CONTRA COSTA COUNTY
COMMUNITY SERVICES BUREAU
**EARLY HEAD START- CC PARTNERSHIP #2**
November 2017 Expenditures

| 1<br>DESCRIPTION | 2<br>YTD Actual | 3<br>Total Budget | 4<br>Remaining Budget | 5<br>% YTD |
|---|---|---|---|---|
| **a. PERSONNEL** | $ 126,321 | $ 859,703 | $ 733,382 | 15% |
| **b. FRINGE BENEFITS** | 82,326 | 655,766 | 573,440 | 13% |
| **c. TRAVEL** | - | - | - | 0% |
| **d. EQUIPMENT** | 388 | 225,000 | 224,612 | 0% |
| **e. SUPPLIES** | 82,566 | 382,500 | 299,934 | 22% |
| **f. CONTRACTUAL** | 75,282 | 1,559,100 | 1,483,818 | 5% |
| **g. CONSTRUCTION** | - | - | - | 0% |
| **h. OTHER** | 75,488 | 681,655 | 606,167 | 11% |
| **I. TOTAL DIRECT CHARGES** | $ 442,371 | $ 4,363,724 | $ 3,921,353 | 10% |
| **j. INDIRECT COSTS** | 36,147 | 183,117 | 146,970 | 20% |
| **k. TOTAL-ALL BUDGET CATEGORIES** | **$ 478,518** | **$ 4,546,841** | **$ 4,068,323** | **11%** |
| ***In-Kind (Non-Federal Share)*** | ***$ 7,192*** | ***$ 1,136,710*** | ***$ 1,129,518*** | ***1%*** |

# CONTRA COSTA COUNTY
# COMMUNITY SERVICES BUREAU
# **EARLY HEAD START- CC PARTNERSHIP #2**
## November 2017 Expenditures

| 1 | 2<br>Mar-17<br>thru<br>Jun-17 | 3<br>Jul-17<br>thru<br>Sep-17 | 4<br>Oct-17<br>thru<br>Dec-17 | 5<br>Total YTD<br>Actual | 6<br>Total<br>Budget | 7<br>Remaining<br>Budget | 8<br>%<br>YTD |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| **a. Salaries & Wages (Object Class 6a)** | | | | | | | |
| Permanent 1011 | 24,236 | 52,324 | 49,761 | 126,321 | 759,356 | 633,035 | 17% |
| Temporary 1013 | - | - | - | - | 100,347 | 100,347 | 0% |
| **a. PERSONNEL (Object class 6a)** | **24,236** | **52,324** | **49,761** | **126,321** | **859,703** | **733,382** | **15%** |
| **b. FRINGE BENEFITS (Object Class 6b)** | | - | - | - | | | |
| Fringe Benefits | 14,651 | 34,877 | 32,799 | 82,326 | 655,766 | 573,440 | 13% |
| **b. FRINGE (Object Class 6b)** | **14,651** | **34,877** | **32,799** | **82,326** | **655,766** | **573,440** | **13%** |
| **d. EQUIPMENT (Object Class 6d)** | | | | | | | |
| 1. Office Equipment/Computer Equipment | - | 388 | - | 388 | 125,000 | 124,612 | 0% |
| 2. Vehicle Purchase | - | - | - | - | 100,000 | 100,000 | 0% |
| **d. EQUIPMENT (Object Class 6d)** | **-** | **388** | **-** | **388** | **225,000** | **224,612** | **0%** |
| **e. SUPPLIES (Object Class 6e)** | | | | | | | |
| 1. Office Supplies | - | 18 | 1,880 | 1,898 | 2,000 | 102 | 95% |
| 2. Child and Family Serv. Supplies/classroom Suppl | - | 73 | - | 73 | 46,000 | 45,927 | 0% |
| Start-Up Child and Family Serv. Supplies/classro | 22,531 | 3,045 | 46,813 | 72,388 | 216,000 | 143,612 | 34% |
| 3. Other Supplies | | | | | | | |
| Computer Supplies, Software Upgrades, Comp F | - | 1,724 | 2,565 | 4,288 | 12,000 | 7,712 | 36% |
| Health/Safety Supplies | - | - | - | - | 3,500 | 3,500 | 0% |
| Start-Up Health/Safety Supplies | | | | - | 102,000 | 102,000 | 0% |
| Miscellaneous Supplies | - | - | 3,883 | 3,883 | 500 | (3,383) | 777% |
| Household Supplies | - | 13 | 22 | 35 | 500 | 465 | 7% |
| **e. SUPPLIES (Object Class 6e)** | **22,531** | **4,872** | **55,163** | **82,566** | **382,500** | **299,934** | **22%** |
| **f. CONTRACTUAL (Object Class 6f)** | | | | | | | |
| 1. Adm Svcs (e.g., Legal, Accounting, Temporary C | - | - | - | - | 18,000 | 18,000 | 0% |
| 2. Health/Disabilities Services | | | | | | | |
| Health Consultant | - | - | - | - | 19,500 | 19,500 | 0% |
| 3. Training & Technical Assistance - PA11 | | | | | | | |
| Interaction | - | - | - | - | 10,000 | 10,000 | 0% |
| Josephine Lee | - | - | 2,790 | 2,790 | 30,000 | 27,210 | 9% |
| UCSF Benioff | 9,375 | - | - | 9,375 | 21,600 | 12,225 | 43% |
| 4. Other Contracts | | | | | | | |
| Crossroads (20 slots x12 x$500) | - | - | - | - | 120,000 | 120,000 | 0% |
| Martinez ECC (16 slots x12 x$500) | - | - | - | - | 96,000 | 96,000 | 0% |
| Loss of Subsidy | - | - | - | - | 194,000 | 194,000 | 0% |
| Child Outcome Planning and Administration (CC | - | - | 946 | 946 | 2,054 | 1,107 | 46% |
| Enhancement EHS slots with State Child Dev. F | - | - | 62,171 | 62,171 | 1,047,000 | 984,829 | 6% |
| **f. CONTRACTUAL (Object Class 6f)** | **9,375** | **-** | **65,907** | **75,282** | **1,559,100** | **1,483,818** | **5%** |
| **h. OTHER (Object Class 6h)** | | - | - | - | | | |
| 1. Bldg Occupancy Costs/Rents & Leases | - | 217 | 13 | 231 | 36,000 | 35,769 | 1% |
| 2. Utilities, Telephone | - | 78 | 117 | 195 | 5,000 | 4,805 | 4% |
| 3. Bldg. Maintenance/Repair and Other Occupancy | - | 72 | 13 | 86 | 56,300 | 56,214 | 0% |
| Start-Up Bldg. Maintenance/Repair and Other Occ | 1,627 | - | 55,600 | 57,227 | 377,000 | 319,773 | 15% |
| 4. Local Travel (54 cents per mile) | 29 | 219 | 150 | 398 | 7,000 | 6,602 | 6% |
| 5. Parent Services | | | | | | | |
| Parent Conference Registration - PA11 | - | - | - | - | 1,000 | 1,000 | 0% |
| PC Orientation, Trainings, Materials & Translatic | - | - | - | - | 5,000 | 5,000 | 0% |
| Policy Council Activities | - | - | - | - | 3,000 | 3,000 | 0% |
| Parent Activities (Sites, PC, BOS luncheon) & A | - | - | - | - | 3,200 | 3,200 | 0% |
| Child Care/Mileage Reimbursement | - | - | - | - | 1,600 | 1,600 | 0% |
| 6. Accounting & Legal Services | | | | | | | |
| Audit | - | - | - | - | 500 | 500 | 0% |
| Auditor Controllers | - | - | - | - | 500 | 500 | 0% |
| Data Processing/Other Services & Supplies | - | 425 | 426 | 851 | 2,500 | 1,649 | 34% |
| 7. Publications/Advertising/Printing | | | | | | | |
| Outreach/Printing | - | 172 | 254 | 426 | 1,000 | 574 | 43% |
| Recruitment Advertising (Newspaper, Brochures) | - | 243 | - | 243 | 1,000 | 757 | 24% |
| 8. Training or Staff Development | | | | | | | |
| Agency Memberships (WIPFLI, Meeting Fees, N | - | - | - | - | 22,108 | 22,108 | 0% |
| Staff Trainings/Dev. Conf. Registrations/Membe | 6,175 | 6,541 | 1,454 | 14,169 | 60,500 | 46,331 | 23% |
| 9. Other | | | | | | | |
| Site Security Guards | | - | - | - | 2,000 | 2,000 | 0% |
| Dental/medical Services | | - | - | - | 500 | 500 | 0% |
| Vehicle Operating/Maintenance & Repair | - | - | - | - | 7,800 | 7,800 | 0% |
| Equipment Maintenance Repair & Rental | - | 781 | - | 781 | 6,000 | 5,219 | 13% |
| Health and Safety Improvements | - | - | - | - | 3,000 | 3,000 | 0% |
| Other Operating Expenses (Facs Admin/Other a | 205 | 254 | 422 | 880 | 79,147 | 78,267 | 1% |
| **h. OTHER (6h)** | **8,035** | **9,002** | **58,450** | **75,488** | **681,655** | **606,167** | **11%** |
| **I. TOTAL DIRECT CHARGES (6a-6h)** | **78,827** | **101,464** | **262,080** | **442,371** | **4,363,724** | **3,921,353** | **10%** |
| **j. INDIRECT COSTS** | **9,679** | **5,899** | **20,569** | **36,147** | **183,117** | **146,970** | **20%** |
| **k. TOTALS - ALL BUDGET CATEGORIES** | **88,506** | **107,362** | **282,649** | **478,518** | **4,546,841** | **4,068,323** | **11%** |
| ***Non-federal Match In-Kind*** | ***-*** | ***7,192*** | ***-*** | ***7,192*** | ***1,136,710*** | ***1,129,518*** | ***1%*** |