

Contra Costa County
Public Works
Department

Julia R. Bueren, Director

Deputy Directors
Brian M. Balbas, Chief
Mike Carlson
Stephen Kowalewski
Carrie Ricci
Joe Yee

November 28, 2017

Estevan Muñoz
Suarez & Muñoz Construction, Inc.
2490 American Ave.
Hayward, CA 94545

RE: HEMME STATION PARK PROJECT, 1193 DANVILLE BLVD, ALAMO;
Withhold Agreement and Acceptance of Contract

Project No.: 7758-6X5188

Dear Mr. Muñoz:

Before we recommend to the County Board of Supervisors that they accept the Contract for the subject project as complete, we must have your concurrence with the following:

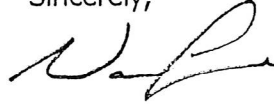
The County may withhold from monies otherwise due the amount of retainage until punch list items are completed and the mechanics lien period has ended with no claims received. Contractor shall complete punch list items in an expeditious manner. If any item is not satisfactorily completed by December 31, 2017, the County may use the money withheld to complete the work. In any case, Contractor shall maintain responsibility for landscaping and irrigation until acceptance of the contract by the Board of Supervisors. In lieu of the contract acceptance date, the one year Maintenance Period shall commence on the date of park opening to the public, September 23, 2017. Balance of Landscape Maintenance shall be paid on a monthly basis without retainage until completion of the one year Landscape Maintenance period.

If you are in agreement with these conditions, please sign on the line provided at the bottom of this letter and return one original to us to serve as notice of agreement. We will need your response in order to deem the project substantially complete and to request the Board of Supervisors to act on acceptance of the contract.

Estevan Muñoz
Suarez & Muñoz Construction, Inc.
November 28, 2017
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Should you have any questions, please contact me at (925) 313-2000.

Sincerely,



Warren Lai
Division Manager
Engineering Services/Special Districts

CONTRACTOR AGREES TO THE CONDITIONS DESCRIBED IN THIS LETTER:


(Signature) _____ (Date) 11/30/17
John P. Suarez, Secretary/Treasurer
(Printed Name and Title)

AH:

c: File
Adele Ho, Project Manager

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