

CONTRA COSTA COUNTY



FY 2018/19 ACTION PLAN

***Community Development Block Grant
HOME Investment Partnerships Act
Emergency Solutions Grants
Housing Opportunities for Persons with AIDS
June 26, 2018***

DRAFT

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Contra Costa County FY 2018/19 Action Plan describes funding allocations of specific projects and programs to address housing, economic development, infrastructure/public facility improvements, and public service needs utilizing Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME), Emergency Solutions Grants (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) funds.

These funds are allocated annually to entitlement communities through the U.S. Department of Housing and Urban Development (HUD) to carry out a wide range of community development activities that benefit lower income persons and households. In order to receive annual allocations, jurisdictions must submit a five-year Consolidated Plan and an annual Action Plan. The FY 2015-2020 Contra Costa Consortium Consolidated Plan (Consolidated Plan) identifies priority needs, strategies to meet the priority needs, and goals to be addressed during the five-year period for housing, economic development, infrastructure/public facility, and public services. The annual Action Plan must demonstrate the linkage between the use of funds and the specific objectives developed to address needs identified in the five-year Consolidated Plan.

Contra Costa County's CDBG Program, for the Public Services, Economic Development categories, and ESG Program, operate on a two-year funding cycle for the first two years of the five-year Consolidated Plan period, and on a three-year funding cycle for the last three years of the five-year Consolidated Plan period. Fiscal year 2018/19 is the second year of the three-year funding cycle, so the County accepted and considered renewal applications from current subrecipients and new applicants in those three project categories. However, a Notice of Funding Availability/Request for Proposals for CDBG, HOME, ESG, and HOPWA funds was published in County-wide newspapers on September 18, 2017, and sent to over 600 jurisdictions, public agencies, affordable housing developers, community based organizations and other interested groups active in the Urban County and Consortium area.

On May 1, 2018, the U.S. Department of Housing and Urban Development (HUD) announced the FY 2018/19 CDBG, HOME, ESG, and HOPWA allocations to all entitlement jurisdictions. Please see the table below for the County's FY 2018/19 CDBG, HOME, ESG, and HOPWA allocations.

CDBG	\$4,651,189
HOME	\$3,451,522
ESG	\$368,211
HOPWA	\$798,367

Table 1 - Contra Costa County's FY 2018/19 CDBG, HOME, ESG, and HOPWA Allocations

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Consolidated Plan establishes the following priorities for all project and programs a funded with CDBG, HOME, ESG, and HOPWA funds. Objectives and strategies are noted below each priority listed below:

Priority Need: Affordable Housing

Strategies for Affordable Housing:

AH-1: Expand housing opportunities for extremely low-income, very low-income, low-income, and moderate-income households through an increase in the supply of decent, safe, and affordable rental housing via new housing construction or rehabilitation.

AH-2: Increase homeownership opportunities via the construction, acquisition, and/or rehabilitation of housing units for homeownership; and or direct financial assistance provided to low- to moderate-income homebuyers.

AH-3: Maintain and preserve the existing affordable housing stock, including the stock of "Special Needs" housing.

AH-4: Increase the supply of appropriate and supportive housing for special needs populations, which may include short-term tenant-based rental assistance.

Need: Reduce/Alleviate Homelessness

Objectives/Strategies for Homelessness:

H-1: Further "Housing First" approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability.

H-2: Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling. In addition to these objectives, the affordable housing and non-housing community development objectives of the Consolidated Plan also address the needs of the homeless and the problem of homelessness.

Priority Need: Non-Housing Community Development

Objectives/Strategies for Public Services:

CD-1 General Public Services: Ensure that opportunities and services are provided to improve the quality of life and independence for low-income persons (below 80 percent of Area Median Income), and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues.

CD-2 Non-Homeless Special Needs Population: Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, battered spouses, abused children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers.

CD-3 Youth: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.

CD-4 Fair Housing: Promote fair housing activities and affirmatively further fair housing.

Objectives/Strategies for Economic Development:

CD-5 Economic Development: Reduce the number of persons with incomes below the poverty level (annual income below \$31,743), expand economic opportunities for extremely low-, very low- and low-income residents, and increase the viability of neighborhood commercial areas by providing job training/job placement services and technical assistance to microenterprises and small businesses.

Objectives/Strategies for Infrastructure/Public Facilities:

CD-6 Infrastructure and Accessibility: Maintain quality public facilities and adequate infrastructure, and ensure access for the mobility-impaired by addressing physical access barriers to public facilities.

Administration Priority Need

Priority Need: Administration

Objectives/Strategies for Administration:

CD-7 Administration: Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Contra Costa County is currently completing the third year of the 2015-2020 Consolidated Plan period (FY 2017/18). Most projects are on pace to meet and exceed their goals for the year. The County will continue to assess all funded activities to ensure that its Consolidated Plan annual goals and objectives for each priority are met.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

On September 18, 2017, a Notice of Funding Availability/Request for Proposals (NOFA/RFP) for CDBG, HOME, ESG, and HOPWA funds was sent to the County's CDBG "Interested Parties" list, a list of over 600 individuals representing various non-profit organizations and public agencies throughout Contra Costa County. On September 18, 2017, the NOFA/RFP notice was posted/published in all editions of the Contra Costa Times and posted on the County's Department of Conservation and Development (DCD) website.

On October 20, 2017 the CDBG "Kickoff" public meeting was held in the County's Department of Conservation and Development Department located at 30 Muir Road Martinez, California. Approximately 40 people representing various non-profit and public agencies attended the Kickoff meeting.

On January 12, 2018, a public notice was posted/published in all newspaper editions of the Contra Costa Times announcing the February 13, 2018, County's Board of Supervisor's public hearing to recommend CDBG, HOME, and HOPWA funds to affordable housing projects/programs/activities.

On January 29, 2018 and April 5, 2018, the County's Affordable Housing Finance Committee held public meetings to consider staff's affordable housing recommendations for the CDBG, HOME, and HOPWA Programs. Nearly 20 people representing various affordable housing development organizations attended the two meetings.

On May 30, 2018, the County's Family and Human Services Committee held a public meeting to hear staff's recommendations for the Public Service category of the County's CDBG Program and staff's recommendations under the County's ESG Program. Approximately 10 people representing the various non-profit and public agencies that applied for CDBG funds under the Public Service category or for ESG funds attended the meeting.

On June 5, 2018, the County's Finance Committee held a public meeting to hear staff's recommendations for the Economic Development and Infrastructure/Public Facilities (IPF) categories of the County's CDBG Program. Approximately 12 people representing the various non-profit and public agencies that applied for CDBG funds under the Economic Development category or IPF category attended the meeting.

On May 25, 2018, a public notice was posted/published in all newspaper editions of the Contra Costa Times announcing the June 26, 2018, County's Board of Supervisors public hearing to recommend CDBG, HOME, ESG, and HOPWA funds to public services, economic development, infrastructure/public facilities, affordable housing, and ESG projects/programs/activities.

On May 25, 2018, the County's Draft Action Plan was made available to the public on the County's DCD website, plus a hard copy was available to the public at the County's DCD physical location at 30 Muir Road, Martinez CA. The draft was available for public comment from May 25 through June 25, 2018.

On June 26, 2018, the Board of Supervisors public hearing was held. At that meeting, the County's FY 2018/19 CDBG/HOME/ESG/HOPWA Action Plan, including the recommendations for all affordable housing, public services, economic development, infrastructure/public facilities, and ESG Program projects, was considered and approved by the County's Board of Supervisors.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

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The County did not receive any comments during public review period for the Action Plan, nor did it receive comments at any public hearings.

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

7. Summary

N/A

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator		CONTRA COSTA COUNTY	Department of Conservation and Development
HOME Administrator		CONTRA COSTA COUNTY	Department of Conservation and Development
ESG Administrator		CONTRA COSTA COUNTY	Department of Conservation and Development

Table 2 – Responsible Agencies

Narrative

The Contra Costa HOME Consortium consists of the Contra Costa Urban County and four CDBG entitlement jurisdictions: Antioch, Concord, Pittsburg, and Walnut Creek.

The CDBG Urban County consists of the unincorporated County and the 15 participating cities of the County. The ESG area is the same as the CDBG Urban County area.

The County is also a sub-grantee to the City of Oakland (Alameda County) for the Housing Opportunities for Persons with HIV/AIDs (HOPWA) program. The HOPWA area is the entire County.

Consolidated Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

As part of this Action Plan development, County CDBG staff undertook an outreach program to consult and coordinate nonprofit agencies, affordable housing providers, and government agencies. On September 18, 2017, County staff sent out a notice to the County's CDBG "Interested Parties" list, a list of over 600 individuals representing various non-profit organizations and public agencies throughout Contra Costa County. This list consists of various persons representing non-profit service providers that cater to the needs of low and moderate income households and persons with special needs, including persons with disabilities; affordable housing providers, housing professionals, and housing advocates; public agencies (other County departments or participating cities departments; improvement districts, school districts, etc.) economic development organizations, community groups, and elected officials.

All of these agencies were notified via e-mail about participating in the FY 2018/19 CDBG "Kickoff" Meeting that took place October 20, 2017, in which interested agencies were informed about applying for CDBG, HOME, ESG, and HOPWA funds, and about participating in the overall Action Plan process.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Contra Costa County works closely with public and private affordable housing providers as well the County's public health department. The HOME and CDBG staff have frequent conversations with the County Housing Authority staff and work to coordinate the allocation of project-based Section 8 vouchers to HOME and CDBG-funded developments. This increases the number of households with extremely-low incomes who can be served.

The County Department of Conservation and Development (DCD) coordinates the allocation of Emergency Solutions Grant funds with the County's Homeless Program office and the County's Council on Homelessness (formerly the Contra Costa Interagency Council on Homelessness), the County's Continuum of Care (CoC) Board. CDBG funds are frequently used to assist in the development of housing for persons with special needs including those living with physical and mental health issues. DCD staff consults with the appropriate staff in the Health Services Department (HSD) to confirm the developments will have access to adequate funding for operations.

DCD works closely with County HSD Mental Health Division staff to coordinate funding for permanent supportive housing for persons with mental illnesses.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

County CDBG/ESG staff consults with the County's Council on Homeless and the CoC. The Council on Homelessness and the CoC respectively meet on a monthly and quarterly basis and consists of members of the non-profit community and advocacy groups, the interfaith community, business organizations and other relevant community groups. Both the Council on Homelessness and the overall CoC implement key strategies that are identified in the five-year CoC Plan and the County's Ten Year Plan to End Homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

County CDBG/ESG staff works closely with the local CoC in the allocation of ESG funds, in developing performance standards, evaluating outcomes, and in the administration of HMIS. County CDBG/ESG staff consults with the CoC and the County's Council on Homelessness, which provides advice and input on the operations of homeless services, program operation and program development efforts in Contra Costa County. The Council on Homelessness has developed a strategic plan that serves as an update to the Ten-Year Plan to End Homelessness. In addition, various staff members from multiple HOME Consortium jurisdictions, including the County, currently serve on the Council on Homelessness and are closely involved in homeless services Countywide.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Contra Costa Health Services Homeless Program
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Services-homeless Services-Health Services - Victims Health Agency Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Contra Costa County Health Services Department was consulted to provide information on various special needs populations, including Homeless populations, and services provided to those populations.
2	Agency/Group/Organization	RAINBOW COMMUNITY CENTER OF CONTRA COSTA
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Rainbow Community Center was consulted to provide information regarding seniors and those living with HIV/AIDS residing in the County and the services provided to those populations.
3	Agency/Group/Organization	CONTRA COSTA HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing PHA Other government - County Regional organization
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	County CDBG staff consults with the HACCC at least quarterly. The two agencies coordinate on the Consolidated Plan, Annual Action Plan, HA Five-year plan, and HA Annual Plan. In addition, staff coordinates allocations of HOME, CDBG and project-based Section 8 certificates whenever possible.
4	Agency/Group/Organization	SHELTER INC. OF CONTRA COSTA COUNTY
	Agency/Group/Organization Type	Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Shelter, Inc. was consulted to provide information regarding homelessness and those at risk of becoming homeless in Contra Costa County and the services provided to that population.

5	Agency/Group/Organization	CONTRA COSTA SENIOR LEGAL SERVICES
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Contra Costa Senior Legal Services was consulted to provide information regarding elderly/frail elderly residing in the County and the services provided to that population.
6	Agency/Group/Organization	WORKFORCE DEVELOPMENT BOARD - SMALL BUSINESS DEV. CENTER
	Agency/Group/Organization Type	Services-Employment Other government - County Other government - Local Regional organization Grantee Department
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Workforce Development Board was consulted to provide information on the County's economic market, the overall small business/microenterprise community, and overall workforce.
7	Agency/Group/Organization	STAND! AGAINST DOMESTIC VIOLENCE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims Regional organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	STAND! was consulted to provide information regarding the needs of victims of domestic violence in Contra Costa County and the services provided to this population.
8	Agency/Group/Organization	Contra Costa Continuum of Care
	Agency/Group/Organization Type	Services-homeless Other government - County Other government - Local Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Contra Costa County Continuum of Care was consulted to provide information on the needs of the County's overall homeless population, and services provided to that population.
9	Agency/Group/Organization	BAY AREA LEGAL AID
	Agency/Group/Organization Type	Services - Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Bay Area Legal Aid was consulted to provide information regarding fair housing choice, impediments to fair housing, and tenant/landlord resolution issues.
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Identify any Agency Types not consulted and provide rationale for not consulting

No agency types were intentionally excluded.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Coalition of Homeless Services Providers	Through the outreach process, the Urban County has identified homelessness and homelessness prevention services as a priority for the CDBG and ESG programs. These services will complement the Continuum of Strategy.

Table 3 – Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

On September 18, 2017, a Notice of Funding Availability/Request for Proposals (NOFA/RFP) for CDBG, HOME, ESG, and HOPWA funds was sent to the County's CDBG "Interested Parties" list, a list of over 600 individuals representing various non-profit organizations and public agencies throughout Contra Costa County. On September 18, 2017, the NOFA/RFP notice was posted/published in all editions of the Contra Costa Times and posted on the County's Department of Conservation and Development (DCD) website.

On October 20, 2017 the CDBG "Kickoff" public meeting was held in the County's Department of Conservation and Development Department located at 30 Muir Road Martinez, California. Approximately 40 people representing various non-profit and public agencies attended the Kickoff meeting.

On January 12 2018, a public notice was posted/published in all newspaper editions of the Contra Costa Times announcing the February 13, 2018, County's Board of Supervisors public hearing to recommend CDBG, HOME, and HOPWA funds to affordable housing projects/programs/activities.

On January 29, 2018, the County's Affordable Housing Finance Committee held a public meeting to hear staff's affordable housing recommendations for the CDBG, HOME, and HOPWA Programs. Approximately 12 persons representing various affordable housing development organizations attended the meeting.

On February 13, 2018, the County's Board of Supervisors held a public hearing to consider the Affordable Housing Finance Committee's CDBG, HOME, and HOPWA funding recommendations to affordable housing projects/programs/activities.

On May 30, 2018, the County's Family and Human Services Committee held a public meeting to hear staff's recommendations for the Public Service category of the County's CDBG Program and staff's recommendations under the County's ESG Program. Approximately 10 persons representing the various non-profit and public agencies that applied for CDBG funds under the Public Service category or for ESG funds attended the meeting.

On June 5, 2018, the County's Finance Committee held a public meeting to hear staff's recommendations for the Economic Development and Infrastructure/Public Facilities (IPF) categories of the County's CDBG Program. Approximately 12 persons representing the various non-profit and public agencies that applied for CDBG funds under the Economic Development category or IPF category attended the meeting.

On May 25, 2018, a public notice was posted/published in all newspaper editions of the Contra Costa Times announcing the June 26, 2018, County's Board of Supervisors public hearing to recommend CDBG, HOME, ESG, and HOPWA funds to public services, economic development, infrastructure/public facilities, affordable housing, and ESG projects/programs/activities.

On May 25, 2018, the County's Draft Action Plan was made available to the public on the County's DCD website, plus a hard copy was available to the public at the County's DCD physical location at 30 Muir Road, Martinez CA. The draft was available for public comment from May 25, 2018 through June 25, 2018.

On June 26, 2018, the Board of Supervisors public hearing was held. At that meeting, the County's FY 2018/19 CDBG/HOME/ESG/HOPWA Action Plan, including the recommendations for all public services, economic development, infrastructure/public facilities, affordable housing, and ESG projects, was considered and approved by the County's Board of Supervisors.

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Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Non-targeted/broad community	Contra Costa County emailed a NOFA/RFP for CDBG, HOME, ESG, HOPWA funds to the County's "interested parties" list, a list of over 600 individuals representing various non-profit organizations and public agencies throughout Contra Costa County.	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Non-targeted/broad community	The County posted a newspaper notice announcing its "CDBG Kickoff Meeting" for interested persons, non-profits, and public agencies to attend.	N/A	N/A	
3	Public Meeting	Non-targeted/broad community	The County held its "CDBG Kickoff Meeting" on October 20, 2017. Over 50 individuals attended representing various non-profit organizations and public agencies.	None	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	<p>A public notice was posted/published January 12, 2018 in all newspaper editions of the Contra Costa Times announcing the February 13, 2018, County's Board of Supervisors public hearing to recommend CDBG, HOME, and HOPWA funds to affordable housing projects/programs/activities.</p> <p>Another notice was posted/published on May 25, 2018 to announce that the full FY 2018/19 Action Plan, including the recommendations to the other CDBG categories (public services, economic development, and infrastructure/public facilities) and the ESG Program, would be considered at the June 26, 2018 Board of Supervisors public hearing.</p>	None	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Meeting	Affordable Housing Community (advocates /developers)	On January 29, 2018, and April 5, 2018, the County's Affordable Housing Finance Committee held public meetings to consider staff's affordable housing recommendations for the CDBG, HOME, and HOPWA Programs. Approximately twenty persons representing various affordable housing development organizations attended the meeting.	None	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Hearing	Non-targeted/broad community	On February 13, 2018, the County's Board of Supervisors held a public hearing to consider the Affordable Housing Finance Committee's CDBG, HOME, and HOPWA funding recommendations to affordable housing projects/ programs/ activities.	None	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Internet Outreach	Non-targeted/broad community	On May 25, 2018, the County's Draft Action Plan was made available to the public on the County's DCD website, plus a hard copy was available to the public at the County's DCD physical location at 30 Muir Road, Martinez CA. The draft was available for public comment from May 25, 2017 through June 25, 2018.	None	N/A	http://www.contraosta.ca.gov/4823/Community-Development-Block-Grant

8	Public Meeting	Non-targeted/broad community	<p>On May 30, 2018, the County's Family and Human Services Committee held a public meeting to hear staff's recommendations for the Public Service category for the County's CDBG Program and to hear staff's recommendations for the County's ESG Program. Approximately 10 persons representing the various non-profits and public agencies that applied for CDBG funds under the Public Service category or for funds under the County's ESG Program attended the meeting.</p>	None	N/A	
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9	Public Meeting	Non-targeted/b road community	On June 5, 2018, the County's Finance Committee held a public meeting to hear staff's recommendations for the Economic Development and Infrastructure /Public Facilities categories of the County's CDBG Program. Approximately 10 persons representing the various non-profit and public agencies that applied for CDBG funds under the Economic Development or Infrastructure /Public Facilities category attended the meeting.	None	N/A	
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10	Public Hearing	Non-targeted/b road community	<p>On June 26, 2018, the Board of Supervisors public hearing was held. At that meeting, the County's FY 2018/19 CDBG/HOME /ESG/HOPWA Action Plan and FY 2017/18 and FY 2016/17 Substantial Amendment including the recommendations for all affordable housing, public services, economic development, infrastructure /public facilities, and ESG projects, was considered and approved by the County's Board of Supervisors.</p>			
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Table 4 – Citizen Participation Outreach

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Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Contra Costa anticipates that over the five year course of the Consolidated Plan period, it will have CDBG, HOME, ESG, HOPWA (pass through from the City of Oakland) funds, and NSP program income available. These federal funds will be used to leverage public and private resources in all program areas. FY 2018/19 is the fourth year of the County's five-year Consolidated Plan period. The Annual Action Plan budgets reflect approximately one-fifth of the anticipated resources over the five-year period of the Consolidated Plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	4,651,189	0	0	4,651,189	6,000,000	Expected amount available is based on the FY 2018/19 entitlement allocation to the County from HUD, which includes anticipated Program Income during the fiscal year and prior year funds that have been recaptured from closed/completed or cancelled projects.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	3,454,522	0	0	3,454,522	3,000,000	Expected amount available is based on the FY 2018/19 entitlement allocation to the County from HUD.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	368,211	0	0	368,211	360,000	Expected amount available is based on the FY 2018/19 entitlement allocation to the County from HUD.
Other	public - federal	Acquisition Housing Multifamily rental new construction Multifamily rental rehab	798,367	0	0	798,367	600,000	The County is a sub-grantee to the City of Oakland (Alameda County) for the Housing Opportunities for Persons with HIV/AIDs (HOPWA) program. The HOPWA area is the entire County. Expected amount available based on current allocation for remaining 1 year of the Consolidated Plan period.

Table 3 - Expected Resources – Priority Table

Annual Action Plan
2018

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Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

County policy requires projects funded with CDBG funds to provide a minimum match as follows: 10 percent required from non-profit organizations, 25 percent from local government agencies, and 100 percent from for-profit entities. Public service and economic development projects (sponsored by non-profit organizations and public agencies) receiving multiple year funding are further required to increase the level of match for each year of funding up to 50 percent match after year five.

In accordance with federal regulations, all projects funded with Consortium HOME funds are required to provide a minimum 25 percent permanent match to the project from non-federal sources.

In accordance with federal regulations, all projects funded with ESG funds are required to provide a minimum 100 percent match from non-federal sources.

HOPWA regulations do not require matching funds. However, housing development projects using HOPWA funds must provide HOPWA-assisted units in proportion to the amount of HOPWA funds in the project.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The County, as the Housing Successor Agency to the former redevelopment agency, owns land that will be used for affordable housing development in Bay Point and Rodeo. The Housing Successor selected a developer for the Bay Point parcel and is entering into an exclusive negotiating agreement. The Housing Successor is still seeking a developer for the small Rodeo parcel.

A parcel in North Richmond was sold to Community Housing Development Corporation of North Richmond (CHDC) in 2017. CHDC will start construction on a 42-unit affordable family project on Fred Jackson Way in March 2018. This project is included in the FY 2015/16, FY 2016/17 and FY 2017/18 Action Plans.

Discussion

The sale and transfer of the above parcels will be the last of new affordable housing initiatives in the former redevelopment areas. The State passed several laws in 2017 that are intended to facilitate affordable housing development. These new laws include a \$75 recording fee on residential real property transactions. The revenue from this fee will be used to fund affordable housing development.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	AH-1 New Construction of Affordable Rental Housing	2015	2020	Affordable Housing	Contra Costa County	Affordable Housing	CDBG: \$1,550,000 HOME: \$100,000	Rental units constructed: 25 Household Housing Unit
2	AH-3 Maintain and Preserve Affordable Housing	2015	2020	Affordable Housing Non-Homeless Special Needs	Contra Costa County	Affordable Housing	CDBG: \$340,800 HOME: \$1,325,000	Rental units rehabilitated: 25 Household Housing Unit Homeowner Housing Rehabilitated: 15 Household Housing Unit
3	AH-4 New Supportive Housing - Special Needs	2015	2020	Affordable Housing Homeless Non-Homeless Special Needs	Contra Costa County	Affordable Housing	HOME: \$487,000	Rental units constructed: 10 Household Housing Unit Rental units rehabilitated: 6 Household Housing Unit HIV/AIDS Housing Operations: 2 Household Housing Unit
4	CD-1 General Public Services	2015	2020	Non-Housing Community Development	Contra Costa County	Non-Housing Community Development	CDBG: \$304,500	Public service activities other than Low/Moderate Income Housing Benefit: 5000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	CD-2 Non-Homeless Special Needs Population	2015	2020	Non-Homeless Special Needs Non-Housing Community Development	Contra Costa County	Non-Housing Community Development	CDBG: \$192,000	Public service activities other than Low/Moderate Income Housing Benefit: 1348 Persons Assisted
6	CD-3 Youth	2015	2020	Non-Housing Community Development	Contra Costa County	Non-Housing Community Development	CDBG: \$71,000	Public service activities other than Low/Moderate Income Housing Benefit: 860 Persons Assisted
7	CD-4 Fair Housing	2015	2020	Non-Housing Community Development	Contra Costa County	Non-Housing Community Development	CDBG: \$40,000	Public service activities other than Low/Moderate Income Housing Benefit: 40 Persons Assisted
8	CD-5 Economic Development	2015	2020	Non-Housing Community Development	Contra Costa County	Non-Housing Community Development	CDBG: \$330,636	Public service activities other than Low/Moderate Income Housing Benefit: 16 Persons Assisted Jobs created/retained: 2 Jobs Businesses assisted: 60 Businesses Assisted
9	CD-6 Infrastructure/Public Facilities	2015	2020	Non-Housing Community Development	Contra Costa County	Non-Housing Community Development	CDBG: \$1,290,840	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
10	H-1 Housing & Supportive Services for the Homeless	2015	2020	Affordable Housing Homeless	Contra Costa County	Homelessness Prevention	CDBG: \$109,224 ESG: \$161,865	Public service activities other than Low/Moderate Income Housing Benefit: 3200 Persons Assisted
11	H-2 Prevention Services for Homeless	2015	2020	Homeless	Contra Costa County	Non-Housing Community Development	CDBG: \$25,075 ESG: \$87,678	Tenant-based rental assistance / Rapid Rehousing: 30 Households Assisted Homelessness Prevention: 30 Persons Assisted
12	CD-7 Administration	2015	2020	General Administration of the CDBG, HOME, ESG, and HOPWA Programs	Contra Costa County	Administration	CDBG: \$811,528 HOME: \$188,709 ESG: \$20,233	Other: 4 Other

Table 4 – Goals Summary

Goal Descriptions

1	Goal Name	AH-1 New Construction of Affordable Rental Housing
	Goal Description	<p>The Contra Costa Consortium has used HOME funds primarily for new construction of affordable rental and for-sale housing. The 2013 HOME final rule effectively tightened the HOME commitment and expenditure timelines. The County is allocating funds for new construction in FY 2018/19. However, the County may need to adjust the HOME program in future years and fund rehabilitation and energy efficiency improvements in existing structures in order to meet the tight expenditure deadlines.</p> <p>CDBG funds are used to support new construction through land acquisition</p>
2	Goal Name	AH-3 Maintain and Preserve Affordable Housing
	Goal Description	Maintaining and preserving affordable housing is a growing need as existing affordable housing reaches the end of affordability terms. Increasing market rate rents are an incentive for private owners to convert their affordable units to market rate units. Affordable housing developers purchase existing buildings when feasible in an effort to maintain existing affordable housing.
3	Goal Name	AH-4 New Supportive Housing - Special Needs
	Goal Description	Include units for persons with disabilities in new multi-family developments. Support development of appropriate permanent supportive housing, which may be multi-family developments, single room occupancy facilities, or group homes.
4	Goal Name	CD-1 General Public Services
	Goal Description	Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues.
5	Goal Name	CD-2 Non-Homeless Special Needs Population
	Goal Description	Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers.

6	Goal Name	CD-3 Youth
	Goal Description	Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.
7	Goal Name	CD-4 Fair Housing
	Goal Description	Continue to promote fair housing activities and affirmatively further fair housing.
8	Goal Name	CD-5 Economic Development
	Goal Description	<p>Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very low- and low-income residents, and increase the viability of neighborhood commercial areas. Strategies include:</p> <ul style="list-style-type: none"> • Support job training, retraining, and employment search services for low-income persons; and • Provide technical assistance and capital (loan or grant) to small businesses/micro-enterprises to develop and/or expand capacity and produce jobs for low-income persons.
9	Goal Name	CD-6 Infrastructure/Public Facilities
	Goal Description	<p>Maintain quality public facilities and adequate infrastructure and ensure access to public facilities for the disabled. Strategies include:</p> <ul style="list-style-type: none"> • To construct or improve public facilities and infrastructure including, but not limited to, providing and improving access to facilities for persons with disabilities. This may include directly improving or constructing facilities or infrastructure in low-income areas or providing assistance to non-profit agencies that serve low-income populations. • To remove barriers to the safe travel of persons with disabilities that exist in the public right-of-way. • To make improvements to the public right-of-way to enhance public safety and accessibility, and to improve public health, and to promote the provision of a “complete streets program.” Improvements will be targeted to areas where the current level of improvements is less than the current standard.

10	Goal Name	H-1 Housing & Supportive Services for the Homeless
	Goal Description	Further “Housing First” approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability.
11	Goal Name	H-2 Prevention Services for Homeless
	Goal Description	Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling. Provide HOPWA funds for short term mortgage, rent, and utilities assistance.
12	Goal Name	CD-7 Administration
	Goal Description	Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner. Strategies include: <ul style="list-style-type: none"> • To continue the collaborative administration with the other Consortia jurisdictions for the County’s housing and community development programs undertaken under this Strategic Plan. This effort will include common policies and procedures for requests for the use of funds, subrecipient reporting, record-keeping, and monitoring. • To support the efforts of the housing authorities of the City of Pittsburg and Contra Costa County. Members will also cooperatively further the efforts of the Contra Costa Council on Homelessness (previously known as CCICH).

AP-35 Projects - 91.420, 91.220(d)

Introduction

The projects below all meet specific Consolidated Plan priorities and goals. The 2015-2020 Consolidated Plan establishes the priorities for affordable housing and non-housing community development (Public Service, Infrastructure/Public Facilities, and Economic Development) programs and projects funded with CDBG, HOME, ESG, and HOPWA funds. In addition to the Consolidated Plan priorities, the Board has established a priority for housing projects which include units affordable to extremely-low income households. The project summary below provides information on specific housing projects and non-housing funded with FY 2018/19 CDBG, HOME and HOPWA funds. Additional HOPWA funds may be allocated later in the year through separate competitive application process.

#	Project Name
1	Bay Area Legal Aid - Tenant Landlord Housing Services Collaborative
2	Community Housing Development Corporation of North Richmond: Home Equity Preservation Alliance
3	Community Housing Development Corporation of North Richmond: Multicultural/Senior Family Center
4	Community Violence Solutions: CIC Child Sexual Assault Intervention
5	Contra Costa Service Integration Program - SparkPoint Contra Costa
6	Food Bank of Contra Costa and Solano
7	Monument Crisis Center
8	New Horizons Career Development Center
9	Richmond Public Library
10	St. Vincent de Paul of Contra Costa County
11	Village Community Resource Center
12	YWCA of Contra Costa County: Family Empowerment Program
13	Contra Costa Senior Legal Services
14	Court Appointed Special Advocates
15	Lamorinda Spirit Van Senior Transportation Program
16	Lion's Center for the Visually Impaired
17	Meals on Wheels and Senior Outreach Services: Care Management
18	Meals on Wheels and Senior Outreach Services: Senior Nutrition - CC Cafes
19	Ombudsman Services of Contra Costa
20	Pleasant Hill Recreation & Park District: Senior Service Network
21	Rainbow Community Center of Contra Costa
22	Contra Costa Family Justice Alliance - West Contra Costa Family Justice Center
23	West County Adult Day Care
24	A Place of Learning
25	East Bay Center for Performing Arts

#	Project Name
26	Girls Inc. of West Contra Costa County: Afterschool and Education Enrichment Program
27	Mt. Diablo Unified School District
28	RYSE, Inc. - Career Pathway Program
29	James Morehouse Project / YMCA of the East Bay
30	ECHO Housing: Fair Housing Services
31	Coordinated Outreach, Referral, and Engagement (CORE) Homeless Street Outreach
32	Contra Costa Health Services: Adult Continuum of Services
33	Contra Costa Crisis Center
34	Loaves & Fishes of Contra Costa
35	Shelter Inc: Homeless Prevention and Rapid Rehousing Program
36	Contra Costa Child Care Council: Road to Success
37	Multicultural Institute: Lifeskills/Day Labor Program
38	Open Opportunities, Inc: Future Build Pre-Apprenticeship Training Program
39	Opportunity Junction: Bay Point Career Development Services
40	Opportunity Junction: Job Training and Placement Program
41	Renaissance Entrepreneurship Center: Renaissance Richmond
42	West Contra Costa Business Dev. Center, Inc: Emerging Entrepreneurs Program
43	Workforce Development Board of Contra Costa County: Small Business Development Center
44	Ambrose Recreation & Park District - Replacement of Auditorium Doors
45	Bethel Island Municipal Improvement District - Bethel Island Flood Water Drainage Facility
46	Boys & Girls Clubs of Contra Costa - Martinez Clubhouse HVAC
47	COCOKIDS, INC. - Safety and Access Project
48	Contra Costa County Health Services - Adult Shelter Improvements / Concord sites
49	Contra Costa County Health Services - Adult and Youth Shelter Improvements / Richmond sites
50	Martinez Early Childhood Center: Playground Re-Surfacing Project
51	POGO Park: Harbour-8 Park Shade Structure Project
52	RYSE, Inc. - RYSE Commons
53	Reclamation District 799 - Storm Drainage Pump Station 1 & 2 Rehabilitation
54	Reclamation District 799 - Storm Drainage Pump Station 3 & 4 Rehabilitation
55	Antioch Renovation - Pinecrest/Terrace Glen
56	CCC DCD: Neighborhood Preservation Program
57	Hacienda Apartments
58	Richmond Neighborhood Housing Services, Phase 2
59	Twenty-One and Twenty-Three Nevin
60	Veteran's Square
61	ESG18 Contra Costa County
62	CDBG Program Administration
63	HOME Program Administration
64	Unallocated Funds

#	Project Name
65	HOPWA – Housing Related Services
66	HOPWA – Permanent Housing (unallocated)
67	HOPWA Administration

Table 5 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Affordable Housing Projects: The allocation priorities include project feasibility and timeliness. Projects that can begin construction within 12 months of the date of the County's grant agreement with HUD have priority. This is an obstacle to addressing underserved needs. Some developments that may be able to serve extremely-low income households or persons with a disability are difficult to finance. With tight time limits on the commitment and expenditure of CDBG, HOME and HOPWA funds, the County cannot make early funding allocations to these projects. Projects that serve households with higher incomes are easier to finance and therefore move more quickly.

AP-38 Project Summary
Project Summary Information

DRAFT

1	Project Name	Bay Area Legal Aid - Tenant Landlord Housing Services Collaborative
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$80,000
	Description	Provide landlord/tenant counseling and legal services for 550 landlords/tenants.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Bay Area Legal Aid will provide landlord/tenant counseling and legal assistance to 550 lower-income Urban County households.
	Location Description	1025 MacDonald Avenue Richmond, CA 94801
2	Planned Activities	Bay Area Legal Aid will provide landlord/tenant counseling and legal assistance to 550 lower-income Urban County households.
	Project Name	Community Housing Development Corporation of North Richmond: Home Equity Preservation Alliance
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$25,000
	Description	Provide the following services to 80 low-income, Urban County, homeowners: 1) foreclosure counseling and case management, including legal advice and representation; 2) foreclosure clinics and referrals; and 3) foreclosure rescue scam and predatory lending education.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	80 low-income homeowners, primarily in West County.

	Location Description	1535-A Fred Jackson Way, Richmond, CA 94801
	Planned Activities	Provide the following services to 80 low-income, Urban County, homeowners: 1) foreclosure counseling and case management, including legal advice and representation; 2) foreclosure clinics and referrals; and 3) foreclosure rescue scam and predatory lending education.
3	Project Name	Community Housing Development Corporation of North Richmond: Multicultural/Senior Family Center
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$55,000
	Description	Operate and maintain a community center for 400 residents of North Richmond, providing educational, recreational, and nutritional programs to a diverse community with a primary focus on senior citizens.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	400 residents of North Richmond, primarily senior citizens.
	Location Description	515 Silver Avenue, Richmond, CA 94801
4	Planned Activities	Operate and maintain a community center for 400 residents of North Richmond, providing educational, recreational, and nutritional programs to a diverse community with a primary focus on senior citizens.
	Project Name	Community Violence Solutions: CIC Child Sexual Assault Intervention
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$15,000
	Description	In-depth forensic interview, mental health services, advocacy, and case management services for 70 child victims of sexual assault, and their families, to positively impact behavior and psychological well-being.

	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	70 child victims of sexual assault, and their families, in the Urban County.
	Location Description	2101 Van Ness Street, San Pablo, CA 94806
	Planned Activities	In-depth forensic interview, mental health services, advocacy, and case management services for 70 child victims of sexual assault, and their families, to positively impact behavior and psychological well-being.
5	Project Name	Contra Costa Service Integration Program - SparkPoint Contra Costa
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$12,000
	Description	Provide services to 200 Urban County residents to assist them in obtaining and maintaining employment, improve their careers.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	200 Urban County residents, primarily Bay Point community residents.
	Location Description	Community Career Center located at 3105 Willow Pass Road, Bay Point, CA 94565.
	Planned Activities	Provide services to 200 Urban County residents to assist them in obtaining and maintaining employment, improve their careers.
6	Project Name	Food Bank of Contra Costa and Solano
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$46,500
	Description	Provide food to over 9,300 low-income persons in the Urban County.

	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	9,300 low-income persons in the Urban County.
	Location Description	P.O. Box 6324, Concord, CA 94524 and numerous other site locations.
	Planned Activities	Provide food to over 9,300 low-income persons in the Urban County.
7	Project Name	Monument Crisis Center
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$15,000
	Description	Provide wrap-around safety net services through on-site food distribution, direct referrals to shelter, workshops for financial assistance and employment, referrals to healthcare, and on-site legal and crisis support services. At least 2,000 lower income Urban County residents will be provided services.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	2000 low-income Urban County residents.
	Location Description	
	Planned Activities	Provide wrap-around safety net services through on-site food distribution, direct referrals to shelter, workshops for financial assistance and employment, referrals to healthcare, and on-site legal and crisis support services. At least 2,000 lower income Urban County residents will be provided services.
8	Project Name	New Horizons Career Development Center
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development

	Funding	CDBG: \$25,000
	Description	The purpose of this program is to provide ongoing job readiness education, job training, life skills, and placement services to 300 persons who are unemployed or underemployed.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	300 West County residents, primarily from Rodeo
	Location Description	199 Parker Avenue, Rodeo, CA 94572
	Planned Activities	The purpose of this program is to provide ongoing job readiness education, job training, life skills, and placement services to 300 persons who are unemployed or underemployed.
9	Project Name	Richmond Public Library
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$12,000
	Description	The program will expand the current Mobile Library Services to serve 125 seniors living in areas of Richmond that have limited access to computers and library services.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	The program will serve 125 seniors living in Richmond.
	Location Description	Services will be provided at various sites that may include the Richmond Annex Senior Center, Nevin Community Center, Shields-Reid Community Center, Parchester Community Center, and potentially two senior residential sites including Heritage Park at Hilltop and Richmond Macdonald Senior Apartments.

	Planned Activities	The program will expand the current Mobile Library Services to serve 125 seniors living in areas of Richmond that have limited access to computers and library services.
10	Project Name	St. Vincent de Paul of Contra Costa County
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$12,000
	Description	Provide free urgent and chronic medical care to 480 uninsured clients in the Urban County.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	480 uninsured clients in the Urban County.
	Location Description	RotaCare Pittsburg Free Medical Clinic located at 2110 Gladstone Drive, Pittsburg, CA 94565.
	Planned Activities	Provide free urgent and chronic medical care to 480 uninsured clients in the Urban County.
11	Project Name	Village Community Resource Center
	Target Area	Contra Costa County
	Goals Supported	CD-3 Youth
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$13,000
	Description	VCRC will operate its After-school Academy program. A total of 115 children will be provided after-school tutoring services.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	115 East County youth, primarily residing in Brentwood.
	Location Description	633 Village Drive, Brentwood, CA 94513

	Planned Activities	VCRC will operate its After-school Academy program. A total of 115 children will be provided after-school tutoring services.
12	Project Name	YWCA of Contra Costa County: Family Empowerment Program
	Target Area	
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Provide mental health, physical health, and social/emotional skills training services to approximately 100 families who have children enrolled in the YWCA day care program. At the end of the year, all children will have passed the Desired Results Development Profile Assessment tool.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	100 low-income families residing in Bay Point.
	Location Description	Agency: 1320 Arnold Drive, Suite 170, Martinez, CA 94520 Site Locations: 225 Pacifica Avenue, Bay Point, CA 94565 605 Pacifica Avenue, Bay Point, CA 94565
	Planned Activities	Provide mental health, physical health, and social/emotional skills training services to approximately 100 families who have children enrolled in the YWCA's day care program. At the end of the year, all children will have passed the Desired Results Development Profile Assessment tool.
13	Project Name	Contra Costa Senior Legal Services
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$12,000

	Description	Provide free legal advice to 200 Urban County seniors, resulting in the retention of housing, protection from physical and financial abuse, and the provision of consumer and individual rights.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	200 Urban County seniors.
	Location Description	2702 Clayton Road, Suite 202, Concord, CA 94519
	Planned Activities	Provide free legal advice to 200 Urban County seniors, resulting in the retention of housing, protection from physical and financial abuse, and the provision of consumer and individual rights.
14	Project Name	Court Appointed Special Advocates
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$18,000
	Description	Provide advocacy and representation services to 37 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services and a safe and permanent living situation.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	37 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court.
	Location Description	2151 Salvio Street, Suite 295, Concord, CA 94520
15	Project Name	Lamorinda Spirit Van Senior Transportation Program
	Target Area	Contra Costa County

	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Provide free or low-cost transportation to seniors living in Lafayette, Moraga, and Orinda. Transportation to medical and other personal appointments, grocery and sundry shopping, exercise and other classes will be provided to 160 seniors.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	160 Central County senior citizens.
	Location Description	500 St. Marys Road, Lafayette, CA 94549
	Planned Activities	Provide free or low-cost transportation to seniors living in Lafayette, Moraga, and Orinda. Transportation to medical and other personal appointments, grocery and sundry shopping, exercise and other classes will be provided to 160 seniors.
16	Project Name	Lion's Center for the Visually Impaired
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Provide in-home independent living skills instruction and training to 42 visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	42 Visually impaired adults throughout the Urban County, most are elderly.
	Location Description	Most services are provided at the clients' home, but Lion's main office is located at 175 Alvarado Avenue, Pittsburg, CA 94565.

	Planned Activities	Provide in-home independent living skills instruction and training to 42 visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization.
17	Project Name	Meals on Wheels and Senior Outreach Services: Care Management
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$15,000
	Description	Provide care management services to 140 Urban County seniors resulting in the resolution of issues affecting health and wellness, quality of life, and the ability to live independently.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	140 Urban County seniors.
	Location Description	1300 Civic Drive, Walnut Creek, CA 94596
	Planned Activities	Provide care management services to 140 Urban County seniors resulting in the resolution of issues affecting health and wellness, quality of life, and the ability to live independently.
18	Project Name	Meals on Wheels and Senior Outreach Services: Senior Nutrition - CC Cafes
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$15,000
	Description	Provide hot and nutritious lunches to 250 Urban County seniors resulting in maintained and/or improved health and welfare.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	250 Urban County seniors.
	Location Description	1300 Civic Drive, Walnut Creek, CA 94596
	Planned Activities	Provide hot and nutritious lunches to 250 Urban County seniors resulting in maintained and/or improved health and welfare.
19	Project Name	Ombudsman Services of Contra Costa
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Provide advocacy services to 350 Urban County elders residing in long-term care facilities, insuring that these elderly residents receive proper health care and necessary daily living support.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	350 elderly and dependent seniors residing in long term care facilities.
	Location Description	Services are provided at various locations (i.e. convalescent homes) throughout the County. Ombudsman's offices are located at 4415 Cowell Road, Suite 100, Concord, CA 94518.
	Planned Activities	Provides 350 dependent seniors and elderly residing in long-term care facilities with access to safe and secure environments through the advocacy of trained and certified Ombudsmen for the purpose of creating a suitable living environment.
20	Project Name	Pleasant Hill Recreation & Park District: Senior Service Network
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000

	Description	Provide on-site care management services and crisis intervention to 150 Urban County seniors resulting in the prevention of displacement and/or premature institutionalization.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	150 Central County seniors.
	Location Description	233 Gregory Lane, Pleasant Hill, CA 94523
	Planned Activities	Provide on-site care management services and crisis intervention to 150 Urban County seniors resulting in the prevention of displacement and/or premature institutionalization.
21	Project Name	Rainbow Community Center of Contra Costa
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Provide home/friendly visitor services and wellness calls to 60 Urban County seniors with HIV/AIDS and Lesbian, Gay, Bisexual and Transgender seniors to decrease isolation and improve quality of life.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	60 Urban County seniors with HIV/AIDS and Lesbian, Gay, Bisexual and Transgender seniors.
	Location Description	The home/friendly visitor programs are provided at the clients' home, but the community center is located at 2118 Willow Pass Road, Suite 500, Concord, CA 94520.
	Planned Activities	Provide congregate meals, food pantry services, home/friendly visitor services and wellness calls to 60 Urban County People with AIDS and Lesbian, Gay, Bisexual and Transgender seniors to decrease isolation and improve quality of life.

22	Project Name	Contra Costa Family Justice Alliance - West Contra Costa Family Justice Center
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$32,000
	Description	Operate and maintain the West County Family Justice Center in order to provide one-stop services to 300 victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	300 victims of domestic violence, sexual assault, child abuse, elder abuse, and human trafficking in West County.
	Location Description	256 - 24th Street, Richmond, CA 94804
23	Planned Activities	Operate and maintain the West County Family Justice Center in order to provide one-stop services to 300 victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking.
	Project Name	West County Adult Day Care
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$40,000
	Description	Provide day care services five days per week for 56 Urban County seniors with Alzheimer's/dementia resulting in retention of housing and delay of institutionalization.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	56 Urban County seniors.
	Location Description	1015 Nevin Avenue, Richmond, CA 94801

	Planned Activities	Provide day care services five days per week for 56 Urban County seniors with Alzheimer's/dementia resulting in retention of housing and delay of institutionalization.
24	Project Name	A Place of Learning
	Target Area	Contra Costa County
	Goals Supported	CD-3 Youth
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Provide free after-school/Summer mentoring/tutoring services to 60 low-income Urban County students resulting in improved academic performance and decision-making skills and increased self-esteem, as measured by pre- and post-participation evaluations and feedback from school staff and parents.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	60 low-income students (and their families) in East County, primarily in Brentwood, CA.
	Location Description	315 Orchard Drive, Brentwood, CA 94513
25	Planned Activities	Provide free after-school/Summer mentoring/tutoring services to 60 low-income Urban County students resulting in improved academic performance and decision-making skills and increased self-esteem, as measured by pre- and post-participation evaluations and feedback from school staff and parents.
	Project Name	East Bay Center for Performing Arts
	Target Area	Contra Costa County
	Goals Supported	CD-3 Youth
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$11,500
	Description	Provide literacy and performing arts summer programs to 150 children aged 3-9, resulting in improved academic performance, community building, and exposure to diverse global art traditions. Program performance will be measured via pre- and post-surveys taken by children and their guardians.

	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	150 West County children, aged 3-9, primarily from Richmond, CA.
	Location Description	Agency Address: 339 - 11th Street, Richmond, CA 94801 Site Adresses: 230 Harbour Way S, Richmond, CA 94804 29 S 6th Street, Richmond, CA 94801 2801 Pullman Avenue, Richmond, CA 94804 5000 Hartnett Avenue, Richmond, CA 94804
	Planned Activities	Provide literacy and performing arts summer programs to 150 children aged 3-9, resulting in improved academic performance, community building, and exposure to diverse global art traditions. Program performance will be measured via pre- and post-surveys taken by children and guardians.
26	Project Name	Girls Inc. of West Contra Costa County: Afterschool and Education Enrichment Program
	Target Area	Contra Costa County
	Goals Supported	CD-3 Youth
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$11,000
	Description	Girls Inc. will operate its Summer/Afterschool Education Enrichment program. Children/youth from the City of Richmond/West County will be provided summer and after-school literacy and STEM enrichment programming.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 330 unduplicated children/youth will be provided summer and after-school literacy and STEM enrichment programming.
	Location Description	260 Broadway, Richmond, CA 94804

	Planned Activities	Girls Inc. will provide its Summer/Afterschool Education Enrichment program. Children/youth from the City of Richmond/West County will be provided summer and after-school literacy and STEM enrichment programming.
27	Project Name	Mt. Diablo Unified School District
	Target Area	Contra Costa County
	Goals Supported	CD-3 Youth
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Provide after school enrichment classes for 580 K-8 students in Bay Point, resulting in greater understanding of the content of the enrichment services, connection to and engagement in school, and academic improvement.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	580 K-8 Bay Point students.
	Location Description	1266 San Carlos Avenue, Room A6, Concord, CA 94518
	Planned Activities	Provide after school enrichment classes for 580 K-8 students in Bay Point, resulting in greater understanding of the content of the enrichment services, connection to and engagement in school, and academic improvement.
28	Project Name	RYSE, Inc. - Career Pathway Program
	Target Area	Contra Costa County
	Goals Supported	CD-3 Youth
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$40,000
	Description	Operate the Career Pathway Program by providing career development and soft skills support, media arts skill development, paid work experience opportunities, and academic enrichment and interventions. A total of 230 West County youth will be provided services during the year.

	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	230 West County youth, primarily in Richmond.
	Location Description	205 - 41st Street, Richmond, CA 94805
	Planned Activities	Operate the Career Pathway Program by providing career development and soft skills support, media arts skill development, paid work experience opportunities, and academic enrichment and interventions. A total of 230 West County youth will be provided services during the year.
29	Project Name	James Morehouse Project / YMCA of the East Bay
	Target Area	Contra Costa County
	Goals Supported	CD-3 Youth
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Provide comprehensive mental health and student support services to 110 students attending El Cerrito High School resulting in improved well-being and an increase in school readiness measured by student pre- and post-evaluations.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	110 El Cerrito High School students
	Location Description	540 Ashbury Avenue, El Cerrito, CA 94530
30	Planned Activities	Provide comprehensive mental health and student support services to 110 students attending El Cerrito High School resulting in improved well-being and an increase in school connectedness measured by student pre- and post-evaluations.
	Project Name	ECHO Housing: Fair Housing Services
	Target Area	Contra Costa County
	Goals Supported	CD-4 Fair Housing

	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$40,000
	Description	Provide comprehensive fair housing counseling services to approximately 210 Urban County residents.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	The project estimates to serve 210 Urban County clients. Particularly racial and ethnic minorities, seniors, and persons with disabilities.
	Location Description	301 West 10th Street Antioch, CA 94509
	Planned Activities	Provide comprehensive fair housing counseling services to approximately 210 Urban County residents.
31	Project Name	Coordinated Outreach, Referral, and Engagement (CORE) Homeless Street Outreach
	Target Area	Contra Costa County
	Goals Supported	H-1 Housing & Supportive Services for the Homeless
	Needs Addressed	Homelessness Prevention
	Funding	CDBG: \$22,300
	Description	Provide day and evening homeless street outreach services to Urban County homeless individuals living outside throughout the County to engage, stabilize, and deliver health and basic need services, and aid in obtaining interim and permanent housing.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	The project will provide street outreach services to at least 450 homeless individuals.
	Location Description	Services take place throughout the County, primarily in homeless encampments and in public locations.

	Planned Activities	Provide day and evening homeless street outreach services to at least 450 Urban County individuals living outside throughout the County to engage, stabilize, and deliver health and basic need services, and aid in obtaining interim and permanent housing.
32	Project Name	Contra Costa Health Services: Adult Continuum of Services
	Target Area	Contra Costa County
	Goals Supported	H-1 Housing & Supportive Services for the Homeless
	Needs Addressed	Homelessness Prevention
	Funding	CDBG: \$54,000
	Description	Provide 24-hour shelter/wrap-around services for 150 homeless adults.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	150 homeless men and women from the Urban County
	Location Description	2047-C Arnold Industrial Drive, Concord
	Planned Activities	Provide 24-hour shelter/wrap-around services for 150 homeless adults.
33	Project Name	Contra Costa Crisis Center
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Homelessness Prevention
	Funding	CDBG: \$18,000
	Description	Provide information and referrals to 8,200 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDS, and the disabled.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	8,200 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDS, and those living with disabilities.
	Location Description	Services are provided over the phone.

	Planned Activities	Provide immediate crisis support service as well as information and referrals to 8,200 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDS, and the disabled.
34	Project Name	Loaves & Fishes of Contra Costa
	Target Area	Contra Costa County
	Goals Supported	H-1 Housing & Supportive Services for the Homeless
	Needs Addressed	Homelessness Prevention
	Funding	CDBG: \$15,000
	Description	Provide emergency food assistance to 500 people, resulting in improved nutrition.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	500 people; clients served are low- to very low-income men, women, and children recently out of work, homeless, unemployed, underemployed or disabled.
	Location Description	835 Ferry Street, Martinez, CA 94553
	Planned Activities	Provide free buffet-style lunches and groceries weekdays to 500 homeless and low-income Urban County residents at the Loaves & Fishes Martinez Dining Room.
35	Project Name	Shelter Inc: Homeless Prevention and Rapid Rehousing Program
	Target Area	Contra Costa County
	Goals Supported	H-2 Prevention Services for Homeless
	Needs Addressed	Homelessness Prevention
	Funding	CDBG: \$25,075
	Description	Provide homelessness prevention and rapid rehousing services to 180 Urban County residents to quickly regain stable, permanent housing or maintain their current housing.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	180 low-income Urban County residents will benefit.
	Location Description	1333 Willow Pass Road #206 Concord, CA 94520
	Planned Activities	Provide homelessness prevention and rapid rehousing services to 180 Urban County residents to quickly regain stable, permanent housing or maintain their current housing.
36	Project Name	Contra Costa Child Care Council: Road to Success
	Target Area	Contra Costa County
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$85,000
	Description	Provide technical assistance, training, and ongoing support services to low- and moderate-income persons so they can sustain their licensed family day care business or receive a childcare license to open and operate a new licensed family daycare business (microenterprise).
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 90 low-income microenterprise/small business owners will be assisted with technical assistance by this project.
	Location Description	1035 Detroit Ave #200, Concord, CA 94518
37	Planned Activities	Provide technical assistance, training, and ongoing support services to low- and moderate-income persons so they can sustain their licensed family day care business or receive a childcare license to open and operate a new licensed family daycare business (microenterprise).
	Project Name	Multicultural Institute: Lifeskills/Day Labor Program
	Target Area	Contra Costa County
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development

	Funding	CDBG: \$26,000
	Description	Provide job-matching, individualized assistance with health, legal, educational needs to 300 poverty level and extremely-low income day laborers.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	300 poverty level and extremely-low income Spanish-speaking immigrant workers, primarily day-laborers, who seek full-time work in front of Home Depot or who complement existing low-wage employment with day labor jobs. Day laborers tend to be young, nearly half are under 30 and most are immigrants. The day labor population ranges from new immigrants to people who have been established in the US for many years and are raising families here.
	Location Description	3600 MacDonald Avenue Richmond, CA 94801
	Planned Activities	Provide job-matching, individualized assistance with health, legal, educational needs to 300 poverty level and extremely-low income day laborers.
38	Project Name	Open Opportunities, Inc: Future Build Pre-Apprenticeship Training Program
	Target Area	Contra Costa County
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$9,640
	Description	To provide training and job placement in the solar, energy, and construction trades to low-income persons that leads to economic self-sufficiency through careers in the construction/labor fields.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 8 low-income Urban County residents will be trained and placed in solar, energy, or construction related jobs.
	Location Description	2555 Harbor Street, Pittsburg, CA 94565

	Planned Activities	To provide training and job placement in the solar, energy, and construction trades to low-income persons that leads to economic self-sufficiency through careers in the construction/labor fields.
39	Project Name	Opportunity Junction: Bay Point Career Development Services
	Target Area	Contra Costa County
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$20,000
	Description	Provide a set of intensive, individualized vocational services including assessment and development of employment plans, case management and service referrals, connections to in-demand vocational training, and one-on-one career skills development to 30 persons.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	30 Urban County residents, primarily in Bay Point
	Location Description	3105 Willow Pass Road, Bay Point, CA 94565
40	Planned Activities	Provide a set of intensive, individualized vocational services including assessment and development of employment plans, case management and service referrals, connections to in-demand vocational training, and one-on-one career skills development to 30 persons.
	Project Name	Opportunity Junction: Job Training and Placement Program
	Target Area	Contra Costa County
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$100,000
	Description	To provide training and job placement assistance to low-income persons that leads to economic self-sufficiency through careers in the field of information technology.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 10 low-income persons will be trained and placed in jobs in the field of information technology.
	Location Description	3102 Delta Fair Blvd. , Antioch, CA 94509
	Planned Activities	To provide training and job placement assistance to low-income persons that leads to economic self-sufficiency through careers in the field of information technology.
41	Project Name	Renaissance Entrepreneurship Center: Renaissance Richmond
	Target Area	
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$42,000
	Description	Intensive small business/microenterprise training and technical assistance to 50 unduplicated lower-income individuals who own or wish to start a small business/microenterprise.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	50 existing small business owners or persons wishing to open a business living in Richmond and the Urban County. Renaissance Richmond will support lower-income English- and Spanish-speaking Urban County residents, particularly women and people of color.
	Location Description	1500 MacDonald Avenue, Richmond, CA 94801
	Planned Activities	Intensive small business/microenterprise training and technical assistance to 50 unduplicated lower-income individuals who own or wish to start a small business/microenterprise.
42	Project Name	West Contra Costa Business Dev. Center, Inc: Emerging Entrepreneurs Program
	Target Area	
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Homelessness Prevention
	Funding	CDBG: \$77,152

	Description	To provide technical assistance and support to existing microenterprises/small-businesses or persons wishing to open a microenterprise/small-business as a way to create/retain jobs.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 50 existing or prospective low-income microenterprise business owners will be assisted.
	Location Description	812 San Pablo Ave., Ste 2, Pinole, CA 94564
	Planned Activities	To provide technical assistance and support to existing microenterprises/small-businesses or persons wishing to open a microenterprise/small-business as a way to create/retain jobs.
43	Project Name	Workforce Development Board of Contra Costa County: Small Business Development Center
	Target Area	Contra Costa County
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$50,000
	Description	To provide group training, technical assistance, and individualized advising to new or existing microenterprises/small-businesses run by low- to moderate-income clients.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 33 new or existing microenterprises/small-businesses owners will be assisted.
	Location Description	300 Ellinwood Drive #300, , Pleasant Hill, CA 94523
44	Project Name	Ambrose Recreation & Park District - Replacement of Auditorium Doors
	Target Area	Contra Costa County

	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$18,575
	Description	Remove and replace the interior and exterior doors in the auditorium at the Ambrose facility.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	3105 Willow Pass Road, Bay Point, CA 94565
	Planned Activities	Remove and replace the interior and exterior doors in the auditorium.
45	Project Name	Bethel Island Municipal Improvement District - Bethel Island Flood Water Drainage Facility
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$51,000
	Description	Replace an existing pump that helps drive seepage and drainage water out of the watershed to prevent major flooding on Bethel Island, increase public safety, and provide vector control.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	1200 Taylor Road, Bethel Island, CA 94561
46	Planned Activities	Replace an existing pump that helps drive seepage and drainage water out of the watershed to prevent major flooding on Bethel Island, increase public safety, and provide vector control.
	Project Name	Boys & Girls Clubs of Contra Costa - Martinez Clubhouse HVAC
	Target Area	Contra Costa County

	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$78,414
	Description	Remove and replace the HVAC system at the Martinez Facility.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	1301 Alhambra Avenue, Martinez, CA 94553
	Planned Activities	Remove and replace the HVAC system at the Martinez Facility.
47	Project Name	COCOKIDS, INC. - Safety and Access Project
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$36,855
	Description	Installation of ADA Compliant power-operated doors at the two primary entrances, two restrooms, and the entrance to the main conference at CocoKids main office.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	1035 Detroit Avenue, Suite 200, Concord, CA 94520
	Planned Activities	Installation of ADA Compliant power-operated doors at the two primary entrances, two restrooms, and the entrance to the main conference at CocoKids main office.
48	Project Name	Contra Costa County Health Services - Adult Shelter Improvements / Concord sites
	Target Area	Contra Costa County

	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$95,433
	Description	Installation of ADA compliant power-operated doors and physical security improvements of the adult homeless shelter site(s) Concord.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Concord Shelter: 2047 Arnold Industrial Way #C, Concord Respite Center: 2047 Arnold Industrial Way #D, Concord Care/Warming Center: 2047 Arnold Industrial Way #A, Concord
	Planned Activities	Installation of American with Disabilities Act compliant power-operated doors and security improvements of the adult shelter site(s) in Concord.
49	Project Name	Contra Costa County Health Services – Adult and Youth Shelter Improvements / Richmond sites
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$95,165
	Description	Installation of ADA compliant power-operated doors and physical security improvements of the adult and youth homeless shelter site(s) in Richmond.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Brookside Shelter: 847 C Brookside Drive, Richmond Calli House Youth Shelter: 845 B Brookside Drive, Richmond

	Planned Activities	Installation of ADA compliant power-operated doors and physical security improvements of the adult and youth homeless shelter site(s) in Richmond.
50	Project Name	Martinez Early Childhood Center: Playground Re-Surfacing Project
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$27,630
	Description	Replace the pre-school playground surfacing with Pour-In-Place rubber safety surfacing to be compliant with State licensing requirements.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	615 Arch Street, Martinez CA 94553
	Planned Activities	Replacement of the pre-school playground surfacing with Pour-In-Place rubber safety surfacing to be compliant with State licensing requirements.
51	Project Name	POGO Park: Harbour-8 Park Shade Structure Project
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$80,000
	Description	Install a new shade structure for an existing playground within Harbour-8 Park located in the City of Richmond
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	Installation of a new shade structure for an existing playground within Harbour-8 Park located in the City of Richmond.
52	Project Name	RYSE, Inc. - RYSE Commons
	Target Area	
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$70,550
	Description	Remove and replace 30 doors within the RYSE Center.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	205 41st Street, Richmond, CA
53	Planned Activities	The project includes removal and replacement of 30 doors within the RYSE center, 23 doors leading to classrooms, studios and offices, and 7 doors for restrooms and utility closets.
	Project Name	Reclamation District 799 - Storm Drainage Pump Station 1 & 2 Rehabilitation
	Target Area	
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$56,250
	Description	Installation of manual transfer switches at Pump Station 1 & 2, allowing for mobile backup generators to be utilized in the event of a power outage. Additionally, electrical service at Pump Station 1 will be updated to meet current electrical standards. These pump stations protect the land within the Hotchkiss Tract from becoming inundated by flood waters during times of heavy rainfall and elevated water stages; thereby preventing property damage, increasing public safety, and providing vector control.

	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Oakley, CA 94561 (Hotchkiss Tract)
	Planned Activities	Installation of manual transfer switches at Pump Station 1 & 2, allowing for mobile backup generators to be utilized in the event of a power outage. Additionally, electrical service at Pump Station 1 will be updated to meet current electrical standards. These pump stations protect the land within the Hotchkiss Tract from becoming inundated by flood waters during times of heavy rainfall and elevated water stages; thereby preventing property damage, increasing public safety, and providing vector control.
54	Project Name	Reclamation District 799 - Storm Drainage Pump Station 3 & 4 Rehabilitation
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$84,000
	Description	Installation of manual transfer switches at Pump Stations 3 & 4, allowing for mobile backup generators to be utilized in the event of a power outage. Additionally, pump efficiency tests will be performed, outlining operational efficiency. Finally, a dilapidated trash screen will be replaced at Pump Station 3. These pump stations protect the land within the Hotchkiss Tract from becoming inundated by flood waters during times of heavy rainfall and elevated water stages; thereby preventing property damage, increasing public safety, and providing vector control.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	Oakley, CA 94561 (Hotchkiss Tract)
	Planned Activities	Installation of manual transfer switches at Pump Stations 3 & 4, allowing for mobile backup generators to be utilized in the event of a power outage. Additionally, pump efficiency tests will be performed, outlining operational efficiency. Finally, a dilapidated trash screen will be replaced at Pump Station 3. These pump stations protect the land within the Hotchkiss Tract from becoming inundated by flood waters during times of heavy rainfall and elevated water stages; thereby preventing property damage, increasing public safety, and providing vector control.
55	Project Name	Antioch Renovation - Pinecrest/Terrace Glen
	Target Area	Contra Costa County
	Goals Supported	AH-3 Maintain and Preserve Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$1,142,400
	Description	Rehabilitation of two existing rental development projects with 56 units affordable to and occupied by very-low and low-income households.
	Target Date	10/1/2018
	Estimate the number and type of families that will benefit from the proposed activities	56 Families including 8 HOME-assisted units.
	Location Description	1945 and 1949 CAvallo Road and 35-107 and 104-106 West 20th Street, Antioch
56	Planned Activities	Acquisition and rehabilitation of two existing developments in Antioch.
	Project Name	CCC DCD: Neighborhood Preservation Program
	Target Area	Contra Costa County
	Goals Supported	AH-3 Maintain and Preserve Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$903,000

	Description	Provision of 8 low interest loans and 2 grants for the rehabilitation of single-family homes owned and occupied by very-low and low-income households. Habitat for Humanity East Bay/Silicon Valley will be a subrecipient to DCD. Habitat will provide 15 mobile home repair grants to very-low and low-income mobile home owners. \$180,000 will be available for the mobile home grants.
	Target Date	7/1/0018
	Estimate the number and type of families that will benefit from the proposed activities	25 very-low and low-income households, many of whom are senior and disabled individuals.
	Location Description	Throughout the Urban County with an emphasis on low-mod neighborhoods.
	Planned Activities	Eliminate conditions that may be detrimental to health, life, property and/or public welfare. Renovation includes the elimination of blighting conditions, bringing homes up to code, improving energy efficiency, promoting accessibility, and enhancing older neighborhoods.
57	Project Name	Hacienda Apartments
	Target Area	Contra Costa County
	Goals Supported	AH-3 Maintain and Preserve Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$2,000,000
	Description	Rehabilitation of an existing 150 unit rental development affordable to and occupied by very-low households and made available to seniors and disabled individuals who were former tenants.
	Target Date	2/1/2019
	Estimate the number and type of families that will benefit from the proposed activities	150 households, including 8 CDBG-assisted units.
	Location Description	1300 Roosevelt Ave., Richmond
	Planned Activities	Rehabilitation of an existing 150 unit vacant multifamily in Richmond.
	Project Name	Richmond Neighborhood Housing Services, Phase 2

58	Target Area	Contra Costa County
	Goals Supported	AH-3 Maintain and Preserve Affordable Housing
	Needs Addressed	
	Funding	CDBG: \$151,000
	Description	Rehabilitation of three single-family rental homes affordable to and occupied by low-income families.
	Target Date	7/1/0018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Scattered sites in Richmond South Side neighborhood.
	Planned Activities	Rehabilitation of three occupied single-family rental homes in Richmond.
59	Project Name	Twenty-One and Twenty-Three Nevin
	Target Area	
	Goals Supported	AH-1 New Construction of Affordable Rental Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$2,000,000
	Description	New construction of 271 units of multifamily rental housing affordable to/occupied low income families, seniors and persons with a disability.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	271 families and individuals, including 16 HOME-assisted units.
	Location Description	Site A: Southwest corner of Nevin Ave and 23rd St. Richmond Site B: 344 21st St., Richmond
	Planned Activities	Permanent debt financing
60	Project Name	Veteran's Square
	Target Area	Contra Costa County

	Goals Supported	AH-1 New Construction of Affordable Rental Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$50,000
	Description	New construction of 30 units of multifamily rental housing affordable to/occupied low income families, homeless veterans and veterans with a disability.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	30 families total, including 14 HOME-assisted units.
	Location Description	901 Los Medanos Street, Pittsburg
	Planned Activities	New construction of 30 units of multifamily rental housing in Pittsburg.
61	Project Name	ESG18 Contra Costa County
	Target Area	Contra Costa County
	Goals Supported	H-1 Housing & Supportive Services of the Homeless H-2 Prevention Services for Homeless CD-7 Administration
	Needs Addressed	Homelessness Prevention Administration
	Funding	ESG: \$368,211
	Description	For FY 2018/19, Contra Costa County will use ESG funds to provide essential services and emergency shelter services to the homeless and to victims of domestic violence, to provide rental assistance to prevent homelessness and to quickly rehouse the homeless, and for program administration.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Victims of domestic violence, persons experiencing homelessness, and those at risk for becoming homeless.
	Location Description	Various, throughout the Urban County.

	Planned Activities	For FY 2018/19, Contra Costa County will use ESG funds to provide essential services and emergency shelter services to the homeless and to victims of domestic violence, to provide rental assistance to prevent homelessness and to quickly rehouse the homeless, and for program administration.
62	Project Name	CDBG Program Administration
	Target Area	Contra Costa County
	Goals Supported	CD-7 Administration
	Needs Addressed	Administration
	Funding	CDBG: \$930,237
	Description	Program Administration of CDBG Program
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	N/A program administration
	Location Description	Department of Conservation and Development 30 Muir Road, Martinez, CA 94553
	Planned Activities	Program Administration
63	Project Name	HOME Program Administration
	Target Area	Contra Costa County
	Goals Supported	CD-7 Administration
	Needs Addressed	Administration
	Funding	HOME: \$444,597
	Description	Administration of HOME Program
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	N/A. General HOME Program Administration
	Location Description	

	Planned Activities	
64	Project Name	Unallocated Funds
	Target Area	Contra Costa County
	Goals Supported	
	Needs Addressed	Affordable Housing
	Funding	
	Description	CDBG and HOME funds available for affordable housing projects that may identified during the program year.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	To be determined
	Location Description	To be determined
	Planned Activities	To be determined
65	Project Name	HOPWA – Housing Related Services
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Homeless Prevention
	Funding	HOPWA: \$182,322
	Description	HOPWA - Short-term mortgage, rent, utility assistance, housing information services, and permanent housing replacement services.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	190 households
	Location Description	
	Planned Activities	Short-term mortgage, rent, utility assistance, housing information services, and permanent housing placement services.

66	Project Name	HOPWA – Permanent Housing (unallocated)
	Target Area	Contra Costa County
	Goals Supported	A-4 New Supportive Housing – Special Needs
	Needs Addressed	Affordable Housing
	Funding	HOPWA: \$560,150
	Description	HOPWA - permanent housing. Specific project(s) to be identified during the program year.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	To be determined
	Location Description	To be determined
	Planned Activities	New Construction or rehabilitation of multi-family housing for persons with HIV/AIDS.
67	Project Name	HOPWA Administration
	Target Area	Contra Costa County
	Goals Supported	CD-7 Administration
	Needs Addressed	Administration
	Funding	HOPWA: \$55,885
	Description	General administration of HOPWA projects/activities.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	30 Muir Road, Martinez, CA 94553
	Planned Activities	General administration of HOPWA projects/activities.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The County's CDBG entitlement area is the entire area of the County except for the Cities of Antioch, Concord, Pittsburg, and Walnut Creek. The County administers the HOME Program for the Contra Costa HOME Consortium, which includes the Cities of Antioch, Concord, Pittsburg, and Walnut Creek. The Contra Costa HOME Consortium entitlement area is the entire County. The County also administers the Emergency Solutions Grant (ESG) Program. The County's ESG entitlement area is the entire area of the County, except for the Cities of Antioch, Concord, Pittsburg and Walnut Creek. Contra Costa County is also a sub-grantee to the City of Oakland (Alameda County) for the Housing Opportunities for Persons with HIV/AIDs (HOPWA) program. The County's HOPWA entitlement area is the entire County.

Low-income census tracts can be found throughout the County; however, many communities in west and east Contra Costa County, such as Richmond, San Pablo, North Richmond, Montalvin Manor, Tara Hills, Bay View, and Bay Point all have a concentration of minority populations (more than 78.3% of the population) that are also in low/mod-income census tracts.

Geographic Distribution

Target Area	Percentage of Funds
Contra Costa County	100

Table 6 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Though projects may serve the entire Urban County, as is the case with many Public Service projects, it is the intent of the program to target services to areas with the highest need such as a revitalization strategy area or a census tract that meets “area benefit” criteria (an area, typically a census tract or a contiguous group of census tracts, where at least 47.88 percent of the population is low/mod-income). In all cases, Subrecipients must demonstrate that they will be able to serve a minimum of 51 percent very- low and low-income persons or households. However, it has been the County’s practice to fund projects that serve a minimum of 75 percent extremely low, very low- and low-income persons or households. Further, established policy gives priority to housing projects that provide units affordable to and occupied by households with extremely low-income. These policies and practices have ensured that projects/programs serve those areas with the highest need.

Housing activities to meet Consolidated Plan priorities include new construction, rehabilitation, and preservation of existing affordable housing. These housing projects have the potential to either assist in neighborhood revitalization or provide de-concentration of low-income and/or minority populations by

location in areas with little supply of affordable housing.

Discussion

Given the size of the entitlement areas of the CDBG, HOME, ESG, and HOPWA Programs for the County, Contra Costa County's CDBG, HOME, ESG, and HOPWA funds are awarded to projects and programs on a competitive allocation basis. The projects/programs, as in the case of many Public Service projects, typically serve more than just one specific area or neighborhood of the County; however, it is the intent of the programs to target services to areas with highest need, such as a revitalization strategy areas or a census tract that has a high percentage of low/mod-income households.

The highest numbers of low income and minority households are in west Contra Costa County, followed by east Contra Costa County and central Contra Costa County (see Appendix C and Appendix G of the FY 2015-2020 Consolidated Plan). All projects funded with CDBG, HOME, ESG, and HOPWA funds are targeted to low income households throughout the County.

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Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

The numbers served in the tables below represent the projects funded in the first year of the Consolidated Plan and are the one year goals for each subsequent year of the Consolidated Plan to meet affordable housing goals and strategies.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	10
Total	10

Table 7 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	241
Rehab of Existing Units	80
Acquisition of Existing Units	0
Total	321

Table 8 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

The Housing Authority of the County of Contra Costa (HACCC) provides 1175 public housing units in 13 developments scattered throughout 9 communities in the County. HACCC also provides approximately 6,982 Housing Choice vouchers, 332 Shelter Plus Care certificates, nearly 226 VASH vouchers and 250 tax credit units. HACCC has project-based 591 of its vouchers to help fund construction of new, long-term affordable housing in the County.

Actions planned during the next year to address the needs to public housing

HACCC has begun a long-term project to reposition and rehabilitate its public housing portfolio in the face of ever-decreasing federal, state and local funding. The planning portion of this process is expected to be completed this year and implementation has actually begun on portions of the plan. As part of this process HACCC has been approved for a RAD grant that will remove 90 long-term vacant units at Las Deltas in North Richmond. These units will be removed from the public housing portfolio and converted to project-based voucher assistance that will be used to help fund construction or rehabilitation of more affordable housing units.

HACCC anticipates utilizing up to \$3.0 million of HUD funding for a variety of modernization improvements at all of its public housing developments. Specific improvements include:

- \$1,441,000 for relocation costs during the RAD disposition of Las Deltas in North Richmond.
- \$427,000 for non-routine maintenance repairs (ordinary maintenance items such as window and flooring replacement or electrical repair where the scale of damage is beyond the scope of day-to-day maintenance) at various properties.
- \$336,000 for site improvements to all properties, including ADA and landscape modernization.
- \$229,000 for unscheduled and emergency unit modernization and site improvements at various properties.
- \$220,000 for agency-wide replacement of smoke detectors in all public housing units.
- 143,000 for landslide repair at Alhambra Terrace in Martinez.
- \$62,000 for new appliances at various properties.
- \$30,000 for construction and rehabilitation of on-site management offices at various properties.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

HACCC actively encourages all Public Housing residents to get involved in the community which they are living in. Quarterly town hall meetings are organized at each property in an effort, among other goals, to develop resident leaders and solicit participation in resident service programs. HACCC believes that it is important to provide residents with conduits to service providers in every community that can provide

families with the opportunity to pursue employment, job training and other education that will lead them toward self-sufficiency. The ultimate goal is to transition households from welfare to work and achieve greater independence. HACCC has active resident services at four of the thirteen Public Housing Developments located in Contra Costa County. The resident services program provides office and meeting facilities for moving to work participants, child care or after school programs for children of working parents, equipment and materials as funding allows, and technical assistance from non-profit or governmental agencies as needed.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable. The Housing Authority of the County of Contra Costa is not designated as troubled.

Discussion

DRAFT

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

During FY 2018/19, the County will continue its efforts to maintain the availability of housing and services for the homeless in Contra Costa.

Emergency Solutions Grant funds may be used for five program components related to homelessness: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance and data collection. The County is allocating funds for FY 2017/18 to emergency shelter services, including youth and domestic violence providers, homelessness prevention to assist low income residents at risk of becoming homeless, and rapid re-housing to assist homeless residents to quickly regain housing stability.

CDBG funds are also targeted to support public service activities that offer a variety of services to the homeless and those at-risk of becoming homeless, as well as to special needs populations. In FY 2018/19, funds will be allocated for operating expenses of an emergency shelter for single adults as well as to programs that provide a homeless hotline, housing counseling and legal services, homeless street outreach and assessment services, and food distribution. Support services such as client advocacy, job skills training, independent living skills training, respite care, counseling and case management, and nutrition education will be provided to the frail elderly, disabled, and the visually impaired. ESG funds will be allocated for adult and youth homeless shelters, transitional housing for victims of domestic violence, homeless support services and homelessness prevention and rapid rehousing activities, including case management and direct financial assistance. These services are available throughout the County.

During FY 2018/19, the County will continue to work with the County's Council on Homelessness and the County's CoC to implement key strategies identified in the five-year CoC Plan and the Ten Year Plan to End Homelessness. The County's Ten Year Plan to End Homelessness includes priorities to address three types of homeless populations: the chronically homeless, those discharged into homelessness, and the transitionally (or episodic) homeless people. This will include programs and projects to increase income and employment opportunities for homeless households, expand needed support services and programs to prevent homelessness, and increase the availability of housing affordable to extremely-low income households and homeless persons.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Many of the Contra Costa Consortium jurisdictions are providing CDBG funds for homeless outreach teams through the Contra Costa County Health Services Coordinated Outreach, Referral, and

Engagement (CORE) Homeless Street Outreach Program (see the Project Summary AP-38 of the Action Plan for more information). The focus of the CORE Homeless Street Outreach Program is to target high-risk, hard-to-reach chronically homeless individuals, transition-aged youth, and families living outside whom typically do not access services or do not know how to access services. CORE uses a client-centered, “whatever it takes” approach to build rapport and engage consumers into services that aim to get them off the streets and stabilized. CORE Outreach teams consist of two outreach workers, two outreach team leads, and an Outreach Coordinator. Outreach staff are trained in core principles and practices of trauma informed care, motivational interviewing, and espouse a “housing first” philosophy.

Three CORE teams operate over an 18-hour period during the day and evening. Two or three-person outreach teams go out in a systematic pattern within an established service area (East, Central, and West County) to contact chronically homeless individuals living on the streets, provide face-to-face outreach and engagement, and information necessary to address behavior contributing to their homelessness. The day teams hand off street outreach services, for evening/weekend (Saturday) homeless outreach, to teams staffed by Anka Behavioral Health, who is subcontracted with Contra Costa County Health Services to provide evening/weekend outreach services as part of the overall CORE Street Outreach Program. All CORE teams work closely with law enforcement and other local entities, providing intervention services to advise the homeless of available options and to help them avoid incarceration.

Contra Costa 211: CDBG funds are also distributed to the Contra Costa Crisis Center for the 211 line (see the County's Project summary in AP-38 for more information). The line provides a single point of contact for homeless individuals seeking services throughout the County. Phone counselors complete an intake assessment to determine the needs of each caller then provide referrals to a variety of community programs including shelter, food pantries and mental health services. Contra Costa Crisis Center has been participating in the Coordinated Intake and Assessment subcommittee and will be a key partner in piloting and implementation.

Health Care for the Homeless: In addition to providing direct medical care, testing and immunization services, the County-funded Health Care for the Homeless Program uses its mobile healthcare van for outreach. The bilingual Healthcare for the Homeless Team assesses client’s needs, provides social support, and links clients to appropriate services and programs, including mental health and substance abuse programs, Medi-Cal, the County's Basic Adult Care program, and the Covered California healthcare insurance exchange.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency Shelter Funding: Of the funds received by the County for FY 2018/19, \$219,179 (ESG) and \$54,000 (CDBG) are allocated to local emergency shelters to provide shelter and case management services to homeless adults, families and youth, and to victims of domestic violence and their children. Upon entry to one of the shelters, each resident or family is assigned a case manager to assist the

individual in determining an appropriate service plan that will help them regain housing as soon as possible. The shelters are part of the County's Continuum of Care and enable individuals and families the opportunity to work on stabilizing their lives and moving toward a permanent housing solution. The cities of Antioch, Concord, Pittsburg, and Walnut Creek are also providing CDBG funds to local emergency shelters.

Transitional Housing Development: In October, 2011, under the working name "Synergy House" and using both CDBG and State funds, the County began to rehabilitate an existing vacant residential building in Martinez and convert it to a sober living transitional housing program for homeless single men completing substance abuse treatment programs. The new facility is directly adjacent to a recently constructed treatment facility, Discovery House. The facility opened in August, 2013 and was newly designated as "Uilkema House". The Uilkema House program added 12 new beds to the homeless continuum of care and allows Contra Costa homeless, single men completing treatment programs such as Discovery House to transition back into the community with the skills and resources necessary to maintain their sobriety.

CARE Centers/Multi-Service Centers: There are four multi-service centers, or Coordinated Assessment Referral and Engagement (CARE) Centers, located in specific regions of the County (West, Central and East). The CARE Centers are drop in centers designed to offer basic survival needs as well as case management, life skills, referral and linkage, housing search assistance, employment assistance, assistance accessing healthcare and mainstream resources, alcohol and other drug counseling and treatment, and crisis intervention. The centers serve as a place of respite from the larger community and provide a sense of belonging and connection to those within the homeless community. The CARE Centers also serves families who are experiencing homelessness, educating them about their rights to services that enable their children to continue their education and connecting them to a variety of services focused on serving families. One of the CARE Centers primarily specializes in serving families and seniors.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Transitional Housing Development: The Uilkema House facility opened in August, 2013 and added 12 new beds to the homeless continuum of care and allows Contra Costa homeless, single men completing treatment programs such as Discovery House to transition back into the community with the skills and resources necessary to maintain their sobriety.

Veterans: In cooperation with the local Veterans Administration office, Contra Costa's CoC continues to

work to increase its capacity to house and serve homeless veterans, including the distribution of HUD-VASH vouchers and rental assistance for permanent housing units provided to homeless veterans and their families under the Supportive Services for Veteran Families (SSVF) program.

Shortening Period of Time Homeless: The County will continue to pursue increasing the capacity of its Rapid Rehousing program. For FY 2018/19, \$143,798 (\$118,723 in ESG and \$25,075 in CDBG funds) is allocated to provide rapid rehousing and homeless prevention services to individuals and families experiencing homelessness or at risk of becoming homeless. Rapid rehousing provides housing relocation/stabilization services and financial assistance in paying deposits, rent and utility bills to help homeless individuals and families quickly regain and maintain housing and self-sufficiency. In order to reach those most in need, outreach includes health-care and mental health facilities, foster care and other youth programs, veteran's services and social services agencies, and churches and other religious organizations.

Reducing Recidivism: The Contra Costa County's Health Services Department has integrated the County's Mental Health, Alcohol and Other Drug Services and Homeless Programs into a single Behavioral Health Division to continue addressing the mental health and substance abuse issues that are common barriers to long-term housing success for homeless individuals and families.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Foster Care: When foster youth age out of the foster care system, the County links them to the Independent Living Skills Program (ILSP). ILSP includes workshops that prepare youth for emancipation (money management, education, computer skills, home management, and social skills), employment assistance, non-McKinney-Vento housing and retention services, and an individualized transition plan out of foster care. In addition, foster youth can elect to remain in foster care or return to care after emancipation (but before turning 21) to receive a two-year housing subsidy, which can be used in a market rate unit, student housing, or congregate living. This is a State program that all foster youth and former foster youth are able to access.

Health Care: Hospital discharge protocol, adopted by the CoC and by all hospitals in the County, states:

- 1) Hospitals will not discharge people who are not ambulatory or not capable of caring for themselves;
- 2) prior to discharge, the hospital will seek a pre-discharge assessment from a Healthcare for the Homeless (HCH) nurse;
- 3) the HCH nurse will assess the viability of a respite placement and make a recommendation accordingly;
- 4) prior to discharge, the hospital will ensure that a patient has an appointment for follow-up medical care;
- 5) the hospital will discharge the patient with enough

medications and/or supplies for at least 7 days; and 6) the hospital will ensure that the patient leaves with all of their belongings and is appropriately clothed.

Mental Health: Clients treated by the County Behavioral Health Division are regularly reviewed for readiness and prepared for discharge into environments that provide stepped-down levels of care. The Department holds a weekly Bed Committee where all institutionalized consumer's discharge plans are prepared. Discharge planning responsibilities fall to the Clinic managers for those consumers currently receiving services and to the Mental Health Transition Team (consisting of managers, a psychiatrist, RNs, clinicians and peer providers) for those patients not otherwise connected to the County system.

State hospitals discharge to Institutes for Mental Disease (IMD)/Skilled Nursing Facilities (SNF) and not to HUD CoC funded programs. Persons discharged from IMDs/SNFs are placed in Crisis Residential/Transitional Residential Services (CR/TRS), and those discharged from Acute Inpatient Facilities (AIFs) are released to appropriate settings, such as the Respite Center at the County's Adult Emergency Shelter. Those exiting CR/TRS are discharged to independent, shared or supported (e.g. Board & Care) housing. State Mental Health Services Act (MHSA) funds also pay for 79 housing units for homeless discharges with severe mental illness.

AB 109: In 2012, CCICH (now called the Council on Homelessness) helped develop and implement two discharge plans for former inmates - the County Reentry Strategic Plan and the Public Safety "Realignment Plan." The Reentry Strategic Plan focuses on: 1) housing-focused discharge planning prior to release; 2) formalized pre-release planning that identifies service needs & connects prisoners with community-based service providers; and 3) enrollment in public benefits at least 90 days prior to release. The Realignment Plan, under which low-level offenders in State prisons are transferred to County custody, provides: 1) pre-release "reach-in" assessments, case management and referrals to housing resources, and 2) individualized treatment plans for mental health/substance abuse issues, linked with housing services. CCICH also coordinates with the Parole and Community Team (PACT), comprised of service providers, police & the California Department of Corrections Regional Parole Board, to link newly released ex-offenders with resources like housing, education, employment, job training, substance abuse treatment & childcare.

Discussion

A major factor contributing to problems of the homeless and special needs populations in the County is the lack of housing affordable to extremely-low and very-low income households as well as an inadequate supply of accessible housing. The County's strategies to maintain and increase the supply of affordable housing are equally relevant as strategies to alleviate problems of these populations. As further recognition of the housing needs of homeless and at-risk populations, in FY 1998/99, the Contra Costa Board of Supervisors adopted a policy to encourage the inclusion of units affordable to extremely-low income households in projects funded with CDBG and HOME funds. In addition, a minimum of five percent of all new housing built with County funds must be accessible to mobility-impaired households and an additional two-percent must be accessible to hearing/vision impaired. Wherever

feasible, the County also requires the inclusion of accessible units in housing rehabilitation projects.

Strategies to improve housing affordability through direct payment assistance are also effective in preventing and alleviating homelessness among lower-income and special needs households. Therefore, the County will continue to pursue additional Section 8 vouchers, FEMA funds, Shelter Plus Care and other resources to assist the currently homeless and at-risk population in obtaining and maintaining permanent housing.

In addition to strategies to increase the affordable housing supply using CDBG, HOME, and HOPWA resources, the County Health Services Department will apply for HEARTH Act funds to maintain and expand programs and projects to serve the homeless, including families with children, youth leaving foster care, victims of domestic violence, and individuals with problems of substance abuse and mental illness. Potential projects include rental assistance for homeless individuals and families, continued operating support for permanent and transitional housing projects and multi-service centers, the potential development of additional permanent housing with support services for families, and a variety of support services (e.g., outreach, case management, education/job training, health services, counseling/parent education, substance abuse treatment and money management).

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

There are many common barriers to affordable housing throughout the County, including a lack of adequate funds to preserve existing affordable housing and expand the supply of affordable housing. In addition, each community in the County has its own planning and zoning codes which directly and indirectly affect the cost of developing housing. The following is a representative example of actions taken by local jurisdictions to mitigate the effects of public policy that may serve as barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The County will continue its efforts to remove or ameliorate public policies which negatively impact affordable housing development in the County including the following:

- Consistent with the General Plan, the County will initiate zoning changes for residential and designated agricultural sites from current zoning designations to Planned Unit Development.
- Through the Density Bonus Ordinance, the County is required to grant one density bonus and incentives or concessions when an applicant for a housing development seeks and agrees to construct a housing development, excluding any units permitted by the density bonus that will contain at least one of the following: ten percent of the for lower income households; five percent of the total units for very low income households; a senior citizen housing development, or a mobile home park that limits residency based on age requirements for housing older persons; or ten percent of the total dwelling units in a common interest development for persons and families of moderate income, provided that all units in the development are offered to the public for purchase.
- The Inclusionary Housing Ordinance requires all developers of five or more units to provide 15 percent of the units at affordable costs to moderate, low or very-low income households depending on the type of project. Developers may pay a fee in lieu of providing the affordable units.
- The County will review and develop new regulations to permit the development of agriculturally related structures on agriculturally zoned land without a use permit in order to encourage the provision of onsite farmworker housing.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section discusses the County's Department of Conservation and Development's efforts in addressing underserved needs, developing the institutional structure for delivering housing and community development activities, and expanding and preserving affordable housing opportunities within the Urban County and HOME Consortium areas.

Actions planned to address obstacles to meeting underserved needs

The following are obstacles to meeting needs of the underserved:

- Accessibility of services
- Awareness of services
- Coordination of services
- Resources appropriate to the level of need

Accessibility of Services: Lack of accessibility to services can be the result of lack of transportation for those in need, services that are not delivered in a culturally appropriate manner or in the appropriate language, burdensome prerequisites to accessing services ("red tape"), and services that are not provided in proximity to those in need. Lack of transportation is a particular challenge for those who do not drive, do not have a car, or are elderly and for persons with disabilities. Most if not all of the public service projects listed in AP-38 provide are located within the neighborhoods or communities of the target population to provide easy accessibility to their services. Some of the public service projects serving the elderly or persons with disabilities provide transportation to their services or provide "in-home" services.

Awareness of Services: The lack of awareness of the availability of services by those in need and a lack of knowledge about how to access services are significant obstacles to the provision of services. All agencies receiving CDBG, HOME, ESG, or HOPWA funds from the County must provide significant outreach to those in need. County DCD staff will continue to monitor CDBG/HOME/ESG/HOPWA funded agencies to verify if an agency's outreach is adequate and that outreach materials are available in various languages.

Coordination of Services: Those in need must often access services from several points; similar services may also be provided by more than one agency. Those being served by one agency may have needs that are not being addressed by the particular agency currently serving that person or family. County DCD staff advocates for CDBG/HOME/ESG/HOPWA funded agencies to collaborate and coordinate with other agencies in the community for serving their target population. DCD staff will continue to encourage agencies to collaborate and coordinate to avoid duplication of service and to

provide more efficient services to their clients or target populations.

Resources: Resources are generally less than required to meet the level of need.

The CDBG/HOME/ESG/HOPWA funds that are available are prioritized to the high Priority Needs and Goals established in the 2015-2020 Consolidated Plan. Funding is also prioritized to those undertakings that represent the most efficient use of funds, are delivered by the most qualified persons, and serve the broadest geography.

Actions planned to foster and maintain affordable housing

The County uses 45 percent of its CDBG funding to support affordable housing preservation activities. For over 40 years, the Neighborhood Preservation Program has been providing low interest loans and grants to low-income homeowners for rehabilitation, and accessibility and energy efficiency improvements. This program improves living conditions for the recipients, and helps maintain viable neighborhoods. In addition to CDBG funds, HOME funds are available and utilized in coordination with the County's CDBG funds to support the development of affordable housing.

CDBG funds are also used to support acquisition and rehabilitation of existing affordable apartments as well as the conversion of market rate housing to affordable housing.

HOME funds are used for new construction, acquisition and rehabilitation, and preservation of existing affordable housing. These funds leverage State, local, and private funds.

Actions planned to reduce lead-based paint hazards

The County will continue to protect young children from lead-based paint hazards in housing funded with CDBG, HOME, ESG, and HOPWA resources through the implementation of 24 CFR Part 35. The purpose of this regulation is to reduce or eliminate lead-based paint hazards in federally owned housing and housing receiving federal funds. All developers enter into legal agreements that include requirements for compliance with the lead-based paint regulation. The Neighborhood Preservation Program has developed a program specific lead hazard reduction implementation plan. All other projects will develop plans appropriate to the project type and level of funding received.

Actions planned to reduce the number of poverty-level families

The County, and cities within it, employ a variety of strategies to help alleviate poverty, including efforts to stimulate economic growth and job opportunities, and to provide County residents with the skills and abilities required to take advantage of those opportunities. This also includes implementation of Section 3 strategies to ensure employment and contracting opportunities for low and very low income persons or businesses residing within the community where a HUD-funded project is located. The County and a majority of cities actively work to attract and retain businesses. Many are involved in revitalization efforts for their downtown areas utilizing a variety of strategies such as infrastructure and façade

improvement programs, the State Main Street Program, and the preparation of revitalization plans to guide future development. The County, through its various departments, provides services and supports programs that promote personal responsibility, independence and self-sufficiency.

One of the responsibilities of the County's Department of Conservation & Development (DCD) is the management of the CDBG, HOME, ESG and HOPWA programs. Many CDBG and HOME funded programs are geared toward helping lower-income persons find and maintain stable housing, receive training for jobs that provide a livable wage, and access support services that are needed to attain self-sufficiency. By Board guidelines, 10 percent of the annual grant amount is set aside for economic development activities. Programs funded under the Economic Development category are intended to assist businesses with expanding economic opportunities for lower-income persons and to increase the viability of neighborhood commercial areas. As recorded in the list of projects of this Action Plan, job training and placement projects have been approved for funding. In addition to economic development activities, the County works with other jurisdictions and local non-profits to provide emergency and transitional housing, and support services necessary to assist the homeless in achieving economic independence.

The County's Employment and Human Services Department (EHSD) is responsible for providing services to adults, children, families, and the elderly. Bureaus within EHSD that directly relate to the reduction of poverty include the Workforce Services, Children and Family Services, and the Workforce Development bureaus. Other programs administered by EHSD, that indirectly support economic self-sufficiency and are intended to provide assistance to families and persons to lead productive lives include, but are not limited to: 1) the Family Preservation Program, which emphasizes keeping families together in a safe, nurturing environment and providing them with skills that will last when they leave the program; and 2) Service Integration Teams that provide services to increase the economic self-sufficiency of families, improve family functioning, and expand community capacity to support children and families.

The Workforce Development Board (WDB) of Contra Costa is a public policy body appointed by the County Board of Supervisors to oversee the strategic planning and policy development of the County's workforce development system. The Board is composed of business, labor, economic development, public agencies, education, and community-based organizations. The Board has also designated the WDB as the oversight body for the County's CalWORKS policy to ensure full integration of the area's workforce development system. The WDB has responsibility to oversee the provision of workforce services through its four One-Stop Business and Career Centers, and Affiliate Sites throughout the County.

Actions planned to develop institutional structure

During FY 2018/19, the County will continue to work with the cities and other public and private agencies and organizations to implement strategies designed to accomplish the affordable housing and community development objectives identified in the FY 2015-2020 Consolidated Plan. Specific actions to be undertaken by the County include the provision of resources and technical assistance to public

agencies and the non-profit and for-profit community in developing, financing and implementing programs and projects consistent with the County's annual and five-year plans. In addition, the County will work with the cities and other agencies to establish an informal cooperative network to share resources and facilitate development in the Urban County and Consortium area.

Actions planned to enhance coordination between public and private housing and social service agencies

The County's efforts to coordinate activities and strategies for affordable housing development and the provision of emergency and transitional housing and supportive services include cooperative planning efforts as well as participation in a number of countywide housing and service provider organizations. Planning efforts to be undertaken during the current program year include the following:

Contra Costa Consortium members continue to work on strategies and actions designed to overcome identified impediments and eliminate problems of housing discrimination in Contra Costa.

The Continuum of Care and the Council on Homelessness works with Contra Costa jurisdictions, public and private agencies, the interfaith community, homeless advocacy groups and other community organizations to implement the Continuum of Care Plan, which includes strategies and programs designed to alleviate homelessness, and the Ten Year Plan to End Homelessness.

In addition to the above, the County participates in a number of countywide housing and service provider organizations, which are intended to share resources and coordinate strategies and programs for affordable housing and community development activities. These organizations include the Association of Homeless and Housing Service Providers, the Tri-Valley Affordable Housing Subcommittee, the Contra Costa HIV/AIDS Consortium, the Children and Families Policy Forum, Non-Profit Housing Association, and the Workforce Development Board.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The Contra Costa HOME Consortium does not provide HOME funds in any form not identified in Section 92.205. HOME funds are typically provided as low interest deferred residual receipt loans (multi-family housing), deferred shared appreciation loans (single-family housing), and small grants

(specific project related program delivery).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The HOME Consortium uses recapture provisions to ensure that all or a portion of the HOME funds are repaid to the Consortium when the home is sold, transferred, or otherwise not occupied by an eligible owner.

Recapture Provisions The amount repaid to the HOME program is the original principal of the HOME loan plus a share of the appreciation. The appreciation is the difference between the original purchase price of the home and the current sales price. The current sales price will either be the fair market value, or if the home is subject to a resale restriction, the restricted sales price. The appreciation amount does not include any permanent fixed improvements, but may be adjusted downward by the value of deferred maintenance, not including expected wear and tear. The HOME program share of the appreciation is equal to the share of the HOME loan of the original purchase price. For example, if the purchase price was \$400,000, the HOME loan was \$20,000 (five percent of the purchase price), and the future sales price is \$500,000 then the amount repaid (not considering the adjustments for improvements or deferred maintenance) will be \$20,000 plus five percent of the \$100,000 appreciation (\$5,000) for a total repayment of \$25,000.

If the home has decreased in value because of market conditions, the Consortium will share in the depreciation of the home. The amount of depreciation of the HOME loan is the percentage of the HOME loan to the original purchase price of the home. Using the same assumptions as in the preceding paragraph, if the future sales price of the home is \$350,000, the amount due would be \$20,000 minus five percent of the depreciation (\$2,500) for a total repayment of \$17,500.

If the depreciation of the home is so significant that the outstanding debt on the home exceeds the value of the home, the Consortium will negotiate with the other lenders to accept a lower repayment. This will enable for all debt to be paid through the proceeds of the home sale.

The Consortium does not allow subsequent buyers to assume an existing loan, but may make the repaid funds available to a subsequent buyer as a new loan.

Resale Restrictions The HOME Consortium does not use resale restrictions. However, there may be HOME loans provided to buyers who also have resale restrictions. The resale restrictions may be required by a developer such as Habitat for Humanity, or may be required by another program such as Inclusionary Housing or Density Bonus. In those cases, the HOME loan will meet the recapture provisions described above. The HOME loan will be repaid, and may be available to the next purchaser of the home. The appreciation amount will be based on the maximum resale value as determined by the resale restriction if that value is below the fair market value. For example, if the

original purchase price was \$400,000, the market value is \$500,000 and the resale restricted price is \$450,000, the HOME appreciation share will be calculated on \$450,000.

The resale restrictions will provide for a fair return on investment by calculating the future price based on the change of area median income. This factor is used to ensure the future price will still be affordable to the original target purchaser (typically low income). This price will be adjusted based on the value of capital improvements and deferred maintenance.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME funds used for homebuyer activities are provided to purchasers of newly constructed or rehabilitated homes. The Consortium uses recapture provisions to ensure that all or a portion of the HOME funds are repaid to the Consortium when the home is sold, transferred, or otherwise not occupied by an eligible owner.

Recapture Provisions

The amount repaid to the HOME program is the original principal of the HOME loan plus a share of the appreciation. The appreciation is the difference between the original purchase price of the home and the current sales price. The current sales price will either be the fair market value, or if the home is subject to a resale restriction, the restricted sales price. The appreciation amount does not include any permanent fixed improvements, but may be adjusted downward by the value of deferred maintenance, not including expected wear and tear. The HOME program share of the appreciation is equal to the share of the HOME loan of the original purchase price. For example, if the purchase price was \$400,000, the HOME loan was \$20,000 (five percent of the purchase price), and the future sales price is \$500,000 then the amount repaid (not considering the adjustments for improvements or deferred maintenance) will be \$20,000 plus five percent of the \$100,000 appreciation (\$5,000) for a total repayment of \$25,000.

If the home has decreased in value because of market conditions, the Consortium will share in the depreciation of the home. The amount of depreciation of the HOME loan is the percentage of the HOME loan to the original purchase price of the home. Using the same assumptions as in the preceding paragraph, if the future sales price of the home is \$350,000, the amount due would be \$20,000 minus five percent of the depreciation (\$2,500) for a total repayment of \$17,500.

If the depreciation of the home is so significant that the outstanding debt on the home exceeds the value of the home, the Consortium will negotiate with the other lenders to accept a lower repayment. This will enable for all debt to be paid through the proceeds of the home sale.

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The resale restrictions will provide for a fair return on investment by calculating the future price based on the change of area median income. This factor is used to ensure the future price will still be affordable to the original target purchaser (typically low income). This price will be adjusted based on the value of capital improvements and deferred maintenance.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The HOME Consortium is not currently using HOME funds to refinance existing debt.

Emergency Solutions Grant (ESG)

1. Include written standards for providing ESG assistance (may include as attachment)

Written standards for providing ESG assistance have been identified in accordance with 24 CFR 576.400(e)(1) and (e)(3). The following standards will be used to help homeless persons and families and those at risk of homelessness, especially unaccompanied youth and veterans, obtain or maintain permanent housing:

A. Eligibility Requirements

Participation in Homeless Prevention/Rapid Rehousing requires that program participants meet the

following:

1. Meet the HUD definition of homelessness or at risk of homelessness, as amended by the HEARTH Act;
2. No appropriate alternative housing option;
3. Does not have an annual income that exceeds 30% of the median family income;
4. Lacks sufficient resources and support networks necessary to secure or maintain housing without ESG assistance;
5. Agree to meet with a case manager for stabilization/relocation services.
6. Provide verification of homelessness or imminent loss of housing.

B. Provider Coordination

Recipients of ESG funds will coordinate with other service providers throughout the County by the following means:

1. Through participation in the County's Council on Homelessness, which is charged with providing a forum for communication and coordination among providers; and
2. By maintaining direct relationships and referral agreements with other service providers.

C. Determination of Services

Rapid Rehousing: Eligible clients must meet HUD definition of homelessness; priority will be given to unaccompanied youth and veterans and to those individuals/families that can provide documentation of reasonable ability to maintain housing when the ESG subsidy ends.

Homeless Prevention: Eligible clients must meet HUD definition of at risk of homelessness; priority will be given to unaccompanied youth and veterans and to those individuals/families that can provide documentation of reasonable ability to maintain housing when the ESG subsidy ends.

D. Determination of Financial Assistance

Eligible clients will complete both a current and a projected budget with a case manager. The case manager will help to identify the amount of the deficit in obtaining and maintaining housing and help develop a basic outline of what steps are necessary to reach a sustainable income or expense reduction that will allow the household to achieve stability in housing. The plan will be reviewed to determine whether it is within the framework of available assistance. The client will receive the minimum assistance required to obtain/maintain housing.

E. Length of Assistance

Due to the limited funds available for Homeless Prevention and Rapid Rehousing services, clients

will receive short-term rental assistance of three months or less. Clients will meet with a case manager monthly who will review income documentation. Any increase in income will result in a matching decrease in the amount of rental assistance provided.

F. Stabilization/Relocation Services

All clients will receive case management and stabilization/relocation services. These services may include counseling; developing, securing and coordinating services; monitoring and evaluating program participant progress; assuring that program participant's rights are protected; or developing an individualized housing and service plan, including a path to permanent housing stability.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Contra Costa Coordinated Entry system is a collaboration of multiple community, government, and faith-based agencies that, collectively, provide services that range from prevention of homelessness to permanent housing placements. Consumers are linked to supports needed to obtain and sustain housing.

A. Eligibility

Our Coordinated Entry system is designed to serve anyone in Contra Costa County who is experiencing a housing crisis. This includes those who are:

- Unsheltered (e.g., living outside, in a car, on the streets, or in an encampment),
- Sheltered (e.g., in emergency shelter or transitional housing), or
- At imminent risk of homelessness (e.g., being evicted, unable to pay rent, doubled up, or in an unsafe living situation).

B. Access Consumers connect to services through one of three portals:

- CALL: The 2-1-1 information line, operated by the Contra Costa Crisis Center, provides a phone portal for individuals and families needing to connect to homeless services.
- CARE Centers: Coordinated Assessment and Resource (CARE) Centers provide a walk-in option for individuals and families who need to connect to homeless services. Services offered include help with basic needs, light case management, housing navigation services and substance use disorder treatment and support.
- CORE Outreach: Coordinated Outreach Referral and Engagement (CORE) outreach teams engage homeless individuals living outside, help facilitate and/or deliver health and basic needs services, and connect clients to CARE Centers and other homeless services.

C. Assess

Severity and type of needs are assessed through a variety of tools:

- Prevention/Diversion Pre-Screen: Identifies need for financial assistance and/or case management services to prevent a person at risk of homelessness from becoming homeless, or to divert a person experiencing homelessness from entering the crisis response system (including emergency shelter and transitional housing)
- Homeless Management Information System (HMIS) Intake: Collects basic information about a client, including information to determine eligibility and prioritization for emergency shelter
- Emergency Shelter Prioritization Tool: in combination with the HMIS Intake, prioritizes individuals and families for available emergency shelter beds
- VI-SPDAT: The Vulnerability Index – Service Prioritization Decision Assistance Tool, an evidence-based tool that prioritizes individuals, transition-age youth, and families for available permanent housing based on acuity and chronicity

D. Assign

Clients are matched with available resources based on need and vulnerability. The most vulnerable clients are prioritized for available housing navigation and location services. The full continuum of our homeless housing and services are available through the Contra Costa Coordinated Entry system, including:

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The County allocates ESG funds through a competitive application process. The RFP is posted on the Conservation and Development Department's website and notice is mailed or emailed to the "Interested Persons" contact list. This list includes local social service agencies, homeless service providers and other interested individuals, as well as other County departments. Applications are reviewed by staff for completeness and for compliance with program requirements. Technical assistance is provided to applicants as needed by County staff. Funds are allocated based on the requirements of ESG regulations and the need for services within the County. ESG funding recommendations are presented to the CoC through the Contra Costa Council on Homelessness and then approved by the County's Board of Supervisors. ESG applicants are invited and encouraged to attend these meetings. Three out of the five ESG funded activities for FY 2018/19 are carried out by nonprofit organizations.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions

regarding facilities and services funded under ESG.

The County meets the requirement for homeless participation in the provision of services by consulting and coordinating services with the CoC and Council on Homelessness. The CoC and the Council on Homelessness provide a forum for communication and coordination among agencies and as a group provides advice and input on the operations of homeless services. Consumer input is incorporated into the development of local services through the ongoing participation of consumers in local meetings where they are given the opportunity to provide specific feedback on their needs and experiences with the existing system. In addition, each funded project is required to outline how homeless persons are involved in the operation of shelters and provision of services. Furthermore, the County's Council on Homelessness has a Consumer/Consumer Advocate seat in which the person appointed to that seat typically is either a current or previous consumer of the County's homeless services. The Consumer/Consumer Advocate seat is currently filled.

5. Describe performance standards for evaluating ESG.

A performance measurement outcome statement is included in all ESG contracts between the County and subrecipients. Projects are monitored and evaluated on meeting the requirements detailed in the statement. Subrecipients are also required to submit periodic progress reports detailing project progress toward objectives, problems and/or resolution to meeting goals, quantitative participation data by ethnicity, income, and household status. The projects are also subject to financial audit review by County staff. Additional requirements for performance goals and the evaluation of outcomes are determined in conjunction with the CoC and the Council on Homelessness.

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