



Contra
Costa
County

RECEIVED

NOV 07 2017

CLERK BOARD OF SUPERVISORS
CONTRA COSTA CO.

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Contra Costa Aviation Advisory Committee

At-Large position

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Clark Scott Monroe
(Last Name) (First Name) (Middle Name)

2. Address: [REDACTED]
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: [REDACTED]
(Home No.) (Work No.) (Cell No.)

4. Email Address: [REDACTED]

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved Bachelor of Science, Business Administration

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Washington University St. Louis, MO	Business	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	B.S.	1972
B) <input type="text"/>	<input type="text"/>	Yes No <input type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
C) <input type="text"/>	<input type="text"/>	Yes No <input type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D) Other schools / training completed: Aviation Training - Private Pilot, Single Engine	Course Studied Private Pilot Single Engine	Hours Completed Certificate#1832820 Issued 5/1978	Certificate Awarded: Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> 2006 2015</p> <p>Total: <u>Yrs.</u> <u>Mos.</u> 10 <input type="text"/></p> <p>Hrs. per week <u>10</u> . Volunteer <input type="checkbox"/></p>	<p>Title Bookkeeper (part time)</p> <hr/> <p>Employer's Name and Address KLKingsley Executive Search 1333 No California Blvd Walnut Creek, CA 94596</p> <p>(consulting business owned by spouse - no longer in business)</p>	<p>Duties Performed Managed company payables and receivables. Worked with payroll and 401K administrator to optimize services and ensure better returns.</p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> 1999 2005</p> <p>Total: <u>Yrs.</u> <u>Mos.</u> 7 <input type="text"/></p> <p>Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title Sales Consultant</p> <hr/> <p>Employer's Name and Address ClearVision 425 Rabro Dr #2 Hauppauge, NY 11788</p>	<p>Duties Performed Established new sales territory, and cultivated key accounts such as Kaiser Permanente NorCal.</p> <p>(see resume)</p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> 1978 1999</p> <p>Total: <u>Yrs.</u> <u>Mos.</u> <input type="text"/> <input type="text"/></p> <p>Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title Sales Representative</p> <hr/> <p>Employer's Name and Address Luxottica Group 44 Harbor Road #5 Port Washington, NY 11050</p>	<p>Duties Performed Represented multiple product lines for new accounts, and developed key account relationships.</p> <p>(see resume)</p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> <input type="text"/> <input type="text"/></p> <p>Total: <u>Yrs.</u> <u>Mos.</u> <input type="text"/> <input type="text"/></p> <p>Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title <input type="text"/></p> <hr/> <p>Employer's Name and Address <input type="text"/></p>	<p>Duties Performed <input type="text"/></p>

7. How did you learn about this vacancy?

☒ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: 

Date: 10/28/2017

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

November 2, 2017

TO: Contra Costa County Board of Supervisors

FROM: Scott M. Clark [REDACTED]

RE: At-Large Position – Aviation Advisory Committee

Please accept my application for the At-Large Position (attached) for the Contra Costa Aviation Advisory Committee. This memo provides additional information regarding my interest, and why I believe I am a strong candidate for the Committee.

Aviation has been a lifelong interest for me, cultivated by my father who had been in the Army Air Force. He supported my interest by encouraging me to train for a pilot's license when I was in my late teens. I obtained my Private Pilot's license at age 20. I must've imparted my aviation enthusiasm to my son, who is now in a management position for Signature Aviation, SFO.

In the interest of full disclosure, I use a wheelchair and occasionally a power scooter. This is due to my exposure to polio as a young child. While I don't see my disability affecting my ability to be a productive member of this committee, I defer that question to the Board of Supervisors. In fact, my disability could be viewed as an asset should discussions come before the committee concerning access for individuals with special needs. I noticed the August 10, 2017 minutes of the Aviation Advisory meeting included the remodeling of existing buildings or a new terminal.

Throughout my 30 year career as a manufacturer's representative for Luxottica Group I was one of the top 5 percent sales reps each year for the company. I was successful in part, because of my client relationship building and communication skills. For example, I opened and serviced the Kaiser Permanente NorCal account, and assisted in negotiating contracts for what would become the second largest account for the company in the United States.

In 2005, for mobility reasons, I took early retirement. For 10 years, I became a "volunteer" staff member for my wife's executive search business. Responsibilities included handling payroll, taxes, insurance, and repositioning the 401K and payroll services for better employee returns and cost containment.

Finally, my personal interests are American history, travel, and culinary pursuits!

Thank you for your consideration. I look forward to the opportunity to meet the Committee in person.

