



To: David Twa, Contra Costa County Administrator
From: Kathy Gallagher, EHSD Director
Subject: Community Services Monthly Report
Date: February 2018

News /Accomplishments

Camilla Rand, M.S.
Director



- Two representatives from Region IX Office of Head Start, Maureen Burns-Vermette and Rosie Xu, visited two (2) new Early Head Start Partnership sites, KinderCare in Antioch and the YMCA – 8th Street Center in Richmond, and were able to see the new funding at work in the form of major facility improvements. They also gave us federal updates, guidance on new facility acquisition, and an orientation to the new Head Start grant application guidelines.
- CSB's Education Team met with Sonja LaCaze, Region IX Early Childhood Specialist (ECS) to review CSB's Practice Based Coaching (PBC) and Teaching, Learning and Collaborative (TLC) plan which also includes partner sites. Sonja provided feedback and complimented us on the comprehensive coaching plan we have implemented.
- The annual and nationally recognized Give Kids a Smile Day was a huge success at CSB! A total of 378 children received dental exams and fluoride varnish. The success of this event is a result of the teamwork of the Contra Costa Dental Society, local volunteer dentists, the DVC Dental Hygiene Program and CSB's own dedicated staff. Six (6) volunteer dentists at five (5) sites provided dental exams, while DVC students assisted dentists, applied fluoride varnish and provided oral health education. Some DVC students went the extra mile to dress up as the tooth fairy, wear Minnie Mouse ears or bring a singing teddy bear to promote oral health education.
- CSB Director, Camilla Rand, and nine (9) CSB staff members attended the California Head Start Association (CHSA) Conference on February 5-9. Staff included Janissa Rowley, Magda Bedros, Amy Wells, Julia Kittle-White, Shawn Powers, Chantal Atwood, Ayana McLeod, and two teachers; Blanca Torres, pre-school teacher and Ruby Kaur, infant teacher from Contra Costa College. Participants received updates from CHSA's director and had an opportunity to attend several education workshops and exhibit halls. The teachers were interested in learning strategies for implementing CLASS, Project Approach, Best Practices, and staff wellness.
- Assistant Directors, Pam Arrington, Carolyn Johnson, Isabel Renggenathen and ASA III, Sarah Reich, have been selected to participate in the 2018 EHSD Leadership Academy. The Leadership Academy is a uniquely designed leadership program that is customized especially for the leaders in EHSD.
- All sites and unit staff celebrated "Pride in Food Service Week" during the week of February 5-9. CSB's Child Nutrition Unit staff enjoyed and appreciated the variety of recognition gestures they received throughout the week. The weeklong celebration concluded with a special luncheon for the Child Nutrition staff which was sponsored by Kinder's.



- The CSB Child Care Partner Until will be hosting its first ever Education Manager Meeting for our child care partners on March 8th, which will focus on child assessment, child outcomes and school readiness data.
- Magda Bedros, Child Care Unit Assistant Director-TU, presented a workshop at the recent California Head Start Association Conference called, “The Impact of Trauma on Young Children.”
- Make Parenting A Pleasure (MPAP) workshops were recently held at GMIII and GMC. All Head Start and Early Head Start families are welcome to attend regardless of which center their child attends. During the sessions, parents reviewed the importance of taking care of themselves and being mindful, so that they will be available and ready to engage and relate to their children.
- CSB in collaboration with the Community Financial Resources (CFR) is providing financial literacy opportunities for all staff. Monthly workshops began in January and will continue until March 2018. We have received great responses from our staff, and the registration actually exceeded the limit capacity of training participants. 37 staff signed up for these workshops. Staff evaluation forms reflect that staff greatly appreciates the opportunity to participate in these trainings.

I. Status Updates:

a. Caseloads, workload (all programs)

- o Head Start enrollment: 100.30%
- o Early Head Start enrollment: 100%
- o Early Head Start Child Care Partnership enrollment: 100%
- o Early Head Start Child Care Partnership #2 enrollment (*Start-up year*): 56.84% (100% to capacity/adjusted for open rooms and staffing)
- o Head Start Average Daily Attendance: 81%
- o Early Head Start Average Daily Attendance: 82.55%
- o Early Head Start Child Care Partnership Attendance: 82.55%
- o Stage 2: 379 families and 603 children
- o CAPP: 146 families and 248 children
 - In total: 525 families and 851 children
 - Incoming transfers from Stage 1: 26 families and 40 children
- o LIHEAP: 433 households have been assisted
- o Weatherization: 12 units

b. Staffing:

- o During the month of February, CSB hired a Teacher and Master Teacher. The bureau is in the process of conducting interviews to fill vacant positions within all teaching classifications. Additionally, interviews will be scheduled to fill two (2) Assistant Director-Project and one (1) Business Systems Analyst vacancies.

cc: Policy Council Chair

c. Union Issues:

- CSB is in the process of conducting Meet and Confer sessions with PEU, Local 1 to reach an agreement on a temporary contract with Child Care Career (Temp Agency supplying teaching staff). The contract will allow the Bureau to use temporary teaching staff provided by the agency to ensure adequate teacher-child ratios in the CSB's child care centers as needed.

II. Emerging Issues and Hot Topics:

- Community Services Block Grant (CSBG), Weatherization Assistance Program (WAP) and Low Income Home Energy Assistance Program (LIHEAP) funding are once again slated for elimination from the Federal Budget this year. On March 19, the Economic Opportunity Council is hosting a CSBG Subcontractor Roundtable Event that will function as a call to action. Participants will be bringing clients along to share their stories so that we can send them to the National Community Action Partnership Office as part of an advocacy effort. Such an effort was very successful in 2017.