

Contra Costa County California
Employment & Human Services

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MEMORANDUM

DATE: 5-24-2017

TO: Family and Human Services Committee

CC: Victoria Tolbert, Director Aging and Adult Services

FROM: Jaime Ray, Staff Representative for the Advisory Council on Aging

SUBJECT: Advisory Council on Aging – Appointment Requested

The Contra Costa Area Agency on Aging (AAA) recommends for immediate appointment to the Contra Costa Advisory Council on Aging (ACOA) the following applicant: Mr. Michael Collins for the Member at Large #6 seat. The MAL #6 seat is undesignated and has remained vacant since November 8, 2016. Jeffrey Weiss who previously was appointed to At Large #6 has resigned.

Recruitment has been handled by both the Area Agency on Aging, the ACOA and the Clerk of the Board using CCTV. AAA staff has encouraged interested individuals including minorities to apply through announcements provided at the Senior Coalition meetings and at the regular monthly meetings of the ACOA. The Contra Costa County EHSD website contains dedicated web content where interested members of the public are encouraged to apply and are provided an application with instructions on whom to contact for ACOA related inquiries, including application procedure.

Mr. Collins was interviewed by the ACOA Membership Committee on April 19, 2017 to fill MAL #6 on the ACOA with term ending September 30, 2018. Mr. Collins submitted an application for ACOA membership, dated February 27, 2017; this document is provided as a separate attachment. At the time of his ACOA Membership Committee selection to fill one of three At Large vacancies, there were no additional applicants to interview; the ACOA voted to recommend Mr. Collins for an appointment at their May 17, 2017 meeting.

Thank You