
LEE OLSON	NPP	202	386	0	588	0.26%
ROQUE "ROCKY" DE LA FUENTE	REP	956	2,067	0	3,023	1.33%
KEVIN DE LEON	DEM	6,792	17,584	0	24,376	10.71%
KEVIN MOTTUS	REP	565	1,656	0	2,221	0.98%
DAVID MOORE	NPP	248	499	0	747	0.33%
MARIO NABLIBA	REP	338	683	0	1,021	0.45%
Total Votes		64,356	163,341	0	227,697	

		Election Day	Vote by Mail	ALL	Total	
URSULA M. SCHILLING	WRITE-IN	4	8	0	12	0.01%
SEELAM PRABHAKAR REDDY	WRITE-IN	0	0	0	0	0.00%
MICHAEL V. ZIESING	WRITE-IN	7	20	0	27	0.01%

UNITED STATES REPRESENTATIVE, DISTRICT 5 (Vote for 1)

Precincts Reported: 64 of 64 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		6,381	13,957	0	20,338 / 53,042	38.34%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
NILS PALSSON	NPP	607	1,340	0	1,947	11.12%
JASON KISHINEFF	GRN	248	471	0	719	4.11%
MIKE THOMPSON	DEM	4,097	9,209	0	13,306	76.00%
ANTHONY MILLS	NPP	528	1,008	0	1,536	8.77%
Total Votes		5,480	12,028	0	17,508	
		Election Day	Vote by Mail	ALL	Total	

UNITED STATES REPRESENTATIVE, DISTRICT 9 (Vote for 1)

Precincts Reported: 117 of 117 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		9,354	24,633	0	33,987 / 102,619	33.12%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
MARLA LIVENGOD	REP	3,354	8,266	0	11,620	36.82%
MIKE A. TSARNAS	AIP	556	1,338	0	1,894	6.00%
JERRY MCNERNEY	DEM	4,702	13,341	0	18,043	57.18%
Total Votes		8,612	22,945	0	31,557	
		Election Day	Vote by Mail	ALL	Total	

UNITED STATES REPRESENTATIVE, DISTRICT 11 (Vote for 1)

Precincts Reported: 475 of 475 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		48,169	121,510	0	169,679 / 404,685	41.93%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
DENNIS LYTON	DEM	2,832	5,863	0	8,695	5.54%
CHRIS WOOD	NPP	1,535	3,254	0	4,789	3.05%
JOHN FITZGERALD	REP	10,262	26,017	0	36,279	23.13%
MARK DESAULNIER	DEM	29,787	77,328	0	107,115	68.28%
Total Votes		44,416	112,462	0	156,878	
		Election Day	Vote by Mail	ALL	Total	

UNITED STATES REPRESENTATIVE, DISTRICT 15 (Vote for 1)

Precincts Reported: 46 of 46 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		3,858	11,317	0	15,175 / 41,825	36.28%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
RUDY L. PETERS JR.	REP	1,203	3,172	0	4,375	30.81%
ERIC SWALWELL	DEM	2,292	7,111	0	9,403	66.21%
BRENDAN ST. JOHN	NPP	111	313	0	424	2.99%
Total Votes		3,606	10,596	0	14,202	
		Election Day	Vote by Mail	ALL	Total	

MEMBER OF THE STATE ASSEMBLY, DISTRICT 11 (Vote for 1)

Precincts Reported: 141 of 141 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		10,974	28,461	0	39,435 / 122,570	32.17%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
DIANE STEWART	DEM	1,556	3,538	0	5,094	14.06%
JIM FRAZIER	DEM	4,644	13,545	0	18,189	50.22%
LISA ROMERO	REP	3,804	9,133	0	12,937	35.72%
Total Votes		10,004	26,216	0	36,220	
		Election Day	Vote by Mail	ALL	Total	

MEMBER OF THE STATE ASSEMBLY, DISTRICT 14 (Vote for 1)

Precincts Reported: 230 of 230 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		21,476	48,928	0	70,404 / 178,991	39.33%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
AASIM YAHYA	DEM	3,199	6,038	0	9,237	16.43%
TIM GRAYSON	DEM	13,629	33,344	0	46,973	83.57%
Total Votes		16,828	39,382	0	56,210	
		Election Day	Vote by Mail	ALL	Total	

MEMBER OF THE STATE ASSEMBLY, DISTRICT 15 (Vote for 1)

Precincts Reported: 139 of 139 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		14,994	32,457	0	47,451 / 123,265	38.50%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
CHERYL SUDDUTH	DEM	459	750	0	1,209	2.84%
OWEN POINDEXTER	DEM	208	311	0	519	1.22%
SERGEY VIKRAMSINGH PITERMAN	DEM	141	285	0	426	1.00%
PRANAV JANDHYALA	REP	1,132	2,776	0	3,908	9.18%
ROCHELLE PARDUE-OKIMOTO	DEM	1,853	3,908	0	5,761	13.53%
ANDY KATZ	DEM	884	1,864	0	2,748	6.46%
DAN KALB	DEM	943	2,294	0	3,237	7.60%
BUFFY WICKS	DEM	3,516	8,970	0	12,486	29.33%
JOVANKA BECKLES	DEM	2,796	4,814	0	7,610	17.88%
BEN BARTLETT	DEM	360	802	0	1,162	2.73%
RAQUELLA THAMAN	DEM	219	406	0	625	1.47%
JUDY APPEL	DEM	970	1,907	0	2,877	6.76%
Total Votes		13,481	29,087	0	42,568	
		Election Day	Vote by Mail	ALL	Total	

MEMBER OF THE STATE ASSEMBLY, DISTRICT 16 (Vote for 1)

Precincts Reported: 192 of 192 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		20,318	61,571	0	81,889 / 177,345	46.17%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
CATHARINE BAKER	REP	10,225	32,973	0	43,198	56.60%
REBECCA BAUER-KAHAN	DEM	8,695	24,424	0	33,119	43.40%
Total Votes		18,920	57,397	0	76,317	
		Election Day	Vote by Mail	ALL	Total	

STATE SUPERINTENDENT OF PUBLIC INSTRUCTION (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		67,762	171,417	0	239,179 / 602,171	39.72%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
LILY (ESPINOZA) PLOSKI		7,713	16,812	0	24,525	11.90%
STEVEN IRELAND		5,459	11,885	0	17,344	8.41%
TONY K. THURMOND		25,125	67,908	0	93,033	45.13%
MARSHALL TUCK		19,349	51,914	0	71,263	34.57%
Total Votes		57,647	148,519	0	206,166	
		Election Day	Vote by Mail	ALL	Total	
DOUGLAS I. VIGIL	WRITE-IN	1	0	0	1	0.00%
THOMAS L. WILLIAMS	WRITE-IN	0	0	0	0	0.00%

COUNTY SUPERINTENDENT OF SCHOOLS (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		67,762	171,417	0	239,179 / 602,171	39.72%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
LYNN MACKEY		23,082	64,498	0	87,580	46.53%
RONALD E. "RON" LEONE		12,114	31,397	0	43,511	23.12%
CHERYL HANSEN		16,676	40,455	0	57,131	30.35%
Total Votes		51,872	136,350	0	188,222	
		Election Day	Vote by Mail	ALL	Total	

SUPERVISOR, DISTRICT 1 (Vote for 1)

Precincts Reported: 123 of 123 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		12,811	27,732	0	40,543 / 103,769	39.07%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
JOHN "JOYA" GIOIA		8,885	20,344	0	29,229	100.00%
Total Votes		8,885	20,344	0	29,229	
		Election Day	Vote by Mail	ALL	Total	

SUPERVISOR, DISTRICT 4 (Vote for 1)

Precincts Reported: 140 of 140 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		15,977	37,535	0	53,512 / 127,728	41.90%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
HARMESH KUMAR		3,729	7,643	0	11,372	26.54%
KAREN MITCHOFF		8,659	22,812	0	31,471	73.46%
Total Votes		12,388	30,455	0	42,843	
		Election Day	Vote by Mail	ALL	Total	

ASSESSOR (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		67,744	171,245	0	238,989 / 602,171	39.69%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
GUS S. KRAMER		46,302	125,503	0	171,805	100.00%
Total Votes		46,302	125,503	0	171,805	
		Election Day	Vote by Mail	ALL	Total	

AUDITOR-CONTROLLER (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		67,744	171,245	0	238,989 / 602,171	39.69%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
AYORE RIAUNDA		11,682	24,869	0	36,551	20.30%
ROBERT CAMPBELL		37,146	106,327	0	143,473	79.70%
Total Votes		48,828	131,196	0	180,024	
		Election Day	Vote by Mail	ALL	Total	

CLERK-RECORDER (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		67,744	171,245	0	238,989 / 602,171	39.69%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
JOSEPH E. CANCIAMILLA		44,211	121,181	0	165,392	100.00%
Total Votes		44,211	121,181	0	165,392	
		Election Day	Vote by Mail	ALL	Total	

DISTRICT ATTORNEY-PUBLIC ADMINISTRATOR (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		67,744	171,245	0	238,989 / 602,171	39.69%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
LAWRENCE STEVEN STRAUSS		4,835	9,901	0	14,736	7.47%
DIANA BECTON		27,881	72,123	0	100,004	50.67%
PAUL GRAVES		22,092	60,544	0	82,636	41.87%
Total Votes		54,808	142,568	0	197,376	
		Election Day	Vote by Mail	ALL	Total	

SHERIFF-CORONER (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		67,744	171,245	0	238,989 / 602,171	39.69%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
DAVID LIVINGSTON		43,398	117,528	0	160,926	100.00%
Total Votes		43,398	117,528	0	160,926	
		Election Day	Vote by Mail	ALL	Total	

TREASURER-TAX COLLECTOR (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

	Election Day	Vote by Mail	ALL	Total	
Times Cast	67,744	171,245	0	238,989 / 602,171	39.69%
Candidate	Party	Election Day	Vote by Mail	ALL	Total
RUSSELL V. WATTS		44,311	121,252	0	165,563 100.00%
Total Votes		44,311	121,252	0	165,563
	Election Day	Vote by Mail	ALL	Total	

PROPOSITION 68 - AUTHORIZES BONDS FUNDING PARKS (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

	Election Day	Vote by Mail	ALL	Total	
Times Cast	67,744	171,245	0	238,989 / 602,171	39.69%
Candidate	Party	Election Day	Vote by Mail	ALL	Total
Yes		39,155	98,317	0	137,472 61.64%
No		23,778	61,779	0	85,557 38.36%
Total Votes		62,933	160,096	0	223,029
	Election Day	Vote by Mail	ALL	Total	

PROPOSITION 69 - TRANSPORTATION REVENUES (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

	Election Day	Vote by Mail	ALL	Total	
Times Cast	67,744	171,245	0	238,989 / 602,171	39.69%
Candidate	Party	Election Day	Vote by Mail	ALL	Total
Yes		51,235	137,493	0	188,728 84.69%
No		11,425	22,694	0	34,119 15.31%
Total Votes		62,660	160,187	0	222,847
	Election Day	Vote by Mail	ALL	Total	

PROPOSITION 70 - REQUIRES SUPERMAJORITY APPROVE CAP-AND-TRADE (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

	Election Day	Vote by Mail	ALL	Total	
Times Cast	67,744	171,245	0	238,989 / 602,171	39.69%
Candidate	Party	Election Day	Vote by Mail	ALL	Total
Yes		21,463	58,349	0	79,812 37.31%
No		38,441	95,659	0	134,100 62.69%
Total Votes		59,904	154,008	0	213,912
	Election Day	Vote by Mail	ALL	Total	

PROPOSITION 71 - EFFECTIVE DATE BALLOT MEASURES (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		67,744	171,245	0	238,989 / 602,171	39.69%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
Yes		47,747	129,119	0	176,866	80.56%
No		13,784	28,899	0	42,683	19.44%
Total Votes		61,531	158,018	0	219,549	
		Election Day	Vote by Mail	ALL	Total	

PROPOSITION 72 - PERMITS LEGISLATURE TO EXCLUDE CONSTRUCTED ROADS (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		67,744	171,245	0	238,989 / 602,171	39.69%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
Yes		50,886	137,942	0	188,828	85.24%
No		10,798	21,890	0	32,688	14.76%
Total Votes		61,684	159,832	0	221,516	
		Election Day	Vote by Mail	ALL	Total	

REGIONAL MEASURE 3 - BAY AREA TOLL AUTHORITY (Vote for 1)

Precincts Reported: 702 of 702 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		67,744	171,245	0	238,989 / 602,171	39.69%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
Yes		27,106	73,964	0	101,070	44.54%
No		37,040	88,811	0	125,851	55.46%
Total Votes		64,146	162,775	0	226,921	
		Election Day	Vote by Mail	ALL	Total	

S - COUNTY SERVICE AREA P-5 - 2/3 MAJORITY (Vote for 1)

Precincts Reported: 2 of 2 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		132	521	0	653 / 1,297	50.35%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
Yes		44	217	0	261	42.72%
No		82	268	0	350	57.28%
Total Votes		126	485	0	611	
		Election Day	Vote by Mail	ALL	Total	

P - CITY OF PINOLE - MAJORITY (Vote for 1)

Precincts Reported: 14 of 14 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		1,310	3,260	0	4,570 / 10,947	41.75%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
Yes		254	670	0	924	21.14%
No		999	2,447	0	3,446	78.86%
Total Votes		1,253	3,117	0	4,370	
		Election Day	Vote by Mail	ALL	Total	

E - CITY OF RICHMOND - MAJORITY (Vote for 1)

Precincts Reported: 63 of 63 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		5,855	12,085	0	17,940 / 50,699	35.39%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
Yes		4,267	8,576	0	12,843	76.63%
No		1,126	2,790	0	3,916	23.37%
Total Votes		5,393	11,366	0	16,759	
		Election Day	Vote by Mail	ALL	Total	

K - CITY OF RICHMOND - MAJORITY (Vote for 1)

Precincts Reported: 63 of 63 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		5,855	12,085	0	17,940 / 50,699	35.39%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
Yes		3,625	7,263	0	10,888	67.45%
No		1,590	3,665	0	5,255	32.55%
Total Votes		5,215	10,928	0	16,143	
		Election Day	Vote by Mail	ALL	Total	

L - CITY OF LAFAYETTE - MAJORITY (Vote for 1)

Precincts Reported: 17 of 17 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		2,805	7,207	0	10,012 / 17,564	57.00%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
Yes		1,179	3,242	0	4,421	45.48%
No		1,548	3,752	0	5,300	54.52%
Total Votes		2,727	6,994	0	9,721	
		Election Day	Vote by Mail	ALL	Total	

I - CITY OF MARTINEZ - MAJORITY (Vote for 1)

Precincts Reported: 29 of 29 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		3,466	7,626	0	11,092 / 23,335	47.53%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
Yes		1,705	3,747	0	5,452	51.89%
No		1,557	3,498	0	5,055	48.11%
Total Votes		3,262	7,245	0	10,507	
		Election Day	Vote by Mail	ALL	Total	

F - CITY OF MARTINEZ - MAJORITY (Vote for 1)

Precincts Reported: 29 of 29 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		3,466	7,626	0	11,092 / 23,335	47.53%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
Yes		1,579	3,770	0	5,349	50.51%
No		1,715	3,525	0	5,240	49.49%
Total Votes		3,294	7,295	0	10,589	
		Election Day	Vote by Mail	ALL	Total	

J - CITY OF ORINDA - 2/3 MAJORITY (Vote for 1)

Precincts Reported: 14 of 14 (100.00%)

		Election Day	Vote by Mail	ALL	Total	
Times Cast		1,608	5,912	0	7,520 / 13,630	55.17%
Candidate	Party	Election Day	Vote by Mail	ALL	Total	
Yes		1,163	4,325	0	5,488	74.86%
No		387	1,456	0	1,843	25.14%
Total Votes		1,550	5,781	0	7,331	
		Election Day	Vote by Mail	ALL	Total	

**Contra Costa County
Statewide Primary Election
Tuesday June, 5 2018
FINAL - OFFICIAL**

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
Electionwide				
Countywide				
ALHA801 0				
Election Day	37	0	0	0.00%
Vote by Mail	37	33	11	29.73%
ALL	37	0	0	0.00%
Total	37	33	11	29.73%
ALHA802 0				
Election Day	67	0	0	0.00%
Vote by Mail	67	105	35	52.24%
ALL	67	0	0	0.00%
Total	67	105	35	52.24%
ALHA803 0				
Election Day	10	0	0	0.00%
Vote by Mail	10	15	5	50.00%
ALL	10	0	0	0.00%
Total	10	15	5	50.00%
ALHA804 0				
Election Day	151	0	0	0.00%
Vote by Mail	151	240	80	52.98%
ALL	151	0	0	0.00%
Total	151	240	80	52.98%
ALHA805 0				
Election Day	72	0	0	0.00%
Vote by Mail	72	95	31	43.06%
ALL	72	0	0	0.00%
Total	72	95	31	43.06%

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
ALHA806 0				
Election Day	2	0	0	0.00%
Vote by Mail	2	0	0	0.00%
ALL	2	0	0	0.00%
Total	2	0	0	0.00%
ANTI801 0				
Election Day	4	0	0	0.00%
Vote by Mail	4	3	1	25.00%
ALL	4	0	0	0.00%
Total	4	3	1	25.00%
ANTI802 0				
Election Day	19	0	0	0.00%
Vote by Mail	19	24	8	42.11%
ALL	19	0	0	0.00%
Total	19	24	8	42.11%
BAPO801 0				
Election Day	6	0	0	0.00%
Vote by Mail	6	6	2	33.33%
ALL	6	0	0	0.00%
Total	6	6	2	33.33%
BAPO802 0				
Election Day	5	0	0	0.00%
Vote by Mail	5	3	1	20.00%
ALL	5	0	0	0.00%
Total	5	3	1	20.00%
BETH801 0				
Election Day	1	0	0	0.00%
Vote by Mail	1	0	0	0.00%
ALL	1	0	0	0.00%
Total	1	0	0	0.00%
BKDI801 0				
Election Day	9	0	0	0.00%
Vote by Mail	9	12	4	44.44%
ALL	9	0	0	0.00%
Total	9	12	4	44.44%

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
BKDI802 0				
Election Day	264	0	0	0.00%
Vote by Mail	264	377	126	47.73%
ALL	264	0	0	0.00%
Total	264	377	126	47.73%
BKDI803 0				
Election Day	2	0	0	0.00%
Vote by Mail	2	6	2	100.00%
ALL	2	0	0	0.00%
Total	2	6	2	100.00%
BKDI804 0				
Election Day	2	0	0	0.00%
Vote by Mail	2	6	2	100.00%
ALL	2	0	0	0.00%
Total	2	6	2	100.00%
BREN801 0				
Election Day	7	0	0	0.00%
Vote by Mail	7	9	3	42.86%
ALL	7	0	0	0.00%
Total	7	9	3	42.86%
BREN802 0				
Election Day	118	0	0	0.00%
Vote by Mail	118	114	38	32.20%
ALL	118	0	0	0.00%
Total	118	114	38	32.20%
BRHL801 0				
Election Day	0	0	0	N/A
Vote by Mail	0	0	0	N/A
ALL	0	0	0	N/A
Total	0	0	0	N/A
BRVL801 0				
Election Day	193	0	0	0.00%
Vote by Mail	193	311	105	54.40%
ALL	193	0	0	0.00%
Total	193	311	105	54.40%

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
BYRN801 0				
Election Day	158	0	0	0.00%
Vote by Mail	158	243	81	51.27%
ALL	158	0	0	0.00%
Total	158	243	81	51.27%
BYRN802 0				
Election Day	64	0	0	0.00%
Vote by Mail	64	78	26	40.63%
ALL	64	0	0	0.00%
Total	64	78	26	40.63%
BYRN803 0				
Election Day	4	0	0	0.00%
Vote by Mail	4	6	2	50.00%
ALL	4	0	0	0.00%
Total	4	6	2	50.00%
CALD801 0				
Election Day	11	0	0	0.00%
Vote by Mail	11	18	6	54.55%
ALL	11	0	0	0.00%
Total	11	18	6	54.55%
CANY801 0				
Election Day	175	0	0	0.00%
Vote by Mail	175	327	109	62.29%
ALL	175	0	0	0.00%
Total	175	327	109	62.29%
CONC801 0				
Election Day	60	0	0	0.00%
Vote by Mail	60	72	24	40.00%
ALL	60	0	0	0.00%
Total	60	72	24	40.00%
CONC802 0				
Election Day	44	0	0	0.00%
Vote by Mail	44	14	4	9.09%
ALL	44	0	0	0.00%
Total	44	14	4	9.09%

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
CONC803 0				
Election Day	0	0	0	N/A
Vote by Mail	0	0	0	N/A
ALL	0	0	0	N/A
Total	0	0	0	N/A
CONC804 0				
Election Day	23	0	0	0.00%
Vote by Mail	23	45	15	65.22%
ALL	23	0	0	0.00%
Total	23	45	15	65.22%
CROC801 0				
Election Day	1	0	0	0.00%
Vote by Mail	1	6	2	200.00%
ALL	1	0	0	0.00%
Total	1	6	2	200.00%
DBAY801 0				
Election Day	214	0	0	0.00%
Vote by Mail	214	213	71	33.18%
ALL	214	0	0	0.00%
Total	214	213	71	33.18%
ELSO801 0				
Election Day	2	0	0	0.00%
Vote by Mail	2	0	0	0.00%
ALL	2	0	0	0.00%
Total	2	0	0	0.00%
ELSO802 0				
Election Day	198	0	0	0.00%
Vote by Mail	198	328	109	55.05%
ALL	198	0	0	0.00%
Total	198	328	109	55.05%
ELSO803 0				
Election Day	28	0	0	0.00%
Vote by Mail	28	33	11	39.29%
ALL	28	0	0	0.00%
Total	28	33	11	39.29%

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
ERIC801 0				
Election Day	45	0	0	0.00%
Vote by Mail	45	69	23	51.11%
ALL	45	0	0	0.00%
Total	45	69	23	51.11%
FAIR801 0				
Election Day	2	0	0	0.00%
Vote by Mail	2	0	0	0.00%
ALL	2	0	0	0.00%
Total	2	0	0	0.00%
KENS801 0				
Election Day	1	0	0	0.00%
Vote by Mail	1	0	0	0.00%
ALL	1	0	0	0.00%
Total	1	0	0	0.00%
KENS802 0				
Election Day	4	0	0	0.00%
Vote by Mail	4	9	3	75.00%
ALL	4	0	0	0.00%
Total	4	9	3	75.00%
KNGT801 0				
Election Day	50	0	0	0.00%
Vote by Mail	50	38	13	26.00%
ALL	50	0	0	0.00%
Total	50	38	13	26.00%
KNGT802 0				
Election Day	9	0	0	0.00%
Vote by Mail	9	6	2	22.22%
ALL	9	0	0	0.00%
Total	9	6	2	22.22%
KNGT803 0				
Election Day	126	0	0	0.00%
Vote by Mail	126	90	30	23.81%
ALL	126	0	0	0.00%
Total	126	90	30	23.81%

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
KNGT804 0				
Election Day	93	0	0	0.00%
Vote by Mail	93	75	25	26.88%
ALL	93	0	0	0.00%
Total	93	75	25	26.88%
LAST801 0				
Election Day	59	0	0	0.00%
Vote by Mail	59	73	25	42.37%
ALL	59	0	0	0.00%
Total	59	73	25	42.37%
MARC801 0				
Election Day	229	0	0	0.00%
Vote by Mail	229	297	99	43.23%
ALL	229	0	0	0.00%
Total	229	297	99	43.23%
MARC802 0				
Election Day	32	0	0	0.00%
Vote by Mail	32	39	13	40.63%
ALL	32	0	0	0.00%
Total	32	39	13	40.63%
MARC803 0				
Election Day	31	0	0	0.00%
Vote by Mail	31	48	16	51.61%
ALL	31	0	0	0.00%
Total	31	48	16	51.61%
MART801 0				
Election Day	1	0	0	0.00%
Vote by Mail	1	3	1	100.00%
ALL	1	0	0	0.00%
Total	1	3	1	100.00%
MART802 0				
Election Day	197	0	0	0.00%
Vote by Mail	197	334	111	56.35%
ALL	197	0	0	0.00%
Total	197	334	111	56.35%

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
MART803 0				
Election Day	58	0	0	0.00%
Vote by Mail	58	88	30	51.72%
ALL	58	0	0	0.00%
Total	58	88	30	51.72%
MART804 0				
Election Day	198	0	0	0.00%
Vote by Mail	198	309	103	52.02%
ALL	198	0	0	0.00%
Total	198	309	103	52.02%
MART805 0				
Election Day	147	0	0	0.00%
Vote by Mail	147	225	75	51.02%
ALL	147	0	0	0.00%
Total	147	225	75	51.02%
MDIA801 0				
Election Day	8	0	0	0.00%
Vote by Mail	8	15	5	62.50%
ALL	8	0	0	0.00%
Total	8	15	5	62.50%
MDIA802 0				
Election Day	5	0	0	0.00%
Vote by Mail	5	6	2	40.00%
ALL	5	0	0	0.00%
Total	5	6	2	40.00%
NICH801 0				
Election Day	7	0	0	0.00%
Vote by Mail	7	0	0	0.00%
ALL	7	0	0	0.00%
Total	7	0	0	0.00%
NRTV801 0				
Election Day	9	0	0	0.00%
Vote by Mail	9	12	4	44.44%
ALL	9	0	0	0.00%
Total	9	12	4	44.44%

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
NRTV802 0				
Election Day	12	0	0	0.00%
Vote by Mail	12	21	7	58.33%
ALL	12	0	0	0.00%
Total	12	21	7	58.33%
OKLY801 0				
Election Day	4	0	0	0.00%
Vote by Mail	4	3	1	25.00%
ALL	4	0	0	0.00%
Total	4	3	1	25.00%
OLEU801 0				
Election Day	11	0	0	0.00%
Vote by Mail	11	21	7	63.64%
ALL	11	0	0	0.00%
Total	11	21	7	63.64%
OLEU802 0				
Election Day	19	0	0	0.00%
Vote by Mail	19	30	10	52.63%
ALL	19	0	0	0.00%
Total	19	30	10	52.63%
ORDA801 0				
Election Day	4	0	0	0.00%
Vote by Mail	4	9	3	75.00%
ALL	4	0	0	0.00%
Total	4	9	3	75.00%
PACH801 0				
Election Day	2	0	0	0.00%
Vote by Mail	2	3	1	50.00%
ALL	2	0	0	0.00%
Total	2	3	1	50.00%
PACH802 0				
Election Day	127	0	0	0.00%
Vote by Mail	127	124	42	33.07%
ALL	127	0	0	0.00%
Total	127	124	42	33.07%

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
PACH803 0				
Election Day	2	0	0	0.00%
Vote by Mail	2	3	1	50.00%
ALL	2	0	0	0.00%
Total	2	3	1	50.00%
PINL801 0				
Election Day	15	0	0	0.00%
Vote by Mail	15	42	14	93.33%
ALL	15	0	0	0.00%
Total	15	42	14	93.33%
PINL802 0				
Election Day	250	0	0	0.00%
Vote by Mail	250	273	91	36.40%
ALL	250	0	0	0.00%
Total	250	273	91	36.40%
PINL803 0				
Election Day	80	0	0	0.00%
Vote by Mail	80	93	31	38.75%
ALL	80	0	0	0.00%
Total	80	93	31	38.75%
PRCO801 0				
Election Day	146	0	0	0.00%
Vote by Mail	146	252	84	57.53%
ALL	146	0	0	0.00%
Total	146	252	84	57.53%
PTTS801 0				
Election Day	7	0	0	0.00%
Vote by Mail	7	8	3	42.86%
ALL	7	0	0	0.00%
Total	7	8	3	42.86%
PTTS802 0				
Election Day	1	0	0	0.00%
Vote by Mail	1	0	0	0.00%
ALL	1	0	0	0.00%
Total	1	0	0	0.00%

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
RICH801 0				
Election Day	78	0	0	0.00%
Vote by Mail	78	42	14	17.95%
ALL	78	0	0	0.00%
Total	78	42	14	17.95%
RICH802 0				
Election Day	57	0	0	0.00%
Vote by Mail	57	36	12	21.05%
ALL	57	0	0	0.00%
Total	57	36	12	21.05%
RICH803 0				
Election Day	218	0	0	0.00%
Vote by Mail	218	315	105	48.17%
ALL	218	0	0	0.00%
Total	218	315	105	48.17%
RICH804 0				
Election Day	200	0	0	0.00%
Vote by Mail	200	282	94	47.00%
ALL	200	0	0	0.00%
Total	200	282	94	47.00%
RICH805 0				
Election Day	107	0	0	0.00%
Vote by Mail	107	173	58	54.21%
ALL	107	0	0	0.00%
Total	107	173	58	54.21%
RICH806 0				
Election Day	199	0	0	0.00%
Vote by Mail	199	254	87	43.72%
ALL	199	0	0	0.00%
Total	199	254	87	43.72%
RICH807 0				
Election Day	0	0	0	N/A
Vote by Mail	0	0	0	N/A
ALL	0	0	0	N/A
Total	0	0	0	N/A

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
SARA801 0				
Election Day	2	0	0	0.00%
Vote by Mail	2	6	2	100.00%
ALL	2	0	0	0.00%
Total	2	6	2	100.00%
SARA802 0				
Election Day	232	0	0	0.00%
Vote by Mail	232	312	104	44.83%
ALL	232	0	0	0.00%
Total	232	312	104	44.83%
SRAM801 0				
Election Day	4	0	0	0.00%
Vote by Mail	4	0	0	0.00%
ALL	4	0	0	0.00%
Total	4	0	0	0.00%
STMY801 0				
Election Day	152	0	0	0.00%
Vote by Mail	152	260	86	56.58%
ALL	152	0	0	0.00%
Total	152	260	86	56.58%
TASJ801 0				
Election Day	1	0	0	0.00%
Vote by Mail	1	0	0	0.00%
ALL	1	0	0	0.00%
Total	1	0	0	0.00%
TASJ802 0				
Election Day	150	0	0	0.00%
Vote by Mail	150	288	97	64.67%
ALL	150	0	0	0.00%
Total	150	288	97	64.67%
TASJ803 0				
Election Day	48	0	0	0.00%
Vote by Mail	48	63	21	43.75%
ALL	48	0	0	0.00%
Total	48	63	21	43.75%

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
TASJ804 0				
Election Day	64	0	0	0.00%
Vote by Mail	64	63	20	31.25%
ALL	64	0	0	0.00%
Total	64	63	20	31.25%
TESO801 0				
Election Day	0	0	0	N/A
Vote by Mail	0	0	0	N/A
ALL	0	0	0	N/A
Total	0	0	0	N/A
VIER801 0				
Election Day	17	0	0	0.00%
Vote by Mail	17	24	8	47.06%
ALL	17	0	0	0.00%
Total	17	24	8	47.06%
VINE801 0				
Election Day	170	0	0	0.00%
Vote by Mail	170	206	69	40.59%
ALL	170	0	0	0.00%
Total	170	206	69	40.59%
VINE802 0				
Election Day	118	0	0	0.00%
Vote by Mail	118	104	35	29.66%
ALL	118	0	0	0.00%
Total	118	104	35	29.66%
WALD801 0				
Election Day	123	0	0	0.00%
Vote by Mail	123	165	55	44.72%
ALL	123	0	0	0.00%
Total	123	165	55	44.72%
WLCR801 0				
Election Day	256	0	0	0.00%
Vote by Mail	256	333	111	43.36%
ALL	256	0	0	0.00%
Total	256	333	111	43.36%

Precinct	Registered Voters	Cards Cast	Voters Cast	% Turnout
WLCR802 0				
Election Day	2	0	0	0.00%
Vote by Mail	2	6	2	100.00%
ALL	2	0	0	0.00%
Total	2	6	2	100.00%
WLCR803 0				
Election Day	89	0	0	0.00%
Vote by Mail	89	78	26	29.21%
ALL	89	0	0	0.00%
Total	89	78	26	29.21%
WLCR804 0				
Election Day	242	0	0	0.00%
Vote by Mail	242	411	136	56.20%
ALL	242	0	0	0.00%
Total	242	411	136	56.20%
WLCR805 0				
Election Day	1	0	0	0.00%
Vote by Mail	1	0	0	0.00%
ALL	1	0	0	0.00%
Total	1	0	0	0.00%
WLKN801 0				
Election Day	172	0	0	0.00%
Vote by Mail	172	278	93	54.07%
ALL	172	0	0	0.00%
Total	172	278	93	54.07%
Countywide - Total	6,644	9,059	3,024	45.51%
Electionwide - Total	6,644	9,059	3,024	45.51%

County Vote Reporting Form
Office of the Secretary of State
June 5, 2018 – Statewide Direct Primary Election
Official Canvass of Votes for Qualified Write-In Candidates

County Name Contra Costa

Contact Name Travis Ebbert Contact Phone 925.335.7827

PLEASE RETURN NO LATER THAN JULY 6, 2018.

As part of the Statement of Vote, you must report the total number of votes received for each qualified write-in candidate. If your Official Canvass does not provide a breakdown of this information, please use this form to report the votes to the Secretary of State, Elections Division.

All qualified write-in candidates are listed.

For each candidate, please indicate total number of votes, zero votes, or N/A.

GOVERNOR

K. PEARCE	<u>0</u>
VERONIKA FIMBRES	<u>3</u>
ARMANDO M. ARREOLA	<u>0</u>
ARMAN SOLTANI	<u>1</u>
PETER CRAWFORD VALENTINO	<u>0</u>

LIEUTENANT GOVERNOR

MARJAN S. FARIBA	<u>0</u>
------------------	----------

SUPERINTENDENT OF PUBLIC INSTRUCTION

DOUGLAS I. VIGIL	<u>1</u>
THOMAS L. WILLIAMS	<u>0</u>

UNITED STATES SENATOR

SEELAM PRABHAKAR REDDY	<u>0</u>
MICHAEL V. ZIESING	<u>27</u>
URSULA M. SCHILLING	<u>12</u>

UNITED STATES REPRESENTATIVE DISTRICT 6

RALPH NWOBI	<u>N/A</u>
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UNITED STATES REPRESENTATIVE DISTRICT 8

JOSEPH NAPOLITANO

N/A

UNITED STATES REPRESENTATIVE DISTRICT 13

JEANNE MARIE SOLNORDAL

N/A

VINCENT MAY

N/A

LAURA WELLS

N/A

JAMES M. EYER

N/A

LANENNA JOINER

N/A

UNITED STATES REPRESENTATIVE DISTRICT 19

JUSTIN JAMES AGUILERA

N/A

KARL RYAN

N/A

ROBERT ORNELAS

N/A

UNITED STATES REPRESENTATIVE DISTRICT 20

CASEY K. CLARK

N/A

UNITED STATES REPRESENTATIVE DISTRICT 32

RICARDO DE LA FUENTE

N/A

JOSHUA M. SCOTT

N/A

STATE SENATOR DISTRICT 6

AUSTIN BENNETT

N/A

STATE SENATOR DISTRICT 12

DENNIS J. BRAZIL

N/A

STATE ASSEMBLY MEMBER DISTRICT 1

JEROME B.C. VENUS

N/A

STATE ASSEMBLY MEMBER DISTRICT 4

CHERYLYN A. NUTTING

N/A

SARAH JOAN FULTON

N/A

BRANDON Z. NELSON

STATE ASSEMBLY MEMBER DISTRICT 7

SCOTT SCHMIDT

N/A

STATE ASSEMBLY MEMBER DISTRICT 20

JOSEPH GRGAR

N/A

STATE ASSEMBLY MEMBER DISTRICT 21

JUSTIN RYAN QUIGLEY

N/A

STATE ASSEMBLY MEMBER DISTRICT 27

G. BURT LANCASTER

N/A

STATE ASSEMBLY MEMBER DISTRICT 51

CHRISTOPHER STARE

N/A

STATE ASSEMBLY MEMBER DISTRICT 61

MOHAMMAD-ALI MAZAREI

N/A

STATE ASSEMBLY MEMBER DISTRICT 64

THERESA SANFORD

N/A

STATE ASSEMBLY MEMBER DISTRICT 69

AUTUMN BROWNE

N/A

STATE ASSEMBLY MEMBER DISTRICT 80

JOSEPH VIVEIROS

N/A

**Please return this document with your Official Canvass and Statement of Vote
NO LATER THAN JULY 6, 2018.**

Kirsten Larsen
Secretary of State, Elections Division
1500 11th Street, Fifth Floor
Sacramento, CA 95814
PHONE: (916) 653-9154
FAX: (916) 651-6460
post-electionreporting@sos.ca.gov

If you have any questions, please call me at the number listed above.

Thank you.

Contra Costa County

June 5, 2018 Statewide Primary Election

Completion of One Percent Manual Count

6/25/2018

Pursuant to Elections Code 15360, Contra Costa County Elections Division conducted a one percent manual tally of results for the June 5, 2018 Statewide Primary Election.

The random selection of precincts and vote by mail batches was conducted at the Elections Division on Wednesday, June 6th at 10:00 AM. Seven vote by mail batches and seven election-day precincts were drawn. Three additional election-day precincts were selected to capture the contests for City of Pinole, City of Orinda, and County Service Area P-5.

Vote By Mail Batches Selected – Results

A0005 – Identified three cards (x2 A, x1 B) that were scanned twice, operator error. All other results match between the manual tally and system tally.

A0200 – Identified two cards (A,B) that were marked in light pencil. Adjudicated as blank. Ballot review images appear as blank. All other results match between the manual tally and system tally.

A0342 – Manual tally matches voting system tally

A0390 – Identified three (A,B,C) cards that were marked in light pencil. Adjudicated as blank. Ballot review images appear as blank. All other results match between the manual tally and system tally.

A0400 – Manual tally matches voting system tally

A0437 – Manual tally matches voting system tally

A0439 – Manual tally matches voting system tally

Election Day Precincts Selected – Results

Concord105 – Manual tally matches voting system tally

Alamo104 – Manual tally matches voting system tally

BayPoint101 – Manual tally matches voting system tally

Hercules101 – Manual tally matches voting system tally

Crockett101 – Manual tally matches voting system tally

Lafayette115 – Manual tally matches voting system tally

Pinole102 – Manual tally matches voting system tally

Pittsburg119 – Manual tally matches voting system tally

Orinda102 – Manual tally matches voting system tally

Danville111 – Manual tally matches voting system tally

Travis Ebbert
Election Processing Supervisor
6/25/2018

ELECTED AT THE JUNE 5, 2018, PRIMARY ELECTION

SUPERVISOR, DISTRICT 1

John Gioia

SUPERVISOR, DISTRICT 4

Karen Mitchoff

ASSESSOR

Gus S. Kramer

AUDITOR / CONTROLLER

Robert Campbell

CLERK RECORDER

Joseph E. Canciamilla

DISTRICT ATTORNEY

Diana Becton

SHERIFF CORONER

David Livingston

TREASURER TAX COLLECTOR

Russell V. Watts



Contra Costa County

To: Board of Supervisors
 From: David O. Livingston, Sheriff-Coroner
 Date: July 10, 2018

Subject: Agreement-Contra Costa Centre Transit Village (ALPR)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute an agreement with the Contra Costa Centre Association allowing installation of and access to Automated License Plate Readers and/or security surveillance cameras on county owned traffic signals and light poles located in the 125-acre area of unincorporated Contra Costa County referred to as Contra Costa Centre surrounding the Pleasant Hill/Contra Costa Centre BART station.

FISCAL IMPACT:

No Fiscal Impact.

BACKGROUND:

The Contra Costa Centre has experienced immense growth in residential, commercial and retail properties along with a substantial increase of traffic traversing through the Contra Costa Centre. The area is provided law enforcement services by the Office of the Sheriff to include one full-time Resident Deputy. The Contra Costa Centre Association is aware of the effectiveness of ALPR cameras and surveillance cameras in both deterring and solving crimes. Contra Costa Centre Association is prepared to purchase, license, install and maintain a Vigilant ALPR camera system in the 125-acre unincorporated area of Contra Costa Centre. The ALPR system will communicate

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Liz Arbuckle,
335-1529

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Liz Arbuckle, Heike Anderson, Tim Ewell

BACKGROUND: (CONT'D)

directly with the existing Vigilant ALPR system already employed by the Office of the Sheriff and adhere to the Office of the Sheriff policies regulating their use. The installation and dedicated access to the Office of the Sheriff will best utilize current staffing and increase the solvability of cases in the area.

CONSEQUENCE OF NEGATIVE ACTION:

ALPR system will not be employed and there will be no additional measures in place to deter and solve crime.

CHILDREN'S IMPACT STATEMENT:

No impact.



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: July 10, 2018

Subject: Approval and Consent to Change of Partners of Hercules Senior Housing, The Arbors, Hercules

RECOMMENDATION(S):

1. CONSENT to the transfer of the limited partner interest in Hercules Senior Housing Associates, L.P. from Edison Capital Housing Partners XVII, L.P. to BRIDGE Housing Ventures, Inc.;
2. APPROVE and AUTHORIZE the Director of Conservation and Development, or designee, to execute documents to carry out this action.

FISCAL IMPACT:

No General Fund impact: The loan approved previously was one hundred percent federal funds.

BACKGROUND:

On September 8, 1998, the County loaned \$625,000 of HOME Investment Partnerships Act (HOME) funds to Hercules Senior Housing Associates (Borrower), a BRIDGE Housing affiliate, to finance a portion of the site acquisition and construction of The Arbors, a 60 unit affordable senior apartments complex located at 100 Civic Drive in Hercules (Development). Low income housing tax credits financed a portion of the remaining development costs. The Borrower and the tax credit investor, Edison Capital Housing Partners XVII, L.P., (the Limited Partner) formed a limited partnership to facilitate the use of the tax credits. The partnership agreement includes provisions for the Limited Partner to exit the partnership at the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Kara Douglas,
925-674-7880

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

end of the agreement term.

The Development is at the end of its 15-year tax credit partnership agreement and BRIDGE wants to replace the Limited Partner with a separate BRIDGE affiliate, BRIDGE Housing Ventures, Inc., as the new limited partner. The HOME Loan Agreement between the County and the Borrower allows transfers of limited partners in specific cases, but the proposed transfer in this case requires separate Board approval. Staff recommends that the Board consent to this transfer of limited partner so that the Borrower can fulfill its obligations under the partnership agreement.

CONSEQUENCE OF NEGATIVE ACTION:

If the County does not approve the transfer of the limited partner, and subsequent transactions, BRIDGE will not be able to fulfill its obligation to Edison Capital XVII, L.P.



**Contra
Costa
County**

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: July 10, 2018

Subject: Resolution of Intent and Authorization to Issue Bonds for a Multifamily Residential Rental Housing Development in Bay Point

RECOMMENDATION(S):

1. ADOPT Resolution No. 2018/432 authorizing the issuance of Multi-Family Housing Revenue Bonds (the "Bonds") in an amount not to exceed \$68,000,000 to finance the acquisition and construction of Bay Point Family Apartments, an 193-unit residential rental development located at the Northeast corner of the intersection of Port Chicago Highway and Willow Pass Road (Assessor's Parcel Nos. (APNs) 098-240-058-2 and 098-240-059-0), in the unincorporated area of Bay Point (the "Development") subject to certain conditions in the Resolution.
2. ACKNOWLEDGE that (a) it is the intent of the County to issue the Bonds for the Development, and (b) for the purposes of Section 147(f) of the Internal Revenue Code of 1986, authorize the issuance of the Bonds to finance the costs of acquisition and construction of the Development.
3. ACKNOWLEDGE that adoption of this resolution does not relieve or exempt the project sponsor from obtaining required permits or approvals, nor obligate the County to incur any obligation to provide financial assistance with respect to the Bonds or the Development; and
4. AUTHORIZE and DIRECT any authorized officer of the County to take whatever further action consistent with the Resolution may be deemed reasonable and desirable to obtain an allocation of the State of California's private activity bond volume cap for the Bonds. Authorized officers include the Chair of the Board of Supervisors, the Vice-Chair of the Board of Supervisors, the County Administrator, the County Director of the Conservation and Development Department, the County Assistant Deputy Director of Conservation and Development, County Counsel, and other officers of the County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Kara Douglas (925)
674-7880

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

FISCAL IMPACT:

None. In the event that the bonds are issued, the County is reimbursed for costs incurred in the issuance process. Annual expenses for monitoring of Regulatory Agreement provisions ensuring certain units in the Development will be rented to low income households are accommodated in the bond issue. The bonds will be solely secured by and payable from revenues (e.g. Development rents, reserves, etc.) pledged under the bond documents. No County funds are pledged to secure the Bonds.

BACKGROUND:

Contra Costa County, through the Conservation and Development Department, operates a multifamily mortgage revenue bond financing program. The purpose of the program is to increase or preserve the supply of affordable rental housing available to low and very low income households. The County program may be undertaken within the unincorporated County and within the cities located in the County that have agreed to let the County operate the program in their jurisdiction.

Meta Housing Corporation (the "Sponsor"), requested to participate in the County's multifamily mortgage revenue bond financing program. The Sponsor proposes to form a new limited partnership with a to-be-named tax credit investor as a limited partner to develop the facility. The proposed development meets the eligibility criteria for bond financing and the County policy for this program. The proposed development consists of an 193-unit multifamily rental housing facility to be located located at the Northeast corner of the intersection of Port Chicago Highway and Willow Pass Road (APNs 098-240-058-2 and 098-240-059-0) in the unincorporated area of Bay Point, California, currently identified as Bay Point Family Apartments (the "Development"). The County approved the Preliminary and Final Development Plan for the Development on April 25, 2017.

The recommended action is the adoption of a resolution by the Board, as the legislative body of the County, authorizing the issuance of Multifamily Housing Revenue Bonds (the "Bonds"), which will be used to finance the Development.

A requirement of federal tax law is that the prospective financing be subject to a conditional statement of intent to issue bonds to reimburse expenses incurred prior to the date the bonds are issued, i.e. a reimbursement resolution must be adopted by the Board of Supervisors. Also, the California Debt Limit Allocation Committee that allocates tax-exempt bond authority to the bond issue, requires that a reimbursement resolution be adopted before an application may be made for such an allocation. The adoption of a reimbursement resolution will not obligate the County or the owner without future discretionary actions, but will indicate the intent of the County to issue the bonds if all conditions in the reimbursement resolution have been satisfied. The resolution also authorizes the Board Chair and County staff to take whatever further action that may be deemed reasonable and desirable, including participating in the preparation of any resolution, indenture, bond purchase agreement, official statement and/or other documents or agreements necessary or appropriate to effect the Bond financing.

In addition, the proposed resolution acknowledges that a public hearing will be held by the Assistant Deputy Director on July 9, 2018 (the day before this item is to be considered by the Board; staff will provide a revised proposed resolution after the July 9 hearing if necessary), and meets other bond issuance requirements which are specified in Section 147(f) of the Internal Revenue Code (the TEFRA hearing). The proposed bonds cannot be issued until a separate resolution is adopted by the Board of Supervisors specifically authorizing the sale of the Bonds. Such separate resolution will come to the Board for consideration after receipt of an allocation from the State of California for Private Activity Bond Authority. An application for Private Activity Bond Authority will be submitted to the California Debt Limit Allocation Committee by July 20, 2018. The expected timing for a Bond Sale Resolution would be by December 2018.

The proposed resolution would not relieve the Sponsor from obtaining other required permits or approvals required by law, nor obligate the County to incur any obligation or provide financial assistance with respect to the Bonds or the Development. Annual expenses of the County related to the monitoring of the Regulatory Agreement are accommodated in the bond issue.

CONSEQUENCE OF NEGATIVE ACTION:

Without the reimbursement and TEFRA resolution, the Sponsor will not be able to apply to the California Debt Limit Allocation Committee for multifamily housing revenue bond authority through the County.

CHILDREN'S IMPACT STATEMENT:

Bay Point Family Apartments will support outcome number 3: Families are Economically Self Sufficient

ATTACHMENTS

Notice of Hearing Proof of Publication

Resolution No. 2018/432

East County Times

3260 Lone Tree Way, Suite 100
Antioch, CA 94509
925-779-7115

3697629

QUINT & THIMMIG LLP
900 LARKSPUR LANDING, SUITE 270
LARKSPUR, CA 94939

PROOF OF PUBLICATION

In the matter of

East County Times

I am a citizen of the United States. I am over the age of eighteen years and I am not a party to or interested in the above entitled matter. I am the Legal Advertising Clerk of the printer and publisher of the East County Times, a newspaper published in the English language in the City of Antioch, County of Contra Costa, State of California.

I declare that the East County Times is a newspaper of general circulation as defined by the laws of the State of California as determined by court decree dated January 6, 1919, Case Number 8268 and modified January 19, 2006, Case Number N05-1494. Said decree states that the East County Times is adjudged to be a newspaper of general circulation for the City of Antioch, County of Contra Costa and State of California. Said order has not been revoked.

I declare that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

06/25/2018

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.
On this 25th day of June, 2018.



Signature

Legal No.

0006178245

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Assistant Deputy Director of the Contra Costa County Department of Conservation and Development on Monday, July 9, 2018 at the hour of 9:00 a.m., or as soon thereafter as the matter may be heard, in the offices of the Contra Costa County Department of Conservation and Development, 30 Muir Road, Martinez, California, will hold a public hearing in accordance with Section 147(f) of the Internal Revenue Code of 1986 with respect to the proposed issuance by the County of Contra Costa (the "County") of multifamily housing revenue bonds in an aggregate principal amount not to exceed \$68,000,000, in order to finance costs of the acquisition and construction by Baypoint Family Apartments, LP, a California limited partnership, of 193 units of multifamily rental housing, currently identified as Bay Point Family Apartments, to be located at the Northeast corner of the intersection of Port Chicago Highway and Willow Pass Road (APN Nos. 098-240-056-2 and 098-240-059-0) in the Bay Point unincorporated area of the County (the "Development"). All or a portion of the units in the Development will be rented to persons and families of very low or low income.

Notice is further given that at said hearing, all proponents and opponents of the Development will have an opportunity to be heard on the question as to whether or not such multifamily housing revenue bonds should be issued by the County and all interested parties will be given the opportunity to be heard. Written comments may also be submitted at or before the hearing to Kara Douglas, Assistant Deputy Director of the Contra Costa County Department of Conservation and Development, 30 Muir Road, Martinez, California 94553.

Publish East County Times
Monday, June 25, 2018
ECT# 6178245 June 25, 2018

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 07/10/2018 by the following vote:

AYE: ☐

NO: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐



Resolution No. 2018/432

Resolution Expressing Official Intent to Issue and Authorizing the Issuance of Multifamily Housing Revenue Bonds in an Aggregate Principal Amount not to Exceed Sixty-Eight Million Dollars (\$68,000,000) for the Purpose of Providing Financing for Certain Multifamily Rental Housing Facilities in Bay Point – Bay Point Family Apartments.

WHEREAS, the Board of Supervisors of the County of Contra Costa (the “County”) has determined that there is a shortage of safe and sanitary housing within the County, and that it is in the best interest of the residents of the County and in furtherance of the health, safety and welfare of the public for the County to assist in the financing of multifamily rental housing developments; and

WHEREAS, pursuant to Division 31 of the Health and Safety Code of the State of California, and particularly Chapter 7 of Part 5 thereof (the “Act”), the County is empowered to issue and sell revenue bonds for the purpose of making mortgage loans or otherwise providing funds to finance the acquisition, construction and rehabilitation of multifamily rental housing, including units for lower income households and very low income households; and

WHEREAS, Meta Housing Corporation (“Meta”) has requested that the County consider the issuance and sale of tax-exempt revenue bonds (the “Bonds”) pursuant to the Act for the purpose of lending the proceeds thereof to Baypoint Family Apartments, LP, a California limited partnership (the “Borrower”), to finance the acquisition and construction by the Borrower of 193 units of multifamily rental housing, currently identified as Bay Point Family Apartments, to be located at the Northeast corner of the intersection of Port Chicago Highway and Willow Pass Road (APN Nos. 098-240-058-2 and 098-240-059-0) (the “Development”), in the Bay Point unincorporated area of the County; and

WHEREAS, Meta has requested an expression of the Board of Supervisors willingness to authorize the issuance of the Bonds at a future date after the documentation relating to the financing has been prepared and completed, and the County’s requirements for the issuance of such Bonds have been satisfied; and

WHEREAS, to assist in financing the Development, the County intends to sell and issue not to exceed \$68,000,000 principal amount of its multifamily housing revenue bonds (the “Bonds”) and to loan the proceeds of the Bonds to the Borrower, thereby assisting in providing housing for low income persons; and

WHEREAS, pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), the issuance of the Bonds by the County must be approved by an applicable elected representative body with respect to the Development following the conduct of a public hearing on the proposed financing; and

WHEREAS, the Board of Supervisors of the County of Contra Costa (the “Board”), is the elected legislative body of the County and is the applicable elected representatives authorized to approve the issuance of the Bonds under Section 147(f) of the Code; and

WHEREAS, pursuant to Section 147(f) of the Code, the Assistant Deputy Director of the Department of Conservation and Development of the County has, following notice duly given, held a public hearing regarding the financing of the Development and the issuance of the Bonds, and a summary of any oral or written testimony received at the public hearing has been presented to the Board of Supervisors for its consideration; and

WHEREAS, the Board of Supervisors now wishes to declare its intention to authorize the issuance of the Bonds for the purpose of financing costs of the Development, and to so authorize such issuance, provided certain conditions are met.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Contra Costa, as follows:

Section 1. The Board of Supervisors hereby determines that it is necessary and desirable to provide financing for the

Development pursuant to the Act by the issuance of the Bonds in an aggregate principal amount not to exceed sixty-eight million dollars (\$68,000,000). The issuance of the Bonds shall be subject to the following conditions: (a) the County by resolution of the Board of Supervisors shall have first agreed to acceptable terms and conditions for the Bonds (and for the sale and delivery thereof), and for an indenture and all other agreements with respect to the Bonds; (b) all requisite governmental approvals for the Bonds shall have first been obtained; (c) the Bonds shall be payable from revenues received with respect to a loan to the Borrower made with the proceeds of the Bonds, and neither the full faith nor the credit of the County shall be pledged to the payment of the principal of or interest on the Bonds; (d) any occupancy and other requirements of the Internal Revenue Code of 1986, as amended (the "Code") are satisfied or otherwise provided for with respect to Bonds, the interest on which is intended to be excluded from gross income for federal tax purposes; (e) any occupancy and other requirements of the Act with respect to the Development are satisfied or otherwise provided for; and (f) any occupancy and other requirements of the County applicable to the Development are satisfied or otherwise provided for.

Section 2. For purposes of Section 147(f) of the Code, the Board hereby authorizes the issuance of Bonds by the County to provide financing for costs of the Development. The sale and delivery of the Bonds shall be subject to the satisfaction of the conditions described in Section 1 above.

Section 3. The adoption of this Resolution does not (a) relieve or exempt the Borrower from obtaining any permits or approvals that are required by, or determined to be necessary from, the County in connection with the Development, nor (b) obligate the County to incur any obligation or provide financial assistance with respect to the Bonds or the Development.

Section 4. The Chair of the Board of Supervisors, the Vice-Chair of the Board of Supervisors, the County Administrator, the Director of Conservation and Development, the Assistant Deputy Director of Conservation and Development, County Counsel and the other officers of the County are hereby authorized and directed to take whatever further action consistent with this Resolution may be deemed reasonable and desirable, including participating in the preparation of any resolution, indenture, bond purchase agreement, official statement and/or other documents or agreements necessary or appropriate to effect the Bond financing, and any actions necessary to obtain an allocation of the State of California's private activity bond volume cap for the Bonds under Section 146 of the Code and Section 8869.85 of the Government Code, including obtaining a deposit from Meta, another representative of the Borrower, or the Borrower, and submitting an application for such volume cap to the California Debt Limit Allocation Committee, all to the extent required for the issuance of the Bonds.

Section 5. It is the purpose and intent of the County that this Resolution constitute a declaration of official intent to issue the Bonds for the Development for purposes of Sections 103 and 141 to 150 of the Code. The County reasonably expects that certain costs of the Development will be reimbursed with proceeds of the Bonds for certain expenditures made prior to the issuance of the Bonds.

Section 6. This Resolution shall take effect immediately upon its adoption.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Kara Douglas (925) 674-7880

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Contra Costa EMS Survivors' Reunion Luncheon 2018

RECOMMENDATION(S):

APPROVE the Health Services Department Emergency Medical Services (EMS) Division to host the County's third annual Survivors' Reunion Luncheon on October 24, 2018, which will require EMS agency staff time and County resources in an amount not to exceed \$2,550 for expenses related to hosting the event.

FISCAL IMPACT:

The event expenses will be funded by donations and staff time is budgeted in EMS for coordinating community outreach, awareness and support. There is no impact to the County General Fund. The EMS budget is supported by court fines.

BACKGROUND:

The Contra Costa County's Survivors' Reunion Luncheon will reunite individuals who experienced near-fatal life events within the past year with the County's 9-1-1 dispatchers, first responders (police, fire, EMTs, paramedics and dispatchers), medical professionals (physicians, physicians assistants, nurse practitioners and nurses) and the community bystanders who contributed to saving each of their respective lives. During the luncheon, survivors will be reunited with their rescuers for the first time. This event will recognize the County's emergency medical services system, 9-1-1 dispatchers, and first responders who go above and beyond each day to save and improve the lives of others.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Patricia Frost,
925-646-4690

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Marcy Wilhelm, Patricia Weisinger

BACKGROUND: (CONT'D)

Per Administrative Bulletin 114, the EMS Division is requesting authorization from the Board of Supervisors to use County resources, including employees, to host the third-annual Survivors' Reunion Luncheon on October 24, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

By not approving this annual event, EMS System responders and those whose lives were saved by the provider's heroic efforts would not be recognized. Community awareness of outstanding efforts of EMS system service would not be recognized by our community leaders and key stakeholders.



Contra
Costa
County

To: Board of Supervisors

From: FAMILY & HUMAN SERVICES COMMITTEE

Date: July 10, 2018

Subject: Countywide Child Care Pilot Plan

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Local Planning and Advisory Council for Early Care and Education to submit the Contra Costa County Individualized Child Care Subsidy Pilot Plan to the California Department of Education.

FISCAL IMPACT:

No net County cost. The Pilot Plan attempts to access California Department of Education future child care subsidy funds that, due to policies in past years, would have been unearned.

BACKGROUND:

California Education Code (EC) Section 8231 requires that Local Planning Councils prepare a comprehensive countywide child care plan designed to mobilize public and private resources to address identified needs. Projects and activities of the Contra Costa LPC align with legislative intent for Local Planning Councils to serve as a forum to address the child care needs of all families and all child care programs, both subsidized and non-subsidized in Contra Costa County (Ed code Sections 8499.3 and 8499.5).

On October 17, 2006, the Board of Supervisors referred updates on the Countywide Child Care

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Susan Jeong (925)
942-3413

, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Office of Education, EHSD, CAO

BACKGROUND: (CONT'D)

Plan to the Family and Human Services Committee and the Local Planning and Advisory Council for Early Care and Education has provided annual reports.

Attached is the proposed Local Child Care Policy and Evaluation Plan submitted for the Board's consideration. The plan was produced by the Contra Costa County Local Planning and Advisory Council for Early Care and Education, in partnership with the Contra Costa County Office of Education, First 5 Contra Costa and the Contra Costa County AB 435 Planning Committee. The Board's Family and Human Services (FHS) Committee approved this Plan on June 25, 2018. (Supervisor Gioia was absent from the June 25, 2018 FHS Committee meeting.)

ATTACHMENTS

Memo_Child Care Subsidy Pilot Plan

AB 435 CCC County Plan

AB 35 Chaptered

MEMORANDUM

DATE: June 15, 2018

TO: Family and Human Services Committee
Supervisor Candace Andersen, District II, Chair
Supervisor John Gioia, District I, Vice Chair

Contra Costa County Office of Education
Karen Sakata, Contra Costa County Superintendent of Schools
Lynn Mackey, Deputy Superintendent of Schools

FROM: Susan K. Jeong, LPC Coordinator/Manager, Educational Services

SUBJECT: Review and Approve the Contra Costa County Individualized Child Care Subsidy Pilot
Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC)

RECOMMENDATION(S):

APPROVE the Contra Costa County Individualized Child Care Subsidy Pilot Plan

RECOMMEND approval of the Plan to the full County Board of Supervisors, for submission to the California Department of Education

REASON/S FOR RECOMMENDATION:

On March 28, 2017, the Contra Costa County Board of Supervisors adopted a SUPPORT position for AB 435.

In October 2017, Governor Brown approved AB 435, authorizing an individualized child care subsidy plan for the County of Contra Costa. Authored by Assemblymember Tony Thurmond, the legislation allows Contra Costa County to develop and implement a plan through January 1, 2023. Modeled on similar bills, especially AB 833 for Alameda County, the legislation removes some of the regulatory constraints in providing subsidized child care through Title 5 contracts with the California Department of Education (CDE). Under AB 435, the individualized child care plan is designed to “ensure that child care subsidies received by the County of Contra Costa are used to address local needs, conditions, and priorities of working families in the community.”

AB 435 provides the county only limited flexibility in designing its subsidy rules. There are four fundamental limitations on the pilot:

- No family who would have been eligible under state rules can either become ineligible or be asked to pay higher family fees;
- Provider participation is entirely voluntary;
- The number of child days of enrollment across participating providers must increase overall from the base year; and
- There are no additional resources for the pilot – only unearned and unallocated funds from existing contracts and funding streams.

This plan lays out the County's goals for its subsidized child care system. It contains three main parts: Chapter 2 reviews local economic and child care market conditions in Contra Costa County and the challenges to be addressed by the pilot. Chapter 3 summarizes the County's goals for the pilot and describes the components of the local plan to be implemented to meet these goals within the constraints of AB435. Chapter 4 offers a list of outcome measures to evaluate the success of the plan.

Additionally, there is no net county cost associated with the recommended action. The Board's approval of this Pilot Subsidy Plan will allow the LPC to access CDE childcare subsidy funds that would have been unearned in years past.

CONTRA COSTA COUNTY INDIVIDUALIZED CHILD CARE SUBSIDY PILOT

Local Child Care Policy and Evaluation Plan

June 2018

Developed by

Contra Costa County Local Planning and Advisory Council for Early Care and Education, in partnership with the Contra Costa County Office of Education, First 5 Contra Costa and the Contra Costa County AB 435 Planning Committee

Reviewed by:



235 Montgomery Street, Ste. 1049
San Francisco, CA 94104

SUMMARY

Assembly Bill (AB) 435 (Thurmond) authorizes an individualized child care subsidy plan for the County of Contra Costa to ensure that funding for child care subsidies in the county address local needs and priorities. The Pilot Plan tackles four main concerns:

1. Children in Contra Costa County are less likely than children in other California counties to qualify for subsidized child care, because of family incomes above the statewide income threshold.
2. Housing costs are substantially higher in the county than the statewide average: the “housing wage” to afford fair market rents in Contra Costa County is 49% greater than the income cutoff for subsidies.
3. Families in Contra Costa County face higher child care prices for unsubsidized care than in California overall.
4. Reimbursement rates for direct service providers are well below market rates in the county, even though regulations for subsidized care make it substantially more expensive to provide.

This local child care subsidy plan, therefore, has two main goals:

1. The pilot will better meet the early education and child care needs of families in Contra Costa County through policies that support low-income families and promote stable care.
2. The pilot will expand subsidized care by implementing policies that improve reimbursement rates for contractors, promote contractor retention, and reduce unearned contract funds.

Summary of Contra Costa County Pilot Components	Alignment of Pilot Components			
	Alameda	Santa Clara	San Francisco	San Mateo
1. Increase income threshold for eligibility for subsidized care for Title 5 contractors to 85% of the state median income as provided by the California DOF	X	X	X	X
2. Authorize 24-month eligibility for families entering subsidized care and eligible on the basis of need other than job search	Variant	X	X	X
3. Authorize an exception to the requirement that 50% of the children enrolled at a CSPP program site be four-year-old children.				
4. Establish a family fee schedule for families with income above the state eligibility cutoff to set fees at approximately 10% of family income	X	X	X	X
5. Restore the age eligibility for CSPP contracts to 2.9 years old as of September 1st of the fiscal year and allow children to enroll immediately on or after their third birthday if born after December 1st	Variant	Variant	Variant	Variant
6. Authorize families for 6.5 hours of services if their only need is seeking housing or seeking employment	X	X	X	X
7. Incorporate additional changes to meet the needs of low-income families in Contra Costa County, such as authorizing 6.5 hours of services to families seeking employment or housing	X	X	X	X

INTRODUCTION

In October 2017, Governor Brown approved AB 435, authorizing an individualized child care subsidy plan for the County of Contra Costa. Authored by Assemblymember Tony Thurmond, the legislation allows Contra Costa County to develop and implement a plan through January 1, 2023. Modeled on similar bills, especially AB 833 for Alameda County, the legislation removes some of the regulatory constraints in providing subsidized child care through Title 5 contracts with the California Department of Education (CDE). Under AB 435, the individualized child care plan is designed to “ensure that child care subsidies received by the County of Contra Costa are used to address local needs, conditions, and priorities of working families in the community.”

AB 435 provides the county only limited flexibility in designing its subsidy rules. There are four fundamental limitations on the pilot:

- No family who would have been eligible under state rules can either become ineligible or be asked to pay higher family fees;
- Provider participation is entirely voluntary;
- The number of child days of enrollment across participating providers must increase overall from the base year; and
- There are no additional resources for the pilot – only unearned and unallocated funds from existing contracts and funding streams.

This plan lays out the County’s goals for its subsidized child care system. It contains three main parts: Chapter 2 reviews local economic and child care market conditions in Contra Costa County and the challenges to be addressed by the pilot. Chapter 3 summarizes the County’s goals for the pilot and describes the components of the local plan to be implemented to meet these goals within the constraints of AB435. Chapter 4 offers a list of outcome measures to evaluate the success of the plan.

As called for by the legislation, this plan will go through the following approval process:

Review Body	Approval Date
Local Early Education Planning Council (LPC) of Contra County	June 14, 2018
Board of Supervisors of the County of Contra Costa	July 10, 2018
Early Education and Support Division (EESD), CDE	Within 30 days of submission

LOCAL ECONOMIC AND CHILD CARE MARKET CONDITIONS

In developing this plan Contra Costa County stakeholders assessed the local child care market, economic conditions for working families, and the needs for and costs of child care. This review included consideration of:

- Level of need for various types of subsidized child care services
- General demographics
- Income eligibility levels for subsidized child care and family fees
- Trends in the County's unemployment and housing affordability index
- County's self-sufficiency income level
- Cost of providing child care
- Standard reimbursement rates and regional market rates
- Current supply of available subsidized child care

Contra Costa County is home to over 250,000 children, with about 67% with living with employed parents.

In 2016, an estimated 250,524 children lived in Contra Costa County, including 75,809 children under age 6 and approximately 174,715 children aged 6 to 17. (See Table 1.) Children under 6 in Contra Costa County are more likely than average to have all parents working, 65% compared to 61% statewide. For children 6 to 17 years of age, the percent increases to 67% in Contra Costa County and 66% statewide.¹

Table 1: Contra Costa Children with All Parents Working, 2016 Estimates

Age Category	Number of Children in Contra Costa County	Number with All Resident Parents in Workforce	Share with All Parents Working ²
Under 6 years	75,809	49,570	65%
6 to 17 years	174, 715	117,147	67%
Total	250,524	166,717	67%

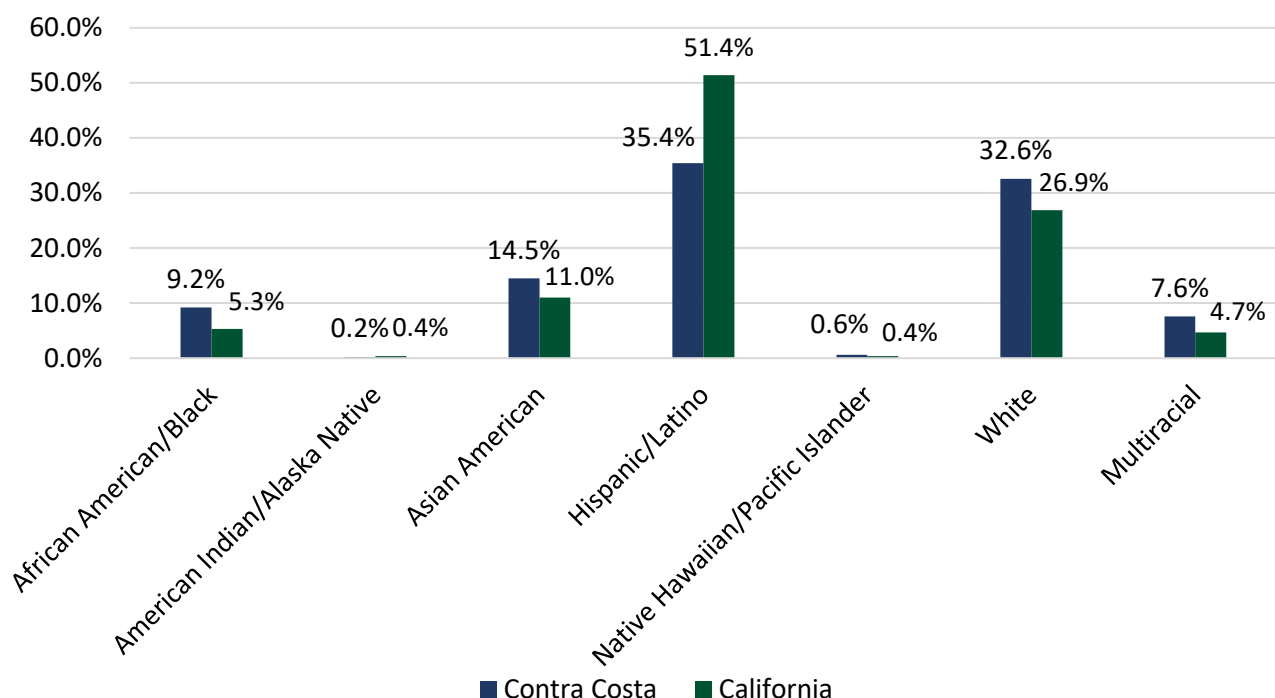
Source: 2016 American Community Survey 1-Year Estimates (Table C23008)

¹ 2016 American Community Survey 1-Year Estimates

² Includes children of working single parents and children in two-parent families where both parents work

The racial/ethnic profile of children in Contra Costa County (Figure 1) is overall congruent to California. Hispanic/Latino children represent the largest share of children in the county, and White children represent nearly as large a share. Asian American children account for just under 15% of children in the county, while African American/Black population make up nearly 9% of children in the county. The county has a relatively small population of American Indian/Alaska Native children, but a slightly higher share of children identified as Native Hawaiian/Pacific Islander. Contra Costa County has a considerably higher percentage of multi-racial children at over 7.5%, compared to 4.7% statewide.

Figure 1: Race/Ethnicity of Contra Costa County Children, 2016

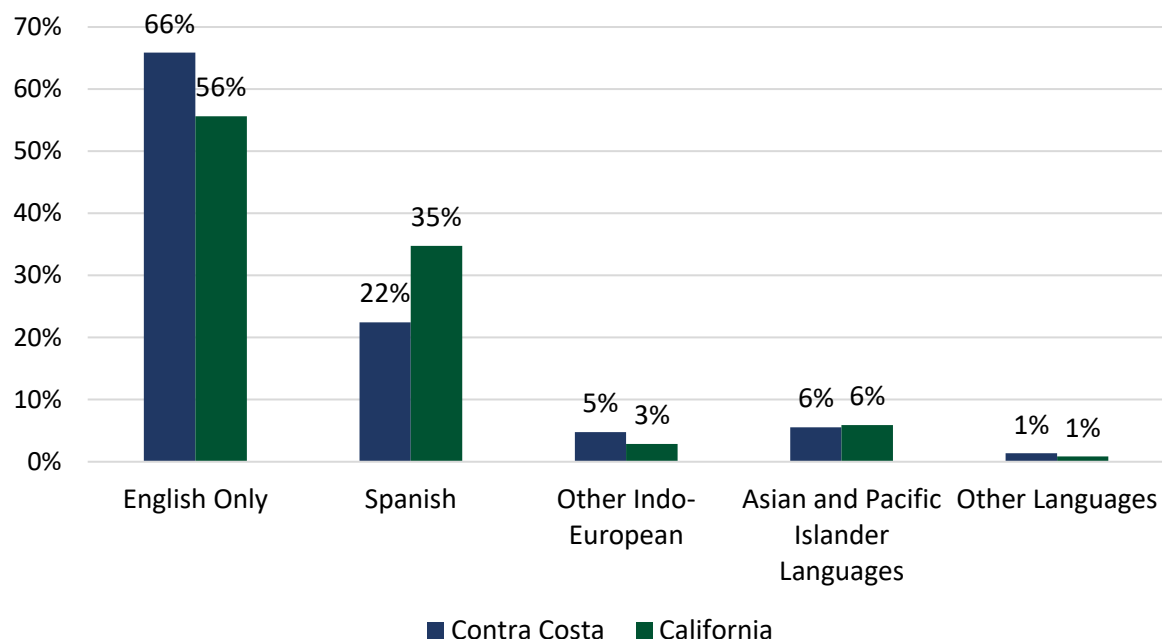


Source: Kidsdata.org from California Dept. of Finance, Race/Ethnic Population with Age and Sex Detail, 1990-1999, 2000-2010, 2010-2060; U.S. Census Bureau, Current Population Estimates, Vintage 2015 (Jun. 2016)

Nearly 34% of children in Contra Costa County speak a language apart from just English at home (Figure 2). About 18% of public school students in Contra Costa County are English Learners³.

³ <http://www.kidsdata.org/region/171/contra-costa-county/results#cat=6>

Figure 2: Language Spoken at Home of Contra Costa County Children, 2016



Source: 2016 American Community Survey Data (Table B16007)

Fewer Contra Costa County children live in households that qualify for subsidized child care, yet families face significant financial pressures from high costs of housing.

Children in Contra Costa County are less likely than other California children to live in families that qualify for child care subsidies. The monthly income threshold to enter subsidized child care in California stands at \$4,877 for a family of four, or about \$60,000 per year⁴. Census Bureau data show only about 28% of Contra Costa County families with children under 18 have incomes below \$60,000 compared to 43% statewide (Table 2).

The smaller share of families below \$60,000 income in Contra Costa does not mean that families find it easier to afford child care. The higher average incomes reflect in large part higher housing costs. Housing costs are commonly measured using fair market rent (FMR), the Department of Housing and Urban Development's measure of

⁴ <https://www.cde.ca.gov/sp/cd/ci/mb1708.asp>

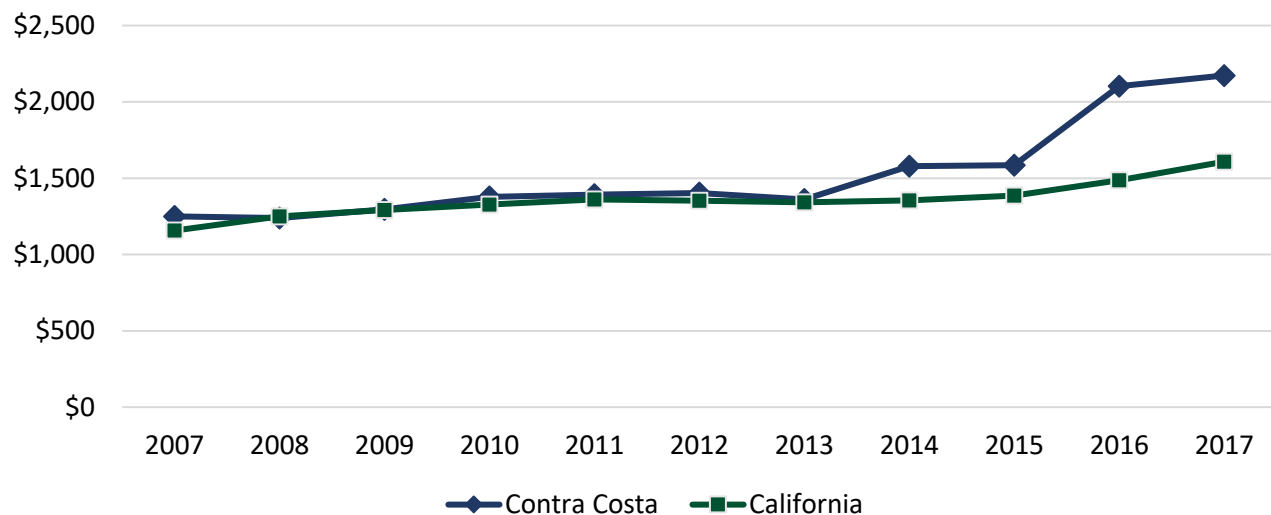
current costs for available rental housing. The FMR for a two-bedroom in Contra Costa County in 2017 was 35% higher than the state (\$2,173 in Contra Costa County compared to \$1,608 statewide).⁵ The difference in housing costs in Contra Costa relative to the state has increased significantly in the last four years.

Table 2: Income Distribution of Contra Costa County Families with Children Under 18, 2016

Income Category	Contra Costa County	California
Up to \$20,000	7%	12%
\$20,000 to \$40,000	10%	17%
\$40,000 to \$60,000	11%	14%
\$60,000 to \$100,000	20%	20%
\$100,000 to \$150,000	16%	16%
\$150,000 or more	36%	21%
Total	100%	100%

Source: 2016 American Community Survey 1-Year Estimates (Table B19131)

Figure 3: Fair Market Rents (FMR) for Two Bedroom Housing, 2007-2017

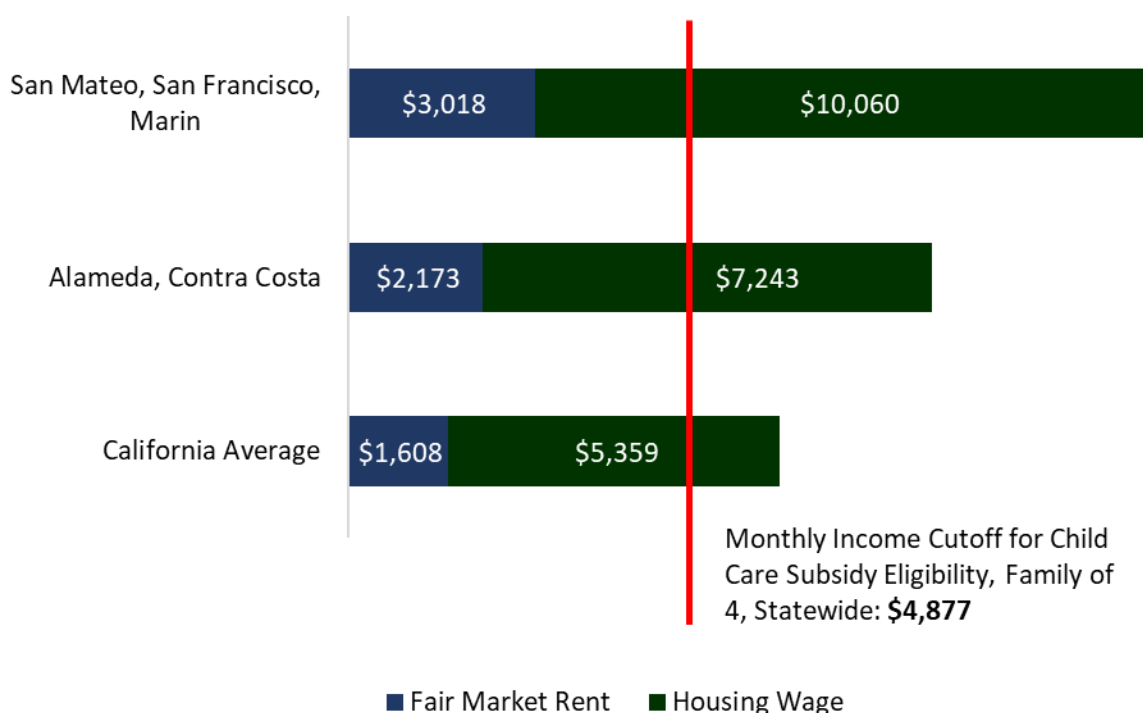


Source: Fair Market Rents (FMRs), huduser.gov

⁵ The Department of Housing and Urban Development (HUD) defines the FMR as the rent level where 40% of recent movers pay less than the FMR and 60% pay more than the FMR.

Statewide the income cutoff for subsidized child care is just below the income level where average California rents would be considered affordable. The National Low Income Housing Coalition uses the FMR to calculate a “housing wage,” defined as the wage income required pay no more than 30% of income to afford rent at the FMR.⁶ The average housing wage for California was \$5,359 per month in 2017. In Contra Costa County, the equivalent housing wage was \$7,243, or 49% higher than the income cutoff. Only two metropolitan areas in California have higher housing wages: the San Francisco-San Mateo-Marín area and the Santa Clara area.

Figure 4: FMR, “Housing Wage” Income, and the Statewide Child Care Subsidy Eligibility Cutoff for High Cost Counties, 2017



Source: 2017 Fair Market Rents (FMRs), <https://www.huduser.gov/portal/datasets/fmr.html>. Methodology from California Budget Center <http://calbudgetcenter.org/wp-content/uploads/Making-Ends-Meet-12072017.pdf>. 2017 housing wages, http://nlihc.org/sites/default/files/oor/OOR_2017.pdf.

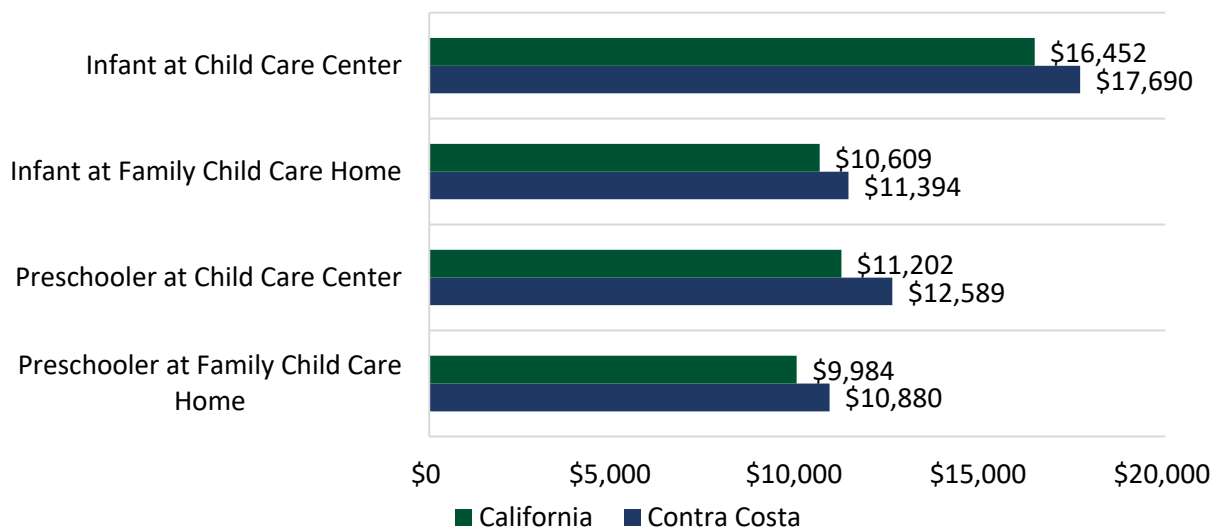
Market prices for child care are higher in Contra Costa County than in California overall.

In both family care homes and child care centers, Contra Costa County residents can expect to pay more annually for child care than other California residents (Figure 5). The average

⁶ <http://nlihc.org/oor/california>

price for center-based preschool care was about 12% higher than the state average. For center-based infant care, families may pay nearly 8% more than the statewide average. In fact, with income just over the subsidy threshold – say \$5,000 per month – a family in Contra Costa County would typically have to pay 21% of their income to have one child in center-based preschool care at \$ 12,589 annually or \$1,049 per month. Add an infant at a child care center and child care would require 50% of a family’s income.

Figure 5: Average Annual Rate for Child Care, by Age Group, 2017



Source: California Child Care Resource & Referral Network, California Child Care Portfolio, 2017; Cost data are from the 2016 Child Care Regional Market Rate Survey. https://www.rnetwork.org/child_care_data.

Table 3: Subsidy Cutoff Relative to Self-Sufficiency Standards

Monthly Income for “Basic Needs” for a Family of Four with One Infant and One Preschooler	Contra Costa County	California
Initial Income Cutoff for Child Care Subsidy (2017) ⁷	\$4,877	\$4,877
NLIHC Housing Wage (2017) ⁸	\$7,243	\$5,359
CBP Monthly Family Budget (December 2017) ⁹		
Without Child Care	\$6,161	\$5,029
With Child Care	\$7,617	\$6,329
California Self-Sufficiency Standards (2014) ¹⁰		
Without Child Care	\$4,722	N/A
With Child Care	\$7,104	N/A

Reimbursement rates for direct service providers are well below market rates in Contra Costa County, even though Title 5 regulations make care more expensive to provide.

Direct service providers who contract with CDE to provide subsidized child care typically receive the Standard Reimbursement Rate (SRR) of \$45.73 per day for full-time preschool care, regardless of where they are located (Table 4). In contrast, child care vouchers allow providers to receive up to the 75th percentile of the local child care market based on 2016 data from the Regional Market Rate (RMR) survey¹¹. The maximum RMR payment rate for preschool is 26% higher than the SRR. Adjustment factors applied to the SRR increase the reimbursement for contractors serving infants 0

⁷ <https://www.cde.ca.gov/sp/cd/ci/mb1708.asp>

⁸ 2017 Fair Market Rents (FMRs), <https://www.huduser.gov/portal/datasets/fmr.html>. Methodology from California Budget Center, <http://calbudgetcenter.org/wp-content/uploads/Making-Ends-Meet-12072017.pdf>

⁹ Estimated family budget (for a 4-person family, both parents working) from the California Budget Project (CBP), Making Ends Meet: How Much Does It Cost to Raise a Family in California (December 2017). <http://calbudgetcenter.org/MakingEndsMeet/>

¹⁰ Insight Center for Community Economic Development: Self-Sufficiency Standard Tool for California for a 4-person family with one infant and one preschooler. <http://www.insightcced.org/tools-metrics/self-sufficiency-standard-tool-for-california/>

¹¹ <https://www.cde.ca.gov/sp/cd/ci/mb1717.asp>

to 18 months and toddlers 18 to 36 months. The infant adjustment is 1.7 and the toddler adjustment is 1.4, providing effective SRRs of \$77.25 and \$63.62 respectively. However, these still fall short of market prices, which go up to \$111.93 for center-based infant care.

Table 4: Estimated Costs and Reimbursement Rates for Child Care Centers in Contra Costa County, 2018

Age Category	Daily RMR ceiling	Standard Reimbursement Rate (SRR)	% Maximum RMR Exceeds SRR
Full-time Infant (Birth up to 18 months)	\$ 111.93	\$ 77.25	45%
Full-time Toddlers (18 months up to 36 months)	\$ 80.39	\$ 63.62	26%
Full-time Preschooler (Age 3 years)	\$ 80.39	\$ 45.73	76%
Full-time School Age (Age 7 years)	\$ 61.08	\$45.44	34%

Source: Regional Market Rate Reimbursement Ceilings for Subsidized Child Care 2018, <http://www3.cde.ca.gov/rcscc/>; CDE Management Bulletin 17-17; Standard Reimbursement Rate, <https://www.cde.ca.gov/sp/cd/op/factsheet17.asp>.

Families who qualify for child care vouchers – largely current and former CalWORKs participants – can use the voucher for care at a licensed child care center or family child care home or with a relative. For preschool care, the SRR is lower than the Contra Costa County RMR in all three settings. Yet the Title 5 contractors must meet more stringent regulations than state licensing requires under Title 22. There are higher education qualifications for Title 5 and stricter child staff ratios. For example, Title 22 requires one adult per 12 preschool children in child care centers; Title 5 requires one adult per 8 preschool children¹². There are similar differences for younger children.

Minimum wage boosts increase labor costs for child care providers in Contra Costa County.

It will be increasingly difficult to provide child care at the SRR as labor costs rise in Contra Costa County. Labor costs are the largest budget item for child care centers;

¹² http://rise.lbcc.edu/family_child_care_provider/assets/resources/CA_Licensing_Regulations%20Compare.pdf

one recent study estimates labor to account for 64% of operating costs¹³. In quarter 1 of 2017, child care workers in Contra Costa County had an average wage of \$14.35 per hour, with one in four making less than \$11.52 per hour. Wages were slightly higher for preschool teachers, who made an average of \$18.05 per hour, with one in four below \$15.60.¹⁴ As of January 2017, the California minimum wage was \$10.50 per hour¹⁵.

State and local minimum wage increases will push child care wages up further. Statewide, the minimum wage will rise to \$15.00 in 2022 (2023 for small employers)¹⁴. Contra Costa cities have, on average, higher minimum wages than in the state overall. In January 2018, El Cerrito will see a minimum wage of \$13.60, while Richmond will hit \$13.00¹⁶. El Cerrito will raise the minimum wage to \$15.00 in 2019¹⁷. Wage increases will not only increase costs for child care providers, but also put minimum wage earners in families with two working parents close to the income eligibility threshold for subsidized care.

Minimum wage increases generally increase wages not just for those workers previously earning less than the new minimum, but also for workers earning just above it, as employers seek to maintain wage differentials for experience and education. This is particularly important in early childhood education where educational requirements rise with increased classroom responsibilities. CDE and the Child Care Law Center warn of the increased turnover from wage compression and competition from other sectors as minimum wages increase.¹⁸ Labor markets are tight in Contra Costa County. In 2017, the county's unemployment rate was about 3.8%, slightly lower than the average annual rate (4.8%) for California.

¹³ Welsh-Loveman, J. (2015). The Impact of Minimum Wage Regulations on the Early Care and Education Industry in California. Oakland, CA: Alameda County Early Care and Education Planning Council.
https://www.acgov.org/ece/documents/Welsh-Loveman_APA_5202015.pdf

¹⁴ <http://www.labormarketinfo.edd.ca.gov/data/oes-employment-and-wages.html>

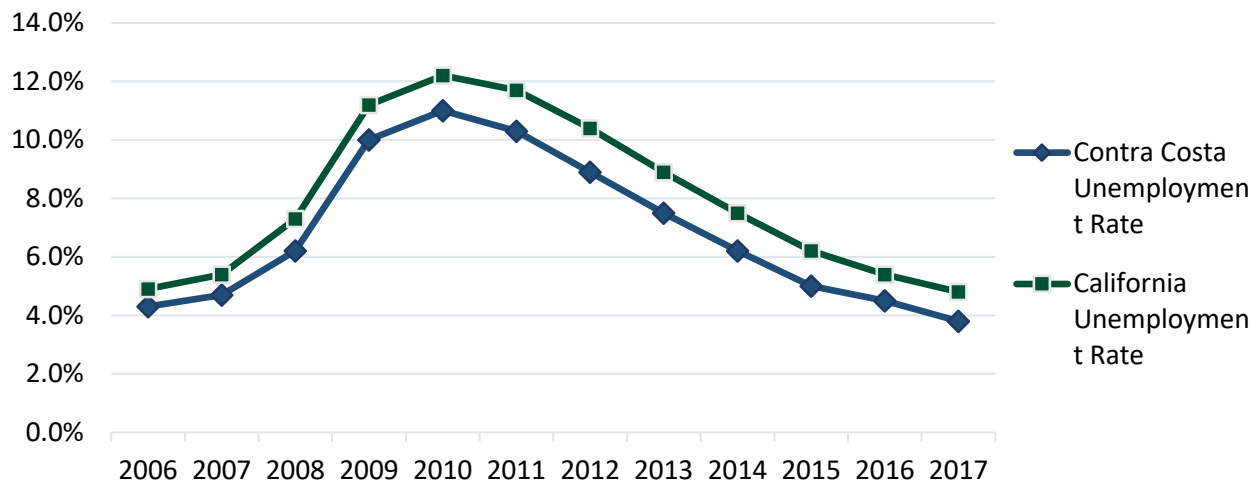
¹⁵ <https://www.govdocs.com/california-15-statewide-minimum-wage/>

¹⁶ <https://www.minimum-wage.org/california>

¹⁷ <https://www.el-cerrito.org/940/Minimum-Wage-Ordinance>

¹⁸ California Department of Education. (2017). Bringing Child Care Policy in Line with the New Minimum Wage. Sacramento, CA.

Figure 6: Average Annual Unemployment Rate, 2006-2017



Source: California Employment Development Department, Labor Market Information Division, Unemployment Rates (Labor force) Statewide and by County, 2006-2017 annual averages, <http://www.labormarketinfo.edd.ca.gov/cgi/dataanalysis/areaselection.asp?tablename=labforce>

Families above the income threshold, low reimbursement rates, and other regulations together led to underearned state contracts.

In each of the last two years, Contra Costa County providers with CSPP and General Child Care (CCTR) contracts returned more than \$3.4 million allocated to child care in the county. With funding for approximately 8,000 children, just over 7,000 children received subsidized care.¹⁹ CSPP accounted for the largest share of unearned funds, with more than 18% of contract dollars unearned.

Many CSPP contractors cited low reimbursement rates as a barrier to serving more children. As one indicated:

We struggle each year to serve the families in our central county location, [and] we do not have enough funds to serve most who need care. By adjusting for needs and eligibility regulations with terms that meet our local [community], we can support continued care for families [without families having to worry] about “topping out” or not finding employment soon enough [which result] in loss of access to care. This is especially true for families with young children under 3 years old. The pilot terms allow us to serve more families and to keep the monies within our County as intended by the State in the first place.

¹⁹ Calculated from expected child days of enrollment for an average of 236 days in operation per year at the SRR for preschool care.

LOCAL CHILD CARE SUBSIDY PLAN GOALS AND COMPONENTS

Subsidies for quality early education and child care services are important supports for low-income families, helping parents gain and maintain stable employment. At the same time, high quality programs promote healthy development and school readiness for children, including cognitive development and social and emotional skills. Moreover, research shows that stable child care is important for children's development and may be particularly important for children at risk of poor developmental outcomes. The lack of reliable child care also affects mothers' ability to remain employed, while many parents who receive subsidized child care work in sectors such as retail and service areas that are associated with employment volatility.²⁰ Indeed, one goal of the reauthorization of the federal Child Care and Development Block Grant Act in 2014 was to incorporate more family friendly eligibility policies to promote greater child care stability for parents and children.

In its local child care subsidy plan, Contra Costa County seeks to address two major breakdowns in the child care subsidy system as currently exists. First, families barely earning enough to meet the high costs of housing in the county are too high income to qualify for child care subsidies under existing regulations and those that do qualify can easily lose subsidies with small increases in their income. Second, difficulties in finding, certifying and recertifying children as eligible for subsidies combined with very low reimbursement rates make it difficult for providers to utilize their full allocation of state and federal child care and child development funds. Thus, fewer children are subsidized through these providers, and funding goes unused in the county.

Recognizing these challenges, the local child care subsidy plan has two main goals:

Better meet the early education and child care needs of families in Contra Costa County through policies that

- Support low-income families, and
- Promote stable child care.

Expand subsidized care by implementing policies for child care contractors that

- Increase earned child days of enrollment,
- Improve reimbursement rates for contractors,

²⁰ For an overview of the role of child care stability, see Adams, G., & Rohacek, M. (2010). *Child Care Instability: Definitions, Context and Policy Implications*. Washington, DC: Urban Institute.

- Reduce contractor administrative burden,
- Reduce unearned funds, and
- Promote contractor retention.

These policies are incorporated in six components where the local approach will differ from statewide regulations. For each component, we provide a conceptual overview, link it to the goals above, note whether the component is consistent with pilots in other counties, and provide additional notes for background or clarification.

Contra Costa County plans to apply for a plan modification in year two (FY19/20) to request increased pilot rates and an associated redistribution of unearned funds once the impact of the state and pilot policy changes can be accurately assessed. At that time, Contra Costa County's Local Planning Council will provide Early Education and Support Division (EESD) at the California Department of Education with recommended contract terms for participating pilot contractors, including maximum reimbursable amounts, child days of enrollment, and the pilot reimbursement rate.

Component 1:

Increase income threshold for eligibility for subsidized care for Title 5 contractors to 85% of the state median income as provided by the California DOF.

Concept	Families will be eligible for subsidized care if their income does not exceed 85% of the state median income (SMI) as provided by the California DOF. The same pilot income threshold will apply for both entry (initial enrollment) and exit eligibility.
Contract Type(s) Affected	CCTR, CSPP, CalWORKs Stages 2 and 3, AP
Goal(s)	<ul style="list-style-type: none">• Support low-income families• Reduce unearned funds• Increase earned child days of enrollment
Matched to Other Pilots	San Mateo, San Francisco, Alameda, Santa Clara
Notes	As needed, the County will seek modification of this threshold to ensure that the pilot income eligibility is the maximum allowable under federal guidelines. The entry income threshold for the pilot deviates from the entry income threshold established in the California Education Code 8263.1 (a), which states that a family's adjusted monthly income must be at or below 70% of the SMI.

Component 2:

Authorize 24-month eligibility for families entering subsidized care and eligible on the basis of need other than job search.

Concept	Consistent with federal goals to provide stable child care financial assistance to families, the Contra Costa pilot will establish 24-month redetermination periods for families who meet the income threshold for subsidized care and, as required by the contract type, meet the need criteria for eligibility. (See below for eligibility based on job search.) The 24-month eligibility would apply to all ages of children in CCTR and to children in CSPP who meet the state age requirements.
Goal(s)	<ul style="list-style-type: none">• Support low-income families• Promote stable child care• Reduce contractor administrative burden• Promote contractor retention
Contract Type(s) Affected	CCTR, CSPP, CalWORKs Stages 2 and 3, AP
Matched to Other Pilots	Alameda and San Francisco/San Mateo have variants of the 24-month eligibility. Contra Costa's version of this component is consistent with San Francisco, San Mateo and Santa Clara.
Notes	<p>Eligibility redetermination guidelines would be consistent with those now embedded in contractor handbooks developed for Alameda and San Francisco Counties and the EESD Management Bulletin 17-14 (September 2017). Specific features of this component include:</p> <ul style="list-style-type: none">• Family fees and subsidized hours of care would be stable over 24-month eligibility period.• Earlier redetermination could be triggered by the family by their choice to lower the family fee or expand hours of care.• At initial eligibility and redetermination, eligibility may be based on either the previous month's income (or in the case of unpredictable income, the average from at least three consecutive months) and no more than 12 months preceding initial certification, consistent with Title V 18096.• Families must submit documentation of total income to the contractor who will verify the information. An income calculation worksheet will be used to help determine income eligibility. Income is calculated pursuant to Title V 18078(q).• Families will be instructed that they must notify the agency if their monthly income will disqualify them for subsidies. This includes income exceeding 85% of the SMI as determined by the CA DOF.

Component 3:

Authorize an exception to the requirement that 50% of the children enrolled at a CSPP program site be four-year-old children.

Concept	This new component will allow Contra Costa County CSPP contractors to enroll more children in the 2.9 to 3.9 age range.
Goal(s)	<ul style="list-style-type: none">• Reduce unearned funds• Increase earned child days of enrollment
Contract Type(s) Affected	CSPP
Matched to Other Pilots	New following AB 108.
Notes	This component will allow CSPP contractors to fill more vacancies in child care programs. Now, if programs cannot find enough four-year-olds to meet the 50% requirement, they cannot move forward with enrolling children in the 2.9 to 3.9 range. Programs are required to grant first priority to four-year-old children. This component has been authorized through AB 108.

Component 4:

Establish a family fee schedule for families with income above the state eligibility cutoff to set fees at approximately 10% of family income.

Concept	To promote transition from subsidized care, family fees will rise with income in the “pilot income range” between the state income threshold and the pilot threshold. The family fee scale will match those in the other pilots.
Goal(s)	<ul style="list-style-type: none">• Support low-income families• Reduce unearned funds• Increase earned child days of enrollment
Contract Type(s) Affected	CCTR, CSPP, CalWORKs Stages 2 and 3, AP
Matched to Other Pilots	San Mateo, San Francisco, Alameda, Santa Clara
Notes	The pilot family fee scale will be updated following any changes in the state fee schedule and when the income threshold is updated annually. As of June 2018, the fee scale will not differ from the state, given the state exit income eligibility.

Component 5:

Restore the age eligibility for CSPP contracts to 2.9 years old as of September 1st of the fiscal year and allow children to enroll immediately on or after their third birthday if born after December 1st.

Concept	Serving children aged 2.9 to age 5 in CSPP will allow children to receive two years of state preschool before moving into TK. It will also allow contractors to fill CSPP classrooms at the beginning and in the middle of the school year.
Goal(s)	<ul style="list-style-type: none"> • Promote stable child care • Reduce unearned funds • Increase earned child days of enrollment
Contract Type(s) Affected	CSPP
Matched to Other Pilots	San Mateo, San Francisco, Alameda, and Santa Clara only include eligibility for CSPP contracts to 2.9 years old as of September 1st. Contra Costa has a variant of age eligibility which includes children to enroll immediately on or after their third birthday if born after December 1st.
Notes	This would adjust the definition of “three-year-old children” in EC Section 8208 to include children who will have their third birthday on or before December 1 in the fiscal year in which they are enrolled in a CSPP program.

Component 6:

Authorize families for 6.5 hours of services if their only need is seeking housing or seeking employment.

Concept	This components will assist in meeting the needs of families in the county and help contractors by better matching authorized hours to full time care schedules
Goal(s)	<ul style="list-style-type: none"> • Support low-income families • Promote stable child care
Contract Type(s) Affected	CCTR, CSPP, CalWORKs Stages 2 and 3, AP
Matched to Other Pilots	Alameda, San Mateo, San Francisco and Santa Clara
Notes	Services of families seeking employment are outlined in EC Section 8263. The plan would include 6.5 hours of services for families seeking housing or employment. This will allow families more time to seek housing or seek employment and maximize child days of enrollment.

The following is the list of contractors who have formally agreed to participate in the pilot.

1. CoCoKids
2. Community Services Bureau – Contra Costa County Employment
Human Services Department
3. Concord Child Care
4. ICRI-El Nuevo Mundo Children's Center
5. Kidango, Inc.
6. Martinez Early Childhood Center, Inc.
7. The Child Day School
8. The Unity Council
9. YMCA of the East Bay

MEASURING OUTCOMES

Each year as required in legislation, the County of Contra Costa will prepare reports on the pilot project for submission to EESD following years one, three and five of the pilot. Each report will be submitted the November after the end of the fiscal year and will reflect results since the previous report. The first evaluation report will be submitted by November 30st 2019 and will cover fiscal year 2018/2019. These reports will track outcomes on selected measures described below. In addition, each report will profile the children and families served under the pilot, including the demographic characteristics of the children. The reports will also describe any major issues that arose in implementation or special challenges affecting specific contractors. Finally, they will identify any requested modifications in the pilot plan based on the previous year's experiences.

The annual report will draw on the following data sources:

- 1) **801A Data:** Each month, contractors are required to submit to EESD a list of all families that received subsidized services. For each child in subsidized care, the 801A lists the date services began, family income, family size, child's date of birth, CalWORKs receipt, and other demographic and care information. Pilot contractors will provide an extract of their May submission for April 801A data for inclusion in the annual report. A subset of providers will provide more frequent reports as needed to track specific outcomes.
- 2) **Attendance and Fiscal Reports:** Contractors will provide the LPC with a copy of each quarter's Quarter Attendance and Fiscal Reports (8501 and 9500 Forms). This would only apply to CCTR and CSPP programs. This will provide information on earned child days of enrollment and family fees. This information will be used to determine an increase in the aggregate child days of enrollment from the aggregate child days of enrollment in the last quarter of the 2016-2017 fiscal year pursuant to the California Education Code Section 8332.4(c).
- 3) **Provider Satisfaction Surveys:** Each provider will complete an annual online survey regarding their experiences with the pilot project. The survey will be developed in collaboration with Contra Costa County and will examine contractors' experiences both positive and negative, and their perception of the impact of the pilot on families.
- 4) **Additional Data from EESD:** We will also use data provided by EESD on the number of contractors and the unearned contract funds.

The measures tracked are structured around the two major goals of the pilot: better meeting the needs of families and expanding the supply of subsidized care.

Understanding how the pilot meets the needs of families

The first two measures will examine the effect of the higher income threshold and the longer recertification periods.

Measure 1: The number and share of children in subsidized care with family income above the state income threshold.

We will track the number and share of children from families with income in the “pilot range” (income above the state income threshold but below the pilot threshold). Over time, we expect to see a larger share of children with income in this range. These are children who, without the pilot, would not be eligible for subsidized child care. However, with 24-month recertification, we may not observe families as they move into this category.

Data Source: April 801A data provided by contractors

Measure 2: The time in services and year-to-year retention for children in subsidized care by contract type.

For children in subsidized care, we will measure the time in services, measured as the days since the date the child started receiving services. We will also measure the share of children observed in each year that were also included in the prior year’s data. We expect children to remain in care longer, recognizing that children will “age out” of care especially in CSPP.

Data Source: April 801A data provided by contractors

Understanding how the pilot expands subsidized care

Additional measure will track the effect of the pilot on the supply of care and the stability of providers.

Measure 3: The number of active direct services child care and development services contractors in Contra Costa County.

We expect that higher reimbursement rates and lower administrative burden will promote the retention of contractors offering subsidized care through CSPP and CCTR contracts. We will measure the number of direct service contractors providing contracted child care

and development services on June 30th of each year. For comparison, we will also plan to obtain data from EESD on retention of direct service contractors in nearby counties over the same period.

Data Source: EESD

Measure 4: The aggregate adjusted child days of enrollment among pilot contractors.

The legislation requires that the pilot achieve an increase in child days of enrollment compared to the baseline. For Contra Costa County, the baseline would be 2017/2018. Each year the evaluator will re-calculate the baseline days of enrollment based on data provided by EESD to adjust for fluctuations in contract funds. Thus, the baseline is a formula rather than a static number. For example, if contract funds were reduced in a year of the pilot to 85% of the baseline contract funds, the baseline goal for that year would be calculated at 85% of the baseline child days of enrollment. This strategy is in use in San Mateo and San Francisco Counties and was proposed by EESD staff to offset increases or decreases in funding provided to contractors.

Data Source: 4th Quarter Attendance and Fiscal Forms.

Measure 5: The value and share of unearned direct service contract funds returned to the California Department of Education.

This measure is defined as the total contract allocations during a fiscal year that are unearned (not spent). The amount of unearned contract dollars is defined as the difference between the total contract allocations and the total dollars earned by participating contractors.

Data Source: 4th Quarter Attendance and Fiscal Forms

Assembly Bill No. 435

CHAPTER 703

An act to amend Section 8340.2 of, and to add and repeal Article 15.1.1 (commencing with Section 8333) of Chapter 2 of Part 6 of Division 1 of Title 1 of, the Education Code, relating to child care.

[Approved by Governor October 12, 2017. Filed with
Secretary of State October 12, 2017.]

LEGISLATIVE COUNSEL'S DIGEST

AB 435, Thurmond. Child care subsidy plans: Counties of Alameda, Contra Costa, Marin, and Sonoma.

(1) The Child Care and Development Services Act has a purpose of providing a comprehensive, coordinated, and cost-effective system of child care and development services for children from infancy to 13 years of age and their parents, including a full range of supervision, health, and support services through full- and part-time programs. Existing law requires the Superintendent of Public Instruction to develop standards for the implementation of quality child care programs. Existing law authorizes the County of Alameda and the County of Santa Clara, as a pilot project, to develop an individualized county child care subsidy plan, as provided.

This bill would authorize, until January 1, 2023, the Counties of Contra Costa, Marin, and Sonoma to develop individualized county child care subsidy plans, as specified. The bill would require the plans to be submitted by the counties to their local planning council and their respective county board of supervisors for approval, as specified. The bill would require the Early Education and Support Division of the State Department of Education to review and approve or disapprove the plans and any subsequent modifications to the plans and, in specified situations, would require the State Department of Social Services to review the plans. The bill would require the counties to annually prepare and submit to the Legislature, the State Department of Social Services, and the State Department of Education a report that contains specified information relating to the success of the counties' plans.

This bill would make legislative findings and declarations as to the necessity of a special statute for the Counties of Contra Costa, Marin, and Sonoma.

(2) Existing law authorizes the County of Alameda, as a pilot project, to develop an individualized county child care subsidy plan, as provided. Existing law requires the plan to include specified elements, including the development of a local policy, as provided. Existing law requires the local policy to, among other things, authorize an agency that provides child care and development services in the county through a contract with the State

Department of Education and either provides direct services or contracts with licensed providers or centers to apply to the department to amend existing contracts in order to benefit from the local policy.

This bill would instead require the local policy, among other things, to authorize an agency that provides child care and development services in the county through a contract with the department to apply to the department to amend existing contracts in order to benefit from the local policy.

Existing law authorizes the local policy to supersede state law concerning child care subsidy programs with regard to certain factors, including eligibility criteria relating to CalWORKs participation, with exceptions.

This bill would also authorize the local policy to supersede California state preschool eligibility periods, as specified, and would delete the above provisions relating to superseding eligibility criteria relating to CalWORKs participation and the exceptions.

Existing law requires the plan to include a recognition that all funding sources utilized by direct service contractors that provide child care and development services in the County of Alameda and contractors that contract with licensed providers and centers are eligible to be included in the county's plan.

This bill would instead require the plan to include a recognition that all funding sources utilized by contractors that provide child care and development services in the County of Alameda are eligible to be included in the county's plan.

The people of the State of California do enact as follows:

SECTION 1. It is the intent of the Legislature to build a stable, comprehensive, and adequately funded high-quality early learning and educational support system for children from birth to five years of age, inclusive, with alignment and integration into the K–12 education system by strategically using state and federal funds, and engaging all early care and education stakeholders, including K–12 education stakeholders, in an effort to provide access to affordable, high-quality services supported by adequate rates, integrated data systems, and a strong infrastructure that supports children and the educators who serve them.

SEC. 2. Article 15.1.1 (commencing with Section 8333) is added to Chapter 2 of Part 6 of Division 1 of Title 1 of the Education Code, to read:

Article 15.1.1. Individualized Child Care Subsidy Plans for the Counties of Contra Costa, Marin, and Sonoma

8333. The Counties of Contra Costa, Marin, and Sonoma may individually, as pilot projects, develop and implement individualized county child care subsidy plans. The plans shall ensure that child care subsidies received by these counties are used to address local needs, conditions, and priorities of working families in the respective communities.

8333.1. For purposes of this article, “county” means the Counties of Contra Costa, Marin, and Sonoma.

8333.2. (a) For purposes of this article, “plan” means an individualized county child care subsidy plan developed and approved under the pilot project described in Section 8333, which includes all of the following:

(1) An assessment to identify the county’s goals for its subsidized child care system. The assessment shall examine whether the current structure of subsidized child care funding adequately supports working families in the county and whether the county’s child care goals coincide with the state’s requirements for funding, eligibility, priority, and reimbursement. The assessment shall also identify barriers in the state’s child care subsidy system that inhibit the county from meeting its child care goals. In conducting the assessment, the county shall consider all of the following:

(A) The general demographics of families who are in need of child care, including employment, income, language, ethnic, and family composition.

(B) The current supply of available subsidized child care.

(C) The level of need for various types of subsidized child care services, including, but not limited to, infant care, after-hours care, and care for children with exceptional needs.

(D) The county’s self-sufficiency income level.

(E) Income eligibility levels for subsidized child care.

(F) Family fees.

(G) The cost of providing child care.

(H) The regional market rates, as established by the department, for different types of child care.

(I) The standard reimbursement rate or state per diem for centers operating under contracts with the department.

(J) Trends in the county’s unemployment rate and housing affordability index.

(2) (A) Development of a local policy to eliminate state-imposed regulatory barriers to the county’s achievement of its desired outcomes for subsidized child care.

(B) The local policy shall do all of the following:

(i) Prioritize lowest income families first.

(ii) Follow the family fee schedule established pursuant to Section 8273 for those families who are income eligible, as defined by Section 8263.1, and provide the exemptions for family fees specified in Section 8273.1.

(iii) Meet local goals that are consistent with the state’s child care goals.

(iv) Identify existing policies that would be affected by the county’s plan.

(v) (I) Authorize an agency that provides child care and development services in the county through a contract with the department to apply to the department to amend existing contracts in order to benefit from the local policy.

(II) The department shall approve an application to amend an existing contract if the plan is modified pursuant to Section 8333.3.

(III) The contract of a department contractor that does not elect to request an amendment to its contract remains operative and enforceable.

(vi) Provide a family that qualifies for the second or third stage of child care services pursuant to Article 15.5 (commencing with Section 8350), for purposes of eligibility, fees, and reimbursements, the same or higher level of benefit as a family that qualifies for subsidized child care on another basis pursuant to the local policy, except as otherwise provided in Article 15.5 (commencing with Section 8350). Nothing in this section shall be interpreted to impact or reduce any element in the second or third stage of child care services pursuant to Article 15.5 (commencing with Section 8350) that provides a greater benefit to participating families than is provided for in the local policy.

(C) The local policy may supersede state law concerning child care subsidy programs with regard only to the following factors:

(i) Eligibility criteria, including, but not limited to, age, family size, time limits, income level, and special needs considerations.

(ii) Fees, including, but not limited to, family fees, sliding scale fees, and copayments for those families who are not income eligible, as defined by Section 8263.1.

(iii) Reimbursement rates.

(iv) Methods of maximizing the efficient use of subsidy funds, including, but not limited to, multiyear contracting with the department for center-based child care, and interagency agreements that allow for flexible and temporary transfer of funds among agencies.

(v) Families with children enrolled in part-day California state preschool programs services, pursuant to Article 7 (commencing with Section 8235), may be eligible for up to two 180-day periods within a 24-month period without the family being certified as a new enrollment each year.

(3) Recognition that all funding sources utilized by contractors that provide child care and development services in the county are eligible to be included in the county's plan.

(4) Establishment of measurable outcomes to evaluate the success of the plan to achieve the county's child care goals, and to overcome any barriers identified in the state's child care subsidy system.

(b) A plan may also include stage one child care services and all voucher-based child care programs.

(c) Nothing in this section shall be construed to permit the county to change the regional market rate survey results for the county.

8333.3. (a) The plan shall be submitted to the local planning council, as defined in subdivision (g) of Section 8499, for approval. Upon approval of the plan by the local planning council, the board of supervisors of the county shall hold at least one public hearing on the plan. Following the hearing, if the board votes in favor of the plan, the plan shall be submitted to the Early Education and Support Division of the department for review. If the plan includes stage one child care services, the plan shall also be submitted to the State Department of Social Services for review only.

(b) Within 30 days of receiving the plan, the Early Education and Support Division shall review and either approve or disapprove the plan.

(c) Within 30 days of receiving a modification to the plan, the Early Education and Support Division shall review and either approve or disapprove that modification to the plan.

(d) The Early Education and Support Division may disapprove only those portions of modifications to the plan that are not in conformance with this article or that are in conflict with federal law.

8333.4. The county shall, by the end of the first fiscal year of operation under the approved child care subsidy plan, demonstrate, in the report required pursuant to Section 8333.5, an increase in the aggregate days a child is enrolled in child care in the county as compared to the enrollment in the final quarter of the 2016–17 fiscal year.

8333.5. (a) The county shall annually prepare and submit to the Legislature, the State Department of Social Services, and the department a report that summarizes the success of the county's plan, and the county's ability to maximize the use of funds and to improve and stabilize child care in the county.

(b) The department shall review the report submitted pursuant to subdivision (a), along with any applicable programmatic and fiscal compliance records submitted by the contracting agencies participating in the plan, and determine whether to allow the county to continue with the plan without change, or whether to require modifications to be made to the plan.

(c) The county shall, by the end of the first fiscal year of operation under the approved plan, demonstrate, in the report required pursuant to this section, that there was no reduction in the number of children served as compared to the number of children served before the implementation of the plan.

(d) A report to be submitted to the Legislature pursuant to subdivision (a) shall be submitted in compliance with Section 9795 of the Government Code.

8333.6. A participating contractor shall receive any increase or decrease in funding that the contractor would have received if the contractor had not participated in the plan.

8333.7. This article shall remain in effect only until January 1, 2023, and as of that date is repealed, unless a later enacted statute that is enacted before January 1, 2023, deletes or extends that date.

SEC. 3. Section 8340.2 of the Education Code is amended to read:

8340.2. (a) For purposes of this article, "plan" means an individualized county child care subsidy plan developed and approved under the pilot project described in Section 8340, which includes all of the following:

(1) An assessment to identify the county's goals for its subsidized child care system. The assessment shall examine whether the current structure of subsidized child care funding adequately supports working families in the county and whether the county's child care goals coincide with the state's requirements for funding, eligibility, priority, and reimbursement. The assessment shall also identify barriers in the state's child care subsidy system

that inhibit the county from meeting its child care goals. In conducting the assessment, the county shall consider all of the following:

(A) The general demographics of families who are in need of child care, including employment, income, language, ethnic, and family composition.

(B) The current supply of available subsidized child care.

(C) The level of need for various types of subsidized child care services, including, but not limited to, infant care, after-hours care, and care for children with exceptional needs.

(D) The county's self-sufficiency income level.

(E) Income eligibility levels for subsidized child care.

(F) Family fees.

(G) The cost of providing child care.

(H) The regional market rates, as established by the department, for different types of child care.

(I) The standard reimbursement rate or state per diem for centers operating under contracts with the department.

(J) Trends in the county's unemployment rate and housing affordability index.

(2) (A) Development of a local policy to eliminate state-imposed regulatory barriers to the county's achievement of its desired outcomes for subsidized child care.

(B) The local policy shall do all of the following:

(i) Prioritize lowest income families first.

(ii) Follow the family fee schedule established pursuant to Section 8273 for those families that are income eligible, as defined by Section 8263.1, and provide the exemptions for family fees specified in Section 8273.1.

(iii) Meet local goals that are consistent with the state's child care goals.

(iv) Identify existing policies that would be affected by the county's plan.

(v) (I) Authorize an agency that provides child care and development services in the county through a contract with the department to apply to the department to amend existing contracts in order to benefit from the local policy.

(II) The department shall approve an application to amend an existing contract if the plan is modified pursuant to Section 8340.3.

(III) The contract of a department contractor that does not elect to request an amendment to its contract remains operative and enforceable.

(vi) Provide a family that qualifies for the second or third stage of child care services pursuant to Article 15.5 (commencing with Section 8350), for purposes of eligibility, fees, and reimbursements, the same or higher level of benefit as a family that qualifies for subsidized child care on another basis pursuant to the local policy, except as otherwise provided in Article 15.5 (commencing with Section 8350). Nothing in this section shall be interpreted to impact or reduce any element in the second or third stage of child care services pursuant to Article 15.5 (commencing with Section 8350) that provides a greater benefit to participating families than is provided for in the local policy.

(C) The local policy may supersede state law concerning child care subsidy programs with regard only to the following factors:

(i) Eligibility criteria, including, but not limited to, age, family size, time limits, income level, and special needs considerations.

(ii) Fees, including, but not limited to, family fees, sliding scale fees, and copayments for those families that are not income eligible, as defined by Section 8263.1.

(iii) Reimbursement rates.

(iv) Methods of maximizing the efficient use of subsidy funds, including, but not limited to, multiyear contracting with the department for center-based child care, and interagency agreements that allow for flexible and temporary transfer of funds among agencies.

(v) Families with children enrolled in part-day California state preschool program services, pursuant to Article 7 (commencing with Section 8235), may be eligible for up to two 180-day periods within a 24-month period without the family being certified as a new enrollment each year.

(3) Recognition that all funding sources utilized by contractors that provide child care and development services in the county are eligible to be included in the county's plan.

(4) Establishment of measurable outcomes to evaluate the success of the plan to achieve the county's child care goals, and to overcome any barriers identified in the state's child care subsidy system.

(b) Nothing in this section shall be construed to permit the county to change the regional market rate survey results for the county.

SEC. 4. The Legislature finds and declares that a special statute is necessary and that a general statute cannot be made applicable within the meaning of Section 16 of Article IV of the California Constitution because of the unique circumstances in the Counties of Contra Costa, Marin, and Sonoma. Existing law does not reflect the fiscal reality of living in these high-cost counties where the cost of living is well beyond the state median level, resulting in reduced access to quality child care. In recognition of the unintended consequences of living in a high-cost county, this act is necessary to provide children and families in the Counties of Contra Costa, Marin, and Sonoma proper access to child care through individualized county child care subsidy plans.



Contra
Costa
County

To: Board of Supervisors
From: FAMILY & HUMAN SERVICES COMMITTEE
Date: July 10, 2018

Subject: Innovative Community Partnerships

RECOMMENDATION(S):

ACCEPT the attached report on the Employment and Human Services Department's Innovative Community Partnerships.

FISCAL IMPACT:

There is no fiscal impact; the report is informational only.

BACKGROUND:

On January 6, 2015 the Board of Supervisors referred oversight and receipt of updates on the Employment and Human Services Department's (EHSD) Innovative Community Partnerships to the Family and Human Services Committee (F&HS). On June 7, 2016, the Board approved expanding F&HS Referral No. 110 "Innovative Community Partnerships" to include the subject of Whole Family Services. This change was necessary to incorporate a major EHSD initiative, which refocuses client-facing benefit eligibility to assess the status and needs of the "whole family" while they are also determining benefit eligibility. Key to the new initiative is working with community partners to form a network of family resource centers in current place-based centers such as SIT (Service Integration Team) and SparkPoint sites, Family Justice Centers, First 5 centers, *et al.*

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Devorah Levine (925)
608-4890

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: EHS Director, Devorah Levine, CAO

BACKGROUND: (CONT'D)

On June 26, 2017, the Family and Human Services Committee and Board of Supervisors received the most recent annual report on Innovative Community Partnerships.

The Family and Human Services Committee, on June 25, 2018 (Supervisor Gioia was absent), received the attached report on EHSD's Innovative Community Partnerships program and forwards this report to the Board for its information.

ATTACHMENTS

EHS Innovative Community Partnerships Report June 2018

EHS Innovative Community Partnerships Powerpoint Presentation June 2018



MEMORANDUM

Kathy Gallagher, Director

40 Douglas Drive, Martinez, CA 94553 • (925) 608 4800 • Fax (925) 313-9748 • www.ehsd.org

To: Family and Human Services Committee
Supervisor John Gioia, Chairperson
Supervisor Candace Andersen, Member

Date: June 25, 2018

From: Kathy Gallagher, Director

Subject: FHS Referral #110 Innovative Community Partnerships

RECOMMENDATION:

ACCEPT the attached report on the Employment and Human Services Department's (EHSD) Innovative Community Partnerships.

Overview:

EHSD's mission is to partner with the community to deliver quality services to ensure access to resources that support, protect, and empower individuals and families. Despite economic growth throughout the Bay Area, one in ten Contra Costa County residents live in poverty, including 13% of children¹. Each year, approximately one in four county residents receive help from EHSD² to put food on the table, find jobs, enroll their children in high quality child care, obtain and maintain health coverage, address and avoid family violence, and in many other life sustaining ways central to the county's safety net. Through robust partnerships with community based agencies, county departments, law enforcement, funders, businesses and policy makers, our services help make Contra Costa County a safer, healthier, and more equitable place to live for all residents.

Furthering innovative partnerships has become more essential than ever. Research on the social determinants of health and well-being³ has shed new light on the significant connections between poverty, employment, food security, social and community cohesion and health, creating a new urgency for integrating social services into traditional health and community settings. Potential structural changes being considered at the Federal level, including enforcing and expanding work requirements associated with public programs and reducing funding for prevention, also add urgency to identifying key partnerships.

Investments in social services and innovative partnerships have been modest in scale and often temporary. Successful partnerships in neighboring counties have often been made possible by targeted

¹ Source: U.S. Census Bureau, 2012-2016 American Community Survey 5-Year Estimates

² EHSD enrollment data

³ Social determinants have been defined as factors that contribute to a person's current state of health. These factors may be biological, socioeconomic, psychosocial, behavioral, or social in nature Source: U.S. Department of Health and Human Services, Healthy People 2020 Draft. 2009, U.S. Government Printing Office.

investments of general funds and foundation grants.⁴ EHSD's ability to fund and support innovative partnerships has been greatly reduced as county general funds have not kept pace with the cost of doing business. Despite these constraints, EHSD is prioritizing participation in, and supporting development of key partnerships. With the support of the Policy and Planning Division, the department is working to strengthen partnerships through strategic planning, research and evaluation, public policy tracking and analysis, resource development, and incubating innovative pilot programs. The following report highlights partnerships that are central to our efforts.

Elder Abuse Prevention Project

Under the leadership of EHSD's Adult Protective Services (APS), the Elder Abuse Prevention Project (EAPP) is an innovative partnership addressing elder abuse through a coordinated system of care. Elder abuse is an underreported and often invisible issue. Elderly are the fastest growing segment of the county's population: From 2000 to 2010, the population of seniors 65 and older increased 22%, to 130,432 individuals. Based on population projections from the Census, the percentage of seniors in Contra Costa County will continue to grow.

With the support of a \$957,742, two-year grant awarded from the Office of Emergency Services (Cal OES), EHSD established a robust partnership between APS, other county agencies, and several community partners. These

partners include Family Justice Center, Senior Peer Counselors, Senior Legal Services, Meals on Wheels, and Ombudsman Services, STAND!, SEEDS, the District Attorney, and Behavioral Health. This project leverages the existing capacity of multiple agencies to coordinate services through the Family Justice Centers for victims of domestic violence, child abuse, elder abuse, and human trafficking.



In operation since June 2017, EAPP has served 226 clients, 72% of whom were disabled. The most commonly provided services are advocacy (81% of clients), crisis intervention (66% of clients), and legal assistance (15% of clients). EAPP provides a platform to raise awareness in the community, helping all providers to better identify and respond to cases of elder abuse. Cal OES has extended this funding opportunity for the EAPP through December 31, 2019 with an additional award of \$620,884.

EAPP has established the following best practices for service delivery:

- A common data collection tool and database to ensure cases are handled in a more coordinated fashion.
- An elder abuse prevention website, CoCoElderJustice.org.
- A multi-disciplinary team (MDT) meeting to improve the quality of services and care for clients.
- A multi-disciplinary Financial Abuse Strike Team to investigate and solve complex cases of financial abuse.
- A quarterly Elder Death Review Team meeting.

⁴ Some examples of partnerships in neighboring counties include Sonoma's "Upstream Investments", Alameda County's "Nutrition Partnership", and San Francisco's "Civic Bridge."

As a result of these efforts, several benchmarks were reached:

- Restraining orders for victims of elder abuse have more than doubled.
- Enhanced outreach efforts increased APS reports by 9% (around 300 referrals per month) in FY 2016-2017. We anticipate an increase of 24% in APS reports for FY 2017-18.
- Increased identification of service delivery gaps and problem solving to diminish those gaps.
- Improved coordination of services, as evidenced by a decline in the number of repeated referrals of EAPP clients by partner agencies.

Safety and Healing: Family Justice Centers

Developed with the support of the Contra Costa Alliance to End Abuse (formerly Zero Tolerance for Domestic Violence Initiative), the Family Justice Centers embody an innovative public-private partnership. Each Family Justice Center (FJC) (Central County and West County) has more than 16 on-site partners (40 partners in total) providing services under one roof, including law enforcement agencies, community-based organizations, and county departments. Significantly, EHSD has increased the strength of its presence and partnership at the FJC in the last year. Workforce Services Bureau staff rotate on-site at the FJC, providing immediate access to benefits and support for clients. Both centers are community hubs for education and integrated services for victims of interpersonal violence. Plans are underway to open a FJC in East County in 2018.



In 2017, the Family Justice Centers served 2,442 families (with 2,010 children), a 30% increase from 2016. 81% of clients had a prior history with domestic violence, applied for a restraining order, had contact with children and family services, adult protective services, or law enforcement. 65% of clients served by the FJC earn less than \$2,000 per month. 42% are worried about their safety. The most common needs identified by clients are advocacy (“comprehensive services” (21%), family law/court assistance (15%), restraining orders (11%), mental health counseling (6%).

The Family Justice partnership has created efficiencies among public and private partners and helped identify service gaps and solutions. This partnership naturally gave rise to a domestic violence multidisciplinary team (MDT) and a human trafficking MDT, which meet monthly to discuss complex cases. New programs were launched this year, including a “Housing First” project teaming up domestic violence case management experts and housing assistance specialists to help victims find and retain housing, as well as a Restorative Justice project, testing alternative responses to domestic violence.



Whole Person Care: Community Connect

EHSD is collaborating as a key partner with Contra Costa Health Services (HSD) and a range of community agencies in a \$200 million, 5-year Whole Person Care pilot funded through California's Section 1115 Medicaid waiver (Medi-Cal 2020). Contra Costa County is one of 18 pilot locations in the state, with California being the only state in the country implementing a pilot of this nature.

Under HSD's leadership and oversight, multi-disciplinary teams apply a "whole person" approach to caring for high-risk members of our community who are also frequent users of emergency and other medical services. Participants are provided with medical, behavioral health, social services, housing support, public benefits, eligibility and enrollment services, and integrated care coordination. This initiative provides an opportunity for EHSD to contribute its expertise to the emerging care model that recognizes the importance of "social determinants of health" on a person's overall wellbeing.

"4" Our Families

In 2017, EHSD developed an integrated cross-bureau pilot program, including identifying service sites for the pilot and creating a robust evaluation plan. The initiative is designed to provide holistic services to EHSD clients, increasing access to targeted services and supports they need. The pilot program uses four "navigators" to engage clients with multiple unmet needs and connect them to both EHSD and community resources. Services will be provided in the Sand Creek EHSD office, the Delta Fair office in Antioch, the Bay Point SIT/Spark Point site, and FJC Richmond.



We plan to ultimately provide a new level of support with "wrap around services" for individuals and families. Leveraging the 211 database and other technology, centralized data sharing and co-located staff will provide increased access, a better and faster service delivery experience, and improve utilization rates of our comprehensive suite of services.



Innovative Community Partnerships

Report to Family & Human Services Committee
June 25, 2018

Presented by
The Employment and Human Services
Department

Why Innovative Partnerships?

Innovative partnerships
are more *essential* than
ever

*“We cannot solve our problems
with the same thinking we
used when we created them.”
– Albert Einstein*



Why Innovative Partnerships?

- Research on *social determinants* of health and well-being
- Significant policy changes
- Limited resources



Key Achievements



Through Innovative Community Partnerships, EHSD has...

- Reached or exceeded benchmarks for APS reports and restraining orders for victims of elder abuse
- Identified, solved, and diminished service delivery gaps through Elder Abuse Prevention Program (EAPP) and Family Justice Centers (FJC)
- Created efficiencies among public and private partners
- Launched a new holistic approach to assisting families through EHSD Navigators

Meet Jean and EAPP



Thank You





**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: July 10, 2018

Subject: CONTINUE EXTENSION OF EMERGENCY DECLARATION REGARDING HOMELESSNESS

RECOMMENDATION(S):

CONTINUE the emergency action originally taken by the Board of Supervisors on November 16, 1999 regarding the issue of homelessness in Contra Costa County.

FISCAL IMPACT:

None.

BACKGROUND:

On November 16, 1999, the Board of Supervisors declared a local emergency, pursuant to the provisions of Government Code Section 8630 on homelessness in Contra Costa County.

Government Code Section 8630 requires that, for a body that meets weekly, the need to continue the emergency declaration be reviewed at least every 14 days until the local emergency is terminated. In no event is the review to take place more than 21 days after the previous review. On June 26, 2018, the Board of Supervisors reviewed and approved the emergency declaration.

With the continuing high number of homeless individuals and insufficient funding available to assist in sheltering all homeless individuals and families, it is appropriate for the Board to continue the declaration of a local emergency regarding homelessness.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Julie Enea, (925)
335-1077

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Annual California Children's Services Program Certification

RECOMMENDATION(S):

AUTHORIZE the Chair of the Board of Supervisors to sign the Certification Statement for the California Children's Services Program, as required by the State of California.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The State of California requires and annual statement certifying that the County's California Children's Services Program (CCS) will comply with all applicable provisions, federal and state regulations and laws, including the Health and Safety Code and any applicable rules or regulations promulgated by the California Department of Health Care Services.

The statement must be signed by the CCS program administrator, health officer, and chair of the local governing board.

The certification is attached.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Dan Peddycord,
925-313-6712

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Josh Sullivan, Tasha Scott, Marcy Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If the certification is not signed and returned to the State, the County will not be in compliance with program requirements.

CHILDREN'S IMPACT STATEMENT:

Non-compliance with program requirements could lead to difficulties in serving CCS's target population
– Children with significant disabilities.



ATTACHMENTS

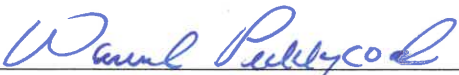
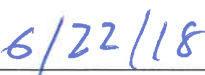
certification

Certification Statement - California Children's Services (CCS)

County/City: Contra Costa/Martinez	Fiscal Year: 2018-2019
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I certify that the CCS Program will comply with all applicable provisions of Health and Safety Code, Division 106, Part 2, Chapter 3, Article 5, (commencing with Section 123800) and Chapters 7 and 8 of the Welfare and Institutions Code (commencing with Sections 14000-14200), and any applicable rules or regulations promulgated by DHCS pursuant to this article and these Chapters. I further certify that this CCS Program will comply with the Children's Medical Services (CMS) Plan and Fiscal Guidelines Manual, including but not limited to, Section 9 Federal Financial Participation. I further certify that this CCS Program will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. Section 1396 et seq.) and recipients of funds allotted to states for the Maternal and Child Health Services Block Grant pursuant to Title V of the Social Security Act (42 U.S.C. Section 701 et seq.). I further agree that this CCS Program may be subject to all sanctions or other remedies applicable if this CCS Program violates any of the above laws, regulations and policies with which it has certified it will comply.

	
Signature of CCS Administrator	Date Signed

	
Signature of Director or Health Officer	Date Signed

Signature and Title of Other – Optional	Date Signed

I certify that this plan has been approved by the local governing body.	
Signature of Local Governing Body Chairperson	Date



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: July 10, 2018

Subject: RESPONSE TO CIVIL GRAND JURY REPORT NO. 1803, ENTITLED "VOTING SECURITY - INTEGRITY AND TRANSPARENCY"

RECOMMENDATION(S):

ADOPT report as the Board of Supervisors' response to Civil Grand Jury Report No. 1803, entitled "Voting Security - Integrity and Transparency", and DIRECT the Clerk of the Board to transmit the Board's response to the Superior Court no later than July 20, 2018.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The 2017/18 Civil Grand Jury filed the above-referenced report, attached, on April 23, 2018, which was reviewed by the Board of Supervisors and subsequently referred to the Clerk-Recorder and County Administrator, who prepared the attached response that clearly specifies:

- A. Whether the finding or recommendation is accepted or will be implemented;
- B. If a recommendation is accepted, a statement as to who will be responsible for implementation and a definite target date;
- C. A delineation of the constraints if a recommendation is accepted but cannot be implemented within a six-month period; and
- D. The reason for not accepting or adopting a finding or recommendation.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Julie DiMaggio Enea
(925) 335-1077

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Clerk-Recorder, Asst Co Registrar, CAO

BACKGROUND: (CONT'D)

The California Penal Code specifies that the Board of Supervisors must forward its response to the Superior Court no later than July 22, 2018 (90 days from receipt).

FINDINGS

F1. For the last ten years, there have been no reported significant security or voter fraud issues with County elections.

F1 Response. The respondent agrees with the finding.

F2. The CRO is following good cyber security and logistical security practices, with a process that is as open and accountable as is practicable under current law.

F2 Response. The respondent agrees with the finding.

F3. The County's voting machinery is reaching the end of its maintainable life, but the County expects to implement a new system for the June 2018 election. The CRO had put aside sufficient funds for a new voting system and recommended one for purchase, which the Board of Supervisors unanimously approved.

F3 Response. The respondent agrees with the finding. The CRO implemented a new voting system earlier this year.

F4. Vote-by-mail is the more secure method of voting in the County, simplifying logistics and avoiding the “single point of failure” where a traffic accident could wipe out all voter records for multiple polling locations.

F4 Response. The respondent agrees with the finding.

F5. Implementation of SB 450, the California Voter’s Choice Act, is not mandated. Before determining whether to implement the law, Contra Costa County is waiting to see how the law affects other counties that have chosen to implement the law, especially as it relates to the optimal number of voter centers and drop-off locations needed.

F5 Response. The respondent agrees with the finding.

F6. The implementation of VoteCal, the new State-wide voter registration system, introduces the facility for automated updates, and it is now connected to the DMV.

F6 Response. The respondent agrees with the finding.

F7. The CRO is preparing a threat and vulnerability assessment of the new system, which is planned to complete prior to the June 2018 primary election.

F7 Response. The respondent agrees with the finding.

F8. The CRO follows good practice in system redundancy and backup, and has a business continuity plan with Sacramento County to provide reciprocal vote counting support since each county has the same voting system. The Memorandum of Understanding and plan covering the agreement are not yet updated to include the new voting system.

F8 Response. The respondent agrees with the finding.

RECOMMENDATIONS

R1. The CRO should consider completing its threat and vulnerability assessment of its overall operation, and implement any recommended changes to its procedures per its current timetable – prior to the June 2018 election.

R1 Response. The recommendation requires further analysis. The CRO continues to develop and refine the threat and vulnerability assessment, and implement changes as needed. Threats and risks are not static and assessments need to be continuously reviewed and updated to reflect the current situation.

R2. The Grand Jury recommends that the CRO consider updating its business continuity plan and Memorandum of Understanding with Sacramento County prior to the June 2018 election, and then test the plan's effectiveness on a regular basis.

R2 Response. The recommendation has not yet been implemented, but will likely be implemented prior to the November 2018 election. In any case, the previous agreement with Sacramento County is still in effect, as the primary changes contemplated in the new MOU are merely in the nomenclature of the common voting system components.

ATTACHMENTS

2017/18 Grand Jury Report No. 1803: "Voting Security - Integrity and Transparency"

**A REPORT BY
THE 2017-2018 CONTRA COSTA COUNTY GRAND JURY**
725 Court Street
Martinez, California 94553

Report 1803

Voting Security

Integrity and Transparency

APPROVED BY THE GRAND JURY

Date

April 19, 2018



MARIO GUTIERREZ
GRAND JURY FOREPERSON

ACCEPTED FOR FILING

Date

April 23, 2018



ANITA SANTOS
JUDGE OF THE SUPERIOR COURT

Contra Costa County Grand Jury Report 1803

Voting Security

Integrity and Transparency

TO: Contra Costa County Clerk-Recorder-Registrar

SUMMARY

The act of voting is central to our democracy. If citizens do not have confidence that their voting system provides accurate results, government risks losing its credibility.

Last year, media reports highlighted a range of potential issues affecting elections, including covert foreign influence on the American public, electronic intrusion (hacking) into voting systems, and alleged fraud. With this background, the Contra Costa County Civil Grand Jury (Grand Jury) investigated the voting system in the County, focusing on the voting process and system security to ascertain the ability of the County to deliver accurate election results. The Grand Jury did not perform a forensic study of cyber security. It did not address potential user interface issues such as ballot design. It did not deal with issues of covert influence on elections through social media or advertising.

Following its investigation, the Grand Jury concluded it has confidence in the integrity of the ballot process and accuracy of election results, and commends the paid County employees, volunteers, and temporary help who support the election process. Elections are the responsibility of the Clerk-Recorder's Office (CRO), which manages the election process and maintains the election equipment. The Grand Jury found a well-run operation maintaining cyber security and logistical security in accordance with current best practices. The election process is as transparent and accountable as is practicable, consistent with current law. The department has done an excellent job of maintaining smooth operations and creating cost savings to fund voting equipment replacement.

The County's voting equipment was in its end-of-maintainable-life phase. The Contra Costa County Board of Supervisors (BOS) voted on February 13, 2018 to approve the purchase of a new voting system as recommended by the CRO. The purchase is

covered by funds the CRO had already put aside for the purpose. Maintenance of the system over six years will be managed within current operational funding. The new system should be fully implemented in time for the June 2018 primary election.

The Grand Jury recommends that the CRO consider updating its business continuity plan and Memorandum of Understanding with Sacramento prior to the June 2018 election. The Grand Jury also recommends that the CRO consider completing its threat and vulnerability assessment, and implementing the resulting recommendations prior to the June 2018 election.

METHODOLOGY

In the course of its investigation, the Grand Jury:

- Reviewed public documents
- Reviewed facilities and equipment
- Researched press articles
- Interviewed election officials and volunteers
- Researched other states' election practices
- Attended accessibility training given by the department
- Participated in a public viewing of the vote counting procedure

BACKGROUND

Various voting methods are employed or have been considered across the United States: paper ballots available at polling sites, paper ballots delivered and returned through U.S. mail, e-voting (electronic voting at polling site) and i-voting (electronic voting over the internet). Any method used can lead to an improper outcome if there are voting process imperfections, voting equipment failures, individual fraud, or third-party intrusion into an insecure system. During the past two decades, the following issues and actions have been reported involving elections in the United States.

- The Help America Vote Act of 2002 made sweeping changes to the nation's voting process. It was seen as a response to revelations in the 2000 election of serious flaws in the nation's voting systems, voter access, and election administration (The Brennan Center for Justice report "America's Voting Machines at Risk," 2015).
- According to the Center for American Progress report "Election Security in All 50 States" dated February 2018 "...fourteen states use paperless DRE [direct recording electronic] machines in at least some jurisdictions. Five states rely

exclusively on paperless DRE machines for voting.” According to a Washington Post report dated October 7, 2017, “In July, at the DefCon hacking conference, programmers successfully invaded 30 Direct Record Electronic (DRE) touch-screen machines, including some identical to those in use in Virginia, within 90 minutes.” DRE machines do not have paper ballot backup. If a system is compromised, original voting records may not be recovered.

- In a February 8, 2018 interview with NBC News, “Jeanette Manfra, the head of cyber security at the Department of Homeland Security, said ... in 2016, ‘We saw a targeting of 21 states and an exceptionally small number of them [voter systems] were actually successfully penetrated.’”
- According to a BuzzFeed article dated March 22, 2018, “Homeland Security Secretary Kirstjen Nielsen called the need for new voting machines that produce a paper trail ‘a national security issue.’” The omnibus spending bill passed March 23, 2018 by Congress provided money targeted to replace voting machines that did not leave an audit trail, as well as to implement post-election audits, provide cyber security training for state and local officials, and fund other election security-related improvements.

Paper ballots are generally considered by the experts to be the safest method of voting available. According to Lawrence Norden, Deputy Director of the Democracy Program at the Brennan Center for Justice at the New York University School of Law, “...the most important technology for enhancing security has been around for millennia: paper. Specifically, every new voting machine in the United States should have a paper record that the voter reviews, and that can be used later to check the electronic totals that are reported.” (*The Atlantic*, May 10, 2017)

California and Contra Costa County have chosen to continue using paper ballots, which are available at polling places or sent by mail. Vote-by-mail (VBM) ballots are returned by mail or turned in by hand at polling stations. Ballots are tallied using optical scanning machines.

However, the process logistics and the voting system (software and hardware) the process uses are complicated. Therefore, continuous and rigorous attention to details and full transparency are vitally important. This investigation considered Contra Costa County’s voting process and voting system, and its security implications to determine if continued confidence in the integrity of the ballot process and accuracy of election results is justified.

The CRO has recently purchased a new voting system to replace its current aging system. The new voting system has updated technology and additional features, but in terms of logistics, it is similar to the current system in its operation. This report will discuss the voting system and process that have been in place, and will note the new voting system changes that affect security.

DISCUSSION

A review of local press articles over the last decade shows that the Contra Costa County CRO, which manages elections, has no history of voting system security issues. Only two incidents were uncovered: one involved false voter registrations by a paid-to-turn-out-the-vote group, and the other was a double voting attempt using a loophole in a practice mandated by the State. Both incidents involved only a small number of votes and according to the CRO had no effect on the outcome of the election.

The 2016 presidential election was a good test of the voting system in Contra Costa County. More than 100,000 new voters registered for the election. With three paper sheets for each ballot, the system had to scan almost 1.5 million ballot sheets to tally the vote. Approximately 65% of all votes were vote-by-mail. State Election Code §15360 mandates an audit be completed of at least one percent of precincts in which paper ballots are manually counted and compared to the electronic tally. In the 2016 election, to cover all the different ballot types, Contra Costa County manually audited 29 out of 656 precincts (4.4%). The manual count tallied exactly with the electronic count.

There were 4,018 provisional ballots (over 0.8% of voters) disallowed due to non-registration. These are people voting in the wrong county or who do not realize the need to register when relocating to the County if they were registered elsewhere in California. State law in 2016 did not allow eligible voters to register and vote the same day. Assembly Bill 1436, a State law enacted in 2012, will go into effect this year to allow people to both register and vote on Election Day.

System Description

The Contra Costa voting system is comprised of three main activities:

1. Voter registration
2. Ballot logistics
3. Ballot creation and counting

1) Voter registration

A valid list of voters is critical to the election process. Voters apply to be registered to vote, either online through the State portal or in person at various locations throughout the County. Applicants must provide their California Driver License number, California Identification Card number, or Social Security number. Their signature is scanned. If the application is completed online, the signature used is the electronic version associated with the Driver License. A voter list is created by the County and shared with the State.

The County is broken up into different voting areas called precincts (700 as of January 2018). A precinct is an area used to group residents that vote on the same issues. The

voter list is combined with precinct geographical data. The combined data is used to create the mailing list for VBM ballots, and the roster for in-person voting for each polling location. Each person receives the ballot specific to his/her precinct.

2) Ballot logistics

VBM ballots are mailed directly to the voter from the certified mail service vendor, which prints the ballots. Vote-in-person ballots are warehoused in a secure County facility. The day before Election Day, trucks operated by at least two volunteers deliver ballots and optical ballot scanners for use in the polling locations. The trucks act as local depots for multiple polling locations. Each polling location Inspector, the person who manages the polling location, signs for and picks up the materials from the truck, and stores them at home overnight before taking them to the polling location. After the election, the scanners and the completed ballots are placed in secured containers, and returned to the trucks by the Inspector accompanied by another polling location worker. The materials are signed for and trucks return the materials to the warehouse for final tallying. With the new voting system, the equipment and ballots will be delivered directly to the polling locations. After the election, the data card with the electronic tally and the completed ballots will be returned in secured containers.

There are separate processes for the three types of ballots:

- Vote-in-person: People are checked against the voter roster specific to their polling station. They sign the roster, receive their ballot, and have their completed ballots scanned by machines in the polling places. After the polling location closes, the number of signatures on the roster is compared to the electronic record of ballots scanned. The tally from the optical scanners and the paper ballots are returned to the warehouse.
- Provisional: Voters at a polling station whose names are not on that voter roster can vote using a provisional ballot. The provisional ballot is counted but not scanned at the polling station. It is returned to the warehouse in a sealed envelope. If validated, the ballot is scanned by high volume optical scanners.
- Vote-by-mail: Returned VBM ballots are stored at the warehouse. If validated, the ballot is scanned by high volume optical scanners.

3) Ballot creation and counting

A software program is used to create the ballots, program the machines that optically scan the ballots to count the votes, and aggregate the resulting vote totals.

To aggregate the County vote totals, the electronic totals are recovered from the scanners returned from the polling stations. For VBM ballots and provisional ballots, the envelopes are run through a sorter at a secure warehouse. The sorter captures the name, address, and signature of the voter from each envelope. This information is

validated by comparing it with the data from the master list of registered voters to help ensure the votes are legitimate and there are no duplicate votes.

During the 2016 election, approximately two hundred volunteers extracted and prepared the ballots for counting. Validated ballots were taken to a separate secure facility and fed into high volume optical scanners. The count from these machines (VBM and provisional ballot tallies) was aggregated with the count from the polling machines (vote-in-person tallies) for a final total. The aggregated vote total is sent to the State. Paper ballots and envelopes are archived for twenty-two months.

Security

This report defines *security* to mean all measures taken to ensure an accurate return of voting tallies. It concentrates on these security areas:

1. Machine condition
2. Logistics security
3. Cyber security

1) Machine condition

Contra Costa County is in the process of implementing a new voting system. Until very recently, the voting system in the County consisted of Election Systems and Software (ES&S) equipment: Unity Election Management System (EMS) software, M100 optical scanners, M650 high speed optical scanners, and the Automark Voter Assist Terminal (VAT), which is a ballot-marking device with support for alternate languages and the disabled.

The voting system had been reaching the end of its maintainable life. The M100 and M650 optical scanners and the Automark VAT are 10-11 years old and using obsolete technology. The Brennan Center of Justice's 2015 report "American Voting Machines at Risk" surveyed vendors, experts, and users regarding voting equipment age and maintainability. For voting equipment manufactured since 2000, these respondents reported usable life spans to be 10-15 years. After that, the machines became increasingly unreliable. Users reported optical scan and touch screen registration issues, intermittent connectors, failing memory boards, obsolete storage technology, and paper jams.

Supplies were difficult to find and the CRO was reduced to using eBay to find system storage drives. The County reduced the number of polling locations three years ago, which freed up machines for spares.

New voting systems were recently certified by the State for use in California. The CRO conducted a study of the available systems and made a purchase request to the BOS.

The request was unanimously approved by the BOS at the Board meeting on February 13, 2018. Trials of the new equipment began in March 2018, and County-wide implementation is expected in June. The new voting system should eliminate age-related issues and will also help prepare the County to respond to new legislation.

The County is purchasing the Democracy Suite voting system from Dominion Voting Systems. The Suite replaces the Unity EMS with the Democracy Suite EMS. It replaces the Automark equipment with the ImageCast Evolution optical scan tabulator and ballot marking device. It replaces the M100 with the ImageCast Precinct optical scan tabulator, and the M650 with the ImageCast Central count system. The CRO will need to review its security procedures based on the new equipment. At the time of this writing, the CRO is preparing a threat and vulnerability assessment, which will cover the new systems and procedures.

2) Logistics security

Logistics security encompasses safeguards to the voting process, physical security of facilities, ballots, system equipment and electronics pre-vote, during voting, and post-vote. It also includes cross-checks to the system.

Only two process incidents have been uncovered: one involved false voter registrations by a paid-to-turn-out-the-vote group, and the other was a double voting attempt using a loophole in a practice mandated by the State. Neither of these had an effect on the election outcome. According to an *East Bay Times* article dated August 15, 2016, the Clerk-Recorder “claimed that 113 people successfully voted twice in the primary election... At issue is whether voters in Contra Costa who come to polling places on Election Day wanting a different ballot from the one they were issued through the mail should be required to fill out provisional ballots.” According to the article, the Secretary of State’s office said the requirement to fill out a provisional ballot is against state law. The article noted that a legal alternative is to print out and distribute the VBM rosters, which could be used to check whether they had already voted.

The Contra Costa County District Attorney’s office has four open investigations involving improper voting activity. One is a felony relating to someone who was allegedly paid to register voters and who allegedly registered fictitious voters. Sixteen registration forms were found by the DA’s investigation to be fictitious. The other three open investigations are misdemeanors where a person is alleged to have voted twice.

Voter list

The list of registered voters forms the foundation of the election system. A new state-wide voter registration system, VoteCal, was brought online in September 2016 to replace the previous system, named CalVoter. VoteCal includes the State’s approximately 19.4 million (in 2017) registered voters. It interacts with, and exchanges information with, various state and county information systems to update the voter registration list (per California Secretary of State, 2016) including:

- County Election Management Systems (EMS): to exchange voter information between State and County. All 58 counties are connected to VoteCal. Counties use their EMSs to register voters and update voter information, which is then uploaded to VoteCal. Changes at the State and county level synchronize with each other. Counties are notified of any State-level changes for verification purposes. Registration information is maintained redundantly at the State and County for security.
- California Department of Corrections and Rehabilitation: persons with felonies are excluded or removed from registration rolls.
- California Department of Public Health: exclusion of deceased persons from registration rolls.
- California Employment Development Department: address change information for voter registration records.
- California Department of Motor Vehicles (DMV): address change information for voter registration records and use of applicant's DMV signature electronic record. The signature is appended to the voter's application.

Contra Costa County maintains its own voter registration database on County-owned servers in the event the State system goes offline or is impacted by outside agencies. This enhances the security of the voter registration data.

From a security perspective, VoteCal has three main differences from the previous CalVoter system which may lead to more vulnerability: 1) More access is allowed (each county can now see all data whereas before a county could only see its own data), 2) there is an update mechanism that did not exist before (the State can now automatically update county voter lists), and 3) the DMV is now connected to the system. This may create greater potential for cyber disruption and potential fraud. While this is a State security issue, the County may have to implement new procedures on its end to manage updates securely.

Facilities

The County facilities that house the election system and materials are secured three ways: a) key card access, with sensitive areas additionally protected by b) a key code alarm system and c) video cameras. They appear to be adequately protected.

The elections system

Prior to the election, polling locations are surveyed by the CRO to ensure compliance with the American Disabilities Act (ADA). The CRO trains poll workers in operations, accessibility practices, security, and voter support through in-person classes and a comprehensive reference manual. All software on all machines is deleted and freshly

installed from a verified copy of the software. Voting machinery is aligned and rigorously tested across all combinations of ballots and candidates.

The elections-system software and vote-tabulating equipment are never connected to the internet, and have no wireless connection capability.

Security for the voting electronics and completed paper ballots in transit to, at, and from the polling locations is enforced through use of equipment locks and carrier bags, each with numbered, tamper-proof security tags. These tags are logged and materials signed for each time the materials change hands. The CRO maintains chain of custody documents. More than one person must accompany these items at all times. The only exception is when Inspectors take the ES&S electronics and ballots home with them the night before the election, and then to the polling locations the following morning. Inspectors are selected from experienced volunteers and must undertake a training course. The Dominion equipment is managed differently. It is built as a big rolling cart, and is delivered directly to the polling location. The main concern of the vote-in-person process logistics occurs when the trucks gathering the electronic data and ballots from polling locations return them to the central location. Any accident destroying a truck could wipe out both the electronic data and the paper ballots from multiple polling locations.

At polling locations, the combination of locks and security tags on machines make it difficult for someone to tamper with the equipment. During voting, the voting machines are always in plain sight of the poll workers and the voters.

Handling of the completed ballots is managed in a secure County warehouse using volunteers. Mail-in ballots and provisional ballots are run through a sorting machine. The sorting machine electronically captures the voter's name, address, and signature from the outside of the envelope. That information is compared to the County's EMS records to ensure that: a) only registered voters have voted, b) their signatures match their vote application, and c) they have not voted more than once. County staff open the envelopes and place them in boxes. The boxes are brought to two volunteer teams, each consisting of two members, who must stay seated. One team member removes the ballots from the envelopes, ensures the envelopes are empty, and counts and bundles them. The second member unfolds and counts the ballots. The team then swaps tasks, and recounts and records the numbers. Staff observe the process, and remove the envelopes and box of ballots. The entire process has staff oversight and the facility has security cameras.

The boxes of counted ballots are then placed on enclosed trolleys, and are accompanied by two people to the central elections facility for high speed scanning and counting. The press and the public are welcome to watch both the ballot handling and vote-counting processes.

A three-tier process is used for validating mail-in and provisional ballots. Volunteers use the EMS system to compare the voter's name, address, and signature taken from the

envelope to the data in the voter registration list. Discrepancies are flagged for CRO staff review. If the staff person also believes there is a discrepancy, it is referred to managers to make the final determination. Only managers can disallow a vote. Unsigned ballots are not counted.

Signatures are not validated for in-person voters at polling locations. The voter rosters from the polling locations include barcodes identifying each voter. These barcodes are scanned to record that the persons voted, but their signatures are not checked. This is because there is no way to associate a signature on a roster to that person's ballot as the ballot is anonymous.

Validation

The County voting system has several validation checkpoints. For in-person voting, the polling locations' electronic vote counts, the count of paper ballots, and the total number of signatures on the voter roster are cross-checked. All discrepancies are documented and researched. Discrepancies are prioritized by volume. If the volume is insignificant to the election, the discrepancy may be just documented.

For VBM and provisional ballot cross-checking, the sorting machine counts the number of envelopes handled, which is compared to the envelope slicers' count of the number of envelopes opened. The extractors count the number of ballots removed from the envelopes, which is compared to the high-speed optical scanners' count of the number of ballots scanned. The number of ballot sheets is compared to the total number of envelopes. There will be less, as people do not always return all ballot sheets when voting.

The CRO carries out an audit of at least one percent of the precincts. In an audit, paper ballots are manually counted and compared to the electronic record. The CRO conducts a lottery to determine which precincts to audit. If any additional precincts are needed to audit all ballot races, they are then added by the Clerk-Recorder staff. Counting is conducted by teams of two volunteers, each supervised by staff. The public is invited to view both the lottery and the count.

Contingency plans

Procedures to handle issues arising during the election process are covered by a reference manual provided by the CRO to volunteers and staff. Anything not covered by the manual can be referred to a command center which supports all operations during the election. Complex issues are escalated to CRO managers who are on hand to make any necessary decisions.

Power for the equipment in the central location is backed up by a generator for the building, with additional battery backup for servers and networking equipment. Data is backed up daily, with one copy onsite and another to the cloud. The voting system is backed up at various points before, during, and after an election. Copies of the backup

reside on redundant voting system servers. An additional copy is stored on an external drive in a fire-proof safe.

The department's business continuity plan (systems and procedures to continue business in the event of system failure) includes a reciprocal agreement with Sacramento County to provide vote counting services to each other in the event of need. Both counties use the same voting system. The CRO will need to update its plan and the Memorandum of Understanding with Sacramento to reflect any changes necessitated by the new voting system. The plan should be tested to ensure that it works and all parties understand their duties.

3) Cyber Security

Cyber security is designed to protect against electronic intrusion (hacking) into the voting system to alter an election outcome. Altering the election by electronic intrusion requires an entry point or connection, and the ability to alter software or data. Potential targets include the County EMS software, the voter registration list, and the voting tallies.

California Election Code §19205 requires that the election system must not be connected to the internet and must not operate a wireless connection. Contra Costa County adheres to this requirement. The EMS software resides in a secure room on an internal wired network that is not electronically connected to any other internal system or to the internet. Prior to each election, software on the entire voting system is deleted and freshly installed from a verified copy of the software. No physical media (data devices) used by the system are ever allowed outside the secure room unless in use. All software updates and all input data (voter list, precinct geographical data, and voting data from the precinct optical scanners and the central high-speed scanners) are brought to the EMS on physical media. Final voting tallies are exported from the EMS on physical media. Voter identification information from the sorting machine (name, address, and signature) is delivered from the warehouse to the facility on a dedicated data line.

While the software that controls the vote-counting optical scanners is totally isolated from the internet, this is not true of the voter registration list. The County EMS is connected to the State's VoteCal using a secured State data connection through a County and State firewall. Registration list data is encrypted during transmission. VoteCal gets electronic input from other State entities. Security for those interconnections is the responsibility of the State. The Secretary of State is responsible for maintaining VoteCal system security. The County will need to review security procedures at its own level.

Planning for the Future

Senate Bill 450 (SB450), known as the California Voter's Choice Act, passed in 2016. The bill defines a new voting model, but compliance is not mandatory. It will allow

counties, on a county by county opt-in basis, to change the voting process to replace the current precinct model of voting with a new “vote center” model. The stated aim of the law is to improve voter turnout. Under the law, VBM is encouraged. All registered voters will get a VBM ballot in the mail. They can also vote in any vote center in the County. There will be fewer vote centers than precinct polling locations, but the vote centers will be open more days prior to the election. Under this law, each county is encouraged to solicit community input regarding acceptance and implementation of SB450.

According to the Senate Rules Committee Office of Senate Floor Analyses 8/25/2016, “...the provisions of this bill are modeled after the way that Colorado conducts its elections. ... Fully implemented for the 2014 elections, this hybrid system resulted in Colorado achieving one of the highest voter turnouts in the nation.”

Orange County trialed the vote center model in 2016. Fourteen counties, not including Contra Costa, have been authorized to trial the model prior to 2020. Contra Costa, and the remainder of the counties, may choose to adopt the model for 2020 or later elections. As of February, four of the fourteen counties have chosen to trial the SB450 model.

If adopted by Contra Costa County, the key elements of SB450 and voter impact in the County would be:

- Every eligible voter will receive a mailed ballot 29 days before Election Day.
- In-person voting will be available in a limited number of locations:
 - one vote center for every 50,000 Registered Voters will be open for ten days before Election Day
 - one vote center for every 10,000 Registered Voters will be open for four days before Election Day
 - one secure drop off location for every 15,000 Registered Voters will be open for ten days before Election Day

A County citizen will be able to vote or drop off a ballot at any vote center in the County. A voter can register and vote on the same day.

The CRO says the newly purchased Dominion voting system will be able to support the SB450 requirements.

The County has not yet determined whether it will implement SB450. Cost will be an issue. SB450 still mandates keeping both VBM and in-person voting systems. It increases the cost of VBM voting by mandating the mailing of a VBM ballot to all registered voters. In the County's case, it may also increase the cost of in-person voting. The County currently has trouble finding locations willing to provide multiple-day usage for its current six non-County owned early voting locations. Finding dozens of locations

that would require extended hours and additional staffing would increase cost and logistical issues. The County is waiting to see the impact that SB450 has on the four counties that are planning to adopt it, before it decides whether to implement SB450.

FINDINGS

- F1. For the last ten years, there have been no reported significant security or voter fraud issues with County elections.
- F2. The CRO is following good cyber security and logistical security practices, with a process that is as open and accountable as is practicable under current law.
- F3. The County's voting machinery is reaching the end of its maintainable life, but the County expects to implement a new system for the June 2018 election. The CRO had put aside sufficient funds for a new voting system and recommended one for purchase, which the Board of Supervisors unanimously approved.
- F4. Vote-by-mail is the more secure method of voting in the County, simplifying logistics and avoiding the "single point of failure" where a traffic accident could wipe out all voter records for multiple polling locations.
- F5. Implementation of SB450, the California Voter's Choice Act, is not mandated. Before determining whether to implement the law, Contra Costa County is waiting to see how the law affects other counties that have chosen to implement the law, especially as it relates to the optimal number of voter centers and drop-off locations needed.
- F6. The implementation of VoteCal, the new State-wide voter registration system, introduces the facility for automated updates, and it is now connected to the DMV.
- F7. The CRO is preparing a threat and vulnerability assessment of the new system, which is planned to complete prior to the June 2018 primary election.
- F8. The CRO follows good practice in system redundancy and backup, and has a business continuity plan with Sacramento County to provide reciprocal vote counting support since each county has the same voting system. The Memorandum of Understanding and plan covering the agreement are not yet updated to include the new voting system.

RECOMMENDATIONS

- R1. The CRO should consider completing its threat and vulnerability assessment of its overall operation, and implement any recommended changes to its procedures per its current timetable – prior to the June 2018 election.

- R2. The Grand Jury recommends that the CRO consider updating its business continuity plan and Memorandum of Understanding with Sacramento County prior to the June 2018 election, and then test the plan's effectiveness on a regular basis.

REQUIRED RESPONSES

	Findings	Recommendations
Contra Costa County Clerk-Recorder's Office	F1, F2, F3, F4, F5, F6, F7, and F8	R1 and R2

These responses must be provided in the format and by the date set forth in the cover letter that accompanies this report. An electronic copy of these responses in the form of a Word document should be sent by e-mail to ctadmin@contracosta.courts.ca.gov and a hard (paper) copy should be sent to:

Civil Grand Jury – Foreperson
725 Court Street
P.O. Box 431
Martinez, CA 94553-0091



Contra Costa County

To: Board of Supervisors
From: Robin Lipetzky, Public Defender
Date: July 10, 2018

Subject: Stand Together Contra Costa Operations Report

RECOMMENDATION(S):

ACCEPT the Office of the Public Defender's Stand Together Contra Costa 2017 annual report for the fiscal year 2017-2018.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

On May 9, 2017, as part of the action to adopt the FY 2017/18 Recommended Budget, the Board of Supervisor referred to the Finance Committee for review and consideration a proposal for funding an immigrants rights program in Contra Costa County. The item was heard for the first time by the Finance Committee on June 26, 2017. On August 16, 2017, the Finance Committee received and reviewed a formal proposal for the project and voted to recommend the project for funding and implementation. On September 19, 2017, the Board of Supervisors unanimously voted to establish the project, Stand Together CoCo, and to approve \$500,000 in County funds to underwrite the project from January 1-June 30, 2018, with options to provide \$500,000 in County funds annually for two additional one-year terms (FY 18/19 and FY 19/20), subject to both renewed private funding and satisfactory program performance. On December 19, 2017 the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Jessica Shepard,
925-335-8019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Board of Supervisors unanimously voted to accept the recommendations of the review panel and authorized the Contra Costa County Office of the Public Defender to enter into a contract with Catholic Charities of the Diocese of Oakland DBA Catholic Charities of the East Bay for the period from January 1, 2018 through June 30, 2018. The contract was executed on January 31, 2018. The program successfully launched on March 1, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

None. Informational item only.

ATTACHMENTS

Stand Together Contra Costa County Report

STAND TOGETHER CONTRA COSTA
A Project Status Report Submitted to the Contra Costa County Board of Supervisors
July 10, 2018

I. EXECUTIVE SUMMARY

A. PROJECT OVERVIEW

First imagined only a year ago, over the course of just 12 months Stand Together Contra Costa has emerged as a shining example of the power of collective leadership and shared purpose to redress an inequitable reality.

Spurred by the early, urgent recognition of the threats posed by the federal government's frightening and destabilizing anti-immigrant policies and threatening behaviors – threats that have only grown more draconian in recent months – Contra Costa County's elected officials, nonprofit organizations, funding partners, and community leaders have collectively demonstrated extraordinary commitment, creativity, and integrity in launching this ambitious and important example of true public/private/community partnership.

To this end, the mission of Stand Together Contra Costa is to ensure that all people in Contra Costa County, regardless of citizenship or immigration status, are afforded the rights established by the United States Constitution and are protected from actions or policies that result in disparate, discriminatory, or unlawful treatment.

Stand Together Contra Costa provides no-cost rapid-response support, civil deportation defense legal services and clinics, immigrant rights education and training, and direct-service support for immigrant individuals and families in Contra Costa County.

A public-private initiative managed by the Office of the Public Defender in partnership with nonprofit organizations and community members, Stand Together Contra Costa's pilot phase spans January 1, 2018 through June 30, 2020.

Catholic Charities of the East Bay (CCEB), as lead of a coalition of seven nonprofit agencies, is the project's primary community-based partner; CCEB was selected through the County's rigorous competitive bidding process.

II. THE ORIGIN OF STAND TOGETHER CONTRA COSTA: A BRIEF HISTORY

In early 2017, in response to a wave of increasingly harsh immigration-related policies and practices emerging under the new Presidential administration, a coalition of community stakeholders formed the Contra Costa Immigrant Rights Alliance (CCIRA).

Given intensified federal deportation efforts both nationally and locally, CCIRA advocated that Contra Costa County implement a new initiative to support, advocate for, and protect the County's immigrant families.

In quick response to these community concerns, on May 9, 2017, the Contra Costa County Board of Supervisors referred to the Finance Committee for review and consideration this request to establish an immigrant rights initiative.

At its meeting on June 26, 2017, the Finance Committee invited CCIRA to develop and submit a full proposal, including budget and commitments for external funding, for consideration by that Committee. Following this direction, and in partnership with the Office of the Public Defender, CCIRA designed a rapid-response deportation-defense initiative entitled Stand Together Contra Costa. At its August 2017 meeting, the Finance Committee received the proposal to establish Stand Together Contra Costa and recommended it for adoption by the full Board of Supervisors.

On September 19, 2017 the Board of Supervisors received and discussed the proposal, including funding commitments by philanthropic organizations. Having reviewed the proposal, the Board unanimously voted to accept the recommendation of the Finance Committee and to commit \$500,000 in County funds for FY 17/18, with continuing commitments in FY 18/19 and FY 19/20, contingent on ongoing contributions by external funders.

III. KEY COMPONENTS

A. COMMUNITY VERIFICATION AND RESPONSE

The backbone of Stand Together Contra Costa is the Rapid Response Hotline, which is staffed 24 hours a day, seven days a week to provide a single point of contact for people who witness or are targeted by federal Immigration and Customs Enforcement (ICE) actions undertaken in our community.

Hotline staff verify ICE activity or dispel rumors, dispatch legal observers, provide accompaniment to family members to gather information to support legal defense for a person detained by ICE, and coordinate with the project's deportation-defense attorneys for individuals in bond and removal proceedings.

B. LEGAL SERVICES (CLINICS, CONSULTATIONS, AND REMOVAL-DEFENSE REPRESENTATION)

Stand Together Contra Costa conducts no-cost legal clinics in safe and familiar community settings to provide immigrants and their families with individualized legal consultations and structured and customized referrals.

Individuals detained by ICE are eligible to receive no-cost legal representation in pursuing bond or release, and to receive legal representation in removal defense and applications for relief before the Executive Office of Immigration Review (immigration court).

C. CAPACITY-BUILDING, EDUCATION, AND OUTREACH

Stand Together Contra Costa provides a wide array of no-cost informational presentations, public forums, train-the-trainer sessions, direct-service workshops, and leadership development opportunities, along with public communications about immigration-related issues to expand knowledge, dispel myths, and enhance both individual and collective capacity.

IV. PROGRESS TO DATE

A. PRE-LAUNCH & CONTRACTING

Following approval by the Board of Supervisors in September 2017, the Office of the Public Defender executed a variety of activities necessary to the project's launch: Retaining technical assistance necessary to undertake a project of this complexity and on an extremely accelerated timeline; preparing and releasing a Request for Proposals for community-based services and recruiting a panel of expert reviewers; selecting and contracting with a lead agency; forming and convening an initial ad hoc committee to develop the foundational structures for the Steering Committee, recruit Steering Committee members, and draft operating guidelines; hiring and orienting the administrative analyst assigned to the project; negotiating agreements to secure the technological infrastructure for the hotline; executing grant agreements with funders; identifying data methods and metrics; and selecting a lead agency responsible for implementing the project's services.

With an effective date of January 1, 2018, Catholic Charities' contract allowed a two-month start-up period to execute contracts with all of its subcontractors; recruit and orient new-hires; develop foundational protocols for responders, legal observers, and trainers; identify key elements of data and metrics; build out the data-system infrastructure necessary to collect and analyze data; and hire and train dispatchers on the hotline infrastructure, data-gathering and entry protocols, and dispatch procedures.

B. EARLY IMPLEMENTATION: SUBSTANTIAL SUCCESS ON AN ACCELERATED TIMELINE

Stand Together Contra Costa County launched its rapid-response hotline on March 1, 2018. Over the four months since, Stand Together Contra Costa has achieved all of the following:

i. Information and Dispatch

- Instituted the 24/7 hotline (phone and data system): 925-900-5151
- Fielded 1,008 calls
- Reported, observed, verified 19 incidents of reported ICE activity
- Recruited and trained 108 volunteers as legal observers operating throughout the County

ii. Governance and Communications

- Established website: <https://standtogethercontracosta.org>, with a repository of videos and accessible, downloadable documents in multiple languages, along with a calendar of upcoming events
- Established Facebook page: <https://www.facebook.com/StandTogetherContraCosta>
- Designed, printed, and distributed bilingual Know Your Rights cards
- Produced Know Your Rights documents in Arabic, English, Persian, Punjabi, Spanish, traditional Chinese, Vietnamese, and Urdu
- Recruited and convened Steering Committee, conducting monthly governance meetings

iii. Education, Leadership Development, and Capacity-Building

- Conducted 14 trainings in legal observation, training 246 people
- Conducted 26 Know Your Rights workshops, educating 581 people in immigration rights
- Conducted five informational presentations about immigration and the program, informing 85 people
- Conducted five Immigration Forums, reaching 203 people
- Conducted three Train the Trainer events, building immigration-related capacity for 24 representatives from community-based organizations
- Hired eight bilingual rapid response dispatchers and three bilingual community leaders
- Hired two full-time deportation-defense attorneys

iv. Outreach

- Provided informational materials to all 36 Catholic parishes in Contra Costa County
- Provided informational materials to Muslim mosques, Jewish temples, and ecumenical faith-based organizations in Contra Costa County
- Provide informational materials and established contacts with dozens of schools in multiple school districts across Contra Costa County
- Developing plan with community college district to increase information and services for their students and families

v. Legal Services and Consultation

- Conducted 582 immigration consultations
- Completed 35 intakes for legal representation
- Represented/representing 20 people in bond and removal proceedings
- Provided monthly informational presentations for ICE detainees in West County Detention Facility, reaching 513 detained immigrants

V. EMERGING LESSONS

A. THE NEED FOR STAND TOGETHER CONTRA COSTA IS REAL.

In the four months since its launch, it has become crystal clear that Stand Together Contra Costa is meeting an urgent, surging imperative in our county, providing rapid, responsive, reliable, trustworthy, and culturally appropriate services to an underrepresented and vulnerable population while building the county's capacity to recognize and respond to the needs of our county's immensely valuable immigrant families.

Given the increasingly horrifying policies and actions being executed by the federal government – explicit policies that pull babies from their parents' arms, intentionally and egregiously tearing families apart with no regard for their safety or reunification, impulsively declaring the intention to open a modern-day internment camp literally in our backyards – Stand Together Contra Costa has served as a beacon of hope for the tens of thousands of immigrant residents who are inextricably woven into the fabric of our county.

In its first four months of operations, Stand Together Contra Costa has achieved remarkable strides. The program has supplanted rumors with facts, reduced confusion by establishing a hub of information and support, enhanced coordination and capacity among a coalition of nonprofit organizations committed to a collective effort, and

deepened the county's technical resources to provide due process legal protections for people who otherwise have had nowhere to turn.

By unanimously approving the plan to establish Stand Together Contra Costa, and to commit partial funding to support this effort, the Contra Costa County Board of Supervisors demonstrated invaluable leadership. Without that timely and responsive commitment, Stand Together Contra Costa could not have emerged and flourished so quickly. It is equally true that Stand Together Contra Costa could not exist, were it not for the proactive determination and commitment of our remarkable philanthropic partners and nonprofit community.

B. STAND TOGETHER CONTRA COSTA HELPS ALL OF US.

Stand Together Contra Costa exists first and foremost in order to provide essential, high-quality, and no-cost services and support to protect our immigrant neighbors and families.

But in the few short months of the project's existence, we have discovered that Stand Together Contra Costa also meets newly urgent needs that have emerged for the larger community as well. In the midst of the shocking new federal practices, Stand Together Contra Costa has come to provide a forum and opportunity for action for fair-minded Contra Costa residents and leaders who want to take a stand – indeed, to stand together – to support, protect, and advocate for equity and due process for all people in Contra Costa County.

C. PUBLIC/PRIVATE PARTNERSHIP IS POWERFUL. PUBLIC MANAGEMENT IS VALUABLE.

Per the plan presented to and approved by the Board of Supervisors, the Office of the Public Defender serves as the administrative authority and manager for Stand Together Contra Costa. In the months since the Board's approval of the plan, the value of locating this initiative inside the county's administrative infrastructure has been unmistakable.

Stand Together Contra Costa is a complex undertaking: Born of grassroots advocacy, it is funded by both the public sector and philanthropic entities, authorized by the county's leadership, administratively managed by the Public Defender's Office, conducted in integral partnership with community-based organizations, and stewarded by government representatives and community advocates alike.

It is certainly not easy to design, launch, or manage such a complex structure; having fewer moving parts makes a machine easier to run. But the success of Stand Together Contra Costa is a product of the commitment, capacity, and connections brought to the project by its many constituent members. By embedding management of this complex structure into the institutional framework intrinsic to a public department, the county Board of Supervisors offered the project a level of legitimacy, rigor, visibility, impact, and accountability that might otherwise have taken far longer to achieve.

D. COLLECTIVE STEWARDSHIP BRINGS VOICES TO THE TABLE.

Stand Together Contra Costa is a testament to the power of dedication, partnership, and inclusion, embodied in the project's Steering Committee of representative leaders who volunteer their time to support this work.

The Steering Committee was constituted in January, recruited in February, convened in March, and has met monthly since then, providing stewardship, critical inquiry, and collective wisdom to explore what's working, what needs adjustment, and what it takes to accomplish the project's important and ambitious mission.

At its June meeting, the Steering Committee received a year-end report offering key findings and recommendation to improve elements of coordination, operational consistency and efficiency, roles and responsibilities, communication, data-sharing, costs, and budgets for Year 2, which are summarized in Section E, below.

E. LOOKING AHEAD TO YEAR TWO: ADJUSTMENTS ARE NORMAL, NECESSARY, AND HELPFUL.

In reviewing Year 1 and planning for Year 2, the Steering Committee and project leaders have identified several opportunities for adjustment:

- i. **Legal Staffing:** It has proven difficult to hire and retain a high-quality Supervising Attorney at the salary level budgeted in the proposal presented by Catholic Charities. In addition, and recognizing the locally chilling economic, social, and public safety effects of federal immigration policies, many counties are now

establishing deportation-defense positions in their public defender offices, thereby increasing the demand for such attorneys and making it difficult for the project to fill this position. As a result, the project's partners have had to fill this gap on an ad hoc basis, which is not sustainable. In light of this difficulty, the Steering Committee has directed the project leads to identify potential new solutions, which may include increasing the line-item budget allocated for this position and locating the position in the Public Defender's Office rather than on staff at a community-based organization. These changes would substantially enhance the project's ability to recruit and retain a qualified senior deportation-defense attorney.

- ii. **Support Staffing/Hotline Coverage:** The staffed, 24/7 rapid-response hotline is the cornerstone of Stand Together Contra Costa, serving as the hub for information, verification, and service dispatch. Yet staffing such a line 24/7 through both peak periods and slow times is challenging, in terms of both costs and shift-coverage. Given this fact, the Steering Committee has directed the project leads to explore options for ensuring adequate and appropriate coverage while reducing both cost and staff burden. To this end, the project leads are beginning to explore options to partner with other networks to establish shared peak-period and overnight call coverage. This option seems feasible, because all of the networks share the same technological platform. Further, such inter-regional planning and resource-sharing can enhance collective capacity while providing useful leverage to each of the partner agencies,
- iii. **Multi-Partner Launch and Accelerated Schedule:** It is a bold expression of urgent moral necessity to fund, recruit, contract, coordinate, and launch a multi-agency, public/private, county-wide start-up initiative on an ambitious six-month timeline. Given the project's complexity, and thanks in large part to the commitment of leaders and stakeholders at every level, Stand Together Contra Costa has been an astonishing success. However, it also comes as no surprise that there are multiple opportunities for adjustment as we encounter Year 2. The Steering Committee is currently working with the project leads to identify, specify, and quantify the cost of such changes. We are in the process of developing a revised operational plan and budget for Year 2 and will report the Steering Committee's recommendations to the Board of Supervisors in July.
- iv. **Local Leadership Councils:** Given the complexity of start-up, including hiring, training, and services, we have not yet convened the three Local Leadership Councils. This element is a priority for Q1 of Year 2, and our goal is to recruit and convene these councils by August of this year.

VI. BUDGET AS APPROVED BY BOARD OF SUPERVISORS

Sources	FY17-18 (six months)	FY18-19	FY19-20
Nonprofit Philanthropies	\$85,000	\$500,000	\$500,000
Contra Costa County	\$500,000	\$500,000	\$500,000
Total sources	\$585,000	\$1,000,000	\$1,000,000
Uses			
Public Defender	\$82,300	\$84,300	\$76,800
Legal and Community Services	\$491,843	\$979,285	\$979,991
Total uses	\$574,143	\$1,063,585	\$1,056,791
Over/under	\$10,857	-\$63,585	-\$56,791

For its first term (January 1, 2018-June 30, 2018), Stand Together Contra Costa is operating on a total budget of \$574,143. Of this, the Office of the Public Defender, as the project's administrative manager, retains \$82,300 to underwrite the cost of one full-time administrative analyst and a set of operational items, including the hotline infrastructure, contract supervision, and communications.

The balance of the project's first-year budget – \$491,843 – serves to underwrite a contract with Catholic Charities of the East Bay (CCEB), as lead agency for a collaborative of seven community-based organizations: CCEB, Bay Area Community Resources, Centro Legal, International Institute of the Bay Area, Jewish Family & Community Services, Oakland Community Organizations, and Monument Impact.

To date, the project is operating within the available funding for Year 1. We are deeply grateful for the funding commitments made by both Contra Costa County and our extraordinary coalition of philanthropic partners for Year 2.

However, and as was indicated in the proposal submitted to and approved by the Board of Supervisors in September 2017, the budgets for Year 2 and Year 3 are not fully covered by committed funding. In addition, and as described in Section V.E, above, we are considering various staffing and operational adjustments for Year 2, which will likely have some effect on budget.

Once the Steering Committee and project leads have completed this review and analysis, we will provide the Board of Supervisors with an update on the project and its budget and funding.

VII. FINAL THOUGHTS

In a remarkably short period of time, Contra Costa County has accomplished an extraordinary collective achievement. And given the intensifying measures being deployed by the federal administration, marked by confusion, reversals, and national debate, the existence of Stand Together Contra Costa is even more important than it was imagined to be even a year ago.

As we begin Year 2 of this collective endeavor, we are deeply committed to excellence, transparency, and ongoing partnership among the county's grassroots coalitions, nonprofit and faith-based partners, public agencies, and elected leaders. It is with gratitude, humility, and unwavering dedication that we submit to the Contra Costa County Board of Supervisors this report on the project's first six months.



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 10, 2018

Subject: Approve Memorandum of Understanding Agreement #28-840-1 with UCSF Benioff Children's Hospital Oakland

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County, Memorandum of Understanding Agreement #28-840-1 with UCSF Benioff Children's Hospital Oakland, a non-financial agreement, including mutual indemnification for Contra Costa County's Public Health California Children's Services Nurse Liaison Project for the period July 1, 2018 through June 30, 2022.

FISCAL IMPACT:

This is a non-financial agreement. No County match required.

BACKGROUND:

The purpose of this MOU is to facilitate a link for children within the California Children's Services (CSS) program and to ensure appropriate and timely referrals to the CCS program. The MOU will enhance communication between Alameda County, Contra Costa County California Children Services programs, and UCSF Benioff Children's Hospital Oakland staff and families by assigning Public Health Nurse/California Children Services liaisons, and counties to conduct onsite placements at UCSF Benioff Children's Hospital Oakland.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/10/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

Contact: Dan Peddycord,
925-313-6712

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: D Morgan, M Wilhelm

BACKGROUND: (CONT'D)

Approval of this Memorandum of Understanding Agreement #28-840-1 will allow the County to designate a member of its Public Health California Children Services staff to participate with UCSF Benioff Children's Hospital Oakland in planning, implementing, and coordinating non-nursing care activities for the Public Health Nurse/California Children Services Liaisons, through June 30, 2022. This agreement includes agreeing to mutually indemnify and hold the other party harmless from any claims arising out of the performance of this contract.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, the residents of Contra Costa County will not have access or timely referrals to the CCS program.