

DRAFT



INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR
November 9, 2017

Supervisor Candace Andersen, Chair
Supervisor Diane Burgis, Vice Chair

Present: Candace Andersen, Chair
Diane Burgis, Vice Chair

Staff Present: Julie DiMaggio Enea, Staff

Attendees: Tanya Drlik, IPM Coordinator, Health Services
Jami Napier, Asst. Clerk of the Board
Emlynn Struthers, Clerk of the Board's Office
Jill Ray, District II Supervisor's Office
Kristen Sherk, DCD

1. Introductions

Chair Andersen called the meeting to order at 2:00 p.m. and self-introductions were made around the room.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

No one present asked to speak during the public comment period.

3. RECEIVE and APPROVE the Record of Action for the September 11, 2017 IOC meeting.

The Committee approved the Record of Actions for the September 11, 2017 meeting as presented.

AYE: Chair Candace Andersen, Vice Chair Diane Burgis
Passed

4. RE-APPOINT Dan Bundy to the Community Representative 1 seat with an expiration date of June 30, 2020. Mr. Bundy has served on the committee since 2003. His experience with providing services and housing to individuals with special needs makes him an invaluable member of the committee.

AYE: Chair Candace Andersen, Vice Chair Diane Burgis

Passed

5. CONSIDER recommended changes to the Integrated Pest Management Policy and Advisory Committee bylaws.

The Committee approved the proposed IPM policy and bylaws updates, and also directed Section III(B)4 of the bylaws be modified to include a requirement for disclosure of financial or family relationship with county employees, and that this requirement be incorporated into the bylaws of all advisory bodies when their bylaws are submitted to the Board of Supervisors for update.

AYE: Chair Candace Andersen, Vice Chair Diane Burgis

Passed

6. ACCEPT report on the status of the Agricultural Advisory Task Force and DETERMINE action to be taken.

The Committee decided to place this referral in suspense, with no further action at this time.

AYE: Chair Candace Andersen, Vice Chair Diane Burgis

Passed

7. ACCEPT status report on the recruitment for interim appointees to the Board of Supervisors appointed seats on the East Contra Costa Fire Protection District Board of Directors.

Staff reported that the ECCFPD Board decided, on November 6, 2017, to conduct a mail ballot election on March 6, 2018 to determine if the Fire Board should be reduced from 9 to 5 elected at large seats. Successors would be elected in November 2018 and would likely assume office on December 7, 2018.

Staff reported that the County's recruitment for BOS appointees to the Fire Board effective February 5, 2018 had so far garnered no applications and the application deadline was set for November 20. The Committee directed staff to extend the recruitment period to December 5, 2017.

AYE: Chair Candace Andersen, Vice Chair Diane Burgis

Passed

8. The next meeting is currently scheduled for December 11, 2017.

9. Adjourn

Chair Andersen adjourned the meeting at 2:25 p.m.

For Additional Information Contact:

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