Contra Costa County Boards & Commissions

# **Application Form**

Profile				
Which Boards would you like	ce to apply for	?		
Aviation Advisory Committee: S	ubmitted			
Discovery Bay resident				
Seat Name (if applicable)				
Describe why you are intere	sted in serving	g on this advisor	y board/commissi	on (please limit
your response to one parag	raph).			
My primary involvement has been provide community service to the to fly. Serving on the CCAAC we community in an area about which the application is used for	e aviation commould provide me ich I am passion	nunity, as well as e with an additional ate.	ncourage women and	d girls to learn how
Marilynn	L	Schuyler		
First Name	Middle Initial	Last Name		
Email Address				
Home Address			Suite or Apt	
Discovery Bay			CA	94505
City			State	Postal Code
Primary Phone				
Schuyler Affirmative Action Practice	Principal		attorney	
Employer	Job Title		Occupation	

Submit Date: May 22, 2018

Marilynn L Schuyler Page 1 of 6

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?
○ Yes ⊙ No
Is a member of your family (or step-family) employed by Contra Costa Co.?
C Yes ⊙ No
Education History
Select the highest level of education you have received:
Other
Juris Doctor  If "Other" was Selected Give Highest Grade or Educational Level Achieved
College/ University A
University of CA, Berkeley
Name of College Attended
Economics Course of Study / Major
Units Completed
Type of Units Completed
None Selected
Degree Awarded?
⊙ Yes ○ No
BA Degree Type
May 1987

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Date Degree Awarded

College/ University B	
Georgetown University Law Center  Name of College Attended	
Law Course of Study / Major	
Units Completed	
Type of Units Completed	
None Selected	
Degree Awarded?	
⊙ Yes ○ No	
Juris Doctor  Degree Type	
February 1996	
Date Degree Awarded	
College/ University C	
Name of College Attended	
Course of Study / Major	
Units Completed	
Type of Units Completed	
None Selected	
Degree Awarded?	

Marilynn L Schuyler Page 3 of 6

Degree Type	
Date Degree Awarded	
Other schools / training comple	ted:
Course Studied	
Hours Completed	
Certificate Awarded?	
○ Yes ○ No	
Work History	
Please provide information on you working.	r last three positions, including your current one if you are
1st (Most Recent)	
6/2010 - current	
Dates (Month, Day, Year) From - To	
30	
Hours per Week Worked?	
Volunteer Work?	
C Yes ⊙ No	
Attorney	
Position Title	
<b>Employer's Name and Address</b>	
Schuyler Affirmative Action Practice	14850 Highway 4, Suite A, #193 Discovery Bay, CA 94505 (703)

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675-8782

Duties Performed
Assist federal contractors with affirmative action obligations.
2nd
1987 - current  Dates (Month, Day, Year) From - To
1-5
Hours per Week Worked?
Volunteer Work?
⊙ Yes ⊙ No
Airmarking Coordinator;
Scholarship Fund Board member
Position Title
Employer's Name and Address
Bay Cities Ninety Nines (no physical address)
Duties Performed
Coordinate volunteer service to paint compass rose on airports by women pilots. Administer scholarship fund for chapter scholarships. Also served as International 99s Public Benefit Flying Chair.
3rd
9/2004 - 3/2010
Dates (Month, Day, Year) From - To
32
Hours per Week Worked?
Volunteer Work?
Senior Attorney
Position Title

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Morgan, Lewis & Bockius, LLP 1111 Pennsylvania Ave NW, Washington, DC 20004
Duties Performed
Served as Director of Affirmative Action Program Development. Supervised work of the department to ensure that clients received appropriate counsel and work products related to federal contractor compliance
ResumeMLS_2018.doc Upload a Resume
Final Questions
How did you learn about this vacancy?
Other
applied for previous opening  If "Other" was selected please explain  Do you have a Familial or Financial Relationship with a member of the Board of
Supervisors?
If Yes, please identify the nature of the relationship:
Do you have any financial relationships with the County such as grants, contracts, or other economic relations?
○ Yes ⊙ No
If Yes, please identify the nature of the relationship:

**Employer's Name and Address** 

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## MARILYNN LOUISE SCHUYLER



#### **EXPERIENCE AND QUALIFICATIONS**

## SCHUYLER AFFIRM ATIVE ACTION PRACTICE (06/10 - date)

## Counsel, Washington, DC and Discovery Bay, CA

- Founded law firm as sole proprietor
- Established and chair coalition of academic institutions working together to recommend changes to federal regulations
- · Provide legal representation, advice, counsel, and training to clients on federal contractor compliance
- Prepare Affirmative Action Plans in compliance with OFCCP regulations
- Develop and deliver presentations at national and local events on OFCCP compliance issues and affirmative action
- Interviewed on local, national, and international television for work on Supreme Court affirmative action case

## MORGAN, LEWIS & BOCKIUS LLP (09/04 - 03/10)

## Sr. Attorney & OFCCP Director of Affirmative Action Program Development, Washington, DC

- Managed legal and non-legal staff in producing Affirmative Action Plans for federal contractor clients
- Led clients through audits and represented them before OFCCP in audits
- Provided legal advice and counsel to internal and external clients, including policy development
- Developed and delivered training on EEO and Affirmative Action to internal and external clients
- Produced the firm's Affirmative Action Plans
- Established Toastmaster Chapter to develop professional communication skills for all employees

#### U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, EEO OFFICE (12/02 - 09/04)

#### Acting Alternative Dispute Resolution Manager & Alternative Dispute Resolution Specialist, Washington, DC

- Advised employees and management in all phases of mediation and facilitated resolution of EEO disputes
- Mediated EEO cases for other federal agencies
- Wrote Affirmative Employment Plans for HUD
- Drafted Final Agency Decisions (FADs)
- Received Performance Awards

## UNIVERSITY OF CALIFORNIA, OFFICE OF THE PRESIDENT (01/01-12/02)

#### Affirmative Action Officer, Oakland, CA

- Managed EEO/ Affirmative Action Program and Reasonable Accommodations Program
- Wrote and disseminated Affirmative Action Plan for UCOP; Developed EEO/ Affirmative Action policies
- Provided training and counsel to managers and staff on EEO/ AA
- Conducted internal investigations of alleged discrimination; represented UCOP in inquiries/ reviews from outside agencies

## **U.S. DEPARTMENT OF LABOR (07/87-01/01)**

## Assistant District Director, Office of Federal Contract Compliance Programs, Oakland, CA

- Supervised Equal Opportunity Specialists (GS-9 to GS-12)
- Developed and negotiated conciliation agreements
- Established and maintained public contact with groups representing minorities, women, persons with disabilities, Veterans
- Served as the Department's representative to the newly formed Sacramento Industry Liaison Group
- Received Secretary's Exceptional Achievement Award

## Compliance Officer Liaison, Office of Federal Contract Compliance Programs, San Francisco, CA

- Provided consultation and advice to managers in identifying and resolving systemic discrimination cases
- Reviewed appeals and wrote decisions: Conducted Quality Audits of completed investigations
- Headed investigations of high profile cases with novel issues
- Prepared and presented briefings at regional manager meetings, including training in compensation analysis

#### Regional Civil Rights Officer, Directorate of Civil Rights, San Francisco, CA

- Managed EEO/ AA Program; Investigated complaints of discrimination
- Supervised and trained EEO Counselors; Coordinated the Affirmative Employment Programs

## Affirmative Action Officer, Directorate of Civil Rights, Washington, DC

- Developed and produced the annual Department of Labor's Affirmative Action Plan
- Drafted DOL's policy on Reasonable Accommodation; Presented EEO/ AA information to new employees during orientation
- Co-authored "DOL Working Women Count"

#### Economist, Bureau of Labor Statistics, Washington, DC

- Drafted policy manual on coding occupational injury cases; Analyzed statistical data for use by regional offices
- Received Special Achievement Award for authoring: A Cost Analysis of DOL's Philadelphia ADR Pilot Project

#### Sr. Field Economist, Bureau of Labor Statistics, San Francisco, CA

- Supervised Economic Assistants who collected data for Consumer Price Index Survey
- Analyzed economic data and wrote monthly reports on economic activity
- Collateral Duties: Federal Women's Program Manager and EEO Counselor

#### ADDITIONAL EXPERIENCE AND QUALIFICATIONS

99's INTERNATIONAL WOMEN PILOTS ORGANIZATION (1987 – present) Airmarking Chair & Scholarship Fund Board (2006 - 2008) Chair, Public Benefit Flying Committee

CONTRA COSTA COUNTY EQUAL EMPLOYMENT OPPORTUNITY COUNCIL (2017 - present) Vice-Chair

UNITARIAN UNIVERSALIST CHURCH OF LIVERM ORE (2018 - present) Treasurer

AMERICAN ASSOCIATION FOR ACCESS, EQUITY AND DIVERSITY (2016 - 2018) First Vice President

UNITED STATES AIR FORCE AUXILIARY, CIVIL AIR PATROL (2016 - 2017) Senior Member

DISTRICT OF COLUMBIA MULTI-DOOR PROGRAM (2002 - 2015) Mediator in Civil and Small Claims Divisions

WIDER OPPORTUNITIES FOR WOMEN (2014 - 2016) Board Member

INDUSTRY NATIONAL LIAISON GROUP (2012 - 2014) Chair 2014 National Conference

WASHINGTON METRO INDUSTRY LIAISON GROUP (2009 - 2014) President

WASHINGTON AREA WOMEN'S FOUNDATION (2008 - 2014) Rainmaker

NORTHERN VIRGINIA COMMUNITY FOUNDATION (2010 - 2014) Grant Committee

WASHINGTON LEGAL CLINIC FOR THE HOM ELESS (2010 - 2011) Attorney Volunteer

LAWYER'S COMMITTEE FOR CIVIL RIGHTS UNDER LAW (2008 - 2009) Attorney Volunteer

ALAMEDA COUNTY BAR ASSOCIATION (1999-2001) Mediator

CALIFORNIA BAR ASSOCIATION (1998 - 1999) Bar Grader

COMMISSION ON LANDLORD TENANT AFFAIRS, Takoma Park, MD (1995 - 1996) Commissioner

COMMISSION ON THE STATUS OF WOMEN, BERKELEY, CA (1991 - 1992) Commissioner

## **PUBLICATIONS**

"Brief of the American Association for Affirmative Action as *Amicus Curiæ* in Support of Respondents in the Supreme Court of the United States, *Fisher v. University of Texas at Austin*," Counsel of Record, August 2012 (2<sup>nd</sup> brief filed November 2015) "An Economic Analysis of the Optimal Level of Employment for Children," CCH <u>Labor Law Journal</u>, January 1996 <u>DOL Working Women Count</u>, 1996 (co-wrote)

Evaluating ADR Programs: A Handbook for Federal Agencies, March 1995 (co-wrote)

A Cost Analysis of the Department of Labor's Philadelphia ADR Pilot Project, August 1993

#### **EDUCATION**

**GEORGETOWN UNIVERSITY LAW CENTER**, J.D., February 1996, Poverty Law Journal, Olin Law and Economics Fellowship **UNIVERSITY OF CALIFORNIA, BERKELEY,** B.A. Economics, *May 1987*, Alumni Scholar

BAR MEMBERSHIPS: Maryland (1996) California (1997) District of Columbia (2007) U.S. Supreme Court (2007)

Licensed Private Pilot