

CALENDAR FOR THE BOARD OF SUPERVISORS
CONTRA COSTA COUNTY
AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD
**BOARD CHAMBERS ROOM 107, ADMINISTRATION BUILDING, 651 PINE STREET
MARTINEZ, CALIFORNIA 94553-1229**

KAREN MITCHOFF, *CHAIR*, 4TH DISTRICT
JOHN GIOIA, *VICE CHAIR*, 1ST DISTRICT
CANDACE ANDERSEN, 2ND DISTRICT
DIANE BURGIS, 3RD DISTRICT
FEDERAL D. GLOVER, 5TH DISTRICT

DAVID J. TWA, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 335-1900

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO
AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.

The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of
the day. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair.

Staff reports related to open session items on the agenda are also accessible on line at www.co.contra-costa.ca.us.

AGENDA
January 16, 2018

9:00 A.M. Convene and announce adjournment to closed session in Room 101.

Closed Session

A. CONFERENCE WITH LABOR NEGOTIATORS

1. Agency Negotiators: David Twa and Richard Bolanos.

Employee Organizations: Contra Costa County Employees' Assn., Local No. 1; Am. Fed., State, County, & Mun. Empl., Locals 512 and 2700; Calif. Nurses Assn.; Service Empl. Int'l Union, Local 1021; District Attorney's Investigators Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters, Local 1230; Physicians' & Dentists' Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Service Employees International Union Local 2015; Contra Costa County Defenders Assn.; Probation Peace Officers Assn. of Contra Costa County; Contra Costa County Deputy District Attorneys' Assn.; and Prof. & Tech. Engineers, Local 21, AFL-CIO; Teamsters Local 856.

2. Agency Negotiators: David Twa.

Unrepresented Employees: All unrepresented employees.

B. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Gov. Code, §
54956.9(d)(1))

Paul Cruciani and Peter Billeci v. County of Contra Costa, et al., Contra Costa County Superior Court Case No. MSN17-2091

C. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2): One potential case

D. LIABILITY CLAIMS

In re Claim of Rita Marie Willis

9:30 A.M. Call to order and opening ceremonies.

Inspirational Thought- *"If you can't fly then run, if you can't run then walk, if you can't walk then crawl, but whatever you do you have to keep moving forward."* ~Martin Luther King, Jr.

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.48 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

PRESENTATIONS (5 Minutes Each)

PR.1 PRESENTATION proclaiming January 2018 as Eligibility Workers' Month.
(Kathy Gallagher, Employment and Human Services Director)

PR.2 PRESENTATION proclaiming January 2018 as Human Trafficking Awareness Month in Contra Costa County. (Supervisor Mitchoff)

DISCUSSION ITEMS

D. 1 CONSIDER Consent Items previously removed.

D. 2 PUBLIC COMMENT (2 Minutes/Speaker)

D.3 CONSIDER extending the term of appointment of temporary employee Liliana Rotzscher, Civil Litigation Secretary, in the Office of the County Counsel, through December 31, 2018. (Sharon L. Anderson, County Counsel)

D.4 CONSIDER adopting the FY 2018/19 Recommended Budget development schedule. (David Twa, County Administrator)

D. 5 CONSIDER reports of Board members.

11:00 A.M.

Contra Costa County 40th Annual Dr. Martin Luther King, Jr. Commemoration and Humanitarian of the Year Awards Ceremony

ADJOURN

CONSENT ITEMS

Road and Transportation

- C. 1** APPROVE the 2018 Asphalt Rubber Cape Seal Project, and take related actions under the California Environmental Quality Act; and AUTHORIZE the Interim Public Works Director, or designee, to advertise the Project, as recommended by the Interim Public Works Director, Walnut Creek, Martinez, Clyde, and Bay Point areas. (100% Local Road Funds)
- C. 2** CONTINUE the emergency action originally taken by the Board of Supervisors on March 7, 2017, pursuant to Public Contract Code Sections 22035 and 22050, to repair the Morgan Territory Road Slide Repair Project, as recommended by the Interim Public Works Director, Clayton area. (100% Local Road Funds)

Engineering Services

- C. 3** ADOPT Resolution No. 2018/10 accepting completion of the warranty period for the Road Improvement Agreement, and release of cash deposit for faithful performance, for RA04-01166, for a project developed by Windemere BLC Land Company, LLC, as recommended by the Interim Public Works Director, San Ramon (Dougherty Valley) area. (100% Developer Fees)

Special Districts & County Airports

- C. 4** APPROVE and AUTHORIZE Contra Costa County's assignment of two easements to the Contra Costa County Flood Control and Water Conservation District to provide the District property rights for Las Trampas Creek, as recommended by the Interim Public Works Director. (No fiscal impact)
- C. 5** RATIFY the execution by the Director of Airports of a Letter of Intent between the County and the California Department of Technology related to the application to participate in an FAA-sponsored pilot program focused on unmanned aircraft systems, Byron and Pacheco areas. (No fiscal impact)

- C. 6** Acting as the governing body of the Contra Costa County Flood Control and Water Conservation District, APPROVE and AUTHORIZE the sale of approximately 26.76 acres of property from the District to the State of California, Department of Water Resources, for \$59,500, in connection with the State's Dutch Slough Tidal Marsh Restoration Project, Oakley area. (100% Reclamation District 2137 Funds)

Claims, Collections & Litigation

- C. 7** DENY claims filed by Ameriprise Auto & Home Insurance, Estate of Rebeca Grace Rees, California Department of General Services-Office of Risk & Insurance Management (ORIM), Mercury Insurance Company on behalf of Saurabh Tandon, and Jimmy Omar Vasquez.
- C. 8** RECEIVE public report of litigation settlement agreements that became final during the period of November 1, 2017, through December 31, 2017.

Statutory Actions

- C. 9** ACCEPT Board members meeting reports for December 2017.
- C. 10** APPROVE Board meeting minutes for December 2017, as on file with the Office of the Clerk of the Board.

Honors & Proclamations

- C. 11** ADOPT Resolution No. 2018/8 proclaiming January 2018 as Human Trafficking Awareness Month Contra Costa County, as recommended by Supervisor Mitchoff.
- C. 12** ADOPT Resolution No. 2018/14 recognizing January 2018 as Eligibility Workers' Month, as recommended by the Employment and Human Services Director.
- C. 13** ADOPT Resolution No. 2018/23 recognizing the contributions of Ed Turner on his 20 years of service to Contra Costa County, as recommended by the Interim Public Works Director.
- C. 14** ADOPT Resolution No. 2018/26 recognizing Robert Priebe upon his retirement from the Town of Moraga, as recommended by Supervisor Andersen.

Appointments & Resignations

- C. 15** APPOINT Susanna Thompson (Clayton) and Mark Whitlock (Bethel Island) to the East Contra Costa Fire Protection District Board of Directors, as recommended by the Internal Operations Committee.

Appropriation Adjustments

- C. 16** Health Services (5957) / Fleet ISF (0064): APPROVE Appropriations and Revenue Adjustment No. 5046 authorizing the transfer of appropriations in the amount of \$90,882 from Behavioral Health Services Division to General Services – ISF Fleet Services for the purchase of three vehicles for the implementation of the mobile crisis intervention team project. (100% Mental Health Services Act)
- C. 17** Reserve for Contingencies (0990)/Conservation and Development (0280): APPROVE Appropriations Adjustment No. 5047 transferring appropriations in the amount of \$750,000 from the County's Contingency Reserve to the Land Development Fund to cover estimated current year costs of the Conservation and Development Department to update the County General Plan and Zoning Code.

Personnel Actions

- C. 18** ADOPT Position Adjustment Resolution No. 22210 to add one Administrative Services Assistant III (represented) position and cancel one vacant Social Worker (represented) position in the Employment and Human Services Department. (42% Federal, 48% State, 10% County)
- C. 19** ADOPT Position Adjustment Resolution No. 22204 to add one Secretary-Advanced Level (represented) position and cancel one Clerk-Experienced Level vacant position in the Employment and Human Services Department. (44% Federal, 49% State, 7% County)
- C. 20** ADOPT Position Adjustment Resolution No. 22224 to add two Sterile Processing and Distribution Technician positions (represented) in the Health Services Department. (100% Federally Qualified Health Care revenue)
- C. 21** ADOPT Position Adjustment Resolution No. 22226 to Reclassify the Deputy Director-Workforce Services-Exempt (XAD8) (unrepresented) to EHS Deputy Bureau Director-Exempt (XAD2), and re-assign position #15727 and incumbent in Employment and Human Services Department.
- C. 22** ADOPT Position Adjustment Resolution No. 22223 to transfer position 14793 from the County Administrator Department to the Clerk of the Board and transfer position 16323 from the County Administrator - General Administration division to the CCTV division, as recommended by the County Administrator. (No fiscal impact)

- C. 23** ADOPT Resolution No. 2018/22 to reallocate salary plan and grade for three (3) project classifications in order to match the project class salary to that of its Merit System counterpart for Planner I-Project, Planner II-Project, and Public Health Dental Hygienist-Project, as recommended by the Human Resources Director. (No fiscal impact)

Grants & Contracts

APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:

- C. 24** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract containing modified indemnification language with the City of Antioch, to pay the County an amount not to exceed \$15,212 under the City's Community Development Department Block Grant, for the operation of the Adult Interim Housing Program for the period July 1, 2017 through June 30, 2018. (No County match)
- C. 25** APPROVE and AUTHORIZE the Health Services Director, or designee, to submit a grant application in an amount not to exceed \$450,000 to the California Department of Resources Recycling and Recovery for the Environmental Health Waste Tire Enforcement Program, for the period June 30, 2018 to September 30, 2019. (No County match)
- C. 26** APPROVE and ACKNOWLEDGE that, by its terms, the contract between the County and Financial Marketing Concepts, Inc. (dba Coast2Coast Rx Card), pertaining to the Pharmacy Discount Prescription Card Program and initially approved by the Board on January 7, 2010 (Item C.23), with a maximum annual payment to the County of \$500,000, does not terminate on December 31, 2017 but, instead, will renew automatically each year unless terminated. (No County match)

APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:

- C. 27** APPROVE and AUTHORIZE the Interim Public Works Director, or designee, to execute a contract amendment with ECS Imaging, Inc., effective January 16, 2018, to increase the payment limit by \$77,494 to a new payment limit of \$385,402, with no change to the original term of October 1, 2016 to September 30, 2019, for additional necessary software and work associated with the implementation of Laserfiche, an electronic records content management system, Countywide. (100% Various Public Works Funds)

- C. 28** APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the Interim Public Works Director, a purchase order with Southern Counties Fuel in an amount not to exceed \$900,000 for the purchase of fuel for the period February 1, 2018 through January 31, 2019, Countywide. (100% Fleet Internal Service Fund)
- C. 29** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Vasanta Venkat Giri, M.D., in an amount not to exceed \$133,520 to provide outpatient psychiatric services for children and adolescents in Central Contra Costa County, for the period February 1, 2018 through January 31, 2019. (50% Mental Health Realignment, 50% Federal Medi-Cal)
- C. 30** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to issue a Request for Proposals in an amount not to exceed \$960,000 for the Contra Costa County Wraparound Services Program for the period July 1, 2018 through June 30, 2019. (60% State Realignment Funds, 40% County General Funds)
- C. 31** APPROVE and AUTHORIZE the Interim Public Works Director, or designee, to execute a contract amendment effective January 16, 2018 with Protiviti Government Services, Inc., to extend the term from March 20, 2018 through March 20, 2019 and increase the payment limit by \$155,000 to a new payment limit of \$355,000, for temporary placement of a computer programmer, Countywide. (100% Various Special Revenue Funds)
- C. 32** APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with ImagingTek, Inc., to extend the term from January 31, 2018 through January 31, 2019 with no change to the payment limit of \$412,000, to allow the Contractor to continue to provide document imaging services. (100% Land Development Fees)
- C. 33** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Signature Parking, LLC, in an amount not to exceed \$315,000 to provide parking management services for the Contra Costa Regional Medical Center for the period January 1 through December 31, 2018. (100% Hospital Enterprise Fund I)
- C. 34** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with 1125 Sir Francis Drake Boulevard Operating Company, LLC (dba Kentfield Hospital San Francisco), in an amount not to exceed \$1,750,000 to provide long term acute care hospital services for Contra Costa Health Plan members, for the period February 1, 2018 through January 31, 2019. (100% Contra Costa Health Plan Enterprise Fund II)

- C. 35** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment, effective January 15, 2018, with Bluetree Network, Inc., to increase the payment limit by \$440,000 to a new payment limit of \$640,000 to provide additional consulting, technical support, and training to the Health Services Department's Information Technology Unit Director, with no change in the term through June 30, 2019. (100% Hospital Enterprise Fund I)
- C. 36** ALLOCATE \$20,000 from the Livable Communities Trust (District II portion) to the Public Works Department and DIRECT the Interim Public Works Director to execute a Memorandum of Understanding with the City of San Ramon to participate in the San Ramon Valley Street Smarts Program for the period July 1, 2017 through June 30, 2018, as recommended by Supervisor Andersen. (100% Livable Communities Trust Fund)
- C. 37** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Muhammad Raees, M.D., in an amount not to exceed \$500,000 to provide pulmonary services to Contra Costa Health Plan members, for the period March 1, 2018 through February 29, 2020. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 38** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Harmony Healthcare, LLC, effective November 1, 2017, to modify the rates with no change in the payment limit of \$200,000 and term of August 1, 2017 through July 31, 2019, to continue to provide home healthcare services to Contra Costa Health Plan members. (100% Contra Costa Health Plan Enterprise Fund III)
- C. 39** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract containing modified indemnification language with Jackson & Coker Locum Tenens, LLC, in an amount not to exceed \$200,000 to provide temporary help physicians at Contra Costa Regional Medical Center and Health Centers and the County's Main Detention facility for the period January 1 through December 31, 2018. (100% Hospital Enterprise Fund I)
- C. 40** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract containing modified indemnification language with Crestwood Behavioral Health, Inc., in an amount not to exceed \$95,000 to provide emergency residential care placement services to mentally ill adults for the period January 1 through December 31, 2018. (100% Mental Health Realignment)
- C. 41** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Dayana Carcamo-Molina, M.D., Inc., effective January 1, 2018, to provide additional administrative gastroenterology duties at Contra Costa Regional Medical Center and Health Centers, with no change in the payment limit of \$1,220,000 nor in the term of May 1, 2017 through July 31, 2019. (100% Hospital Enterprise Fund I)

Other Actions

- C. 42** ADOPT Resolution No. 2018/27 authorizing the operating hours for the Library to be updated from those approved under Resolution No. 2012/177, as recommended by the County Librarian. (No fiscal impact)
- C. 43** APPROVE an alteration of the solid waste franchise area served by Garaventa Enterprises to exclude an approximately 598-acre area annexed by the City of Antioch, in accordance with the Franchise Agreement between the County and Garaventa Enterprises, and related action, as recommended by the Conservation and Development Director. (100% Franchise Fees)
- C. 44** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract containing modified indemnification language with the Family Justice Center to allow the Behavioral Health Services Division to provide Senior Peer Counseling Program services for the period January 1 through December 31, 2018. (Non-financial agreement)
- C. 45** APPROVE the Recycle Building Demolition and Yard Improvements Project, and take related actions under the California Environmental Quality Act, as recommended by the Interim Public Works Director, Martinez area. (100% Hospital Enterprise I Funds)
- C. 46** APPROVE the transfer of the limited partner interest of Danville Senior Housing Associates, L.P., from Union Bank of California, N.A., to BRIDGE Housing Ventures, Inc., and related actions as recommended by the Conservation and Development Director. (100% Federal funds)
- C. 47** ACCEPT the 2017 Advisory Body Annual Report for the Affordable Housing Finance Committee, as recommended by the Conservation and Development Director. (No fiscal impact)
- C. 48** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to enter into a Memorandum of Agreement with the U.S. Army, including full indemnification of the U.S. Army, to allow the County to use a portion of the former Naval Weapons Station near Concord at no cost to the County for the operation of a marine patrol and training facility for a nine-year period commencing upon execution of the Agreement. (No fiscal impact)

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and

distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, First Floor, Room 106, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 651 Pine Street Room 106, Martinez, CA 94553; by fax: 925-335-1913.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 335-1900; TDD (925) 335-1915. An assistive listening device is available from the Clerk, Room 106.

Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 335-1900, to make the necessary arrangements.

Forms are available to anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda. Forms may be obtained at the Office of the County Administrator or Office of the Clerk of the Board, 651 Pine Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 335-1900 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

www.co.contra-costa.ca.us

STANDING COMMITTEES

The **Airport Committee** (Supervisors Diane Burgis and Karen Mitchoff) meets at the Director of Airports Office, 550 Sally Ride Drive, Concord.

The **Family and Human Services Committee** (Supervisors Candace Andersen and John Gioia) meets in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Finance Committee** (Supervisors Karen Mitchoff and John Gioia) meets in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Hiring Outreach Oversight Committee** (Supervisors Candace Andersen and Federal D. Glover) meets in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Internal Operations Committee** (Supervisors Diane Burgis and Candace Andersen) meets in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Legislation Committee** (Supervisors Karen Mitchoff and Diane Burgis) meets in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Public Protection Committee** (Supervisors John Gioia and Federal D. Glover) meets in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Transportation, Water & Infrastructure Committee** (Supervisors Karen Mitchoff and Candace Andersen) meets in Room 101, County Administration Building, 651 Pine Street, Martinez.

Airports Committee	TBD	TBD	See above
Family & Human Services Committee	TBD	TBD	See above
Finance Committee	TBD	TBD	See above
Hiring Outreach Oversight Committee	TBD	TBD	See above
Internal Operations Committee	TBD	TBD	See above
Legislation Committee	TBD	TBD	See above
Public Protection Committee	TBD	TBD	See above
Transportation, Water & Infrastructure Committee	TBD	TBD	See above

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB Assembly Bill

ABAG Association of Bay Area Governments

ACA Assembly Constitutional Amendment

ADA Americans with Disabilities Act of 1990

AFSCME American Federation of State County and Municipal Employees

AICP American Institute of Certified Planners

AIDS Acquired Immunodeficiency Deficiency Syndrome

ALUC Airport Land Use Commission

AOD Alcohol and Other Drugs

ARRA American Recovery & Reinvestment Act of 2009

BAAQMD Bay Area Air Quality Management District

BART Bay Area Rapid Transit District

BayRICS Bay Area Regional Interoperable Communications System
BCDC Bay Conservation & Development Commission
BGO Better Government Ordinance
BOS Board of Supervisors
CALTRANS California Department of Transportation
CalWIN California Works Information Network
CalWORKS California Work Opportunity and Responsibility to Kids
CAER Community Awareness Emergency Response
CAO County Administrative Officer or Office
CCE Community Choice Energy
CCCPCD (ConFire) Contra Costa County Fire Protection District
CCHP Contra Costa Health Plan
CCTA Contra Costa Transportation Authority
CCRMC Contra Costa Regional Medical Center
CCWD Contra Costa Water District
CDBG Community Development Block Grant
CFDA Catalog of Federal Domestic Assistance
CEQA California Environmental Quality Act
CIO Chief Information Officer
COLA Cost of living adjustment
ConFire (CCCPCD) Contra Costa County Fire Protection District
CPA Certified Public Accountant
CPI Consumer Price Index
CSA County Service Area
CSAC California State Association of Counties
CTC California Transportation Commission
dba doing business as
DSRIP Delivery System Reform Incentive Program
EBMUD East Bay Municipal Utility District
ECCPCD East Contra Costa Fire Protection District
EIR Environmental Impact Report
EIS Environmental Impact Statement
EMCC Emergency Medical Care Committee
EMS Emergency Medical Services
EPSDT Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
F&HS Family and Human Services Committee
First 5 First Five Children and Families Commission (Proposition 10)
FTE Full Time Equivalent
FY Fiscal Year
GHAD Geologic Hazard Abatement District
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HIPAA Health Insurance Portability and Accountability Act
HIV Human Immunodeficiency Virus

HOME Federal block grant to State and local governments designed exclusively to create affordable housing for low-income households
HOPWA Housing Opportunities for Persons with AIDS Program
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IHSS In-Home Supportive Services
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement
Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
LVN Licensed Vocational Nurse
MAC Municipal Advisory Council
MBE Minority Business Enterprise
M.D. Medical Doctor
M.F.T. Marriage and Family Therapist
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
OB-GYN Obstetrics and Gynecology
O.D. Doctor of Optometry
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
OSHA Occupational Safety and Health Administration
PACE Property Assessed Clean Energy
PARS Public Agencies Retirement Services
PEPRA Public Employees Pension Reform Act
Psy.D. Doctor of Psychology
RDA Redevelopment Agency
RFI Request For Information
RFP Request For Proposal
RFQ Request For Qualifications
RN Registered Nurse
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)

TRE or **TTE** Trustee

TWIC Transportation, Water and Infrastructure Committee

UASI Urban Area Security Initiative

VA Department of Veterans Affairs

vs. versus (against)

WAN Wide Area Network

WBE Women Business Enterprise

WCCTAC West Contra Costa Transportation Advisory Committee



Contra
Costa
County

To: Board of Supervisors
From: Sharon L. Anderson, County Counsel
Date: January 16, 2018

Subject: Extend Temporary Employment Period for County Retiree Liliana Rotzscher

RECOMMENDATION(S):

1. FIND that the extended appointment of Liliana Rotzscher is necessary to fill a critically needed position and;
2. APPROVE and AUTHORIZE the temporary employment of Ms. Rotzscher, retired Civil Litigation Secretary, for the period February 8, 2018, to December 31, 2018.

FISCAL IMPACT:

If the request is granted, salary and related payroll costs will be no more than \$17, 500 based on no more than 650 hours. Salary costs will be absorbed in the department's operating budget.

BACKGROUND:

This office received authorization in February 2017, to employ Ms. Rotzscher to backfill for members of our clerical staff on FMLA, vacation and similar extended leaves, which the department is unable to fill with existing staff. In 2017, we experienced additional, unexpected impacts to our clerical staff when the Superior Court's Juvenile Dependency court moved to Walnut Creek. Most recently, another full-time clerk has announced her separation from this department in January. Liliana's familiarity with

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Wanda McAdoo 925
335-1811

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Wanda McAdoo

BACKGROUND: (CONT'D)

the County Counsel's complex legal, time keeping and other day to day practices make her temporary employment the most efficient and cost effective way of meeting the department's immediate needs.

In November 2017, the Board approved adding one (1) full-time Clerk Experienced level position from the next recruitment to take over Ms. Rotzscher's responsibilities. The clerical recruitment opened in December 2017, and the promulgation of a list is expected in mid-February. This office requests Ms. Rotzscher remain on staff with this office, working no more than 650 hours which is a reduction from 960 hours, until a replacement is trained. Finally, in addition to Ms. Rotzscher's support of the day-to-day functions of this office, we anticipate needing additional support with the review and destruction of decades of legal records stored offsite to accommodate our move to the new administration building. This project is anticipated to significantly impact the regular staffing available to support the time sensitive attorney assignments.

CONSEQUENCE OF NEGATIVE ACTION:

Denial of this request will result in an interruption and delay of time sensitive legal services.



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 16, 2018

Subject: FY 2018/19 Recommended Budget Development

RECOMMENDATION(S):

1. DECLARE the Board's intent to adopt a FY 2018/19 General Fund budget that balances annual expenses and revenues;
2. ACKNOWLEDGE that significant issues will continue to create financial pressure on the Board of Supervisors in its effort to provide essential services and programs which Contra Costa County residents need, or expect will be provided to them by the County;
3. ACKNOWLEDGE that, in addition to the effects on the provision of services for residents, these State and local economic issues have challenged the maintenance of the Board of Supervisors' reserve policy;
4. ACKNOWLEDGE that restoration of the County's reserve funds, maintaining an improved credit rating, and maintenance of the County's physical assets remain a priority of the Board of Supervisors over the long term;
5. RE-AFFIRM the Board of Supervisors' policy prohibiting the use of County General Purpose Revenue to back-fill State revenue cuts;
6. DIRECT Department Heads to work closely with the County Administrator to develop a Recommended Budget for consideration of the Board of Supervisors that balances expenses with revenues, minimizes net County cost and maintains core service levels;
7. ACKNOWLEDGE that the 2018-2019 assessment roll will be prepared using the full inflation factor of 1.02;
8. ACKNOWLEDGE that the employees of Contra Costa County have already been affected as a result of the requirement to balance the County's expenses with available revenues;

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Lisa Driscoll, County Finance
Director (925) 335-1023

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Robert Campbell, Auditor-Controller, All County Departments (via County Administration)

RECOMMENDATION(S): (CONT'D)

>

9. DIRECT the County Administrator to continue to meet with the County's union representatives and employees to explain the size, scope and anticipated length of the County's fiscal challenges and to gain their input/suggestions;
10. DIRECT the County Administrator to continue to make this information readily available to the residents of the County;
11. DIRECT Departments, in cooperation with Labor Relations and Union representatives, to begin, if necessary, the meet and confer process with employee representatives about the impact of potential program reductions on the terms and conditions of employment for affected employees;
12. DIRECT the County Administrator to return to the Board of Supervisors on April 17, 2018 with a FY 2018/2019 Recommended Budget that meets the above requirements;
13. DESIGNATE Tuesday, April 17, 2018 for FY 2018/2019 budget hearings (including Bielenso Hearings, if needed) and Tuesday, May 8, 2018 for the adoption of the FY 2018/19 Recommended County and Special District Budgets; and
14. DIRECT the Clerk of the Board to publish notice of the budget hearings and the availability of the Recommended Budget documents.

FISCAL IMPACT:

None at this time. However, the result of the recommendations herein, if implemented, are designed to maintain the County's fiscal stability in FY2018/2019 and improve it in subsequent years.

BACKGROUND:

The Board of Supervisors, Department Heads, and our Employees worked and sacrificed to stabilize the County's finances during the last several years. Now our task will be to continue this legacy so as to prevent a return to those years in which we were making painful cuts to programs and to the staff that was necessary to provide those services.

There are always factors over which the County has little or no control (such as federal and State budget actions, economic changes, and demographics) that will affect the size of the baseline budget and ultimately challenge the County's budget. Over the next five years we can expect more fiscal volatility due to the newly adopted Federal Tax plan, State legislative action, as well as expected wage and benefit requests as current contracts expire.

The majority of the County's general purpose revenues are generated through property taxes. Revenue and Taxation Code section 51 provides that base year values determined under section 110.1 shall be compounded annually by an inflation factor not to exceed 2 percent. Section 51(a)(1)(C) provides that, for any assessment year commencing on or after January 1, 1998, the inflation factor shall be the percentage change, rounded to the nearest one-thousandth of 1 percent, from October of the prior fiscal year to October of the current fiscal year in the California Consumer Price Index (CCPI) for all items, as determined by the California Department of Industrial Relations. Information from the Department of Industrial Relations shows that the CCPI increased from 257.836 in October 2016 to 265.472 in October 2017. Rounded to the nearest one-thousandth of 1 percent, this is an increase of 2.962 percent. Accordingly, we will prepare our 2018 assessment roll using an inflation factor of 1.02.

As per the norm, Department Heads will be expected to work closely with the County Administrator to design a balanced budget that restricts the growth in net County cost while minimizing service delivery cuts. Wherever possible, categorical/program revenues will be increased to offset the increased cost of doing business. Restrictions on increases in net County cost needed to balance the budget may result in the loss of federal and State program revenues, and this added loss may cause program reductions.

Meet and Confer

Departmental budget requests are due to the County Administrator's Office on February 9. At that time Department Heads will know which, if any, positions may be affected by reductions necessary to balance the budget. Departments, in cooperation with Labor Relations, will if necessary, begin the meet and confer process with employee representatives regarding the impact of potential program reductions on the terms and conditions of employment for affected employees. Early planning will allow Departments a reasonable period of time to meet and confer, and permit them to implement all budgetary required actions prior to July 1, 2018. Per the norm, this progress will allow the County to adopt a budget that is balanced from the first day of the new fiscal year.

Public Notice

The County Budget Act requires that the Board of Supervisors publish a notice in a newspaper of general circulation throughout the county, stating when budget documents will be available and the date of Budget Hearings. The FY 2018/19 Recommended Budget document will be available to the public on April 6, 2018.

Conclusion

The County Administrator will return to the Board on April 17 with a FY 2018/19 Recommended Budget that meets the requirements listed above. Tuesday, April 17 will be reserved for FY 2018/19 budget hearings including Bielsenson hearings if needed. Additionally, it is recommended that the County Administrator return to the Board of Supervisors on Tuesday, May 8 for adoption of the FY 2018/19 Recommended County and Special District Budgets, including any changes the Board makes on April 17.

CONSEQUENCE OF NEGATIVE ACTION:

Delayed processing of the FY 2018/19 Recommended Budget and potential impact on the fiscal stability of the County and Special Districts.



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer
Date: January 16, 2018

Subject: Approve the 2018 Asphalt Rubber Cape Seal Project and take related actions under CEQA, District's II & V.

RECOMMENDATION(S):

APPROVE the 2018 Asphalt Rubber Cape Seal Project (Project); and AUTHORIZE the Interim Public Works Director, or designee, to advertise the Project, Walnut Creek, Martinez, Clyde, and Bay Point areas. [County Project No.0672-6U2164, DCD-CP#17-40] (Districts II and V).

DETERMINE the Project is a California Environmental Quality Act (CEQA), Class 1(c) Categorical Exemption, pursuant to Article 19, Section 15301 of the CEQA Guidelines; and

DIRECT the Director of Department of Conservation and Development to file a Notice of Exemption with the County Clerk Recorder; and

AUTHORIZE the Interim Public Works Director, or designee to arrange for payment of a \$25 fee to the Department of Conservation and Development for processing, and a \$50 fee to the County Clerk Recorder for filing the Notice of Exemption.

FISCAL IMPACT:

Estimated Project cost: \$3,100,000 funded by 100% Local Road Funds.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Sandeep Singh
925.313-2022

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND:

The purpose of this Project is to seal the roadway surface to prevent water from seeping under the pavement and rapidly deteriorating the road which would require more complex road repairs. The two different surface treatments are asphalt rubber cape seal and slurry seal.

The Project consists of preparing the roadway and applying surface seal which includes but is not limited to removal of pavement striping & markings, weed removal, cleaning & sweeping roadway surfaces, applying surface treatments on the selected roadways, thermoplastic striping, and site cleanup. The Project may include crack sealing, pavement grinding, and pavement and base failure repair.

CONSEQUENCE OF NEGATIVE ACTION:

Delay in approving the project may result in a delay of design, construction, and may jeopardize funding.

ATTACHMENTS

CEQA

PUBLIC WORKS DEPARTMENT
INITIAL STUDY OF
ENVIRONMENTAL SIGNIFICANCE

PROJECT NUMBER: 0672-6U2164

CP# 17-40

PROJECT NAME: 2018 Asphalt Rubber Cape Seal Project

PREPARED BY: Sandeep Singh

DATE: November 30, 2017

APPROVED BY: 

DATE: 12-12-17

RECOMMENDATIONS:

☒ Categorical Exemption: 15301 [Class 1(c)]

☐ Negative Declaration

☐ Environmental Impact Report Required

☐ Conditional Negative Declaration

The project will not have a significant effect on the environment. The recommendation is based on the following: The project consists of the maintenance of existing facilities involving no expansion of use, pursuant to section 15301(c) of the CEQA guidelines.

What changes to the project would mitigate the identified impacts: N/A

USGS Quad Sheet: <u>Honker Bay, Walnut Creek, Briones Valley, Vine Hill</u>	Base Map Sheet #: <u>Multiple</u>	Parcel #: <u>N/A</u>
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GENERAL CONSIDERATIONS:

- Location:** The road and trail surface treatment Project is located in various unincorporated portions of Contra Costa County including south of Olympic Boulevard area, Overlook area of Walnut Creek, Alhambra Valley Road Martinez area, Clyde area, and Bay Point area [Figures 1-15]. Attached is a list of selected streets and trails [Street List 1-6].
- Project Description:** The purpose of this Project is to seal the roadway surface to prevent water from seeping under the pavement and rapidly deteriorating the road which will require more complex road repairs. The two surface treatments consist of:
 - Asphalt rubber cape seal: a two method sealing/rehabilitation combination, consisting of an application of asphalt rubber binder and screenings precoated with paving asphalt, followed by an application of a slurry seal coat to provide a smooth finish.
 - Slurry seal: a quick setting emulsified asphalt latex mixture. It consists of fine graded aggregate, a binder, and additives. It is used for sealing old or raveled pavements, filling minor cracks, sealing the surface to prevent moisture and air intrusion into the pavement, and improving skid resistance.

The Project consists of preparing the roadway for surface seal application which includes but is not limited to removal of pavement striping & markings, weed removal, cleaning & sweeping roadway surfaces, applying surface treatments on the selected roadways, thermoplastic striping, and site cleanup. The Project may include crack sealing, pavement grinding, and pavement and base failure repair.

Project Surface Seal Type and Locations Include:

- Asphalt Rubber Cape Seal:
South of Olympic Boulevard Area, Overlook Area of Walnut Creek, Alhambra Valley Road Martinez Area, Bay Point Area west of Port Chicago Hwy (list attached): Approximately 426,186 square yards.
- Slurry Seal:
Bay Point Area west of Driftwood Drive, Bella Vista Trail in Bay Point, and Clyde Pedestrian Path (list attached): Approximately 98,683 square yards.

The Project will maintain the existing drainage pattern and will not create new impervious areas. Appropriate Best Management Practices (BMPs) will be implemented to protect storm drain inlets. No tree removal will be necessary. Tree and shrubbery trimming may be necessary throughout the project area. In order to minimize damage to trees, any roots exposed during construction activities will be clean cut. Herbicides may be sprayed to remove weeds growing on the edge of

**Contra
Costa
County**

pavement.

Although some of the streets and trails (Bay Point Area) slated for surface treatment fall within the East Contra Costa County Habitat Conservation Plan (HCP) Service Area, all work will occur within existing paved roadways classified by the HCP as "urban" Land Cover Type. This Land Cover Type is not subject to HCP conditions or fees.

Residential streets will be closed for approximately half a day in order to apply road surface treatments and to provide sufficient time for it to adhere to the road surface. Residents will be notified prior to any construction activities. "No Parking" signs will be posted the day before actual road surface treatment application. Emergency vehicles will have access at all times. Utility adjustments or relocation may be necessary in support of the Project. Although unlikely, real property transactions including right-of-way may be necessary in support of the Project. The City of Walnut Creek will coordinate with County contractor for work within city limits.

General Plan Conformance is necessary from the City of Walnut Creek.

3. Does it appear that any feature of the project will generate significant public concern?

☐ Yes ☒ **No** ☐ maybe (Nature of concern):

4. Will the project require approval or permits by other than a County agency?

☒ Yes ☐ **No** An Encroachment Permit from the City of Walnut Creek

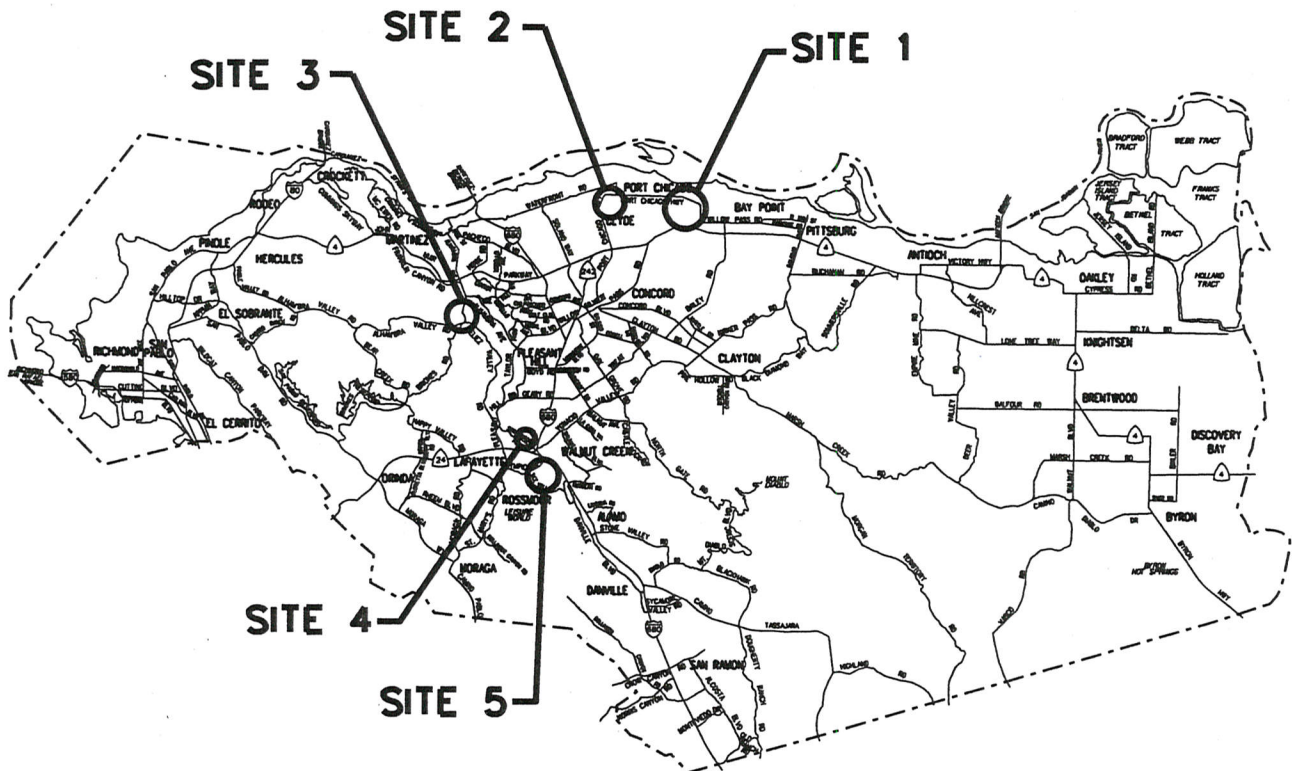
5. Is the project within the Sphere of Influence of any city?

Yes, Walnut Creek

CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT 2018 ASPHALT RUBBER CAPE SEAL PROJECT

PROJECT NO. 0672-6U2164-18

TO BE SUPPLEMENTED BY STATE STANDARD PLANS 2015
THE CONTRACTOR SHALL POSSESS THE CLASS (OR CLASSES) OF LICENSE
AS SPECIFIED IN THE "NOTICE TO BIDDERS"



LOCATION MAP
NOT TO SCALE

LEGEND



CAPE SEAL



SLURRY SEAL ONLY

PROJECT ENGINEER _____ 2017
C.E. _____

SENIOR PROJECT ENGINEER _____ 2017
C.E. _____

SUPERVISING PROJECT ENGINEER _____ 2017

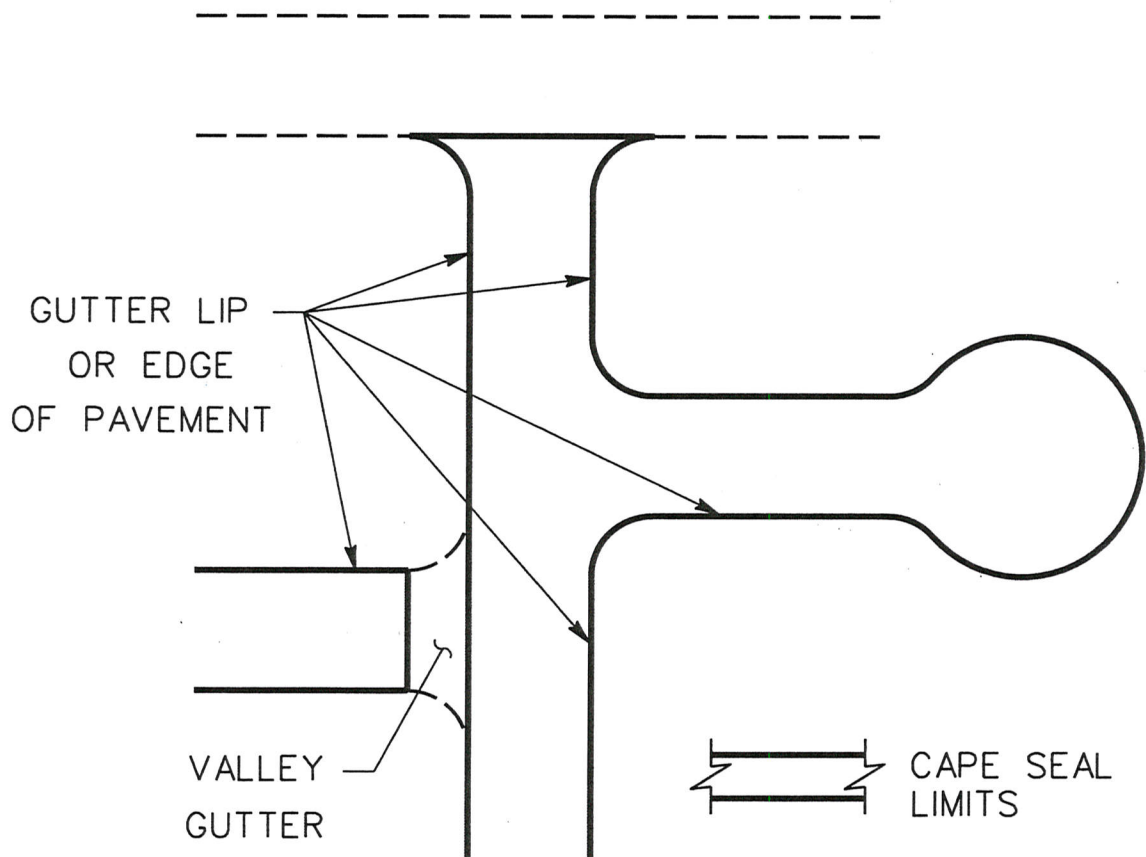
DEPUTY PUBLIC WORKS DIRECTOR _____ 2017

dc215416.001
directory \design\current projects

PLAN SHEET 1 OF 15

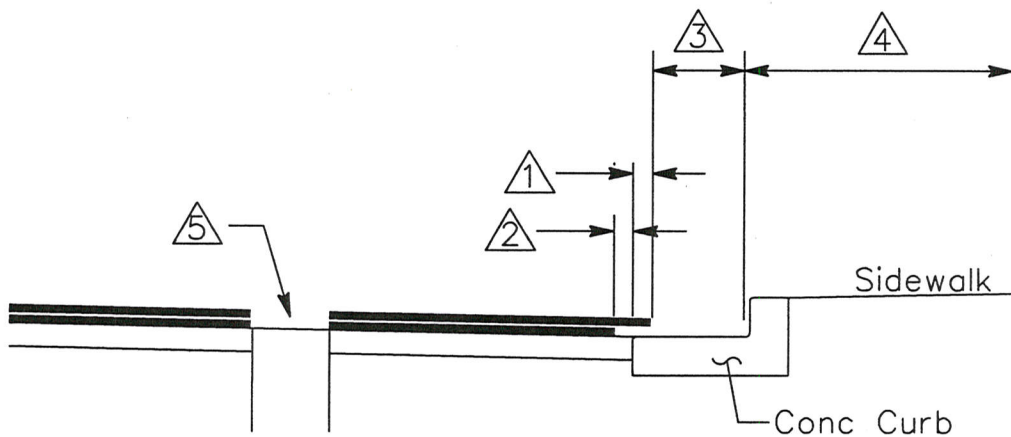
File No.

CONTRA COSTA COUNTY
PUBLIC WORKS DEPARTMENT
2018 ASPHALT RUBBER CAPE SEAL PROJECT



TYPICAL CAPE SEAL LIMITS DETAIL
NOT TO SCALE

**CONTRA COSTA COUNTY
PUBLIC WORKS DEPARTMENT
2018 ASPHALT RUBBER CAPE SEAL PROJECT**

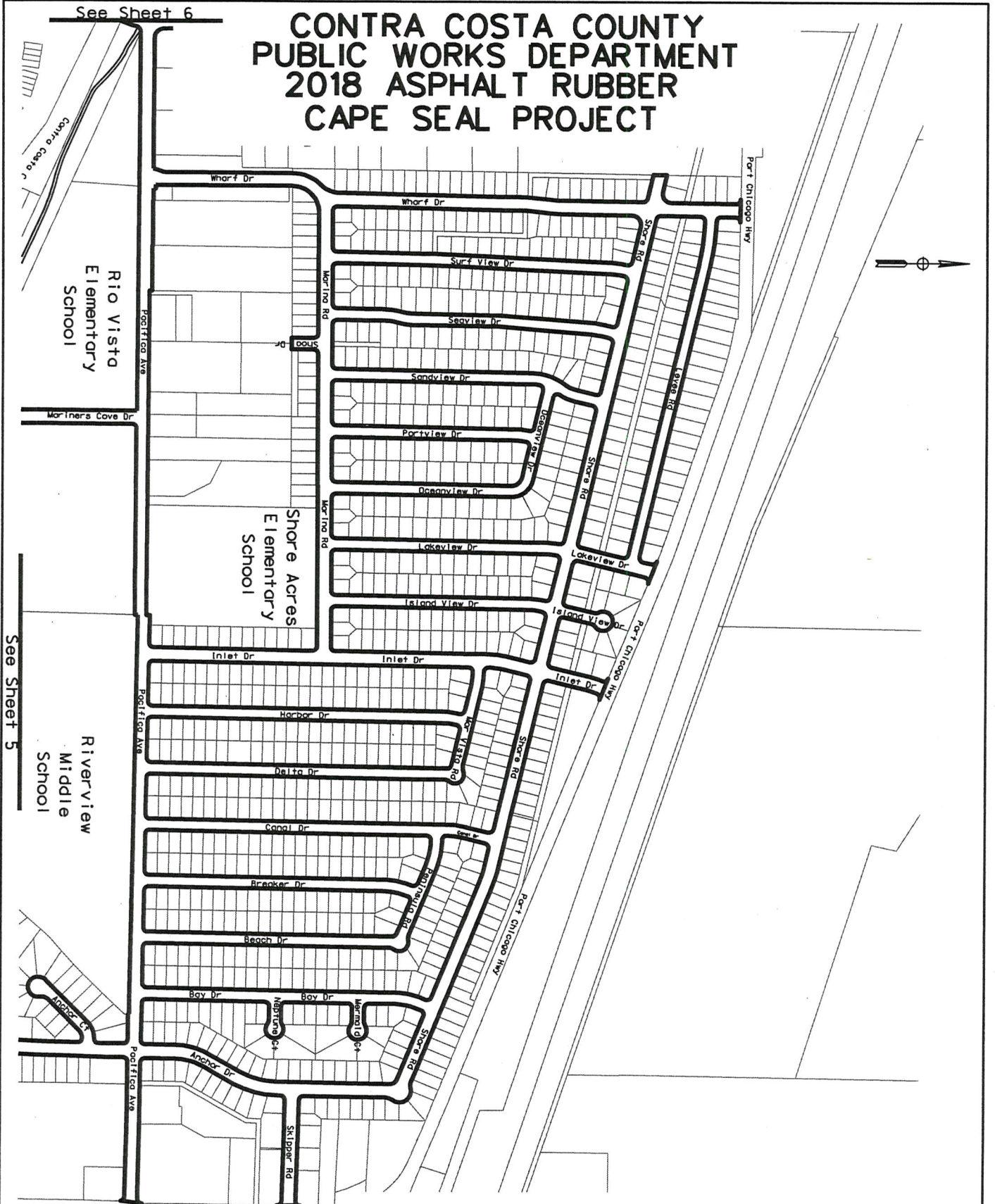


NOTES:

- ① SLURRY SEAL OVERLAP OF GUTTER LIP SHALL NOT EXCEED 2".
- ② CHIP SEAL SHALL BE SETBACK 2" FROM THE GUTTER LIP.
- ③ EXCESS SLURRY SEAL OR CHIP SEAL SHALL BE REMOVED DAILY. STAINS IN THIS AREA NEED NOT BE REMOVED.
- ④ STAINS IN THIS AREA, INCLUDING FACE OF CURB, SHALL BE REMOVED.
- ⑤ UTILITY AND MONUMENT COVERS SHALL BE CLEANED DAILY.

CLEANUP DETAIL
NOT TO SCALE

CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT 2018 ASPHALT RUBBER CAPE SEAL PROJECT



dc215416

File No.

CAPE SEAL-SITE 1 BAY POINT AREA

NO SCALE

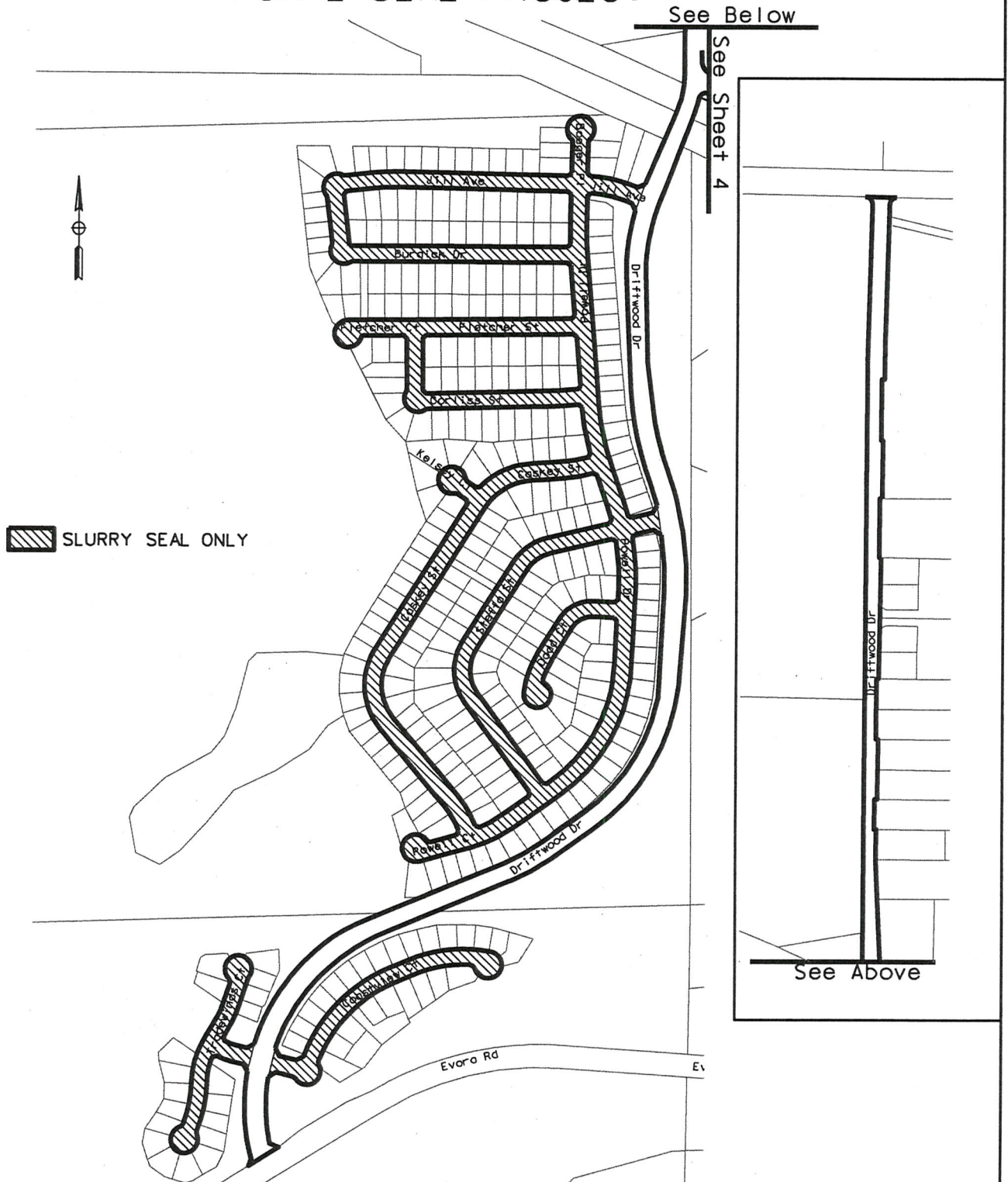
PLAN SHEET 4 OF 15

[illegible]

Riverview
Middle
School

PLAN SHEET 5 OF 15

CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT 2018 ASPHALT RUBBER CAPE SEAL PROJECT



dc215416
File No.

SLURRY SEAL-SITE 1 BAY POINT AREA
NO SCALE

PLAN SHEET 6 OF 15

CONTRA COSTA COUNTY
PUBLIC WORKS DEPARTMENT
2018 ASPHALT RUBBER
CAPE SEAL PROJECT



NOTE:
Striping and pavement marking
quantities not shown. See striping
list in the special provisions for
quantity totals.

STRIPING DETAIL WHARF DR

NO SCALE

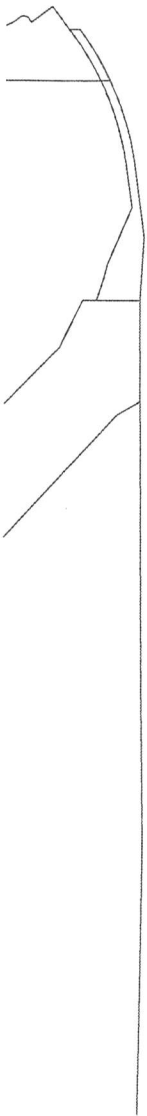
PLAN SHEET 7 OF 15

dc215416

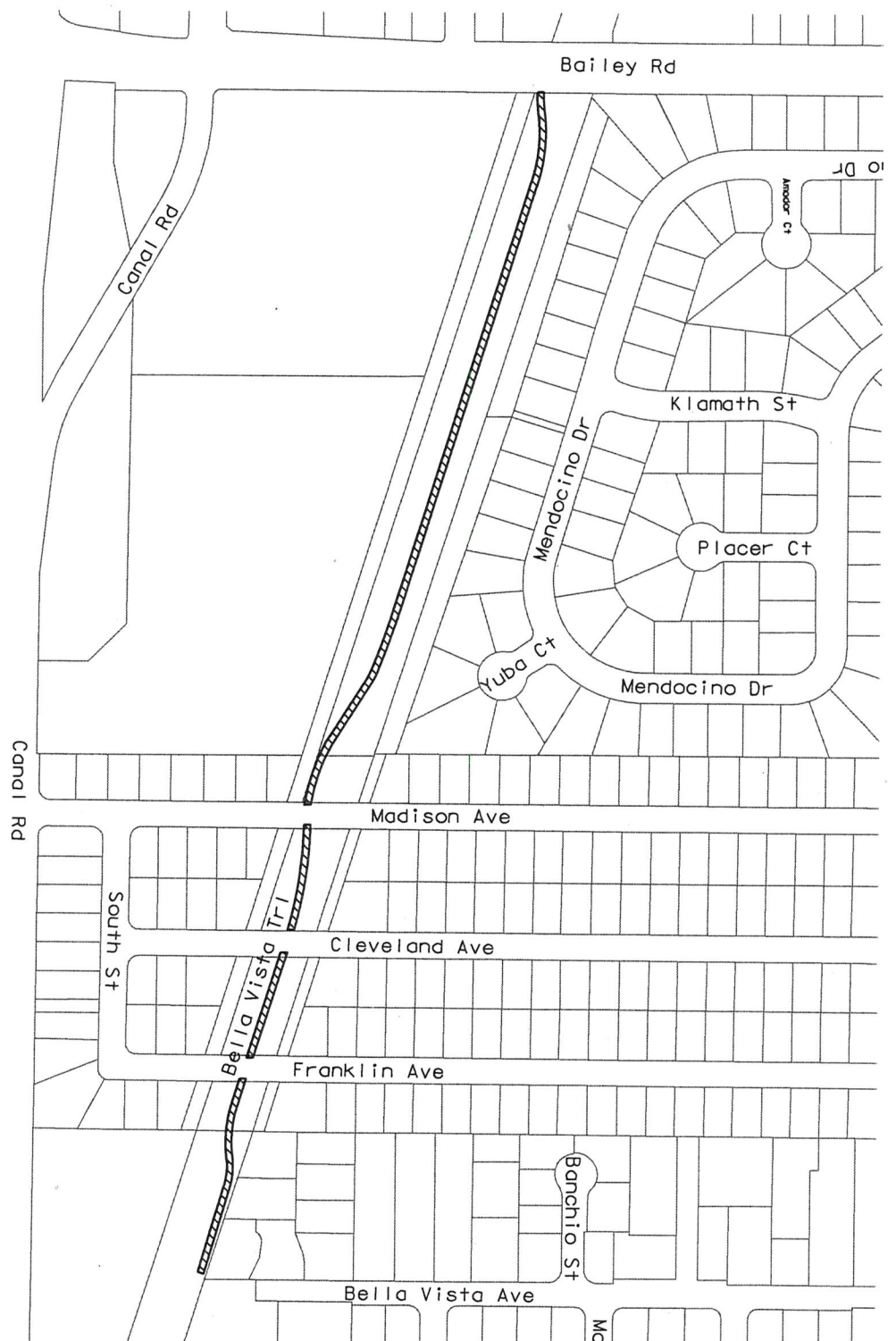
File No.

CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT 2018 ASPHALT RUBBER CAPE SEAL PROJECT

Bailey Rd



State Hwy 4



dc215416

File No.

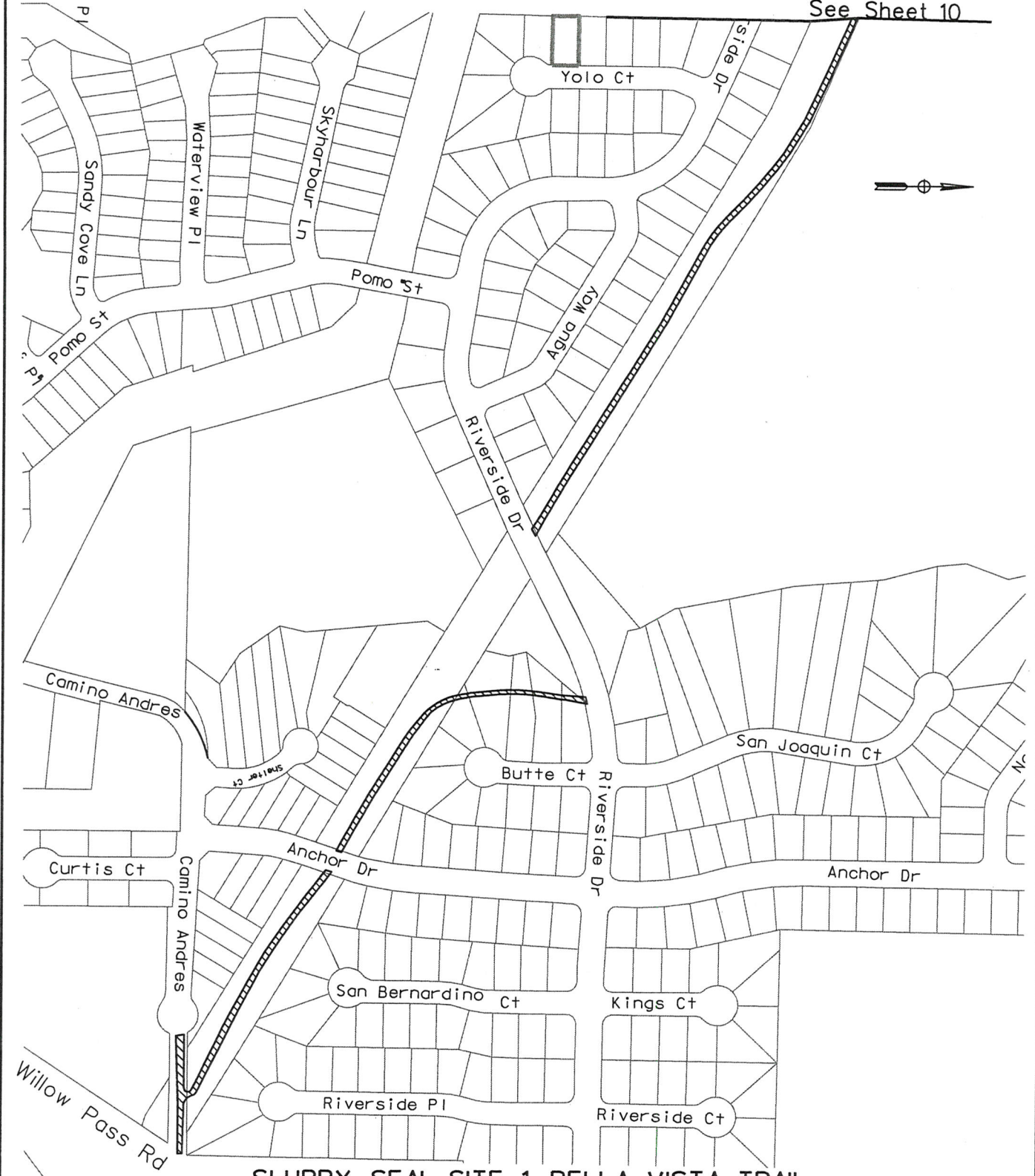
SLURRY SEAL-SITE 1 BELLA VISTA TRAIL

NO SCALE

PLAN SHEET 8 OF 15

CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT 2018 ASPHALT RUBBER CAPE SEAL PROJECT

See Sheet 10



SLURRY SEAL-SITE 1 BELLA VISTA TRAIL

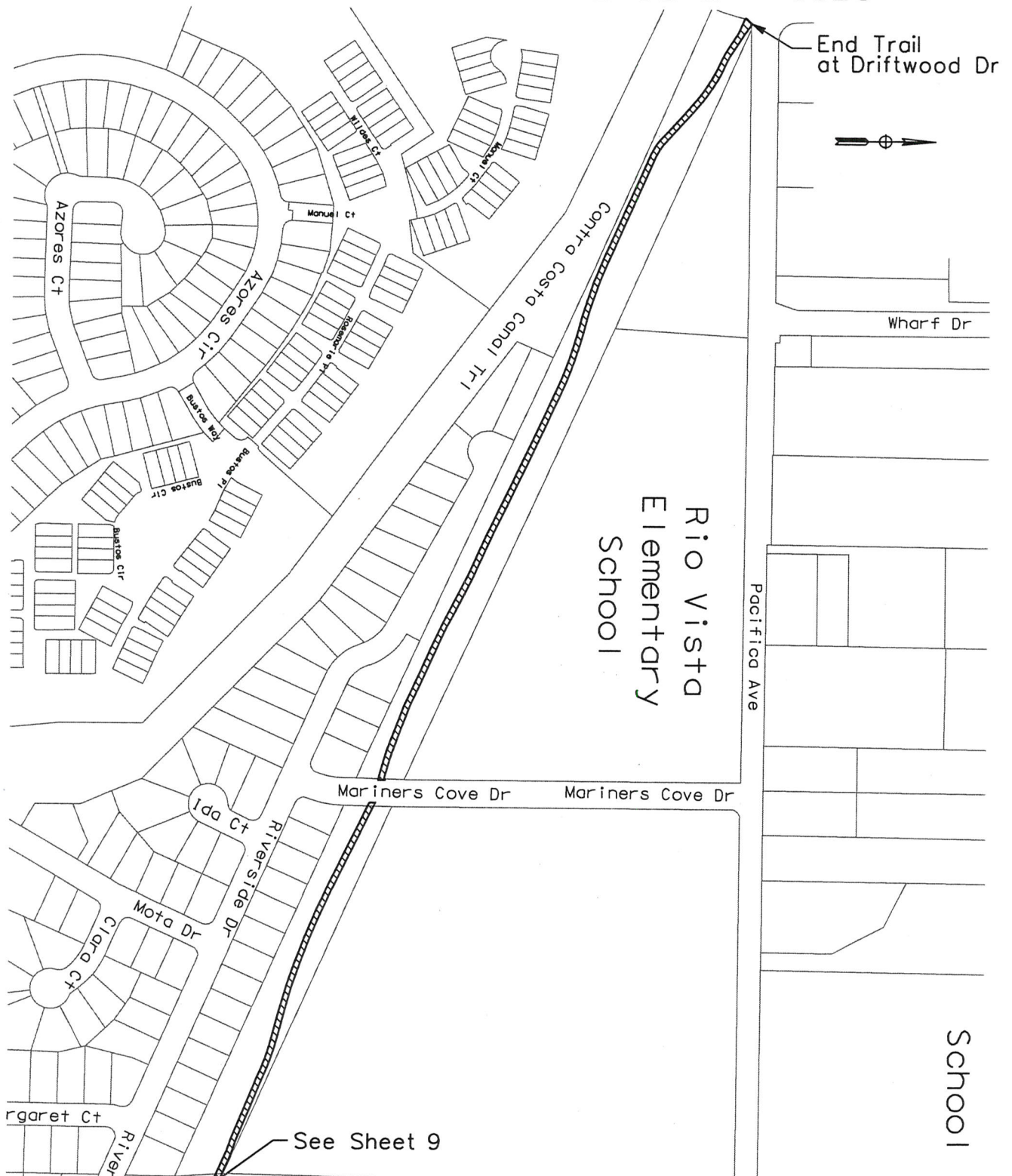
dc215416

File No.

NO SCALE

PLAN SHEET 9 OF 15

CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT 2018 ASPHALT RUBBER CAPE SEAL PROJECT



dc215416

File No.

SLURRY SEAL-SITE 1 BELLA VISTA TRAIL

NO SCALE

PLAN SHEET 10 OF 15

CONTRA COSTA COUNTY
PUBLIC WORKS DEPARTMENT
2018 ASPHALT RUBBER CAPE SEAL PROJECT



SLURRY SEAL-SITE 2 CLYDE PEDESTRIAN PATH

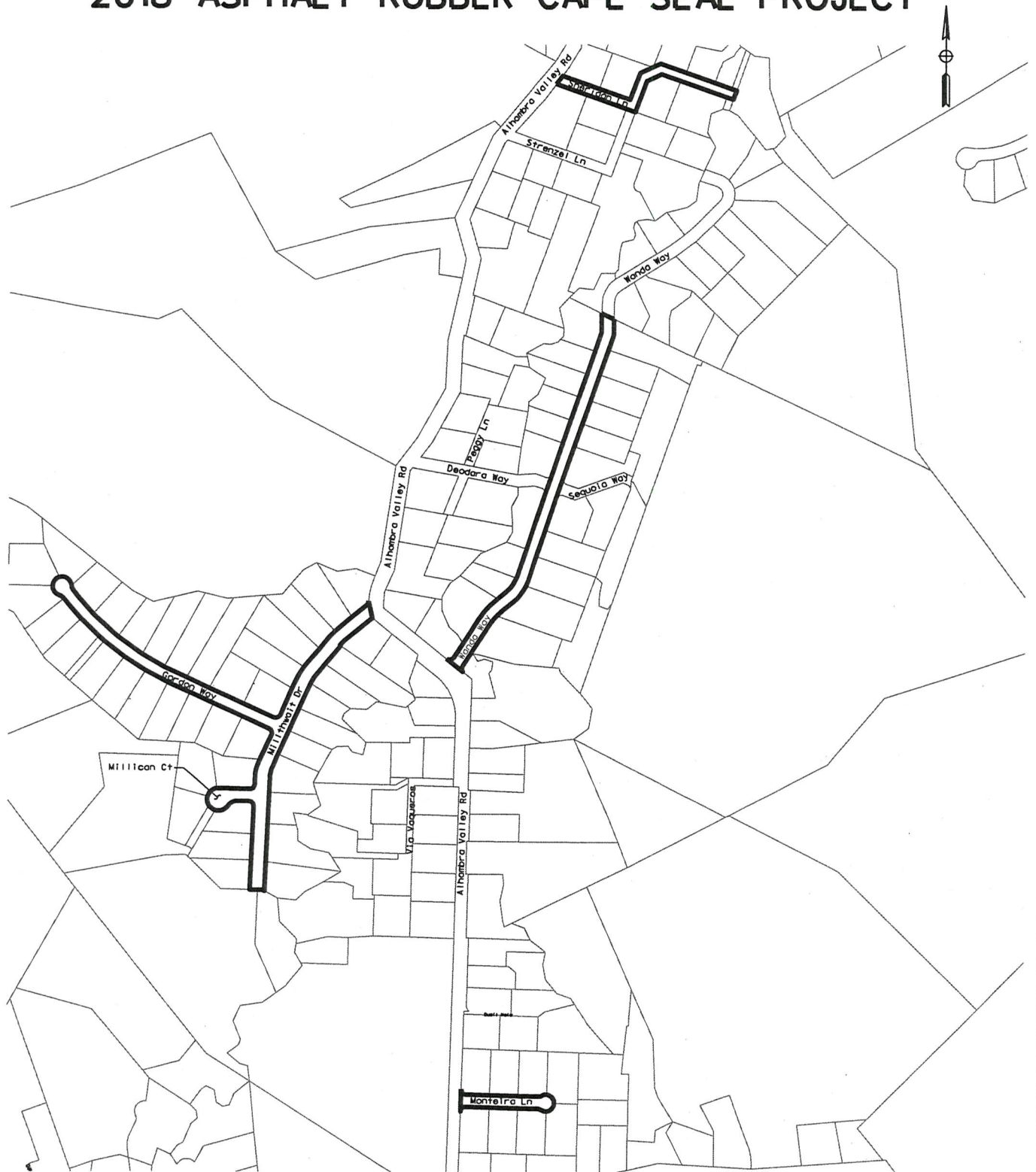
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File No.

NO SCALE

PLAN SHEET 11 OF 15

CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT 2018 ASPHALT RUBBER CAPE SEAL PROJECT



dc215416

File No.

CAPE SEAL-SITE 3 MARTINEZ AREA

NO SCALE

PLAN SHEET 12 OF 15

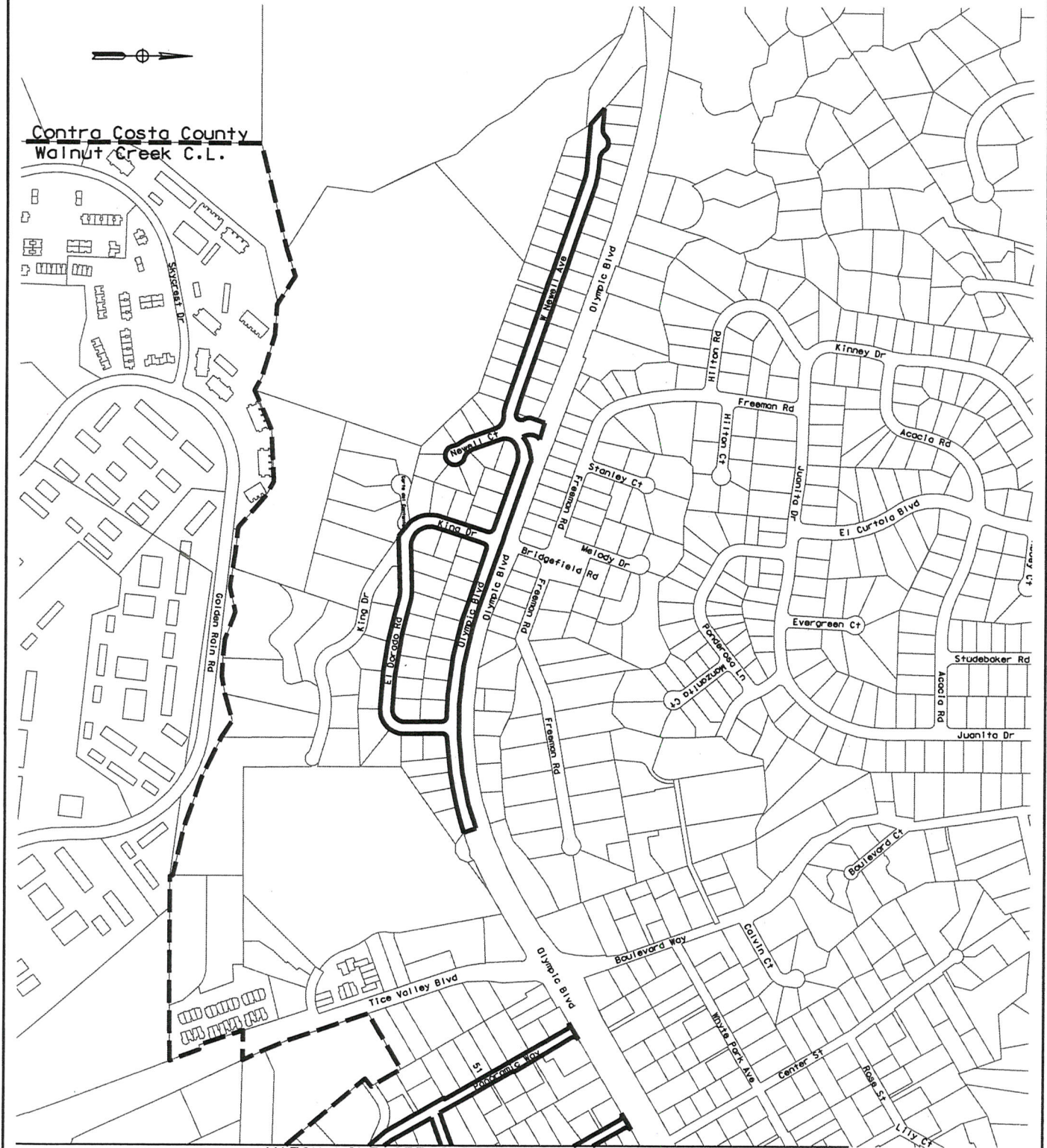
This map illustrates the Walnut Creek C.L. area, highlighting the Contra Costa County and Walnut Creek C.L. boundaries. The map features a network of streets, including Buena Vista Ave, Hillside Ave, Overlook Dr, Miramonte Rd, Hilltop Cres, and Hillside Ct. A north arrow is located in the top right corner. The map also shows the intersection of Walnut Creek C.L. and Contra Costa County, with various streets like Buena Vista Ave, Hillside Ave, Overlook Dr, Miramonte Rd, Hilltop Cres, and Hillside Ct. The map is a detailed street map of the Walnut Creek C.L. area, showing the Contra Costa County and Walnut Creek C.L. boundaries. The map includes a north arrow and various street names.

dc215416

NO SCALE

PLAN SHEET 13 OF 15

CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT 2018 ASPHALT RUBBER CAPE SEAL PROJECT



MATCH LINE SEE SHEET 13

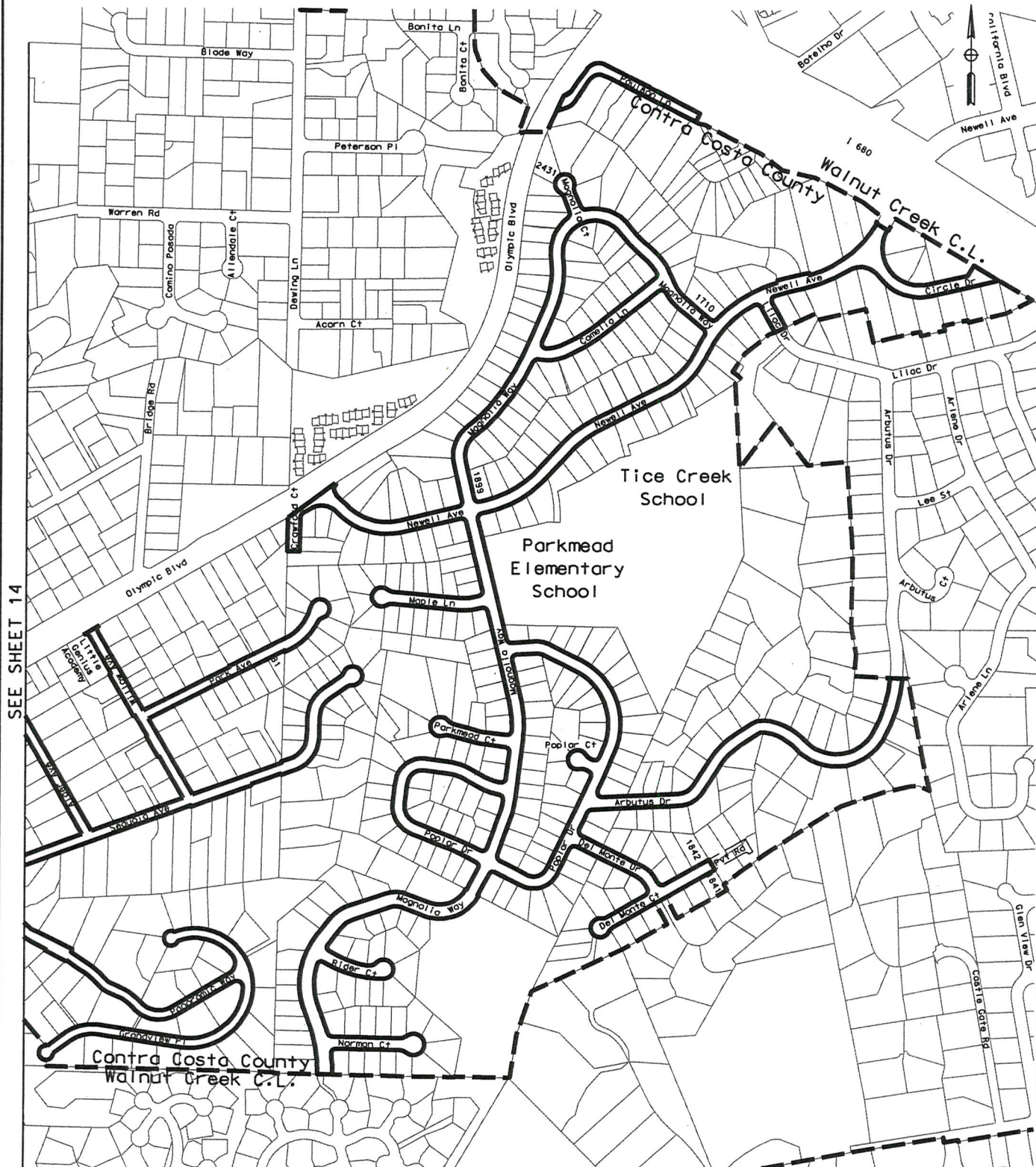
CAPE SEAL-SITE 5 SOUTH OLYMPIC BLVD AREA

dc215416

NO SCALE

PLAN SHEET 14 OF 15

CONTRA COSTA COUNTY
PUBLIC WORKS DEPARTMENT
2018 ASPHALT RUBBER CAPE SEAL PROJECT



SEE SHEET 14

CAPE SEAL-SITE 5 SOUTH OLYMPIC BLVD AREA

**2018 Asphalt Rubber Cape Seal
Street List - Bay Point Area Site 1**

Street Name	Beginning Location	ending Location	Width (ft)	Length (ft)	Area (sy)	Trash Service Day
Agua Way	120 Riverside Drive	232 Agua Way	29	528	1,701	Wednesday
Agua Way	232 Agua Way	236 Agua Way	29	106	342	Wednesday
Anchor Court	Anchor Drive	end	29	370	1,192	Wednesday
Anchor Drive	Shore Road	Pacific Avenue	34	1,214	4,586	Monday
Anchor Drive	Pacifica Avenue	Camino Andres	37	2,376	9,768	Monday
Azores Circle	Mota Drive @ 827 Azores	790 Azores Circle	33	317	1,162	Tuesday
Azores Circle	east side 790 Azores Cir	580 Azores Circle	33	1,901	6,970	Tuesday
Azores Circle	580 Azores Circle	Mota Drive @ 400 Azores	33	1,267	4,646	Tuesday
Azores Court	Azores Circle	end @ 283 Azores Court	33	739	2,710	Tuesday
Bay Drive	Shore Road	Pacific Avenue	24	1,320	3,520	Monday
Beach Drive	Pacifica Avenue	Peninsula Road	24	1,162	3,099	Friday
Beaulieu Court	Beaulieu Drive	end	29	250	806	Tuesday
Beaulieu Drive	Rapallo Way	Beaulieu Court	33	995	3,648	Tuesday
Beaulieu Place	Beaulieu Drive	end	29	128	412	Tuesday
Breaker Drive	Peninsula Road	Pacifica Avenue	24	1,267	3,379	Friday
Butte Court	Riverside Drive	end	29	317	1,021	Wednesday
Camino Andres	3800 Camino Andres	end at trail	30	1,400	4,667	Wednesday
Canal Drive	Pacifica Avenue	Shore Road	24	1,584	4,224	Friday
Clara Court	Mota Drive	end	29	317	1,021	Wednesday
Curtis Court	Camino Andres	end	29	317	1,021	Wednesday
Delta Drive	Pacifica Avenue	Mar Vista Road	24	1,426	3,803	Friday
Driftwood Drive	Port Chicago Hwy	Pacifica Avenue	29	2,640	8,507	Monday
Driftwood Drive	Pacifica Avenue	Evora Road	35	4,330	16,839	Monday
Harbor Drive	Mar Vista Road	Pacifica Avenue	24	1,426	3,803	Friday
Ida Court	Riverside Drive	end	29	211	680	Wednesday
Inlet Drive	Port Chicago Highway	Pacifica Avenue	34	2,059	7,778	Friday
Island View Drive	Shore Road	end	24	1,162	3,099	Friday
Island View Drive	Marina Road	Shore Road	24	106	283	Friday
Kings Court	Riverside Drive	end	29	317	1,021	Wednesday
Lake View Drive	Marina Road	54 Lake View Drive	24	264	704	Friday
Lake View Drive	54 Lake View Drive	Shore Road	29	792	2,552	Friday
Lake View Drive	Shore Road	Port Chicago Highway	33	422	1,547	Friday
Levee Road	Wharf Drive	516 Levee Road	24	475	1,267	Friday
Levee Road	516 Levee Road	Lake View Drive	29	1,162	3,744	Friday
Mar Vista Road	Delta Drive	Inlet Drive	24	528	1,408	Friday
Margaret Court	Riverside Drive	332 Margaret Court	29	475	1,531	Wednesday
Marina Road	Inlet Drive	Wharf Drive	34	2,006	7,578	Thursday
Mariners Cove Drive	Pacifica Avenue	EBMUD aqueduct R/W	37	845	3,474	N/A
Mariners Cove Drive	EBMUD aqueduct	Riverside Drive	37	106	436	N/A
Mermaid Court	Bay Drive	end	24	158	421	Monday
Mota Drive	Riverside Drive	north side Contra Costa	33	528	1,936	Wednesday
Mota Drive	N side CC Canal R/W	south side Contra Costa	33	211	774	Wednesday
Mota Drive	S side CC Canal R/W	Evora Road	32	1,690	6,009	Wednesday
Napa Court	Anchor Drive	end	29	528	1,701	Wednesday
Neptune Court	Bay Drive	end	24	211	563	Monday
Oceanview Drive	Marina Road	54 Oceanview Drive	24	264	704	Thursday
Oceanview Drive	54 Oceanview Drive	Sand View Drive	29	1,056	3,403	Thursday

**2018 Asphalt Rubber Cape Seal
Street List - Bay Point Area Site 1**

Street Name	Beginning Location	ending Location	Width (ft)	Length (ft)	Area (sy)	Trash Service Day
Pacifica Avenue	Driftwood Drive	Wharf Drive	34	792	2,992	Monday
Pacifica Avenue	Wharf Drive	99 Inlet Drive	32	1,848	6,571	Monday
Pacifica Avenue	99 Inlet Drive	99 Beach Drive	44	1,320	6,453	Monday
Pacifica Avenue	99 Beach Drive	Port Chicago Highway	37	1,267	5,209	Monday
Peninsula Road	Beach Drive	Canal Drive	24	528	1,408	Friday
Pico Place	Azores Circle	end	33	211	774	Tuesday
Pomo Court	Pomo Street	end	29	224	722	Tuesday
Pomo Street	Riverside Drive	Contra Costa Canal	31	106	365	Tuesday
Pomo Street	Contra Costa Canal	Evora Road	33	1,340	4,913	Tuesday
Portview Drive	Marina Road	54 Portview Drive	24	264	704	Thursday
Portview Drive	54 Portview Drive	Ocean View Drive	29	686	2,210	Thursday
Rapallo Court	Rapallo Way	end	33	158	579	Tuesday
Rapallo Lane	Rapallo Way	Beaulieu Drive	36	739	2,956	Tuesday
Rapallo Way	St. Raphael Drive	Rapallo Lane	33	845	3,098	Tuesday
Riverside Court	Riverside Drive	end 60 Riverside Court	29	317	1,021	Wednesday
Riverside Drive	Port Chicago Highway	108 Riverside Drive	34	1,056	3,989	Monday
Riverside Drive	108 Riverside Drive	237 Agua Way	33	1,373	5,034	Monday
Riverside Drive	237 Agua Way	172 Riverside Drive	33	528	1,936	Monday
Riverside Drive	172 Riverside Drive	Mariners Cove Drive	33	1,109	4,066	Monday
Riverside Drive	Mariners Cove Drive	west end 291 Riverside	29	898	2,894	Monday
Riverside Place	Riverside Drive	end @ 130 Riverside Place	29	739	2,381	Wednesday
Saint Raphael Drive	Rapallo Way	Beaulieu Drive	33	792	2,904	Tuesday
Saint Tropez Drive	Evora Road	St. Raphael Drive	68	158	1,194	Tuesday
San Bernardino Court	Riverside Drive	end	29	581	1,872	Wednesday
San Joaquin Court	Riverside Drive	end	29	845	2,723	Wednesday
Sand Pointe Lane	Pomo Street	end	29	536	1,727	Tuesday
Sandview Drive	Marina Road	54 Sandview Drive	24	264	704	Thursday
Sandview Drive	54 Sandview Drive	Oceanview Drive	29	739	2,381	Thursday
Sandview Drive	Oceanview Drive	Shore Road	29	264	851	Thursday
Sandy Cove Lane	Pomo Street	end	29	628	2,024	Tuesday
Sea Cliff Place	Pomo Street	end	29	144	464	Tuesday
Seaview Drive	Marina Road	54 Seaview Drive	24	264	704	Thursday
Seaview Drive	54 Seaview Drive	Shore Road	29	1,056	3,403	Thursday
Shoal Drive	Marina Road	end	24	106	283	Thursday
Shore Road	Anchor Drive	end	34	4,224	15,957	Thursday
Skipper Road	Port Chicago Highway	Anchor Drive	34	528	1,995	Thursday
Skyharbour Lane	Pomo Street	end	29	494	1,592	Tuesday
Surf View Drive	Shore Road	Marina Road	24	1,373	3,661	Thursday
Waterview Place	Pomo Street	end	29	534	1,721	Tuesday
Wharf Drive	Pacifica Avenue	Marina Road	28	581	1,808	Thursday
Wharf Drive	Marina Road	Port Chicago Highway	33	2,059	7,550	Thursday
Yolo Court	Riverside Drive	end	29	475	1,531	Wednesday

Cul-de- Sac Adjustment = 6,300

Total Cape Seal Area = 269,082 SY

**2018 Asphalt Rubber Cape Seal
Street and Trail List - Slurry Seal Only Site 1 and 2**

Street Name	Beginning Location	Ending Location	Width (ft)	Length (ft)	Area (sy)	Trash Service Day
Boeger Place	Jill Avenue	end at 309 Boeger Place	29	211	680	Tuesday
Burdick Drive	Powell Drive	Jill Avenue	29	965	3,109	Tuesday
Caskey Street	Powell Court	Powell Drive	33	1,685	6,178	Tuesday
Coastview Court	Driftwood Drive	End	32	921	3,275	Tuesday
Corliss Street	Powell Drive	Fletcher Court	29	768	2,475	Tuesday
Dodd Court	Powell Drive	end	29	496	1,598	Tuesday
Fletcher Court	Corliss Street	end @ 75 Fletcher Court	29	245	789	Tuesday
Fletcher Street	Powell Drive	Corliss Street	29	560	1,804	Tuesday
Jill Avenue	Burdick Drive	Powell Drive	29	815	2,626	Tuesday
Jill Avenue	Powell Drive	Driftwood Drive	33	200	733	Tuesday
Kelsey Court	Caskey Street	end	29	126	406	Tuesday
Powell Court	Caskey Street	end @ 513 Powell Court	29	200	644	Tuesday
Powell Drive	Powell Court	Jill Avenue	33	2,464	9,035	Tuesday
Steffa Street	847 Powell Drive	Powell Drive	29	1,222	3,938	Tuesday
Steffa Street	Powell Drive	Driftwood Drive	33	116	425	Tuesday
Tradewinds Court	Driftwood Drive	"T" intersection	33	136	499	Tuesday
Tradewinds Court	"T" intersection	North end	29	302	973	Tuesday
Tradewinds Court	"T" intersection	South end	29	368	1,186	Tuesday

Cul-de-sac adjustment = 1,685

Total Slurry Area = 42,059 SY

Trails to be Slurry Sealed

Bella Vista Trail	Bailey Road	End East of Franklin Ave	16	2,360	4,196
Bella Vista Trail	Pt Chicago Hwy	Driftwood Drive	12	5,928	7,904
Clyde Trail	Pt Chicago Hwy	End near Warwick Street	8	2,773	2,465

Total Slurry area = 56,624 SY

**2018 Asphalt Rubber Cape Seal
Street List - Martinez Area Site 3**

Street Name	Beginning Location	Ending Location	Width (ft)	Length (ft)	Area (sy)	Trash Service Day
Sheridan Lane	Alhambra Valley Road	End Sheridan Lane	22	845	2,066	Thursday
Millthwait Drive	Alhambra Valley Road	End Millthwait Drive	32	1,214	4,316	Thursday
Gordon Way	Millthwait Drive	End Gordon Way	26	1,109	3,204	Thursday
Monteira Lane	Alhambra Valley Road	End Monteiro Lane	16	422	750	Thursday
Millican Court	Millthwait Dr	End Millican Ct	28	211	656	Thursday
Wanda Way	Alhambra Valley Road	21 Wanda Way	20	1,637	3,638	Thursday
Total Cape Seal Area =					14,630	

**2018 Asphalt Rubber Cape Seal
Street List - Overlook Area Site 4**

Road Name	Beginning Location	Ending Location	Width (ft)	Length (ft)	Area (sy)	Trash Service Day
Bria Court	Tiburon Court	End Bria Court	29	845	2,723	Wednesday
Carmello Road	Terrace Road	Miramonte Road	20	1,320	2,933	Wednesday
Cuesta Way	Loma Vista	48 Cuesta Way	22	1,003	2,452	Wednesday
Cuesta Way	48 Cuesta Way	End 78 Cuesta Way	29	422	1,360	Wednesday
East Park Court	Hilltop Crescent	End 30 East Park Ct	22	211	516	Wednesday
Harvard Way	W.C. city limits at Overlook Drive	Miramonte Road	20	528	1,173	Wednesday
Hillside Court	Parkside Drive	End 2272 Hillside Ct	24	528	1,408	Wednesday
Hilltop Crescent	Terrace Road	Springside Road	22	1,637	4,002	Wednesday
Loma Vista	Terrace Road	Montecito Crescent	22	1,426	3,486	Wednesday
Midvale Court	Springside Road	End Midvale Court	22	475	1,161	Wednesday
Miramonte Court	Miramonte Road	End Miramonte Ct	24	211	563	Wednesday
Miramonte Road	Terrace Road	End 196 Miramonte Rd	22	2,640	6,453	Wednesday
Montecito Crescent	Terrace Road	Hilltop Crescent	22	1,320	3,227	Wednesday
Oakvale Road	Cuesta Way	End 54 Oakvale Road	22	581	1,420	Wednesday
Overlook Drive	Parkside Drive	W.C. city limits south side 2380 Overlook Drive	24	792	2,112	Wednesday
Park Terrace Court	Tiburon Court	End Park Terrace Court	29	317	1,021	Wednesday
Park View Court	Rosemont Court	End Park View Court	29	211	680	Wednesday
Parkside Drive	Overlook Drive	Buena Vista Avenue	24	898	2,395	Wednesday
Rosemont Court	Hilltop Crescent	End Rosemont Court	29	1,478	4,762	Wednesday
Springside Road	Miramonte Road	Hilltop Crescent	22	1,267	3,097	Wednesday
Terrace Road	Hilltop Crescent	WC C.L. 17 Terrace Rd	24	2,482	6,619	Wednesday
Tiburon Court	Park Terrace Court	End Tiburon Court	29	1,320	4,253	Wednesday
West Park Court	Hilltop Crescent	End West Park Court	22	211	516	Wednesday

Cul-de- Sac Adjusment = 2,200

Total Cape Seal Area = 60,531 SY

**2018 Asphalt Rubber Cape Seal
Street List - Parkmead Area Site 5**

Road Name	Begin Location	End Location	Width (ft)	Length (ft)	Area (sy)	Trash Service Day
Alder Avenue	Olympic Boulevard	Sequoia Avenue	20	792	1,760	Wednesday
Arbutus Drive	Poplar Drive	1549 Arbutus Drive	24	1,795	4,787	Wednesday
Camelia Lane	1848 Magnolia Way	1720 Magnolia Way	18	686	1,372	Wednesday
Circle Drive	Newell Avenue	I-680 Sound Wall	20	634	1,409	Wednesday
Crawford Court	Olympic Boulevard	37 Crawford Court	24	211	563	Wednesday
Del Monte Court	W.S. 1842 Del Monte Ct	1900 Del Monte Court	24	581	1,549	Wednesday
Del Monte Drive	Poplar Drive	Del Monte Court	24	475	1,267	Wednesday
El Dorado Road	Olympic Boulevard	King Drive	22	1,056	2,581	Wednesday
Grandview Place	7 Grandview Place	94 Grandview Place	18	1,478	2,956	Wednesday
King Drive	Olympic Boulevard	El Dorado Road	20	422	938	Wednesday
Lilac Drive	Newell Avenue	NS 1770 Lilac Drive @ W.C.C.L	22	264	645	Wednesday
Magnolia Court	Magnolia Way	31 Magnolia Court	18	211	422	Wednesday
Magnolia Way	Newell Avenue	Rider Court	24	2,429	6,477	Wednesday
Magnolia Way	Rider Court	2129 Magnolia Way	33	528	1,936	Wednesday
Magnolia Way	1710 Magnolia Way	1899 Magnolia Way	20	2,165	4,811	Wednesday
Maple Lane	Magnolia Way	90 Maple Lane	23	475	1,214	Wednesday
Newell Avenue	Olympic Boulevard	South side I-680	24	2,957	7,885	Wednesday
Newell Court	Olympic Boulevard	End @ 41 Newell Court	24	422	1,125	Wednesday
Norman Court	Magnolia Way	96 Norman Court	27	370	1,110	Wednesday
Olympic Blvd	Newell Court	2431 Olympic Boulevard	23	1,795	4,587	Wednesday
Panoramic Way	Olympic Boulevard	51 Panoramic Way	29	317	1,021	Wednesday
Panoramic Way	51 Panoramic Way	Grand View Place	20	1,742	3,871	Wednesday
Park Avenue	Willow Avenue	81 Park Avenue	22	634	1,550	Wednesday
Park Avenue	81 Park Avenue	151 Park Avenue	28	317	986	Wednesday
Parkmead Court	Magnolia Way	End Parkmead Court	24	370	987	Wednesday
Paulson Lane	Olympic Boulevard	North Side 131 Paulson Lane	28	686	2,134	Wednesday
Poplar Court	Poplar Drive	Poplar Court	24	158	421	Wednesday
Poplar Drive	1955 Magnolia Way	2004 Magnolia Way	23	2,640	6,747	Wednesday
Rider Court	Magnolia Way	73 Rider Court	28	317	986	Wednesday
Sequoia Avenue	Panoramic Way	Willow Avenue	20	891	1,980	Wednesday
Sequoia Avenue	Willow Avenue	End Sequoia Ave	25	954	2,650	Wednesday
W. Newell Avenue	Newell Court	End W Newell Avenue	24	1,373	3,661	Wednesday
Willow Avenue	Sequoia Avenue	Olympic Boulevard	24	845	2,253	Wednesday

Cul-de- Sac Adjustment = 3,300

Total Cape Seal Area = 81,943 SY

CALIFORNIA ENVIRONMENTAL QUALITY ACT

Notice of Exemption

To: ☐ Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: Contra Costa County
Dept. of Conservation & Development
30 Muir Road
Martinez, CA 94553

☒ County Clerk
County of: Contra Costa

Project Title: 2018 Asphalt Rubber Cape Seal Project
Proj. No. 0672-6U2164 CP# 17-40

Project Applicant: **Contra Costa County Public Works Department**
Project Location – **Specific:** Bay Point, Clyde, Walnut Creek, and Martinez
Project Location: Unincorporated Countywide areas Project Location – County: Contra Costa County (County)

Description of Nature, Purpose and Beneficiaries of Project:
The purpose of this Project is to seal the roadway surface to prevent water from seeping under the pavement and rapidly deteriorating the road which will require more complex road repairs. The Project consists of preparing the roadway for surface seal application which includes but is not limited to removal of pavement striping & markings, weed removal, cleaning & sweeping roadway surfaces, applying surface treatments on the selected roadways, thermoplastic striping, and site cleanup. The Project may include crack sealing, pavement grinding, and pavement and base failure repair.
Project Surface Seal Type and Locations Include: [Figures 1-15 and Street List 1-6 Included]

1. Asphalt Rubber Cape Seal: Asphalt rubber binder and screenings precoated with paving asphalt followed by a slurry seal. South of Olympic Boulevard Area, Overlook Area of Walnut Creek, Alhambra Valley Road Martinez Area, Bay Point Area west of Port Chicago Hwy: Approximately 426,186 square yards.
2. Slurry Seal: Emulsified asphalt latex mixture consisting of fine graded aggregates, a binder, and additives. Bay Point Area west of Driftwood Drive, Bella Vista Trail in Bay Point, and Clyde Pedestrian Path: Approximately 98,683 square yards.

The Project will maintain the existing drainage pattern and will not create new impervious areas. Appropriate Best Management Practices (BMPs) will be implemented to protect storm drain inlets. No tree removal will be necessary. Tree and shrubbery trimming may be necessary throughout the project areas. In order to minimize damage to trees, any roots exposed during construction activities will be clean cut. Herbicides may be sprayed to remove weeds growing on the edge of pavement.

Although some of the streets and trails (Bay Point area) slated for surface treatment fall within the East Contra Costa County Habitat Conservation Plan (HCP) Service Area, all work will occur within existing paved roadways classified by the HCP as “urban” Land Cover Type. This Land Cover Type is not subject to HCP conditions or fees.

Residential streets will be closed for approximately half a day in order to apply road surface treatments and to provide sufficient time for it to adhere to the road surface. Residents will be notified prior to any construction activities. “No Parking” signs will be posted the day before actual road surface treatment application. Emergency vehicles will have access at all times. Utility adjustments may be necessary in support of the Project. Although unlikely, real property transactions including right-of-way may be necessary in support of the Project. The City of Walnut Creek will coordinate with County contractor for work within city limits.

General Plan Conformance is necessary from the City of Walnut Creek.

Name of Public Agency Approving Project: **Contra Costa County**
Name of Person or Agency Carrying Out Project: **Contra Costa County Public Works Department**

Exempt Status:
☐ Ministerial Project (Sec. 21080(b) (1); 15268;
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));

☒ Categorical Exemption: 15301 Class 1(c)
☐ Other Statutory Exemption, Code No.: _____
☐ General Rule of Applicability [Article 5, Section 15061 (b)(3)]

Reasons why project is exempt: The project consists of the maintenance of existing facilities involving no expansion of use, pursuant to Section 15301(c) of the CEQA guidelines.

Lead Agency Contact Person: Sandeep Singh - **Public Works Dept.** Area Code/Telephone/Extension: (925) 313-2022

If filed by applicant:
1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: _____ Date: _____ Title: _____

☐ Signed by Lead Agency ☐ Signed by Applicant

AFFIDAVIT OF FILING AND POSTING	
I declare that on _____ I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.	
_____ Signature	_____ Title

Applicant: Public Works Department 255 Glacier Drive Martinez, CA 94553 Attn: Sandeep Singh Environmental Services Division Phone: (925) 313-2022	Department of Fish and Game Fees Due <input type="checkbox"/> EIR - \$3,168. ⁰⁰ <input type="checkbox"/> Neg. Dec. - \$2,280. ⁷⁵ <input type="checkbox"/> DeMinimis Findings - \$0 <input checked="" type="checkbox"/> County Clerk - \$50 <input checked="" type="checkbox"/> Conservation & Development - \$25	Total Due: \$75.⁰⁰ Total Paid \$ _____ Receipt #: _____
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**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer
Date: January 16, 2018

Subject: CONTINUE the emergency action for the Morgan Territory Road Slide Repair project, Clayton area.

RECOMMENDATION(S):

CONTINUE the emergency action originally taken by the Board of Supervisors on March 7, 2017, pursuant to Public Contract Code Sections 22035 and 22050, to repair the Morgan Territory Road Slide Repair Project, as recommended by the Interim Public Works Director, Clayton area. Project No. 0672-6U6203 (District III)

FISCAL IMPACT:

The total cost of the project is not expected to exceed \$6,000,000. The project will be funded by Local Road Funds (100%). County staff is actively pursuing reimbursement through the Federal Emergency Management Agency (FEMA) as a result of the State and Federal emergency declarations.

BACKGROUND:

On March 7, 2017, the Board of Supervisors declared an emergency and authorized the Public Works Director to proceed in the most expeditious manner to repair Morgan Territory Road approximately 1 mile south of Marsh Creek Road.

The repair work requires the installation of two structural retaining wall systems, excavation and backfill of embankment between the wall systems, reconstruction of pavement, drainage improvements, and pavement striping. Public Works Department

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Kevin Emigh,
925.313.2233

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

staff completed the road repair design and requested prices for the necessary equipment, services, and supplies to perform the emergency repair project as expeditiously as possible. The resulting price quotes were received on May 23, 2017. On June 1, 2017, the Public Works Director signed a construction contract with Flatiron West, Inc. to perform the emergency repair work.

The emergency repairs began on July 17, 2017 and was substantially completed and opened to public traffic on November 18, 2017. During the construction period, Morgan Territory Road was closed at the slide site and local traffic used a temporary access on Leon Drive through the Marsh Creek Detention Facility driveway. The Public Works Director signed an agreement, "License Agreement for Temporary Use of Private Road (Leon Drive)", with each owner of Leon Drive for public use of the private road as needed for the duration of the construction phase of the emergency repairs. On November 18, 2017, the Leon Drive temporary access was closed to public traffic.

The temporary detour road on Leon Drive was repaved on December 1, 2017 in accordance with the signed License Agreement. The County utilized the existing contract with Granite Rock Company to repave Leon Drive. The existing bridge on Leon Drive will be inspected to determine whether any damage occurred to it during its use by the County as a temporary detour and public access in accordance with the signed License Agreement. The emergency action will be continued until the a determination is made on the condition of the Leon Drive Bridge and final inspection of improvements to Leon Drive are completed in accordance with the License Agreement.

Public Contract Code Section 22050 requires that, for a body that meets weekly, the need to continue the emergency declaration be reviewed at least every 14 days until the local emergency is terminated. Since the conditions that warranted the emergency declaration persist, it is appropriate for the Board to continue the emergency actions regarding the hazardous conditions caused by storm damage.

CONSEQUENCE OF NEGATIVE ACTION:

Non-concurrence at this point in the project could cause delays in completion of the slide repairs.



Contra
Costa
County

To: Board of Supervisors

From: Brian M. Balbas, Interim Public Works Director/Chief Engineer

Date: January 16, 2018

Subject: Accept completion of warranty period for the Road Improvement Agreement for RA04-01166, San Ramon (Dougherty Valley) area.

RECOMMENDATION(S):

ADOPT Resolution No. 2018/10 accepting completion of the warranty period for the Road Improvement Agreement, and release of cash deposit for faithful performance, for RA04-01166 (cross-reference subdivision SD03-08509), for a project developed by Windemere BLC Land Company, LLC, as recommended by the Interim Public Works Director, San Ramon (Dougherty Valley) area. (District III)

FISCAL IMPACT:

No fiscal impact. The funds to be released are developer fees that have been held on deposit.

BACKGROUND:

The public road improvements have met the guaranteed performance standards for the warranty period following completion and acceptance of the improvements.

CONSEQUENCE OF NEGATIVE ACTION:

The developer will not receive a refund of the cash deposit, the Road Improvement Agreement and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Lori Leontini (925)
313-2352

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: J. LaRocque, Sherri Reed, Lori Leontini, C. Low, City of San Ramon, Current Planning, DCD, Windemere BLC Land Company, LLC, Fidelity and Deposit Company of Maryland

ATTACHMENTS

Resolution No.
2018/10

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 01/16/2018 by the following vote:

AYE: ☐
NO: ☐
ABSENT: ☐
ABSTAIN: ☐
RECUSE: ☐



Resolution No. 2018/10

IN THE MATTER OF: Accepting completion of the warranty period for the Road Improvement Agreement, and release of cash deposit for faithful performance, for RA04-01166 (cross-reference subdivision SD03-08509), for a project developed by Windemere BLC Land Company, LLC, as recommended by the Interim Public Works Director, San Ramon (Dougherty Valley) area. (District III)

WHEREAS, on June 17, 2008, this Board resolved that the improvements in subdivision RA04-01166 were completed as provided in the Road Improvement Agreement with Windemere BLC Land Company, LLC, and now on the recommendation of the Interim Public Works Director; The Board hereby **FINDS** that the improvements have satisfactorily met the guaranteed performance standards for the period following completion and acceptance.

NOW, THEREFORE, BE IT RESOLVED that the Interim Public Works Director is **AUTHORIZED** to:

REFUND the \$5,200.00 cash deposit (Auditor's Deposit Permit No. 438588, dated January 31, 2005) plus interest to Windemere BLC Land Company, LLC, in accordance with Government Code Section 53079, if appropriate, Ordinance Code Section 94-4.406, and the Road Improvement Agreement.

BE IT FURTHER RESOLVED that upon completion of the warranty and maintenance period, the San Ramon City Council shall accept the trail/access road improvements for maintenance in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that the warranty period has been completed and the Road Improvement Agreement and surety bond, Bond No. 08745344, dated January 14, 2005, issued by Fidelity and Deposit Company of Maryland are **EXONERATED**.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lori Leontini (925) 313-2352

By: , Deputy

cc: J. LaRocque, Sherri Reed, Lori Leontini, C. Low, City of San Ramon, Current Planning, DCD, Windemere BLC Land Company, LLC, Fidelity and Deposit Company of Maryland



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer
Date: January 16, 2018

Subject: Approve Assignment of Easements to Contra Costa County Flood Control and Water Conservation District, Walnut Creek area.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the conveyance of two Assignment of Easements (Assignments) on behalf of Contra Costa County (County) to Contra Costa County Flood Control and Water Conservation District (District), pursuant to Government Code Section 25365, as recommended by the Interim Public Works Director, Walnut Creek area. Project No.: 7520-6B8315.

DETERMINE that the easements being assigned to the District are not required for County use.

AUTHORIZE the Chair, Board of Supervisors, to execute said Assignments on behalf of the County.

DIRECT the Real Estate Division of the Public Works Department to cause said Assignment of Easements to be recorded in the Office of the County Clerk-Recorder.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The County acquired certain real property by Easement Deeds on June 23, 1954 as Book 2336 Page 327 of Official Records, and on February 28, 1955 as Book 2484 Page 187 of Official Records in the Walnut Creek area for Las

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Angela Bell (925)
313-2337

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Trampas Creek, as described in said Easement Deeds, in accordance with approved plans and specifications. Said property rights are being transferred to properly vest these interests with the District.

The California Environmental Quality Act (CEQA) applies to those activities that are considered “projects” under the law. A project is defined as an action that has the potential for direct physical change in the environment or reasonably foreseeable indirect physical change in the environment (Section 15378, CEQA Guidelines). Simple transfer of ownership from the County to the District where operation and maintenance of the property remains the same has no potential for direct physical change in the environment or reasonably foreseeable indirect physical change in the environment; therefore the action (transfer of ownership) would not be considered a project and would not be subject to CEQA.

CONSEQUENCE OF NEGATIVE ACTION:

Title to these rights within the Las Trampas Creek will continue to vest incorrectly with the County.

ATTACHMENTS

Assignment of Easement

Assignment of Easement.2

Recorded at the request of:
Contra Costa County

Return to:
Contra Costa County
Flood Control & Water Conservation District
255 Glacier Drive
Martinez, CA 94553

Attn: Angela Bell, Real Estate Division

Portion of Assessor's Parcel Nos.: 184-070-011

ASSIGNMENT OF EASEMENT

For valuable consideration, receipt of which is hereby acknowledged,

CONTRA COSTA COUNTY, a political subdivision of the State of California ("Assignor"),

Hereby assigns, transfers and conveys to

CONTRA COSTA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT, a flood control district, organized under the laws of the State of California ("Assignor"), all of Assignor's rights, title, interests and obligations under that certain easement recorded June 23, 1954 at the Contra Costa County Clerk-Recorder's Office and described in Book 2336 at Page 327 from Frank D. Parkinson, a single man to Contra Costa County, a political subdivision of the State of California, unincorporated area of the County of Contra Costa, State of California,

CONTRA COSTA COUNTY

Dated _____ By _____
Karen Mitchoff
Chair, Board of Supervisors

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

COUNTY OF CONTRA COSTA)

On _____ before me, _____, Clerk of the Board of Supervisors, Contra Costa County, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____
Deputy Clerk

AB:AL

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Updated 08/18/15

Recorded at the request of:
Contra Costa County

Return to:
Contra Costa County
Flood Control & Water Conservation District
255 Glacier Drive
Martinez, CA 94553

Attn: Angela Bell, Real Estate Division

Portion of Assessor's Parcel Nos.: 184-070-027

ASSIGNMENT OF EASEMENT

For valuable consideration, receipt of which is hereby acknowledged,

CONTRA COSTA COUNTY, a political subdivision of the State of California ("Assignor"),

Hereby assigns, transfers and conveys to

CONTRA COSTA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT, a flood control district, organized under the laws of the State of California ("Assignor"), all of Assignor's rights, title, interests and obligations under that certain easement recorded February 28, 1955 at the Contra Costa County Clerk-Recorder's Office and described in Book 2484 at Page 187 from Virgil C. Boudreau and Lucy M. Boudreau, his wife to Contra Costa County, a political subdivision of the State of California, unincorporated area of the County of Contra Costa, State of California,

CONTRA COSTA COUNTY

Dated _____ By _____
Karen Mitchoff
Chair, Board of Supervisors

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

COUNTY OF CONTRA COSTA)

On _____ before me, _____, Clerk of the Board of Supervisors, Contra Costa County, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____
Deputy Clerk

AB:AL

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Updated 08/18/15



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: January 16, 2018

Subject: Ratify the execution of a letter of intent by the Director of Airports related to potential participation in FAA Program

RECOMMENDATION(S):

RATIFY the execution by the Director of Airports of a Letter of Intent between the County and the California Department of Technology (CDT) related to the CDT's application to participate in an FAA-sponsored pilot program focused on unmanned aircraft systems (drones). Byron Area, District III and Pacheco Area, District IV.

FISCAL IMPACT:

There will be no impact to the County General Fund. There would be limited impact to the Airport Enterprise Funds associated with staff time to complete the project.

BACKGROUND:

The FAA has asked state and local governments, as well as private manufacturers and operators of unmanned aircraft systems (UAS, also known as drones) to participate in a pilot program to help develop policies for drone use. The program is intended to foster and encourage partnerships between state, local and tribal governments, UAS operators and other private sector stakeholders. Information and data gained through

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Beth Lee, (925)
681-4200

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

these partnerships will be used to enable the FAA to more rapidly authorize operations that currently require special permission and will inform future policy developments to help expand this growing industry.

On November 14, 2017, the Board of Supervisors approved and authorized the Board to submit a notice of intent to partner with the U.S. Department of Transportation to set local rules and regulations for UAS, through the same pilot program. By entering into the Letter of Intent with the CDT, the County has agreed to be part of the team the CDT has assembled to participate in the pilot program, if the CDT's application is selected by the FAA. The FAA's application, which was due January 4, 2018, requires all team members to be identified.

The Letter of Intent executed by the Director of Airports on January 3, 2018, identifies the County as part of the CDT's team and obligates the County to use good faith efforts to enter into an MOU with the CDT if the CDT's application is selected by the FAA. The MOU would identify the parties' respective rights and obligations. It is expected that the bulk of the administrative burden of being part of the pilot program will be borne by the CDT. The MOU between the County and the CDT would be subject to approval by the Board of Supervisors.

The CDT's application includes the following team members: Contra Costa County, the Contra Costa County Fire Protection District, the East Contra Costa Fire Protection District, the Contra Costa Transportation Authority, Airmaps Incorporated, Flirtey Incorporated, and SkySkopes Incorporated.

CONSEQUENCE OF NEGATIVE ACTION:

The CDT will have to amend its application to exclude the County from the proposed team. The CDT's team would then need to find a substitute partner to provide airport support.



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer
Date: January 16, 2018

Subject: Approve the Conveyance of Real Property to the State of California, Department of Water Resources, Oakley area.
(SCH #2006042009)

RECOMMENDATION(S):

As the governing body of the Contra Costa County Flood Control and Water Conservation District (District), APPROVE the conveyance of real property to the State of California, Department of Water Resources (DWR), identified as DWR Parcel No. CF-07-04, in connection with the Dutch Slough Tidal Marsh Restoration Project in the Oakley area, pursuant to Government Code Section 25365 and FCD Act, Section 31. (Project No. WL72RP {FS 11-00120})

DECLARE that this Board on December 12, 2017, approved a Notice of Intention fixing January 9, 2018, at 9:30 a.m., or thereafter, in its Chambers, County Administration Building, 651 Pine Street, Martinez, California, as the time and place where it would meet to convey the real property described therein to the State of California. Said Notice was duly published in the East Bay Times in compliance with Govt. Code Section 6061.

DETERMINE that said property is not required for District use, and that said property is required by the State of California for the Dutch Slough Tidal Marsh Restoration Project.

AUTHORIZE the Chief Engineer, or designee, to execute the Right of Way Contract on behalf of the Contra Costa County Flood Control and Water Conservation District.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Carmen Piña-Delgado
(925) 313-2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

RECOMMENDATION(S): (CONT'D)

AUTHORIZE the Chair, Board of Supervisors to execute a Grant Deed on behalf of the District in consideration for payment received in full in the amount of \$59,500.

DIRECT the Real Estate Division of the Public Works Department to cause said Grant Deed to be delivered to Fidelity National Title Company for recording in the office of the County Clerk-Recorder.

FISCAL IMPACT:

The funds received will be deposited into 7521-6D8329 FCZ1

BACKGROUND:

On February 14, 1968, the District acquired the real property identified as the Marsh Creek Channel in Oakley, California, described in Exhibit "A" attached hereto, for flood control purposes. Currently, the State of California, through the Department of Water Resources is implementing the Dutch Slough Tidal Marsh Restoration Project (Project). This Project entails wetland and upland restoration and public access to the 1,178 acre Dutch Slough property owned by DWR. The Project seeks to restore habitat for native fishes and other aquatic and wetland species and provide public access to the restored area. [(SCH#2006042009) CP#17-31]

CONSEQUENCE OF NEGATIVE ACTION:

DWR will not have sufficient land rights to construct the Dutch Slough Restoration Project.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

Grand Deed

Row Contract

RECORDING REQUESTED BY

WHEN RECORDED MAIL TO:

DEPARTMENT OF WATER RESOURCES

Division of Engineering
Real Estate Branch
1416 9th Street, Room 425
Sacramento, CA 95814

SPACE ABOVE THE LINE FOR RECORDER'S USE

APN 037-191-XXX

GRANT DEED

DUTCH SLOUGH
Project TIDAL MARSH RESTORATION

Parcel No. CF-07-04
CF-9A-03

CONTRA COSTA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT, A FLOOD CONTROL DISTRICT, ORGANIZED UNDER THE LAWS OF THE STATE OF CALIFORNIA, does hereby GRANT to the STATE OF CALIFORNIA all that real property in the City of Oakley, County of Contra Costa, State of California, identified in the records of the Department of Water Resources as:

<u>DWR Parcel No.</u>	<u>Area</u>	<u>Estate</u>
CF-07-04	26.76 acres	Fee

GRANTOR reserves a flowage easement on behalf of the Contra Costa Flood Control and Water Conservation District, its successors, and assigns, over and across the granted property for the purpose of ensuring flowage conveyance of Marsh Creek and upstream tributaries in their current capacity. GRANTEE shall maintain the property pursuant to the provisions of the Lower Marsh Creek Monitoring and Maintenance Plan for the Dutch Slough Tidal Wetland Project, dated March 22, 2017 (Monitoring and Maintenance Plan), which acknowledges GRANTOR's flowage rights, and any amendments or revisions thereto. Any disagreements about maintenance will be resolved pursuant to the notice and remedy provisions in the Monitoring and Maintenance Plan.

(In the event of any discrepancy between the above identification and the real property described herein, the real property described will control.)

Together with all of the Grantor's right, title, and interest in and to all water and water rights, whether surface or subsurface, or of any other kind, including all appurtenant water and water rights, and all water and water rights in any way incident to the real property herein described, or used thereon or in connection therewith, and all other appurtenant rights and easements pertaining to said real property.

CONTRA COSTA COUNTY FLOOD CONTROL AND WATER
CONSERVATION DISTRICT

Dated _____

By _____

Federal D. Glover

Chair, Board of Supervisors

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
COUNTY OF CONTRA COSTA

On _____, 20 ____, before me, _____

Deputy Clerk of the Board of Supervisors, Contra Costa County, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that his/her/their executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Signature: _____
Deputy Clerk

(CERTIFICATE OF ACCEPTANCE, GOVERNMENT CODE, SECTION 27281)

This Is To Certify, That the State of California, grantee herein, acting by and through the Department of Water Resources, hereby accepts for public purposes the real property, or interest therein, described in the within deed and consents to the recordation thereof.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20 _____

Director of Water Resources

By _____

Attorney in Fact

JUL 11 2017

CF-07-04

All that real property lying in Section 19, Township 2 North, Range 3 East, M.D.M., City of Oakley, County of Contra Costa, State of California, also being portions of the lands described in the deed recorded December 13, 1965 in Book 5012 of Official Records, Page 341 and the deed recorded October 7, 1968 in Book 5724 of Official Records, Page 106, Official Records of said County, described as follows:


CCCFC&WCD
Parcel No. 5166

The parcel of land designated "CONTRA COSTA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT (5724 OR 107)" as said parcel is shown on the Record of Survey filed January 25, 2008 in Book 138 of LICENSED SURVEYORS' MAPS (L.S.M.) at Page 23, Official Records of said County, lying Northerly of the Westerly extension of the Northerly boundary of the parcel of land designated "CONTRA COSTA CANAL U.S.A. (718 OR 280)" as said parcel is shown on said Record of Survey.

EXCEPTING THEREFROM all hydrocarbon and mineral rights at a depth of 500 feet or more below the natural surface of the ground.

Subject to reservations and easements of record.

Said property is show upon the CCCFC&WCD drawings numbered: ED-457, ED-458 and ED-459.


Albert De Leon LS 7716

July 14, 2017



JUL 14 2017

Grantor: Contra Costa County Flood Control and Water
Conservation District

Project: Dutch Slough Tidal Marsh Restoration

Parcel No.: CF-07-04

RIGHT OF WAY CONTRACT

Document No. CF-07-04 in the form of a Grant Deed covering that property particularly described in the above instrument was delivered to Delia Grijalva, Associate Right of Way Agent for the State of California.

In consideration of which, and the other considerations hereinafter set forth, it is mutually agreed as follows:

1. The parties have herein set forth the whole of their agreement. The performance of this agreement constitutes the entire consideration for said document and shall relieve State of all further obligation or claims on this account, or on account of the location, grade or construction of the proposed public improvement.
 - a. State requires Parcel Number CF-07-04 for the construction of the Dutch Slough Tidal Marsh Restoration Project, a public use for which State may exercise the power of eminent domain. Grantor is compelled to sell, and State is compelled to acquire said Parcel.
 - b. Both Grantor and State recognize the expense, time, effort, and risk to both Grantor and State in determining the compensation for said Parcel by eminent domain litigation; and the compensation set forth herein for said Parcel is in compromise and settlement in lieu of such litigation.
2. State shall:
 - a. Pay the sum of \$59,500 for the property described in said document to the following title company: Fidelity National Title Company, 1375 Exposition Blvd. Suite 240, Sacramento, CA 95815, for the account of Grantor, Escrow No. 13-5014418-PA conditioned upon the property vesting in the State of California free and clear of all liens, leases, encumbrances, easements, (recorded and/or unrecorded), assessments, and taxes, except:
 - (1) Taxes for the tax year in which this escrow closes shall be cleared and paid in the manner required by Section 5086 of the Revenue and Taxation Code, if unpaid at the close of escrow.
 - (2) Covenants, conditions, restrictions and reservations of record, or contained in the above-referenced document.
 - (3) Easements or rights of way over said land for public or quasi-public utility or public purposes, if any.
 - b. Pay all expenses incidental to and necessarily incurred for the conveyance of the real property to the State, including but not limited to recording fees, title insurance charges, reconveyance fees, trustee's fees, forwarding fees and prepayment penalties, limited to one percent of the compensation due under this transaction.
 - c. Have the authority to deduct and pay from the amount shown in paragraph 2.a. above, any or all monies payable under this agreement to discharge any obligations which are liens upon the property, including but not limited to those arising from judgments, assessments, delinquent taxes for other than the tax year referred to in paragraph 2.a.(1), or debts secured by deeds of trust or mortgages, except those items listed in paragraph 2.a. hereof, and/or to defray any other incidental costs other than those specified in paragraph 2.b. hereof to be borne by the State.
 - d. Maintain the property pursuant to the provisions of the Lower Marsh Creek Monitoring and Maintenance Plan for the Dutch Slough Tidal Wetland Project, (Monitoring and Maintenance Plan), dated March 22, 2017, which acknowledges Grantor's flowage rights and any amendments or revisions thereto. Any disagreements about the maintenance will be resolved pursuant to the notice and remedy provisions in the Monitoring and Maintenance Plan.

3. Pursuant to Section 1263.025 of the Civil Code of Procedure, you are entitled to obtain an independent appraisal and to be reimbursed for the actual reasonable cost of the appraisal up to \$5,000 if certain conditions are met. For further information on the requirements for reimbursement, contact Delia Grijalva, Associate Right of Way Agent by telephone at 916-657-4400.
4. IMMEDIATE POSSESSION: It is agreed that STATE shall have immediate possession and use of the subject lands effective as of the date this contract is accepted by STATE. The issuance of any escrow instructions shall be the sole responsibility of State.
5. Grantor warrants that there are no oral or written leases on all or any portion of the property exceeding a period of one month, and Grantor further agrees to hold State harmless and reimburse State for any and all of its losses and expenses occasioned by reason of any lease of said property held by any tenant of Grantor for a period exceeding one month, except as may be otherwise provided herein.
6. The undersigned Grantor hereby agrees and consents to the dismissal of any eminent domain action in the Superior Court wherein the herein described land is included and also waives any and all claims to any money that may now be on deposit in said action.
7. To the best of Grantor's knowledge and after reasonable inquiry, Grantor represents and warrants the following:
 - a. During the Grantor's ownership of the property, there have been no disposals, releases, or threatened releases of hazardous substances on, from, or under the property. Grantor further represents and warrants that Grantor has no knowledge of disposal, release, or threatened release of hazardous substances on, from, or under the property which may have occurred prior to Grantor taking title to the property.
 - b. There is no pending claim, lawsuit, agency proceeding, or any administrative challenge concerning the presence or use of hazardous substances on the property.
 - c. Grantor has not used the property for any industrial operations that use hazardous substances. Grantor is not aware of any such prior use of the property.
 - d. Grantor has not installed any underground storage tanks, aboveground storage tanks, barrels, sumps, impoundments or other containers used to contain hazardous substances on any part of the property. Grantor is not aware of any such prior installations.
 - e. For the purposes of this paragraph, the term "hazardous substances" shall mean any substance which at any time shall be listed as "hazardous" or "toxic" in the regulations implementing the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) (42 USC §§6901, et seq.), or other federal or State law, or any other substance, chemical, material or waste product whose presence, nature or quality is potentially injurious to the public health, safety, welfare, the environment or the property. The term "reasonable inquiry" shall mean a thorough examination of the property and all records of the property, and any examination that Grantor was legally obligated to conduct as a result of any judicial or administrative order, or federal or State law.
 - f. "AS-IS" Purchase. State acknowledges and agrees that it is purchasing the property in the "as-is" condition of the property. The parties acknowledge the potential problems identified under the Water Quality section presented in the 2014 EIR Report (SCH#2006042009) prepared for the California Department of Water Resources and the California State Coastal Conservancy. State hereby releases and discharges Grantor and its employees, agents, attorneys, officers, divisions, related agencies and entities, affiliates, successors, and assigns from any and all claims, demands, causes of action, obligations, damages, and liabilities, which State now has or could assert in any manner related to or arising from the condition of the property, the presence of any hazardous substance in or around the property, and the State's present or future use of the property. State knowingly waives the right to make any claim against the Grantor for such damages and expressly waives all rights provided by section 1542 of the California Civil Code, which provides as follows:

"A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR.

8. This contract may be modified, changed, or rescinded only by an instrument in writing executed by the parties hereto.


The foregoing representations and warranties shall survive the close of escrow and shall remain in full force and effect shall accrue for the benefit of State and its successors and assigns.

NO OBLIGATION OTHER THAN THOSE SET FORTH HEREIN SHALL BE RECOGNIZED.
IN WITNESS WHEREOF, the parties have executed this contract.

Contra Costa County Flood Control and Water Conservation District

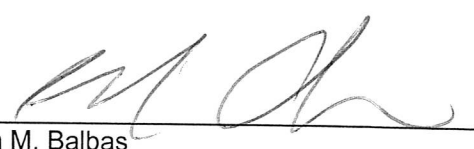
APPROVAL RECOMMENDED:

APPROVED:



Karen A. Laws
Principal Real Property Agent

Date



Brian M. Balbas
Interim Chief Engineer

12/6/17
Date

Department of Water Resources
acting by and through the California Natural Resources Agency
of the State of California

APPROVAL RECOMMENDED:

APPROVED:

Delia Grijalva, Senior Right of Way Agent

Date

Paul Farris, Chief
Real Estate Branch

Date

Linus A. Paulus, Chief
Acquisition and Appraisal Section

Date



Contra Costa County

To: Board of Supervisors
 From: David Twa, County Administrator
 Date: January 16, 2018

Subject: Claims

RECOMMENDATION(S):

DENY claims filed by Ameriprise Auto & Home Insurance, Estate of Rebeca Grace Rees, California Department of General Services-Office of Risk & Insurance Management (ORIM), Mercury Insurance Company on behalf of Saurabh Tandon, and Jimmy Omar Vasquez.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Ameriprise Auto & Home Insurance: Property damage to vehicle in the amount of \$959.86

Estate of Rebecca Grace Rees: Personal injury claim and property damage to vehicle resulting from automobile accident in an undisclosed amount

CA Dept. of General Services-Office of Risk & Ins. Management (ORIM): Property damage to vehicle in an amount to be determined

Mercury Ins. Co. on behalf of Saurabh Tandon: Property damage to vehicle in the amount of \$207.30

Jimmy Omar Vasquez: Property damage to vehicle in an amount to be determined

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Scott Selby
925.335.1400

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Sharon L. Anderson, County Counsel
Date: January 16, 2018

Subject: Public report of litigation settlement agreements that became final during the period of November 1, 2017, through December 31, 2017.

RECOMMENDATION(S):

RECEIVE public report of litigation settlement agreements that became final during the period of November 1, 2017, through December 31, 2017, as recommended by County Counsel.

FISCAL IMPACT:

Settlement amounts are listed below.

BACKGROUND:

Two agreements to settle pending litigation, as defined in Government Code section 54956.9, became final during the period of November 1, 2017, through December 31, 2017.

Sayed-Omid Mousavirad v. Hatcher, et al., CCC Sup. Ct. Case No. C16-01382. On November 14, 2017, the Board approved settlement of this medical malpractice lawsuit. The Board authorized settlement in the amount of \$80,000, inclusive of attorneys fees and costs, in closed session by a 3-0 vote, Supervisors Burgis and Glover absent. The settlement agreement was fully executed on November 29, 2017. The funding source is the Risk Management Medical Malpractice Internal Service Fund.

Shaun Anderson v. County of Contra Costa, et al., USDC Case No. C15-01673 (N.D.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Thomas Geiger, (925)
335-1800

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Thomas Geiger, Assistant County Counsel, Sharon Hymes-Offord, Risk Manager

BACKGROUND: (CONT'D)

Cal.). On December 5, 2017, the Board approved settlement of this medical malpractice lawsuit. The Board authorized settlement in the amount of \$210,000, inclusive of attorneys fees and costs, in closed session by a 4-0 vote, Supervisor Andersen absent. The settlement agreement was fully executed on December 6, 2017. The funding source is the Risk Management Medical Malpractice Internal Service Fund.

This report includes final settlements of litigation matters handled by the Office of the County Counsel. This report does not include litigation settlements that were reported by the Risk Management Division of the County Administrator's Office as a consent item on the Board's open session agenda.

CONSEQUENCE OF NEGATIVE ACTION:

The report would not be accepted.



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 16, 2018

Subject: ACCEPT Board members meeting reports for December 2017

RECOMMENDATION(S):

ACCEPT Board members meeting reports for December 2017.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Government Code section 53232.3(d) requires that members of legislative bodies report on meetings attended for which there has been expense reimbursement (mileage, meals, lodging ex cetera). The attached reports were submitted by the Board of Supervisors members in satisfaction of this requirement. District V has nothing to report.

CONSEQUENCE OF NEGATIVE ACTION:

The Board of Supervisors will not be in compliance with Government Code 53232.3(d).

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Joellen Bergamini
925.335.1906

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

District I December 2017 Report

District III December 2017 Report

District IV December 2017
Report

District II December 2017 Report

Supervisor John Gioia**December – 2017 Monthly Meeting Statement**

Government Code section 53232.3(d) requires that members of legislative bodies report on meetings attended for which there has been expense reimbursement (mileage, meals, lodging, etc.)

Supervisor Gioia did not seek reimbursement from the County for any meetings that he attended in his capacity as a County Supervisor during month of December, 2017.

Supervisor Diane Burgis - December 2017 AB1234

(Government Code Section 53232.3(d) requires that members legislative attended for which there has been expense reimbursement (mileage,

Date	Meeting Name	Location
1-Dec	CSAC Conference	Sacramento
1-Dec	Meeting with First 5 Director, Sean Casey	Brentwood
1-Dec	Meeting with California Nurses Association	Brentwood
2-Dec	Morgan Territory Ribbon Cutting Event	Clayton
2-Dec	Antioch Holiday Parade	Clayton
2-Dec	Oakley Christmas Tree Lighting	Oakley
4-Dec	Meeting with Knightsen CSD Chair, Steve Ohmstede	Brentwood
4-Dec	Meeting with BIMID General Manager, Regina Espinoza	Brentwood
4-Dec	Interview County Planning Commission Applicant	Brentwood
4-Dec	Meeting with Bay Area Community Resources and Youth	Brentwood
4-Dec	District 3 Staff Retreat	Livermore
5-Dec	Board of Supervisors Meeting	Martinez
5-Dec	District 3 Holiday Open House	Brentwood
6-Dec	Interview County Planning Commission Applicant	Brentwood
6-Dec	Meeting with John Muir Health Foundation	Brentwood
6-Dec	Constituent Meeting	Brentwood
6-Dec	Phone Meeting with AirMap	Brentwood
7-Dec	Constituent Meeting	Brentwood
7-Dec	Meeting with District Attorney, Diana Becton	Brentwood
7-Dec	Meeting with Mental Health Services Program Manager, Crystal Luna	Brentwood
7-Dec	Mental Health Commission Community Forum	Brentwood
8-Dec	Phone Meeting with Delta Counties Coalition	Brentwood
8-Dec	Rubicon Ceremony	Antioch
8-Dec	Meeting with District Office Building Manager	Brentwood
8-Dec	Meeting with Director of Environmental Health, Marilyn Underwood	Brentwood
8-Dec	Meeting with District Appointments to the Sustainability Commission	Brentwood
8-Dec	Meeting with District Appointment to Airport Committee	Brentwood
11-Dec	Transportation, Water & Infrastructure Committee Meeting	Martinez
11-Dec	Legislative Committee Meeting	Martinez
11-Dec	Internal Operations Committee Meeting	Martinez
12-Dec	Board of Supervisors Meeting	Martinez

12-Dec	CCC Fire Protection District Meeting	Martinez
12-Dec	Housing Authority Meeting	Martinez
12-Dec	Phone Meeting with Reclamation District 2121 Subcommittee	Martinez
12-Dec	Brentwood City Council Meeting	Brentwood
13-Dec	Meeting with Office of Reentry & Justice	Martinez
13-Dec	LAFCO Meeting	Martinez
13-Dec	Tri-Delta Transit Meeting	Antioch
13-Dec	Tri-Delta Transit Holiday Celebration	Antioch
14-Dec	Hospital Tour with Kaiser Permanente Government Relations Director, Ron Wetter	Antioch
14-Dec	Phone Meeting with Contra Costa IPP	Brentwood
15-Dec	West County Family Justice Center Tour	Richmond
18-Dec	Meeting with Reach Fellowship International, Belinda Thomas	Brentwood
18-Dec	Meeting with Director of Human Services Alliance of Contra Costa, Dan Geiger	Brentwood
18-Dec	East Contra Costa County Habitat Conservancy Meeting	Clayton
19-Dec	Board of Supervisors Meeting	Martinez
19-Dec	Special Internal Operations Committee Meeting	Martinez
20-Dec	Meeting with Contra Costa Transportation Authority, Randy Iwasaki	Martinez
20-Dec	Meeting with County Staff	Martinez
20-Dec	Meeting with County Administrator, David Twa	Martinez
21-Dec	Constituent Meeting	Brentwood

* Reimbursement may come from an agency other than Contra Costa County

Report
bodies report on meetings
meals, lodging, etc).

Report
bodies report on meetings
meals, lodging, etc).

Purpose

Business Meeting

Business Meeting

Business Meeting

Community Outreach

Community Outreach

Community Outreach

Business Meeting

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**Supervisor Karen Mitchoff
December 2017**

DATE	MEETING NAME	LOCATION	PURPOSE
12/4/17	BART JPA Meeting	Walnut Creek	Decisions on agenda items
12/5/17	Board of Supervisors Meeting	Martinez	Decisions on agenda items
12/5/17	Concord City Council Meeting	Concord	Council Reorganization
12/6/17	BAAQMD Board Meeting	San Francisco	Decisions on agenda items
12/6/17	ABAG Regional Planning Committee	San Francisco	Decisions on agenda items
12/6/17	CCTA Planning Committee	Walnut Creek	Decisions on agenda items
12/7/17	BAAQMD Mobile Source Committee	San Francisco	Decisions on agenda items
12/7/17	BAAQMD Budget & Finance Committee	San Francisco	Decisions on agenda items
12/7/17	Contra Costa Mayor's Conference	Pleasant Hill	Community Outreach
12/11/17	TWIC Committee Meeting	Martinez	Decisions on agenda items
12/11/17	Legislation Committee Meeting	Martinez	Decisions on agenda items
12/12/17	Board of Supervisors Meeting	Martinez	Decisions on agenda items
12/13/17	DCC Meeting	Sacramento	Water Advocacy
12/14/17	BAAQMD Executive Meeting	San Francisco	Decisions on agenda items
12/18/17	BAAQMD Stationary Source Meeting	San Francisco	Decisions on agenda items
12/19/17	Board of Supervisors Meeting	Martinez	Decisions on agenda items
12/20/17	BAAQMD Board Meeting	San Francisco	Decisions on agenda items
12/20/17	CCTA Authority Board Meeting	Walnut Creek	Decisions on agenda items

Supervisor Candace Andersen – Monthly Meeting Report *December 2017*

Date	Meeting	Location
4	DVOC	San Ramon
4	Contra Costa Centre	Martinez
4	Saranap Downtown Plan	Walnut Creek
5	Board of Supervisors	Martinez
5	Traffic	Danville
5	Town & City Council Meetings	WC, Alamo, Danville
6	Mental Health Commission	Concord
7	CCCTA	Concord
7	East Bay EDA	Oakland
8	Citizen Corps	Danville
11	Internal Ops	Martinez
11	Lafayette City Council	Lafayette
12	Board of Supervisors	Martinez
13	CCCERA	Concord
13	LAFCO	Martinez
13	Town Council	Moraga
14	Recycle Smart	Walnut Creek
15	JCC	Martinez
19	Board of Supervisors	Martinez
21	CCCTA	Concord
27 - 30	CSAC Conference	Sacramento



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 16, 2018

Subject: APPROVE the Board meeting minutes for December 2017

RECOMMENDATION(S):

APPROVE Board meeting minutes for December 2017, as on file with the Office of the Clerk of the Board.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Government Code Section 25101(b) requires the Clerk of the Board to keep and enter in the minute book of the Board a full and complete record of the proceedings of the Board at all regular and special meetings, including the entry in full of all resolutions and of all decisions on questions concerning the allowance of accounts. The vote of each member on every question shall be recorded.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Joellen Bergamini
925.335.1906

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Karen Mitchoff, District IV Supervisor
Date: January 16, 2018

Subject: Proclaiming January, 2018 as Human Trafficking Awareness Month in Contra Costa County

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Colleen Isenberg,
925-521-7100

By: , Deputy

cc:

ATTACHMENTS

Resolution No. 2018/8

Human Trafficking Awareness
Month

Learn the Signs Handout

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2018/8

Proclaiming January, 2018 as Human Trafficking Awareness Month in Contra Costa County

WHEREAS, human trafficking is a form of abuse in which force, fraud or coercion is used to control victims for the purpose of commercial sexual or labor exploitation; that occurs in every industry and affects individuals of all genders, ages and of all backgrounds; and

WHEREAS, human trafficking is a lucrative industry and the fastest growing criminal industry in the world; and uses violent and exploitive tactics to target vulnerable members of our communities; and

WHEREAS, the crime of human trafficking violates an individual's privacy, dignity, security and humanity due to the systematic use of physical, emotional, sexual, psychological and economic exploitation, control and/or abuse; and

WHEREAS, the impact of human trafficking is wide-ranging, directly affecting foreign nationals as well as US citizens, and society as a whole; victims experience trauma, violence, manipulation, fraud and coercion at the hands of their traffickers. It is often the most vulnerable members of our communities who are victimized by human trafficking, with perpetrators exploiting that vulnerability for their own needs and gains; and

WHEREAS, as of June 2017, 4,460 human trafficking cases were reported nationally to the National Human Trafficking Resource Center; of those reports, the majority were reported in California (705 cases). Contra Costa County is not immune to human trafficking. while under reported, over the last three years the Contra Costa Human Trafficking Coalition and several partner agencies including Community Violence Solutions, STAND! for Families Free of Violence, Bay Area Legal Aid, Rainbow Community Center and Calli House, identified and served over 400 victims of human trafficking; and

WHEREAS, the County's Alliance to End Abuse acknowledges that fighting exploitation and human trafficking is a shared community responsibility and therefore has worked with numerous public and private agencies to establish the Contra Costa Human Trafficking Coalition, in order to strengthen the County's comprehensive response to human trafficking initiated by county departments, law enforcement agencies, and numerous community and faith-based organizations; and continuing to build its collaboration by linking with local, regional and federal agencies; and

WHEREAS, Contra Costa County is working to raise awareness so individuals will become more informed, identify ways their behavior contributes to a patriarchal culture that supports and tolerates the systemic abuse of vulnerable populations that include women and people of color; and take action to end human trafficking in their communities.

Now, Therefore, Be It Resolved that the Board of Supervisors of Contra Costa County does hereby proclaim January, 2018 as HUMAN TRAFFICKING AWARENESS MONTH in Contra Costa County, and urges all residents to actively participate in the efforts to both raise awareness of, and end, all forms of human trafficking in our communities. During National Human Trafficking Awareness Month, let us recognize the survivors of trafficking, and let us resolve to build a future in which no people are denied their inherent human rights of freedom and dignity. Let us make it known that human trafficking has no place in this county, this nation or this world.

KAREN MITCHOFF

Chair, District IV Supervisor

JOHN GIOIA

District I Supervisor

CANDACE ANDERSEN

District II Supervisor

DIANE BURGIS

District III Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

David J. Twa,

By: _____, Deputy



CONTRA COSTA HUMAN COALIT

A project of th

JANUARY IS:

**HUMAN TRAFF
AWARENESS M**

400.
VICTIMS SERVED BY
COALITION SINCE 2

Source: Contra Costa Human Trafficking Coa

705
REPORTED CASES
HUMAN TRAFFICKING
IN CALIFORNIA LAST YEAR

Source: National Human Trafficking Resource

**HOTELS. RESTAURANTS. HOMES.
HUMAN TRAFFICKING CAN HAPPEN**

LEARN THE S



VISIT US ONLINE
CONTRACOSTACOAL
RESOURCES
EVENTS
TRAININGS





CONTRA COSTA HUMAN COALIT

A project of th

**HOTELS. RESTAURANTS. HOMES. IN PLAIN SIGHT.
HUMAN TRAFFICKING CAN HAPPEN ANYWHERE.**

LEARN THE SIGNS.



As we work together to eliminate human trafficking in our communities, one of the key tools we can use is the knowledge to recognize and report activity that you suspect may be human trafficking. By learning the signs below, you can play a key part in identifying victims of trafficking. Whether you are participating in a training or

helping spread awareness in your community, the movement to end human trafficking takes many forms. Learning the signs is just the beginning.

An individual who may be a victim of human trafficking may...

- Not be free to leave or come and go as they wish
- Lack knowledge about their whereabouts
- Live and work in the same location
- Work excessively long and/or unusual hours
- Not be able to speak for themselves and/or someone else does all the talking on their behalf
- Have been recruited through false promises concerning the nature of and/or conditions of their work
- Show signs of physical and/or sexual abuse, physical restraint, confinement or torture
- Be unpaid, paid very little, or paid only through tips
- Have few or no personal possessions
- Display hypervigilance in their behavior

In addition to the signs above, also be aware of the below signs, specific to the type of trafficking.

An individual who may be a victim of sex trafficking may...

- Frequently runaway or have high instances of truancy
- Have a boyfriend/girlfriend/partner that is significantly older
- Use slang that may be new to you (<http://sharedhope.org/the-problem/trafficking-terms/>)
- Show up with new clothing, gifts, or lifestyle changes that are not in congruence with that individual's typical behavior
- Be new to the area or seem to travel very often
- Display "brands" in the form of tattoos or other bodily markings
- Have evidence of untreated STDs

An individual who may be a victim of labor trafficking may...

- Owe someone a significantly large debt
- Have no control of their own money
- Have no financial records or bank account

It's important to remember, that the signs above are not a checklist. The presence or absence of a sign is not necessarily proof that an individual is or isn't being trafficked. If you suspect that an individual is being trafficked, do not intervene or put yourself in immediate danger. Use your best judgement and report activity that you suspect may be human trafficking to one of the following:

- **National Human Trafficking Resource Center:**
 - **Call 1-888-373-7888 / Text HELP or INFO to BEFREE (233733)**
- **Contact your local law enforcement agency**

CONTRA COSTA HUMAN TRAFFICKING
COALITION

A project of the Alliance to End Abuse



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: January 16, 2018
Subject: Eligibility Workers' Month

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Elaine Burres (925)
608-4960

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

Resolution No.
2018/14

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:
Eligibility Workers' Month

Resolution No. 2018/14

WHEREAS, Contra Costa County promotes a vision of a thriving community where all individuals and families can be healthy, safe, and self-sufficient; and
WHEREAS, the Eligibility Workers in Contra Costa County are experts in the primary benefit programs of CalFRESH, CalWORKs, Welfare-to-Work, Medi-Cal, General Assistance, Foster Care, Adoption Assistance Programs, and KinGAP, and
WHEREAS, all programs have complex applications, and eligibility and case management processes, and
WHEREAS, Eligibility Workers in Contra Costa County interview customers to obtain critical information by which to determine eligibility as well as assist customers to receive benefits to which they may be entitled, and
WHEREAS, Eligibility Workers help ensure that children are placed in stable living environments with timely and efficient handling of caregiver paperwork; and
WHEREAS, Eligibility Workers conduct home visits to aged and severely impaired individuals to determine Medi-Cal eligibility for In-Home Supportive Services (IHSS) applicants and recipients in Contra Costa County; and
WHEREAS, on a daily basis eligibility staff interact with and assist customers from various socio-economic, ethnic and cultural backgrounds, often under adverse conditions and in highly stressful situations; and
WHEREAS, given the Department's "no wrong door" policy, Eligibility Workers in Contra Costs County are meeting the challenge of being multi-program workers; and
WHEREAS, Eligibility Workers effectively fulfill the mission of the human services profession by enhancing the wellbeing of our residents struggling to obtain such basic needs as food, shelter, healthcare and transportation, as well as by identifying additional needs and referring customers to programs and services that support self-sufficiency; and
WHEREAS, despite the enormous challenges of being on the frontlines of assisting those in need, Eligibility Workers continue to dedicate themselves to making a difference in the lives of our citizens through compassion, collaboration and the dissemination of information; and
WHEREAS, Eligibility Workers in Contra Costa County provide assistance with humanity and sensitivity, upholding the Department's values of exceptional customer service, open communication, innovation, ethical behavior, and diversity.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby proclaim January as Eligibility Workers' Month in Contra Costa County, and calls upon citizens to recognize Eligibility Workers for the significant difference they make in the lives of needy families and individuals through their profession.

KAREN MITCHOFF
Chair, District IV Supervisor

JOHN GIOIA
District I Supervisor

CANDACE ANDERSEN
District II Supervisor

DIANE BURGIS
District III Supervisor

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

David J. Twa,

By: _____, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer
Date: January 16, 2018

Subject: Recognizing the contributions of Edward Turner on his 20 years of service to Contra Costa County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Mary Halle, 925.
313-2327

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

Resolution No.
2018/23

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2018/23

RECOGNIZING the contributions of Ed Turner on his 20 years of service to Contra Costa County.

WHEREAS in 1997, Ed Turner started his career with Contra Costa County as an Experienced Level Clerk in the Clerk-Recorder's office; and

WHEREAS in 2001, Ed began working at the Public Works Department in the Records Section of the Engineering Services Division as an Entry Level Engineering Technician; and

WHEREAS in 2003, Ed rotated to the Survey Section, working on the State Route 4 Bypass both in the field and in the office; and

WHEREAS in 2007, Ed rotated to the Flood Control Division where he worked on the design and analysis of future projects, such as Upper Sand Creek Detention Basin, for the purpose of increasing flood protection in East County; and

WHEREAS in 2007, Ed was promoted to Journey Level Technician; and

WHEREAS in 2011, Ed rotated to the Maintenance Division, working to remedy site specific issues related to pavement condition and other features in the roadway corridor; and

WHEREAS in 2013, Ed rotated to the Flood Control Division to bring together his experience in Records, Surveying, GIS and Flood Control to provide Graphic Information Systems support for mapping of real estate under District control as well as preserving District documents in Laserfiche; and

WHEREAS in 2017, Ed rotated to Transportation Engineering to work on Area of Benefit Programs and project planning; and

WHEREAS Ed is known for his uncanny ability to research and locate critical information; and

WHEREAS Ed has continued his education related to Graphic Information Systems and Laserfiche storage, making him a specialist in these categories; and

WHEREAS Ed looks for ways to continue to improve our processes to become more efficient; and

WHEREAS Ed has contributed towards the largest roadway project and largest flood control detention project constructed by Contra Costa County; and

WHEREAS Ed is always eager and willing to help which makes his commitment to customer service his greatest strength.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognize Ed Turner for this 20 year anniversary of dedicated service to Contra Costa County.

KAREN MITCHOFF

Chair, District IV Supervisor

JOHN GIOIA

District I Supervisor

CANDACE ANDERSEN

District II Supervisor

DIANE BURGIS

District III Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

David J. Twa,

By: _____, Deputy

To: Board of Supervisors
From: Candace Andersen, District II Supervisor
Date: January 16, 2018



Contra
Costa
County

Subject: Resolution recognizing Robert Priebe upon his retirement from the Town of Moraga.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Lauri Byers, 925
957-8860

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

Resolution No.
2018/26

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2018/26

recognizing Robert Priebe upon his retirement as Town Manager from the Town of Moraga.

Whereas, Robert “Bob” Priebe realized his dream of becoming a police officer when he was hired by the Berkeley Police Department (BPD) in August, 1978. The BPD sent Bob to the Los Medanos Regional Training Academy at Los Medanos College in Pittsburg and, after graduation in December 1978, he worked as a patrol officer for BPD until December 1979; and

Whereas, on December 17, 1979, Bob was sworn in as one of the original members of the Moraga Police Department (MPD), and was the last original member of MPD when he left his law enforcement career to become Town Manager in 2016; and

Whereas, Bob developed many programs for the Moraga Police Department and has held almost every position and assignment within the department, including Juvenile Officer, Field Training Officer, Reserve Coordinator, Training Manager, Equipment/Fleet Manager, Major Collisions Investigator, and Detective. Throughout his career, Bob was assigned most of the department’s high-profile criminal investigations. Additionally, Bob was instrumental in the formation of the Moraga Police Officers Association and the Police Managers Association. Bob was promoted to corporal in 1986, to sergeant in 1987, and to lieutenant in 2007. In December 2008, Bob was appointed as Interim Chief of Police, and on April 22, 2009, Bob was sworn in as the permanent Chief of Police; and

Whereas, in January of 2016, Bob agreed to be considered for the Moraga Town Manager position and was appointed Interim Town Manager on February 1, 2016. Much to his surprise, he grew to love the position and was subsequently appointed permanent Town Manager on October 1, 2016.

Now, Therefore, Be It Resolved that the Board of Supervisors of Contra Costa County does hereby honor and thank Robert Priebe.

KAREN MITCHOFF

Chair, District IV Supervisor

JOHN GIOIA

District I Supervisor

CANDACE ANDERSEN

District II Supervisor

DIANE BURGIS

District III Supervisor

FEDERAL D. GLOVER

District V Supervisor

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ATTESTED: January 16, 2018

David J. Twa,

By: _____, Deputy



Contra
Costa
County

To: Board of Supervisors
From: INTERNAL OPERATIONS COMMITTEE
Date: January 16, 2018

Subject: APPOINTMENTS TO THE EAST CONTRA COSTA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

RECOMMENDATION(S):

APPOINT Susanna Thompson (Clayton) and Mark Whitlock (Bethel Island) to the East Contra Costa Fire Protection District Board of Directors effective February 5, 2018 and until such time that elected successors assume office.

FISCAL IMPACT:

None to the County.

BACKGROUND:

The East Contra Costa Fire Protection District ("District") is currently governed by a nine-member appointed Board of Directors. Four members of the Board of Directors were appointed by the Brentwood City Council, three members were appointed by the Oakley City Council, and two members were appointed by the Contra Costa County Board of Supervisors. California law allowed voters to change an appointed fire protection district board of directors to a board of directors whose members are elected by the voters. The District Board of Directors adopted a resolution asking voters to decide whether to change the District governing board "from an appointed Board of Directors of nine members to a Board of Directors of nine members, elected at-large." A majority of voters in the November 2016 election supported changing the governing board to an elected board. The District Board subsequently passed a resolution, attached hereto, establishing even-year elections and requesting to consolidate the first of these elections with the November 2018 general election.

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Julie DiMaggio Enea
(925) 335-1077

, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: ECCFPD Fire Chief, Supervisor Diane Burgis, IOC Staff

BACKGROUND: (CONT'D)

>

Additionally, on November 6, 2017, the District Board of Directors adopted a resolution to conduct an all mail ballot election on March 6, 2018 to transition from a nine-person elected board to a five-person elected board and to designate the seats "at large" rather than representative of wards. Under either the prospective 9-member or 5-member elected board, the members of the District Board of Directors will be elected at the next general District election in November 2018, and the elected officers will likely take office on December 7, 2018.

The terms of office for the two Board of Supervisors-appointed Directors, Robert Kenny and Cheryl Morgan, will expire on February 4, 2018, leaving vacancies that will not be filled until successors are elected in November 2018 and assume office. On October 13, 2017, staff opened a recruitment (see attached media release) with an application deadline of November 20. The recruitment garnered seven applications.

The Internal Operations Committee interviewed five candidates on December 11 and one candidate on December 19. Candidate Anthony Bargiacchi could not attend his scheduled interview but was considered on the basis of his application. As a result of the interviews

Name	Resident of	Current Employment	Education	Current Volunteering Work	Also Applied for
Anthony Bargiacchi	Brentwood	Engineer/Firefighter, Novato Fire Protection District; Adjunct Faculty, EMT-First Responder, Los Medanos College	BS, Columbia Southern Univ; criminal justice coursework at San Jose State Univ	Not specified	Not specified
Lito Calimlim	Clayton	Real Estate Broker	BA, Econ & Psychology, UCLA	Comstock Gardens HOA Board President	Not specified
Karin Schnaider	Brentwood	City of Tracy Finance Director	MBA, Public Policy Administration, San Diego State Univ.; BA, Public Policy Administration, CSU Long Beach	Not specified	Byron-Brentwood-Knightsen Union Cemetery District Board
Sandra Strobel	Knightsen	Real Estate Broker; Project Manager/Admin	GED, community college coursework, real estate license	Knightsen Neighborhood Watch Chairperson	Not specified
Stephen F. Smith	Brentwood	Retired. Formerly, IT programmer analyst for banking institutions.	MS, BS, UC Berkeley	ECCFPD Board member since 2011	Not specified

Susanna Thompson	Clayton	Co-owner, electrical contracting business; equine transportation services	GED, junior college and university coursework in History	Not specified	Not specified
Mark Whitlock	Bethel Island	Owner, carpet cleaning business since 1978	Not specified	Not specified	Not specified

CONSEQUENCE OF NEGATIVE ACTION:

The terms of office of the current Board of Supervisors-appointed Directors, Robert Kenny and Cheryl Morgan, will expire on February 4, 2018. Unless new directors are appointed by the County, the vacancies will not be filled until successors are elected in November 2018 and assume office.

ATTACHMENTS

ECCFPD Recruitment Media Release

ECCFPD Governance Resolution - Appointed to Elected_2009

ECCFPD Election Resolution to Reduce to 5 Members_Nov 2017

Candidate Application_Anthony Bargiacchi_ECCFPD Board of Directors

Candidate Application_Lito Calimlim_ECCFPD Board of Directors

Candidate Application_Karin Schnaider_ECCFPD Board of Directors

Candidate Application_Stephen F. Smith_ECCFPD Board of Directors

Candidate Application_Sandra Strobel_ECCFPD Board of Directors

Candidate Application_Susanna Thompson_ECCFPD Board of Directors

Candidate Application_Mark Whitlock_ECCFPD Board of Directors



Contra Costa County

County Administrator's Office • 651 Pine Street • Martinez, CA 94553 • www.co.contra-costa.ca.us

Media Release

FOR IMMEDIATE RELEASE

Thursday, November 19, 2017

Contact: Julie DiMaggio Enea
Phone: (925) 335-1077
Email: julie.enea@cao.cccounty.us

DEADLINE EXTENDED TO DECEMBER 5, 2017

WOULD YOU LIKE TO SERVE ON THE BOARD OF DIRECTORS FOR THE EAST CONTRA COSTA FIRE PROTECTION DISTRICT ?

The Contra Costa County Board of Supervisors is seeking individuals to serve on the East Contra Costa Fire Protection District's (ECCFPD) Board of Directors. The Board of Directors is composed of nine members; four appointed by the City of Brentwood, three appointed by the City of Oakley and two appointed by the Contra Costa County Board of Supervisors. Each Director appointed by the County Board of Supervisors must be a resident of the East Contra Costa Fire Protection District.

The ECCFPD covers over 250 square miles and over 100 miles of waterway. The District comprises two incorporated cities (Brentwood and Oakley) and five distinct unincorporated communities (Bethel Island, Byron, Discovery Bay, Knightsen, and Morgan Territory/Marsh Creek Corridor). The ECCFPD is responsible for providing first responder and emergency medical services as needed. The Board of Directors serves as the governing body of the ECCFPD and, among other things, is responsible for establishing an annual budget and making decisions impacting district operations.

The Board of Supervisors is seeking to fill two vacancies for a term commencing February 5, 2018. The ECCFPD intends to conduct an election on November 6, 2018, to determine the successors.

Application forms can be obtained from the Clerk of the Board of Supervisors by calling (925) 335-1900 or by visiting the County webpage at www.co.contra-costa.ca.us. Applications should be returned to the Clerk of the Board of Supervisors, Room 106, County Administration Building, 651 Pine Street, Martinez, CA 94553 no later than Tuesday, December 5, 2017 by 5 p.m. Applicants should plan to be available for public interviews in Martinez on Monday, December 11, 2017. For more information about the District, please contact Chief Brian Helmick at (925) 584-8468 or bhelmick@eccfpd.org.

###

To: East Contra Costa Fire Bd of Dir

From: David Twa, County Administrator

Date: October 29, 2009



**Contra
Costa
County**

Subject: ECCFPD Governance Resolution

RECOMMENDATION(S):

Acting in its capacity as the Board of Directors of the East Contra Costa Fire Protection District, ADOPT Resolution No. 2009/527 to change the governing structure of the East Contra Costa Fire Protection District from an appointed board of directors composed of the Contra Costa County Board of Supervisors to a board comprised of directors appointed by the cities of Brentwood and Oakley and the County of Contra Costa.

FISCAL IMPACT:

The East Contra Costa Fire Protection District is an independent special district and receives its share of ad-valorem property tax according to Proposition 13. A change to the governing structure of the fire district would not affect the amount of ad-valorem property tax the fire district receives.

BACKGROUND:

The Contra Costa County Board of Supervisors consented to a change in the governing structure of the East Contra Costa Fire Protection District from an appointed board of directors comprised of the Contra Costa County Board of Supervisors to a board composed of directors appointed by the cities of Brentwood and Oakley and the County of Contra Costa on October 27, 2009, Resolution 2009/940.

☒ APPROVE

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ OTHER

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/10/2009**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES	5	NOES	
ABSENT		ABSTAIN	
RECUSE			

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 10, 2009

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: EMY L. SHARP, Deputy

Contact: Richard Seithel, 335-1024

cc:

BACKGROUND: (CONT'D)

As mentioned in the October 27 board order, changing the governing structure of the East Contra Costa Fire Protection District is a two-step process. The first step was accomplished when the Board of Supervisors, the City Council of Brentwood (Resolution 2009-211), and the City Council of Oakley (Resolution 142-09) consented to the change at their October 27 meetings. (Attached are copies of the signed resolutions.) The purpose of this board order is to fulfill the second-step of the process: the Board of Supervisors, acting in its capacity as the Board of Directors gives authority to the new Board of Directors appointed by the Cities of Brentwood and Oakley and the County. The new governing structure will take effect 90 days after the adoption of Resolution 2009/527. It is anticipated that the cities and the County will make their appointments within the month of December.

This change in the governing structure will not change the legal status of the East Contra Costa Fire Protection District. The District is an independent public agency under the Fire Protection District Law of 1987. A change in the governing structure will neither affect any conditions of employment of any fire district employee nor any of the District's assets, rights, or liabilities.

SIGNED RESOLUTION

Item No. C.28

Date: Nov. 10, 2009

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 11/10/2009 by the following vote:

AYES: ☒ 5
NOES: ☐
ABSENT: ☐
ABSTAIN: ☐
RECUSE: ☐



Resolution No. 2009/527

A RESOLUTION OF THE EAST CONTRA COSTA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS to change the governing structure of the East Contra Costa Fire Protection District from an appointed board of directors comprised of the Contra Costa County Board of Supervisors to a board comprised of directors appointed by the cities of Brentwood and Oakley and the County of Contra Costa.

Recitals

- A. On June 4, 2002, pursuant to Resolution No. 2002/358, the Contra Costa County Board of Supervisors approved an application to the Local Area Formation Commission of Contra Costa County ("LAFCO") to consolidate the Oakley, Bethel Island, and East Diablo Fire Protection Districts into a single fire protection district called the "East Contra Costa Fire Protection District" and to dissolve the Oakley, Bethel Island, and East Diablo Fire Protection Districts, effective September 12, 2002.
- B. On August 14, 2002, pursuant to Resolution No. 02-24, LAFCO approved Contra Costa County's application to consolidate the Oakley, Bethel Island, and East Diablo Fire Protection Districts into the East Contra Costa Fire Protection District (the "District").
- C. The District is an independent public agency organized, existing, and exercising essential government functions pursuant to the Fire Protection District Law of 1987 (Health and Safety Code sections 13800 through 13970).
- D. The District consists of unincorporated Contra Costa County territory and the territory of the cities of Brentwood and Oakley.

Contact: Richard Seithel, 335-1024

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 10, 2009

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

RESOLUTION NO. 2009/527

E. In a fire protection district that contains unincorporated county territory and the territory of one or more cities, the Fire Protection District Law of 1987 authorizes two types of appointed boards of directors.

F. One type of appointed board of directors can be comprised of only a county board of supervisors. (Health and Saf. Code, § 13837(b).) Pursuant to LAFCO Resolution No. 02-24, the Contra Costa County Board of Supervisors is currently the appointed District Board of Directors.

G. Alternatively, an appointed board of directors can be comprised of directors appointed by a county board of supervisors and directors appointed by each city council located within district boundaries. (Health and Saf. Code, § 13837(a).) Under this structure, each entity's governing board appoints directors according to each entity's proportionate share of population. This type of appointed board requires each entity to appoint at least one director to the board. The governing board of each entity can appoint its own members as directors, as long as each appointed director lives within the boundaries of the fire protection district.

H. The city councils of Brentwood and Oakley, the Contra Costa County Board of Supervisors, and the District Board of Directors desire to change the District board governing structure and how District directors are appointed so as to provide proportional population representation for Brentwood, Oakley, and the County.

NOW, THEREFORE BE IT RESOLVED, the East Contra Costa Fire Protection District Board of Directors resolves as follows:

1. The Board of Directors of the East Contra Costa Fire Protection District will be comprised of nine directors.
2. The members of the Board of Directors of the East Contra Costa Fire Protection District will henceforth be appointed by the City Council of the City of Brentwood, the City Council of the City of Oakley, and the Board of Supervisors of the County of Contra Costa.
3. The Brentwood City Council will appoint four directors. The Oakley City Council will appoint three directors. The Contra Costa County Board of Supervisors will appoint two directors.
4. The Brentwood City Council, the Oakley City Council, and the Contra Costa County Board of Supervisors may appoint its own members as directors, provided the members are otherwise eligible to serve on the District Board of Directors.
5. Each director must be a resident of the District.
6. The term of office of each director will be four years or until his or her successor qualifies and takes office. Appointed directors will serve at the pleasure of their respective appointing authority and may be removed with or without cause upon a majority vote of the members of the appointing authority or if the director is no longer eligible to serve on the District Board of Directors.
7. Within 60 days after the initial appointment of all directors, the District Board of Directors will meet and elect its officers. The officers of the District board will be a president, a vice president and a secretary or clerk. The secretary or clerk may be a member of the District board, or the District board may employ a clerk to perform the duties of the secretary. The District board may create additional officers and elect directors to those positions, provided that no District director may hold more than one office.
8. Any subsequent vacancy on the District Board of Directors will be filled by the appointing authority within 90 days after the vacancy.
9. Because the number of directors is based on the number of people residing in each participating jurisdiction, the 2010 United States Census and each Census thereafter will be the basis for future population determinations. Within 180 days after the issuance of Census numbers, the District Board of Directors will consider the numbers and if necessary reconstitute director composition to account for proportional population changes.
10. This change in the District's governing structure does not change the legal status of the East Contra Costa Fire Protection District as an independent public agency organized, existing, and exercising essential government functions pursuant to the Fire Protection District Law of 1987. This change in the District's governing structure has no effect on any conditions of employment of any District employee and has no effect on any of the District's assets, rights or liabilities.
11. This change in the District's governing structure becomes effective 90 days after the date of adoption of this resolution. After that date, the Board of Supervisors will no longer be the District Board of Directors.

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS AGENDA ITEM NO. D.2**

Meeting Date: November 6, 2017

Subject/Title: Adoption of Resolution Calling for All-Mail Ballot Special District Election on March 6, 2018 and Ordering a Question Relating to Reducing the Number of Directors of the East Contra Costa Fire Protection District be Submitted to the Voters

Submitted by: Brian Helmick, Fire Chief
Shayna van Hoften, Legal Counsel

RECOMMENDATION FOR ACTION

Adopt a resolution: (1) Calling an all-mail ballot Special District Election on Tuesday, March 6, 2018; and (2) Ordering that the question of reducing the number of Directors of the East Contra Costa Fire Protection District (District) from nine to five be submitted to the voters at that election.

PRIOR BOARD ACTION

At its June 6, 2016 regular meeting, the Board of Directors (Board) adopted Resolution 2016-16 calling for an election by registered voters in the District of whether to transition to a five-member elected (rather than nine-member appointed) Board, with Directors to be elected at-large rather than by voting division.

On July 11, 2016, the Board adopted Resolution 2016-19, repealing Resolution 2016-16, and calling for an election to change from a nine-member appointed Board to a nine-member elected Board, to be elected at large (Measure N). At that time, the Board expressed an interest in reconsidering the number of Directors in or around Spring 2017, and whether to change from at-large to division elections after the 2020 Census.

On November 8, 2016, the voters adopted Measure N to transition the District Board from nine appointed members to nine members elected at large. Under State law, following the passage of Measure N, and absent other action by the Board, the first election of Directors would have been held in November 2017. However, on February 6, 2017, the Board adopted Resolution 2017-03, seeking to establish even-year elections for District Directors and requesting that the Contra Costa County Board of Supervisors consolidate the first election of Directors with the November 2018 general election. The Board of Supervisors agreed to this request.

On October 2, 2017, the Board considered several questions regarding further restructuring of the Board. In particular, the Board considered 1) reducing the number of Directors; 2) transitioning the Board from being elected at large to elected by division; and 3) when and how to place these questions before the voters. The Board instructed Staff to prepare a resolution calling an all-mail ballot Special District Election on March 6, 2018, placing the question of whether to reduce the number of Directors to five Directors

before the voters. The Board decided against seeking voter authority to transition to election of Directors by division at this time.

SUBJECT BACKGROUND

When the District was formed via consolidation of the Bethel Island, East Diablo and Oakley Fire Districts in 2002, the Contra Costa County Board of Supervisors was seated as the Board of Directors of the new District. Through a series of resolutions adopted by each of them in 2009, the Board of Supervisors and the City Councils of Brentwood and Oakley changed the governance structure of the District to a nine-member Board, with two members appointed by the Contra Costa County Board of Supervisors, four members appointed by the Brentwood City Council, and three members appointed by the Oakley City Council.

As discussed above, on November 8, 2016, the District's voters passed Measure N to transition the District leadership from an appointed Board to a Board elected at large. The first election of Directors is scheduled for November 6, 2018. The Board desires to place an additional question before the voters regarding a reduction in the number of Directors prior to the November 2018 election of Directors. The reduction in the number of Directors would take effect on December 7, 2018, the date upon which officials elected at the November 2018 election take office.

Consistent with the Board's direction at its October 2, 2017 meeting, Staff and Legal Counsel have prepared the attached resolution, which would accomplish the following:

1. Calling an all-mail ballot Special District Election on March 6, 2018; and
2. Asking the voters at that election whether, effective December 7, 2018, the number of Directors should be reduced to five members, elected at large, instead of the currently planned nine-members, elected at large.

Since the Board's October 2, 2017 meeting, the County Elections Department revised its deadlines for submitting arguments for and against the proposed initiative. The revisions moved the deadlines forward by a few days to account for holidays. A revised timeline is attached.

The District is required to reimburse the County for its actual costs for conducting the election. The County Elections Department estimates the cost of this all-mail ballot election to be \$225,000. However, this figure may change due to a variety of factors including increased costs, or other agencies deciding to hold an election on the same date. The full cost of the election may not be known until after the election is held.

Attachment: Resolution
 Revised Election Timeline

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
STATE OF CALIFORNIA**

* * *

RESOLUTION NO. 2017-__

**A RESOLUTION CALLING AN ALL-MAIL BALLOT SPECIAL DISTRICT ELECTION
ON TUESDAY, MARCH 6, 2018 AND ORDERING THAT A QUESTION
RELATING TO REDUCING THE NUMBER OF DIRECTORS BE
SUBMITTED TO THE VOTERS AT THAT ELECTION**

WHEREAS, by Resolution 02-24, the Contra Costa County Local Agency Formation Commission (LAFCO) consolidated the Bethel Island, East Diablo and Oakley Fire Districts in 2002, and approved the creation a new East Contra Costa Fire Protection District (District); and

WHEREAS, LAFCO Resolution 02-24 established that the Contra Costa County Board of Supervisors would sit as the District's Board of Directors (Board), and contemplated that the District would allow the electorate to determine transitioning to an independently-elected Board; and

WHEREAS, through a series of resolutions adopted by each of them in 2009, the Board of Supervisors and the City Councils of Brentwood and Oakley changed the governance structure of the District to a nine-member Board appointed by the Contra Costa County Board of Supervisors and the City Councils of Brentwood and Oakley; and

WHEREAS, by Resolution 2016-19, the Board called an election for November 8, 2016 to place a question before the voters, pursuant to Section 13848 of the California Health and Safety Code, as to whether the Board should change from a nine-member appointed Board to a nine-member Board elected at large (Measure N); and

WHEREAS, the voters approved Measure N on November 8, 2016 by a majority vote, scheduling the election for the first elected Board for November 2017; and

WHEREAS, by a series of resolutions, the Board requested that the Contra Costa County Board of Supervisors consolidate the first election of Directors with the November 2018 general election, and the Contra Costa County Board of Supervisors approved this request; and

WHEREAS, officials elected at the November 6, 2018 election will take office on December 7, 2018 as prescribed by California Elections Code Section 10554; and

WHEREAS, the District desires to call a Special District Election for March 6, 2018, to be held and conducted by all-mail ballot as prescribed in Section 4000 *et seq.* of the California Elections Code; and

WHEREAS, the District's boundaries have not changed since its previous election

on November 8, 2016; and

WHEREAS, the District desires to submit to voters at the Special District Election a question regarding whether to reduce the number of Directors on the Board from nine members to five members, pursuant to Section 13845 of the California Health and Safety Code; and

WHEREAS, Section 13845 of the California Health and Safety Code requires majority approval by the voters to change the number of Directors on the Board.

NOW, THEREFORE BE IT RESOLVED that pursuant to its rights, powers and authority, the Board of Directors of the East Contra Costa Fire Protection District hereby:

1. Calls a Special District Election to be held on March 6, 2018;
2. Acknowledges that such election will be held and conducted by all-mail ballot as prescribed by section 4000 *et seq.* of the California Elections Code; and
3. Orders the following question to be submitted to the voters at the Special District Election:

NUMBER OF DIRECTORS OF THE EAST CONTRA COSTA FIRE PROTECTION DISTRICT. Shall the number of Directors of the East Contra Costa Fire Protection District change from nine Directors to five Directors, effective December 7, 2018, with the first set of elected Directors (whether nine or five) elected, at large, on November 6, 2018 and taking office on December 7, 2018.

IT FURTHER RESOLVED that the ballots to be used at the election shall be in form and content as required by law.

BE IT FURTHER RESOLVED that the District Clerk / Fire Chief is authorized, instructed and directed to contract with the County of Contra Costa to procure and furnish any and all official ballots, notices, and other printed matter that may be necessary, and all supplies, equipment, personnel and paraphernalia that may be necessary, in order to properly and lawfully conduct the election, at costs to be reimbursed by the District.

BE IT FURTHER RESOLVED that in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding special district all-mail ballot elections.

BE IT FURTHER RESOLVED that the notice of the time and place of holding the election is given, and the District Clerk / Fire Chief is authorized, instructed and directed to give further or additional notice of the election in time, form and manner as required by law.

BE IT FURTHER RESOLVED that the County Election Department is authorized to canvass the returns of the Special District Election.

BE IT FURTHER RESOLVED that the County Elections Department is hereby authorized to transmit a copy of the measure to the Contra Costa County Counsel, who

shall prepare an impartial analysis for the measure pursuant to California Elections Code Section 9313.

BE IT FURTHER RESOLVED that the District Clerk / Fire Chief is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the County Election Department of the County of Contra Costa in the form of a "Notice to County Clerk of Measure Submitted to the Voters" and to take any other actions that may be necessary to give effect to this resolution, including making required non-substantive revisions to the form of the ordinance or ballot question.

BE IT FURTHER RESOLVED that the District Clerk / Fire Chief shall certify to the passage and adoption of this resolution and enter it into the official records of the District.

BE IT FURTHER RESOLVED that the Directors elected at the November 6, 2018 election shall serve a term of office of either four years or two years as determined pursuant to Elections Code Section 10505(c).

PASSED, APPROVED AND ADOPTED by the Board of Directors of the East Contra Costa Fire Protection District at a regular meeting held on the 6th day of November, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Joel Bryant
President, Board of Directors

ATTEST:

Brian Helmick, Clerk of the Board

REVISED ELECTION TIMELINE

* = Deadline extended one day due to weekend or holiday (Elec. Code §15.).

March 6, 2018 All Mail Ballot Election

<i>Election date minus # of days</i>	<i>03/06/2018 election schedule</i>	<i>Benchmark activity</i>
Prior to E-88	12/04/2017	Last regularly scheduled meeting for East Contra Costa Fire Protection District Board of Directors to adopt a resolution calling for a March 6, 2018 all-mail ballot election. (Elec. Code § 4108)
E-88	12/08/2017	Last day to place a measure on the ballot. Public examination period will commence on this date and continue for 10 days. (Elec. Code § 9380)
E-82	12/14/2017	Local measure letter assigned.
E-76	12/18/2017	Deadline for primary arguments. (Elec. Code § 9316)
E-71	12/22/2017	Deadline for rebuttal arguments. (Elec. Code § 9316)
E-40	01/25/2018	Estimated voter information guide mailing.
E-30	02/05/2018	Last day for the county elections official to have prepared a sufficient number of ballots for the voters of the district. (Elec. Code § 10526)
E-29-E-10	02/05/2018- 02/25/2018	Dates during which ballots will be mailed.
E	03/06/2018	ELECTION DAY (Elec. Code § 1500)

Application Form

Profile

Which Boards would you like to apply for?

East Contra Costa Fire Protection District Board of Directors - BOS Appointees: Submitted

Seat Name (if applicable)

This application is used for all boards and commissions

Anthony

First Name

Middle Initial

Bargiacchi

Last Name

Email Address

Home Address

Suite or Apt

Brentwood

City

CA

State

94513

Postal Code

Primary Phone

Novato Fire Protection District

Employer

Engineer

Job Title

Firefighter

Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

☐ Yes ☒ No

Is a member of your family (or step-family) employed by Contra Costa Co.?

☐ Yes ☒ No

Education History

Select the highest level of education you have received:

☒ Other

Bachelors of Science

If "Other" was Selected Give Highest Grade or
Educational Level Achieved

College/ University A

Columbia Southern University

Name of College Attended

Environmental Management

Course of Study / Major

120

Units Completed

Type of Units Completed

☒ Semester

Degree Awarded?

☒ Yes ☐ No

Bachelors of Science

Degree Type

12/31/2013

Date Degree Awarded

College/ University B

Shasta Community College

Name of College Attended

Fire Science

Course of Study / Major

50

Units Completed

Type of Units Completed

Degree Awarded?

☐ Yes ☒ No

Degree Type

Date Degree Awarded

College/ University C

San Jose State University

Name of College Attended

Criminal Justice

Course of Study / Major

29

Units Completed

Type of Units Completed

☒ Semester

Degree Awarded?

☐ Yes ☒ No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

5/5/2003-Present

Dates (Month, Day, Year) From - To

56

Hours per Week Worked?

Volunteer Work?

☐ Yes ☒ No

Engineer

Position Title

Employer's Name and Address

Novato Fire Protection District 95 Rowland Way Novato, Ca 94945

Duties Performed

Respond safely to emergency incidents with crew in a specialized fire apparatus, manage county hazmat response team for all trainings, use fiscal prudence when working with budget items for hazmat team, be able to provide for medical care for sick and injured residents

2nd

9/1/2009-Present

Dates (Month, Day, Year) From - To

10

Hours per Week Worked?

Volunteer Work?

☐ Yes ☒ No

Adjunct Faculty

Position Title

Employer's Name and Address

Los Medanos College 2700 East Leland Rd. Pittsburg, Ca 94565

Duties Performed

Ensure all fire cadets are trained in life saving procedures, coordinate with multiple instructors training schedule and target objectives, use ethical standards when testing cadets to state requirements

3rd

2/3/2004-6/5/2009

Dates (Month, Day, Year) From - To

8

Hours per Week Worked?

Volunteer Work?

☐ Yes ☒ No

Adjunct Faculty

Position Title

Employer's Name and Address

Napa Valley College 2277 Napa-Vallejo Hwy Napa, Ca 94558

Duties Performed

Lead and instruct up to 30 college students in Emergency Medical Technician Basic training, ensure all students were brought to highest state level proficiency, manage up to 6 skills instructor and regulate all required state mandated testing procedures

Final Questions

How did you learn about this vacancy?

☒ Newspaper Advertisement

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Application Form

Profile

Which Boards would you like to apply for?

East Contra Costa Fire Protection District Board of Directors - BOS Appointees: Submitted

Seat Name (if applicable)

This application is used for all boards and commissions

Lito

First Name

Middle Initial

Calimlim

Last Name

Email Address

Home Address

Suite or Apt

Clayton

City

CA

State

94517

Postal Code

Mobile:

Primary Phone

Town & Country Realty
Associates

Employer

Broker/Partner

Job Title

Real Estate Broker

Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

☐ Yes ☒ No

Is a member of your family (or step-family) employed by Contra Costa Co.?

☐ Yes ☒ No

Education History

Select the highest level of education you have received:

☒ Other

College graduate

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

UCLA

Name of College Attended

Economics & Psychology

Course of Study / Major

Units Completed

Type of Units Completed

☒ Quarter

Degree Awarded?

☒ Yes ☐ No

BA

Degree Type

6/83

Date Degree Awarded

College/ University B

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

☐ Yes ☐ No

Degree Type

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

☐ Yes ☐ No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

2002 - present

Dates (Month, Day, Year) From - To

60-70

Hours per Week Worked?

Volunteer Work?

☐ Yes ☒ No

Real Estate Agent/Broker

Position Title

Employer's Name and Address

1) Town & Country Realty Associates - current 1026 Oak St., Ste. 204, Clayton, CA 94517 2) Re/Max Town & Country 1026 Oak St., Ste. 204, Clayton, CA 94517 3) Keller Williams Realty Citrus Plaza, Walnut Creek, CA 94598 4) Prudential California Realty Contra Costa Blvd., Pleasant Hill, CA 94523

Duties Performed

Facilitate sales and purchases of residential properties 1-4 units, property management of residential properties 1-4 units throughout the Bay Area with most business conducted in Contra Costa County.

2nd

1994? - Present

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

☒ Yes ☐ No

Comstock Gardens HOA - Board
President

Position Title

Employer's Name and Address

Comstock Gardens Condominium Complex Sierra Rd Concord, CA 94518

Duties Performed

Attend HOA board meetings, manage the HOA finances, budget, and issues related to maintaining a well-run and managed complex.

3rd

1991? - Present

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

☒ Yes ☐ No

Diablo Hills HOA - Board Treasurer

Position Title

Employer's Name and Address

Diablo Hills Condominium Complex Marchbanks Dr Walnut Creek, CA 94598

Duties Performed

Attend HOA board meetings, manage the HOA finances, budget, and issues related to maintaining a well-run and managed complex.

Final Questions

How did you learn about this vacancy?

☒ Other

resident, Cheryl Morgan - Board
Member ECCFPD

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Application Form

Profile

Which Boards would you like to apply for?

Byron-Brentwood-Knightsen Union Cemetery District: Submitted

East Contra Costa Fire Protection District Board of Directors - BOS Appointees: Submitted

Seat Name (if applicable)

This application is used for all boards and commissions

Karin

First Name

S

Middle Initial

Schnaider

Last Name

Email Address

Home Address

Brentwood

City

Suite or Apt

CA

State

94513

Postal Code

Primary Phone

City of Tracy

Employer

Finance Director

Job Title

Finance Director for City of Tracy

Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

☐ Yes ☒ No

Is a member of your family (or step-family) employed by Contra Costa Co.?

☐ Yes ☒ No

Education History

Select the highest level of education you have received:

☒ Other

Masters in Public Policy
Administration

If "Other" was Selected Give Highest Grade or
Educational Level Achieved

College/ University A

San Diego State University

Name of College Attended

Accountancy

Course of Study / Major

150

Units Completed

Type of Units Completed

☒ Semester

Degree Awarded?

☒ Yes ☐ No

Bachelors of Science

Degree Type

2001

Date Degree Awarded

College/ University B

Cal State University, Long Beach

Name of College Attended

Public Policy Adminstration

Course of Study / Major

40

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

☒ Yes ☐ No

Masters

Degree Type

2016

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

☐ Yes ☐ No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

03/13/2017 to present

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

☐ Yes ☒ No

Finance Director

Position Title

Employer's Name and Address

City of Tracy 333 Civic Center Plaza Tracy, CA 94513

Duties Performed

Responsible for completion of annual budget, quarterly financial updates, annual audits. 22 employees in Finance Department, 550 employees citywide, \$65 million General Fund budget.

2nd

09/12/2014 to 03/10/2017

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

☒ Yes ☐ No

Finance Director

Position Title

Employer's Name and Address

City of Benicia 250 East L Street Benicia CA 94510

Duties Performed

Responsible for completion of annual budget, quarterly financial updates, annual audits. 10 employees in Finance Department, 270 employees citywide, \$35 million General Fund budget.

3rd

11/12/2006 to 09/01/2014

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

☒ Yes ☐ No

Finance Director

Position Title

Employer's Name and Address

City of Sierra Madre 232 W Sierra Madre Blvd Sierra Madre CA 91024

Duties Performed

Responsible for completion of annual budget, quarterly financial updates, annual audits. 6 employees in Finance Department, 125 employees citywide, \$15million General Fund budget.

Final Questions

How did you learn about this vacancy?

☒ Contra Costa County Homepage

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD of DIRECTOR APPLICATION FORM**



Name of Body applying for East Contra Costa Fire Protection District

Application Form must be typed or hand printed

Name of Applicant: Stephen F. Smith _____

Home Address: _____

City: Brentwood _____ State: CA _____ ZIP: 94513-6917 _____

Home Phone _____ Work Phone _____

Signature: _____ Date: December 3, 2017 _____

Personal Experiences, Skills, and Interests

Education/Background: <See Attached Resume>

Occupation/Employer: <See Attached Resume>

Community Activities: <See Attached Resume>

Special Interests: I have been deeply involved in ECCFPD matters since 2006, the time of the first CityGate Report. I have attended every ECCFPD Board Meeting save two since it was constituted in 2010, and every Finance Committee save one. I have attended many BOS and LAFCO meetings when ECCFPD or Countywide Fire Issues were on the Agenda, and the County-wide Fire Workshops sponsored by LAFCO and/or BOS.

As a Director, I attended every Board Meeting without exception, and every Finance Committee Meeting, which I chaired. I also served as the Contra Costa Member on the CONFIRE/AMR Ambulance Contract Evaluation Panel

Information:

1. File completed application with Clerk of the Board. 651 Pine Street, Room 106, Martinez, CA 94553.
2. Members will be required to file annual Conflict of Interest Statements.
3. Address and other contact information provided on this application will be accessible to the general public.
4. Meetings may be held in areas not accessible by public transportation.
5. Meetings may be held either in the evenings or during the day, usually once or twice a month.
6. Some boards assign members to subcommittees or work groups requiring additional time.
7. If you wish you may attach your resume.

Stephen F. Smith
Brentwood, CA 94513-6917

Summary

Retired Brentwood resident with recent experience in government service, especially in Fire and EMS matters, seeks reappointment as ECCFPD Director.

Relevant Skills

Fire Service Governance and Administration – EMS administration and protocols – Financial Analysis – Non profit organization, governance, and financial administration – Transportation planning

Government and Non Profit Experience

June, 2015 (Temporary Appointment)—Evaluator, EMS Countywide Ambulance Contract Proposals

January, 2011-December 2015—East Contra Costa Fire Protection District—Director
(Also Chair, Finance Committee)

January, 2014-Present—Founder and Treasurer, Citizens for 9-1-1 Fire and Emergency Medical Services

May, 2014-present—Brentwood Library Foundation—Treasurer, CFO, and Director

April, 2009-present—Cooking With Kids Foundation—Treasurer, CFO, and Director

April, 2009-present—Contra Costa Transportation Authority—Member, Citizens Advisory Committee (Committee Chair from May, 2013-April 2016)

October, 2006-present—Brentwood Advisory Neighborhood Committee—Member

Professional History

1972-2006—Bank Data Processing—Senior Analyst/Programmer/Software Engineer
Employee of, or staff of Contractor to, Wells Fargo Bank, Bank of America, Citicorp, Central Bank, Bank of the West. Heavy focus on support of financial reporting in latter stages of career.

1970-1972—National Real Estate Exchange—Director of Systems
In charge of all computer functions for entrepreneurial startup company.

1963-1970—University of California, Berkeley—Various Academic Staff Positions
Staff positions in computing in several departments, rising from entry-level to Associate Specialist (non-teaching equivalent to Assistant Professor.)

Stephen F. Smith
Brentwood, CA 94513-6917

Education

University of California, Berkeley—Bachelor of Science, 1964
Master of Science, 1966



Contra
Costa
County

RECEIVED

NOV 20 2017

CLERK BOARD OF SUPERVISORS
CONTRA COSTA CO.

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted

Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

East Contra Costa Fire Protection District - Board Member

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Strobel Sandra L.
(Last Name) (First Name) (Middle Name)

2. Address: Knightsen, CA Knightsen CA 94548
(No.) (Street) (Apt.) (State) (Zip Code)

3. Phones: _____
(Home No.) (Work No.) (Cell No.)

4. Email Address: _____

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved Community College

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <u>American River</u>	<u>Gen Ed</u>	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	<u>unk</u>			
B) <u>Sacramento City</u>	<u>Gen Ed</u>	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	<u>unk</u>			
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed: <u>Real Estate Agent - licensed since 2007</u>	Course Studied	Hours Completed	Certificate Awarded: Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From <u>Jan 1997</u> To <u>present</u></p> <p>Total: Yrs. <u>20</u> Mos. <u>10 months</u></p> <p>Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Project Mgr Title <u>L.D. Strobel Co. Inc.</u></p> <p>Employer's Name and Address <u>Betty Nelson</u> <u>PO Box 228</u> <u>Concord, CA</u> <u>94522</u></p>	<p>Duties Performed <u>Miscellaneous</u> <u>admin duties and</u> <u>special projects as</u> <u>requested by mgmt.</u></p>
<p>B) Dates (Month, Day, Year) From <u>August 2009</u> To <u>present</u></p> <p>Total: Yrs. <u>0</u> Mos. <u>3 months</u></p> <p>Hrs. per week <u>20+</u> . Volunteer <input type="checkbox"/></p>	<p>Realtor Title <u>Sasville Properties</u></p> <p>Employer's Name and Address <u>Craig Sasville</u> <u>1555 Riverlake Rd</u> <u>Ste M</u> <u>Discovery Bay, CA</u> <u>94505</u></p>	<p>Duties Performed <u>Assist Buyers &</u> <u>Sellers in all aspects</u> <u>of Real Estate sales</u> <u>within East Contra</u> <u>Costa County.</u></p>
<p>C) Dates (Month, Day, Year) From <u>August 2007</u> To <u>Aug 2009</u></p> <p>Total: Yrs. <u>2</u> Mos. <u></u></p> <p>Hrs. per week <u>20</u> . Volunteer <input type="checkbox"/></p>	<p>Realtor Title <u>Keller Williams Realty</u></p> <p>Employer's Name and Address <u>4041 Lone Tree Way</u> <u>Antioch CA 94531</u></p> <p><u>- office closed -</u></p>	<p>Duties Performed <u>Assist Buyers &</u> <u>Sellers in all aspects</u> <u>of Real Estate sales</u> <u>within Contra Costa</u> <u>County.</u></p>
<p>D) Dates (Month, Day, Year) From <u>Jan 2015</u> To <u>current</u></p> <p>Total: Yrs. <u>2</u> Mos. <u>10 mos.</u></p> <p>Hrs. per week <u>varies.</u> . Volunteer <input checked="" type="checkbox"/></p>	<p>Volunteer Title <u>CERT</u></p> <p>Employer's Name and Address <u>Brentwood P.D.</u> <u>Todd Orlando</u> <u>9100 Brentwood Blvd</u> <u>Brentwood, CA 94513</u></p>	<p>Duties Performed <u>Learn & stay trained</u> <u>(through continuing</u> <u>education) for natural</u> <u>disasters & emergency</u> <u>situations incl First Aid,</u> <u>Fire Suppression & Search</u> <u>and rescue.</u></p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☒ District Supervisor ☒ Other Email u social media

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship: _____

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: _____

Date: 11/17/17

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

Sandra Strobel
Knightsen, CA, 94548, phone:

Cal BRE #01828196

Mission Statement

To fairly, selflessly and equally serve the people & community within the East Contra Costa Fire Protection District to the best of my ability.

Experience

January 1997 – Present

L.D. Strobel Co., Inc., PO Box 228, Concord, CA 94522

Project Manager – responsible for miscellaneous administrative duties, contract administration and special projects as required by management.

August 2009 – Present

Sasville Properties, 1555 Riverlake Road, Suite M, Discovery Bay CA 94505

Realtor serving East Contra Costa County residents in buying, selling & renting homes. Handle all aspects of the purchase process, including, but not limited to: negotiate pricing; coordinate with Lenders, Title and all necessary vendors; draw up Real Estate contracts; work with utmost care, integrity and honesty at all times. Complete continuing education regularly, including ethics training, to keep license current and up-to-date on all current housing laws and regulations.

August 2007 – August 2009

Keller Williams Realty, Antioch, CA (office is now closed)

Realtor serving Contra Costa County residents in buying, selling & renting homes.

Memberships & Affiliations

National Association of Realtors

California Association of Realtors

Delta Association of Realtors

East Bay Regional Data MLS

Community Emergency Response Team (CERT)

Accolades, Achievements & Volunteer Opportunities

Discovery Bay Lakeshore Neighborhood Watch Block Captain 2007-2009

Women's Council of Realtors Board of Directors 2009, 2010 & 2011

Delta Association of Realtors By-Laws Committee 2010 & 2011

Delta Community Christian Food Bank 2010-2011

Delta Association of Realtors Technology Committee 2012

Delta Association of Realtors Ethics Committee 2013

Knightsen Neighborhood Watch Chairperson 2017

Women's Council of Realtors – Realtor Member of the Year 2009

Voted Discovery Bay's #1 Real Estate Agent in 2015 in the Delta Sun Times

Voted Discovery Bay's #1 Real Estate Agent in 2017 in the Delta Sun Times

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> 09/10/1999 Current Total: <u>Yrs.</u> <u>Mos.</u> 18 2 Hrs. per week <u>20</u> . Volunteer <input type="checkbox"/></p>	<p>Title Co-owner Employer's Name and Address Electrical Solutions PO BOX 873 Clayton CA 94517</p>	<p>Duties Performed Co-owner of electrical contracting business based in Contra Costa County providing contracted and emergency services. Managing accounts payable and receivable, establishing and maintaining relationships with customers and vendors, acquiring and maintaining equipment and materials.</p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> 6/21/2004 7/1/2015 Total: <u>Yrs.</u> <u>Mos.</u> 11 1 Hrs. per week <u>30</u> . Volunteer <input type="checkbox"/></p>	<p>Title Owner Employer's Name and Address Carreleon Farm 19391 Marsh Creek Road Brentwood CA 94513</p>	<p>Duties Performed Provided scheduled and emergency medical transportation for horses in Contra Costa County to UC Davis and other area equine hospitals. Managed care and rehabilitation of horses after release from hospitals. Coordinated with local law enforcement for transportation of horses involved in legal disputes. Provided evacuation of horses from natural disasters in Contra Costa County, San Joaquin County, and</p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> 2/2000 4/2004 Total: <u>Yrs.</u> <u>Mos.</u> 4 2 Hrs. per week <u>50</u> . Volunteer <input type="checkbox"/></p>	<p>Title Manager Employer's Name and Address Tailgate Farm 720 Northgate Road Walnut Creek CA 94596</p>	<p>Duties Performed Managed facility and all training operations for large equestrian equestrian training center with clients competing on the West Coast and in Canada. Coordinated show and travel schedules and transport arrangements for clients and horses, managed suppliers, veterinary care and scheduling, and directed maintenance of facility. Worked with clients to define yearly goals and developed plans to</p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> 1/1998 1/2000 Total: <u>Yrs.</u> <u>Mos.</u> 2 0 Hrs. per week <u>50</u> . Volunteer <input type="checkbox"/></p>	<p>Title Manager Employer's Name and Address Blackhawk Equestrian Center Camino Tassajara Road Danville CA</p>	<p>Duties Performed Managed all aspects of large equine show stable with clients competing throughout California. Scheduling and coordinating daily routines as well as communication with clients and ensuring their satisfaction with the program.</p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☒ District Supervisor ☐ Other _____

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship: _____

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship: _____

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: _____

Date: 12/4/17

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
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3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

Application Form

Profile

Which Boards would you like to apply for?

East Contra Costa Fire Protection District Board of Directors - BOS Appointees: Submitted

Board Member

Seat Name (if applicable)

This application is used for all boards and commissions

Mark

First Name

Whitlock

Last Name

Middle Initial

Email Address

Home Address

Suite or Apt

Bethel Island

City

CA

State

94511

Postal Code

Primary Phone

All City Carpet Cleaning

Employer

Owner

Job Title

Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

☐ Yes ☒ No

Is a member of your family (or step-family) employed by Contra Costa Co.?

☐ Yes ☒ No

Education History

Select the highest level of education you have received:

☒ Other

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

☐ Yes ☐ No

Degree Type

Date Degree Awarded

College/ University B

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

☐ Yes ☐ No

Degree Type

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

☐ Yes ☐ No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

1978 - Current

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

☐ Yes ☒ No

Owner

Position Title

Employer's Name and Address

All City Carpet Cleaning P.O. Box 132 Bethel Island, CA 94511

Duties Performed

Carpet Cleaning

2nd

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

☐ Yes ☐ No

Position Title

Employer's Name and Address

Duties Performed

3rd

Dates (Month, Day, Year) From - To

Hours per Week Worked?

Volunteer Work?

☐ Yes ☐ No

Position Title

Employer's Name and Address

Duties Performed

Final Questions

How did you learn about this vacancy?

☒ District Supervisor

If "Other" was selected please explain

. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☒ Yes ☐ No

If Yes, please identify the nature of the relationship:

Clean carpet for the District Supervisor's office annually.

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Appropriation Adjustment for Behavioral Health Services Administration

RECOMMENDATION(S):

Health Services Department (5957)/Fleet ISF (0064): Approve Appropriation and Revenue Adjustment # 5046 authorizing the transfer of appropriations in the amount of \$90,882 from Behavioral Health Services Division – Mental Health Services Act to General Services – ISF Fleet Services (0064) for the purchase of three (3) vehicles for the implementation of a mobile crisis intervention team.

FISCAL IMPACT:

This action increases appropriations in General Services – Fleet Services (0064) and reduces appropriations in Behavioral Health Services (5957) by \$90,882. This purchase is funded 100% by Mental Health Services Act.

BACKGROUND:

The Mobile Crisis Intervention Teams will provide 24/7 response, including assessment, brief crisis response, short-term triage and emergency services, to severely mentally ill consumers and their families in order to prevent acute psychiatric crises and subsequent hospitalization. The Mobile Crisis Intervention Team will be an interdisciplinary team consisting of licensed mental health clinicians, community/family support workers, and a family nurse practitioner. This team will work with community partners to coordinate and collaborate to provide the safest and most compassionate solution to an emergent psychiatric crisis.

Purchase of these vehicles will allow County to implement the Mobile Crisis Intervention Team project.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Cynthia Belon,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Marcy Wilhelm, Adam Down

CONSEQUENCE OF NEGATIVE ACTION:

If this appropriation adjustment is not approved, the Division will not be able to purchase cars to implement a mobile crisis intervention team project.

ATTACHMENTS

APOO 5046_Trans Approp to Fleet for Three Mobile Crisis Intervention Team Vehicles

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT /
ALLOCATION ADJUSTMENT
T/C 27

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- ☒ BOARD OF SUPERVISORS
☒ COUNTY ADMINISTRATOR
☒ AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT : Health Services - Behavioral Health			
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE
5957	1011	Permanent Salaries	90,882	00	
5957	5011	Reimbursement Gov/Gov			90,882 00
4284	4953	Autos & Trucks			90,882 00
TOTALS			90,882	00	181,764 00

APPROVED

AUDITOR-CONTROLLER:

BY:  DATE 1/8/17

COUNTY ADMINISTRATOR:

BY:  DATE 1/9/18

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

(M129 Rev 05/09)

EXPLANATION OF REQUEST:

Appropriation adjustment for vehicle purchase authorized by the Board in the MHSA Mobile Crisis Intervention Team.



SIGNATURE TITLE DATE 1-3-18

APPROPRIATION APOO 5046
ADJ. JOURNAL NO.

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT/
ALLOCATION ADJUSTMENT
T/C 24

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- ☒ BOARD OF SUPERVISORS
☒ COUNTY ADMINISTRATOR
☒ AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT : Health Services - Behavioral Health			
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>
4284	9951	Reimbursement Gov/Gov	90,882	00	
TOTALS			90,882	00	0 00

APPROVED

AUDITOR-CONTROLLER:

BY:  DATE 1/8/17

COUNTY ADMINISTRATOR:

BY: _____ DATE _____

BOARD OF SUPERVISORS:

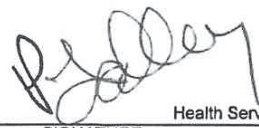
YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST:

Appropriation adjustment for vehicle purchase authorized by the Board in the MHSA Mobile Crisis Intervention Team.



Health Services COO/ CFO

SIGNATURE

TITLE

DATE

1-3-18

REVENUE ADJ.

RAO

5046

JOURNAL NO.



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 16, 2018

Subject: TRANSFER OF GENERAL FUND RESERVES TO THE LAND DEVELOPMENT FUND FOR THE GENERAL PLAN UPDATE

RECOMMENDATION(S):

APPROVE Appropriations Adjustment No. 5047 transferring appropriations in the amount of \$750,000 from the County's Contingency Reserve (0990) to the Land Development Fund (0280) to cover estimated current year costs of the Conservation and Development Department to update the County General Plan and Zoning Code.

FISCAL IMPACT:

The recommended action will result in a reduction of the County's General Fund Contingency Reserve of \$750,000 and a corresponding increase in General Fund appropriations of the Conversation and Development Department.

In accordance with the Board's General Fund Reserve Policy, a 4/5 affirmative vote of the Board is required to approve transfers from the Contingency Reserve.

BACKGROUND:

State law requires each city and county in California to prepare and maintain a general plan. A jurisdiction's general plan serves as its "constitution" for decisions concerning land use planning and expresses a community's long-term vision for its future development. All decisions on planning matters (rezonings, subdivisions, use permits, etc.) must be consistent with the adopted general plan. The County's General Plan was reconsolidated in 2005 and, at that time, extended in term through 2020.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Julie DiMaggio Enea
(925) 335-1077

, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

>

By the time the General Plan is set to expire in December 2020, 30 years will have elapsed since its original adoption. For the most part, the document's goals and policies reflect the planning philosophy of the late 1980s and early 1990s, which encouraged low-density, sprawl-type development. However, as explained above, the approach to land use and transportation planning in California is changing rapidly, primarily because of the State's focus on reducing greenhouse gas emissions. The emphasis now is on infill, densification (especially in proximity to transit stops), mixed uses, greater reliance on public transportation, and alternatives to single-occupancy vehicles.

On December 19, 2017, DCD presented to the Board of Supervisors three options for updating the County's General Plan to produce a document that is accurate and philosophically current. The Board directed DCD to pursue *Option 2: Major Overhaul and Incorporating Additional Topics*, as well as update the *County Zoning Code*:

1. Addressing additional topic areas such as economic development, community health, sustainability, or other topics as the Board sees fit. These topics could either be addressed in new General Plan elements or integrated into the existing elements. Certain topics may lend themselves to one approach over the other.
2. Adjusting the Urban Limit Line (ULL) to exclude properties acquired by certain public agencies or where development restrictions limit the land to open space or conservation uses. Examples include lands purchased by East Bay Regional Park District and Contra Costa Water District, and private lands under agricultural conservation easements. Such contractions of the ULL are allowed pursuant to Measure L-2006.
3. Updating the Land Use Element to facilitate development of denser, mixed-use neighborhoods and communities where appropriate, and address a number of deficiencies that unnecessarily complicate the development process.
4. In cooperation with Municipal Advisory Councils and local community organizations, creating community profiles and vision statements for various unincorporated communities and planning areas. These statements would succinctly describe the character and long-term vision for these areas, providing guidance for project applicants and decision-makers.
5. Revising the document's organization and numbering convention to simplify integration of future amendments and improve overall usability.

Staff estimated that the cost of Option 2 would be in the \$2 - \$4 million range, and for updating the County Zoning Code, estimated \$1.5 million, for a total estimated cost of \$3.5 -- \$5.5 million, spread over a three-year period. Funding would comprise contributions from the Land Development and County General Funds, and grant funding if available. The County Administrator recommends an initial transfer of \$750,000 this fiscal year to enable DCD to engage the necessary consultants to assist with the project. Additional transfers may be recommended once the project costs have been precisely determined.

CONSEQUENCE OF NEGATIVE ACTION:

Should the Board not approve the recommended transfer of funds, DCD will not be able to secure the necessary resources to begin the project.

ATTACHMENTS

TC24/27_5047

AUDITOR-CONTROLLER USE ONLY:
FINAL APPROVAL NEEDED BY:


☒ BOARD OF SUPERVISORS
☐ COUNTY ADMINISTRATOR
☐ AUDITOR-CONTROLLER

(M 129 Rev. 6/09)

**CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT/
ALLOCATION ADJUSTMENT
TC/24**

AUDITOR-CONTROLLER USE ONLY:	
FINAL APPROVAL NEEDED BY:	
<input checked="" type="checkbox"/>	BOARD OF SUPERVISORS
<input type="checkbox"/>	COUNTY ADMINISTRATOR
<input type="checkbox"/>	AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT: 0280 Conservation & Development		
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE	<DECREASE>
2606	9956	Interfund Transfers -Gov-Gov	750,000.00	
TOTALS			750,000.00	0.00

<p style="text-align: center; margin-bottom: 10px;">APPROVED</p> <p>AUDITOR – CONTROLLER</p> <p>By: <u></u> Date <u>1/9/17</u></p> <p>COUNTY ADMINISTRATOR</p> <p>By: _____ Date _____</p> <p>BOARD OF SUPERVISORS</p> <p>YES:</p> <p>NO:</p> <p>By: _____ Date _____</p>	<p>EXPLANATION OF REQUEST</p> <p>Recognize revenue from General Fund Reserve transfer to support update of the County General Plan and Zoning Code, as approved by the Board on 12/19/17.</p> <p>PREPARED BY: <u>Julie DiMaggio Enea</u></p> <p>TITLE: <u>Sr. Deputy CAO</u></p> <p>DATE: <u>1/8/18</u></p> <div style="display: flex; justify-content: space-between;"> <div>REVENUE ADJ. JOURNAL NO.</div> <div>RAOO <u>5047</u></div> </div>
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**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: January 16, 2018

Subject: Add One Administrative Services Assistant III Position and Cancel One Vacant Social Worker Position in EHSD

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22210 to add one Administrative Services Assistant III (APTA) (represented) position at Salary Plan and Grade ZB5 1631 (\$5,994-\$7,286) and cancel one Social Worker (X0VC) (represented) vacant position #4946 at Salary Plan and Grade 255 1434 (\$4,931-\$5,993) in the Administrative Services Bureau of the Employment and Human Services Department.

FISCAL IMPACT:

Approval of this action will result in increased personnel costs of \$20,666, with pension costs accounting for \$6,613 of the increase. The position is funded by 42% Federal revenue, 48% State revenue, and 10% County general funds that result in an annual net county cost of \$2,066.

BACKGROUND:

The Employment and Human Services Department (EHSD) requests to add one permanent full time Administrative Services Assistant III position in the Policy and Planning Division, and cancel one vacant Social Worker position.

The Policy and Planning division in EHSD provides support for the department in the areas of strategic planning, data analysis and reporting, public policy, and fund development. An Administrative Services Assistant III in Policy and Planning will assist in researching, analyzing and writing materials regarding federal and state legislation and governmental regulations and affairs department-wide. Federal legislation and regulations, in particular, can have significant impact on the viability of EHSD's operations and funding. EHSD does not currently have resources to adequately track, analyze and respond to legislative and regulatory activities essential to the department's operations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Holly Trieu (925)
608-5024

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: EHSD

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, EHSD will not be staffed to adequately respond to public policy shifts occurring at the federal and state level that would have significant budgetary and operational implications.

ATTACHMENTS

P300 #22210 (EHSD)

POSITION ADJUSTMENT REQUEST

NO. 22210
DATE 11/14/2017

Department Employment and Human Services Department No./
Budget Unit No. 0501 Org No. 5101 Agency No. 19
Action Requested: Cancel one Social Worker (XOVC) (position #4946) and add one Administrative Services Assistant (APTA) position in Administrative Services Bureau. NOTE: Freeze Exemption on ASSIST #44201 (12/21/17).

Proposed Effective Date: 1/9/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	<u>\$20,666.00</u>	Net County Cost	<u>\$2,066.00</u>
Total this FY	<u>\$10,333.00</u>	N.C.C. this FY	<u>\$1,033.00</u>

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Federal 42%, State 48%, County 10%

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Holly Trieu 925-608-5024

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kristen Lackey 5-1043

12/21/2017

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/28/2017

Add one Administrative Services Assistant III (APTA) (represented) position at Salary Plan and Grade ZB5 1631 (\$5,994-\$7,286) and cancel one Social Worker (XOVC) (represented) vacant position #4946 at Salary Plan and Grade 255 1434 (\$4,931-\$5,993) in the Administrative Services Bureau of the Employment and Human Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____(Date)

OParra

12/28/2017

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 12/29/2017

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: January 16, 2018

Subject: Add One Secretary-Advanced Level and Cancel One Clerk-Experienced Level in Employment and Human Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22204 to add one (1) Secretary Advanced Level (J3TG) (represented) position at Salary Plan and Grade 3R2 1163 (\$3,885 - \$4,974) and cancel one (1) Clerk-Experienced Level (JWXB) (represented) vacant position #17168 at Salary Plan and Grade 3RH 0750 (\$2,993 - \$3,713) in the Employment and Human Services Department.

FISCAL IMPACT:

Approval of this action will result in an annual increase in personnel cost of \$17,345, and \$3,805 in pension costs. This position is funded by 44% Federal revenue, 49% State revenue, and 7% County general funds, an increase to the net county annual cost of \$1,214. The net county cost for the remainder of FY 2017/18 is estimated to be \$708.

BACKGROUND:

Currently, the Employment and Human Services Personnel Services Officer is supported by a temporary Secretary-Journey Level. In order to provide dedicated administrative support to the Personnel Services Officer, the department is requesting to add one Secretary-Advanced Level position. The Secretary-Advanced Level will provide administrative and clerical support to EHSD's Personnel Services Officer, and provide lead direction to the Personnel Administration clerical and temporary staff. The Secretary-Advanced will be responsible for managing sensitive and confidential personnel information and exercising independent judgment on all matters, and will coordinate Labor meeting requests for the entire department.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Holly Trieu (925)
608-5024

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: EHSD, EHSD, Holly Trieu

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, EHSD will not have the permanent secretarial support for the Personnel Services Officer and to provide lead direction to the clerical and temporary staff in the EHSD Personnel unit.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P300 No. 22204 Fiscal Analysis

P300 #22204 (EHSD)

43568

Annualization Factor	12	Annualization Factor	12	County
Benefit Percentage	62.0%	Benefit Percentage	64.0%	Cost
Pension Percentage	32.0%	Pension Percentage	35.0%	Increase (Decrease)

Budget Unit/Bureau No: 501 Org #: 5101

NEW POSITIONS

1

Classification	Secretary-Advanced Level
Step 1 Monthly Salary	\$ 3,885
Benefit Amount	\$ 2,409
Salary + Benefit	\$ 6,294
Annualized Sal+ Ben Cost	\$ 75,533
Effective Mo's	7
Current Yr. Cost	\$ 44,061
Federal Percentage	44.00%
Federal Cost	\$ 19,387
State Percentage	49.00%
State Cost	\$ 21,590
Other Funding	
County Percentage	7.00%
Net County Cost this FY	\$ 3,084
Net Annual County Cost	\$ 5,287
Annual Pension Cost	\$ 24,171

Currently filled by:

1

OLD POSITION (if Applicable)

Old Position Number:

17168

Classification	Clerk-Experienced Level	
Top Step Monthly Salary	\$ 2,993	\$ 892
Benefit Amount	\$ 1,856	\$ 553
Salary + Benefit	\$ 4,849	\$ 1,445
Annualized Sal+ Ben Cost	\$ 58,188	\$ 17,345
Current Yr. Effective Mo's	7	
Current Yr. Cost	\$ 33,943	\$ 10,118
Federal Percentage	44.00%	
Federal Cost	\$ 14,935	\$ 4,452
State Percentage	49.00%	
State Cost	\$ 16,632	\$ 4,958
Other Funding		
Realignment Percentage	7.00%	
Net County Cost this FY	\$ 2,376	\$ 708
Net Annual County Cost	\$ 4,073	\$ 1,214
Annual Pension Cost	\$ 20,366	\$ 3,805

Fiscal Analyst:

Erik Brown

Approval of this position request will increase the NCC by approx. \$708 for a 7 month period.

This position will be funded by 44% Federal revenue, 49% State revenue, and a 7% NCC.

Step 1	\$	3,885.43	Step 1	\$	2,993.04
Step 2	\$	3,982.56	Step 2	\$	3,142.69
Step 3	\$	4,082.13	Step 3	\$	3,299.82
Step 4	\$	4,184.18	Step 4	\$	3,464.81
Step 5	\$	4,288.79	Step 5	\$	3,638.05
Step 6	\$	4,396.01			
Step 7	\$	4,505.91			
Step 8	\$	4,618.55			
Step 9	\$	4,734.02			
Step 10	\$	4,852.37			
Step 11	\$	4,973.68			

POSITION ADJUSTMENT REQUEST

NO. 22204
DATE 11/21/2017

Department Employment and Human Services

Department No./

Budget Unit No. 0501 Org No. 5101 Agency No. A19

Action Requested: Cancel one vacant Clerk-Experienced Level (JWXB) position #17168 and add one Secretary-Advanced Level (J3TG) position in the Administrative Services Bureau. Note: Freeze exemption approved 10/31/17 per ASSIST #43568.

Proposed Effective Date: 12/12/2017

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$17,345.00

Net County Cost \$1,214.00

Total this FY \$10,118.00

N.C.C. this FY \$708.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Federal 44%, State 49%, County 7%

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Holly Trieu 925-608-5024

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kristen Lackey

12/4/2017

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/29/2017

Add one (1) Secretary Advanced Level (J3TG) (represented) position at Salary Plan and Grade 3R2 1163 (\$3,885 - \$4,974) and cancel one (1) Clerk-Experienced Level (JWXB) (represented) vacant position #17168 at Salary Plan and Grade 3RH 0750 (\$2,993 - \$3,713) in the Employment and Human Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____(Date)

OPARRA

12/20/2017

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 12/20/2017

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: January 16, 2018

Subject: Add two (2) full-time Sterile Processing and Distribution Technicians in the Health Services Department.

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22224 to add two (2) Sterile Processing and Distribution Technician (1EWA) positions at salary level TA5-1015 (\$39,087-\$47,510) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action has an estimated annual cost of \$169,550 which includes \$33,732 in pension costs. The cost will be offset by Federally Qualified Health Care revenue.

BACKGROUND:

The Public Health Clinic Services has expanded its dental services, which has resulted in an increased need to sterilize instruments used during dental procedures. Dental equipment and tools are utilized in Public Health Mobile Clinics when serving homeless sites in Richmond and the Central and East County school sites. The two Sterile Processing and Distribution Technicians will be assigned to the Contra Costa County Regional Medical Center where the sterilization process is being conducted. The Sterile Processing Distribution Technician position is responsible for cleaning, decontaminating, inspecting, packaging and sterilizing expensive, state-of-the-art surgical instrumentation and medical devices. Incumbents will also be assigned to account, control, conduct inventory, and requisition of medical supplies and equipment needed for patient care. To meet this increased workload, the Sterile Processing Unit is requesting that two full-time Sterile Processing and Distribution Technician positions be added.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Arlene Lozada, (925)
957-5240

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, sterilization and decontamination of dental instruments will not be completed in a timely manner.

ATTACHMENTS

P300 22224_Add 2 Sterile Proc Distribution Techs in HSD

POSITION ADJUSTMENT REQUEST

NO. 22224
DATE 1/3/2018

Department Health Services

Department No./

Budget Unit No. 0450 Org No. 6418 Agency No. A18

Action Requested: Add two (2) permanent full-time Sterile Processing Distribution Technician (1EWA) positions at salary plan and grade TA5-1015 (\$3,257.28 - \$3,959.25) in the Health Services Department. (Represented)

Proposed Effective Date: _____

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$169,550.16

Net County Cost \$0.00

Total this FY \$84,775.08

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Federally Qualified Health Care (FQHC) revenue

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Arlene J. Lozada

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Susan Smith

1/5/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 1/9/18

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as recommended by the Dept.

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 1/9/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

To: Board of Supervisors
 From: Dianne Dinsmore, Human Resources Director
 Date: January 16, 2018



Contra
 Costa
 County

Subject: Reclassify the Deputy Director-Workforce-Exempt to EHS Deputy Bureau Director-Exempt

RECOMMENDATION(S):

Adopt Position Adjustment Resolution No. 22226 to Reclassify the Deputy Director-Workforce Services-Exempt (XAD8) (unrepresented) to EHS Deputy Bureau Director-Exempt (XAD2), set on salary plan and grade B85 2044 (\$9026 -\$10,971), re-assign position #15727 and incumbent, and abolish the Deputy Director-Workforce Services-Exempt (XAD8) classification effective January 9, 2018.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

By Board of Supervisors approval the EHS Deputy Bureau Director-Exempt (XAD2) was established on November 14, 2017, and exempted from the merit system by the adoption of Ordinance 2017-02 on December 5, 2017. In support of the department's need for executive management to address the growth and changes to program services, manage State and Federal regulations and mandates, and to stay abreast of the changing trends facing social services programs and providers, the department is requesting to re-classify the current Deputy Director-Workforce Services-Exempt to EHS Deputy Bureau Director-Exempt, and reassign the current funded position and incumbent to the new classification. The former Deputy Director-Workforce Services-Exempt classification is no longer needed and will be abolished.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
 COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: D.Dinsmore, HR Director
 (925)335-1766

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: EHSD

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the department's organizational structure will not have the executive management infrastructure needed to manage State and Federal regulations changes that impact social services program services administered by the department.

ATTACHMENTS

P300 #22226

POSITION ADJUSTMENT REQUEST

NO. 22226
DATE 1/3/2018

Department No./
Department Employment and Human Services Agency Budget Unit No. 0504 Org No. 5450 Agency No. A19
Action Requested: Amend and retitle one (1) Deputy Director-Workforce Services-Exempt (XAD8) (unrepresented) position to EHSD Deputy Bureau Deputy-Exempt (XAD2) (unrepresented) position in EHSD.

Proposed Effective Date: 1/16/2018

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00

Net County Cost \$0.00

Total this FY \$0.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT _____

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 1/3/2018

Reclassify the Deputy Director-Workforce Services-Exempt (XAD8) (unrepresented) to EHS Deputy Bureau Director-Exempt (XAD2), set on salary plan and grade B85 2044 (\$9026 -\$10,971), re-assign position #15727 and incumbent, and abolish the Deputy Director-Workforce Services-Exempt (XAD8) classification effective January 9, 2018.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☒ 1/9/2018(Date)

OPARRA

1/3/2018

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

- ☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

DATE

1/9/18

David J. Twa
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 16, 2018

Subject: Position Transfers

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22223 to transfer position 14793 from the County Administrator Department to the Clerk of the Board and transfer position 16323 from the County Administrator - General Administration division to the CCTV division.

FISCAL IMPACT:

No fiscal impact

BACKGROUND:

The positions are being transferred within the organization to align with the reporting structure for each of the positions.

CONSEQUENCE OF NEGATIVE ACTION:

The positions would remain in a division of the County Administrator's Office in which they do not report to or work.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Laura Strobel (925)
335-1091

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

P300 22223

POSITION ADJUSTMENT REQUEST

NO. 22223
DATE 1/5/2018

Department County Administrator

Department No./

Budget Unit No. 0003 Org No. 1200 Agency No. 03

Action Requested: Transfer position no. 14793 from the County Administrator (0003) to the Clerk of the Board (0002) and transfer position no. 16323 from the County Administrator - General Administration (0003-1200) to CCTV (0003-1225).

Proposed Effective Date: 1/1/2018

Classification Questionnaire attached: Yes ☐ No ☐ / Cost is within Department's budget: Yes ☐ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00

Net County Cost \$0.00

Total this FY \$0.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT No fiscal impact

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

L.Strobel

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel

1/5/2018

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 1/5/2018

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

To: Board of Supervisors
 From: Dianne Dinsmore, Human Resources Director
 Date: January 16, 2018



Contra
 Costa
 County

Subject: To Provide for Salary Increase of Project Job Classifications to Match Merit Counterparts

RECOMMENDATION(S):

ADOPT Resolution No. 2018/22 to reallocate salary plan and grade for three (3) represented vacant project job classifications in order to match the project class salary to that of its merit counterpart for the following project classifications: Planner I - Project (5AW1), Planner II - Project (SAV1), and Public Heath Dental Hygienist - Project (VMS1), as recommended by the Human Resources Department.

FISCAL IMPACT:

Upon approval, the cost of this action will be absorbed by the departments who utilize these classifications in the future. (All positions are currently vacant).

BACKGROUND:

The salary ranges of the represented project classifications of Planner I-Project, Planner II-Project, and Public Heath Dental Hygienist-Project differ from their represented merit counterparts performing comparable duties, as shown in the attached Project and Merit Classification Comparison. It is the intent of the County to match the wages of project classifications to their merit counterparts in the future. This action aligns the salaries of three (3) represented project classifications to match the salary of their merit counterparts.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
 COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Dianne Dinnsmore (925)
 335-1766

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Gladys Scott Reid

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, employees performing comparable work in project and merit classifications will not be paid at the same salary.

ATTACHMENTS

Resolution No. 2018/22

Project and Merit Classification Comparison

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 01/16/2018 by the following vote:

AYE: ☐

NO: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐



Resolution No. 2018/22

IN THE MATTER OF: ADOPTING Resolution 2018/22 to provide a salary increase to three represented project classifications located in various departments to match the salary of their merit counterparts for the project classifications of Planner I-Project (5AW1), Planner II-Project (5AV1), and Public Health Dental Hygienist-Project (VMS1).

WHEREAS, the three represented project classifications of Planner I - Project (5AW1), Planner II - Project (5AV1), and Public Health Hygienist - Project (VMS1) do not currently match the salary of their merit counterparts; and

WHEREAS, it is the County's intent to match the wages of project classifications to their merit counterparts in the future;

NOW, THEREFORE, BE IT RESOLVED: that the salaries for the three project classifications be reallocated as follows:

- Planner I - Project (5AW1) to salary Plan ZB5, Grade 1476 (\$5,141.50-\$5,668.50) in order to align with merit counterpart Planner I (5AWA)
- Planner II - Project (5AV1) to salary Plan ZB5, Grade 1547 (\$5,515.95-\$6,704.67) in order to align with merit counterpart Planner II (5AVA)
- Public Health Dental Hygienist - Project (VMS1) to salary Plan TC5, Grade 1322 (\$4,414.36-\$5,365.69) in order to align with merit counterpart Public Health Dental Hygienist (VMSC)

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Dianne Dinnsmore (925) 335-1766

By: , Deputy

cc: Gladys Scott Reid

PROJECT AND MERIT CLASSIFICATION COMPARISON

Job Code	Classification	Min Sal – 2017	Max Merit – 2017	Designator	Match	Plan	Grade
5AWA	Planner I	\$5,141.50	\$5,668.50			ZB5	1476
5AW1	Planner I-Project	\$4,661.42	\$5,139.22	Project	5AWA	Z25	1377
5AVA	Planner II	\$5,515.95	\$6,704.67			ZA5	1547
5AV1	Planner II-Project	\$4,629.23	\$5,626.86	Project	5AVA	Z25	1370
VMSC	Public Health Dental Hygienist	\$4,414.36	\$5,365.69			TC5	1322
VMS1	Public Health Dental Hygienist-Project	\$4,409.99	\$5,360.38	Project	VMSC	TC5	1321



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Agreement #28-660-16 with the City of Antioch for Community Development Department, Block Grant (CDBG) funding

RECOMMENDATION(S):

Approve and Authorize the Health Services Director, or his designee, to execute on behalf of the County Agreement #28-660-16 with the City of Antioch for Community Development Department Block Grant (CDBG) funding, to pay the County an amount not to exceed \$15,212, for operation of the Adult Interim Housing Program, for the period from July 1, 2017 through June 30, 2018.

FISCAL IMPACT:

Approval of this agreement will result in an amount not to exceed \$15,212 paid to the County. (No County funds required)

BACKGROUND:

The Health Services Department applied for funding from the City of Antioch to operate the emergency shelter program at full capacity on a year-round basis. Each year, the shelters provide interim housing and support services to over 800 individuals per year. The Community Development Block Grant program, funded by the U.S. Department of Housing and Urban Development, is a source of public funding providing valuable housing and service benefits to homeless persons of Contra Costa County. Without such funding, the emergency shelter program may have to operate at a reduced capacity.

On March 21, 2017, the Board of Supervisors approved submission of Application #28-660-15 for service and operation of the County's Adult Interim Housing Program for the period from July 1, 2017 through June 30, 2018.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Cynthia Belon,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm

BACKGROUND: (CONT'D)

Approval of Agreement #28-660-16 will allow the County to receive CDBG funding from the City of Antioch, for service and operation of the County's Adult Interim Housing Program through June 30, 2018. This agreement requires the County to indemnify the City for claims arising out of the County's performance under the agreement.

CONSEQUENCE OF NEGATIVE ACTION:

If this Agreement is not approved, the County will not receive funding and without such funding, the emergency shelter program may have to operate at a reduced capacity.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Submission of Grant Application #28-759-19 to the California Department of Resources Recycling and Recovery

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, (the Director of Environmental Health), to submit Grant Application #28-759-19 (TEA-25), to the California Department of Resources Recycling and Recovery (CalRecycle), in an amount not to exceed \$450,000 for the Environmental Health Waste Tire Enforcement Program, for the period from June 30, 2018 through September 30, 2019.

FISCAL IMPACT:

Approval of this application will result in an amount not to exceed \$450,000 from CalRecycle for the Environmental Health Waste Tire Enforcement Program. The funds are allocated and available from CalRecycle for grants to solid waste Local Enforcement Agencies (LEA) and cities and counties with regulatory authority within the city and county government to perform enforcement/compliance and surveillance activities at waste tire facilities. No County match required.

BACKGROUND:

Contra Costa Environmental Health/General Programs is the solid waste LEA for the entire county, including all incorporated cities except for the City of Pittsburg. CalRecycle has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by cities and counties under the program. Contra Costa County demonstrates it has sufficient staff resources, technical expertise, and/or experience with similar projects to carry out the proposed program.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Marilyn Underwood,
925-692-2521

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Marcy Wilhelm

BACKGROUND: (CONT'D)

Approval of Application #28-759-19 will allow Contra Costa County Environmental Health services to apply for funds to implement the waste tire enforcement program through September 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this grant is not approved, the County will not be able to monitor and reduce illegal waste tire practices, educate and enforce proper waste tire management throughout the County, assist in reducing potential vector problems and prevent tire fires, nor protect public health and safety.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Contract Term with Financial Marketing Concepts, Inc. Contract #29-787-1 for County-wide Pharmacy Discount Prescription Card for Use by Uninsured

RECOMMENDATION(S):

APPROVE and ACKNOWLEDGE that, by its terms, the contract between the County and Financial Marketing Concepts, Inc. (dba Coast2Coast Rx Card), pertaining to the Pharmacy Discount Prescription Card Program and initially approved by the Board on January 7, 2010 (Item C.23), with a maximum annual payment to the County of \$500,000, does not terminate on December 31, 2017 but, instead, will renew automatically each year unless it is terminated by the Health Services Director on thirty days written notice.

FISCAL IMPACT:

Approval of this Board Order will result in no change in the potential estimated income received by the County of \$500,000 per year. Contra Costa County will bear no cost as FMC pays for all expenses for the care and distribution. Implementation of the Pharmacy Discount Prescription Card Program, royalties of \$0.75 per filled prescription will be received by the County from FMC and would be directed to the Health Services Department to offset funds used to provide medical services to the uninsured. The royalties will not increase the price of the prescriptions for the residents of the County.

BACKGROUND:

On January 7, 2010, the Board of Supervisors approved Contract #29-787 with FMC for the Pharmacy Discount Prescription Card Program, for the period from January 1, 2010 through December 31, 2010. On December 13, 2011, the Board of Supervisors approved Amendment #29-787-1 to extend the term through December 31, 2017.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Patricia Tanquary, (925)
313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: A Floyd , M Wilhelm

BACKGROUND: (CONT'D)

The intent of the parties was for the term to be automatically renewed perennially, unless County or Contractor terminates with thirty days written notice. The purpose of this board order is to correct the term and therefore allow the contractor to continue to provide the County-wide Pharmacy Discount Prescription Program.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County uninsured residents will not be able to participate in the benefits of the County-wide Pharmacy Discount Prescription Program.



**Contra
Costa
County**

To: Board of Supervisors

From: Brian M. Balbas, Interim Public Works Director/Chief Engineer

Date: January 16, 2018

Subject: Approve a contract amendment with ECS Imaging, Inc., for the implementation of Laserfiche, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Interim Public Works Director, or designee, to execute a contract amendment with ECS Imaging, Inc., effective January 16, 2018, to increase the payment limit by \$77,494, to a new payment limit of \$385,402, with no change to the original term of October 1, 2016 to September 30, 2019, for additional necessary software and work associated with the implementation of Laserfiche, an electronic records content management system.

FISCAL IMPACT:

The increase in payment will be funded 100% by various Public Works funds that have been approved for the implementation of Laserfiche. The amount of \$39,544 is to purchase an additional software module and licensing fees. The remaining amendment amount, \$37,950 is for project management.

BACKGROUND:

On September 27, 2016, the Board of Supervisors approved a contract with ECS Imaging, Inc., for software, software support and Laserfiche implementation for all Public Works divisions. Public Works continues to have several years of files that must be scanned and then indexed correctly to assure that searching the electronic files results in accurate retrieval of data, documents and images by both staff and the public. To this end, Public Works has secured funds for

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Carrie Ricci,
925.313-2235

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

additional software, software support and equipment, as well as project management services to complete the implementation Department-wide. The new module, Quick Fields is used for batch scanning and information retrieval, and will allow Public Works to automate data entry and document naming and filing in Laserfiche. The project management is to work with Public Works divisions to assess their work processes and set up work flows in Laserfiche to more efficiently store records electronically.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval of the contract amendment, Public Works will not be able to complete Laserfiche implementation and/or provide software and support for the existing system.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer
Date: January 16, 2018

Subject: Approve a purchase order with Southern Counties Fuel, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Interim Public Works Director, a purchase order with Southern Counties Fuel in an amount not to exceed \$900,000 for the purchase of fuel for the period of February 1, 2018 through January 31, 2019, Countywide.

FISCAL IMPACT:

100% Fleet Services, ISF budgets.

BACKGROUND:

Public Works Fleet Management is responsible for the County fueling station on Waterbird Way. The Materials Management division purchases fuel for the station by accepting daily bids from fuel distributors. They currently have five vendors submitting bids and are set up to purchase from four of them. Any local vendors interested in supplying fuel to the County are encouraged to visit the Public Works Materials counter and get the necessary information to start submitting daily bids. Two of our vendors are in need of a new purchase order. Southern Counties is our primary vendor, followed by Golden Gate, Ramos, and Hunt & Sons.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Stan Burton
925.313-7078

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, fuel for the Waterbird Fueling Facility will not be purchased.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Contract #74-438-10 with Vasanta Venkat Giri, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74-438-10 with Vasanta Venkat Giri, M.D., an individual, in an amount not to exceed \$133,520, for the provision of outpatient psychiatric services for the period from February 1, 2018 through January 31, 2019.

FISCAL IMPACT:

This contract is funded 50% Mental Health Realignment and 50% Federal Medi-Cal. (No rate increase)

BACKGROUND:

On February 7, 2017, the Board of Supervisors approved, Contract #74-438-9 with Vasanta Venkat Giri, M.D., for the provision of outpatient psychiatric services including diagnosing, counseling, evaluating, and providing medical and therapeutic treatment for children and adolescents in Central Contra Costa County, for the period from February 1, 2017 through January 31, 2018.

Approval of Contract #74-438-10 will allow the contractor to continue to provide outpatient psychiatric services through January 31, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County's clients will not have access to the contractor's services.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Cynthia Belon,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: January 16, 2018

Subject: Issuance of Request for Proposal #1162 for Wraparound Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to issue Request for Proposal #1162 in an amount not to exceed \$960,000 for the Contra Costa County Wraparound Services Program for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

The cost of the contract will be covered by 60% State Realignment Funds and 40% County General Funds.

BACKGROUND:

The Employment and Human Services Department, Children and Family Services Bureau, Request for Proposal (RFP) #1162 is to provide Wraparound Services consistent with Senate Bill (SB) 163 with the goal of increased foster care placement stability for children, improved mental health and educational outcomes for youth, and maintain cost neutrality.

Senate Bill (SB) 163 provides for service alternatives to group home care through the development of expanded family-based service programs or "wraparound" programs for youth in Foster Care. The services are structured to build on the strengths of each child and family, and are tailored to address their unique and changing needs.

CONSEQUENCE OF NEGATIVE ACTION:

At-risk youth in highly restrictive settings will have less opportunity to transition into family-based services.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Elaine Burres,
608-4960

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

The funding supports all of the community outcomes established in the Children's Outcome Report Card: 1) Children Ready for and Succeeding in School; 2) Children and Youth Healthy and Preparing for Productive Adulthood; 3) Families that are Economically Self Sufficient; 4) Families that are Safe, Stable and Nurturing; and 5) Communities that are Safe and Provide a High Quality of Life for Children and Families, by providing wraparound services to children and families.



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer
Date: January 16, 2018

Subject: Approve a contract amendment with Protiviti Government Services, Inc., for computer programming services.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Interim Public Works Director, or designee, to execute a contract amendment with Protiviti Government Services (Protiviti), Inc., effective January 16, 2018, to increase the payment limit by \$155,000, to a new payment limit of \$355,000, and to extend the contract termination date from March 20, 2018 to March 20, 2019, for temporary placement of a computer programmer, Countywide.

FISCAL IMPACT:

100% Various Special Revenue Funds

BACKGROUND:

The Public Works Department is in the process of creating decision support tools for asset management. Public Works Information Technology division (IT) does not currently have the capacity to keep up with requests. The contract programming resource provided under this Contract will be tasked with creating the software tools necessary to provide the Interim Public Works Director and the County Administrator with meaningful decision support data for asset management. The consultant will also cross-train Public Works IT staff on the programming methodology that is used for this work.

On March 21, 2017, the Public Works Director approved an initial contract with Protiviti for \$85,000 for temporary placement of a computer programmer. This original

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Barry Schamach, (925)
313-2185

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

contract amount was based on an estimated 'level of effort' that turned out to be too low; subsequently, an Amendment to increase the original contract amount by \$115,000 was approved by the Board of Supervisors on August 15, 2017. Since that time, the scope of work has expanded to include the import of legacy data and the writing of budget reports. The additional funds provided by this amendment will allow for the completion of this new work, as well as delivery of the 'Debt Service' and 'Cost Data' applications that were called out in the original contract's Service Plan.

CONSEQUENCE OF NEGATIVE ACTION:

Without Board approval, Public Works IT will not be able to provide the Interim Public Works Director and County Administrator with the decision support tools that are required for the effective management of the County's real estate portfolio.



**Contra
Costa
County**

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: January 16, 2018

Subject: Contract amendment with ImagingTek, Inc., for "Document Imaging Services"

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with ImagingTek, Inc., to extend the term from January 31, 2018 through January 31, 2019 with no change to the existing payment limit of \$412,000, to allow the Contractor to continue to provide document imaging services.

FISCAL IMPACT:

No impact to the County General Fund. The contract is funded by 100% Land Development Fees.

BACKGROUND:

In January of 2014, the Department of Conservation and Development (DCD) entered into a contract with ImagingTek, Inc., to provide technical assistance and services to DCD related to the conversion of DCD documents and files into the Laserfiche electronic format. The conversion will help DCD access all permits / plans via electronic format, thereby reducing DCD storage needs as well as costs associated with it. DCD has additional plans that require scanning / conversion; this amendment will allow the Contractor to continue to provide the services.

CONSEQUENCE OF NEGATIVE ACTION:

If the proposed contract amendment is not approved, ImagingTek, Inc., would not be able to continue to provide the services, which may result in DCD staff not having the ability to access permits / plans via electronic format. This would result in the necessity of DCD having to store data at storage facilities and pay for renting the facilities.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Patricia Zaragoza
925-674-7857

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Contract #76-575-2 with Signature Parking, LLC

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute on behalf of the County, Contract #76-575-2 with Signature Parking, LLC, a limited liability company, in an amount not to exceed \$315,000, to provide parking management services for Contra Costa Regional Medical Center (CCRMC), for the period from January 1, 2018 through December 31, 2018.

FISCAL IMPACT:

This contract is funded 100% by Hospital Enterprise Fund I.

BACKGROUND:

On January 10, 2017, the Board of Supervisors approved Contract #76-575 with Signature Parking, LLC, to provide parking management services at CCRMC including stack parking and parking management to ease parking and eliminate patients missing appointment due to the lack of parking, through December 31, 2017.

Approval of Contract #76-575-2 will allow the Contractor to continue to provide parking management services for CCRMC through December 31, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients at CCRMC will continue to miss medical appointments due to lack of parking.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Anna Roth,
925-370-5101

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Marcy Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Contract #77-035-1 with 1125 Sir Francis Drake Boulevard Operating Company, LLC (DBA Kentfield Hospital San Francisco)

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute on behalf of the County, Contract #77-035-1 with 1125 Sir Francis Drake Boulevard Operating Company, LLC (DBA Kentfield Hospital San Francisco), a limited liability company, in an amount not to exceed \$1,750,000, to provide long term acute care hospital services for Contra Costa Health Plan (CCHP) members for the period from February 1, 2018 through January 31, 2019.

FISCAL IMPACT:

This Contract is funded 100% CCHP Enterprise Fund II. (No rate increase)

BACKGROUND:

On February 7, 2017, the Board of Supervisors approved Contract #77-035 with 1125 Sir Francis Drake Boulevard Operating Company, LLC (DBA Kentfield Rehabilitation and Specialty Hospital) (now known as Kentfield Hospital San Francisco), for the provision of long term acute care hospital services for CCHP members for the period from February 1, 2017 through January 31, 2018.

Approval of Contract #77-035-1 will allow 1125 Sir Francis Drake Boulevard Operating Company, LLC (DBA Kentfield Hospital San Francisco) to provide long term acute care hospital services for CCHP members, through January 31, 2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Patricia Tanquary, (925)
313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: A Floyd, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, CCHP members will not receive the benefits of long term acute care hospital services from the Contractor.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Amendment #23-571-4 with Bluetree Network, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute on behalf of the County, Contract Amendment Agreement #23-571-4 with Bluetree Network, Inc., a corporation, effective January 15, 2018, to amend Contract #23-571-3, to increase the payment limit by \$440,000, from \$200,000 to a new payment limit not to exceed \$640,000, with no change in the original term of July 1, 2017 through June 30, 2019.

FISCAL IMPACT:

This amendment is funded 100% by Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:

On July 11, 2017, the Board of Supervisors approved Contract #23-571-3 with Bluetree Network, Inc. for the provision of consulting, technical support and training to the Health Services Department's Information Technology Unit Director for the period from July 1, 2017 through June 30, 2019.

Approval of Contract Amendment Agreement #23-571-4 will allow the Contractor to provide additional consulting, technical support and training services to the Health Services Department's Information Technology Unit Director through June 30, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, Contractor will not provide additional consulting, technical support and training to the Health Services Department's Information Technology Unit Director.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: David Runt,
925-335-8700

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: January 16, 2018

Subject: Allocation of Funds from the Livable Communities Trust to Public Works to Participate in the San Ramon Valley Street Smarts Program, San Ramon

RECOMMENDATION(S):

ALLOCATE \$20,000 from the Livable Communities Trust (District II portion) to the Public Works Department and DIRECT the Interim Public Works Director to execute, on behalf of the County, a Memorandum of Understanding with the City of San Ramon to participate in the San Ramon Valley Street Smarts Program for the period July 1, 2017 through June 30, 2018, as recommended by Supervisor Candace Andersen.

FISCAL IMPACT:

No General Fund impact. Funds in the amount of \$20,000 are from the District II allocation of deposits into the Livable Communities Trust. On December 3, 2013, the Board of Supervisors determined that revenue from the Fund should be spent equally among supervisorial districts. At build-out of the development projects contributing revenue to the Fund, deposits to the Fund will total \$8,448,000. As of January 2, 2018 the fund balance was \$7,710,185. The account has earned approximately \$425,000 in interest to date. There have been \$443,437 in expenditures. The approved expenditures to date are shown in Attachment A.

BACKGROUND:

The Livable Communities Trust Fund (Fund) is a Special Revenue Mitigation Fund that was established by the Board of Supervisors on November 15, 2005 following the approval of the Camino Tassajara Combined General Plan Amendment Project, also known as the Alamo Creek and Intervening Property residential projects, and was required as a condition of approval. The Fund was established to implement the County's Smart Growth Action Plan. The residential developers pay an \$8,000 per unit fee (excluding affordable housing portions of the projects) into the Fund. The Department of Conservation and Development administers the Fund.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Kristin Sherk, (925)
674-7887

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

>

The San Ramon Valley Street Smarts Program is a collaborative effort among the County Public Works Department, the City of San Ramon, the Town of Danville, the San Ramon Valley Unified School District, and the San Ramon Valley Fire Protection District. It supports goal five of the Smart Growth Action Plan to help fund transit and other transportation improvements which foster smart growth principles. The County has participated in this program since 2004 by funding a share of the costs to implement the program, using the Dougherty Valley Enhancement fund, which is now depleted. During Fiscal Year 2017/18, the City of San Ramon is administering the program and is requesting that the County fund a total of \$20,000 for program support (\$10,000) and administrative support services (\$10,000).

The Interim Public Works Director, or designee, will execute on behalf of the County, a Memorandum of Understanding (MOU) with the City of San Ramon to pay the City of San Ramon \$20,000 to participate in the Street Smarts Program for the period of July 1, 2017 through June 30, 2018. The MOU is attached in its substantially final form and will be executed in a form approved by County Counsel.

The San Ramon Valley multi-agency education campaign is implemented through the collaborative effort of the Street Smarts Advisory Committee ("Advisory Committee"), which meets periodically to implement program components. The Advisory Committee has adopted several large-scale programs to be implemented. They include the following:

- **Street Smarts Media Annual Press Release:** An annual press release will be sent out at the beginning of the program year outlining the upcoming Street Smarts Program. The release will encourage members of the media and the public to learn about Street Smarts' traffic safety education activities for the upcoming school year.
- **Traffic Safety Assemblies:** Street Smarts devised an elementary school assembly designed to teach students the basics of pedestrian and bicycle safety. On-site assemblies educate students about the lessons of traffic safety in a fun and entertaining environment. As an opportunity to continue learning, students and parents together fill out and submit online a Traffic Safety Questionnaire for the student to receive a participation prize, help their class win a larger prize and assist their school with winning a Grand Prize, such as safety equipment (not to exceed \$250) presented by local Elected Officials and Platinum Sponsors at the "Grand Prize" Award assembly. On average, twelve schools, including 8,400 students and staff, are reached over the school year.
- **Bike Rodeos:** As a component of Street Smarts' Safe Routes to School Efforts, bike rodeos are an after-school activity that allows elementary school students to practice their cycling and traffic safety skills in a controlled, supervised environment. Bike rodeos include an interactive bicycling course, bike maintenance station and individual helmet check to ensure a proper fit. These activities reinforce street safety concepts. On average, twelve schools have over 1,500 students participating each school year. Over 6,000 parents and students are reached through direct advertising of bike rodeo.
- **"BMX" Middle School Safety Program:** The Street Smarts Program introduced a new educational bike safety program to middle school students in the spring and have continued this program in the new school year. BMX Bike Safety Assemblies are delivered to middle school students by presenting an entertaining demonstration with an informative, safety message, through a combination of BMX skills and a visual bike and helmet safety messages. On average, over 6,000 students and staff view the bike safety and skilled presentation each school year.
- **Street Smarts "Be Reel!" Video Contest:** The annual video contest attracts middle school students in small teams to create a 60-second PSA on a specific traffic safety theme. An Annual Award Ceremony is held with a viewing and awarding of the top finalists, where local Elected Officials and Platinum Sponsors present the awards to the top placing students. Over 250 parents, staff and students attend the ceremony. Over 6,400 students and staff members are reached through advertisement of the contest and awards ceremony. Top placed videos are also played on Contra Costa Television (CCTV).
- **CHP "Street Smart" Teen Driver Safety Program:** Street Smarts has partnered with the California Highway Patrol to bring the "Street Smart" Program to local high schools. The Street Smart Teen Driver Education presentation is delivered by CHP Officers through a highly impactful and interactive teen driver safety

class to educate new drivers and their parents about safe driving practices. Presentations are offered four times each school year at the four San Ramon Valley Unified School District high schools with approximately 1,800 students and parents attending at each event.

- Community Outreach Efforts: Street Smarts staff attends over two dozen community events as part of its outreach efforts. At the events, Street Smarts representatives staff an informational booth with traffic safety educational program materials and activities for children and teen drivers.
- Street Smarts Website: To advance its community outreach efforts, the Street Smarts website (www.street-smarts.com) will continue to serve as a resource for the community to learn about traffic safety and ongoing Street Smarts programs. In August 2016, a revised and updated website was released for the benefit of parents, students, and the general public in order to view program information and bike and pedestrian safety resources. The new website is not only web user friendly, but also mobile phone friendly.

The Street Smarts program advances traffic, bicyclists, and pedestrian safety within the San Ramon Valley. For these reasons, Supervisor Andersen recommends that the Board of Supervisors approve participating in the program during Fiscal Year 2017/18, and allocating an award of \$20,000 for program support and administrative services.

CONSEQUENCE OF NEGATIVE ACTION:

Contra Costa County will no longer be a participant in the Street Smarts Program.

CHILDREN'S IMPACT STATEMENT:

The Street Smarts Program supports outcome 5: Communities are Safe and Provide a High Quality of Life for Children and Families.

ATTACHMENTS

Project List

Street Smarts MOU

Number	Board Date	Project	Amount	Sup District	Expenditures	Remaining Balance
2013-01	10/22/2013	Northern Waterfront	\$ 250,000	All	\$ 250,000.00	\$ -
2016-01	6/14/2016	Heritage Point	\$ 1,432,830	I	\$ -	\$ 1,432,830
2016-02	12/20/2016	Marsh Creek Trail	\$ 250,000	III	\$ -	\$ 250,000
2016-03	12/20/2016	Agriculture Policy Study	\$ 150,000	III	\$ -	\$ 150,000
2017-01	3/7/2017	Agra Tech Solar Light Greenhouse	\$ 50,000	IV and V (50% Each)	\$ -	\$ 50,000
2017-02	3/14/2017	Rides for Veterans (Mobility Matters)	\$ 83,645	II and IV (50% Each)	\$ 68,437.00	\$ 15,208
2017-03	9/19/2017	Garden Park Apartments	\$ 125,000	IV	\$ 125,000.00	\$ -
2018-01	1/16/2018	SRV Street Smarts	\$ 20,000	II		\$ 20,000



CITY OF SAN RAMON

2401 CROW CANYON ROAD
SAN RAMON, CALIFORNIA 94583
WEB SITE: WWW.SANRAMON.CA.GOV

October 20, 2017

Brian Balbas
Interim Director, Public Works
Contra Costa County Public Works Department
255 Glacier Drive
Martinez, CA 94553

RE: 2017/2018 Street Smarts Program
Program Development and Administration Staffing Services
Memorandum of Understanding

Dear Mr. Balbas:

The City of San Ramon (the "City") is pleased to continue to partner with Contra Costa County (the "County") in the implementation of programs, such as the Street Smarts Program, that are of San Ramon Valley-wide importance and on issues which do not recognize political boundaries.

This Memorandum of Understanding (MOU) outlines the apportionment of duties and responsibilities between the City and the County regarding the provision of Street Smarts Program development, material, and administrative staffing services for the 2017/2018 Program Year.

1. Program Background

The Street Smarts Program is a traffic safety public education campaign that is implemented valley-wide through the collaborative efforts of the City of Danville, City of San Ramon, Contra Costa County, San Ramon Valley Unified School District and the San Ramon Valley Fire Protection District.

The Program is funded and directed by the five primary public agencies listed above, with additional funds provided by private sponsors, including the San Ramon Valley Council of PTAs. The federal Safe Routes to School Program will fund significant components of the Street Smarts efforts during 2017/2018 Program year. On an annual basis, each of the five public agencies appropriate funds for Program development, material, and administrative costs.

This MOU outlines the provision of Program development, material, and Program administrative services to the County, by the City, for the 2017/2018 Program Year.

2. Responsibilities of the City and the County

A. The City shall:

- a. Program staffing services within unincorporated Contra Costa County (in the geographic area known as the "San Ramon Valley" and as defined by the San Ramon Valley Unified School District) as outlined in the Street Smarts Program 2017/2018 Work Plan (Attachment A) and 2017/2018 Financial Plan (Attachment B).
- b. Continue to participate in the Street Smarts Advisory Committee and contribute staff time towards the ongoing implementation of the Program.

B. The County shall:

- a. Contribute Ten Thousand Dollars (\$10,000.00) in funds to the City of San Ramon for its share of the Program's administrative staffing costs outlined in Attachments A and B for Program Year 2017/2018.
- b. Contribute Ten Thousand Dollars (\$10,000.00) in funds to the City of San Ramon for its share of the Program's general support costs for Program Year 2017/2018.
- c. Continue to participate in the Street Smarts Program Advisory Committee and contribute staff time towards the ongoing implementation of the Program during Program Year 2017/2018.

3. Unsanctioned Programs

A public agency partner may choose to conduct programs or activities within their jurisdiction using the Street Smarts brand. These are known as "unsanctioned programs" and are individual agencies' efforts to promote traffic safety education or enhance the Street Smarts brand beyond those identified in the 2017/2018 Work Plan.

Examples of unsanctioned programs include the Town of Danville's efforts to include the Street Smarts logo on traffic safety education pamphlets at schools or the City of San Ramon's Street Smarts/My Beat My School Officer Program.

All financial and human resources used to implement unsanctioned programs must be borne by the sponsoring agency. The Valley-wide Street Smarts Program budget and other resources shall not be used.

4. Modifications

The Program Work Plan may be augmented at any time during the Program year, subject to the review and agreement of both parties. All Work Plan modifications shall be documented in writing and shall be executed with an amended MOU.

5. Termination

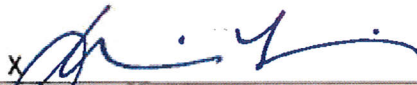
This MOU is in effect beginning July 1, 2017 and ending June 30, 2018.

6. Renewal

This MOU may be renewed for Program Year 2017/2018 and beyond, subject to the review and agreement of both parties. All MOU renewals shall be documented in writing and shall be executed with an amended MOU.

If you agree to the terms and conditions above, please execute this MOU on both originals to indicate your acceptance and return one original for our files.

We look forward to continuing our collaboration on programs of regional significance. Please do not hesitate to contact us at (925) 973-2581 if you have any questions.

X 

Maria Fierner, Director
Public Works
City of San Ramon

Date: 10/24/17

X _____
Brian Balbas, Interim Director
Public Works
Contra Costa County

Date: _____



2017/2018 PROGRAM WORK PLAN

Revised: July 1, 2017

PROGRAM AREA

1. Elementary School Safety Questionnaire Contest

Roles & Responsibilities for Street Smarts Coordinator:

- Serve as the primary point of contact and personal interface with the Principal and office staff for the Safety Questionnaire Contest;
- Serve as the lead in the development of Safety Questionnaire Contest guidelines, announcements and prize distribution process;
- Coordinate end of year Grand Prize Assembly at school with highest participation percentage;
- Purchase and order Traffic Safety prizes and supplies; and
- Organize Grand Prize - End of Year Assembly with Elected Officials and other community leaders and sponsors.

Roles & Responsibilities for Town of Danville Staff:

- Town of Danville staff will provide support at end of year Grand Prize - End of Year Assembly.

Roles & Responsibilities for Street Smarts Assistant:

- Provide assistance with dissemination of Safety Questionnaire Contest information; and
- Provide support with collection and distribution of Traffic Safety prizes.

Roles & Responsibilities for Advisory Committee Members:

- Advisory Committee will support and attend the Grand Prize Assembly, if possible.

2. Middle School "BMX" Bike Safety Assemblies

Roles & Responsibilities for Street Smarts Coordinator:

- Schedule and coordinate the "BMX" Bike Safety Assemblies with middle school Principals at each of the eight San Ramon Valley District (SRVUSD) campuses;
- Coordinate schedule with contractors and staff leading the assembly; and
- Purchase Traffic Safety prizes.

Roles & Responsibilities for Street Smarts Assistant:

- Assist and deliver a Traffic Safety message to students at the assembly; and
- Provide assistance with data entry and follow up.

Roles & Responsibilities for Advisory Committee Members:

- Advisory Committee will support and attend a "BMX" Assembly, if possible.

3. Middle School "Be Reel" Video Contest

Roles & Responsibilities for Street Smarts Coordinator:

- Serve as the primary point of contact and personal interface with the community (including schools and cable stations) for the Video Contest;
- Serve as the lead in coordinating Video Contest submittals, issuing invitations, etc.;

- Make regular posts to social media accounts, including Facebook and Twitter;
- Maintain and upload flyers, marketing, promotion and videos to Street Smarts website;
- Coordinate, plan, and implement the Video Contest Awards Ceremony at the Danville Village Theatre; and
- Purchase awards and prizes.

Roles & Responsibilities for Street Smarts Assistant:

- Provide assistance with dissemination of Video Contest information and collection of banners; and
- Provide assistance with data entry for Video Contest and related special events.

Roles & Responsibilities for Advisory Committee Members:

- Advisory Committee will continue to support and attend the Video Contest Awards Ceremony, if available.

4. High School "Start Smart" Classes

Roles & Responsibilities for Street Smarts Coordinator:

- Schedule and coordinate the "Start Smart" events with high school Principals at each of the four (SRVUSD) campuses;
- Support (SRVUSD) with the dissemination of high school program information, marketing and promotion, etc.;
- Maintain and upload flyers, marketing and promotion to Street Smarts website;
- Serve as liaison with (SRVUSD) and California Highway Patrol (CHP); and
- Serve as lead in purchasing prizes, subject to approval of current program sponsor.

Roles & Responsibilities for Street Smarts Assistant:

- Provide assistance with dissemination of Event information as needed.

Roles & Responsibilities for City of San Ramon Staff:

- San Ramon police will attend on-campus "Start Smart" events, when possible.

Roles & Responsibilities for Town of Danville Staff:

- Danville police will attend on-campus "Start Smart" events, when possible.

Roles & Responsibilities for Advisory Committee Members:

- Advisory Committee will continue to support and attend a "Start Smart" Class, if available.

5. Safe Routes to School Component – Assemblies and Bike Rodeos

Roles & Responsibilities for Street Smarts Coordinator:

- Serve as the primary point of contact for Street Smarts' federally funded Safe Routes to School education and encouragement program components (assemblies, bike rodeos etc.);
- Manage a temporary part-time employee who oversees the contractors and delivery of Safe Routes to School program components at bike rodeos and assemblies;
- Contract with additional independent consultants to deliver the Safe Routes to School program components and community outreach;
- Manage components of Street Smarts' Safe Routes to School efforts, including contractors, staff, school-site efforts and the administration of valley wide programs;
- Serve as the primary point of contact for administration of the federal Safe Routes to School grants ; and

- Coordinate fulfillment of the federal Safe Routes to School grant requirements.

Roles & Responsibilities for Street Smarts Assistant:

- Implement bike rodeos, assemblies, encouragement and education program components, under the direction of the Street Smarts Coordinator;
- Train additional contractors to deliver assemblies and bike rodeos; and
- Develop Safe Routes to School toolkits for assemblies and bike rodeos, for use by community members, community groups, schools and PTAs.

Roles & Responsibilities for City of San Ramon Staff:

- San Ramon police will attend on-campus educational events, such as assemblies and bike rodeos, when possible.

Roles & Responsibilities for Town of Danville Staff:

- Danville police will attend on-campus educational events, such as assemblies and bike rodeos, when possible.

Roles & Responsibilities for Safe Routes to School Contractor(s):

- Develop more efficient delivery models for Safe Routes to School program components, including assemblies and rodeos, under the direction of the Street Smart Coordinator;
- Deliver assemblies and bike rodeos, as needed; and
- Attend and represent the Street Smarts Program at Community Outreach Events.

6. Community Marketing: News Articles & Media

Roles & Responsibilities for Street Smarts Coordinator:

- Serve as the primary Street Smarts Program newsletter article and press release writer;
- Serve as coordinator to distribute press releases to the media;
- Serve as the primary editor for written work of contractors; and
- Serve as the primary Street Smarts Program website editor and coordinator.

Roles & Responsibilities for Advisory Committee Members:

- Serve as internal editors to modify generic newsletter articles to suit their agencies' needs; and
- Forward news articles to their Public Information Officers IT departments for upload onto agency websites and distribution through internal and external newsletters.

7. Community Marketing: Community Events

Roles & Responsibilities for Street Smarts Coordinator:

- Determine which events Street Smarts will participate in during the year;
- Manage a temporary part-time employee who oversees the contractors and delivery of Safe Routes to School program components at community outreach events; and
- Manage inventory of promotional and informational items.

Roles & Responsibilities for Street Smarts Assistant:

- Oversee the delivery of Safe Routes to School program components at community outreach events; and
- Serve as the primary Street Smarts personnel responsible for distributing program materials to public places, such as community centers and libraries.

Roles & Responsibilities for Safe Routes to School Contractor(s):

- Serve as Street Smarts personnel at community events and distribute Street Smarts Traffic Safety information and promotional items at such events.

Roles & Responsibilities for Advisory Committee Members:

- Attend community events as Street Smarts representatives, when possible.

8. Administration

Roles & Responsibilities for Street Smarts Coordinator:

- Serve as primary contact person for the Street Smarts Program;
- In concert with San Ramon Transportation Division Manager, develop the annual Street Smarts Financial Plan and present to San Ramon Valley Street Smarts Advisory Committee;
- Maintain and update the Street Smarts website;
- Oversee the social media elements of the Street Smarts Program;
- Maintain inventory of Street Smarts program supplies;
- Coordinate fundraising efforts on an as-needed basis with the City of San Ramon; and
- Attend meetings Valley wide including the following:
 - Town of Danville: Approximately 20 hours per year (including transportation staff meetings, and
 - Contra Costa County: Approximately 12 hours per year.

Roles & Responsibilities for City of San Ramon Staff:

- Serve as treasurer for Street Smarts Program (holds Street Smarts funds); and
- Process invoices, donations, contracts and financial transactions.



Addendum B

	FY2016-17	Estimated	FY2017-18
	Budgeted	Proj. Year-End	Budgeted
Prior Year Carry-over (Est.)	159,286	184,869	177,074
Revenue (Est.)			
4100-00 · Public Agency Contributions			
4101-00 · City of San Ramon	10,000	10,000	10,000
4102-00 · County of Contra Costa	10,000	10,000	10,000
4103-00 · San Ramon Valley USD	10,000	10,000	10,000
4104-00 · Town of Danville	10,000	10,000	10,000
4106-00 · San Ramon Valley Fire Protection District	10,000	10,000	10,000
4105-00 · San Ramon Valley Council of PTAs	500	500	500
Total 4100-00 · Public Agency Contributions	50,500	50,500	50,500
4200-00 · Corporate Contributions			
4201-00 · Elementary School Efforts	2,500	2,500	2,500
4202-00 · Middle School Efforts	0	0	3,000
4203-00 · High School Efforts	10,000	10,000	10,000
4204-00 · General Efforts	0	3,000	0
Total 4200-00 · Corporate Contributions	12,500	15,500	15,500
4300-00 · Cash Donations	20		0
4400-00 · Safe Routes to School Grant ^{1,2}	\$ 100,000	100,000	\$ 100,000
Total Revenue	163,020	\$ 166,000	166,000
Expense			
7100-00 · Elementary Sch. Poster Contest			
7101-00 · Storybook Develop./Production	6,100	5,357	0
7102-00 · Contest Marketing	4,000	2,680	0
7103-00 · Awards Ceremony	4,000	780	0
7104-00 · Contest Incentives	1,300	953	0
Total 7100-00 · Elementary Sch. Poster Contest	15,400	9,770	
Total 7100-00 · Elem. Traffic Safety Awareness Campaign			15,400
7200-00 · Middle School Video Contest			
7201-00 · Contest Marketing	2,000	1,250	3,000
7202-00 · PSA Production	1,000	1,000	1,000
7203-00 · Awards Ceremony	1,500	1,480	1,500
7204-00 · Contest Incentives	3,500	3,250	3,500
7205-00 · Judging	500	320	500
Total 7200-00 · Middle School Video Contest	8,500	7,300	9,500
7200-00 · Middle School BMX Assemblies			
7201-00 · Contractor - Peter Brandt	3,200		3,200
7202-00 · SRTS Contractor	1,200		1,200
7204-00 · Participant Rewards	1,000		1,000
Total 7200-00 · Middle School BMX Assemblies	5,400		5,400
7300-00 · High School			
7301-00 · Web Site	600	600	600

7302-00 · Marketing	2,500	2,500	3,200
7303-00 · Rewards	1,500	1,500	1,500
7304-00 · Video/Photography Production Services	0	0	0
7305-00 · Salaries	5,000	5,000	5,000
Total 7300-00 · High School	9,600	9,600	10,300
7400-00 · Community Outreach			
7401-00 · Web Site	15,000	15,000	2,500
7402-00 · Supplies	1,200	1,200	1,200
7403-00 · Media/Public Relations	6,600	6,600	6,600
7404-00 · Promotions	10,000	10,000	10,000
7405-00 · Media Kick-off Event	100	100	0
Total 7400-00 · Community Outreach	32,900	32,900	20,300
7500-00 · Operations			
7501-00 · Equipment/Supplies	1,000	1,000	5,550
7502-00 · Software	1,400	1,400	1,350
7503-00 · Postage	1,000	1,000	1,000
7504-00 · Meetings	2,400	2,400	4,650
Total 7500-00 · Operations	5,800	5,800	12,550
7600-00 · Additional SRTS Programs			
7601-00 · SRTS Program Leaders			
7601-01 · Salaries	48,000	48,000	53,000
7601-02 · Recruitment	0	0	0
7601-03 · Equipment	1,500	1,500	2,250
7601-04 · Mileage	2,000	1,580	2,000
7601-05 · Independent Contractors	51,600	42,780	46,100
Total 7601-00 · SRTS Program Leaders	103,100	93,860	103,350
7602-00 · Assemblies	4,000	6,040	6,200
7604-00 · Classroom Safety Videos	1,000	1,000	1,000
7605-00 · Print Materials	3,500	3,500	10,300
7608-00 · Bike Rodeos	15,000	3,525	15,000
7609-00 · Walk/Bike Challenge	5,000	0	5,000
7611-00 · Middle School Ad Campaign	0	0	0
7612-00 · Street Banners	0	0	0
7613-00 · Transit Shelters	0	0	0
7614-00 · Before & After Evaluations	0	0	0
Total 7600-00 · Additional SRTS Programs	28,500	14,065	37,500
7700-00 · Miscellaneous	500	500	500
Total Expense	209,700	173,795	199,400
Fund Balance	112,606	177,074	143,674

Notes:

1. MTC CMAQ SR2S Grant (\$365,000) is a multi-year grant (88.53% reimbursable) ending in June 2017. Remaining funds (\$13,400) were exhausted at end of 2016.

2. Federal Cycle 3 SRTS Grant (\$225,500) is a multi-year grant (66.91% reimbursable) ending in June 2018, but closing out in December 2017. Estimated remaining funds as of January 1, 2017 is approximately \$139,000.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Contract #27-733-7 with Muhammad Raees, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #27-733-7 with Muhammad Raees, M.D., an individual, in an amount not to exceed \$500,000, to provide pulmonary services to Contra Costa Health Plan (CCHP) members for the period from March 1, 2018 through February 29, 2020.

FISCAL IMPACT:

This contract is funded 100% by CCHP Enterprise Fund II. (Rate increase)

BACKGROUND:

In March 2016, the County Administrator approved and Purchasing Manager executed Contract #27-733-6, with Muhammad Raees, M.D., for the provision of pulmonary services to CCHP members, for the period from March 1, 2016 through February 28, 2018.

Approval of Contract #27-733-7 will allow Contractor to provide additional pulmonary services to CCHP members through February 29, 2020.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Patricia Tanquary, (925)
313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: A Floyd, M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Amendment #77-084-1 with Harmony Healthcare, LLC

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #77-084-1 with Harmony Healthcare, LLC, a limited liability company, effective November 1, 2017, to amend Contract #77-084, to modify the rates to continue to provide home health services to Contra Costa Health Plan (CCHP) members, with no change in the Payment Limit of \$200,000, and no change in the original term of August 1, 2017 through July 31, 2019.

FISCAL IMPACT:

This amendment is funded 100% by CCHP Enterprise Fund III. (Rate increase)

BACKGROUND:

On August 15, 2017, the Board of Supervisors approved Contract #77-084 with Harmony Healthcare, LLC, for the provision of home healthcare services to CCHP members, for the period from August 1, 2017 through July 31, 2019.

The Contractor has requested and the County has agreed to increase the rates to match community standards and ensure the Contractor remains in the service network. Approval of Contract Amendment Agreement #77-084-1 will allow the Contractor to continue to provide home healthcare services to CCHP members through July 31, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, certain specialty health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Patricia Tanquary, (925)
313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: A Floyd, M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Contract #26-429-27 with Jackson & Coker Locum Tenens, LLC

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #26-429-27 with Jackson & Coker Locum Tenens, LLC, a limited liability company, in an amount not to exceed \$200,000, to provide temporary help physicians at Contra Costa Regional Medical Center (CCRMC), Contra Costa Health Centers and the County's Main Detention facility, for the period from January 1, 2018 through December 31, 2018.

FISCAL IMPACT:

This contract is funded 100% by Hospital Enterprise Fund I. (Rate increase)

BACKGROUND:

On March 28, 2017, the Board of Supervisors approved Contract #26-429-25 (as amended by Amendment Agreement #26-429-26) with Jackson & Coker Locum Tenens, LLC, to provide temporary physicians to cover vacation, sick leave, and extended leave relief for County-employed physicians at CCRMC, Contra Costa Health Centers and County's Main Detention facility for the period from January 1, 2017 through December 31, 2017.

Approval of Contract #26-429-27 will allow the Contractor to continue to provide temporary physicians through December 31, 2018. Paragraph 18 (Indemnification) of the County General Conditions, is deleted.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not have access to Contractor's services.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Samir Shah, M.D.,
925-370-5525

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Contract #24-086-145(14) with Crestwood Behavioral Health, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #24-086-145(14) with Crestwood Behavioral Health, Inc., a corporation, including mutual indemnification, in an amount not to exceed \$95,000, to provide emergency residential care placement services to mentally ill adults, for the period from January 1, 2018 through December 31, 2018.

FISCAL IMPACT:

This contract is funded 100% by Mental Health Realignment. (No rate increase)

BACKGROUND:

On January 10, 2017, the Board of Supervisors approved Contract #24-086-145(13) with Crestwood Behavioral Health, Inc., for the period from January 1, 2017 through December 31, 2017, to provide emergency residential care placement services.

Approval of Contract #24-086-145(14) will allow the Contractor to continue to provide emergency residential care placement services through December 31, 2018. This contract includes mutual indemnification.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer emergency residential facilities to provide services to Supplemental Security Income eligible clients in the Continuing Care Program.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Cynthia Belon,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Edney Suisala, Marcy Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Amendment #76-544-3 with Dayana Carcamo-Molina, M.D., Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #76-544-3, with Dayana Carcamo-Molina, M.D., Inc., a corporation, effective January 1, 2018, to amend Contract #76-544-2, for additional administrative gastroenterology duties at Contra Costa Regional Medical Center (CCRMC) and Health Centers, with no change in the payment limit of \$1,220,000 and no change in the original term of May 1, 2017 through July 31, 2019.

FISCAL IMPACT:

This amendment is funded 100% by Hospital Enterprise Fund I. (Rate increase)

BACKGROUND:

On May 2, 2017, the Board of Supervisors approved Contract #76-544-2 with Dayana Carcamo-Molina, M.D., Inc., for the provision of gastroenterology services, including, clinic coverage, on-call coverage and medical procedures at CCRMC and Contra Costa Health Centers, for the period from May 1, 2017 through July 31, 2019.

Approval of Contract Amendment Agreement #76-544-3 will allow the Contractor to provide additional administrative gastroenterology services through July 31, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, Contractor will not perform additional administrative gastroenterology duties at CCRMC and Contra Costa Health Centers.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Samir Shah, M.D.,
925-370-5525

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: Melinda Cervantes, County Librarian
Date: January 16, 2018

Subject: Library Operating Hours

RECOMMENDATION(S):

ADOPT Resolution No. 2018/27 authorizing the operating hours for the Library to be updated from those approved under Resolution No. 2012/177, as recommended by the County Librarian.

FISCAL IMPACT:

No impact.

BACKGROUND:

On May 8, 2012, the Board of Supervisors approved Resolution No. 2012/177 authorizing a change in operating hours for departments that deviated from the standard operating hours (8am-12 noon; 1 pm-5pm) set under County Ordinance Code 22-2.202. Resolution No. 2018/27 authorizes the County Ordinance Code 22-2.202 to reflect the Library's current operating hours at all libraries and Library Administration.

CONSEQUENCE OF NEGATIVE ACTION:

The ordinance will not reflect the current operating hours for all libraries and Library Administration.

CHILDREN'S IMPACT STATEMENT:

No impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Melinda Cervantes,
925-608-7700

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

Resolution No. 2018/27

Attachment: Table A to Resolution No. 2018/27 Library Operating Hours

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 01/16/2018 by the following vote:

AYE: ☐

NO: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐



Resolution No. 2018/27

MODIFYING THE HOURS OF OPERATION FOR THE LIBRARY

WHEREAS, On May 8, 2012, the Board of Supervisors approved Resolution No. 2012/177 authorizing a change in operating hours for departments that deviated from the standard operating hours (8am-12 noon; 1 pm-5pm) set under County Ordinance Code 22-2.202;

WHEREAS, the Library wishes to continue its practice of offering office hours beyond what is prescribed in County Ordinance 22-2.202 (7:30 am – 5:00 pm Monday-Friday, with no lunch breaks) to better accommodate the needs of the public;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors for the County of Contra Costa does hereby approve the request to update the hours of operation for the Library to the operating hours shown in the attached table (Table A).

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Melinda Cervantes, 925-608-7700

By: , Deputy

cc:

Department Operating Hours Outside of County Statute

Library		
Library Address	Hours Approved Resolution No. 2012/177	Current Operating Hours
Antioch Library 501 W. 18th Street 94509	12pm-8pm (Mon, Tues); 10am-5pm (Wed, Thurs); 12pm-5pm (Sat)	12pm-8pm (Mon, Tues); 10am-6pm (Wed, Thurs); 12pm-5pm (Sat)
Bay Point Library 205 Pacifica Avenue 94565	2:30pm-6pm (Mon, Fri); 2:30pm-8pm (Tues, Thurs)	NO CHANGE
Brentwood Library 104 Oak Street 94513	10am-8pm (Mon-Thurs); 10am-6pm (Fri, Sat)	9am-5pm (Mon, Wed-Fri); 12pm-8pm (Tues)
Clayton Library 6125 Clayton Road 94517	1pm-9pm (Mon, Wed); 10am-6pm (Tues, Thurs, Sat); 1pm-5pm (Sun)	NO CHANGE
Concord Library 2900 Salvio Street 94519	12pm-9pm (Mon, Thurs); 10am-6pm (Tues, Wed); 10am-5pm (Fri, Sat); 1pm-5pm (Sun)	NO CHANGE
Crockett Library 991 Loring Avenue 94525	11am-5pm (Mon, Wed, Fri); 10am-4pm (Sat)	2pm-8pm (Mon) 11am-5pm (Wed, Fri); 10am-4pm (Sat)
Danville Library 400 Front Street 94526	10am-8pm (Mon - Thurs); 10am-6pm (Fri, Sat); 1pm-5pm (Sun)	NO CHANGE
Dougherty Station Library 17017 Bollinger Canyon Road, San Ramon, 94582	10am-8pm (Mon, Thurs); 12pm-8pm (Tues, Wed); 10am-5pm (Fri, Sat)	NO CHANGE
El Cerrito Library 6510 Stockton Avenue 94530	12pm-8pm (Mon, Tues); 10am-6pm (Thurs); 1pm-5pm (Fri); 10am-5pm (Sat)	NO CHANGE
El Sobrante Library 4191 Appian Way 94803	12pm-8pm (Mon, Thurs); 10am-6pm (Tues); 1pm-5pm (Fri); 10am-5pm (Sat)	NO CHANGE
Hercules Library 109 Civic Drive 94547	1pm-9pm (Mon, Tues); 10am-6pm (Wed, Thurs, Sat)	12pm-8pm (Mon, Tues); 10am-6pm (Wed, Thurs); 1pm-5pm (Fri); 10am-5pm (Sat)
Kensington Library 61 Arlington Avenue 94707	12pm-8pm (Mon, Tues); 10am-6pm (Thurs); 1pm-5pm (Fri); 10am-5pm (Sat)	NO CHANGE
Lafayette Library 3491 Mt. Diablo Boulevard 94549	10am-8pm (Mon-Thurs); 10am-5pm (Fri, Sat); 1pm-5pm (Sun)	NO CHANGE
Martinez Library 740 Court Street 94553	12pm-8pm (Mon); 10am-8pm (Tues); 12pm-5pm (Wed, Fri); 10am-5pm (Sat)	NO CHANGE
Moraga Library 1500 St. Mary's Road 94556	12pm-8pm (Tues, Thurs); 10am-6pm (Wed); 1pm-5pm (Fri); 10am-5pm (Sat)	12pm-8pm (Tues, Thurs); 10am-6pm (Wed); 1pm-5pm (Fri, Sun); 10am-5pm (Sat)
Oakley Library 1050 Neroly Road 94561	12pm-8pm (Tues, Wed); 10am-6pm (Thurs-Sat)	NO CHANGE
Orinda Library 26 Orinda Way 94563	10am-8pm (Mon-Thurs); 10am-6pm (Fri, Sat); 1pm-5pm (Sun)	NO CHANGE
Pinole Library 2935 Pinole Valley Road 94564	10am-6pm (Mon); 2pm-8pm (Wed); 12pm-5pm (Fri, Sat)	NO CHANGE

Department Operating Hours Outside of County Statute

Library		
Library Address	Hours Approved Resolution No. 2012/177	Current Operating Hours
Pittsburg Library 80 Power Avenue 94565	12pm-8pm (Tues); 10am-6pm (Wed); 1pm-8pm (Thurs); 11am-5pm (Fri, Sat)	NO CHANGE
Pleasant Hill Library 1750 Oak Park Boulevard 94523	11pm-8pm (Tues); 11am-6pm (Wed, Thurs); 10am-5pm (Fri, Sat)	12pm-8pm (Mon); 1pm-8pm (Tues); 11am-6pm (Wed, Thurs); 10am-5pm (Fri, Sat)
Prewett Library 4703 Lone Tree Way, Antioch 94531	10am-7pm (Tues); 12pm-8pm (Wed, Thurs); 12pm-5pm (Fri, Sat)	NO CHANGE
Rodeo Library 220 Pacific Avenue 94572	12am-5pm (Mon, Sat); 1pm-7pm (Tues, Thurs)	11am-5pm (Mon); 1pm-7pm (Tues, Thurs); 12pm-5pm (Sat)
San Pablo Library 13751 San Pablo Avenue 94806	12pm-8pm (Mon, Tues); 10am-6pm (Wed, Thurs); 1pm-5pm (Fri, Sun); 10am-5pm (Sat)	12pm-8pm (Mon, Tues); 10am-6pm (Wed); 1pm-5pm (Fri, Sun); 10am-5pm (Sat)
San Ramon Library 100 Montgomery Street 94583	10am-8pm (Mon-Thurs); 10am-5pm (Fri, Sat); 1pm-5pm (Sun)	NO CHANGE
Walnut Creek Library 1644 North Broadway 94596	10am-8pm (Mon-Thurs); 10am-6pm (Fri, Sat)	NO CHANGE
Ygnacio Valley Library 2661 Oak Grove Road, Walnut Creek 94598	10am-8pm (Mon-Thurs); 10am-6pm (Fri, Sat)	NO CHANGE
Project Second Chance - Central 1750 Oak Park Boulevard Pleasant Hill 94523	8:30am-5pm (Mon, Wed-Fri); 8:30am-8pm (Tues)	NO CHANGE
Project Second Chance - East 501 W. 18th Street Antioch 94509		12pm-8pm (Mon, Tues); 11am-6pm (Wed, Thurs)
Project Second Chance - West/San Pablo 13751 San Pablo Avenue 94806		12pm-8pm (Mon, Tues); 10am-6pm (Wed)
Project Second Chance - West/Hercules 109 Civic Drive 94547		10am-6pm (Thurs)
Library Administration 777 Arnold Drive, Martinez 94553		6:00am-9pm (Mon-Fri); 6am-5:30pm (Sat)



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: January 16, 2018

Subject: Amend the East County area served by Garaventa Enterprises under the Franchise Agreement with the County

RECOMMENDATION(S):

1. APPROVE an alteration of the solid waste franchise area served by Garaventa Enterprises to exclude an approximately 598-acre area annexed by the City of Antioch, as depicted in Exhibit A, in accordance with the Franchise Agreement between the County and Garaventa Enterprises.
2. DIRECT the Conservation and Development Director to remove Exhibit A of the Franchise Agreement and replace it with Exhibit A attached hereto.

FISCAL IMPACT:

No impact to the General Fund. Reducing the County's franchise service area decreases the amount of franchise fee revenue collected and paid to the the Department of Conservation and Development (DCD) to help offset related costs. Amending the area served by Garaventa Enterprises as recommended is expected to result in a relatively minor overall decrease in proportion to overall customer base/fee revenue.

BACKGROUND:

The County entered into a Franchise Agreement with Garaventa Enterprises in 1995, which governs the solid waste and recycling collection for the majority of unincorporated East County, including unincorporated areas around the City of Antioch. Under the Franchise Agreement, Garaventa Enterprises (contractor) agreed that public agency boundaries may be altered by virtue of actions taken by LAFCO. Section 33 of the Franchise Agreement states, "the County may make such alteration to the Franchise Area as the annexations necessitates".

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: David Brockbank,
925-674-7794

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The City of Antioch has requested that the County amend the Franchise Area boundaries to reflect the annexations by Antioch described as Northeast Antioch Area 2B (LAFCO No. 12-07) and Northeast Antioch Area 1 (LAFCO No. 07-17). The letter from the City of Antioch, including the LAFCO Certificates of Completion for the annexation is attached as Exhibit B.

Staff recommends the Board of Supervisors amend the the boundaries of the area served by Garaventa Enterprises to reflect the aforementioned annexation as shown in the revised franchise area map attached as Exhibit A. In accordance with the Franchise Agreement, staff will provide Garaventa Enterprises with written notice, on behalf of the County, identifying any Board of Supervisors' approved changes to the Franchise Area boundary.

CONSEQUENCE OF NEGATIVE ACTION:

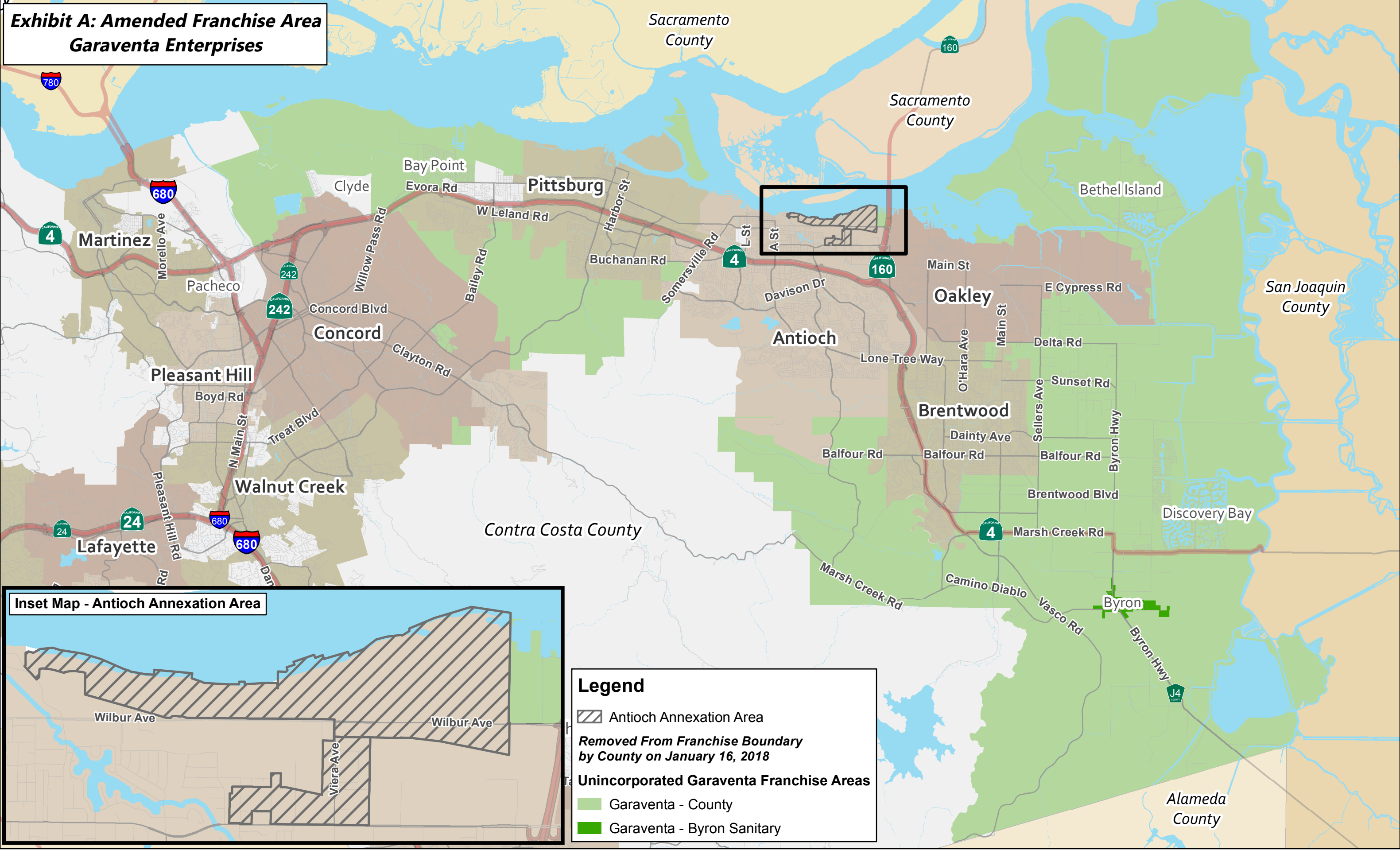
If the Board does not approve amending Garaventa's Franchise Service Area within the unincorporated County, Garaventa Enterprises may assert a continued contractual right to provide solid waste collection services for customers located in the annexation area that is now within the City of Antioch, through the term of the current Franchise Agreement, which ends in 2025.

ATTACHMENTS

Exhibit A- Franchise Area Boundary Map

Exhibit B -City of Antioch letter and LAFCO annexation approval documentation

Exhibit A: Amended Franchise Area
Garaventa Enterprises



0 2.25 4.5 9 Miles

Map Created 1/4/2018
by Contra Costa County Department of
Conservation and Development, GIS Group
30 Muir Road, Martinez, CA 94553
37:59:41.791N 122:07:03.756W

This map was created by the Contra Costa County Department of Conservation and Development with data from the Contra Costa County GIS Program. Some base data, primarily City Limits, is derived from the CA State Board of Equalization's tax rate areas. While obligated to use this data the County assumes no responsibility for its accuracy. This map contains copyrighted information and may not be altered. It may be reproduced in its current state if the source is cited. Users of this map agree to read and accept the County of Contra Costa disclaimer of liability for geographic information.





CONTRA COSTA
COUNTY

2017 FEB -6 P 4:21

February 1, 2017

DEPARTMENT OF
CONSERVATION
AND DEVELOPMENT

Mr. John Kopchik
Conservation and Development Department
Contra Costa County
30 Muir Road
Martinez, CA 94553

SUBJECT: Franchise Area Boundaries – Solid Waste Collection Services

Dear Mr Kopchik:

The City of Antioch has annexed portions of County Unincorporated affecting the boundaries of the City as well as services provided by Contra Costa County and other agencies, by LAFCO Resolutions 12-07 (Area 2B) and 07-17 (Area 1). In particular, this letter is addressing the annexation that affects the solid waste franchise agreement the County has with Garaventa Enterprises.

Contra Costa County has an existing franchise agreement with Garaventa Enterprises which is currently serving the properties in the Northeast Antioch Areas 1 and 2B.

The City of Antioch has an existing franchise agreement with Republic Services and requests that the County amend the boundaries defined in the current agreement with Garaventa Enterprises to represent the current City boundaries and take appropriate action to relinquish its jurisdiction areas recently incorporated into the City of Antioch.

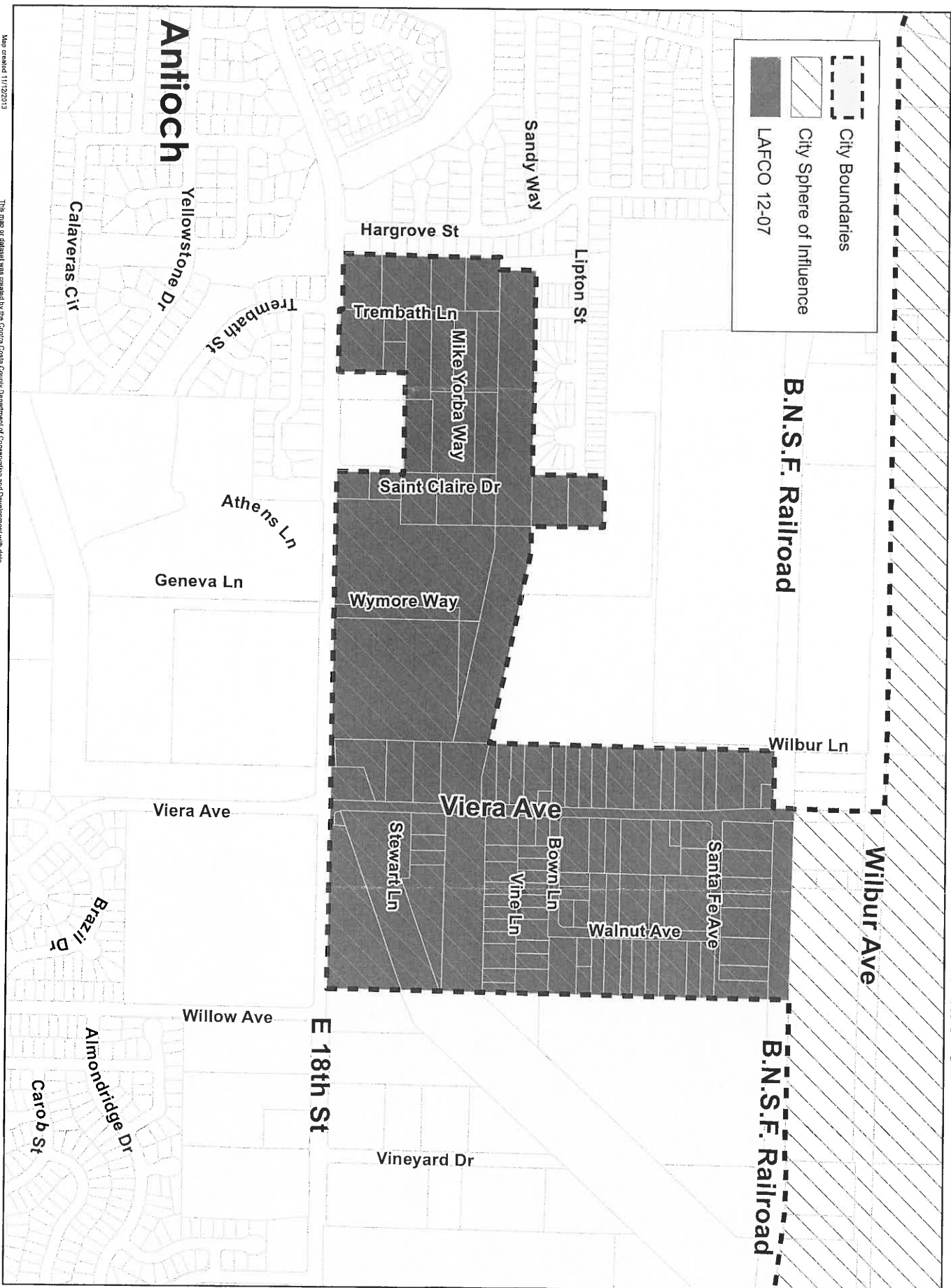
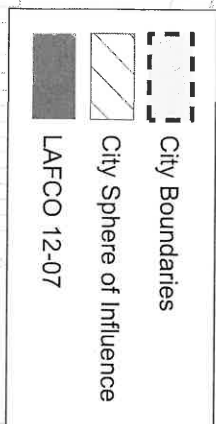
If any additional information is required or clarification needed regarding the enclosed information, please contact me at (925) 779-7035. Please keep us informed as to any action or correspondence pertaining to this issue.

Sincerely,

Forrest Ebbs
Community Development Director
Attachments: LAFCO maps for Areas 1 and 2B

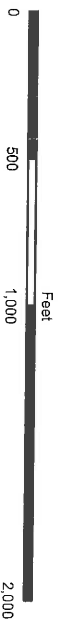
Cc: Susan Hurl, Republic Services

Attachment 1



Map created 11/12/2013
by Contra Costa County Department of
Conservation and Development, GIS Group
30 Muir Road, Martinez, CA 94553
37:59:41.791N 122:07:03.756W

This map or dataset was created by the Contra Costa County Department of Conservation and Development with data from the Contra Costa County GIS Program. Some base data, primarily City Limits, is derived from the CA State Board Equalization's tax rate areas. While obligated to use this data the County assumes no responsibility for its accuracy. This document copyright/distributed information and may not be altered. It may be reproduced in its current state if the source is cited. Users of this map agree to read and accept the County of Contra Costa disclaimer of liability for geographic information.



Attachment 1





February 25, 2014

**NOTIFICATION OF COMPLETED
DISTRICT BOUNDARY CHANGE**

TO: Distribution List

FROM: Lou Ann Texeira, Executive Officer

SUBJECT: **LAFCO 12-07** – **Northeast Antioch Reorganization Area 2B:
Annexations to the City of Antioch and Delta Diablo
Sanitation District and Detachments from County
Service Areas L-100 and P-6**

Please be advised that the proceedings for the above-referenced boundary change have been completed. Enclosed is LAFCO's Certificate of Completion. The effective date of the change is *February 13, 2014*.

Please call the LAFCO office if you have any questions.

Distribution List:

- Steve Duran, City of Antioch
Tina Wehrmeister, City of Antioch
Victor Carniglia, Consultant for City of Antioch
Gary Darling, Delta Diablo Sanitation District
Susan Cohen, CCC Public Works
Elizabeth Arbuckle, CCC Sheriff-Coroner
- County Departments
Catherine Kutsuris, Conservation and Development
Rich Seithel, Conservation and Development
Chris Howard, Conservation and Development
Scott Konopasek, Elections
Marilyn Underwood, Environmental Health
Bob Campbell, Auditor - Property Tax Division
Bobby Romero, Auditor
Tim Ewell, CAO
Lynette Stone, Assessor
Julie Bueren, Public Works
Tim Jensen, Flood Control/Public Works
Chris Lau, Roads/Public Works
Jim Stein, Surveyor/Public Works
Renee Hutchins, Records/Public Works
Henry Finch, Paving/Public Works
CAD RMS Technician, Sheriff-Coroner
Betsy Burkhardt, CCTV



STATE OF CALIFORNIA

STATE BOARD OF EQUALIZATION
PROPERTY AND SPECIAL TAXES DEPARTMENT

TAX AREA SERVICES SECTION, MIC: 59
PO BOX 942879, SACRAMENTO CALIFORNIA, 94279-0059
916 274-3250 - FAX 916 285-0130
<http://www.boe.ca.gov/>
TASS@boe.ca.gov

BETTY T. YEE
First District, San Francisco

SEN. GEORGE RUNNER (Ret.)
Second District, Lancaster

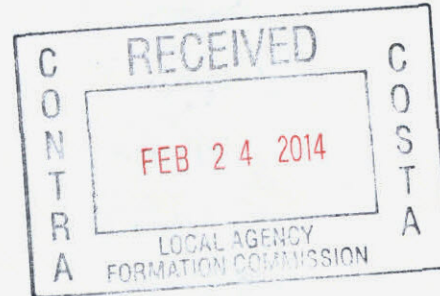
MICHELLE STEEL
Third District, Orange County

JEROME HORTON
Fourth District, Los Angeles

JOHN CHAING
Controller, Sacramento

CYNTHIA BRIDGES
Executive Director

Ms. Lou Ann Texeira, Executive Officer
Contra Costa LAFCo
651 Pine St., 6th Fl.
Martinez, CA 94553



This is to acknowledge receipt of the statement(s) required by Section 54900, et seq., of the Government Code for the action described below. Copies of your documents will be forwarded by us to other agencies. You are required by Section 54902 of the Government Code to file a complete set of documents, except for the processing fee, with the County Assessor and Auditor affected by this action.

Tax rate area boundaries and property tax allocations will become effective for the assesment roll indicated below.

Assessment Roll: **2015/16**

County: **07 Contra Costa**

District: **01 [0002] CITY - ANTIOCH**

Conducting Authority: **LAFCO**

Short Title: **CITY OF ANTIOCH: NORTHEAST ANTIOCH REORG (AREA 2B) ANNEX TO CITY OF ANTIOCH**

Type of Action: **02 City - Annexation**

Resolution/Ord. No.:

LAFCo No.: **12-07**

Effective Date: **02/13/2014**

Fee: **\$2,000.00**

Acreage: **109.9**

BOE File No.: **2015-004**

Received at BOE: **02/18/2014**

Date of Acknowledgement: **02/20/2014**

Distribution: **4**

City Boundary Change

Estimated Population: **211**

Total assessed value of all property in subject territory: **14072541**

Ric Schwarting

Ric Schwarting
Research Manager (GIS)
State-Assessed Properties Division
Tax Area Services Section

cc: County Assessor, County Auditor

acknowledge1.fr3

Recording Requested By:

LAFCO

Contra Costa Local Agency Formation Commission

Return to:

LAFCO

651 Pine Street, Sixth Floor

Martinez, CA 94553

925/335-1094 FAX 925/646-1228

No Fee Per Government Code § 6103



CONTRA COSTA Co Recorder Office

JOSEPH CANCIAMILLA, Clerk-Recorder

DOC- 2014-0023131-00

Thursday, FEB 13, 2014 08:38:52

FRE \$0.00!!!

Ttl Pd \$0.00

Rcpt # 0001902074

lrc/R9/1-7

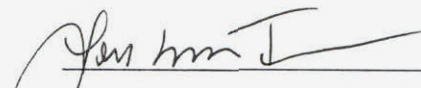
CERTIFICATE OF COMPLETION

As Executive Officer of the Contra Costa Local Agency Formation Commission, I hereby certify that the attached documents are complete and in accordance with the boundaries, modifications and conditions specified by the Commission in its Resolution No. 12-07 approving this action.

1. The kind of change of organization or reorganization and the short-form designation of the proceeding is:

LAFCO 12-07 – Northeast Antioch Reorganization Area 2B: Annexations to the City of Antioch and Delta Diablo Sanitation District and Detachments from County Service Areas L-100 and P-6

2. The affected agency is located in Contra Costa County.
3. The territory is uninhabited, meets the requirements of small island annexation provisions (GC §56375.3), all affected agencies that will gain territory as a result of the change of organization have consented and the conducting authority proceedings have been waived.
4. The Local Agency Formation Commission's resolution of approval, which was adopted on January 8, 2014, is made a part of this certificate by reference and sets forth the description of the boundaries of the proposal and any terms and conditions that apply.



LOU ANN TEXEIRA
Executive Officer

Date: February 13, 2014

RESOLUTION NO. 12-07

**RESOLUTION OF THE CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MAKING DETERMINATIONS AND APPROVING
NORTHEAST ANTIOCH REORGANIZATION AREA 2B: ANNEXATIONS TO THE
CITY OF ANTIOCH AND DELTA DIABLO SANITATION DISTRICT AND
DETACHMENTS FROM COUNTY SERVICE AREAS L-100 AND P-6**

WHEREAS, the Area 2B reorganization proposal has been filed with the Executive Officer of the Contra Costa Local Agency Formation Commission pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act (Section 56000 et seq. of the Government Code); and

WHEREAS, at the time and in the manner required by law the Executive Officer has given notice of the Commission's consideration of the Area 2B proposal; and

WHEREAS, the Commission heard, discussed and considered all oral and written testimony related to the Area 2B proposal including, but not limited to, the Executive Officer's report and recommendation, the environmental document or determination, Spheres of Influence and applicable General and Specific Plans; and

WHEREAS, Area 2B meets the requirements of the small island annexation provisions (Gov. Code §56375.3), as it is less than 150 acres, and is substantially surrounded by the City of Antioch. Further, pursuant to Contra Costa LAFCO policies, Area 2B constitutes an entire unincorporated island, and is not an integral or essential part of a large island; and

WHEREAS, the Local Agency Formation Commission determines the Area 2B proposal to be in the best interests of the affected area and the total organization of local governmental agencies within Contra Costa County;

NOW, THEREFORE, the Contra Costa Local Agency Formation Commission DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

1. The Commission finds that as a Responsible Agency under the California Environmental Quality Act (CEQA), it has reviewed and considered the information contained in the Northeast Antioch Area Reorganization Initial Study/Mitigated Negative Declaration as prepared and adopted by the City of Antioch.
2. The reorganization of Area 2B shall be conditioned on the reorganization of Area 1 (Gov. Code 56885.5). The Certificates of Completion for Area 1 and Area 2B reorganizations shall be filed on the same date, and on the earliest reasonable date following LAFCO's action. Neither Area 1 nor Area 2B will become part of the reorganization area until the Certificates of Completion are executed and the LAFCO action is filed with the County Recorder.
3. Said reorganization is hereby approved.
4. The subject proposal is assigned the distinctive short-form designation:

Contra Costa LAFCO
Resolution No. 12-07

NORTHEAST ANTIOCH REORGANIZATION AREA 2B: ANNEXATIONS TO THE
CITY OF ANTIOCH AND DELTA DIABLO SANITATION DISTRICT AND
DETACHMENTS FROM COUNTY SERVICE AREAS L-100 AND P-6

5. The boundaries of the affected territory are found to be definite and certain as approved and set forth in Exhibit A, attached hereto and made a part hereof.
6. The subject territory shall be liable for any authorized or existing taxes, charges and assessments comparable to properties within the annexing agency.
7. The City of Antioch delivered an executed indemnification agreement between the City and Contra Costa LAFCO providing for the City to indemnify LAFCO against any expenses arising from any legal actions challenging the Area 2B reorganization.
8. The territory proposed for reorganization is inhabited.
9. The proposal meets the requirements of the small island annexation provisions (Gov. Code §56375.3), and local LAFCO policies, and the protest proceedings are hereby waived.
10. All subsequent proceedings in connection with the Area 2B reorganization shall be conducted only in compliance with the approved boundaries set forth in the attachments and any terms and conditions specified in this resolution.

PASSED AND ADOPTED THIS 8th day of January 2014, by the following vote:

AYES: Blubaugh, Glover, McGill, Meadows, Piepho, Schroder, Tatzin

NOES:

ABSTENTIONS:

ABSENT:



DWIGHT MEADOWS, CHAIR, CONTRA COSTA LAFCO

I hereby certify that this is a correct copy of a resolution passed and adopted by this Commission on the date stated.

Dated: January 8, 2014

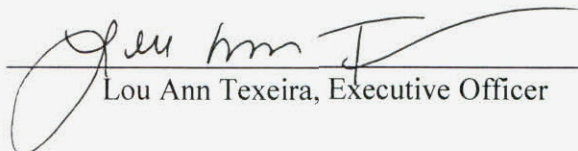

Lou Ann Texeira, Executive Officer

Exhibit A
 NORTHEAST ANTIOCH ANNEXATION AREA 2B
 ANNEXATION TO CITY OF ANTIOCH AND
 DELTA DIABLO SANITARY DISTRICT
 DETACHMENT FROM COUNTY SERVICE AREAS P-6 AND L-100

GEOGRAPHIC DESCRIPTION

All that certain real property, situate in the unincorporated territory of the County of Contra Costa, State of California, and being a portion of Section 20, Township 2 North, Range 2 East, Mount Diablo Base and Meridian, described as follows:

Beginning at a point on the existing (easterly) city limit line of the City of Antioch (Resolution 86-201), being on the westerly right of way line of Viera Avenue (60.0' wide) and the northerly right of way line of the BNSF (formerly AT & SF) railroad;

Thence, (1) from said point of beginning, along said northerly BNSF right of way line, South 88°54'52" East 931.65 feet to a point on the existing (westerly) city limit line of the City of Antioch (Resolution 85-168) being on the northerly projection of the East line of the Viera Subdivision (27 M 15);

Thence along the existing city of Antioch limit line (various annexations) the following courses;

Thence, (2)	South 01°00'22" West	2,250.39 feet;
Thence, (3)	North 89°21'43" West	2,518.31 feet;
Thence, (4)	North 00°33'13" East	326.57 feet;
Thence, (5)	North 89°22'21" West	486.70 feet;
Thence, (6)	South 00°39'26" West	327.71 feet;
Thence, (7)	North 89°18'52" West	575.75 feet;
Thence, (8)	North 01°19'39" East	777.43 feet;
Thence, (9)	South 89°02'05" East	55.86 feet;
Thence, (10)	North 00°50'40" East	173.79 feet;
Thence, (11)	South 89°23'09" East	995.76 feet;
Thence, (12)	North 00°43'22" East	353.03 feet;
Thence, (13)	South 89°08'45" East	250.24 feet;
Thence, (14)	South 00°30'37" West	352.02 feet;
Thence, (15)	South 89°27'53" East	124.49 feet;
Thence, (16)	South 78°13'45" East	953.65 feet;
Thence, (17)	North 01°05'17" East	1,391.29 feet;
Thence, (18)	South 89°17'11" East	278.57 feet;

Exhibit A
NORTHEAST ANTIOCH ANNEXATION AREA 2B
ANNEXATION TO CITY OF ANTIOCH AND
DELTA DIABLO SANITARY DISTRICT
DETACHMENT FROM COUNTY SERVICE AREAS P-6 AND L-100

GEOGRAPHIC DESCRIPTION

Thence, (19) North 01°24'03" East 100.10 feet to the point of beginning.

Containing 109.9 acres of land more or less.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer of sale of the land described.



END OF DESCRIPTION

A handwritten signature in cursive script, appearing to read "S. Kyle Pack".

Sabrina Kyle Pack, P.L.S.

L.S. No. 8164

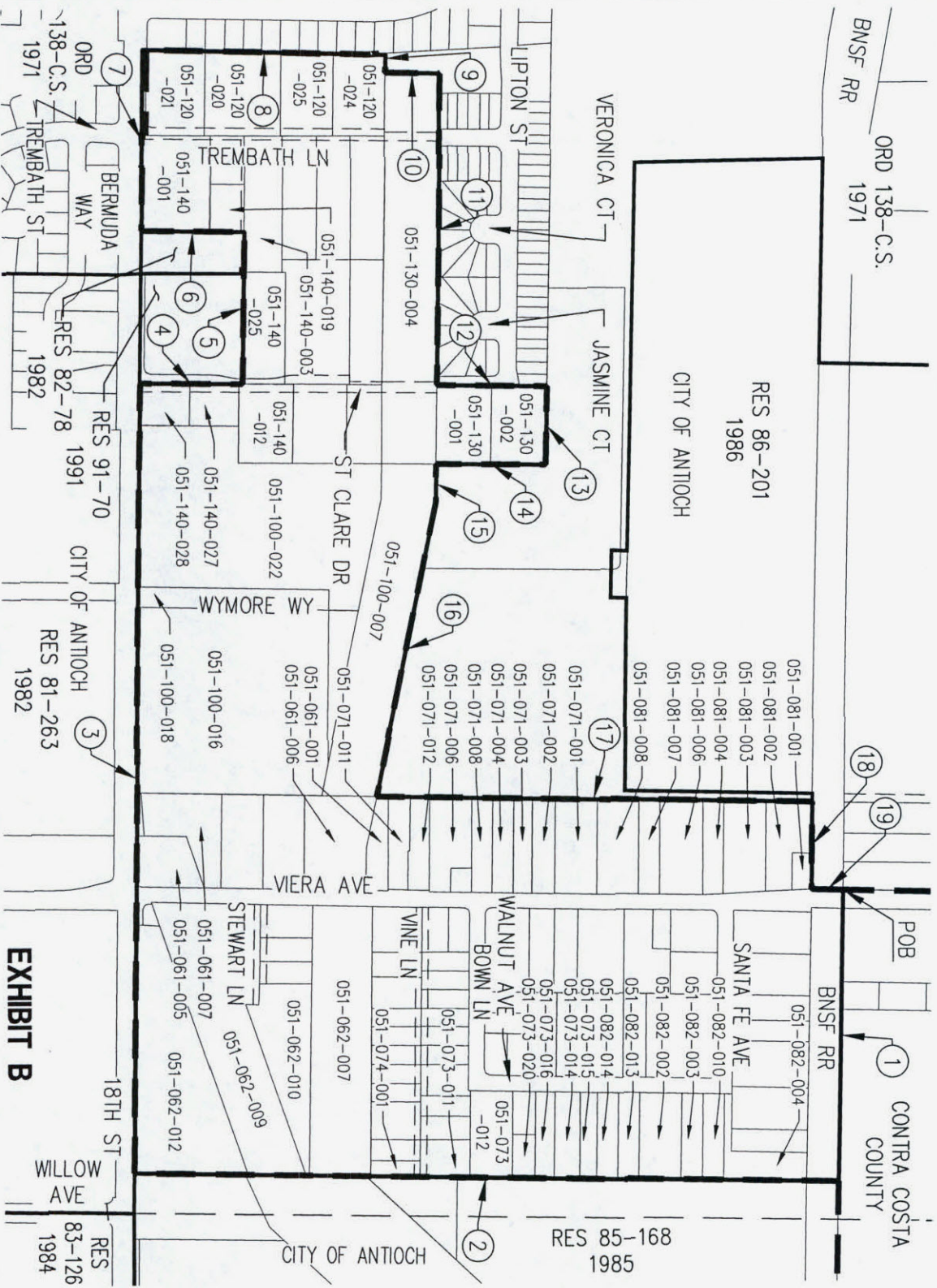
Date signed: 21 Nov 13

Boundary description conforms to LAFCO requirements

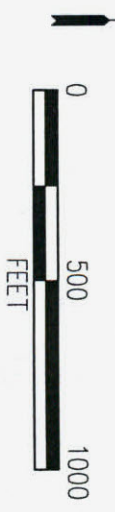
Date: 1/24/14

BY: A handwritten signature in cursive script, appearing to read "James A. Stein".
James A. Stein, County Surveyor
PLS 6571





BEING A PORTION OF SECTION 20,
TOWNSHIP 2 NORTH, RANGE 2 EAST,
MOUNT DIABLO BASE AND MERIDIAN.
CONTAINING 109.9 ACRES, MORE OR LESS.

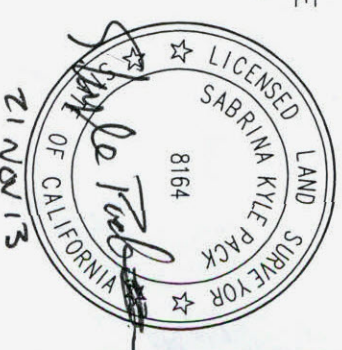


- LEGEND**
- = EXISTING CITY LIMIT LINE
 - - - = PROPOSED ANNEXATION
 - = EXISTING ANNEXATION
 - - - = EXISTING EASEMENT
 - = POINT OF BEGINNING
- SEE SHEET 2 FOR COURSE TABLES

BOUNDARY DESCRIPTION CONFORMS TO
LAFCO REQUIREMENTS.

DATE: 11/29/14

JAMES A. STEIN, COUNTY SURVEYOR
PLS 6571

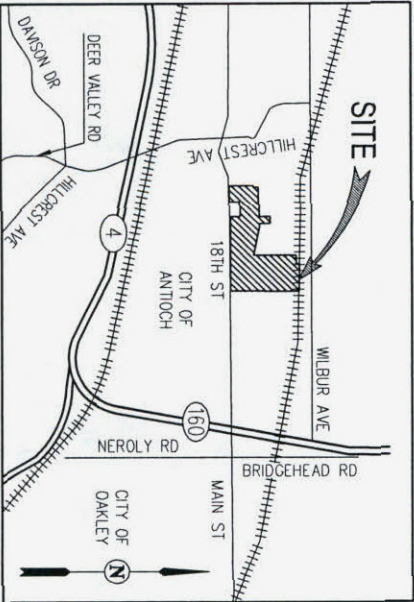


NORTHEAST ANTIOCH ANNEXATION AREA 2B, LAFCO 12-07
ANNEXATION TO CITY OF ANTIOCH, AND DELTA DIABLO SANITARY DISTRICT
DETACHMENT FROM COUNTY SERVICE AREAS P-6 AND L-100
CONTRA COSTA COUNTY, CALIFORNIA

Carlson, Barbee, & Gibson, Inc.
CIVIL ENGINEERS • SURVEYORS • PLANNERS
2633 CAMINO RAMON, SUITE 350 SAN RAMON, CALIFORNIA 94583
TELEPHONE: (925) 866-0322 www.cbndg.com

LINE TABLE		
NO.	BEARING	LENGTH
1	S88°54'52"E	931.65'
2	S01°00'22"W	2250.39'
3	N89°21'43"W	2518.31'
4	N00°33'13"E	326.57'
5	N89°22'21"W	486.70'
6	S00°39'26"W	327.71'
7	N89°18'52"W	575.75'
8	N01°19'39"E	777.43'
9	S89°02'05"E	55.86'
10	N00°50'40"E	173.79'
11	S89°23'09"E	995.76'
12	N00°43'22"E	353.03'
13	S89°08'45"E	250.24'
14	S00°30'37"W	352.02'
15	S89°27'53"E	124.49'
16	S78°13'45"E	953.65'
17	N01°05'17"E	1391.29'
18	S89°17'11"E	278.57'
19	N01°24'03"E	100.10'

EXHIBIT B COURSE TABLES



VICINITY MAP
NOT TO SCALE

NORTHEAST ANTIOCH ANNEXATION AREA 2B, LAFCO 12-07
ANNEXATION TO CITY OF ANTIOCH, AND DELTA DIABLO SANITARY DISTRICT
DETACHMENT FROM COUNTY SERVICE AREAS P-6 AND L-100
CONTRA COSTA COUNTY, CALIFORNIA

SHEET 2 OF 2

NOVEMBER 2013

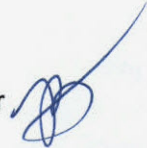
Carlson, Barbee, & Gibson, Inc.
CIVIL ENGINEERS • SURVEYORS • PLANNERS
2633 CAMINO RAMON, SUITE 350 SAN RAMON, CALIFORNIA 94583
TELEPHONE: (925) 866-0322 www.cbandg.com



February 25, 2014

**NOTIFICATION OF COMPLETED
DISTRICT BOUNDARY CHANGE**

TO: Distribution List

FROM: Lou Ann Texeira, Executive Officer 

SUBJECT: **LAFCO 07-17** – **PG&E Reorganization: Annexations to the City of Antioch and Delta Diablo Sanitation District and Detachments from County Service Areas L-100 and P-6 (Area 1)**

Please be advised that the proceedings for the above-referenced boundary change have been completed. Enclosed is LAFCO's Certificate of Completion. The effective date of the change is *February 13, 2014*.

Please call the LAFCO office if you have any questions.

Distribution List:

- Steve Duran, City of Antioch
- Tina Wehrmeister, City of Antioch
- Victor Carniglia, Consultant for City of Antioch
- Gary Darling, Delta Diablo Sanitation District
- Susan Cohen, CCC Public Works
- Elizabeth Arbuckle, CCC Sheriff-Coroner
- County Departments
 - Catherine Kutsuris, Conservation and Development
 - Rich Seithel, Conservation and Development
 - Chris Howard, Conservation and Development
 - Scott Konopasek, Elections
 - Marilyn Underwood, Environmental Health
 - Bob Campbell, Auditor - Property Tax Division
 - Bobby Romero, Auditor
 - Tim Ewell, CAO
 - Lynette Stone, Assessor
 - Julie Bueren, Public Works
 - Tim Jensen, Flood Control/Public Works
 - Chris Lau, Roads/Public Works
 - Jim Stein, Surveyor/Public Works
 - Renee Hutchins, Records/Public Works
 - Henry Finch, Paving/Public Works
 - CAD RMS Technician, Sheriff-Coroner
 - Betsy Burkhart, CCTV



STATE OF CALIFORNIA

STATE BOARD OF EQUALIZATION
PROPERTY AND SPECIAL TAXES DEPARTMENT
TAX AREA SERVICES SECTION, MIC: 59
PO BOX 942879, SACRAMENTO CALIFORNIA, 94279-0059
916 274-3250 - FAX 916 285-0130
<http://www.boe.ca.gov/>
TASS@boe.ca.gov

BETTY T. YEE
First District, San Francisco

SEN. GEORGE RUNNER (Ret.)
Second District, Lancaster

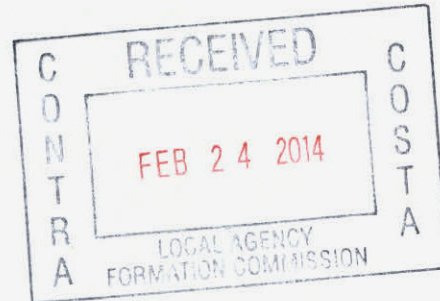
MICHELLE STEEL
Third District, Orange County

JEROME HORTON
Fourth District, Los Angeles

JOHN CHAING
Controller, Sacramento

CYNTHIA BRIDGES
Executive Director

Ms. Lou Ann Texeira, Executive Officer
Contra Costa LAFCo
651 Pine St., 6th Fl.
Martinez, CA 94553



This is to acknowledge receipt of the statement(s) required by Section 54900, et seq., of the Government Code for the action described below. Copies of your documents will be forwarded by us to other agencies. You are required by Section 54902 of the Government Code to file a complete set of documents, except for the processing fee, with the County Assessor and Auditor affected by this action.

Tax rate area boundaries and property tax allocations will become effective for the assesment roll indicated below.

Assessment Roll: **2015/16**

County: **07 Contra Costa**

District: **01 [0002] CITY - ANTIOCH**

Conducting Authority: **LAFCO**

Short Title: **CITY OF ANTIOCH: PG&E REORGANIZATION (AREA 1) ANNEX TO CITY OF ANTIOCH & DI**

Type of Action: **02 City - Annexation**

Resolution/Ord. No.:

LAFCo No.: **07-17**

Effective Date: **02/13/2014**

Fee: **\$2,000.00**

Acreage: **488.1**

City Boundary Change

Estimated Population: **0**

Total assessed value of all property in subject territory: **69318614**

BOE File No.: **2015-005**

Received at BOE: **02/18/2014**

Date of Acknowledgement: **02/20/2014**

Distribution: **4**

Ric Schwarting

Ric Schwarting
Research Manager (GIS)
State-Assessed Properties Division
Tax Area Services Section

cc: County Assessor, County Auditor

acknowledge1.fr3

Recording Requested By:

LAFCO

Contra Costa Local Agency Formation Commission

Return to:

LAFCO

651 Pine Street, Sixth Floor

Martinez, CA 94553

925/335-1094 FAX 925/646-1228

No Fee Per Government Code § 6103



CONTRA COSTA Co Recorder Office
JOSEPH CANCIAMILLA, Clerk-Recorder

DOC- 2014-0023132-00

Thursday, FEB 13, 2014 08:38:59

FRE \$0.0011

Ttl Pd \$0.00

Rcpt # 0001902075

1rc/R9/1-13

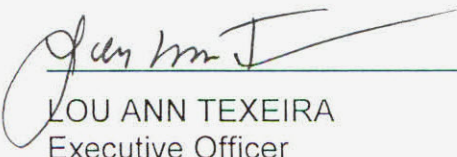
CERTIFICATE OF COMPLETION

As Executive Officer of the Contra Costa Local Agency Formation Commission, I hereby certify that the attached documents are complete and in accordance with the boundaries, modifications and conditions specified by the Commission in its Resolution No. 07-17 approving this action.

1. The kind of change of organization or reorganization and the short-form designation of the proceeding is:

LAFCO 07-17 – PG&E Reorganization: Annexations to the City of Antioch and Delta Diablo Sanitation District and Detachments from County Service Areas L-100 and P-6 (Area 1)

2. The affected agency is located in Contra Costa County.
3. The territory is uninhabited, and all affected agencies that will gain territory as a result of the change of organization have consented.
4. This change of organization or reorganization was ordered by the Local Agency Formation Commission after a hearing to receive protests was called for and held in Martinez, California, on February 10, 2014, after which a Determination Finding Insufficient Written Protests, also attached hereto, was issued.
5. The Local Agency Formation Commission's resolution of approval, which was adopted on January 8, 2014, is made a part of this certificate by reference and sets forth the description of the boundaries of the proposal and any terms and conditions that apply.


LOU ANN TEXEIRA
Executive Officer

Date: February 13, 2014

RESOLUTION NO. 07-17

RESOLUTION OF THE CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MAKING DETERMINATIONS AND APPROVING
**PG&E REORGANIZATION: ANNEXATIONS TO THE CITY OF ANTIOCH AND
DELTA DIABLO SANITATION DISTRICT AND DETACHMENTS FROM COUNTY
SERVICE AREAS L-100 AND P-6 ("AREA 1")**

WHEREAS, the Area 1 reorganization proposal has been filed with the Executive Officer of the Contra Costa Local Agency Formation Commission pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act (Section 56000 et seq. of the Government Code); and

WHEREAS, at the time and in the manner required by law the Executive Officer has given notice of the Commission's consideration of the Area 1 proposal; and

WHEREAS, the Commission heard, discussed and considered all oral and written testimony related to the Area 1 proposal including, but not limited to, the Executive Officer's report and recommendation, the environmental document or determination, Spheres of Influence and applicable General and Specific Plans; and

WHEREAS, information satisfactory to the Commission has been presented that no affected landowners/registered voters within the Area 1 reorganization area object to the proposal; and

WHEREAS, the Local Agency Formation Commission determines the Area 1 proposal to be in the best interests of the affected area and the total organization of local governmental agencies within Contra Costa County;

NOW, THEREFORE, the Contra Costa Local Agency Formation Commission DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

1. The Commission finds that as a Responsible Agency under the California Environmental Quality Act (CEQA), it has reviewed and considered the information contained in the Northeast Antioch Area Reorganization Initial Study/Mitigated Negative Declaration as prepared and adopted by the City of Antioch.
2. The reorganization of Area 1 shall be conditioned on the reorganization of Area 2B (Gov. Code 56885.5). The Certificates of Completion for Area 1 and Area 2B reorganizations shall be filed on the same date, and on the earliest reasonable date following LAFCO's action. Neither Area 1 nor Area 2B will become part of the reorganization area until the Certificates of Completion are executed and the LAFCO action is filed with the County Recorder.
3. Said reorganization is hereby approved.

Contra Costa LAFCO
Resolution No. 07-17

4. The subject proposal is assigned the distinctive short-form designation:

PG&E REORGANIZATION: ANNEXATIONS TO THE CITY OF ANTIOCH AND
DELTA DIABLO SANITATION DISTRICT AND DETACHMENTS FROM COUNTY
SERVICE AREAS L-100 AND P-6

5. The boundaries of the affected territory are found to be definite and certain as approved and set forth in Exhibit A, attached hereto and made a part hereof.
6. The subject territory shall be liable for any authorized or existing taxes, charges and assessments comparable to properties within the annexing agency.
7. The City of Antioch delivered an executed indemnification agreement between the City and Contra Costa LAFCO providing for the City to indemnify LAFCO against any expenses arising from any legal actions challenging the Area 1 reorganization.
8. The territory proposed for reorganization is uninhabited.
9. The proposal has less than 100% landowner consent and is subject to conducting authority (protest) proceedings.
10. All subsequent proceedings in connection with the Area 1 reorganization shall be conducted only in compliance with the approved boundaries set forth in the attachments and any terms and conditions specified in this resolution.

PASSED AND ADOPTED THIS 8th day of January 2014, by the following vote:

AYES: Blubaugh, Glover, McGill, Meadows, Piepho, Schroder, Tatzin

NOES:

ABSTENTIONS:

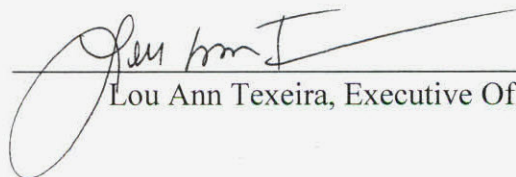
ABSENT:



DWIGHT MEADOWS, CHAIR, CONTRA COSTA LAFCO

I hereby certify that this is a correct copy of a resolution passed and adopted by this Commission on the date stated.

Dated: January 8, 2014



Lou Ann Texeira, Executive Officer

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

DETERMINATION OF THE EXECUTIVE OFFICER OF THE CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION FINDING THERE ARE INSUFFICIENT WRITTEN PROTESTS TO TERMINATE THE PROCEEDINGS RELATING TO THE PG&E REORGANIZATION (AREA 1) - ANNEXATIONS TO THE CITY OF ANTIOCH AND DELTA DIABLO SANITATION DISTRICT (DDSD) AND DETACHMENTS FROM COUNTY SERVICE AREAS (CSAs) L-100 AND P-6 (LAFCO 07-17)

1. This action is taken pursuant to the Cortese Knox Hertzberg Local Government Reorganization Act (Government Code §56000 et seq.) and policies of Contra Costa Local Agency Formation Commission (hereafter Commission).

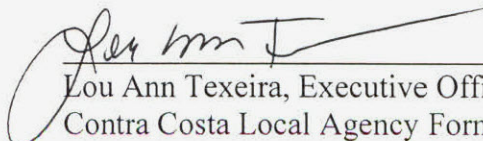
2. Proceedings for the PG&E Reorganization (Area 1) were initiated by the City of Antioch and filed with the Executive Officer of Contra Costa LAFCO on August 16, 2007, proposing the annexation of 481± acres (numerous parcels) to the City of Antioch and DDSD and detachment of the same area from CSAs L-100 and P-6. The purpose of the reorganization is to allow for the extension of municipal services to the properties.

3. On January 8, 2014, the Commission adopted Resolution No. 07-17, making determinations and approving the proposal subject to certain conditions. A true copy of said Resolution is attached hereto and incorporated by this reference, containing the terms and conditions of the Commission's approval of this proposal.

4. Acting on delegated authority from the Commission, as Executive Officer I conducted on February 10, 2014, a properly noticed public hearing to receive protests filed against the reorganization and, following conclusion of the hearing, found that fewer than 50 percent of the land owners (owning less than 50 percent of the assessed value of land) within the reorganization area filed written protests against the proposal.

5. Finding there are insufficient protests to terminate the proceedings, Contra Costa LAFCO hereby orders the PG&E Reorganization subject to the terms and conditions contained within the Commission's resolution of approval.

This order is made on and is effective from February 12, 2014.



Lou Ann Texeira, Executive Officer
Contra Costa Local Agency Formation Commission

Exhibit A
NORTHEAST ANTIOCH ANNEXATION AREA 1
ANNEXATION TO CITY OF ANTIOCH AND
DELTA DIABLO SANITARY DISTRICT
DETACHMENT FROM COUNTY SERVICE AREAS P-6 AND L-100

GEOGRAPHIC DESCRIPTION

All that certain real property, situate in the unincorporated territory of the County of Contra Costa, State of California, and being a portion of Sections 16, 17, 18, 20, and 21, Township 2 North, Range 2 East, Mount Diablo Base and Meridian, described as follows:

Beginning at a point on the existing (easterly) city limit line of the City of Antioch (Resolution 86-201), being on the westerly right of way line of Viera Avenue (60.0' wide) and the northerly right of way line of the BNSF (formerly AT & SF) railroad;

Thence, from said point of beginning, along said existing city limit line (various annexations), the following courses:

Thence, (1)	North 01°28'12" East	440.79 feet;
Thence, (2)	North 88°17'02" West	280.25 feet;
Thence, (3)	North 89°25'32" West	3,516.60 feet;
Thence, (4)	North 70°05'38" West	107.72 feet;
Thence, (5)	South 84°29'34" West	68.94 feet;
Thence, (6)	North 80°46'40" West	84.39 feet;
Thence, (7)	North 89°25'24" West	102.92 feet;
Thence, (8)	South 48°10'57" West	59.37 feet;
Thence, (9)	North 89°30'27" West	123.93 feet;
Thence, (10)	North 74°02'53" West	2,161.62 feet;
Thence, (11)	North 00°57'35" East	554.15 feet;
Thence, (12)	North 70°43'57" West	40.87 feet;
Thence, (13)	North 81°17'42" West	230.13 feet;
Thence, (14)	South 88°23'03" West	130.79 feet;
Thence, (15)	South 78°48'53" West	133.42 feet;
Thence, (16)	South 27°07'06" West	24.45 feet;
Thence, (17)	North 73°31'09" West	261.45 feet;
Thence, (18)	North 78°07'07" West	101.66 feet;
Thence, (19)	North 82°08'53" West	126.58 feet;
Thence, (20)	North 88°28'34" West	82.54 feet;
Thence, (21)	South 82°08'34" West	79.08 feet;
Thence, (22)	South 01°41'14" West	213.22 feet;
Thence, (23)	South 47°37'30" West	85.47 feet;
Thence, (24)	North 42°31'25" West	461.80 feet;
Thence, (25)	North 46°33'12" East	30.73 feet;

Exhibit A
NORTHEAST ANTIOCH ANNEXATION AREA 1
ANNEXATION TO CITY OF ANTIOCH AND
DELTA DIABLO SANITARY DISTRICT
DETACHMENT FROM COUNTY SERVICE AREAS P-6 AND L-100

GEOGRAPHIC DESCRIPTION

Thence, (26)	North 01°03'51" East	320.51 feet;
Thence, (27)	leaving said existing city limit line, North 60°49'09" East	79.62 feet;
Thence, (28)	South 71°47'30" East	127.83 feet;
Thence, (29)	North 61°41'06" East	198.89 feet;
Thence, (30)	North 82°37'15" East	324.85 feet;
Thence, (31)	South 72°50'41" East	198.00 feet;
Thence, (32)	South 81°04'40" East	594.00 feet;
Thence, (33)	South 73°23'52" East	481.80 feet;
Thence, (34)	South 67°18'52" East	475.20 feet;
Thence, (35)	South 65°33'52" East	157.08 feet;
Thence, (36)	South 69°33'52" East	8.92 feet;
Thence, (37)	South 53°17'52" East	60.07 feet;
Thence, (38)	South 81°41'52" East	60.00 feet;
Thence, (39)	South 72°33'52" East	108.00 feet;
Thence, (40)	South 57°33'52" East	21.03 feet;
Thence, (41)	South 80°10'13" East	345.94 feet;
Thence, (42)	South 88°38'28" East	205.06 feet;
Thence, (43)	North 04°34'12" East	123.95 feet;
Thence, (44)	South 84°46'28" East	972.85 feet;
Thence, (45)	South 04°34'03" West	128.00 feet;
Thence, (46)	South 69°47'01" East	343.71 feet;
Thence, (47)	South 85°41'38" East	422.88 feet;
Thence, (48)	South 88°55'02" East	377.64 feet;
Thence, (49)	North 89°04'55" East	101.10 feet;
Thence, (50)	North 00°47'28" East	49.98 feet;
Thence, (51)	South 88°36'47" East	144.35 feet;
Thence, (52)	North 80°41'51" East	557.53 feet;
Thence, (53)	South 89°53'17" East	290.15 feet;
Thence, (54)	South 00°06'43" West	142.00 feet;
Thence, (55)	North 70°54'30" East	21.18 feet;
Thence, (56)	North 00°06'43" East	392.92 feet;
Thence, (57)	South 88°53'40" East	206.58 feet;
Thence, (58)	North 41°05'24" East	60.86 feet;
Thence, (59)	North 18°40'58" West	70.00 feet;
Thence, (60)	North 71°19'03" East	210.00 feet;
Thence, (61)	North 18°41'00" West	80.00 feet;

Exhibit A
 NORTHEAST ANTIOCH ANNEXATION AREA 1
 ANNEXATION TO CITY OF ANTIOCH AND
 DELTA DIABLO SANITARY DISTRICT
 DETACHMENT FROM COUNTY SERVICE AREAS P-6 AND L-100

GEOGRAPHIC DESCRIPTION

Thence, (62)	North 71°19'02" East	560.00 feet;
Thence, (63)	South 18°41'02" East	80.00 feet;
Thence, (64)	North 71°19'03" East	205.83 feet;
Thence, (65)	South 18°41'02" East	70.00 feet;
Thence, (66)	South 01°05'00" West	99.24 feet;
Thence, (67)	North 73°30'24" East	633.65 feet;
Thence, (68)	South 25°07'07" East	102.34 feet;
Thence, (69)	North 56°10'56" East	100.63 feet;
Thence, (70)	North 69°28'56" East	75.75 feet;
Thence, (71)	North 24°03'31" West	232.66 feet;
Thence, (72)	North 67°47'35" East	99.75 feet;
Thence, (73)	South 26°05'35" East	231.66 feet;
Thence, (74)	North 67°19'59" East	128.59 feet;
Thence, (75)	North 52°22'00" East	389.12 feet;
Thence, (76)	North 74°45'34" East	286.70 feet;
Thence, (77)	North 83°24'35" East	396.15 feet;
Thence, (78)	North 61°54'56" East	208.15 feet;
Thence, (79)	North 01°02'52" West	62.79 feet;
Thence, (80)	North 67°17'17" East	699.01 feet;
Thence, (81)	North 73°20'36" East	986.91 feet;
Thence, (82)	South 81°37'39" East 1,015.56 feet to the eastern line of Parcel A, as said Parcel A is described in that certain Lot Line Adjustment recorded April 12, 1999, in document no. 99-0097773 of Official Records, Contra Costa County records;	
Thence, (83)	along said eastern line, South 00°56'37" West 2,826.12 feet to a point on the northern right of way line of Wilbur Avenue (84' wide);	
Thence, (84)	along said northern right of way line, South 89°00'30" East 22.82 feet to an angle point on said existing city limit line (Resolution 90-99);	

Thence, along said existing city limit line (various annexations), the following courses:

Thence, (85)	South 00°54'27" West	822.34 feet;
Thence, (86)	North 78°46'29" West	1,713.21 feet;

Exhibit A
NORTHEAST ANTIOCH ANNEXATION AREA 1
ANNEXATION TO CITY OF ANTIOCH AND
DELTA DIABLO SANITARY DISTRICT
DETACHMENT FROM COUNTY SERVICE AREAS P-6 AND L-100

GEOGRAPHIC DESCRIPTION

Thence, (87) along a non-tangent curve to the left with
Radius 6,191.01 feet
Delta 06°44'09"
Arc Length 727.83 feet
Chord Length 727.42 feet
Chord Bearing North 82°55'02" West
Radial Bearing South 10°27'03" West

Thence, (88) North 03°42'54" East 10.00 feet;

Thence, (89) along a non-tangent curve to the left with
Radius 6,201.01 feet
Delta 03°30'09"
Arc Length 379.07 feet
Chord Length 379.01 feet
Chord Bearing North 88°02'11" West
Radial Bearing South 03°42'54" West

Thence, (90) South 00°12'45" West 10.00 feet;

Thence, (91) North 88°54'52" West 779.89 feet to a point on said northerly
BNSF right of way line;

Thence, (92) leaving said existing city limit line, along said northerly BNSF right of
way line North 88°54'52" West 931.65 feet to the point of
beginning.

Containing 488.1 acres of land more or less.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer of sale of the land described.

Exhibit A
NORTHEAST ANTIOCH ANNEXATION AREA 1
ANNEXATION TO CITY OF ANTIOCH AND
DELTA DIABLO SANITARY DISTRICT
DETACHMENT FROM COUNTY SERVICE AREAS P-6 AND L-100

GEOGRAPHIC DESCRIPTION



END OF DESCRIPTION

A handwritten signature in cursive script, appearing to read "S. Kyle Pack".

Sabrina Kyle Pack, P.L.S.

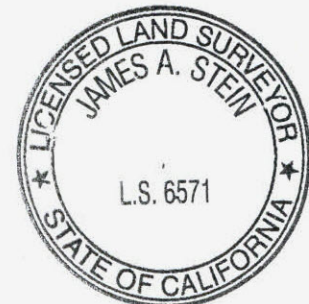
L.S. No. 8164

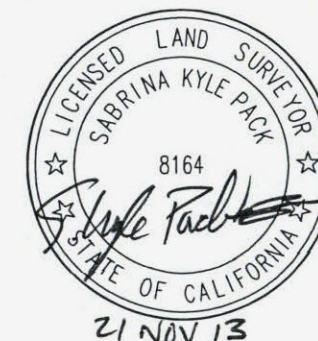
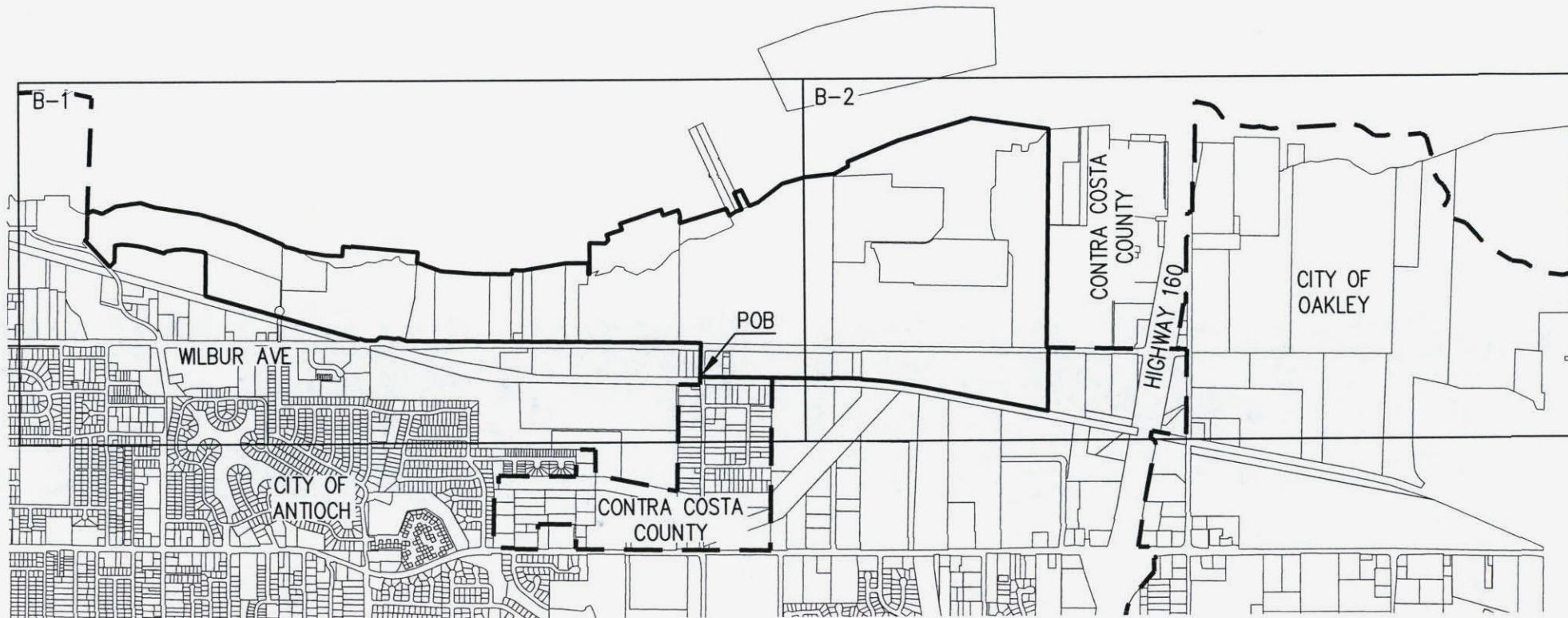
Date signed: 21 NOV 13

Boundary description conforms to LAFCO requirements

Date: 1/24/13

BY: A handwritten signature in cursive script, appearing to read "James A. Stein".

James A. Stein, County Surveyor
PLS 6571



BEING A PORTION OF SECTIONS 16, 17, 18, 20,
AND 21, TOWNSHIP 2 NORTH, RANGE 2 EAST,
MOUNT DIABLO BASE AND MERIDIAN.
CONTAINING 488.1 ACRES, MORE OR LESS.



LEGEND

- = EXISTING CITY LIMIT LINE
- = PROPOSED ANNEXATION
- POB = POINT OF BEGINNING
- = SHEET LIMIT

BOUNDARY DESCRIPTION CONFORMS TO
LAFCO REQUIREMENTS.

DATE: 11/24/14

James A. Stein
JAMES A. STEIN, COUNTY SURVEYOR
PLS 6571



EXHIBIT B - KEY MAP

LAFCO 07-17, NORTHEAST ANTIOCH ANNEXATION AREA 1
ANNEXATION TO CITY OF ANTIOCH, AND DELTA DIABLO SANITARY DISTRICT
DETACHMENT FROM COUNTY SERVICE AREAS P-6 AND L-100
CONTRA COSTA COUNTY, CALIFORNIA

SHEET 1 OF 4

NOVEMBER 2013

Carlson, Barbee, & Gibson, Inc.

CIVIL ENGINEERS • SURVEYORS • PLANNERS
2633 CAMINO RAMON, SUITE 350 SAN RAMON, CALIFORNIA 94583
TELEPHONE: (925) 866-0322 www.cbandg.com

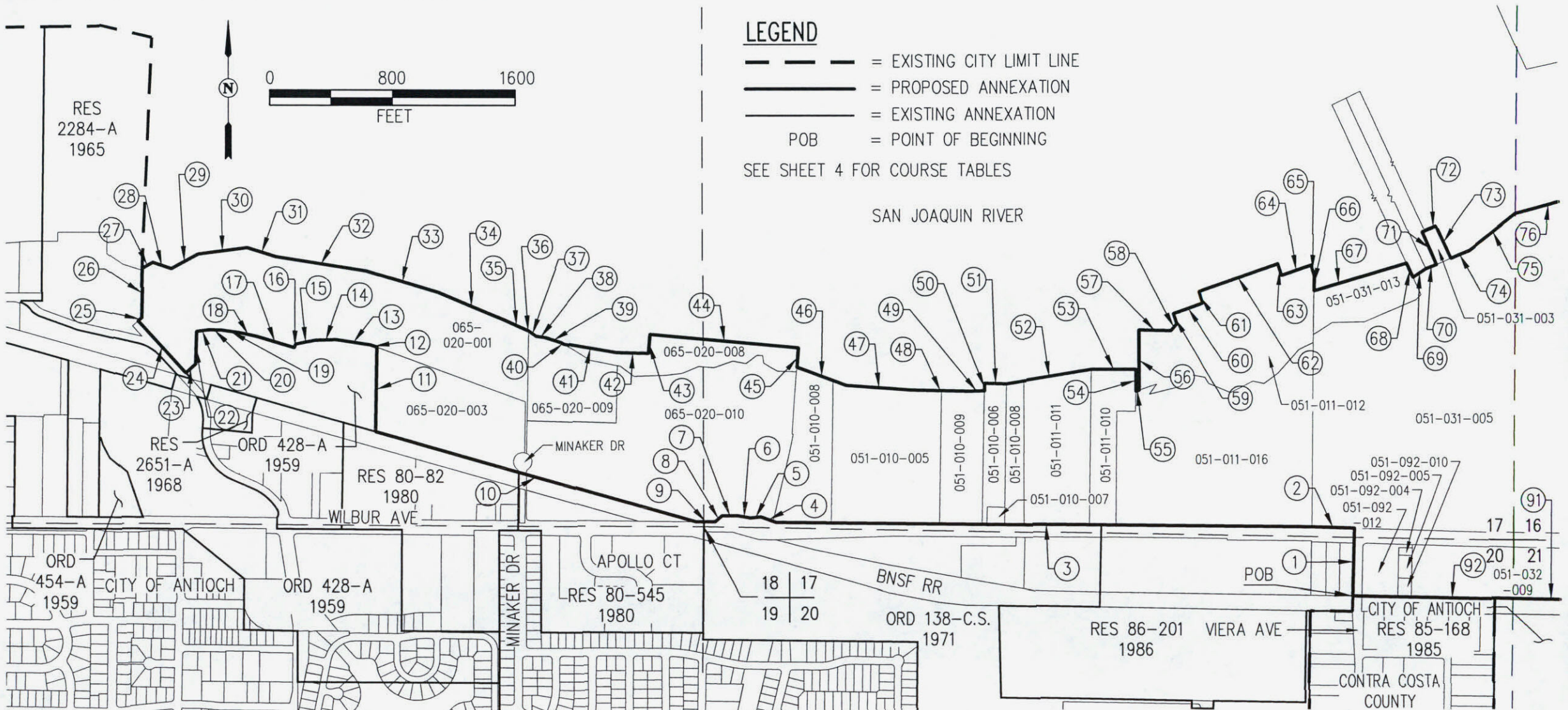


EXHIBIT B-1

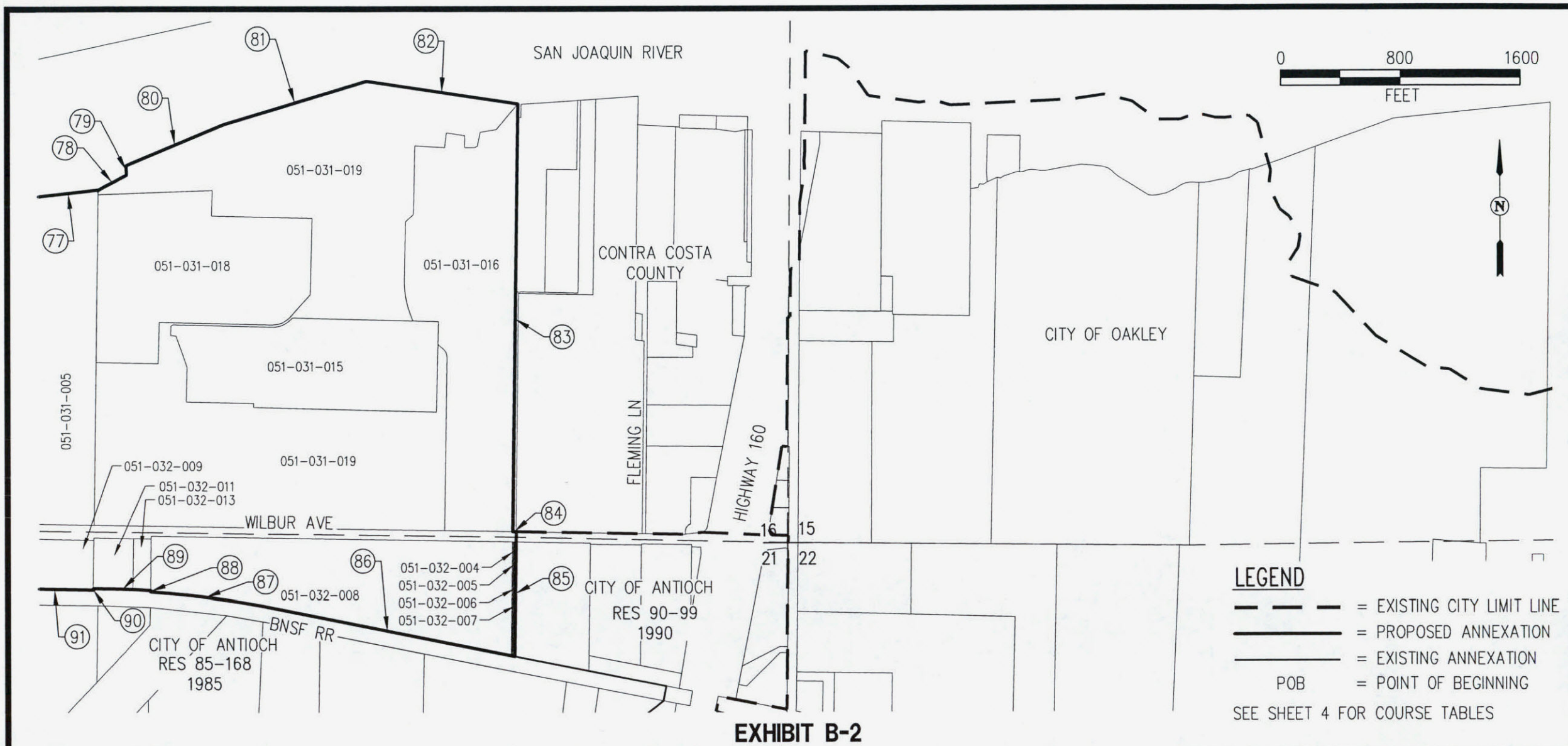
LAFCO 07-17, NORTHEAST ANTIOCH ANNEXATION AREA 1
ANNEXATION TO CITY OF ANTIOCH, AND DELTA DIABLO SANITARY DISTRICT
DETACHMENT FROM COUNTY SERVICE AREAS P-6 AND L-100
CONTRA COSTA COUNTY, CALIFORNIA

SHEET 2 OF 4

NOVEMBER 2013

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LAFCO 07-17, NORTHEAST ANTIOCH ANNEXATION AREA 1
 ANNEXATION TO CITY OF ANTIOCH, AND DELTA DIABLO SANITARY DISTRICT
 DETACHMENT FROM COUNTY SERVICE AREAS P-6 AND L-100
CONTRA COSTA COUNTY, CALIFORNIA

SHEET 3 OF 4

NOVEMBER 2013

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LINE TABLE		
NO.	BEARING	LENGTH
1	N01°28'12"E	440.79'
2	N88°17'02"W	280.25'
3	N89°25'32"W	3516.60'
4	N70°05'38"W	107.72'
5	S84°29'34"W	68.94'
6	N80°46'40"W	84.39'
7	N89°25'24"W	102.92'
8	S48°10'57"W	59.37'
9	N89°30'27"W	123.93'
10	N74°02'53"W	2161.62'
11	N00°57'35"E	554.15'
12	N70°43'57"W	40.87'
13	N81°17'42"W	230.13'
14	S88°23'03"W	130.79'
15	S78°48'53"W	133.42'
16	S27°07'06"W	24.45'
17	N73°31'09"W	261.45'
18	N78°07'07"W	101.66'

LINE TABLE		
NO.	BEARING	LENGTH
19	N82°08'53"W	126.58'
20	N88°28'34"W	82.54'
21	S82°08'34"W	79.08'
22	S01°41'14"W	213.22'
23	S47°37'30"W	85.47'
24	N42°31'25"W	461.80'
25	N46°33'12"E	30.73'
26	N01°03'51"E	320.51'
27	N60°49'09"E	79.62'
28	S71°47'30"E	127.83'
29	N61°41'06"E	198.89'
30	N82°37'15"E	324.85'
31	S72°50'41"E	198.00'
32	S81°04'40"E	594.00'
33	S73°23'52"E	481.80'
34	S67°18'52"E	475.20'
35	S65°33'52"E	157.08'
36	S69°33'52"E	8.92'

LINE TABLE		
NO.	BEARING	LENGTH
37	S53°17'52"E	60.07'
38	S81°41'52"E	60.00'
39	S72°33'52"E	108.00'
40	S57°33'52"E	21.03'
41	S80°10'13"E	345.94'
42	S88°38'28"E	205.06'
43	N04°34'12"E	123.95'
44	S84°46'28"E	972.85'
45	S04°34'03"W	128.00'
46	S69°47'01"E	343.71'
47	S85°41'38"E	422.88'
48	S88°55'02"E	377.64'
49	N89°04'55"E	101.10'
50	N00°47'28"E	49.98'
51	S88°36'47"E	144.35'
52	N80°41'51"E	557.53'
53	S89°53'17"E	290.15'
54	S00°06'43"W	142.00'

LINE TABLE		
NO.	BEARING	LENGTH
55	N70°54'30"E	21.18'
56	N00°06'43"E	392.92'
57	S88°53'40"E	206.58'
58	N41°05'24"E	60.86'
59	N18°40'58"W	70.00'
60	N71°19'03"E	210.00'
61	N18°41'00"W	80.00'
62	N71°19'02"E	560.00'
63	S18°41'02"E	80.00'
64	N71°19'03"E	205.83'
65	S18°41'02"E	70.00'
66	S01°05'00"W	99.24'
67	N73°30'24"E	633.65'
68	S25°07'07"E	102.34'
69	N56°10'56"E	100.63'
70	N69°28'56"E	75.75'
71	N24°03'31"W	232.66'
72	N67°47'35"E	99.75'

LINE TABLE		
NO.	BEARING	LENGTH
73	S26°05'35"E	231.66'
74	N67°19'59"E	128.59'
75	N52°22'00"E	389.12'
76	N74°45'34"E	286.70'
77	N83°24'35"E	396.15'
78	N61°54'56"E	208.15'
79	N01°02'52"W	62.79'
80	N67°17'17"E	699.01'
81	N73°20'36"E	986.91'
82	S81°37'39"E	1015.56'
83	S00°56'37"W	2826.12'
84	S89°00'30"E	22.82'
85	S00°54'27"W	822.34'
86	N78°46'29"W	1713.21'
88	N03°42'54"E	10.00'
90	S00°12'45"W	10.00'
91	N88°54'52"W	779.89'
92	N88°54'52"W	931.65'

CURVE TABLE						
NO.	RADIUS	DELTA	ARC LENGTH	CHORD LENGTH	CHORD BEARING	RADIAL BEARING
87	6191.01'	06°44'09"	727.83'	727.42'	N82°55'02"W	S10°27'03"W
89	6201.01'	03°30'09"	379.07'	379.01'	N88°02'11"W	S03°42'54"W

EXHIBIT B COURSE TABLES

LAFCO 07-17, NORTHEAST ANTIOCH ANNEXATION AREA 1
ANNEXATION TO CITY OF ANTIOCH, AND DELTA DIABLO SANITARY DISTRICT
DETACHMENT FROM COUNTY SERVICE AREAS P-6 AND L-100
CONTRA COSTA COUNTY, CALIFORNIA

SHEET 4 OF 4

NOVEMBER 2013

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TELEPHONE: (925) 866-0322 www.cbandg.com



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 16, 2018

Subject: Memorandum of Understanding #74-537-1 with Family Justice Center

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director or designee to execute, on behalf of the County, Memorandum of Understanding #74-537-1, a non-financial agreement, with the Family Justice Center to allow the Behavioral Health Services Division (BHSD) to provide older adult senior peer counseling services at the Family Justice Center, for the period January 1 through December 31, 2018.

FISCAL IMPACT:

This is a non-financial agreement. No County funds are required.

BACKGROUND:

On February 17, 2017 the Board of Supervisors approved Memorandum of Understanding #74-537 for the implementation of the BHSD Older Adult Mental Health Program's Senior Peer Counseling Program, which trains and supervises older adult volunteers to work with seniors throughout Contra Costa County.

Approval of Memorandum of Understanding #74-537-1 will allow BHSD to continue to conduct its Older Adult Senior Peer Counseling Program at the Family Justice Center through December 31, 2018. This agreement includes mutual indemnification.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, the seniors will not have access to these services at Family Justice Center sites in Concord and Richmond.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Cynthia Belon,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: L Walker , M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer
Date: January 16, 2018

Subject: Approve the Recycle Building Demo and Yard Improvements Project and take related actions under CEQA.

RECOMMENDATION(S):

APPROVE the Recycle Building Demolition and Yard Improvements Project (Project), as recommended by the Interim Public Works Director, Martinez area. [County Project No. PD250-18001 (WLP173)/, DCD-CP# 17-45] (District V).

DETERMINE the Project is a California Environmental Quality Act (CEQA), Class 1(a) and 1 (4) Categorical Exemption, pursuant to Article 19, Section 15301 of the CEQA Guidelines; and

DIRECT the Director of Department of Conservation and Development to file a Notice of Exemption with the County Clerk Recorder; and

AUTHORIZE the Interim Public Works Director, or designee, to arrange for payment of a \$25 fee to the Department of Conservation and Development for processing, and a \$50 fee to the County Clerk Recorder for filing the Notice of Exemption.

FISCAL IMPACT:

Estimated Project cost: \$80,000.00, 100% Hospital Enterprise I Funds.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Ave' Brown, 925.
313-2311

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Ave Brown, Environmental Services

BACKGROUND:

The Mobile Clinic, which is part of the Contra Costa County Health Services Department, seeks a new location to house up to 12 Mobile Vehicles. Space is available at 220 Glacier Drive which was the previous location of the Contra Costa County Public Works Department's surplus and recycling yard. The Project consists of removal of the existing metal structure building and metal frame tent, reconditioning of existing paved areas, new electrical service for Mobile Clinic needs, and installation of new vehicle canopies and security fencing. On April 18, 2017, the Board of Supervisors awarded a job order contract (JOC) for repair, remodeling, and other repetitive work to be performed pursuant to the Construction Task Catalog to each of Federal Solutions Group, Aztec Consultants, Mark Scott Construction, Inc., and S.C. Anderson Group International, Inc., each in the amount of \$2,500,000. This project is expected to be performed by one of the four JOC contractors. A task order catalogue has been prepared for the JOC contractor to complete this Project. In the event that the Project is not performed by the JOC contractor, the Public Works Department will return to the Board for approval of plans and specifications and authorization to advertise and solicit bids.

CONSEQUENCE OF NEGATIVE ACTION:

Delay in approving the project may result in a delay in providing an appropriate space for the Health Services Mobile Clinic vehicles.

ATTACHMENTS

CEQA

PUBLIC WORKS DEPARTMENT
INITIAL STUDY OF
ENVIRONMENTAL SIGNIFICANCE

PROJECT NUMBER: PD250-18001 (WLP173)
CP# 17-45

PROJECT NAME: Recycle Building Demo and Yard Improvements

PREPARED BY: Ave' Brown *AB*

DATE: November 14, 2017

APPROVED BY: *[Signature]*

DATE: 12/7/17

RECOMMENDATIONS:

☒ Categorical Exemption: 15301 [Class (1(a), 1(4))]

☐ Negative Declaration

☐ Environmental Impact Report Required

☐ Conditional Negative Declaration

The project will not have a significant effect on the environment. The recommendation is based on the following: The project consists of removal of small structures and minor alteration of existing public, facilities and equipment with negligible expansion of use, pursuant to section **15301(a) and 1(4)** of the CEQA guidelines.

What changes to the project would mitigate the identified impacts: N/A

USGS Quad Sheet: <u>Walnut Creek</u>	Base Map Sheet #: <u>G-13</u>	Parcel #: <u>115-280-011</u>
--------------------------------------	-------------------------------	------------------------------

GENERAL CONSIDERATIONS:

1. **Location:** The project is located at 220 Glacier Drive Martinez CA. [Figures 1-2].
2. **Project Description:** The Mobile Clinic, which is part of the Contra Costa County Health Services Department, seeks a new location to house up to 12 Mobile Vehicles. Space is available at 220 Glacier Drive where the Contra Costa County Public Works Department previously housed the surplus and recycling yard. The Project consists of removal of the existing metal structure building and metal frame tent, reconditioning of existing paved areas, new electrical service for Mobile Clinic needs, and installation of new vehicle canopies and security fencing.

The Project will maintain the existing drainage pattern and will not create new impervious areas. Appropriate Best Management Practices (BMPs) will be implemented to protect storm drain inlets.

Utility adjustments or relocation may be necessary in support of the project.

Tree and vegetation removal or trimming may be necessary. If tree or vegetation removal will be conducted during nesting bird season a nesting bird survey will be conducted prior to work.

No lane closures are necessary during construction activities. Emergency vehicles will have access at all times.

General Plan Conformance is necessary from the City of Martinez.

3. Does it appear that any feature of the project will generate significant public concern?

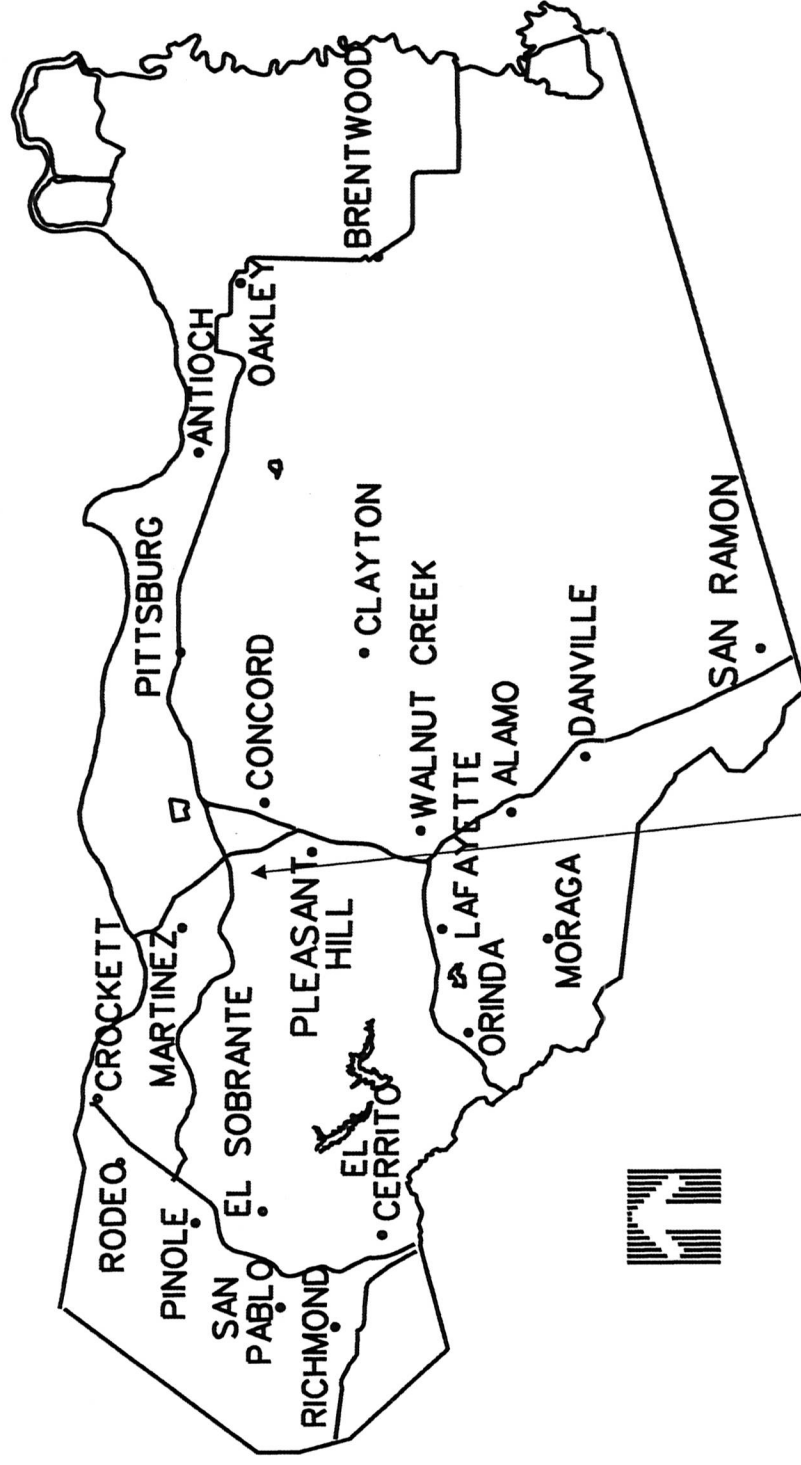
☐ Yes ☒ No ☐ maybe (Nature of concern):

4. Will the project require approval or permits by other than a County agency?

☐ Yes ☒ No

5. Is the project within the Sphere of Influence of any city? Martinez

CONTRA COSTA COUNTY CALIFORNIA



PROJECT LOCATION

LOCATION MAP

Recycle Building Demo and Yard Improvements

Figure 1



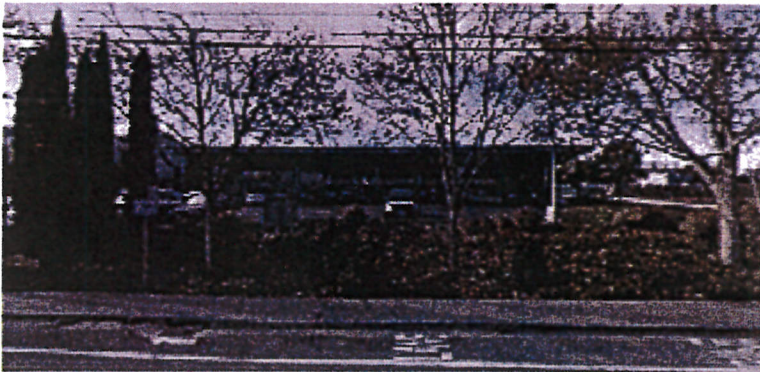
Recycle Building Demo and Yard Improvements

Figure 2

Google Maps 220 Glacier Dr



Imagery ©2017 Google, Map data ©2017 Google 20 ft



220 Glacier Dr
Martinez, CA 94553

Recycle Building Demo and Yard Improvements

Figure 3



At this location

CALIFORNIA ENVIRONMENTAL QUALITY ACT
Notice of Exemption

To: ☐ Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
☒ County Clerk
County of: Contra Costa

From: Contra Costa County
Dept. of Conservation & Development
30 Muir Road
Martinez, CA 94553

Project Title: Recycle Building Demo and Yard Improvements
Proj. No. PD250-18001 (WLP173) CP#17-45

Project Applicant: Contra Costa County Public Works Department

Project Location – Specific: 220 Glacier Drive Martinez CA

Project Location: Martinez, CA Project Location – County: Central Contra Costa

Description of Nature, Purpose and Beneficiaries of Project:
The Mobile Clinic, which is part of the Contra Costa County Health Services Department, seeks a new location to house up to 12 Mobile Vehicles. Space is available at 220 Glacier Drive where the Contra Costa County Public Works Department previously housed the surplus and recycling yard. The Project consists of removal of the existing metal structure building and metal frame tent, reconditioning of existing paved areas, new electrical service for Mobile Clinic needs, and installation of new vehicle canopies and security fencing.

The Project will maintain the existing drainage pattern and will not create new impervious areas. Appropriate Best Management Practices (BMPs) will be implemented to protect storm drain inlets. Utility adjustments or relocation may be necessary in support of the project. Tree and vegetation removal or trimming may be necessary. If tree or vegetation removal will be conducted during nesting bird season a nesting bird survey will be conducted prior to work. No lane closures are necessary during construction activities. Emergency vehicles will have access at all times.

General Plan Conformance is necessary from the City of Martinez.

Name of Public Agency Approving Project: Contra Costa County
Name of Person or Agency Carrying Out Project: Contra Costa County Public Works Department

Exempt Status:
☐ Ministerial Project (Sec. 21080(b) (1); 15268;
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☐ Categorical Exemption: 15301 Class 1(a) and I(4)
☐ Other Statutory Exemption, Code No.:
☐ General Rule of Applicability [Article 5, Section 15061 (b)(3)]

Reasons why project is exempt: The project consists of removal of small structures and minor alteration of existing public, facilities and equipment with negligible expansion of use, pursuant to section 15301(a) and I(4) of the CEQA guidelines.

Lead Agency Contact Person: Ave' Brown - Public Works Dept. Area Code/Telephone/Extension: (925) 313-2311

If filed by applicant:
1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: Date: Title:
☐ Signed by Lead Agency ☐ Signed by Applicant

AFFIDAVIT OF FILING AND POSTING

I declare that on I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.

Signature Title

Applicant: Department of Fish and Game Fees Due
Public Works Department
255 Glacier Drive
Martinez, CA 94553
Attn: Ave' Brown
Environmental Services Division
Phone: (925) 313-2311

☐ EIR - \$3,078.²⁵
☐ Neg. Dec. - \$2,216.²⁵
☐ DeMinimis Findings - \$0
☒ County Clerk - \$50
☒ Conservation & Development - \$25

Total Due: \$75.⁰⁰
Total Paid \$
Receipt #:



**Contra
Costa
County**

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: January 16, 2018

Subject: Approval of Transfer of Limited Partner in Danville Senior Housing Associates, L.P.

RECOMMENDATION(S):

1. APPROVE the transfer of the limited partner interest of Danville Senior Housing Associates, L.P., from Union Bank of California, N.A. to BRIDGE Housing Ventures, Inc.
2. APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a document to carry out this approval.

FISCAL IMPACT:

No General Fund impact: 100% federal funds. HOME funds are provided to the County on a formula allocation basis through the U.S. Department of Housing and Urban Development (HUD).

BACKGROUND:

The County made a loan of \$400,000 of HOME Investment Partnerships Act (HOME) and \$1,800,000 in Community Development Block Grant (CDBG) funds to Danville Senior Housing Associates, L.P., on February 11, 2002 for site acquisition and construction of Sycamore Place apartments in Danville. BRIDGE Housing, the general partner of the partnership intends to exercise its option to acquire the limited partnership interest in Sycamore Place apartments from the investor, Union Bank of California, N.A. (the "Investor"). BRIDGE intends to replace the Investor with a BRIDGE Housing affiliate, BRIDGE Housing Ventures, Inc. This transfer of limited partner will not have any impact on the operation of Sycamore Place apartments or on the HOME and CDBG loan.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Kara Douglas
925-674-7880

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If the County does not undertake the actions described above, BRIDGE will not have the County's consent to the transfer.



**Contra
Costa
County**

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: January 16, 2018

Subject: 2017 Advisory Body Annual Report for the Affordable Housing Finance Committee (AHFC)

RECOMMENDATION(S):

ACCEPT the 2017 Advisory Body Annual Report for the Affordable Housing Finance Committee (AHFC), as recommended by the Conservation and Development Director.

FISCAL IMPACT:

No General Fund impact. Costs to staff the committee were paid by Community Development Block Grant and HOME Investment Partnerships Act funds.

BACKGROUND:

Board policy requires that regular and ongoing boards, commissions, or committees shall annually report on activities, accomplishments, membership attendance, required training/certification, and proposed work plan or objectives for the following year.

ANNUAL REPORT

1. Activities: The committee met on January 30, 2017, to consider ten applications for \$9.4 million in Community Development Block Grant (CDBG), and HOME Investment Partnerships Act (HOME) funds. Final funding recommendations included new construction of 199 affordable apartments in four multifamily apartment projects located in North Richmond, Pleasant Hill, Pittsburg and Walnut Creek. The committee also recommended funds for three proposals to rehabilitate 90 existing affordable housing units in Richmond and Antioch. Additional

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Kara Douglas
925-674-7880

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

recommendations were to fund the Neighborhood Preservation Program, which provides rehabilitation loans and grants to low income homeowners.

2. Accomplishments: The AHFC reviewed applications as described above and provided funding recommendations to the Board of Supervisors through the Department of Conservation and Development. Committee members provide a critical review of the projects which ensures substantial leverage of CDBG and HOME funds.

3. Attendance/Representation: The AHFC committee achieved a quorum at its January meeting. A quorum could not be achieved to schedule an additional meeting in December. There are three current vacancies. The current members primarily represent West and Central County. The AHFC strives to have a diverse committee. Kara Douglas staffed the committee.

4. Training/Certification: There has not been any special training in the past year. Staff provides information to committee members on webinars that provide information on related topics.

5. Proposed Work Plan/Objectives for Next Year: In 2018, the AHFC may meet twice. One meeting will be in January and additional meetings will be held if applications are received during the year.

CONSEQUENCE OF NEGATIVE ACTION:

The Board would not have a 2017 report on the Affordable Housing Finance Committee.

CHILDREN'S IMPACT STATEMENT:

The AHFC reviews and makes recommendations on many types of affordable housing projects. Some of these meet Goal 3 on the Children's Report Card: Families are Economically Self Sufficient.



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: January 16, 2018

Subject: U.S. Army

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to enter into a Memorandum of Agreement with the U.S. Army, including full indemnification of the U.S. Army, allowing the County to use a portion of the former Naval Weapons Station near Concord at no cost to the County for the operation of a marine patrol and training facility for a nine-year period commencing upon execution of the Agreement.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The U.S. Army, Military Surface Deployment and Distribution Command, 834th Transportation Battalion, operates a portion of the property formerly known as the Naval Weapons Station near Concord. Since 2006, the Sheriff has operated a marine patrol and training facility on a portion of the property that is under the control of the U.S. Army. Under the proposed Memorandum of Agreement (MOA), the U.S. Army will continue to allow the Sheriff to operate a marine patrol and training facility on the property, for a nine-year term. Under the MOA, the Sheriff will have use of a building for office space, a parking area, a docking area, a pier, and storage areas. The Sheriff

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/16/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

Contact: Sandra Brown
925-335-1553

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

also has direct access to the adjacent waterway. Under the MOA, the County agrees to release the U.S. Army from liability and to indemnify the U.S. Army against loss or damage arising from the County's use of the property. This item had previously gone to the board for approval however, the Army requested additional changes to the agreement.

CONSEQUENCE OF NEGATIVE ACTION:

The Sheriff would not be authorized to operate a marine patrol and training facility on the former Naval Weapons Station property.

CHILDREN'S IMPACT STATEMENT:

None.