## Superior Court of California County of Contra Costa

## AUTHORIZATION FOR DESTRUCTION OF RECORDS

Pursuant to the *Trial Court Financial Policies and Procedures Manual*, FIN 12.01, 6.1.5, it is hereby authorized to professionally destroy the records identified in the following attached listing titled "Financial Services Division FY 2011-2012 CCU Records for Destruction".

In accordance with the Court's internal review process, the Court Manager overseeing records destruction has reviewed the attached listing and determined that these records are ready for destruction.

tephen H. Nash court Executive Officer	<u>4.24.18</u> Date		
Julie Enea	Date		
Senior Deputy County Administrator			

## Financial Services Division FY 2011-2012 CCU Records for Destruction

Num	Type of Document	Time Period Covered	Box Label Number	Fiscal Year	Notes
1	CCU TELLER'S REPORTS	MARCH 2012	101	FY 11-12	
	CCU - AMORS 00 REPORT VS CUBS				
2	TRAFFIC DEC 2011 TO FEB 2012.	12/01/2011-02/01/2012	102	FY 11-12	Stored in
	JUL TO DEC 2011, AMORS 00				cages
	REPORTS VS CUBS TRAFFIC SEP TO	07/01/2011-12/01/2011;			
3	NOV 2011.	09/01/2011-11/01/2011	103	FY 11-12	
4	CCU TELLER'S REPORTS	Oct-11	171	FY 11-12	
5	CCU TELLER'S REPORTS	JUNE 2012	172	FY 11-12	
6	CCU TELLER'S REPORTS	MAY 2012	173	FY 11-12	
7	CCU TELLER'S REPORTS	APRIL 2012	174	FY 11-12	
8	CCU TELLER'S REPORTS	Sep-11	175	FY 11-12	
9	CCU NEW ACCOUNTS	7/1/2012-02/28/12	176	FY 11-12	]
	CCU TRAFFICING BALANCING				
10	REPORTS	MAY - JUNE	177	FY 11-12	
11	CCU RESTITUTION P - Z	2011-JUNE 2012	178	FY 11-12	
12	CCU TELLER'S REPORTS	Aug-11	179	FY 11-12	
	CCU TRAFFICING BALANCING				
13	REPORTS	AUGUST 2011	180	FY 11-12	
14	CCU NEW ACCOUNTS	03/01/12-05/31/12	181	FY 11-12	Stored in
	CCU TRAFFICING BALANCING				general
15	REPORTS	MARCH - APRIL	182	FY 11-12	storage
16	CCU RESTITUTION A -O	2011-JUNE 2012	183	FY 11-12	area
	CCU CRIMINAL CASES LOAD FOR				aica
17	COURT	1/01/2011-06/30/2012	184	FY 11-12	
18	CCU TELLER'S REPORTS	Jul-11	185	FY 11-12	
19	CCU OVRPMT & VR		186	FY 11-12	
20	CCU TELLER'S REPORTS	Jan-12	187	FY 11-12	
21	CCU TELLER'S REPORTS	11-Nov	188	FY 11-12	
22	CCU TELLER'S REPORTS	Dec-11	189	FY 11-12	
23	CCU TELLER'S REPORTS	Feb-12	190	FY 11-12	
	CCU COUNTY CLAIMS/AOC				
	REPORT/ROR/TERMED AGREEMENTS				
	FOR CCU/EXHIBIT MONEY TO				
24	COUNTY	2011-JUNE 2012	191	FY 11-12	
25	CCU MONTH END REPORTS	12/01/12-06/01/12	192	FY 11-12	