



MEMORANDUM

DATE: May 22, 2017

TO: Family and Human Services Committee
Supervisor John Gioia, District I, Chair
Supervisor Candace Andersen, District II, Vice Chair

Contra Costa County Office of Education
Karen Sakata, Contra Costa County Superintendent of Schools
Dr. Pamela Comfort, Deputy Superintendent of Schools

FROM: Ruth Fernández, LPC Coordinator/Manager, Educational Services

SUBJECT: Referral #25 – LPC APPOINTMENT and RESIGNATION
Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC)

RECOMMENDATION(S):

1) **APPOINT** the following new member to the Contra Costa Local Planning and Advisory Council for Early Care and Education, as recommended by the LPC:

<u>Name</u>	<u>Seat</u>	<u>Area</u>
Cynthia Molander	Community 3	Central/South County

2) **ACCEPT** the resignation for the following member:

<u>Name</u>	<u>Seat</u>	<u>Area</u>
Daniel Safran	Discretionary 2	Central/South County

REASON/S FOR RECOMMENDATION:

The Contra Costa County Local Planning Council for Child Care and Development (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Childcare consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three-year term. On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats.

On September 19, 2012 membership was decreased from 25 to 20, due to continued difficulty to fill vacant seats. Official reduction of appointed seats provides flexibility to ensure quorum is met in order to conduct Council business.

Membership consists of the following:

- Four consumer representatives - a parent or person who receives or has received child care services in the past 36 months;
- Four child care providers - a person who provides child care services or represents persons who provide child care services;
- Four public agency representatives - a person who represents a city, county, city and county, or local education agency;
- Four community representatives - a person who represents an agency or business that provides private funding for child care services or who advocates for child care services through participation in civic or community based organizations;
- Four discretionary appointees - a person appointed from any of the above four categories or outside of those categories at the discretion of the appointing agencies.

Appointments to the Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) are subject to the approval of the Board of Supervisors and County Superintendent of Schools, Karen Sakata. The Board of Supervisors designated the Family and Human Services Committee to review and recommend appointments on their behalf. Dr. Pamela Comfort, Deputy Superintendent of Schools, Contra Costa County has been designated to review and recommend appointments on behalf of the County Superintendent of Schools.

Ruth Fernandez
Coordinator, Contra Costa Local Planning Council
Contra Costa County Office of Education
77 Santa Barbara Road
Pleasant Hill, CA 94523

RECEIVED
3.04.17

Dear Ruth,

Thank you for inviting me to apply for a seat on the LPC Advisory Council. I am interested in serving on the council because I believe strongly in advocating for quality early care and education. I became aware of the work of the Council through the Multi-faith ACTION Coalition (MFAC) of Contra Costa County.

The MFAC represents over 50 communities of faith in our county. Its mission is to advocate for measures that address the root causes of poverty. The work of the Education Task Force, which I co-chair, recognizes the importance of assuring that children from low-income families have access to affordable quality childcare during the early years when they are developing social, intellectual and emotional skills. Children who receive care in environments that support their development in these critical areas are far more likely to succeed in school and in life.

At its February meeting, the MFAC Steering Committee approved a proposal from the Education Task Force that we partner with other agencies in the community who share our advocacy mission. First on the list is the LPC!

I appreciate the welcome I received when I have attended Council meetings and look forward to joining the dedicated members of the group.

Sincerely,

Cynthia Molander



APPLICATION FOR MEMBERSHIP

Name: Cynthia N. Melander
 Home Address: _____ City: Concord Zip: 94521
 Business/Agency/Affiliation: Multi-faith ACTION Coalition of Contra Costa County
 Address: 1014 Florida Ave. # 200 City: Richmond Zip: 94804
 Type of Organization: faith-based Position: co-chair Education Task Force
 Day Phone: _____ FAX: (____) _____ Email: _____

A. CATEGORIES FOR APPOINTMENT

The County Board of Supervisors and the Superintendent of Schools make appointments to the Early Care and Education Planning Council. Members must live or work in Contra Costa County. Twenty percent of the Planning Council members are to be drawn from each of the following categories described below: Child Care Consumer, Child Care Provider, Community Representative, Public Agency Representative, and All Other. Please indicate which categories you could represent.

- 1. Consumer of Child Care Services** - using childcare or have used it within the past 36 months.
 Are you currently utilizing Child Care? ___ Yes ___ No Date you last used it: _____
 Type of Care: _____ Location: _____
 Length of Time as a Consumer: _____

- 2. Child Care Provider**- please check the types of care you provide and note the number of children:

_____ Licensed family care provider	# of children licensed for _____
_____ Licensed & publicly funded child care center	# of children licensed for _____
_____ Licensed, private for profit, or private non-profit child care center	# of children licensed for _____
_____ Subsidized Child Care Program	# of children licensed for _____
_____ License exempt child care provider	# of children cared for _____

 Location of your facility: _____ Program/Center Name: _____

- 3. Community Representative:** Includes civic or community based agencies or business that advocate for child care but do NOT provide child care or contract with the California Department of Education to provide child care and developmental services.
 Organization: Multi-faith ACTION Coalition Service Provided: advocacy
 Location: Contra Costa County Service Area: Contra Costa County

- 4. Public Agency Representative** - Including city, county and local education agencies.
 Agency: _____ Service Area: _____

- 5. All Other**- Please describe:

B. GEOGRAPHIC, ETHNIC, AND CULTURAL DIVERSITY REPRESENTATION

CalWORKS legislation AB 1542 (Education Code 8499.3 d) states, "Every effort shall be made to ensure that the ethnic racial, and geographic composition of the local planning council is reflective of the ethnic, racial, and geographic distribution of the population of the county"

Please indicate your ethnic origin:

Which region of the County would you represent: Central/South County

- White (non-Hispanic)
- Black (Includes African, Jamaican, Trinidad and West Indian)
- Hispanic (includes Mexican, Puerto Rican Cuban, Latin American or Spanish)
- Asian or Pacific Islander (includes Pakistani, East Indian, Japanese, Tongan, Filipino, Laotian, or Vietnamese)
- American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue or tribal association)
- Other _____

C. CURRENT COUNCIL INVOLVEMENT:

Are you currently an active participant on a Council Committee? No Yes

Which Committee: _____ What is your participation? _____

D. INTERESTS: Personal/Professional areas of interest/experience/skills that could benefit the Council:

Please see attachment

I am interested in becoming a Council representative because: I believe strongly in advocating for quality early care and education.

E. MEMBER RESPONSIBILITIES: Members are expected to attend regular meetings on the fourth Monday of July, September, November, January, March, and May from 3:00 p.m. to 5:00 p.m. and participate in at least one committee. Additional meetings may be scheduled for training and council business.

Are you able to commit to regular participation, given this schedule: Yes No

If needed, do you have the support of your agency/employer to be an active member of the Council?
 Yes No

F. How did you hear about the Planning Council?

Ruth Fernandez

Please attach your resume and a letter of interest with this application. Mail completed application, resume and letter of interest to the Contra Costa County Local Planning and Advisory Council (LPC) Coordinator at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For more information please call the LPC Coordinator at (925) 942-3413.

Signature: _____

Date: 03/03/17



Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:
Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Contra Costa County Local Planning and
Advisory Council for Early Care and Education

Community 3 Central/South County
PRINT EXACT SEAT NAME (if applicable)

1. Name: Molander Cynthia
(Last Name) (First Name) (Middle Name)

2. Address: _____ Concord CA 94521
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: _____
(Home No.) (Work No.) (Cell No.)

4. Email Address: _____

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved B.S. degree

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <u>Simmons College, Boston, MA</u>	<u>Education</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			<u>B.S.</u>	<u>6/63</u>
B)		Yes <input type="checkbox"/> No <input type="checkbox"/>				
C)		Yes <input type="checkbox"/> No <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes <input type="checkbox"/> No <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From <u>02/01/16</u> To <u>Present</u></p> <p>Total: Yrs. <u>1</u> Mos. <u> </u></p> <p>Hrs. per week <u> </u>. Volunteer <input checked="" type="checkbox"/></p>	<p>Title <u>Co-chair, Education Task Force</u></p> <p>Employer's Name and Address <u>Multi-faith ACTION Coalition of Contra Costa County %Richmond Community Foundation 1014 Florida Ave #200 Richmond CA 94804</u></p>	<p>Duties Performed <u>Engaging with community partners to advocate for measures that expand educational opportunities for low-income families in Contra Costa County.</u></p>
<p>B) Dates (Month, Day, Year) From <u>01/01/15</u> To <u>Present</u></p> <p>Total: Yrs. <u>2</u> Mos. <u>1</u></p> <p>Hrs. per week <u> </u>. Volunteer <input checked="" type="checkbox"/></p>	<p>Title <u>Community Outreach Coordinator</u></p> <p>Employer's Name and Address <u>St. John's Episcopal Church 5555 Clayton Rd. Clayton, CA 94517</u></p>	<p>Duties Performed <u>planning, organizing, recruiting volunteers for parish outreach projects</u></p>
<p>C) Dates (Month, Day, Year) From <u>01/01/94</u> To <u>06/30/06</u></p> <p>Total: Yrs. <u>11</u> Mos. <u>5</u></p> <p>Hrs. per week <u>22</u>. Volunteer <input type="checkbox"/></p>	<p>Title <u>Teacher, English as a Second Language</u></p> <p>Employer's Name and Address <u>Mt. Diablo Unified School District 1936 Carlotta Drive Concord, CA 94519</u></p>	<p>Duties Performed <u>teaching adult ESL classes at Family Literacy Centers, in conjunction with staff of first 5-sponsored preschools.</u></p>
<p>D) Dates (Month, Day, Year) From <u>01/01/12</u> To <u>12/31/14</u></p> <p>Total: Yrs. <u>2</u> Mos. <u> </u></p> <p>Hrs. per week <u> </u>. Volunteer <input checked="" type="checkbox"/></p>	<p>Title <u>member, Capital Area United Givers Planning Council</u></p> <p>Employer's Name and Address <u>Baton Rouge, LA</u></p>	<p>Duties Performed <u>Various duties related to annual fund drives</u></p>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other Ruth Fernandez

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No X Yes _____

If Yes, please identify the nature of the relationship: _____

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No X Yes _____

If Yes, please identify the nature of the relationship: _____

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: _____ Date: 08/03/17

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

From: Safran Daniel <danielsafran@yahoo.com >
To: Ruth Fernandez <rfernandez@cccoe.k12.ca.us >
CC: Cathy & Larry Roof <geeroofs@gmail.com >
Date: 4/7/2017 10:22 AM
Subject: Letter of Resignation

Hi Ruth,

I'm sending this email to formally submit my resignation as a member of the Contra Costa County Local Planning Council for Early Care and Education. I appreciate the work of the LPC and hope to find other ways of supporting the achievement of its mission. While it has been a pleasure to serve for these past several years, I am now devoting a large portion of my time to advocacy for -and service to- immigrants and refugees.

As is well known, except for our native population and those brought here in bondage, people across many generations have come to America to flee uncertainty, oppression and abuse. Many of us came -or are descended from people who came- with false or no documentation to seek a better life. The November 2016 election ushered in an administration in Washington with little regard for this history or for what America is and means. New federal policies have created animosity toward immigrants and minorities, resulting in fear, uncertainty, discrimination, attacks and the danger of deportation.

I plan to work aggressively to change those policies and protect my neighbors. Unfortunately, the time I am committing and the political nature of my work are incompatible with my continuing on the LPC.

I applaud what the Contra Costa County LPC has done and continues to do and I greatly appreciate your leadership.

Fondly,

Dan

P.S. Cathy, I plan to share this information with the Executive Committee on Monday afternoon.



CONTRA COSTA COUNTY
Office of Education
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May 22, 2017

Statement re: Appointment of LPC Member

I have reviewed the memorandum and member application submitted by the Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC) recommending approval to appoint Cynthia Molander to vacant seat of Community 3 -Central/South County.

Based on the applicants' education, background, and current affiliation with the Multi-faith ACTION Coalition of Contra Costa County, I've determined that Ms. Molander meets the eligibility definition for Community Seat in Contra Costa County as defined by the LPC Membership Structure. Ms. Molander is currently Co-Chair of the Education Task Force for the Multi-faith ACTION Coalition and has over 11 years of service in education as an English Language Learner Teacher with the Mount Diablo Unified School District.

The applicant possesses relevant experience and knowledge about the early care and education system and understands the diverse needs of children and families through her work experience as an educator in Central Contra Cosa County, and her continuous leadership within the faith-based community.

I vote to approve the recommendation submitted by the LPC.

I extend my welcome to Cynthia Molander and thank her for her interest in contributing her knowledge and expertise for the improvement of early care and education in Contra Costa County through community service on the LPC.

A handwritten signature in black ink that reads "Pamela Comfort". The signature is written in a cursive, flowing style with a long horizontal line extending from the end of the name.

Pamela Comfort, Ed.D., Deputy Superintendent, Educational Services
acting on behalf of
Karen Sakata, Contra Costa County Superintendent of Schools

cc: Supervisor, John Gioia, District I, Chair
Supervisor Candace Andersen, District II, Vice Chair
Ruth Fernandez, LPC Coordinator
Cathy Roof, LPC Chair

