

Contra Costa County California  
Employment & Human Services

Kathy Gallagher, Director

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**MEMORANDUM**

DATE: 5-5-2017

TO: Family and Human Services Committee

CC: Victoria Tolbert, Director Aging and Adult Services

FROM: Jaime Ray, Staff Representative for the Advisory Council on Aging

SUBJECT: Advisory Council on Aging – Appointment Requested

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The Contra Costa Area Agency on Aging (AAA) recommends for immediate appointment to the Contra Costa Advisory Council on Aging (ACOA) the following applicant: Mr. Paul Mikolaj for the Member at Large #10 seat. The MAL #10 seat is undesignated and has remained vacant since April 18, 2017. Jennifer Doran who previously was appointed to At Large #10 was reappointed to the ACOA as the City of Hercules Representative.

Recruitment has been handled by both the Area Agency on Aging, the ACOA and the Clerk of the Board using CCTV. AAA staff has encouraged interested individuals including minorities to apply through announcements provided at the Senior Coalition meetings and at the regular monthly meetings of the ACOA. The Contra Costa County EHSD website contains dedicated web content where interested members of the public are encouraged to apply and are provided an application with instructions on whom to contact for ACOA related inquiries, including application procedure.

Mr. Mikolaj had previously served on the ACOA as a Representative occupying the Alamo-Danville Local Committee seat; appointed on March 3, 2015. On February 2, 2016 the Board of Supervisors accepted his resignation that permitted him to pursue medical care. Mr. Mikolaj submitted a subsequent and new application to re-establish ACOA membership on February 9, 2017; this document is provided as a separate attachment. At the time of his selection by the ACOA Membership Committee to fill one of two At Large vacancies, there was one other At Large applicant; both At Large applicants were approved at the April 19, 2017 ACOA meeting.

Thank You