




**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION AND
DEVELOPMENT**

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Martinez, CA 94553
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MEMORANDUM

DATE: March 27, 2017

TO: Family and Human Services Committee
Supervisor John Gioia, Chair
Supervisor Candace Andersen, Vice Chair

FROM: Gabriel Lemus, CDBG Program Manager 

SUBJECT: Staff Recommendations for FY 2017/18, FY 2018/19, & FY 2019/20
Community Development Block Grant - Public Service Category and Emergency
Solutions Grant Program

RECOMMENDATIONS

1. Approve recommendations for FY 2017/18, FY 2018/19, and FY 2019/20 Community Development Block Grant (CDBG) Public Service (PS) projects as recommended by staff or amended by the Committee.
2. Approve recommendations for FY 2017/18, FY 2018/19, and FY 2019/20 Emergency Solutions Grant (ESG) projects as recommended by staff or amended by the Committee
3. Direct the Department of Conservation and Development to prepare a staff report on the Committee's recommendations. The staff report will be submitted together with funding recommendations for all other CDBG categories for the Board of Supervisors consideration on May 9, 2017.

BACKGROUND

The purpose of this memorandum is to transmit staff recommendations for funding in the CDBG- Public Services (PS) and Emergency Solutions Grant (ESG) categories. The Summary of Staff

Recommendations spreadsheet and the project staff reports are attached. Thirty-six applications in the CDBG PS category and five applications in the ESG category were submitted by the December 12, 2016 deadline.

Available Funding: The County, as an entitlement jurisdiction, receives an annual allocation of CDBG and ESG funds directly from the U.S. Department of Housing and Urban Development (HUD). HUD has a formula for both the CDBG and ESG Programs to determine the amount of CDBG and ESG funds that an entitlement jurisdiction will receive for the program year. However, the formula is dependent on an approved federal budget for each federal fiscal year. Currently, HUD and most other federal agencies are currently being funded by a “Continuing Resolution” that extends through April 28, 2017. Based on the most current information available regarding the “Continuing Resolution” for the Fiscal Year 2017 federal budget, the County’s CDBG grant amount for FY 2017/18 is estimated to be the same as it was in FY 2016/17 with a 0.19 percent reduction, or approximately **\$4,049,929**.

On November 4, 2014, the Board of Supervisors (Board) adopted funding guidelines for the allocation of CDBG funds that require the County’s annual grant be allocated to the following CDBG eligible categories:

Category of Use	Allocation Guidelines CDBG Program	Available Funding**
Affordable Housing	45%	\$1,822,468
Public Services	*17%	\$ 688,488
Economic Development	10%	\$ 404,993
Infrastructure/Public Facility	8%	\$ 323,994
Administration	20%	\$ 809,986
Total FY 2017/18 CDBG Grant		\$4,049,929

*As long as the amount does not go over HUD’s statutory cap for Public Services

**Estimates based on information from the “Continuing Resolution”

The CDBG/ESG Consolidated Plan operates under a five-year period. In October 2013, the Board approved having two funding cycles for the ESG Program and for the non-housing categories of the CDBG Program to align with the five-year period of the Consolidated Plan. The first cycle is a two-year funding cycle (FY 2015/16 and FY 2016/17) for programs/projects in the CDBG public service and economic development, infrastructure/public facilities categories, and the ESG Program. The second cycle is a three-year funding cycle (FY 2017/18, FY 2018/19, and FY 2019/20) for the non-housing CDBG categories and ESG Program to conclude the final three years of the 5-year Consolidated Plan period.

Public Service Category: Pursuant to the Board’s guidelines, a total of \$688,488 (17 percent of the County’s grant amount) is available for PS projects. In addition, there is \$40,387 available to be recaptured from completed projects and \$52,000 contributed from the “Affordable Housing” category to help fund landlord/tenant and fair housing services. Consequently, there is a total of **\$780,875** available and recommended to be allocated to 36 eligible Public Service projects as listed in **Attachment A**.

Given that the PS category operates under a three-year funding cycle to conclude the final three years of the CDBG/ESG Consolidated Plan period, the recommended amounts reflected for each respective agency/program for FY 2017/18 are also the recommended amounts for the same agencies/programs for FY 2018/19 and FY 2019/20, contingent on the satisfactory performance of each respective agency/program and the County receiving a similar allocation of CDBG funds from HUD.

Emergency Solutions Grants: Based on the “Continuing Resolution” information, the County estimates receiving a total of \$269,776 in ESG funding for FY 2017/18. Seven and a half percent (7.5%) of the grant will be used for administration expenses resulting in a estimated total of **\$249,543** being available for projects. All five applications for ESG funds are recommended for funding. Staff recommendations for the use of ESG funds are listed in **Attachment B**.

Given that the ESG Program operates under a three-year funding cycle to conclude the final three years of the CDBG/ESG Consolidated Plan period, the recommended amounts reflected for each respective agency/program for FY 2017/18 are also the recommended amounts for the same agencies/programs for FY 2018/19 and FY 2019/20 contingent on the satisfactory performance of each respective agency/program and the County receiving a similar allocation of ESG funds from HUD.

Application Process and Evaluation Criteria: Each applicant was required to submit an application describing the proposed project, need and target population, steps necessary to carry out the project, and proposed budget. Applications are reviewed by staff for completeness and eligibility and against criteria listed below. Applicants are also interviewed by staff to respond to or clarify any issues related to the application. Below are the general criteria used by staff in evaluating applications:

Intended purpose (outcome) - The quantitative and qualitative goals of the project are achievable, measurable and result in a desirable outcome.

Consistency with Priorities Established in the Consolidated Plan and County Policy – The project meets goals and strategies of the Consolidated Plan. Secondly, the project meets goals of other plans such as Redevelopment Agency Plans, Capital Improvement Plans, community planning documents, etc.

Eligibility in Respect to Federal Regulation – The proposed use of CDBG funds is consistent with federal regulations and is determined to be an eligible activity. The project meets one of the following three national objectives: benefit to very-low and low-income persons, preventing blight, or emergency need.

Target Population and Demonstrated Need – The project fulfills a well-defined need and has supporting documentation that the need exists. The proposed project is responsive to the community and the target population, and shows a relationship between the need and the action to be taken. The target population or area is clearly defined, the project is accessible and outreach is effective.

Financial Analysis - Total project costs are reasonable, and are adequate to carry out the project through the specified time period. The budget is well thought out with reasonable assumptions for completing the project with federal funding. A reasonable relationship exists between the cost of the project and the expected outcome. Sponsor has the capacity to secure all funds necessary to carry out the project within normal standards. Volunteer or in-kind services are attainable and realistic. The project cost is

within normal range of similar projects. Projects are required to supply matching funds in order to maximize the use of CDBG funds. Audits or other financial statements demonstrate success in securing funds through grant proposals or other fund raising efforts.

Experience and Capacity to Carry out the Project – Components of the project are fully described and goals and objectives are attainable. The project sponsor has demonstrated the ability to successfully carry out the proposed project including providing a project manager, construction manager and/or qualified licensed contractor. The applicant demonstrates that capacity exists to complete the project and meet all the federal requirements of the CDBG program.

Project Readiness and Timeliness – All components of the project are in place or can be in place within a specified period of time. Project can be implemented and completed in a timely manner. Particular attention is given to these criteria due to specific HUD timeliness requirements.

Past Performance - Rate of progress toward completing contractual goals, ability to overcome and avoid past problems. Inaccurate or incomplete performance reports, unresolved audit findings, delays in or failure to submit required reports, persistent difficulties with payment request process, failure to correct significant problems.

Environmental, Historic Preservation, Relocation, and/or Prevailing Wage Issues – Identification of federal requirements that may be imposed on the project that require specific action to be taken.

Clarity and completeness of application - The application submitted was complete and lacked inaccuracies and ambiguities.

Public Hearing and Transmittal of Recommendations: The Committee’s recommendations will be forwarded to the full Board of Supervisors prior to the public hearing that is scheduled for May 9, 2017. Final recommendations must be forwarded to HUD by May 15, 2017 for review to ensure consistency with federal regulations.

Attachments

cc: John Kopchik, Director – Department of Conservation and Development
Kara Douglas, Assistant Deputy Director – Department of Conservation and Development

Community Development Block Grant
Public Services Category
FY 2017/18, 2018/19, and 2019/20

ATTACHMENT A

CCC Application No.	Applicant	Project Name	Outcome	Contra Costa County			Amount Requested (Other CDBG Jurisdictions)				Total CDBG Requested	Total Budget	% Budget (CDBG)
				Amount Requested	Amount Received In FY 2016/17	County Staff Recommendation for FY 2017/18	Antioch	Concord	Pittsburg	Walnut Creek			
Public Service Projects													
17-01-PS	A Place of Learning (APOL)	After School Tutoring and Mentoring Program	Provide free after-school/Summer mentoring/tutoring services to 60 low-income Urban County students.	\$10,000	N/A	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$37,950	26%
17-02-PS	Bay Area Legal Aid (BayLegal)	Landlord/Tenant Counseling Program	Provide landlord/tenant counseling and legal services for 550 landlords/tenants.	\$100,000	\$80,000	\$80,000	\$30,000	\$12,000	\$0	\$0	\$142,000	\$157,075	90%
17-03-PS	Community Housing Development Corporation of North Richmond	Multicultural/Senior Family Center	Provide 400 persons with educational, recreational and nutritional programs at community center.	\$98,291	\$55,000	\$55,000	\$0	\$0	\$0	\$0	\$98,291	\$149,691	66%
17-04-PS	Community Housing Development Corporation	Contra Costa County Home Equity Preservation Alliance (HEPA)	Provide foreclosure counseling, education and legal assistance to 120 clients.	\$30,000	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$30,000	\$160,536	19%
17-05-PS	Community Violence Solutions (CVS)	CIC Child Sexual Assault Intervention	Provide forensic interview, case management, advocacy for 70 children and caregivers.	\$15,000	\$15,000	\$15,000	\$5,000	\$8,000	\$5,000	\$5,000	\$38,000	\$320,500	12%
17-06-PS	Contra Costa County Health Services - Health, Housing and Homeless Services Division, Homeless Program	Coordinated Outreach, Referral, and Engagement Program (CORE)	Provide day and evening homeless street outreach services to at least 450 Urban County individuals living outside throughout the County.	\$25,000	\$22,224	\$22,300	\$30,000	\$30,000	\$10,000	\$20,000	\$115,000	\$669,265	17%

Community Development Block Grant
Public Services Category
FY 2017/18, 2018/19, and 2019/20

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17-07-PS	Contra Costa Crisis Center	Crisis / 211 Contra Costa	Provide telephone 24-hour crisis intervention and 211 referral service for 8,200 clients.	\$18,000	\$18,000	\$18,000	\$10,000	\$10,000	\$10,000	\$10,000	\$58,000	\$1,204,578	5%
17-08-PS	Contra Costa Family Justice Alliance	West County Family Justice Center	Provide one-stop center services for 500 victims of abuse and domestic violence.	\$40,000	\$32,000	\$32,000	\$0	\$10,000	\$0	\$0	\$50,000	\$1,260,076	4%
17-09-PS	Contra Costa Health, Housing and Homeless Services Homeless Program	Contra Costa Adult Continuum of Services	Provide 24-hour shelter/wrap-around services for 150 homeless adults.	\$54,000	\$54,000	\$54,000	\$10,000	\$10,000	\$0	\$6,000	\$80,000	\$2,067,741	4%
17-10-PS	Contra Costa Senior Legal Services	Legal Services for Seniors	Provide legal counseling services for 200 seniors.	\$15,000	\$12,000	\$12,000	\$10,000	\$10,000	\$11,000	\$10,000	\$56,000	\$604,000	9%
17-11-PS	Contra Costa Service Integration Program - SparkPoint Contra Costa	Community Career Center	Provide services to 200 Urban County residents to assist them in obtaining and maintaining employment, improve their careers.	\$20,000	N/A	\$12,000	\$0	\$0	\$0	\$0	\$20,000	\$236,000	8%
17-12-PS	Court Appointed Special Advocates (CASA)	Children At Risk	Provide advocacy, mentoring, and representation services for 37 abused and neglected children.	\$20,000	\$18,000	\$18,000	\$14,000	\$15,000	\$8,000	\$5,000	\$62,000	\$769,300	8%

Community Development Block Grant
Public Services Category
FY 2017/18, 2018/19, and 2019/20

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17-13-PS	ECHO Housing	Fair Housing Services	Provide comprehensive fair housing counseling services to approximately 210 Urban County residents.	\$40,000	N/A	\$40,000	\$25,000	\$10,000	\$0	\$6,000	\$81,000	\$268,037	30%
17-14-PS	East Bay Center for the Performing Arts	Deep Roots, Wide World Program	Provide literacy and performing arts summer programs to 150 children aged 3-9, resulting in improved academic performance, community building, and exposure to diverse global art traditions.	\$14,200	N/A	\$11,500	\$0	\$0	\$0	\$0	\$14,200	\$66,710	21%
17-15-PS	Food Bank of Contra Costa and Solano	Collaborative Food Distribution	Provide food distribution services for 9,300 low-income clients.	\$46,500	\$46,500	\$46,500	\$0	\$10,000	\$0	\$0	\$56,500	\$3,822,358	1%
17-16-PS	Girls Inc.	Summer/Afterschool and Education Enrichment Programming	Provide afterschool and education enrichment programming to 495 youth from the City of Richmond	\$15,000	\$11,000	\$11,000	\$0	\$0	\$0	\$0	\$15,000	\$239,960	6%
17-17-PS	James Morehouse Project / YMCA of the East Bay (fiscal sponsor)	James Morehouse Project at El Cerrito High School	Provide comprehensive mental health and support services for 55 students.	\$20,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$20,000	\$299,000	7%

Community Development Block Grant
Public Services Category
FY 2017/18, 2018/19, and 2019/20

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17-18-PS	Lamorinda Spirit - City of Lafayette	Lamorinda Spirit Van Senior Transportation Program	Provide free or low-cost transportation to 150 seniors living in Moraga, Orinda and Lafayette.	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$183,298	5%
17-19-PS	Lions Center for the Visually Impaired	Independent Living Skills for Blind and Visually Impaired Adults	Provide in-home independent living skills and mobility training for 42 visually impaired persons.	\$15,000	\$10,000	\$10,000	\$10,000	\$12,000	\$10,000	\$10,000	\$57,000	\$197,188	29%
17-20-PS	Loaves and Fishes of Contra Costa	Nourishing Lives in Martinez, Antioch and Pittsburg	Provide hot buffet-style meal weekdays to 500 low-income/homeless.	\$15,000	\$15,000	\$15,000	\$5,000	\$0	\$13,810	\$0	\$33,810	\$1,157,825	0.02%
17-21-PS	Meals On Wheels and Senior Outreach Services	Care Management	Provide long-term care services case management for 120 seniors.	\$20,000	\$15,000	\$15,000	\$15,000	\$15,000	\$7,500	\$10,000	\$67,500	\$347,500	19%
17-22-PS	Meals On Wheels and Senior Outreach Services	Senior Nutrition - CC Cafes	Provide hot, weekday lunches to 303 seniors at six senior centers.	\$18,750	\$15,000	\$15,000	\$0	\$20,000	\$5,000	\$0	\$43,750	\$313,973	14%
17-23-PS	Monument Crisis Center	Critical Safety Net Resources for Families and Individuals	Provide wrap-around safety net services for 2,766 low-income clients.	\$20,000	\$15,000	\$15,000	\$0	\$20,000	\$0	\$15,000	\$55,000	\$2,819,648	2%
17-24-PS	Mount Diablo Unified School District	CARES After School Enrichment Program	Provide after-school programming for 580 elementary and middle school students.	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$3,497,797	0.29%

Community Development Block Grant
Public Services Category
FY 2017/18, 2018/19, and 2019/20

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				Amount Requested	Amount Received In FY 2016/17	County Staff Recommendation for FY 2017/18	Antioch	Concord	Pittsburg	Walnut Creek			
17-26-PS	New Horizons Career Development Center	Education, Job Training, Life Skills, and Job Placement Services	Provide job training/placement, GED prep, and life skills for 300 clients.	\$25,000	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$154,000	16%
17-27-PS	Northern California Family Center	Runaway Shelter Services	Provide 1-5 nights of emergency shelter, mediation services, clothing and food to 10 Urban County youth to prevent homelessness and long-term institutionalization.	\$20,000	N/A	\$11,500	\$10,000	\$10,000	\$10,000	\$0	\$50,000	\$220,000	23%
17-28-PS	Ombudsman Services of Contra Costa	Ombudsman Services of Contra Costa	Provide abuse/compliance investigation for 775 seniors living in nursing facilities.	\$17,000	\$10,000	\$10,000	\$11,000	\$12,000	\$5,000	\$13,000	\$58,000	\$702,084	8%
17-29-PS	Pleasant Hill Recreation & Park District	Senior Service Network	Provide on-site care management and crisis intervention for 150 seniors.	\$15,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$15,000	\$60,650	25%
17-30-PS	Rainbow Community Center of Contra Costa	Kind Hearts Community Support Program	Provide congregate meals, food pantry, wellness calls, home visits for 60 LGBT seniors/ people with HIV/AIDS.	\$12,000	\$10,000	\$10,000	\$0	\$0	\$0	\$8,000	\$20,000	\$80,712	25%
17-31-PS	RYSE, Inc.	RYSE Career Pathway Program	Provide career development, media arts education, paid work exp, and academic support for 115 low-income youth.	\$40,000	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$40,000	\$280,995	14%

Community Development Block Grant
Public Services Category
FY 2017/18, 2018/19, and 2019/20

ATTACHMENT A

CCC Application No.	Applicant	Project Name	Outcome	Contra Costa County			Amount Requested (Other CDBG Jurisdictions)				Total CDBG Requested	Total Budget	% Budget (CDBG)
				Amount Requested	Amount Received In FY 2016/17	County Staff Recommendation for FY 2017/18	Antioch	Concord	Pittsburg	Walnut Creek			
17-32-PS	Richmond Public Library	Words on Wheels	Provide Mobile Library Services to serve 125 seniors and low-income residents living in areas of Richmond that have limited access to computers and library services.	\$31,905	N/A	\$12,000	\$0	\$0	\$0	\$0	\$31,905	\$225,528	14%
17-33-PS	SHELTER, Inc. (CDBG)	Homeless Prevention & Rapid Rehousing Program	Provide homeless prevention and rapid rehousing for 270 low-income clients.	\$30,000	\$25,075	\$25,075	\$15,000	\$13,500	\$15,500	\$6,000	\$80,000	\$876,439	9%
17-34-PS	St. Vincent de Paul of Contra Costa County	RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul	Provide free urgent and chronic medical care to 480 uninsured clients.	\$13,500	N/A	\$12,000	\$0	\$0	\$24,000	\$0	\$37,500	\$261,010	14%
17-35-PS	Village Community Resource Center	Village Community Resource Center Program Support	Provide support for afterschool program for 115 students.	\$17,550	\$13,000	\$13,000	\$0	\$0	\$0	\$0	\$17,550	\$282,650	6%
17-36-PS	West County Adult Day Care	West County Adult Day/Alzheimer	Provide comprehensive adult day care services for 25 seniors with Alzheimers.	\$40,000	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$40,000	\$215,780	19%
17-37-PS	YWCA of Contra Costa/Sacramento	YWCA Family Empowerment Program	Provide mental, physical, social, and emotional health skills training for 125 families.	\$12,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$12,000	\$24,000	50%
Total				\$963,696	\$671,799	\$780,875	\$200,000	\$227,500	\$134,810	\$124,000	\$1,650,006	\$24,233,854	7%

Contra Costa County
Emergency Solutions Grant FY
2017/18, 2018/19, and 2019/20

CCC Project No.	Applicant	Project Name	Outcome (for Amount Requested)	Contra Costa County			Total ESG	Total Budget	% Budget (ESG)
				Amount Requested	Amount Received In FY 2016/17	County Staff Recommendation for FY 2017/18			
Emergency Solutions Grant Projects									
17-01-ESG	Contra Costa Behavioral Health Services Homeless Program	Adult Interim Housing Program	Emergency shelter beds and wraparound services for 150 homeless.	\$108,365	\$108,365	\$108,365	\$108,365	\$2,071,106	5%
17-02-ESG	Contra Costa Behavioral Health Services Homeless Program	Calli House Youth Shelter	Emergency shelter beds and support services for 25 homeless youth.	\$10,000	\$10,000	\$10,000	\$10,000	\$497,228	2%
17-03-ESG	SHELTER, Inc. of Contra Costa County	Homeless Prevention and Rapid Rehousing Program	Homelessness prevention and rapid rehousing services to 60 Extremely Low Income households in the Urban County.	\$100,000	\$87,678	\$87,678	\$87,678	\$876,439	10%
17-04-ESG	STAND! For Families Free of Violence	Rollie Mullen Emergency Shelter	Emergency shelter and support services for 40 adults (both men and women) and their children.	\$35,000	\$31,000	\$31,000	\$31,000	\$507,550	6%
17-05-ESG	Trinity Center Walnut Creek	Trinity Center	Hygiene/food services and day-use facility for 100 homeless clients.	\$12,500	\$12,500	\$12,500	\$12,500	\$809,375	2%
TOTALS				\$265,865	\$249,543	\$249,543	\$249,543	\$4,761,698	5%

Public Service Staff Reports

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: A Place of Learning

PROGRAM NAME/NUMBER: After School Tutoring & Mentoring
17-01-PS

PROGRAM SERVICE AREA: Far East County

PROGRAM OUTCOME: Provide free after-school/Summer mentoring/tutoring services to 60 low-income Urban County students resulting in improved academic performance and decision making skills and increased self-esteem, as measured by pre- and post-participation evaluations and feedback from school staff and parents.

TOTAL PROGRAM COST: \$37,950

AMOUNT REQUESTED: \$10,000

AMOUNT RECOMMENDED

FY 2017/18:	\$10,000
FY 2018/19:	\$10,000
FY 2019/20:	\$10,000

RECEIVED IN FY 2016/17: N/A

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: A Place of Learning ("APOL") is an after-school/Summer enrichment program that provides tutoring and mentoring to low-income, at-risk youth in kindergarten through high school. Many of the students are homeless, special needs, and English-learners. Through this program, students benefit from a caring adult that supports them developmentally as a role model and mentor. Mentors are provided educational materials that support California standards in core classes and meet with students at least once per week. APOL works closely with local schools and is able to access student school progress online and adapt lessons according to individual student needs. Mentors monitor academic achievement and performance factors such as attendance, school participation and attitude.

APOL has only one paid staff, a bilingual (English/Spanish) program coordinator. The remaining staff are volunteers who are recruited from the community. Many of the volunteers are current or retired school teachers and administrators, as well as police officers and local business owners. Many of the agency's Board members are also mentors with the program. All volunteers are subject to a criminal background check and all sessions are held at APOL's Brentwood location, monitored by the on-site coordinator.

APOL provides services 5 hours per day, which allows them to achieve over 40 hours of one-on-one tutoring per week. Community partners include the Brentwood Union School District, Village Community Resource Center, and Liberty Union High School District. The program is eligible, feasible and timely.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** A Place of Learning tutoring and mentoring services are available to school children and youth in kindergarten through twelfth grade, in the communities of Brentwood, Oakley, Byron, Discovery Bay, Knightsen and Bethel Island. The program especially targets economically disadvantaged children and those who fall under other at-risk criteria, such as non-English speaking students and those who face other academic or developmental challenges.

Local school administrators estimate that over five hundred (500) children and youth in the community need after-school academic and social support. APOL is the only local organization that matches students with a caring mentor to provide free, consistent, one to one tutoring assistance to students.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$10,000	60	\$167
Total Program Amount	\$37,950	60	\$633
CDBG % of Total Budget	26%		
Required Match – 50%	\$5,000		
Amount Secured	\$27,950		
Leverage*	\$2.80		
*Does not include other CDBG funds from other jurisdictions.			

APOL's largest contributor is the Leshar Foundation, which has consistently funded about half of the program's budget.

6. **EXPERIENCE AND CAPACITY:** A Place of Learning has been in operation since December 2006. The program began with five (5) volunteers and students. It has since grown to over fifty (50) matches and currently has a six-student waitlist. The Program Coordinator has been with the program for over four years, and has worked closely with Board members and local school administrators to develop the program's structure and outcomes. There is a great deal of community involvement, as evidenced by letters pledging financial and service support.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed and has been successful in providing services.
8. **PAST PERFORMANCE:** APOL first received County CDBG funds in FY 2010/11, and continued to receive them until FY 2015/16. During that time, APOL met or exceeded its performance goals. The program was monitored in March 2011, resulting in one "Concern," and three "Observations." APOL adequately responded to the monitoring report, and the monitoring was closed.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Bay Area Legal Aid

PROGRAM NAME/NUMBER: Tenant/Landlord Counseling
17-02-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide comprehensive tenant/landlord counseling services to approximately 662 Urban County residents.

TOTAL PROGRAM COST: \$157,075

AMOUNT REQUESTED: \$100,000

AMOUNT RECOMMENDED

FY 2017/18:	\$80,000
FY 2018/19:	\$80,000
FY 2019/20:	\$80,000

RECEIVED IN FY 2016/17: \$80,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Bay Area Legal Aid (BALA) will be the lead agency in the Housing Services Collaborative that will provide a milieu of housing services including housing counseling, discrimination investigation, mediation and advocacy, legal representation, and education and outreach to lower income Urban County residents. BALA will partner with ECHO Housing, another nonprofit organization providing housing counseling services for many. The proposed collaborative continues the service model that was begun over ten years ago that provides seamless landlord/tenant and fair housing services to all residents of the Urban County.

The proposed project will assist Urban County residents in exercising their housing rights by providing the following services and activities:

- Tenant/Landlord Counseling: tenants and landlords will receive counseling on their rights and responsibilities under federal, state and local housing law. Counselors will also provide clients with information on administrative and court proceedings. Common counseling subjects include: landlord duty to rent to families with children; negotiating with landlords to avoid eviction for nonpayment of rent or alleged tenant misconduct or violation of lease terms; assistance in

obtaining rent payment assistance, including Section 8 rent subsidies, deposit assistance and temporary rent payment assistance; and assistance in understanding lease terms.

- **Legal Advise and Representation:** clients whose housing issues cannot be resolved through counseling alone will be provided counsel and advise, brief legal services or legal representation.
- **Education and Outreach:** the collaborative will conduct education and outreach activities to educate residents, staff of other community-based organizations and rental property owners/mangers on landlord/tenant rights and responsibilities.

All of the above services will be provided free of charge and in multiple languages through in-house language capacity, the Language Line and freelance interpreter services. A majority of the clients will be served via the telephone and/or email, but because ECHO has an office located in Antioch and BALA's main office is in Richmond, clients will have easy access to in-person services. In addition, special clinics/meetings will be scheduled in the less accessible areas of the County. The program is eligible, feasible and timely.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues. [CD-1]
2. **CDBG ELIGIBLE ACTIVITY:** Public Services[24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** BALA proposes to provide comprehensive tenant/landlord counseling services to Urban County residents, including people at-risk of homelessness, victims of domestic violence, at-risk youth, limited English proficient households, seniors, and disabled persons. Economic data analyzed by Steve Levy at the Center for Continuing Study of the California Economy showed that although poverty rates have decreased in 2015 by two percent, poverty rates are still higher than the last recession. Additionally, California has the second highest supplemental poverty rate in the country. Data is starting to show that high poverty rates are not necessarily the result of low income or wages. Wage and income have been far out paced by increases in rents and home prices leaving many residents with less income to spend on other items despite wage gain. Additionally, Contra Costa County is one of the four most expensive counties in California to live.

In 2016, 35 percent of Contra Costa residents (133,030 households) were renters, which is a two percent increase since 2014. The Fair Market Rent (FMR) for a two-bedroom apartment is \$2,103, while in 2014 the FMR was reported at \$1,578. This is a staggering 75 percent increase. In order to afford the FMR for a two-bedroom apartment at the estimated mean wage in Contra Costa County, a renter must include 1.7 workers earning the mean renter wage in order to make the two-bedroom FMR affordable.

The County's Homeless Continuum of Care Plan affirms that the shortage of affordable housing in Contra Costa is a root cause of homelessness. For those that are affordably housed, there are risk factors that can imperil their stability: wrongful evictions, erroneous termination of housing subsidies, or victimization by unscrupulous landlords who fail to maintain properties in habitable conditions or file court actions (unlawful detainer) in an attempt to illegally evict tenants and re-rent units at increased fees. This process moves very quickly. From receipt of the eviction notice to removal by the Sheriff can take as few as 15 days, and often overwhelms tenants who are unfamiliar with required court procedures and paperwork. Disabled, elderly, and limited-English speaking residents are especially vulnerable to such abuse, and many end up homeless.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$80,000	662	\$121
Total Program Amount	\$157,075	1,079	\$146
CDBG % of Total Budget	51%		
Required Match – 50%	\$40,000		
Amount Secured	\$40,000		
Leverage*	\$0.19		
*Does not include other CDBG funds from other jurisdictions.			

The other funding sources for this project come from the other CDBG jurisdictions in the Consortium, as well as grant from Y&H Soda Foundation. BALA is confident that they will receive the resources needed to help finance this project.

6. EXPERIENCE AND CAPACITY: Bay Area Legal Aid was created on January 1, 2000 through the merger of three Bay Area legal service providers: Contra Costa Legal Services Foundation (Est. 1966), San Francisco Neighborhood Legal Assistance Foundation (Est. 1966) and Community Legal Services of Santa Clara County (Est. 1995), and has over 45 years of experience of providing a wide variety of legal services to lower income residents of the County. ECHO Housing has its main office in Alameda County, and a satellite office in Antioch, and has been working to eradicate housing discrimination and promote understanding by tenants and landlords of their rights and responsibilities for approximately 40 years.

7. **PROGRAM READINESS AND TIMELINESS:** This is an existing project and the two collaborative partners have staff in place to continue providing these valuable services to Urban County residents.
8. **PAST PERFORMANCE:** BALA has consistently met or exceeded its program goals and administrative requirements.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/ RELOCATION/ PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Community Housing Development Corporation of North Richmond

PROGRAM NAME/NUMBER: Multicultural / Senior Family Center
17-03-PS

PROGRAM SERVICE AREA: North Richmond

PROGRAM OUTCOME: Operate and maintain a community center for the residents of North Richmond, providing educational, recreational, and nutritional programs to a diverse community with a primary focus on senior citizens.

TOTAL PROGRAM COST: \$149,691

AMOUNT REQUESTED: \$98,291

AMOUNT RECOMMENDED

FY 2017/18:	\$55,000
FY 2018/19:	\$55,000
FY 2019/20:	\$55,000

RECEIVED IN FY 2016/17: \$55,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Community Housing Development Corporation (CHDC), in collaboration with Neighborhood House of North Richmond (NHNR), propose to manage and maintain the Multicultural Senior and Family Center (Center) for use by North Richmond residents. CHDC purchased the building in 2013 and leases it back to NHNR for \$1 per year.

The Center is the site for a variety of recreational, educational, social, health, and human service programs for all age groups, but primarily serves seniors. The Multicultural Family Center is open five days a week and as needed in the evenings. In collaboration with other community agencies, NHNR will provide a variety of vital services at the site, including nutrition programs, information and referral services, educational programs, arts and crafts, ESL classes, and social programs reflecting the area's cultural diversity.

The Center serves North Richmond, an area of the County that lacks many of the resources afforded to other communities. Residents of the community are also predominantly low-income, and the Center serves as a resource for the area.

The proposed program is eligible, feasible, and timely. Requested funding will be allocated to staff salary and benefit expenses, insurance, and property taxes. In addition

to providing human and social services, the Center also provides collaboration with other agencies and facilitates access to outside activities.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201(e)].
3. **NATIONAL OBJECTIVE:** Low/Mod Income - Area Benefit [24 CFR 570.208(a)(1)(i)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** CHDC provided documentation indicating that most of the residents served by the Center are low-income and/or minorities. The Center is located in unincorporated North Richmond and meets "area benefit" criteria (Census Tract 3650.02). The proposed program will provide access to necessary services, including but not limited to counseling, crisis intervention, rental assistance, cultural activities, social interaction opportunities, senior services, neighborhood safety, nutrition education, translation, and information and referral services. In addition, the Center provides North Richmond neighbors (Parchester Village and Iron Triangle residents) access to local and County/City government sponsored activities.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$55,000	700	\$79
Total Program Amount	\$149,691	700	\$214
CDBG % of Total Budget	37%		
Required Match – 50%	\$27,500		
Amount Secured	\$51,400		
Leverage*	\$1.72		
*Does not include other CDBG funds from other jurisdictions.			

6. **EXPERIENCE AND CAPACITY:** The Neighborhood House of North Richmond has provided comprehensive human services and social programs to the North Richmond community and other communities for many years. NHNR provides staff to the Center and manages other programs throughout the community. The Program Manager has many years of experience and is well known in the community.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed and operational.

8. **PAST PERFORMANCE:** NHNR has received CDBG funding for several years and has met program goals and requirements in an efficient and timely manner. The Center surpassed its goal for clients served last year, as well as this year.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Community Housing Development Corporation of North Richmond

PROGRAM NAME/NUMBER: Home Equity Preservation Alliance
17-04-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide the following services to 80 Urban County lower income homeowners: 1) foreclosure counseling and case management, including legal advice and representation; 2) foreclosure clinics and referrals; and 3) foreclosure rescue scam and predatory lending education.

TOTAL PROGRAM COST: \$160,536

AMOUNT REQUESTED: \$30,000

AMOUNT RECOMMENDED

FY 2017/18:	\$25,000
FY 2018/19:	\$25,000
FY 2019/20:	\$25,000

RECEIVED IN FY 2016/17: \$25,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Community Housing Development Corporation of North Richmond (CHDC) and its two nonprofit partners (Bay Area Legal Aid and Housing and Economic Rights Advocates) propose to continue to assist lower income Urban County homeowners who are in or facing foreclosure, and persons who have gone through the foreclosure process.

When the HEPA program began operations in 2008, there were well over 10,000 distressed homes at risk of foreclosure in Contra Costa County, and an additional 5,000 homes were bank owned. Although these figures have dropped dramatically and the crisis has subsided, foreclosures and the after-effects of foreclosure continue to have serious consequences to homeowners, neighborhoods, and the County. One of the

biggest issues currently facing families at risk of foreclosure is the different types of rampant and bold “rescue” scams targeting desperate homeowners. Victims of rescue scams lose not only their homes but also the last bit of savings that they have toward a rental security deposit. Low-income renters living in foreclosed properties are often subject to aggressive attempts to have them move out, such as threats to have their utilities abruptly and wrongfully cut or potential loss of their security deposit and months of rent. They can even have their credit score ravaged if banks mistakenly list them as defendants in foreclosure cases. Additionally, tenants that have already gone through a foreclosure have a substantially tougher time trying to find a landlord that is willing to rent to them. All of these issues directly affect families living through a foreclosure or on the verge of foreclosure, but there are wider implications to a community, including loss in property tax revenues, blight, vacant homes and increased crime.

By pooling partners’ resources, coordinating services and working together, the HEPA partners have and will continue to address the foreclosure issue to continue to effectively mitigate the impacts of foreclosures in the County. HEPA partners will provide community education, including media outreach, one-on-one default counseling and loan work-outs, and free legal advice and representation to households facing foreclosure or to those former homeowners who are just trying to get their lives back together after going through the foreclosure process.

This program is eligible, feasible and timely.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201(e)].
3. **NATIONAL OBJECTIVE:** Low and moderate income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** While the rate of home foreclosure is down dramatically from its peak in 2008, there are still hundreds of homeowners facing foreclosure, and hundreds more that are one or two paychecks from foreclosure. Vacant, boarded-up homes lead to vandalism and other blight conditions, and squatters in these homes pose a serious fire and public health danger. Perhaps the biggest issue currently facing families at risk of foreclosure is the different types of rampant and bold “rescue” scams targeting desperate

homeowners. These scammers have creative names, flashy websites, radio and billboard ads, and fancy mailers. Victims of rescue scams lose not only their homes but also the last bit of savings that they have toward a rental security deposit.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$25,000	80	\$313
Total Program Amount	\$160,536	80	\$2,007
CDBG % of Total Budget	16%		
Required Match – 50%	\$12,500		
Amount Secured	\$130,536		
Leverage*	\$4.35		
*Does not include other CDBG funds from other jurisdictions.			

6. **EXPERIENCE AND CAPACITY:** CHDC, the lead agency in this project, has been active in community development organization issues throughout West Contra Costa County and primarily in North Richmond since 1990. The organization has actively participated in the efforts to increase the supply of affordable housing, to eliminate blighted conditions, improve the physical attractiveness of North Richmond, and improve the financial security of all County residents. CHDC will oversee reporting of HEPA activities and allocation of funds; provide default and loss mitigation counseling; negotiate with lenders; and make referrals and be responsible for Richmond and West County. HEPA project partners have also been active in Contra Costa County for many years. Bay Area Legal Aid will provide partner agencies with legal advice; negotiate with lenders on behalf of homeowners; provide technical assistance to housing counselors and represent clients in legal actions. Housing and Economic Rights Advocates, will take the lead in the development of education and workshops and materials; provide legal advice at outreach events and provide additional technical assistance to housing counselors.
7. **PROGRAM READINESS AND TIMELINESS:** All of the partner agencies have been working cooperatively on foreclosure issues for over ten years and are able to coordinate services in an effective and efficient manner.
8. **PAST PERFORMANCE:** This will be the tenth year that CDBG funds have been provided to this project. CHDC did not meet performance obligations last year. However, this outcome can be attributed to the decrease in the Contra Costa County's foreclosure rate, in addition to rising property values that serve to stabilize

home equity. Thus, CHDC has adjusted their proposal for the number of clients they plan to serve. Additionally, CHDC's partners have met or exceeded performance obligations and as a whole, they continue to receive positive feedback from customers about the services provided throughout the County.

9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Community Violence Solutions

PROGRAM NAME/NUMBER: Child Sexual Assault Intervention Program at the
Children's Interview Center (CIC)
17-05-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide in-depth forensic interview, mental health services, advocacy, and case management services to 70 child victims of sexual assault, and their families, to help clients show positive changes in behavior and psychological well being.

TOTAL PROGRAM COST: \$320,500

AMOUNT REQUESTED: \$15,000

AMOUNT RECOMMENDED

FY 2017/18:	\$15,000
FY 2018/19:	\$15,000
FY 2019/20:	\$15,000

RECEIVED IN FY 2016/17: \$15,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Community Violence Solutions (CVS) proposes to provide forensic interviewing, non-acute medical examinations, counseling, and ongoing advocacy and case management services to child sexual assault victims and their non-offending family members. Services are provided at CVS's Children's Interview Center, which is located at a confidential site due to the nature of the program and its clients. The program is delivered by a multi-disciplinary team with central collaborators, that include the County's District Attorney's Office, Employment and Human Services Department, Health Services Department, Community Care Licensing, and all 25 law enforcement jurisdictions in the County. All collaborating partners operate within formalized protocols and an annual Memorandum of Understanding. The primary goals of the program are to reduce trauma to child victims and their non-offending family members, and to assist in successful investigations to make communities safer for

children. CVS expects that 75 percent of the clients/households provided services will show positive changes in behavior and psychological well being as measured by a standardized outcome measurement tool that is well-researched and widely used in the field. Since 1998, the CIC's inaugural year, they have been highly successful in having cases presented to the District Attorney's office for a filing decision, and ultimately having criminal charges filed. Criminal charges were filed in more than 90% of these cases and all of the completed cases resulted in guilty pleas or conviction at jury trial.

Sexual abuse is also a health issue, since victims of sexual assault require immediate medical care due to possible internal injury, pregnancy, and sexually transmitted diseases, including HIV infection. Low-income victims of sexual violence especially need free services to assist them in the crisis created by a sexual assault. CVS proposes to provide these services utilizing professional and medical staff.

The program is eligible, feasible and timely. CVS has been operating this program since 2001.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Abused/Neglected Youth [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Sexual assault is the most under reported violent crime in the country, with only 20 percent of the cases ever being reported. According the Department of Justice, one out of four female children and one out of six male children are sexually assaulted before they reach the age of 18. Furthermore, children are most often abused by someone they know and usually by someone they care about. Non-offending parents of child sexual abuse victims often become immobilized by fear, shame, guilt or worry that they will lose their child or lose their ability to support themselves (i.e. when a spouse is the offender). All demographic categories experience child sexual abuse; however, children and families with fewer resources and higher rates of poverty are most vulnerable. Victims of sexual assault suffer long-term problems that affect emotional development, work, school, and social aspects of the victims' lives. If untreated,

victims of sexual assault are three times more likely to suffer from depression, four times more likely to contemplate suicide, thirteen times more likely to abuse alcohol and twenty-six times more likely to abuse drugs.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$15,000	70	\$214
Total Program Amount	\$320,500	145	\$2,210
CDBG % of Total Budget	5%		
Required Match – 50%	\$7,500		
Amount Secured	\$282,500		
Leverage*	\$18.83		
*Does not include other CDBG funds from other jurisdictions.			

6. EXPERIENCE AND CAPACITY: CVS has provided the proposed services to the target population for several years and has received CDBG funding for other programs in previous years. CVS staff and volunteers complete Community Violence Solutions\ State certified 45-hour pre-service training, making them sexual assault victim counselors in the State of California. Additionally, the program has secured funding for a 2nd forensic interviewer, which will increase the number of interviews they are able to conduct in a year.

CVS tracks data using a computer database. In addition, outcomes are measured at six-month intervals and at the conclusion of treatment using a questionnaire instrument designed to evaluate change in mental health settings.

7. PROGRAM READINESS AND TIMELINESS: This is an ongoing program that is fully staffed.

8. PAST PERFORMANCE: CVS has received funding to operate the CIC for several years and has routinely met or exceeded its annual program goals and administrative requirement. Most recently, they exceeded their goal last year, and have done so again this year.

9. ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES: Public Service activities are exempt from environmental review.

**FY 2017/18, 2018/19, & 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa County Health Services - Health, Housing and Homeless Services Division, Homeless Program

PROGRAM NAME/NUMBER: Coordinated Outreach, Referral, and Engagement (CORE) Homeless Street Outreach Program/ 17-06-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide day and evening homeless street outreach services to at least 450 Urban County individuals living outside throughout the County to engage, stabilize, and deliver health and basic need services, and aid in obtaining interim and permanent housing.

TOTAL PROGRAM COST: \$669,265

AMOUNT REQUESTED: \$25,000

AMOUNT RECOMMENDED:

FY 2017/18:	\$22,300
FY 2018/19:	\$22,300
FY 2019/20:	\$22,300

RECEIVED IN FY 2016/17: \$22,224

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The focus of the Contra Costa County's Health Services Department (CCC-HSD) Coordinated Outreach, Referral, and Engagement (CORE) Homeless Street Outreach Program is to target high-risk, hard-to-reach chronically homeless individuals, transition-aged youth, and families living outside whom typically do not access services or do not know how to access services. CORE uses a client-centered, "whatever it takes" approach to build rapport and engage consumers into services that aims to get them off the streets and stabilized. CORE Outreach teams consist of two outreach workers, two outreach team leads, and an Outreach Coordinator. Outreach staff are trained in core principles and practices of trauma informed care, motivational interviewing and espouse a "housing first" philosophy. Knowing that those who live outside are typically resistant to engaging with the current service system, outreach teams take

this client-centered perspective with the understanding that trust must come before services are delivered, and trust and relationship building takes patience and time.

Three CORE teams will operate over an 18 hour period during the day and evening. Two or three-person outreach teams will go out in a systematic pattern within an established service area (East, Central, and West County) to contact chronically homeless individuals living on the streets, provide face-to-face outreach and engagement, and information necessary to address behavior contributing to their homelessness. The day teams hand off street outreach services for evening/weekend (Saturday) homeless outreach to teams staffed by Anka Behavioral Health, who is subcontracted with CCC-HSD to provide evening/weekend outreach services as part of the overall CORE Street Outreach Program.

CORE Homeless Street Outreach Program services and support will include but are not limited to:

- Referral and connection to “Health Care for the Homeless” Program medical staff to engage homeless individuals including collection of basic personal and demographic data;
- Administer initial screening tools and document concerns and disabilities regarding lack of housing financial support;
- Connect to medical and mental health and any substance abuse services;
- Facilitate the completion and submission of Medi-Cal, CalFresh, and/or SSI applications and related documentation for eligible consumers;
- Provide basic survival supplies;
- Assist local law enforcement, communities, and businesses in non-enforcement types of responses where appropriate;
- Connect individuals to the Mental Health Transitions Team for mental health needs and non-psychiatric emergencies with individuals ready to accept substance abuse treatment;
- Connect consumers to interim housing, multiservice centers, case management, and supports towards permanent housing.

This program is eligible, feasible and timely. Homeless street outreach services is a needed service throughout the County and it meets a priority need of the County’s Consolidated Plan

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Housing & Supportive Services for the Homeless [H-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]

3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)]

4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population served by CORE is homeless individuals. Of the 3,500 individuals identified as homeless or at risk of homelessness documented in Contra Costa's 2016 Point in Time (PIT) homeless count, 1,730 were literally homeless. Among the literally homeless, 64 percent (1,110) were sleeping in uninhabitable locations such as encampments, abandoned buildings, and vehicles; of those, one was an unaccompanied minor. There was a significant regional shift across County for unsheltered individuals between the 2015 and 2016 Point in Time counts. East County showed an increase of 35 percent unsheltered homeless whereas West and Central County showed a 45 percent decrease in 2016. Fifteen percent (260 literally homeless adults) were chronically homeless. However; despite the information that Point in Time data reveals, it is difficult to calculate the exact number of homeless people living on the street, considering the number of individuals that live in obscure park areas, vehicles, or abandoned houses. The number of homeless people living on the street also fluctuates seasonally and tends to rise in the summer months. Given this information, we can assume that PIT data is an undercount of the actual number of individuals and families living outside.

The data collected from 2016 Point in Time count also demonstrated that there is great need for outreach to homeless individuals as the impact of homelessness is particularly harsh for those living unsheltered in places not meant for human habitation. Lack of basic necessities, adequate food, water, sanitation, and access to physical and mental health care and other resources all add greater potential for health and safety risks, as nearly 30 percent of literally homeless adults report substance abuse and/or mental health issues and needed access to health care and services.

Currently, there is a shortage in outreach to encampments across the County to that can provide these services to chronically homeless individuals. PIT data completed in January 2016 revealed 1,100 individuals were living unsheltered; however, outreach providers have only been able to serve 658 individuals through November 2017, leaving almost 41 percent of unsheltered individuals not served.

5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$22,300	450	\$49.55
Total Program Amount	\$669,265	1,000	\$669
CDBG % of Total Budget	3%		
Required Match – 20%	\$4,460		
Amount Secured	\$159,000		
Leverage*	\$24.98		
*Does not include other CDBG funds from other jurisdictions.			

County CDBG funds will be used for personnel costs. The majority of the program's other funds come from State and local government/in-kind resources. CCC-HSD has applied to all local CDBG jurisdictions and many of those jurisdictions support the work of this program.

6. **EXPERIENCE AND CAPACITY:** The CORE Program has been in operation since January 2017 and has been performing beyond expectations. At this time, there are two day teams consisting of two trained outreach workers, two trained outreach team leads, and an Outreach Coordinator which are staffed by CCC-HSD. The day teams hand off street outreach services for evening/weekend (Saturday) homeless outreach to teams staffed by Anka Behavioral Health, who is subcontracted with CCC-HSD to provide evening/weekend outreach services as part of the overall CORE Street Outreach Program. The CORE Program was awarded FY 201617 CDBG funds from the County to provided outreach services to benefit Urban County homeless individuals. To date, the CORE Program has provided outreach services to 591 unduplicated homeless individuals in the County.
7. **PROGRAM READINESS AND TIMELINESS:** This program started full operation in January 2017. The program is staffed at a sufficient level to provide services throughout the County for six days out of the week plus evening/night hours. CCC-HSD is well established and works in partnership with numerous local agencies and organizations that provide services to the homeless population.
8. **PAST PERFORMANCE:** See #6 above.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2017/18, 2018/19 & 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Crisis Center

PROGRAM NAME/NUMBER: Crisis/211 Contra Costa
17-07-PS

PROGRAM SERVICE AREA: County-wide

PROGRAM OUTCOME: Provide crisis intervention service and information and referrals to 8,200 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDS, and the disabled.

TOTAL PROGRAM COST: \$1,204,578

AMOUNT REQUESTED: \$18,000

AMOUNT RECOMMENDED:

FY 2017/18:	\$18,000
FY 2018/19:	\$18,000
FY 2019/20:	\$18,000

RECEIVED IN FY 2016/17: \$18,000

PROGRAM DESCRIPTION: Through 211 Contra Costa, the Contra Costa Crisis Center manages and maintains a database of local health and social services programs. Full-time staff and trained volunteers provide immediate crisis support service as well as information and referrals, 24 hours-a-day, to emergency shelters, emergency food programs, job training, health care and other services.

211 is a national, toll-free three-digit number that can be called 24 hours-a-day for information about local health and social services. It enables people to access resources in their community quickly and easily, allowing residents in need a single point of entry for a variety of resources. The Crisis Center is the only authorized 211-provider for Contra Costa County and meets all of the 211 criteria set by the state Public Utilities Commission and includes: (1) must operate 24 hours per day, (2) offer multilingual access and access for the hearing impaired, (3) manage and maintain a comprehensive, up-to-date database of health and social services, (4) coordinate with local and state disaster responders, and (5) have a local presence and support from local stakeholders.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** General Public Services [CD-1]. Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, housing stability, and other issues.
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The program provides services for anyone in Contra Costa County, but specifically for presumed beneficiaries as defined in 24 CFR 570.208(a)(2)(i)(A) for the purposes of this application. A 24-hour homeless hotline was identified as one of the highest priorities for homeless people by the 1996 Contra Costa County Task Force on Homelessness. The Crisis Center began operating the County's hotline in 1996 in collaboration with the Health Services Department. The 211 line was activated in the County in 2007 and the hotline became part of that program. The Crisis Center answered 9,236 calls from Urban County residents in FY 2015/16. According to the Crisis Center, their local call volume remains high.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$18,000	8,200	\$2.20
Total Program Amount	\$1,204,578	19,000	\$63.40
CDBG % of Total Budget	1%		
Required Match – 50%	\$9,000		
Amount Secured	\$1,146,578		
Leverage*	\$63.70		
*Does not include other CDBG funds from other jurisdictions.			

County CDBG funds will be used to pay salaries for the Crisis/211 Call Specialists. The applicant has also applied for CDBG funds from Antioch, Concord, Pittsburg, and Walnut Creek. Based on funding history, the Crisis Center has the ability to raise the necessary funds to operate the program.

6. **EXPERIENCE AND CAPACITY:** Contra Costa Crisis Center has been in operation since 1963 and in 1996 began operating the County's homeless hotline in collaboration with the Health Services Department. They provide a wide variety of services including crisis lines, grief counseling, homeless services, youth violence prevention and responsibility for the County Online Resource Database (CORD). 211 Contra Costa, a national toll-free number, began operation in the County in 2007 and is well organized and well-funded. The agency has longtime staff in place who are well-trained and knowledgeable. Their Executive Director has extensive background in the operations of non-profit organizations.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The Crisis Center has received County CDBG funds for several years. They have consistently exceeded their annual goals and all required reports have been submitted in a timely manner. The Crisis Center uses nationally recognized best practices, and asks their clients in surveys and follow-up calls how they may improve their work to better serve their clients accordingly.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Services projects are exempt from an environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Family Justice Alliance

PROJECT NAME/NUMBER: West Contra Costa Family Justice Center
17-08-PS

PROJECT LOCATION: 246 - 24th Street, Richmond

PROJECT OUTCOME: Operate the West County Family Justice Center (FJC) to provide one-stop services to 300 victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking.

TOTAL PROJECT COST: \$1,260,076

AMOUNT REQUESTED: \$40,000

AMOUNT RECOMMENDED

FY 2017/18:	\$32,000
FY 2018/19:	\$32,000
FY 2019/20:	\$32,000

RECEIVED IN FY 2016/17: \$32,000

CONDITIONS OF APPROVAL: None

PROJECT ANALYSIS: The West Contra Costa Family Justice Center (FJC) started operating in 2011, serving victims and survivors of domestic violence, sexual assault, child abuse, elder abuse and human trafficking. Since then, the FJC has moved locations and expanded their community reach. In October 2015, the agency obtained its 501(3)(c) nonprofit status with the United States Internal Revenue Service.

According to the FJC, in Contra Costa County, nearly 10,000 child abuse cases and over 2,000 elder abuse cases are reported annually. In addition, there are over 3,000 domestic violence related arrests per year. Medical studies link long term effects of family violence and abuse to several serious health problems, from diabetes to obesity, to substance abuse and eating disorders. Abused women experience physical and emotional problems for many years after abuse ends. Children exposed to family violence often suffer from a variety of health and mental health conditions including post-traumatic stress and other psychological issues which can go on untreated for years. Exposure to violence at an early age is known to increase antisocial behavior, substance abuse, mental illness, and adverse health outcomes in adulthood.

When survivors of interpersonal violence seek help, they are often frustrated by a fractured social services system. They may have to travel to multiple locations and tell their stories repeatedly. According to the FJC, national statistics show that victims may have to access

as many as 32 different agencies for assistance. These hurdles can discourage their efforts and cause many people to simply stop seeking help. The FJC brings public and private partners together under one roof to provide comprehensive wrap-around services. The FJC is a unique and effective public-private partnership with integrated services and extensive community connections. The project is eligible, feasible, and timely.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Service [24 CFR 570.201(e)].
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population benefiting from this project are victims and survivors of domestic violence, sexual assault, child abuse, elder abuse and human trafficking.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$32,000	300	\$107
Total Program Amount	\$1,260,076	450	\$2,800
CDBG % of Total Budget	3%		
Required Match – 30%	\$9,600		
Amount Secured	\$1,223,793		
Leverage*	\$38.24		
*Does not include other CDBG funds from other jurisdictions.			

6. **EXPERIENCE AND CAPACITY:** Contra Costa Family Justice Alliance has operated the FJC since 2011, and has been a recipient of CDBG funds for the last couple of years. Additionally, the FJC Executive Director has been the recipient of CDBG funds when she was employed with another organization. Consequently, FJC staff have are familiar with the County’s administrative requirements.
7. **PROJECT READINESS AND TIMELINESS:** This is an existing program and staff are in place to continue providing these critical services to victims and survivors of domestic violence, sexual assault, child abuse, elder abuse and human trafficking.
8. **PAST PERFORMANCE:** Contra Costa Family Justice Alliance first received CDBG funding in FY 2015/16, and far exceeded their goals. This year, they are on pace to do the same. Staff is very familiar with the CDBG program requirements and regulations.

9. ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES: Public Service activities are exempt from environmental review.

**FY 2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Health Services Department

PROGRAM NAME/NUMBER: Adult Interim Housing Program
17-09-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide shelter and supportive services to 150 homeless men and women to help them regain housing.

TOTAL PROGRAM COST: \$2,067,741

AMOUNT REQUESTED: \$54,000

AMOUNT RECOMMENDED:

FY 2017/18:	\$54,000
FY 2018/19:	\$54,000
FY 2019/20:	\$54,000

RECEIVED IN FY 2016/17: \$54,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Behavioral Health Division of the County's Health Services Department (HSD) operates an interim housing program (emergency shelter) for homeless adults in Contra Costa County that is open 24 hours-a-day year round. The program is operated at two sites, one in Richmond and one in Concord, and provides wrap-around services to assist persons in finding appropriate long-term housing. A specialized program for youth 18 to 21 years of age is located at the Richmond facility.

Upon entry into the shelter, each resident is assigned a case manager to assist the individual in determining an appropriate service plan that will help them regain housing as soon as possible. This approach engages individuals the moment they walk in the door and reflects the transition to a "housing first" approach to service delivery that aims to reduce shelter stays. The current recidivism rate for homeless individuals who have obtained permanent housing is 36 percent.

The shelters are part of the County's Continuum of Care and enable adults the opportunity to work on stabilizing their lives and moving toward a permanent housing situation. Each person receives needs and health assessments, as well as case management, job training, transportation and other services that help each individual reach their highest level of self-sufficiency.

The program is eligible, feasible, and timely. Providing services to the homeless population is consistent with the County Continuum of Care Homeless Plan and a priority of the CDBG program.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Further "Housing First" approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability [H-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Service [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Homelessness continues to be an important issue in Contra Costa County as affordable housing inventory remains low. Of the 3,500 homeless individuals documented in Contra Costa's 2016 Point in Time (PIT) homeless count, 49 percent were literally homeless and 50 percent were at risk of homelessness. Among the literally homeless, there were 620 people in shelters and another 1,110 sleeping on the streets or in places not meant for human habitation. During Fiscal Year 2015/16, the homeless Continuum of Care served a total of 7,669 men, women, and children. Twenty-one percent were households with children. Nine percent of adults were veterans. Fifty-four percent of the total served reported a disabling condition with mental health at twenty-six percent; drug abuse at eighteen percent. Forty-six percent of consumers had slept on the streets or in an inhabitable location the night before receiving services.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$54,000	150	\$367
Total Program Amount	\$2,067,741	850	\$2,433
CDBG % of Total Budget	2.6%		
Required Match – 50%	\$27,000		
Amount Secured	\$1,239,131		
Leverage*	\$36.81		
*Does not include other CDBG funds from other jurisdictions.			

County CDBG funds will be used to pay salaries for Counselors. The majority of the program's funds are provided by Mental Health Substance Abuse Prop 63 funds, County General Funds, and several Federal non-CDBG grants. The cities of Antioch, Concord, and Walnut Creek also currently provide CDBG funding to the program and it is anticipated they will all recommend funding for FY 2017/18. Based on funding history, HSD has the ability to raise the necessary funds to operate the program.

6. **EXPERIENCE AND CAPACITY:** HSD has operated an emergency shelter for homeless single adults since 1994. HSD is responsible for the overall coordination, implementation and funding of the shelter program, which is managed by an experienced Director with oversight from the County's Homeless Program Chief. All necessary positions are staffed.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** HSD has been operating an emergency shelter for several years with CDBG funding and has consistently met or exceeded annual contract goals.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Senior Legal Services

PROGRAM NAME/NUMBER: Legal Services for Needy Seniors
17-10-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide free legal advice to 200 Urban County seniors, resulting in the retention of housing, protection from physical and financial abuse, and the provision of consumer and individual rights.

TOTAL PROGRAM COST: \$604,000 (\$220,000 In-Kind Services Provided)

AMOUNT REQUESTED: \$15,000

AMOUNT RECOMMENDED

FY 2017/18:	\$12,000
FY 2018/19:	\$12,000
FY 2019/20:	\$12,000

RECEIVED IN FY 2016/17: \$12,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Contra Costa Senior Legal Services (CCSLs) proposes to provide Urban County seniors with access to free legal services related to consumer law, housing, public benefits, income maintenance, planning for incapacity, estate planning and elder abuse. The program also provides legal education services. The services are provided by a paralegal, pro bono, emeritus and/or staff attorney depending on the clients need. Services are offered at the agency's office in Richmond, or by appointment at various senior centers throughout the Urban County. Senior access to legal services is often limited due to failure to recognize the legal dimension of a problem, restricted mobility, impaired mental functioning and the prohibitive cost of the services. Legal services will be provided to 200 very low and low-income Urban County seniors. In addition, presentations regarding planning for the future and prevention of potential legal problems will be provided throughout the year. Outreach is done at senior centers, churches and community groups.

The proposed program is eligible, feasible, and timely. The program has received CDBG funds for the past several years and has been successful in meeting contract goals and reporting requirements in a timely manner.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The targeted population is lower income seniors. According to U.S. Census data, the County's 65 and older population increased by 21 percent from 107,000 to 130,000 between 2000 and 2010. Many seniors live on fixed incomes and access to legal services by lower income seniors through private attorneys is very limited if not precluded, by the high cost of private attorneys in the County who typically charge \$250 per hour for their services. Studies show that the elderly are the most likely group to be victimized by unscrupulous persons, including family members. Seniors are also frequently unable to get legal protection due to their limited resources, impaired mental functioning, physical disability, limited English proficiency, and embarrassment. CCSLS is the only non-profit in Contra Costa County that exclusively serves this vulnerable population with legal services.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$12,000	200	\$60
Total Program Amount	\$467,500	1000	\$468
CDBG % of Total Budget	2%		
Required Match – 50%	\$6,000		
Amount Secured	\$548,000		
Leverage*	\$45.67		
*Does not include other CDBG funds from other jurisdictions.			

The majority of the program's cash budget is from the Area Agency on Aging and the State Bar of California. In-kind services are provided by volunteer attorneys. Based on the agency's history, the funds and volunteers needed to carry out the program will be secured.

6. **EXPERIENCE AND CAPACITY:** Senior Legal Services has provided services to the target population for over 40 years. The program is staffed by a directing attorney,

paralegal/pro bono coordinator, and various pro bono attorneys, paralegals, and aids and intake workers.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** CCSLS has received CDBG funds for several years and has been successful in meeting contract goals and reporting requirements in an efficient and timely manner. Last year, CCSLS exceeded their goal for clients served, and they are on pace to do so again this year.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2017/18 2018/19 & 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Service Integration Program –
SparkPoint Contra Costa

PROGRAM NAME/NUMBER: Community Career Center
17-11-PS

PROGRAM SERVICE AREA: Bay Point

PROGRAM OUTCOME: Provide services to 200 Urban County residents to
assist them in obtaining and maintaining employment,
improve their careers.

TOTAL PROGRAM COST: \$236,000

AMOUNT REQUESTED: \$20,000

AMOUNT RECOMMENDED:

FY 2017/18:	\$12,000
FY 2018/19:	\$12,000
FY 2019/20:	\$12,000

RECEIVED IN FY 2016/17: N/A

PROGRAM DESCRIPTION: The Bay Point Community Center (BPCC) assists primarily Bay Point community residents in helping clients gain stable employment by providing access to career center resources, and employment opportunities through SparkPoint and Volunteer Income Tax Assistance (VITA) programs. The career center provides services and resources including the use of computers, access to telephones, copiers, fax machines, job postings, job application assistance, job interview skills assistance, access to the internet, resume development and cover letter assistance. Although the program serves mainly the Bay Point population, the career center is open to all East County residents.

The BPCC is a job readiness program that continues to hire, train, and mentor local residents at the career center to assist clients and work with them on one-on-one employment assistance, while continuing to seek better job opportunities to further their careers. Once a client becomes a participant in SparkPoint, they are enrolled in an Effort To Outcomes (ETO) program which assists in improving the client's income to self-sufficiency standards, increase credit scores, reduce debt to below 40 percent of income, and save to cover three months of expenses.

The program intends to assist at least 75 clients either by finding a job, improving their job status, filing 100 clients' tax returns, and connecting 25 clients to services at SparkPoint such as the Debtors Right Clinic.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** General Public Services. Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, housing stability, and other issues. [CD-1]
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The program provides services for anyone in Contra Costa County, but specifically for low/moderate income adults as defined in 24 CFR 570.208(a)(2)(i) in the Bay Point area. Bay Point has the highest unemployment rate of 9.5 percent in East Contra Costa County. This program is working towards reducing the poverty rate of the area by assisting the population of Bay Point to gain stable employment and improve their careers. Approximately one-third of the clients the program serves are female heads of households. One of the main functions of the career center is tax preparation assistance, which according to the applicant, saves residents thousands of dollars in filing fees. All of the services provided at the BPCC are free of charge to clients.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$12,000	200	\$60
Total Program Amount	\$236,000	200	\$1,180
CDBG % of Total Budget	5%		
Required Match – 50%	\$6,000		
Amount Secured	\$216,000		
Leverage*	\$18		
*Does not include other CDBG funds from other jurisdictions.			

County CDBG funds will be used to pay salaries for the Career Center/VITA Coordinator and the Career Center Assistant. The majority of the programs funds are from the County while other sources includes the United Way of the Bay Area and the Keller Canyon Mitigation Fund.

6. **EXPERIENCE AND CAPACITY:** The BPCC has longtime staff in place that is well-trained and knowledgeable in providing assistance in employment and tax preparation. The program at the BPCC was awarded CDBG funds many years ago in a prior funding cycle, and is familiar with the required reports and procedures.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program did not receive any CDBG funds in the prior funding cycle. For the past 18 years, the BPCC staff has collected and tracked the activities of clients using the career center including information relating to daily visits, income level, head of household, race/ethnicity, if they are receiving public assistance, and employment status. The BPCC conducts follow-up surveys with clients three to six months after they are assisted at the career center to track whether there has been a change in their employment status.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Services projects are exempt from an environmental review.

**FY 2017/18, 2018/19, & 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Court Appointed Special Advocates (CASA)

PROGRAM NAME/NUMBER: Children at Risk
17-12-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide advocacy, mentoring, and representation services to 50 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services, and a safe and permanent living situation.

TOTAL PROGRAM COST: \$769,300

AMOUNT REQUESTED: \$20,000

AMOUNT RECOMMENDED:

FY 2017/18:	\$18,000
FY 2018/19:	\$18,000
FY 2019/20:	\$18,000

RECEIVED IN FY 2016/17: \$18,000

PROGRAM ANALYSIS: Court Appointed Special Advocates (CASA) provides advocacy, mentoring, and representation services to abused and neglected children who are wards of the County Juvenile Dependency Court to improve access to social services, health care, and a safe permanent living situation. CASA serves children and youth from ages 2 to 24 years old. Forty-four percent of the youth they serve are between 16 and 20 years old, and 37 percent are younger than 16 years old.

CASA provides case assessment, counseling, mentoring and volunteer court representation to 155 abused or neglected children from Contra Costa County, with 50 being from the Urban County. Services include matching a trained volunteer child advocate with the minor. The volunteer researches the child's case by interviewing

social workers, teachers, counselors, and parents/foster parents. The volunteer also attends administrative and civil hearings that affect the rights and welfare of the child.

CASA attempts to carefully match the personality, socio-economic, and cultural background of the child with a specially trained volunteer child advocate who will stay with that child until his or her case is officially vacated by the Courts. The specialized training, community outreach, and Court representation of low-income and minority children are critical elements of the proposed program. Volunteer child advocates consult with program staff and Court personnel prior to making recommendations for the disposition of the case based on the child's best interest in context with their total circumstances.

Clients are referred to the program from the Department of Social Services, and Juvenile Court and Probation Departments through a formal agreement. CASA recruits their volunteers through newspaper ads, PSA's, social media, and presentations to various service clubs and community organizations.

The program is eligible, feasible, and timely. CASA has been providing youth advocacy services to abused youth of Urban County families for 35 years since 1981. CASA has been funded by the CDBG program in the past and has met or exceeded contract goals in a timely and cost-effective manner.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Non-homeless Special Needs Population [CD-2]. Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers.
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Abused Children [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** According to CASA, Contra Costa County has a high number of children and youth in the foster care system. According to the Contra Costa County Children and Family Services, as of September 29, 2016, there were 1,225 children and youth in the dependency court system (foster care). These children are currently dependents of the Juvenile Court system, after being removed from their parent's home due to abuse and/or neglect.

According to a 2015 Child Trends Data Bank report, children in foster care are more likely than other children to exhibit high levels of emotional problems. According to a 2014 National Health Statistics report of youth aging out of foster care, “38 percent had emotional problems, 50 percent had used illegal drugs, and 25 percent were involved with the legal system... Only 48 percent of foster youth who had ‘aged out’ of the system had graduated from high school.” According to CASA, research shows that children in foster care with CASA advocates have much better outcomes, are able to find safe permanent homes, spend less time in foster care, and are less likely to be bounced from home to home.

CASA has reported that in the last fiscal year, their transitional age youth (ages 16 to 21) had exceptionally good outcomes. One hundred percent of CASA’s transitional age youth were in school or earned a high school degree or GED, 52 percent of CASA’s youth who earned a high school degree or GED were enrolled in college or post-secondary education. In addition, 65 percent of their transitional youth were enrolled in the County’s Independent Living Skills Program, and 100 percent of CASA’s transitional age youth were housed.

The purpose of this program is to provide child advocacy services in order to help prevent child abuse and to guide them through burdensome legal and foster care systems. CASA provides representation at no charge to dependents of the Court between the ages of 2 to 24 years old.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$18,000	50	\$360
Total Program Amount	\$769,300	155	\$4,963
CDBG % of Total Budget	2%		
Required Match – 50%	\$9,000		
Amount Secured	\$707,300		
Leverage*	\$39.29		
*Does not include other CDBG funds from other jurisdictions.			

County CDBG funds will be used for staff salaries for the Project/Program Manager, and Case Managers. Other funds will be secured from various corporations and foundations, including a grant from the Judicial Council. The applicant has also applied for CDBG funds from Antioch, Concord, Pittsburg, and Walnut Creek. CASA also raises a significant amount of funding from private donations. Based on funding

history, it is expected CASA will secure the remaining funds to carry out the program.

6. **EXPERIENCE AND CAPACITY:** CASA is an established program with over a thirty-five-year history in providing services to abused and neglected children who are wards of the County Juvenile Dependency Court. The program is currently receiving CDBG funds and has already exceeded program goals. CASA works in collaboration with the Juvenile Court, the Employment and Human Services Department, and the Department of Probation in providing child advocacy and mentoring services. The Executive Director will have primary oversight of the program. Training of volunteer child advocates consists of 45 hours of initial classroom training, 12 hours of continuing education each year, as well as monthly meetings with a Team Leader, and twice a year meeting with CASA staff and a review board of child welfare professionals. Currently there are 172 volunteers providing services program-wide. There are 120 volunteers assigned to be advocates, 32 volunteers that are trained and ready to be assigned to a child, and 20 non-advocates that work in the office, are case consultants, or provide training. Volunteers are expected to work with the child assigned to them until the courts officially vacate the child's case.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program has received CDBG funding for several years. For FY 2015/16, CASA served 46 children from the Urban County, exceeding their goal of 37. Through the 2nd quarter of the current fiscal year, CASA has already exceeded their annual goal of 37 by serving 67 children in the Urban County area, and as of March 10, 2017, the program has served 142 children in all jurisdictions. CASA has been timely in meeting reporting requirements.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: ECHO Housing

PROGRAM NAME/NUMBER: Fair Housing Services
17-13-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide comprehensive fair housing counseling services to approximately 210 Urban County residents.

TOTAL PROGRAM COST: \$268,037

AMOUNT REQUESTED: \$40,000

AMOUNT RECOMMENDED

FY 2017/18:	\$40,000
FY 2018/19:	\$40,000
FY 2019/20:	\$40,000

RECEIVED IN FY 2016/17: \$40,000 (BALA with ECHO as a partner)

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: ECHO Housing (ECHO) will provide fair housing services by enforcing fair housing laws by investigating housing discrimination complaints, maintaining a panel of testers, counseling individuals/households regarding their rights, responsibilities and options, providing mediation and advocacy, and legal referrals. ECHO will maintain good relationships with private attorneys, the Department of Housing and Urban Development (HUD) and the Department of Fair Employment and Housing, while keeping abreast of changes in fair housing laws. As proposed, ECHO will provide all fair housing services, not in collaboration with Bay Area Legal Aid (BALA). This is a proposed shift from recent funding years, as BALA did not apply for CDBG funds for fair housing services. This change was a mutual decision between BALA and ECHO. The collaborative will continue for tenant/landlord counseling.

The proposed project will assist Urban County residents in exercising their housing rights by providing the following services and activities:

- **Fair Housing Counseling:** fair housing laws will be enforced by investigating alleged housing discrimination complaints; maintaining a panel of fair housing testers; counseling households regarding their rights, responsibilities and options; and providing mediation, advocacy, and legal referrals. All CDBG jurisdictions are required to take appropriate steps to affirmatively further fair housing.

- Education and Outreach: ECHO will conduct education and outreach activities to educate residents, staff of other community-based organizations and rental property owners/managers on landlord/tenant rights and responsibilities.
- Conciliation and Mediation: ECHO will provide both conciliation and mediation efforts to resolve conflicts between residents and their landlords.
- Investigation: ECHO will conduct investigations to determine if housing discrimination has occurred.

All of the above services will be provided free of charge and in multiple languages through in-house language capacity, the Language Line (a service that interprets and translates in 170 different languages) and freelance interpreter services. A majority of the clients will be served via the telephone and/or email, but because ECHO has an office located in Antioch, clients will have access to in-person services. In addition, special clinics/meetings will be scheduled in the less accessible areas of the County. The program is eligible, feasible and timely.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues. [CD-1] and promote fair housing activities and affirmatively further fair housing [CD-4].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services[24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** ECHO's Fair Housing Services will assist tenants and landlords who require information regarding fair housing and discrimination, or complainants who allege discrimination based on federal, state, and local protected classes. Protected classes are the following: race, color, ancestry, national origin, religion, mental or physical disability, gender, sexual orientation, gender identity, marital status, familial status, source of income, or any other arbitrary class protected by the State.

Discrimination continues to be a problem particularly among racial and ethnic minorities, the economically disadvantaged, and the disabled. The most prevalent forms of discrimination are based on race/ethnicity, familial status and disability. Per the Analysis of Impediments to Fair Housing Choice, nearly half of the complaints filed within the County from 2004 through 2009 are based on disability. Persons with disabilities are often denied requests for reasonable modifications or reasonable

accommodations needed to make housing fully accessible for them. The most recent systemic audit completed by ECHO on disability and reasonable accommodation, shows that 14 percent of housing providers refused to allow a reasonable accommodation for the disabled tenant.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$40,000	210	\$190
Total Program Amount	\$268,037	711	\$377
CDBG % of Total Budget	15%		
Required Match – 50%	\$20,000		
Amount Secured	\$23,345		
Leverage*	\$4.68		
*Does not include other Contra Costa Entitlement CDBG funds from other jurisdictions. But does include CDBG funds from Cities in Alameda County.			

The other funding sources for this program are predominantly from CDBG funds from other jurisdictions; both in Contra Costa County and Alameda County. The remaining funding sources are local jurisdiction funds in Alameda County.

6. **EXPERIENCE AND CAPACITY:** ECHO Housing has its main office in Alameda County and has been working to eradicate housing discrimination and promote understanding by tenants and landlords of their rights and responsibilities for approximately 40 years. They have a satellite office at the Rivertown Resource Center in Antioch.
7. **PROGRAM READINESS AND TIMELINESS:** While ECHO Housing is a new applicant this fiscal year, they have worked in collaboration with BALA for the last several years. ECHO Housing has staff in place to continue providing these valuable services to Urban County residents.
8. **PAST PERFORMANCE:** In collaboration with BALA, ECHO Housing has consistently met or exceeded its program goals and administrative requirements.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/ RELOCATION/ PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: East Bay Center for Performing Arts

PROGRAM NAME/NUMBER: Deep Roots, Wide World Program
17-14-PS

PROGRAM SERVICE AREA: West County (Primarily Richmond, CA)

PROGRAM OUTCOME: Provide literacy and performing arts summer programs to 150 children aged 3-9, resulting in improved academic performance, community building, and exposure to diverse global art traditions. Program performance will be measured via pre- and post-surveys taken by children and guardians.

TOTAL PROGRAM COST: \$66,710

AMOUNT REQUESTED: \$14,200

AMOUNT RECOMMENDED

FY 2017/18:	\$11,500
FY 2018/19:	\$11,500
FY 2019/20:	\$11,500

RECEIVED IN FY 2016/17: N/A

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The East Bay Center for the Performing Arts ("EBCPA") is a community center, founded in 1968, that provides training, encouragement, and a space for student artists to learn and discover performing arts from around the world. Located in the Iron Triangle neighborhood of Richmond, EBCPA provides a safe space for students to work on community projects that include the creation of original music, film, theater, dance, etc.

EBCPA proposes to provide two summer pilot programs for youth, to support and encourage the performing arts and literacy. The goals of these programs are to both enrich the lives of the children served, by exposing them to new experiences, while also using the performing arts as a tool to encourage literacy and increase summer learning.

The first proposed program is actually an extension of an existing program that currently does not operate during the summer season. EBCPA would like to host their parent-child arts program at two U.S. Department of Housing and Urban Development (HUD)-funded apartment complexes. Thereby making the program accessible to this low-income population. This 8-week program is for children (and their guardians), aged 3-5, and would encourage pre-literacy skills by integrating music, dance, and visual arts. The program would have one class of 15 children at each site, for two hours per week.

The other proposed Summer program would be hosted at two nearby elementary schools. It is a 5-week program for students aged 6-9, who will work with a Teaching Artist on theater and literacy project, integrating storytelling, scriptwriting, and performance. The program would have six classes of twenty students, operating 3 one hour classes per week.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population of the EBCPA Deep Roots, Wide World program is Richmond children, ages 3-9. Literacy is a large component of both proposed programs, as EBCPA is working towards a West Contra Costa Literacy Coalition (WCCLC) initiative that seeks to improve reading proficiency in youth. WCCCLC has determined that reading proficiency, by third grade, is the most important predictor of high school graduation and career success rates. Based on a needs assessment that WCCLC conducted, EBCPA is attempting to target the two highest areas of need: 1) Children, aged 0-5; and 2) Elementary school-aged youth during the summer, when access to educational programs is limited. The program is also serving a school district where 7 in 10 students do not meet the English Language Arts/Literacy Standards.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$11,500	150	\$76.67
Total Program Amount	\$66,710	150	\$445
CDBG % of Total Budget	17%		
Required Match – 50%	\$5,750		
Amount Secured	\$51,910		
Leverage*	\$4.51		
*Does not include other CDBG funds from other jurisdictions.			

EBCPA will receive a little over \$8,000 from the two HUD-assisted apartment complexes, contingent on being funded by CDBG. Without that funding, their program, for children aged 3-5, will not be operational.

6. **EXPERIENCE AND CAPACITY:** EBCPA currently provides the proposed services to the target population during a different season, and has a long history of doing so. EBCPA had received CDBG funding for about twenty years, but failed to submit an application for FY 2015/16 – FY 2016/17. The director has worked on the program for over five years.
7. **PROGRAM READINESS AND TIMELINESS:** This is a program that is fully staffed and has been successful in providing similar services.
8. **PAST PERFORMANCE:** EBCPA met its goals in FY 2012/14 and has done so for its other years receiving CDBG funds. It was monitored in FY 2013/14, resulting in two “Observations” and two “Concerns.” EBCPA adequately responded to the monitoring report.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Food Bank of Contra Costa and Solano

PROGRAM NAME/NUMBER: Collaborative Food Distribution Program
17-15-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide food to over 9,300 low-income persons in the
Urban County.

TOTAL PROGRAM COST: \$3,822,358

AMOUNT REQUESTED: \$46,500

AMOUNT RECOMMENDED

FY 2017/18:	\$46,500
FY 2018/19:	\$46,500
FY 2019/20:	\$46,500

RECEIVED IN FY 2016/17: \$46,500

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Food Bank of Contra Costa and Solano (FBCC&S) proposes to operate a year-round food program, which collects and distributes nutritious food to low-income households through three of its direct food distribution programs: Food for Children, Senior Food Distribution program, and Food Assistance program. The FBCC&S has 31 sites throughout the County from which food is distributed of which 25 are Urban County locations. Each site is visited once a month to distribute food. Each household is able to pick-up one bag of food containing non-perishables plus bread and produce as available. Bags contain approximately 40 pounds of food.

The FBCC&S collects and stores food in a central warehouse. Food is received from USDA surplus, donations and purchases by the Food Bank. All drivers are trained, and staff is certified in food handling. The FBCC&S has operated the program for almost 34 years.

The FBCC&S has been an active participant in the County in providing and maintaining a consistent stock of nutritious food for distribution throughout the County and has

consistently met programmatic goals in a timely and cost-effective manner. The FBCC&S provides a valuable safety net for lower income County residents.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208 (a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** FBCC&S cites census data identifying the need for the provision of emergency food services. For example, 17% (191,531) of Contra Costa County’s population has a family income that is less than 150 percent of the Federal Poverty Level. The high cost of living places tremendous pressure on many low-income families. Low-income families/individuals are paying so much for housing and transportation costs that obtaining the necessary nutrition often gets ignored by those struggling to make ends meet. Many families rely on soup kitchens or other programs to provide hot meals for part or all of their nutritional needs.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$46,500	9,300	\$5
Total Program Amount	\$3,822,358	15,300	\$250
CDBG % of Total Budget	1%		
Required Match – 50%	\$23,250		
Amount Secured	\$2.8 million		
Leverage*	\$80.99		
*Does not include other CDBG funds from other jurisdictions.			

The FBCC&S expects to raise \$1 million from corporate and private donations, and over \$3 million in state and federal resources to operate the program next year. In addition, funds from another CDBG jurisdiction are expected to be awarded. For

many years, the FBCC&S has been successful in raising the necessary funds to operate this very successful and much needed program.

6. **EXPERIENCE AND CAPACITY:** The FBCC&S has been a source and provider of nutritious foods in the County for many years. The CDBG program is in its fifteenth year of supporting this particular program, but supported the Food Bank's Prepared and Perishable Food program for several years prior. The FBCC&S has been operating the Direct Distribution Food Program for over 35 years. The Executive Director has been with FBCC&S for over 40 years. Contra Costa Food Bank has consistently met or exceeded goals and requirements for past programs.

The program uses inventory software to track food from its procurement through distribution. Clients are tracked on an intake form and statistics are aggregated annually. Outcome measures are related to the effective distribution of food and elimination of waste.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** Last program year, FBCC&S did not meet their service goal due to several factors. A primary reason was the lack of a strong agency network to assist FBCC&S in executing these programs in the Urban County. They have also seen a decline in the quality of food offered by the USDA, which they believe has led to lower attendance.

This year, conversely, the program has already met their goal for the current program year. They also meet the administrative requirements each year.

9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2017/18, 2018/19, & 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Girls Inc. of West Contra Costa County

PROGRAM NAME/NUMBER: Afterschool and Education Enrichment Program/
17-16-PS

PROGRAM SERVICE AREA: Richmond

PROGRAM OUTCOME: Girls Inc. will operate its Summer/Afterschool Education Enrichment program. A total of 330 unduplicated children will be provided summer and after-school literacy and STEM enrichment programming.

TOTAL PROGRAM COST: \$239,960

AMOUNT REQUESTED: \$15,000

AMOUNT RECOMMENDED

FY 2017/18:	\$11,000
FY 2018/19:	\$11,000
FY 2019/20:	\$11,000

RECEIVED IN FY 2016/17: \$11,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Girls Inc. of West Contra Costa County (Girls Inc.) has served over 6,000 girls residing in West Contra Costa for 40 years. Working in conjunction with local elementary schools and high schools, Girls Inc. of WCCC has made an extensive effort to reach youth ages 6-18 to inform them about college readiness and the Girls Inc. National Scholars Program. Girls Inc. will provide weekly 90-minute, 8-12 week, after school sessions afterschool educational and enrichment programming at eight elementary schools, two middle schools, and two high schools. As part of this program, Girls Inc. will also provide a 10-week, M-F daily summer camp on-site and weekly 90-minute programs at five community centers and at five community-housing sites located in Richmond. The Girls Inc. curriculum has an emphasis in literacy and STEM (Science, Technology, Engineering, and Mathematics) and is designed to increase reading comprehension, promote fluency in English, and create a literacy-rich environment.

The schools and community centers that the services are provided are located and serve primarily low-income areas of the City of Richmond. Requested CDBG funding

will be used to pay for staffing and program supplies. The proposed program is eligible, feasible, and timely.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low/Mod Income - Area Benefit [24 CFR570.208(a)(1)(i)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Girls Inc. is a 40-year-old non-profit organization that was created to inspire youth to be strong, smart and bold. It provides school and community based programming that serves the unique needs of youth, ages 6-18, living in West Contra Costa County. Girls Inc. primarily assists youth that attend schools within the City of Richmond and part of the West Contra Costa Unified School District. The majority of the targeted schools and community centers that Girls Inc. will provide services are located and serve predominately low-income areas of the City of Richmond.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$11,000	330	\$33.33
Total Program Amount	\$239,960	330	\$727.
CDBG % of Total Budget	5%		
Required Match – 20%	\$2,200		
Amount Secured	\$35,000		
Leverage*	\$20.81		
*Does not include other CDBG funds from other jurisdictions.			

6. **EXPERIENCE AND CAPACITY:** Girls Inc. has provided a variety of school and community based programming that serves the unique needs of youth, ages 5-18 living in West Contra Costa Count for the past 40 years. The agency is well respected in the community and serves hundreds of persons each year. The Executive Director has been with Girls Inc. for many years and has served as its Executive Director for the last two years.

7. **PROGRAM READINESS AND TIMELINESS:** The current program is fully staffed and programs are operating effectively.
8. **PAST PERFORMANCE:** This is the second time Girls Inc. has applied for CDBG funds from the County and received County CDBG funds for the first time for the current fiscal year (FY 2016/17). As of the 2nd Quarter of the current fiscal year, Girls Inc. has provided services to 162 Richmond youth, which is 54 percent of its contractual goal. Girls Inc. has submitted its quarterly reports in a timely manner.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: YMCA of the East Bay (Fiscal Agent)

PROGRAM NAME/NUMBER: James Morehouse Project at El Cerrito High School
17-17-PS

PROGRAM SERVICE AREA: West County (El Cerrito High School)

PROGRAM OUTCOME: Provide comprehensive mental health and student support services to 110 students attending El Cerrito High School resulting in improved well-being and an increase in school connectedness measured by student pre- and post-evaluations.

TOTAL PROGRAM COST: \$ 299,000 (\$109,000 in In-Kind services)

AMOUNT REQUESTED: \$10,000

AMOUNT RECOMMENDED

FY 2017/18:	\$10,000
FY 2018/19:	\$10,000
FY 2019/20:	\$10,000

RECEIVED IN FY 2016/17: \$10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The James Morehouse Project (JMP) at El Cerrito High School Project provides comprehensive mental health services to El Cerrito High School students who reside in West County communities. With clinical services available on campus, teachers and staff can refer students for on-site assessments and counseling to support youth and prevent more serious mental health problems. In addition to traditional mental health modalities like individual counseling and peer support groups, the project links innovative youth development programs with its clinical mental health services to offer youth opportunities to strengthen critical skills like conflict resolution and anger management and to build a deeper analysis of the challenges facing the communities that impact on their own lives. The JMP anticipates delivering mental health services to 110 Urban County students.

The JMP partners with a variety of community agencies to coordinate and deliver services. YMCA of the East Bay, Planned Parenthood, Community Violence Solutions, UCB School of Social Welfare, SFSU School of Social Work, CSUEB School of Social Work, New Conservatory Theater, and Community Works are among the other organizations that offer a wide range of services through JMP.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201(e)].
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** A diverse population of 1,400 students from West Contra Costa County attends El Cerrito High School. According to the Community Project, 40 percent of the students at the high school live in a community where almost 25 percent of the 18 year olds have not completed high school, and 62 percent of African American children live in families with income levels below the poverty line. Additionally, many students do not have health insurance or are covered by MediCal, resulting in minimal or no access to providers with experience in adolescent health.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$10,000	110	\$91
Total Program Amount	\$299,000	300	\$997
CDBG % of Total Budget	3%		
Required Match – 50%	\$5,000		
Amount Secured	\$279,000		
Leverage*	\$27.90		
*Does not include other CDBG funds from other jurisdictions.			

6. **EXPERIENCE AND CAPACITY:** The JMP has been serving the students of El Cerrito High School since its inception in 1999. The Executive Director has been primarily responsible for the program since its inception, and the Clinical Mental Health Director has worked on the program for over eight years. The program has received CDBG funding for ten years without any issues.
7. **PROGRAM READINESS AND TIMELINESS:** This program is ongoing and has sufficient staff to operate the program. The JMP has existing strong working relationships with a variety of community organizations.
8. **PAST PERFORMANCE:** During FY 2015/16, the program exceeded the number of students they proposed to serve, and are currently on track to do the same during this fiscal year. Program staff has been timely with submissions and reporting.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: City of Lafayette

PROGRAM NAME/NUMBER: Lamorinda Spirit Van Senior Transportation Program
17-18-PS

PROGRAM SERVICE AREA: Cities of Lafayette, Moraga, and Orinda

PROGRAM OUTCOME: Provide free or low-cost transportation to seniors living in Lafayette, Moraga, and Orinda. Transportation to medical and other personal appointments, grocery and sundry shopping, exercise and other classes will be provided to 160 seniors.

TOTAL PROGRAM COST: \$193,298

AMOUNT REQUESTED: \$10,000

AMOUNT RECOMMENDED

FY 2017/18:	\$10,000
FY 2018/19:	\$10,000
FY 2019/20:	\$10,000

RECEIVED IN FY 2016/17: \$10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The City of Lafayette (Lamorinda Spirit) will provide free or low-cost transportation to seniors living in Lafayette, Moraga, and Orinda. The program will provide rides to medical and personal appointments, grocery and sundry shopping, exercise or other recreational classes, lunch at the Congregate Case at the Walnut Creek Senior Center and other social outings. Lamorinda Spirit destinations include sites located in Lafayette, Moraga, Orinda, Concord, Martinez and Pleasant Hill.

The purpose of the program is to ensure seniors have adequate opportunities to socialize and have reliable, safe, and accessible transportation so they can age in their own home for as long as possible instead of becoming institutionalized. According to the applicant, the people who use Lamorinda Spirit are primarily in their 80's and 90's, and most have age-based disabilities. The program helps older adults accomplish essential activities of daily living, socialize, get out of the house, stay active in the community – all of which contribute to a higher quality of life, reducing isolation and loneliness that are factors that have been found to lead to illness and early death. The proposed program is eligible, feasible, and timely.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is lower income seniors, many of who are in their 80's and 90's. According to the City of Lafayette, the total population of the three cities (Lafayette, Moraga, and Orinda) is approximately 58,100 with approximately 9,300 seniors age 65 years or older. In Contra Costa County, there are approximately 12,000 households, age 65 and up that don't have access to a private vehicle and therefore are in need of safe, reliable, convenient and accessible transportation to meet their basic needs (going to medical appointment, shopping, socialization, etc.).
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$10,000	160	\$62.50
Total Program Amount	\$193,298	160	\$1,208
CDBG % of Total Budget	5%		
Required Match – 30%	\$3,000		
Amount Secured	\$183,298		
Leverage*	\$18.33		
*Does not include other CDBG funds from other jurisdictions.			

The majority of the program's cash budget is from a Federal grant through the Department of Transportation and MTC. The cities of Lafayette and Moraga contribute \$49,000 towards the project. Most of the drivers are volunteers.

6. **EXPERIENCE AND CAPACITY:** This program has been operating for many years and the Program Coordinator has been with the program for almost ten years.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.

8. **PAST PERFORMANCE:** The Lamorinda Spirit Van Senior Transportation Program was just shy of their goal last year, which was the first year that we provided funding to the program. This year, the program is on track to exceed its annual program goal. All administrative requirements have been met over the past couple years and the program is highly respected in the community, receiving positive reviews from its clients.

9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2017/18, 2018/19, & 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Lions Center for the Visually Impaired

PROGRAM NAME/NUMBER: Independent Living Skills for Blind and Visually Impaired Adults
17-19-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide in-home independent living skills instruction and training to 42 visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization.

TOTAL PROGRAM COST: \$197,188

AMOUNT REQUESTED: \$15,000

AMOUNT RECOMMENDED:

FY 2017/18:	\$10,000
FY 2018/19:	\$10,000
FY 2019/20:	\$10,000

RECEIVED IN FY 2016/17: \$10,000

PROGRAM ANALYSIS: The Lions Center for the Visually Impaired (LCVI) proposes to provide needs assessment and supportive services in order to maintain client independence for adults with visual impairments. LCVI provides in-home living skills instruction and training to avoid institutionalization of clients so that they may continue living independently at home.

Services to be provided by the program include one-on-one in-home needs assessment, adaptive daily living instruction including personal grooming and housekeeping, counseling, financial management assistance, demonstration and training in the use of optical and adaptive aids, orientation and mobility training, information and referral services, group activities and classes, support groups, and case management. Assistance will result in maintaining or regaining individual independence, and thus avoiding nursing home. Most of the Contra Costa residents served in the past year were elderly, low income and had severe visual impairments.

The program is eligible, feasible, and timely. LCVI has played a key role in the county since 1954 and is certified by the California Department of Rehabilitation. LCVI has been providing independent living skills instruction to low-income persons with assistance from the CDBG program since 1992 and has met contract goals in a timely and cost-effective manner.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Non-homeless Special Needs Population [CD-2]. Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers.
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Disabled persons [24 CFR 570.208(a)(2)(i)(A)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is blind and visually impaired adults. Based on statistics from the American Institute for the Blind, it is estimated at least 18,000 adults in the County are living with significant visual impairment. California's Department of Rehabilitation estimates that there will be a 200 percent increase in adults 65 and older by the year 2020. It is expected that there will be a dramatic increase in the number of adults with visual impairment in the next five to ten years as the population ages. LCVI indicates there are pockets of underserved seniors, including those in West County and the African-American community, where they would like to increase their outreach efforts. LCVI proposes to address the needs of this population in order to avoid institutionalization and assist adults in remaining independent and living at home by providing independent living skills instruction to visually impaired adults.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$10,000	42	\$238
Total Program Amount	\$197,188	159	\$1,240
CDBG % of Total Budget	5%		
Required Match – 50%	\$5,000		
Amount Secured	\$140,188		
Leverage*	\$14.02		
*Does not include other CDBG funds from other jurisdictions.			

County CDBG funds will be used for staff salaries. Due to State budget cutbacks, the program has experienced staffing cuts while the demand for potential client services has remained high. The majority of the program's funding comes from a California Title VII grant and several corporate and foundation sponsors. LCVI's funding history suggests that it will have no difficulty in securing the needed funds.

6. **EXPERIENCE AND CAPACITY:** LCVI has been providing independent living skills to disabled persons through the CDBG program since 1992. The Executive Director oversees and supervises the program. The program utilizes an Orientation and Mobility Specialist, with highly specialized skills and training in working with the visually impaired. Additionally, LCVI employs Early Detection Manager who is responsible for the implementation, coordination, delivery, and reporting on Early Detection Program Services. The program also includes a Client Services Assistant who provides client services by phone at least once a quarter and act as an advocate and liaison for the client.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** In FY 2015/16 LCVI provided independent living instruction to 48 Urban County residents, exceeding their contractual goal. Through the 2nd quarter of 2016/17 LCVI has served 14 residents, which puts them at 50% of their contractual goal. Program requirements have been met in an efficient and timely manner.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2017/18, FY 2018/19 & 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Loaves and Fishes of Contra Costa

PROGRAM NAME/NUMBER: Martinez Dining Room
17-20-PS

PROGRAM SERVICE AREA: Martinez

PROGRAM OUTCOME: Provide free buffet-style lunches and groceries weekdays to 500 homeless and low-income Urban County residents at the Loaves & Fishes Martinez Dining Room.

TOTAL PROGRAM COST: \$1,157,825

AMOUNT REQUESTED: \$15,000

AMOUNT RECOMMENDED:

FY 2017/18:	\$15,000
FY 2018/19:	\$15,000
FY 2019/20:	\$15,000

RECEIVED IN FY 2016/17: \$15,000

PROGRAM ANALYSIS: Loaves and Fishes of Contra Costa (LFCC) provides hot, nutritionally sound meals and groceries to homeless, low and very low-income men, women, and children Monday through Friday at the Martinez Dining Room. Since its inception in 1983, LFCC has served over 4.4 million meals to residents who are homeless, unemployed, underemployed or disabled. The organization primarily uses volunteers (98% of staff) and a large portion of the food served is donated by local food industry businesses. The Martinez Dining Room will serve noontime meals to 150 persons per day, primarily Martinez residents, and has a food pantry that distributes fresh produce, canned goods, and bread every day.

By feeding the hungry, LFCC accomplishes three objectives: preventing homelessness and maintaining the family unit, preventing poor cognitive development of children living in poverty and reducing hunger and poor nutrition for very low-income people. Since the recession years of 2008, the need for this program has grown.

The program is eligible, feasible, and timely. Providing services to the homeless population is consistent with the Consolidated Plan and the Homeless Continuum of Care Plan. LFCC has consistently met programmatic goals in a timely manner.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Prevention Services for the Homeless [H-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit & Presumed Beneficiary/Homeless [24 CFR 570.208 (a)(1)(ii) and 24 CFR 570.208 (a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The program targets the homeless and the County's low-income residents. Dining rooms are located in neighborhoods whose residents are primarily very low to low-income, many of them families. Hunger and nutrition are major issues for these residents. Many find it difficult to make ends meet every month and often have to choose between paying rent and going hungry. The risk of homelessness is very real and often results in the break-up of family units. By providing the assurance of a regular meal throughout the year, the program enables families to conserve their financial resources for rent, mortgages, and utilities.

LFCC is a neighborhood based program and is intended to serve low-income area residents and homeless persons in the surrounding areas and neighboring communities. Referrals are made to the program through social service agencies, the County hospital and other government agencies. The Martinez dining room program is located in an area that meets the area of benefit¹ criteria (Census Tract 3170, Block 1). This census tract has a 71.03 percentage of low/moderate income residents.

¹ Area benefit activity: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low- and moderate-income persons. The adjusted percentage set by HUD for Contra Costa County is 47.88%.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$15,000	500	\$30
Total Program Amount	\$1,157,825	1,500	\$772
CDBG % of Total Budget	1%		
Required Match – 50%	\$7,500		
Amount Secured	\$1,124,015		
Leverage*	\$74.93		
*Does not include other CDBG funds from other jurisdictions.			

County CDBG funds will be used to pay salaries for the Martinez Dining Room Manager and Assistant Manager. The majority of the funding and food donations is from foundations, corporations, institutions, individuals, grants, and community partners. Based on LFCC’s funding history, they will secure sufficient funds through fundraising, corporations, and foundations to carry out the program. The program utilizes mostly volunteers to serve meals and maintain the Dining Room.

6. **EXPERIENCE AND CAPACITY:** LFCC has been providing meals to the homeless and low income families in since 1983 and has been funded by the CDBG program since 1995. The Executive Director has primary oversight of the program and requested funds are allocated to staff salaries. A number of volunteers are utilized to carry out this program.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** In FY 2015/16, LFCC provided meals to 1,011 low-income Martinez-area residents. As of the 2nd Quarter of FY 2016/17, LFCC has provided meals to 421 low-income Martinez-area residents or 84% of its contractual goal.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Meals on Wheels & Senior Outreach Services

PROGRAM NAME/NUMBER: Care Management
17-21-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide care management services to 140 Urban County seniors resulting in the resolution of issues affecting health and wellness, quality of life, and ability to live independently.

TOTAL PROGRAM COST: \$347,500

AMOUNT REQUESTED: \$20,000

AMOUNT RECOMMENDED

FY 2017/18:	\$15,000
FY 2018/19:	\$15,000
FY 2019/20:	\$15,000

RECEIVED IN FY 2014/15: \$15,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Meals on Wheels & Senior Outreach Services (MOWSOS) proposes to provide care management services to 140 seniors from the Urban County. Services will include:

- Needs assessment
- Development of a care management plan
- Consultation with family and other providers, as needed
- Information and referral services
- Linkages to other appropriate services
- Providing Crisis intervention
- Reviewing financial, legal, or medical issues
- Saving homes from foreclosure
- Home visits - as needed

Care management staff will assist the client in the implementation of a care plan and follow them through its execution. Additionally, MOWSOS will coordinate with other service providers, establishing agreements in order to improve the coordination and delivery of services and to develop and implement systems consistent with providing integrated and well-coordinated home care services.

The program is eligible, feasible and timely. The program is currently receiving CDBG funds and meeting program requirements.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population served by the program are seniors. According to the U.S. Census Bureau projections, older (over 65) and oldest (over 85) populations are expected to double between 2003 and 2030. The need for integrative services continues to increase with the increase of the population. Early identification and intervention is crucial to maintaining the health and independence of seniors choosing to live at home as they age. This program augments and enhances the existing services at senior centers, and provides critical assessment and intervention for seniors and their caregivers. MOWSOS intends to reach its target population through an existing network of contacts that includes other county agencies and local organizations.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$15,000	140	\$107
Total Program Amount	\$347,500	490	\$709
CDBG % of Total Budget	4%		
Required Match – 50%	\$7,500		
Amount Secured	\$280,000		
Leverage*	\$18.67		
*Does not include other CDBG funds from other jurisdictions.			

Approximately 15 percent of the program's proposed budget is expected from CDBG funds (County and other jurisdictions). The remaining budget consists of fundraising and corporations/foundations. The agency has committed to meeting the budgetary needs of the program from their fundraising efforts.

6. **EXPERIENCE AND CAPACITY:** MOWSOS has been providing comprehensive services to seniors and to severely disabled, ill, and homebound populations for over 47 years. The program would have direct supervision from the Care Mentor Program

Manager with oversight from the Executive Director. One Care Manager will conduct the 9 hours of on-site services per week. MOWSOS has met CDBG reporting requirements in a timely manner.

7. **PROGRAM READINESS AND TIMELINESS:** The proposed program is ongoing and fully staffed.
8. **PAST PERFORMANCE:** During the last program year, MOWSOS exceeded their yearly goal of seniors served. During the current program year, MOWSOS is on pace to exceed their program goal once again.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Meals on Wheels & Senior Outreach Services

PROGRAM NAME/NUMBER: Senior Nutrition (Congregate Cafés)
17-22-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide hot and nutritious lunches to 250 Urban County seniors resulting in maintained and/or improved health and welfare.

TOTAL PROGRAM COST: \$313,973

AMOUNT REQUESTED: \$18,750

AMOUNT RECOMMENDED

FY 2017/18:	\$15,000
FY 2018/19:	\$15,000
FY 2019/20:	\$15,000

RECEIVED IN FY 2014/15: \$15,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Senior Outreach Services (SOS) proposes to promote socialization and community engagement in addition to meeting the basic nutritional needs of seniors by operating the Congregate Cafes at various locations throughout the County. In partnership with senior centers in Bay Point, Crockett and Rodeo, SOS plays an active role in consumer education and outreach events that encourage seniors to participate in the lunch program and to become involved in senior center activities. The program's outreach targets diverse cultural and ethnic communities and encourages seniors to develop and maintain a healthy lifestyle.

The program also recruits and trains volunteers, integrating more persons into the social fabric of the community and increasing utilization of senior centers. These activities connect seniors with one another, volunteers and the community at large. Project participants receive a hot, nutritious meal that provides one-third of the Recommended Daily Allowances based on the U.S. Department of Agriculture's Dietary Guidelines. Anonymous donations are requested but not required. The program will serve 250 Urban County seniors

This program is eligible, feasible and timely. The program is well established and meets Consolidated Plan goals.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The programs target population is elderly persons, severely disabled, and lower income persons. Census information projects that the senior population will double between 2003 and 2030. Accordingly, the demand for senior programs will continue to grow with the population. Persons attending senior lunch programs are less likely to become socially isolated, generally enjoy improved health and a greater sense of well-being and are mentally more acute when compared to their homebound peers. Participation in social programs is linked to longevity and a sense of purpose.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$15,000	250	\$60
Total Program Amount	\$313,973	1,500	\$209
CDBG % of Total Budget	5%		
Required Match – 50%	\$7,500		
Amount Secured	\$270,223		
Leverage*	\$18.01		
*Does not include other CDBG funds from other jurisdictions.			

The majority of the program budget is from the County Health Services Department. The funding has been in place for multiple years and is expected to continue. Other funding for the program is provided by Keller Canyon Mitigation Funds, Walnut Creek City Funds, and fundraising.

6. **EXPERIENCE AND CAPACITY:** SOS has been in operation for over 47 years providing a wide range of services aimed at creating a suitable living environment and helping seniors achieve and maintain a high quality of life. SOS works in

partnership with local crisis center, food banks and other agencies to provide solutions to the rising needs of the aging population. The Program Manager has been in her position for over ten years.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The Senior Nutrition Program has consistently exceeded its program goals and administrative requirements. During the first half of FY 2016/17, the program has already exceeded its annual goal.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from an environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Monument Crisis Center

PROGRAM NAME/NUMBER: Critical Safety Net Resources for Families and
Individuals
17-23-PS

PROGRAM SERVICE AREA: Central County

PROGRAM OUTCOME: Provide wrap-around safety net services through on-site food distribution, direct referrals to shelter, workshops for financial assistance and employment, referrals to healthcare, and on-site legal and crisis support services. At least 2,000 lower income Urban County residents will be provided services.

TOTAL PROGRAM COST: **\$2,819,648**

AMOUNT REQUESTED: **\$20,000**

AMOUNT RECOMMENDED

FY 2017/18:	\$15,000
FY 2018/19:	\$15,000
FY 2019/20:	\$15,000

RECEIVED IN FY 2016/17: **\$15,000**

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Monument Crisis Center (MCC) proposes to provide wrap-around safety net services to lower income families. Services to be provided include: food distribution; ESL classes; employment workshops, assistance in completing Medi-Cal Healthy Families, and insurance forms; and other safety net services and basic necessities.

The proposed program is eligible, feasible, and timely. Requested funding will be allocated to staff salary and benefit expenses, and operational expenses (rent, utilities, and the purchase of food) to operate the program.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low Income [24 CFR 570.208(a)(2)(i)(B)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** MCC opened 13 years ago to meet the needs of the most vulnerable in the community, people that often miss meals and need to choose between buying food or paying rent. MCC started as an emergency food pantry but soon realized the critical need to address the underlying causes and root effects of poverty. According to MCC, nearly all of their clients are the working poor struggling at seasonal and underemployment making it extremely difficult to provide for their families. Over 33 percent of its clients are female head of household, 45 percent are children, and almost 12 percent are homeless. The clients of MCC need services that are accessible – both in location and content. Many clients experience language barriers and have little or no formal education and are intimidated or lack the skill level to connect with available local resources without the assistance of the MCC.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$15,000	2,000	\$8
Total Program Amount	\$2,819,648	5,180	\$544
CDBG % of Total Budget	<1%		
Required Match – 50%	\$7,500		
Amount Secured	\$2.7 million		
Leverage*	\$184.31		
*Does not include other CDBG funds from other jurisdictions.			

MCC's operational budget is funded primarily by corporations/foundations and private donations. It is expected that MCC will continue to be successful in securing corporate and foundation support with volunteer labor and in-kind donations filling in

the gap. MCC expects to continue to receive financial support from the cities of Concord and Walnut Creek.

6. **EXPERIENCE AND CAPACITY:** MCC has been providing a variety of valuable services to the community for almost thirteen years.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** MCC did not meet their goal for clients served during the last program year. However, they have exceeded their goal during the current program year. The program understands CDBG administrative requirements, and has been timely with submitting quarterly reports.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Mt. Diablo Unified School District

PROGRAM NAME/NUMBER: CARES After School Enrichment Program
17-24-PS

PROGRAM SERVICE AREA: Bay Point Schools

PROGRAM OUTCOME: Provide after school enrichment classes for 580 K-8 students in Bay Point, resulting in greater understanding of the content of the enrichment services, connection to and engagement in school, and academic improvement.

TOTAL PROGRAM COST: \$3,497,797

AMOUNT REQUESTED: \$10,000

AMOUNT RECOMMENDED

FY 2017/18:	\$10,000
FY 2018/19:	\$10,000
FY 2019/20:	\$10,000

RECEIVED IN FY 2016/17: \$10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Mt. Diablo Unified School District (MDUSD) proposes to provide educational enrichment classes for students enrolled in the after-school programs at four Bay Point area schools: Bel Air, Rio Vista, Shore Acres elementary schools, and Riverview Middle school. The proposed program provides academic, enrichment and nutrition opportunities in a safe environment for students with the greatest needs. Classes/activities will be provided during the 32-week school year and six weeks during the summer. Activities will include dance, science, gardening, chess club, drumming, and art. MDUSD will serve 580 K-8 students from the four schools. The after-school program operates between the hours of 2:00 and 6:00 p.m. All four schools are located in areas that meet "area benefit" criteria (Census Tracts 3141.01 and 3142)

The proposed program is eligible, feasible and timely.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target populations are students attending three elementary schools and one middle school locate in the community of Bay Point. Bay Point is an area that meets Area Benefit criteria. The percentage of low/mod income households in the area is 63.37 percent. All of the schools have been identified as “underperforming schools.” MDUSD states that many of the students in Bay Point are geographically isolated due to transportation and economic reasons, and that there are very few enrichment activities available in their community. The objectives of the program are to promote academic performance, educational enrichment, school attendance, school safety and positive behavior.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$10,000	817	\$12.24
Total Program Amount	\$3,497,797	3,495	\$1,001
CDBG % of Total Budget	<1%		
Required Match – 50%	\$5,000		
Amount Secured	\$3.4 million		
Leverage*	\$348.78		
*Does not include other CDBG funds from other jurisdictions.			

6. **EXPERIENCE AND CAPACITY:** MDUSD has offered after school enrichment programs since 1999. The After-School Coordinator has been in her position for over 16 years and is well-respected in the field of after school programs.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.

8. **PAST PERFORMANCE:** During the last program year, MDUSD exceeded their goal for students served. During the current program year, MDUSD is on pace to do the same. The program understands the administrative requirements of CDBG.

9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: New Horizons Career Development Center

PROGRAM NAME/NUMBER: Education, Job Training, Life Skills, Job Placement Program
17-26-PS

PROGRAM SERVICE AREA: West County (primarily the communities of Rodeo, Crockett, and Hercules)

PROGRAM PURPOSE: The purpose of this program is to provide ongoing job readiness education, job training, life skills, and placement services to 300 persons who are unemployed or underemployed.

TOTAL PROJECT COST: \$154,000

AMOUNT REQUESTED: \$25,000

AMOUNT RECOMMENDED

FY 2017/18:	\$25,000
FY 2018/19:	\$25,000
FY 2019/20:	\$25,000

RECEIVED IN FY 2016/17: \$25,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: New Horizons Career Development Center (New Horizons) proposes to provide direct employment services to West County residents seeking employment-related services at the Community Career Center located in Rodeo. The services will include but not be limited to life skills development, résumé development, filling out a job application, internet job seeking skills, GED preparations, introduction to job seekers web pages, placement assistance, and job matching and follow-up to promote job retention. In addition, New Horizons will host various job fairs throughout the year. The program will serve a minimum of 300 residents from northern West County. The Community Career Center is primarily staffed by community residents who have been fully trained to meet the needs of those seeking assistance. The center is open Monday – Friday from 8:45 AM to 4:45 PM, and Saturday from (9:00 AM to 1:00 PM.

The program is eligible, feasible and timely. The New Horizons Career Development Center has been operating since 2005 and has been successful in attracting local residents to utilize the services offered. New Horizons is the only job readiness

program in the Rodeo, Hercules, Crockett, and Port Costa areas, and is an affiliate site for the Workforce Development Board's One Stop Centers. .

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** General Public Services: Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Benefiting extremely low- and very low-income persons/income certification [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** New Horizons has identified a need for employment services in the north West County area. The area includes populations that are both historically and presently severely impacted by unemployment, underemployment, and many other employment challenges (i.e. limited job readiness skills, life skills, training, and education). New Horizons Career Development Center is located in Rodeo and will primarily serve residents of northern north West County. Although there are other career centers in West County, most are located in southern West County, serving primarily residents of San Pablo, El Sobrante, and Richmond areas. Currently, there is a lack of career development services and centers in northern West County and the New Horizons Career Development Center meets this need. New Horizons will provide clients with intensive one-on-one employment assistance designed to help them find jobs or help them obtain the skills in acquiring a job. Outreach and marketing of the program includes advertising, newsletters, brochures, surveys, and their website.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$25,000	300	\$83
Total Program Amount	\$154,000	300	\$513
CDBG % of Total Budget	16%		
Required Match – 50%	\$12,500		
Amount Secured	\$129,000		
Leverage*	\$5.16		
*Does not include other CDBG funds from other jurisdictions.			

6. **EXPERIENCE AND CAPACITY:** New Horizons has been operating since 2005. The Center has received tremendous community support and input. The Center is partly staffed by community members who have received extensive training in areas that include customer service, résumé writing, and computer applications. New Horizons has established various partnerships with various agencies and organizations within the County, such as Rubicon Programs, Inc., Martinez Adult Education, and EASTBAY Works, to assist in providing some of the job readiness, life skills, and education services of the career center.
7. **PROJECT READINESS AND TIMELINESS:** This is an existing program that is fully staffed.
8. **PAST PERFORMANCE:** This will be the eighth year that New Horizons has been awarded County for CDBG funds. In FY 2015/16, New Horizons exceeded their program goals and is meeting its FY 2016/17 performance goals as well.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** None: Public Service activities are exempt from environmental review.

**FY 2017/18, 2018/19 & 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Northern California Family Center

PROGRAM NAME/NUMBER: Runaway Shelter Services
17-27-PS

PROGRAM SERVICE AREA: County-wide

PROGRAM OUTCOME: Provide 1-5 nights of emergency shelter, clothing and food to 10 Urban County youth to prevent homelessness and long-term institutionalization and provide mediation and follow-up counseling services for the youth and their parent(s)/guardian(s).

TOTAL PROGRAM COST: \$220,000

AMOUNT REQUESTED: \$20,000

AMOUNT RECOMMENDED:

FY 2017/18:	\$11,500
FY 2018/19:	\$11,500
FY 2019/20:	\$11,500

RECEIVED IN FY 2016/17: N/A

CONDITIONS OF APPROVAL: An award of CDBG funds is contingent on NCFC being able to secure enough program funding to cover the CDBG required fifty percent match (the program has been awarded CDBG funds in the past for more than five years).

PROGRAM ANALYSIS: Northern California Family Center (NCFC) provides emergency shelter and counseling/mediation services to runaway youth and their families in order to assist them in resolving their housing situation. NCFC provides a 24-hour hotline and receiving office, consultation services, and shelter for up to 5 days. Intake services are provided at a receiving site in Martinez and shelter services are provided in certified foster homes through the Safe Place Program throughout the County. The goal of the program is to move youth to a stable housing situation. NCFC will provide services to 10 Urban County youth.

Once the youth are sheltered in a safe place the program provides mediation services between the youth and their parents/guardians to develop an agreement on where the youth will live. The goal is to determine a stable living situation for the youth that is agreeable to both parties. Counseling and therapy are available after mediation has been completed.

The program has received CDBG funding in the past, most recently in FY 2010/11 for \$10,000. NCFC withdrew their application for funds for FY 2011/12 due to an inability to meet the quarterly reporting requirements in a timely manner.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Further “Housing First” approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability [H-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Homeless [24 CFR 570.208(a)(2)(i)(A)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** NCFC serves runaway, throwaway and homeless youth throughout Contra Costa County ages 9-17. Many of these youth are referred by Child Protection Services or other agencies that cannot care for them. Thirty percent of these youth have been abused or neglected, requiring coordination with Child Protective Services. About twelve percent of these youth have come from Psych Emergency. Providing a safe place and shelter is the first step in providing stability to these youth.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$11,500	10	\$1,150
Total Program Amount	\$220,000	50	\$4,400
CDBG % of Total Budget	5%		
Required Match – 50%	\$5,750		
Amount Secured	None		
Leverage*	\$8.50		
*Does not include other CDBG funds from other jurisdictions.			

Requested CDBG funds are proposed to be used for intake staff, employee taxes and insurance costs. NCFC has also requested CDBG funds from other jurisdictions within the Consortium, however it is unclear if any other jurisdictions will recommend funding for the coming year. At this time, it is unclear how much funding has been secured for the program. Although NCFC expects to receive another HHS RHY grant for approximately \$120,000, the program is not currently funded. They currently do not have any commitment letters for funding for the program. A new award of CDBG funds will be contingent on NCFC being successful in fundraising enough funds to cover the CDBG required fifty percent match.

6. **EXPERIENCE AND CAPACITY:** NCFC has been providing services to runaway youth since 1992 and shelter services since 1997 and previously received CDBG funding for several years. The Executive Director is responsible for program operations and oversight.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program has received CDBG funding in the past, most recently 2010. In FY 2011/12, due to non-responsiveness to requests for documentation and tardiness in the submission of required program reports, funding to NCFC was reduced and it was stipulated that continued funding would be dependent upon all reports and documents being submitted on time and with all required backup documentation. In August, 2011, the agency withdrew their application for the funding year as they were unable to meet these requirements. They applied for funding again in FY 2012/13, but were denied due to continued concerns over their ability to meet reporting requirements. However, a recent interview with NCFC staff and site visit by CDBG staff indicated that NCFC has addressed previous concerns to the satisfaction of CDBG staff.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2017/18, 2018/19 & 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Ombudsman Services of Contra Costa

PROGRAM NAME/NUMBER: Ombudsman Services of Contra Costa
17-28-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide advocacy services to 350 Urban County elders residing in long term care facilities, insuring that these elderly residents receive proper health care and necessary daily living support.

TOTAL PROGRAM COST: \$702,084

AMOUNT REQUESTED: \$17,000

AMOUNT RECOMMENDED:

FY 2017/18:	\$10,000
FY 2018/19:	\$10,000
FY 2019/20:	\$10,000

RECEIVED IN FY 2016/17 \$10,000

PROGRAM ANALYSIS: Ombudsman Services of Contra Costa (OSCC) will provide advocacy services on behalf of frail and dependent seniors. Services include investigation and resolution of elder abuse and quality of care issues as well as staff and family education and training. Trained volunteer Ombudsmen regularly visit nursing homes and residential care facilities but unannounced thereby maintaining a presence in order to safeguard the rights of residents. Ombudsman services will investigate and resolve complaints from 350 frail or dependent Urban County elders.

Nursing homes located in the Urban County are visited once per week, providing frail and dependent elders an opportunity to discuss any complaints with the volunteer Ombudsman. Residential care facilities are visited on a quarterly basis, unless a situation occurs that requires monitoring more often. Priority is given to cases of suspected abuse.

The program is eligible, feasible, and timely. The program has received CDBG funds for the past several years and has been successful in meeting goals and submitting reporting requirements in a timely manner.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Non-homeless Special Needs Population [CD-2]. Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers.
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed beneficiary/Seniors [24 CFR 570.208(a)(2)(i)(A)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** According to OSCC, the U.S. Census Bureau predicts a dramatic increase in the population of older adults (65 years and older) in the U.S. in the next 15 years. This group of adults is expected to be the fastest growing segment of the population. According to the County's Adult Protective Services, by 2020, the 65 and over age group is expected to increase by 37 percent, where the 85 and over age group is predicted to increase by 55 percent. Most of these persons will require some form of long-term care, while a small segment of this population will age in place.

Residents in long-term care are often frail, isolated, and extremely vulnerable to abuse and neglect. Issues that can arise in nursing homes and residential care facilities include physical or sexual abuse and inadequate diet and staffing. With costs of care rising due to increased longevity and long-term intensive care, the possibilities for abuse are increasing.

5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$10,000	350	\$28.57
Total Program Amount	\$702,804	10,000	\$70.21
CDBG % of Total Budget	1%		
Required Match – 50%	\$5,000		
Amount Secured	\$644,084		
Leverage*	\$64.41		
*Does not include other CDBG funds from other jurisdictions.			

County CDBG funds will be used for employee salaries for the Executive Director, Regional Supervisor – West County, Regional Supervisor – South County, Regional Supervisor – East County, Ombudsman Support Specialist, and Administrative Assistant/Receptionist. The program receives funds from federal, state, foundation,

corporation, and individual funding sources. The OSCC has also applied to the CDBG programs in Antioch, Concord, Pittsburg, and Walnut Creek. Based on their funding history, OSCC will raise sufficient funds to carry out the proposed program.

6. **EXPERIENCE AND CAPACITY:** The organization has provided the proposed service since 1991. Under the leadership of OSCC's Executive Director, who joined the organization in April 2015, OSCC has increased the number of core services provided across all service areas in 2015-16 compared to 2014-15. There was a 30 percent increase in cases opened from 895 to 1249, an increase in complaint resolution of 8 percent, a 54 percent increase in facilities monitored from 1823 to 2807 facilities, and 100 percent increase in community education from 10 to 21 events. Ombudsman Services currently employs seven staff persons and has approximately 40 trained state-certified volunteers.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program has received CDBG funds since 1991 and has successfully met program agreement goals and reporting requirements. For FY 2015/16, Ombudsman Services provided 274 Urban County seniors with services, exceeding their goal of 125. As of the 2nd Quarter of FY 2016/17, Ombudsman Services has provided 142 seniors with services, 114 percent of their annual goal.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Pleasant Hill Recreation & Park District

PROGRAM NAME/NUMBER: Senior Service Network
17-29-PS

PROGRAM SERVICE AREA: Central County (Primarily Pleasant Hill area)

PROGRAM OUTCOME: Provide on-site care management services and crisis intervention to 150 Urban County seniors resulting in the prevention of displacement and/or premature institutionalization.

TOTAL PROGRAM COST: \$60,650

AMOUNT REQUESTED: \$15,000

AMOUNT RECOMMENDED

FY 2017/18:	\$10,000
FY 2018/19:	\$10,000
FY 2019/20:	\$10,000

RECEIVED IN FY 2016/17: \$10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Pleasant Hill Recreation & Park District (PHRPD) proposes to provide on-site counseling and care management services at the Pleasant Hill Senior Center to 150 seniors residing in the Pleasant Hill and surrounding areas. Seniors receiving services are those who need assistance with entitlement services or support for crisis and other serious concerns in order to prevent premature hospitalization or institutionalization. Services to be provided include:

- Care management and coordination onsite 15 hours per week
- Counseling and assessment
- Assistance in gaining access to resources
- Early intervention and prevention of elder abuse
- Linkages to multiple health, psychological, and social services resources for frail seniors

The program is eligible, feasible, and timely. PHRPD has been providing care management services to low-income Urban County seniors since 1990.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed beneficiary/ Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is low-income Pleasant Hill seniors. Seniors are the fastest growing segment of the population and are most at risk for premature hospitalization or institutionalization. According to the 2010 U.S. Census, 13 percent of the population is 65 years and older, and that number is expected to increase in the next ten years. The average cost of nursing home care in Contra Costa is \$6,000 per month, which is unaffordable for many seniors that are solely living off social security. This is an example of one group that requires the services of PHRPD. Seniors and their families often do not know where or how to access services necessary to help seniors maintain independence. Many turn to senior centers as a resource. PHRPD proposes to provide on-site care management services at the Pleasant Hill Senior Center that will help seniors gain access to resources and maintain independence. Provision of such services may prevent not only hospitalization and institutionalization but also homelessness.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$10,000	150	\$67
Total Program Amount	\$60,650	150	\$404
CDBG % of Total Budget	16%		
Required Match – 50%	\$5,000		
Amount Secured	\$45,650		
Leverage*	\$4.57		
*Does not include other CDBG funds from other jurisdictions.			

6. **EXPERIENCE AND CAPACITY:** PHRPD has been providing care management services to low-income seniors through the CDBG program since 1990. The Care Manager, who has worked on the program for thirteen years, will provide direct care management services. The program has been successful at meeting the administrative requirements of the CDBG program.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** During FY 2015/16, the program exceeded their program goal. During the first six months of the current fiscal year, they are on pace to meet their 2016/17 goal.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2017/18, FY 2018/19 & 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Rainbow Community Center of Contra Costa

PROGRAM NAME/NUMBER: Kind Hearts Community Support Program
17-30-PS

PROGRAM SERVICE AREA: Central County

PROGRAM OUTCOME: Provide congregate meals, food pantry services, home/friendly visitor services and wellness calls to 60 Urban County People with AIDS and Lesbian, Gay, Bisexual and Transgender seniors to decrease isolation and improve quality of life.

TOTAL PROGRAM COST: \$80,712

AMOUNT REQUESTED: \$12,000

AMOUNT RECOMMENDED:

FY 2017/18	\$10,000
FY 2018/19:	\$10,000
FY 2019/20:	\$10,000

RECEIVED IN FY 2016/17: \$10,000

PROGRAM ANALYSIS: Rainbow Community Center (RCC) serves two vulnerable populations: people living with AIDS and Lesbian, Gay, Bisexual and Transgender (“LGBT”) seniors, primarily in Central County. RCC has found that these populations share common needs that can be addressed by one program. By combining services, these residents can be helped in a cost effective manner. Program services operate along a continuum that includes outreach and socialization activities, case management, nutritional support and home-based services for those unable to access the Center. The Kind Hearts program provides congregate meals, food pantry services, wellness calls and home/friendly visits to 95 Contra Costa County residents, with 60 being from the Urban County.

Research documents significant health disparities when LGBT seniors are compared to their heterosexual contemporaries, including higher rates of depression, anxiety, self-harm and suicide. LGBT seniors become increasingly isolated as they age; further impacting their physical and mental well-being. Without children, many LGBT seniors lack personal relationships with younger people who can provide family support. In

addition, many feel uncomfortable accessing mainstream senior services, including visiting senior centers. Many of the same concerns voiced by LGBT seniors also apply to People with AIDS – fear of being stigmatized, lack of support as a peer network disappears and difficulty with transportation.

In addition to two employees, RCC's home/friendly visitor program is staffed by volunteers and Masters in Social Work interns from U.C. Berkeley and Cal State East Bay. These volunteers provide on site and home visits and wellness calls to the frail elderly and People with AIDS, decreasing isolation and providing an ongoing assessment of a client's condition, as well as delivering weekly food supplies. The home visitors also work on helping isolated clients rebuild their social networks by conducting a social network assessment, identifying people in the participant's social circle who can provide additional socialization and support services.

The program is eligible, feasible, and timely. RCC has received County CDBG funds since 2008 and has achieved their contract goals.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Non-homeless Special Needs Population. Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers. [CD-2]
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)].
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary: Seniors/Persons with HIV/AIDS [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** According to RCC, a 2012 study by the California Department of Public Health identified LGBT older adults as among the most overlooked and underserved populations. The National Academy of Sciences Institute of Medicine reports that LGBT people are twice as likely as heterosexuals to be uninsured, Lesbian couples are twice as likely to live in poverty, older gay men are four times more likely to live alone and LGBT seniors also have a greater chance of being diagnosed with diabetes, high blood pressure, and psychological distress. In addition, reports indicate that LGBT people have a higher rate of depression, anxiety, self-harm, and suicide compared to their heterosexual neighbors. Many LGBT seniors are fearful of accessing mainstream senior centers due to experiences or fear of discrimination.

According to RCC, there is also a growing need to provide services to older people who are living with HIV/AIDS. Though the number of people dying from AIDS is

decreasing, HIV/AIDS continues to be a serious health concern in our community. People living with HIV/AIDS and LGBT people need support to deal with their various needs. However, for LGBT seniors and people with HIV/AIDS, finding adequate support is often complicated by the fear that they will be rejected and discriminated against. This rejection and discrimination leads to health disparities amongst persons living HIV/AIDS. Home/friendly visitor programs are a cost effective way to provide important support services to people who are ill or housebound. The services provided by RCC are intended to assist community members cope with the impact of stigma and loneliness by rebuilding and strengthening their social support networks. This program is provided free of cost to their clients.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$10,000	60	\$167
Total Program Amount	\$80,712	190	\$844
CDBG % of Total Budget	12%		
Required Match – 50%	\$5,000		
Amount Secured	\$60,712		
Leverage*	\$6.07		
*Does not include other CDBG funds from other jurisdictions.			

County CDBG funds will be used to fund the salary of the Case Manager. Secured funding is through County Department of Health Services contracts. Remaining funds will be secured through fundraising, corporations, and foundations. RCC has also applied for CDBG funds from Walnut Creek.

- 6. **EXPERIENCE AND CAPACITY:** RCC has been in operation since 1996 as a primarily volunteer organization. The agency has the capacity to continue to manage and develop this program.
- 7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that has been successful in providing services using a primarily volunteer staff.
- 8. **PAST PERFORMANCE:** RCC has received County CDBG funds since FY 2008/09 and has met the requirements of their contract. For FY 2015/16, RCC provided 66 Urban County clients with services, exceeding their goal of 60. As of the 2nd Quarter of the current fiscal year, RCC has served 26 clients, putting them at 43% of their annual goal. The organization has experienced some hardship this past fiscal year with multiple burglaries and vandalism to their main office, but they are expected to meet their contractual goal for this year.

9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: RYSE, Inc.

PROGRAM NAME/NUMBER: RYSE Career Pathway Program
17-31-PS

PROGRAM SERVICE AREA: West County

PROGRAM OUTCOME: Operate the Career Pathway Program by providing career development and soft skills support, media arts skill development, paid work experience opportunities, and academic enrichment and interventions. A total of 230 West County youth will be provided services during the year.

TOTAL PROGRAM COST: \$280,995

AMOUNT REQUESTED: \$40,000

AMOUNT RECOMMENDED

FY 2017/18:	\$40,000
FY 2018/19:	\$40,000
FY 2019/20:	\$40,000

RECEIVED IN FY 2016/17: \$40,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: RYSE serves youth in West Contra Costa County ages 13 to 21. RYSE members include youth who are in and out of school, college bound, homeless, LBGT, and some who have been incarcerated.

According to numerous reports, young people from Richmond and West Contra Costa County face a myriad of challenges that hinder academic success and acquisition of meaningful employment opportunities and financial stability. This marginalized group requires adequate support from the community to access opportunities that provide long-term stability and support the transition into adulthood. The Career Pathway Program aims to address this problem by offering a combination of career development and soft skills support, media arts skill development, paid work experience opportunities, and academic enrichment and intervention.

Career development programming integrates exposure to a variety of career pathways and offers quality classroom and work-based learning opportunities. RYSE also supports youth in acquiring desired employment and internships on site, in the community or with work place partners.

RYSE has a proven record of accomplishment for producing a safe space for youth where they feel welcome, valued, and supported, and has created and implemented effective programming that helps youth make lasting changes in their lives. This program is eligible, feasible, and timely. RYSE has received CDBG funds since FY 2008/09 and has achieved their contract goals.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201(e)].
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is youth ages 13-21 living in West Contra Costa County. There are other youth centers in the West County area; however, none of them provide a comparable amount and level of service to this community. The program model is focused on youth leadership, harm reduction, and social justice with the framework of addressing the causes of violence and the harmful social and health outcomes associated with violence. The program was developed as a result of extensive surveys taken of youth in the West County area after four Richmond High School students were killed. The West Contra Costa Unified School District is the 20th largest school district in California, with a diverse population of students that speak over 80 different languages. Seventy eight percent of the students meet eligibility requirements for free or reduced lunches.

5. FINANCIAL ANALYSIS:

		<i># Clients Served</i>	<i>\$ Per Client Served</i>
CDBG Funds Recommended	\$40,000	230	\$174
Total Program Amount	\$280,995	230	\$1222
CDBG % of Total Budget	14%		
Required Match – 50%	\$20,000		
Amount Secured	\$240,995		
Leverage*	\$6.00		
*Does not include other CDBG funds from other jurisdictions.			

6. **EXPERIENCE AND CAPACITY:** The Executive Director has been with RYSE since 2008 and has successfully managed other youth programs since 1995.
7. **PROGRAM READINESS AND TIMELINESS:** The program has secured funding to operate the project for the last several years and is expected to secure the necessary funds to continue its operations. The program is fully operational.

8. **PAST PERFORMANCE:** RYSE has met or exceeded its performance goals for the last nine years.
8. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2017/18 2018/19 & 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Richmond Public Library

PROGRAM NAME/NUMBER: Words on Wheels
17-32-PS

PROGRAM SERVICE AREA: Richmond

PROGRAM OUTCOME: The program will expand the current Mobile Library Services to serve 125 seniors living in areas of Richmond that have limited access to computers and library services.

TOTAL PROGRAM COST: \$225,528

AMOUNT REQUESTED: \$31,905

AMOUNT RECOMMENDED:

FY 2017/18:	\$12,000
FY 2018/19:	\$12,000
FY 2019/20:	\$12,000

RECEIVED IN FY 2016/17: None

PROGRAM DESCRIPTION: The Richmond Public Library currently has three physical locations from which residents can receive library services including books, DVD's, free computer and Wi-Fi access and programming. The Words on Wheels program is an expansion of the current Mobile Library Services that currently serves children ages 3 to 12 at preschool and school locations throughout the City of Richmond. The bookmobile and the collection are geared towards school-aged youth who will access the vehicle to check out books, access the internet, and look through other library materials.

The Words on Wheels program is intended to use a book van that was previously purchased by the library with funds raised by the Richmond Public Library Foundation. The book van will take popular and requested library materials to specific sites that may include the Richmond Annex Senior Center, Nevin Community Center, Shields-Reid Community Center, Parchester Community Center, and potentially two senior residential sites including Heritage Park at Hilltop and Richmond Macdonald Senior Apartments. The library staff will unload the carts from the van and set-up the materials in a senior center or community center to provide seniors easier access to the library materials on the carts.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** General Public Services. Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, housing stability, and other issues. [CD-1]
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low/Moderate Income Area of Benefit [24 CFR 570.208(a)(1)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The program will provide services to low-income residents, including seniors, living in Parchester, Iron Triangle, and Richmond Annex. In addition, the program will provide services to the Shields-Reid neighborhood in North Richmond, which has limited access to computers and library services. According to the library, reading books and magazines, writing and participating in mentally stimulating activities can keep memory and thinking skills intact. Many seniors live alone and struggle with social isolation, which can lead to depression and a higher risk of mortality. For seniors, regularly scheduled visits will offer access to reading material and programming to help stimulate mental faculties and provide additional opportunities for social interaction. The program will plan regular visits to various senior and community centers throughout Richmond in order to expand access to library services to areas that are underserved due to distance from existing libraries and physical barriers such as highways that impede access by residents who cannot drive.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$12,000	125	\$96
Total Program Amount	\$225,528	1,500	\$150
CDBG % of Total Budget	5%		
Required Match – 10%	\$1,200		
Amount Secured	\$193,623		
Leverage*	\$16.14		
*Does not include other CDBG funds from other jurisdictions.			

County CDBG funds will be used to pay the salaries for the Library Aide, Library Associate, Library Assistant II, and Librarian II. The program is expected to receive

funds from the City of Richmond Library and Cultural Services Budget. The City of Richmond will need to raise any additional funds necessary to operate the program.

6. **EXPERIENCE AND CAPACITY:** The library's bookmobile that currently serves youth is an asset to the library system as it furthers the library's services and reach to children and teens. The bookmobile offers library programs such as story-time, and placing holds on books to be delivered from another library site. The Words on Wheels program is intended to provide similar services, but focused towards seniors and the elderly. Regular site visits to the Richmond Annex Senior Center, Nevin Community Center, Shields-Reid Community Center, Parchester Community Center, and potentially two senior residential sites including Heritage Park at Hilltop and Richmond Macdonald Senior Apartments will expand services by providing a point of contact in areas that are underserved.
7. **PROGRAM READINESS AND TIMELINESS:** This is an expansion of an existing mobile book program that is executed by existing library staff.
8. **PAST PERFORMANCE:** This is the first year that the Richmond Public Library is requesting CDBG funds from the County. The library had previously applied to the City of Richmond's CDBG program for funding.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Services projects are exempt from an environmental review.

**FY 2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Shelter Inc. of Contra Costa County

PROGRAM NAME/NUMBER: Homeless Prevention and Rapid Rehousing Program
17-33-PS

PROGRAM SERVICE AREA: County-wide

PROGRAM OUTCOME: Provide rapid rehousing and homeless prevention services to 180 Urban County residents to quickly regain stable, permanent housing or maintain their housing.

TOTAL PROGRAM COST: \$876,439

AMOUNT REQUESTED: \$30,000

AMOUNT RECOMMENDED:

FY 2017/18:	\$25,075
FY 2018/19:	\$25,075
FY 2019/20:	\$25,075

RECEIVED IN FY 2016/17: \$25,075

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Shelter, Inc. provides one-time direct financial rental/mortgage assistance to low-income families to prevent eviction or foreclosure or to assist with move-in costs. These households often face a housing crisis through no fault of their own due to a temporary job loss, medical crisis or unexpected car repair. What would be an inconvenience for many is a devastating crisis for those struggling to make ends meet. For those who are currently homeless and attempting to move into housing, move-in costs are often in excess of what they can realistically afford. Preventing homelessness is far more cost-effective than helping a homeless family transition from the streets to temporary and permanent housing.

Financial assistance will be provided to 180 Urban County clients. A critical piece to the success of the program is the rental subsidies that are provided to help a client remain in (or get back into) a home. The rental assistance goes directly to the landlord, and, as rental prices have increased, the costs to assist each household have also increased. As

a result, if overall funding for the program stays the same as in years past, Shelter Inc. will not be able to serve more people.

The Homeless Prevention Program has two components: Rental/Mortgage Assistance and Prevention Case Management. Through the "Rental/Mortgage Assistance" component, Shelter, Inc. receives direct funds from federal and state sources to disburse to County residents to prevent eviction or mortgage foreclosure and to assist the homeless with move-in costs for a new residence. A case manager determines the ability of each household to maintain the proposed housing expense so that the household doesn't find itself in a perpetual crisis or ongoing homelessness.

Through the "Prevention Case Management" component, case managers provide support and guidance to households that need help beyond one month's rent, often due to a temporary illness or disability. The services may include small rent supplement payments and provide extensive resources through an information and referral network.

The program is eligible, feasible, and timely. Providing services to prevent homelessness is consistent with the Consolidated Plan and the Homeless Continuum of Care Plan.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling. [H-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24CFR 570.201(e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24CFR 570.208 (a)(2)(i)(B)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Shelter, Inc. provides one-time financial assistance in order to help low income families in a housing crisis. They are currently homeless or at immediate risk of becoming homeless due to a pending eviction. Program participants are generally the working poor whose income does not allow for unexpected emergencies or whose income restricts their ability to afford move-in costs. In the last year, sixty-six percent of the households served program-wide were families with at least one child under the age of 18. Twenty-six percent were single adults and eight percent were a family without a child under the age of 18.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$25,075	180	\$139
Total Program Amount	\$876,439	500	\$1,753
CDBG % of Total Budget	2.8%		
Required Match – 50%	\$12,537		
Amount Secured	\$112,000		
Leverage*	\$31.76		
*Does not include other CDBG funds from other jurisdictions.			

Requested CDBG funds will be used to pay staff salaries and employee taxes and benefits. Shelter, Inc. has also requested CDBG funds from the other jurisdictions from the Consortium. Shelter, Inc. has secured approximately 12 percent of the funds necessary to carry out the program through foundations and private donations. Based on funding history, Shelter, Inc. will be able to secure the required funds to carry out the program.

6. **EXPERIENCE AND CAPACITY:** Shelter, Inc. has been operating a rental assistance program in Contra Costa County since 1986 and has received CDBG funding for this program since 1991. The Program Director has more than 20 years experience serving the housing needs of homeless and at-risk residents of Contra Costa County and will be responsible for general oversight of the program.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** Shelter, Inc. has been successful in meeting quantitative goals. While on track to meet their annual goal during the current fiscal year, (as of second quarter of the current funding year they have served 70 percent of their annual goal), they have been late in submitting their financial reports and request for reimbursement of CDBG funds.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2017/18 2018/19 & 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: St. Vincent de Paul of Contra Costa County

PROGRAM NAME/NUMBER: RotaCare Pittsburg Free Medical Clinic
17-34-PS

PROGRAM SERVICE AREA: County-wide (Primarily East County)

PROGRAM OUTCOME: Provide free urgent and chronic medical care to 480 uninsured clients.

TOTAL PROGRAM COST: **\$261,010**

AMOUNT REQUESTED: **\$13,500**

AMOUNT RECOMMENDED:

FY 2017/18:	\$12,000
FY 2018/19:	\$12,000
FY 2019/20:	\$12,000

RECEIVED IN FY 2016/17: **None**

PROGRAM DESCRIPTION: St. Vincent de Paul's RotaCare Free Medical Clinic has been in operation since 2011 and provides free urgent and chronic medical care to the uninsured. The clinic is staffed by a part-time clinic administrator and clinic care coordinator, and all-volunteer medical professionals including physicians, nurses, social workers, and health educators. All services provided are free of charge including physician/nurse treatment, lab services, x-rays, MRIs, ultrasounds, diagnostics, and all prescribed pharmaceuticals. Translation support is also provided for all services.

The free clinic provides adults with urgent and chronic care, with diabetes and hypertension as the most common diagnosis treated. Sixty percent of the patients are women and 40 percent of the patients are men. The majority of the patients are from Pittsburg, Bay Point, and other East County cities/neighborhoods. The clinic will serve a total of 2,000 persons per year with 480 who are residents of the Urban County area.

All patients that come for services have appointments. When patients arrive to the clinic, they check in with the receptionist, are taken to another room for evaluation of the medical issues they are experiencing, a physician sees the patient, and then a discharge nurse follows-up with the patient before they leave if they have further

questions about the diagnosis or treatment instructions. Patients are seen for about 15 minutes, depending on the physician or nature of the visit. Most of the clients come to the clinic by word of mouth. In addition to the medical exam rooms are auxiliary rooms for nurses to conduct follow-up visits for clients with diabetes and hypertension. There is almost a one for one medical professional to translator ratio with their volunteer staff. In March 2017, the program is planning to expand their hours to Tuesday through Saturday. The program is eligible, feasible, and timely.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** General Public Services. Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, housing stability, and other issues. [CD-1]
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low/Moderate Income Clientele [24 CFR 570.208(a)(2)(i)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The program provides services for anyone in Contra Costa County, but specifically for low and moderate income clientele living in Pittsburg, Bay Point, Antioch, and other East County cities. Over 99 percent of their clients report incomes less than 200 percent of the Federal Poverty Level and over 90 percent of their clients are minorities. The RotaCare Free Clinic provides medical care, disease management, and health education to the uninsured, minority, and low-income residents of the County. These residents are either ineligible for medical care, lost coverage due to unemployment, experience barriers to enrollment, or do not find healthcare affordable by any other means. All patients are uninsured.

According to Kaiser Permanente's Implementation Strategy for Community Health Needs Assessment, the East Contra Costa area has significant health disparities versus the rest of the County, based on socio-economic issues. According to this report, the Hispanic/Latino population stands at high risk for poor health outcomes. According to John Muir Community Health Needs Assessment, the Eastern County cities of Bay Point, Pittsburg, Antioch, Oakley, Brentwood, and the far east parts of unincorporated Contra Costa County have populations at the highest risk for health disparities, including highest poverty rates, lowest levels of health insurance, and lowest rates of high school degree completion. Within these areas, Blacks and Latinos experience the lowest health outcomes. These are the populations that are primarily served by the RotaCare Free Medical Clinic.

This program provides a consistent resource for healthcare to a population in need, and provides Spanish-language services.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$12,000	480	\$25.05
Total Program Amount	\$261,010	2,000	\$131
CDBG % of Total Budget	5%		
Required Match – 10%	\$1,200		
Amount Secured	\$223,510		
Leverage*	\$18.63		
*Does not include other CDBG funds from other jurisdictions.			

County CDBG funds will be used to pay the salaries, primarily for the Development Director, Clinic Nurse Manager, and Clinic Operations Manager. The program is also applying for CDBG funds from the City of Pittsburg. This program also receives funds from foundations, corporations, rotary clubs, St. Vincent de Paul Catholic Churches, and private individuals and appears to have the ability to raise the necessary funds to operate the program.

6. **EXPERIENCE AND CAPACITY:** The free clinic has been in operation since 2011 at St. Vincent de Paul’s facility in the City of Pittsburg. All of the medical staff that provide services to clients include retired physicians, private practitioners, and physicians from Kaiser. The nurses that volunteer in this program are ER nurses primarily from the County Health Services programs.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** This is the first year this program has applied for County CDBG funds.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Services projects are exempt from an environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Village Community Resource Center (VCRC)

PROGRAM NAME/NUMBER: VCRC Program Support
17-35-PS

PROGRAM SERVICE AREA: Brentwood (and surrounding area)

PROGRAM OUTCOME: VCRC will operate its Afterschool Academy program. A total of 135 unduplicated children will be provided after-school tutoring services.

TOTAL PROGRAM COST: \$282,650

AMOUNT REQUESTED: \$17,550

AMOUNT RECOMMENDED

FY 2017/18:	\$13,000
FY 2018/19:	\$13,000
FY 2019/20:	\$13,000

RECEIVED IN FY 2016/17: \$13,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Village Community Resource Center (VCRC) is a 20-year-old non-profit organization that was created to help empower residents and to address the educational, social and health issues of disadvantaged and underprivileged children, parents and community members residing in the immediate neighborhoods surrounding along Village Drive in Brentwood. Today, VCRC primarily serves Latino families and offers a variety of supportive services and activities for children, youth and families. Services are preventive-focused, family-friendly, and available in English and Spanish. VCRC provides access to resources, which helps improve neighborhood and community conditions by implementing educational, social services, and health components.

Prior to FY2016/17, VCRC served a population that was located in a low-to-moderate area, and therefore was not required to have clients self-certify their income. However,

this is no longer the case, and self-certification documents must be collected from the families of all students.

The proposed program is eligible, feasible, and timely. Requested CDBG funding will be used to pay for staffing.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood. [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** VCRC is a 20-year-old non-profit organization that was created to help empower residents living in socially and economically disadvantaged neighborhoods along and surrounding Village Drive. VCRC’s application cites many statistics about the need for the plethora of services provided at the Center including the need for after school tutoring.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$13,000	135	\$96
Total Program Amount	\$282,650	135	\$2,094
CDBG % of Total Budget	4%		
Required Match – 50%	\$6,500		
Amount Secured	\$265,100		
Leverage*	\$20.39		
*Does not include other CDBG funds from other jurisdictions.			

6. **EXPERIENCE AND CAPACITY:** VCRC has provided a variety of human services and social programs to residents of the Village Drive neighborhoods for the past 20 years. The agency is well respected in the community and serves thousands of persons each year. The Executive Director has been with VCRC for over five years and is very familiar with the CDBG program requirements.

7. **PROGRAM READINESS AND TIMELINESS:** The current program is fully staffed and programs are operating effectively.
8. **PAST PERFORMANCE:** VCRC met 96% of their performance goal in FY 2015/16, but is on target to surpass their FY 2016/17 goal.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: West County Adult Day Care

PROGRAM NAME/NUMBER: Alzheimer's Respite Center
17-36-PS

PROGRAM SERVICE AREA: West County

PROGRAM OUTCOME: Provide day care services five days per week for 56 Urban County seniors with Alzheimer's/dementia resulting in retention of housing and delay of institutionalization.

TOTAL PROGRAM COST: \$215,780

AMOUNT REQUESTED: \$40,000

AMOUNT RECOMMENDED

FY 2017/18:	\$40,000
FY 2018/19:	\$40,000
FY 2019/20:	\$40,000

RECEIVED IN FY 2016/17: \$40,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: West County Adult Day Care (WCADC) provides day care services five days per week, 10 hours per day Monday through Friday to Alzheimer's victims and other elderly persons who need constant supervision. The program provides meals, personal grooming assistance, a variety of therapies, social activities, a monthly family support group, and respite to primary care givers. Day care services will be provided to at least 56 seniors (and their families) from the Urban County.

The services offered by the program have been proven to delay long term placement for elders with Alzheimer's/dementia, as well as allowing caregivers to continue with a normal work schedule.

The proposed program is eligible, feasible, cost effective and timely. The program has received CDBG funds for several years.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The program will serve seniors living with Alzheimer's disease and related conditions. Alzheimer's disease is a condition for which no viable treatment or cure exists. As the disease progresses, the person becomes increasingly impaired both physically and mentally. Because the impaired person cannot be left unattended, it becomes impossible for the caregiver to work outside the home.

While a primary component of the program is to provide respite to the primary care giver, the beneficiary of the program is the senior whose life is enriched through the therapeutic and recreational activities provided. WCADC cites studies that show that respite care can delay long term care placement by approximately a year and reduce stress to care givers. These services also reduce the financial toll for families. All clients are low-income and over 50 percent are ethnic minorities.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$40,000	56	\$714
Total Program Amount	\$215,780	56	\$3,853
CDBG % of Total Budget	19%		
Required Match – 50%	\$20,000		
Amount Secured	\$175,780		
Leverage*	\$4.39		
*Does not include other CDBG funds from other jurisdictions.			

For several years, the program has received funding from the Leshner Foundation, and a contract from Adult Education. These funding sources are expected to continue in FY 2017/18, and along with other smaller grants, will be sufficient to carry out the program next year. Client fees account for approximately 40 percent of the total program budget.

6. **EXPERIENCE AND CAPACITY:** The organization has provided the proposed service to the target population since 1985. The program is staffed by one full-time (Activity Coordinator) and many part-time employees and volunteers. The part-time employees include a program coordinator, numerous health aides, and movement therapist. The executive director has been with the program since 1985 and has successfully increased the days and hours of operation as well as the number of persons able to be served by the program.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** WCADC exceeded its performance goals last year and is on target for meeting or exceeding the performance goals for this fiscal year. Quarterly reports are submitted in a timely manner.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from an environmental review.

**2017/18, FY 2018/19 & FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: YWCA of Contra Costa County

PROGRAM NAME/NUMBER: YWCA Family Empowerment Program
17-37-PS

PROGRAM SERVICE AREA: Bay Point

PROGRAM OUTCOME: Provide mental health, physical health, and social/emotional skills training services to approximately 100 families who have children enrolled in the YWCA's day care program. At the end of the year, all children will have passed the Desired Results Development Profile Assessment tool.

TOTAL PROGRAM COST: \$24,000

AMOUNT REQUESTED: \$12,000

AMOUNT RECOMMENDED

FY 2017/18:	\$10,000
FY 2018/19:	\$10,000
FY 2019/20:	\$10,000

RECEIVED IN FY 2016/17: \$10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: YWCA proposes to provide a family-based program for a minimum of 100 low-income families served by the YWCA at its facilities in Bay Point (Bay Point Child Care and Delta Child Care). The programs provided include:

- Children's Self-Esteem Program provides mental, social and emotional skills training by the Girl Scout program.
- Public/Physical Health Care Program provides families with health care education and assistance with receiving direct care.
- Mental Health Program provides parenting classes, weekly play-therapy sessions for children with social or emotional problems, and family therapy.

The purpose of the Family Empowerment Program is to assist low-income families in breaking the cycle of poverty by helping family members, including youth, develop a positive self-concept, improve social/emotional skills, and to become physically and mentally healthy. Bay Point is an unincorporated area that meets "area benefit" criteria. Families participating in these programs are members of the YWCA who have children in the YWCA day care program. Outreach will also be targeted to the neighborhoods and community centers adjacent to the area.

The proposed project is eligible, feasible, and timely. The YWCA has provided these services to low-income Urban County families through CDBG since 1995. The YWCA has consistently met contract goals in a timely and cost-effective manner.

EVALUATION CRITERIA

1. **CONSOLIDATED PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** YWCA cites data taken from the California Department of Education, Sperlings Best Places, and City Data websites showing how Bay Point compares to other areas in the County relative to population, economics, crime, nutrition, education, and cost of living data.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$10,000	100	\$100
Total Program Amount	\$24,000	100	\$240
CDBG % of Total Budget	42%		
Required Match – 50%	\$5,000		
Amount Secured	\$12,000		
Leverage*	\$1.20		
*Does not include other CDBG funds from other jurisdictions.			

6. **EXPERIENCE AND CAPACITY:** YWCA has received funding through the CDBG program to provide childcare and family empowerment services since 1995. They have consistently met programmatic goals. YWCA staff needed to carry out the program include two part-time. Program Managers and a part-time (3 percent FTE) Marriage and Family Therapist (MFT), and an MFT intern.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** In past funding years the YWCA has met their performance goals.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

ESG
Program
Staff
Reports

**FY 2017/18, FY 2018/19 & 2019/20
EMERGENCY SOLUTIONS GRANTS (ESG)**

APPLICANT: Health Services Department

PROGRAM NAME/NUMBER: Adult Interim Housing Program
17-01-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide 150 Urban County homeless clients year-round emergency shelter beds and wrap-around services.

TOTAL PROGRAM COST: \$2,071,106

AMOUNT REQUESTED: \$108,365

AMOUNT RECOMMENDED:

FY 2017/18:	\$108,365
FY 2018/19:	\$108,365
FY 2019/20:	\$108,365

RECEIVED IN FY 2016/17: \$108,365

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Contra Costa County Health Services Department (HSD) operates two emergency homeless shelters for single adults—the Central County shelter in Concord with 75 beds and the West County shelter in Richmond with 100 beds. The shelters are the main points of entry for the homeless into the continuum of homeless and housing services.

The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Upon entry into the shelter, each resident is assigned a case manager to assist the individual in determining an appropriate service plan that will help them (re)-gain housing as soon as possible. Engaging individuals the moment they walk into the shelter reflects the transition to a “housing-first” approach to service delivery that aims to reduce shelter stay and find appropriate housing that fits individual needs, subsequently reducing recidivism.

HSD is requesting ESG funds to help support operating costs at the two County run emergency homeless shelters. The funding will be used to cover utilities.

The shelter program is eligible, and consistent with County priorities and policies as identified in the County's Consolidated and Continuum of Care plans. The County shelters provide emergency housing and services to very-low income homeless individuals and are the entry point for many individuals seeking services to assist them in achieving permanent housing and a stable living environment. The shelters will serve up to 850 individuals per year.

HSD also receives CDBG funds to provide shelter and supportive services (see FY 2017/18 CDBG staff report No. 17-09-PS).

EVALUATION CRITERIA

- 1. Consistency with homeless shelter and service priorities:** Provision of shelter and related support services for homeless persons, including the elderly and disabled, is identified as a need in the FY 2015-2020 Contra Costa Consortium Consolidated Plan. The Contra Costa County Continuum of Care Homeless Plan identifies the need to preserve existing programs and services in the Continuum of Care system.
- 2. Eligibility:** ESG funds may be used to provide emergency shelter operations [24 CFR 576.102(a)(3)]. As proposed, ESG funds will be used to help cover the costs of utilities.
- 3. Target Population:** The County shelters serve very-low income, homeless single adults, including the elderly and persons with disabilities. In FY 2015/16, the shelter served 196 Urban County clients. Sixty percent of shelter residents were men, forty percent were women. Through the first two quarters of FY 2016/17, the shelter served 265 Urban County clients. Sixty-nine percent of shelter residents were men, thirty-one percent were women.
- 4. Project feasibility/cost effectiveness/budget issues:** The County shelter program is an ongoing program. During FY 2015/16, shelter was provided to 788 individual homeless adults, of which 196 were Urban County clients. The program costs \$32.42/bed-night based on the proposed FY 2017/18 budget. The cost per client is \$2,436.60.

The objectives of the program are:

- At least 850 homeless adults (150 Urban County individuals) are provided shelter, meals, and other services annually.
- 60 percent of the persons exiting interim housing will be placed in permanent, transitional, sober living or more appropriate emergency housing.
- 50 percent of the persons exiting interim housing will obtain additional benefits/income as a result of their participation in interim housing.

ESG funds have been used to support the County's emergency shelters for several years.

5. **Proposed match/leveraging:** Funds from Federal, State, and Local government sources will act as a match for County ESG funds. HSD has approximately \$1,118,892 in secured funding. Every dollar of ESG funding leverages \$18.11 from other sources.
6. **Experience:** The Health Services Department has primary responsibility in running the emergency shelters. The County's Homeless Program Director has general oversight of the program and has been with the department since 1997.
7. **Project readiness/timing:** Project is ongoing. Provision of ESG funds would allow the emergency shelters to remain in operation year-round with 175 beds.
8. **Involvement of homeless in project:** The County Homeless Program understands that consumer participation is key to successful development, implementation, and operation of the shelter program. Involving the homeless population in key decisions allows residents of the shelter to take ownership of the program thereby taking ownership of their lives. For this reason, the Homeless Program staff seeks to involve residents of the shelter in the following ways:
 - Housing meetings are held weekly to identify any issues residents may have and gives staff and shelter residents an opportunity to engage in pro-active problem solving;
 - Resident Council meetings are conveyed once per month to provide a consumer voice on shelter policies and/or operations;
 - Consumer Board sub-committee meetings are held one per month at each facility to provide guidance on homeless policies and services that affect the entire Contra Costa homeless community.

9. **Marketing/Outreach.** Homeless persons needing the County Homeless Program's services, social service providers, and the community at large are informed about the Homeless Program in a variety of ways. There is a toll-free shelter intake number that is widely publicized, the program can be found on the County Health Services website, as well. Individuals may call this service 24-hours a day to request a shelter bed and/or other services. During initial screening, the Intake Line makes a determination on level of need of the homeless person requesting shelter. If the person reports mobility or other special need, appropriate accommodations, including TDD and translation services, are provided by Health Services. In addition, the Homeless Program works with the Coordinated Outreach and Engagement Teams to access any available beds for homeless persons living in encampment areas throughout the County. All outreach literature and flyers are disseminated by the shelters clearly specify who to call and how to access special services.
10. **Environmental issues.** This project involves funding the operations of a homeless shelter and is exempt under the required National Environmental Policy Act (NEPA) review.
11. **Local support.** The County's homeless shelter program success is enhanced by community support. Community and service groups donate food, clothing, linens and equipment. Approximately 15 volunteer, faith-based organizations provide meals each month. The shelters are accessed through the Shelter Intake Hotline and both are regularly advertised in the publication "Street Sheets".

**FY 2017/18, FY 2018/19 & 2019/20
EMERGENCY SOLUTIONS GRANTS (ESG)**

APPLICANT: Health Services Department

PROGRAM NAME/NUMBER: Calli House Youth Shelter
17-02-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide year-round emergency shelter beds and support services to 25 homeless youth in Urban County.

TOTAL PROGRAM COST: \$497,228

AMOUNT REQUESTED: \$10,000

AMOUNT RECOMMENDED:

FY 2017/18:	\$10,000
FY 2018/19:	\$10,000
FY 2019/20:	\$10,000

RECEIVED IN FY 2016/17: \$10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Health Services Department (HSD) operates the Calli House Youth Shelter, a program that provides emergency shelter and critical support services to run-away, homeless, and throw-away youth ages 18-24. Shelter is provided to youth ages 18-24 and day services to youth ages 14-18 at the Drop-In Center.

The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Youth ages 14-18 have the ability to access the Day Center for basic services. HSD projects 150 unduplicated youth will access the Day Center annually. Additionally, a total of 125 unduplicated transition age youth ages 18-24 will be provided shelter services.

The youth shelter program is eligible and consistent with County priorities and policies as identified in the County's Consolidated and Continuum of Care plans. Calli House provides emergency housing and services to homeless youth and is the entry point for many individuals seeking services to assist them in achieving permanent housing and a stable living environment.

EVALUATION CRITERIA

1. **Consistency with homeless shelter and service priorities:** Provision of shelter and related support services for homeless persons, including the elderly and disabled, is identified as a need in the FY 2015-2020 Contra Costa Consortium Consolidated Plan [H-1]. The Contra Costa County Continuum of Care Homeless Plan emphasizes the need to preserve existing programs and services in the Continuum of Care system.
2. **Eligibility:** ESG funds may be used to provide operating support [24 CFR 576.102(a)(3)]. As proposed, ESG funds will be used to help cover the costs of utilities.
3. **Target Population:** The Calli House shelters serve overnight bed shelter to very-low income, homeless transitional age youth (ages 18-24). In addition, day supportive services are provided to youth ages 14-24. In FY 2015/16, 129 unduplicated youth were served; 24 were from the Urban County.
4. **Project feasibility/cost effectiveness/budget issues:** HSD proposes to provide 25 unduplicated Urban County youth with shelter, food and support services annually. A total of 6,570 bed-nights will be provided, with the average length of stay at 30 days.

The goals of Calli House are as follows:

- At least 125 County runaway and homeless youth will be provided shelter, food, and other services.
- 90 percent of all youth exiting Calli House will be placed in permanent, transitional, sober or more appropriate emergency housing.
- 75 percent of youth will have improved health outcomes as a result of the support services offered.

HSD will use ESG funds to pay for a portion of the operating costs of the shelter including utilities. Previously, ESG funds have been granted in the amount of \$10,000 in FY 2015/16 and FY 2016/17.

5. **Proposed match/leveraging:** The ESG match requirement is 100 percent of the grant amount, which is easily met by Federal, State, and local funds in the amount of \$394,505. Each dollar of ESG funds will leverage an additional \$47.72 in other resources.
6. **Experience:** Contra Costa Health Services is responsible for the overall coordination, monitoring, and funding of this ongoing shelter program. The program has been in operation since 2002.
7. **Project readiness/timing:** Project is ongoing. Provision of ESG funds will allow the emergency shelter to remain in operation year-round with 18 beds.

8. **Involvement of homeless in project:** The Homeless Program understands that community participation is key to successful development, implementation, and operation of the shelter program. Involving the homeless population in key decisions allows residents of Calli House to take ownership of the program thereby taking ownership of their own lives. For this reason the Homeless Program staff seeks to involve residents of Calli House in the following ways:
- House meetings are held weekly to identify any issues residents may have and gives staff and shelter residents an opportunity to engage in pro-active problem solving.
 - Youth Forums are held several times a year to provide a place for youth to work with management to create and work through new ideas and problem solve issues.
 - Youth also participate in the Council on Homelessness consumer sub-committee that provides feedback to the larger homeless continuum of care around policies and services needed for the homeless community.
9. **Marketing/Outreach:** Homeless youth needing social services, and the community at large are informed about the Calli House program in a variety of ways. There is a toll-free shelter intake number that is widely publicized, the program can be found on the County Health Services website, as well. Individuals may call the Intake Line 24 hours a day to request a shelter bed or other services. During initial screening, the intake like makes a determination on the level of need of the homeless youth requesting shelter. If the person reports mobility or other special needs, appropriate accommodations, including TDD and translation services, are provided by the Health Services Department. Additionally, Calli House staff works directly with local outreach teams to access any available beds for youth living in encampments or identified through schools throughout the County. All outreach literature and flyers disseminated by the shelters clearly state who to call and how to access special services.
10. **Environmental issues:** This project is classified as exempt under the National Environmental Policy Act.
11. **Local support:** Calli House has developed a network of service providers to meet the needs of the youth, including agencies such as Children's Protective Services, police departments, West Contra Costa Unified School District, Rubicon, Opportunity West and other youth shelters in the greater Bay Area.

**FY 2017/18, FY 2018/19 & FY 2019/20
EMERGENCY SOLUTIONS GRANTS (ESG)**

APPLICANT: Shelter, Inc. of Contra Costa County (SHELTER)

PROGRAM NAME/NUMBER: Homeless Prevention and Rapid Rehousing Program
17-03-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide rapid rehousing and homeless prevention services to 60 Extremely-Low-Income (below 30% of Area Median Income) and/or homeless individuals and families in the Urban County to quickly regain stable, permanent housing or maintain their housing.

TOTAL PROGRAM COST: \$876,439

AMOUNT REQUESTED: \$100,000

AMOUNT RECOMMENDED:

FY 2017/18:	\$87,678
FY 2018/19:	\$87,678
FY 2019/20:	\$87,678

RECEIVED IN FY 2016/17: \$87,678

CONDITIONS OF APPROVAL: Shelter Inc. must meet the contractual goal for FY 2016/17 and expend all of FY 2016/17 ESG funds prior to entering into contract for FY 2017/18 ESG funds.

PROGRAM ANALYSIS: Shelter, Inc. provides homelessness prevention that provides housing relocation and stabilization services and rental assistance to extremely low income (below 30% AMI) Urban County resident's as necessary to prevent the individual or family from becoming homeless. Assistance is used to help program participants regain stability in their current permanent housing or move into other permanent housing and achieve stability in that housing. Participants receive case management services to help determine how best to maintain their housing. Clients must demonstrate that they would become homeless if not for this assistance and that they can be reasonably expected to maintain housing once the subsidy ends.

The rapid rehousing element provides housing relocation/stabilization services and financial assistance in paying deposits, rent and utility bills to help homeless individuals and families quickly regain and maintain housing and self-sufficiency. Eligible clients must meet HUD's definition of homelessness, have no appropriate housing options, lack sufficient resources and support networks necessary to secure or maintain housing without ESG assistance, agree to meet with a case manager for stabilization/relocation services and demonstrate that they would remain homeless if not for this assistance.

The program differentiates between the chronically homeless and those who can be reasonably expected to maintain their housing when the subsidy ends.

Financial assistance will be provided to 60 Extremely-Low Income Urban County clients. A critical piece to the success of the program is the rental subsidies that are provided to help a client remain in (or get back into) a home. The rental assistance goes directly to the landlord, and, as rental prices have increased, the costs to assist each household have also increased. As a result, if overall funding for the program stays the same as in years past, Shelter Inc. will serve less people.

Shelter, Inc. is behind pace to meet their annual goal during the current fiscal year, (as of second quarter of the current funding year they have only served 18 percent of their annual goal and only expending 34 percent of their annual funding amount), they have been late in submitting their financial reports and request for reimbursement of ESG funds.

Eligible costs include utilities, security deposits, short-term (1-3 months) rental assistance, utility deposits/payments and moving costs. All direct assistance is paid to a third party (i.e. landlord, utility company) and is considered a grant on behalf of the client.

This project is eligible, feasible and timely. It is consistent with HUD's priorities for the ESG program and with the County's Consolidated Plan and the Homeless Continuum of Care Plan.

EVALUATION CRITERIA

- 1. Consistency with homeless shelter and service priorities:** Reducing the incidence of homelessness and assisting in alleviating the needs of the homeless is identified as a priority in the FY 2015–2020 Contra Costa Consortium Consolidated Plan [H-2]. Preserving existing programs and services in the continuum of care, and enhancing people's ability to achieve stable housing and economic self-sufficiency are high priority recommendations in the Contra Costa County Ending Homelessness in Ten Years plan.
- 2. Eligibility:** ESG funds will be used to provide housing relocation/stabilization services and direct financial assistance, which are eligible under the Emergency Solutions Grant Homeless Prevention and Rapid Rehousing component [24 CFR 576.103, 576.104, 576.105, and 576.106]. Eligible costs include rental assistance, security and rental deposits, utility payments and housing search and assistance. Funding will also be allocated for staff positions, which are eligible under the above activities.
- 3. Target Population:** This project serves individuals and families who are at risk of losing their housing and homeless individuals and households who are ready to transition into stable permanent housing. Homelessness Prevention clients must be extremely-low-income (below 30% AMI) and lack sufficient resources to remain housed if not for this assistance. Eligible Rapid Rehousing clients must meet the

HUD definition of homelessness as amended by the HEARTH Act, have no appropriate housing options, have an annual income of less than 30% AMI and lack sufficient resources to secure or maintain housing without ESG assistance.

4. **Project feasibility/cost effectiveness/budget issues:** This ongoing project is eligible, feasible and timely. During FY 2015/16, 16 households were assisted with homeless prevention to keep them in their current homes, while 35 households were assisted with rapid rehousing to quickly regain their housing. The homeless prevention program costs an average of \$654/household while the rapid rehousing program costs an average of \$565/household.
5. **Proposed match/leveraging:** This project proposes to leverage County ESG (\$100,000) funds with State Federal ESG funds (\$250,000), State Non-Federal ESG funds (\$100,000) Community Development Block Grant (CDBG) funds from the County/City entitlement jurisdictions (\$80,000) and grants from foundations and fundraising (\$346,439). According to Shelter Inc.'s proposed budget, \$153,939 in additional fundraising is needed. It is expected that Shelter Inc. will be awarded approximately \$125,000 in State Federal ESG funds; the State Non-Federal ESG funding amount is to be determined. As proposed, each dollar of County ESG would leverage \$7.77 in other funds.
6. **Experience:** Shelter, Inc. is the lead agency in the REACH Plus collaborative which is comprised of six experienced housing and supportive service providers in Contra Costa. The agency operates a broad range of programs including transitional shelters, permanent housing opportunities for special populations, rental assistance, and fair housing counseling. Shelter, Inc. was also the lead agency in the County's Homelessness Prevention/Rapid Rehousing Program. Under the agency's direction the program has exceeded the estimate for clients and households served. The Program Director has more than 20 years experience serving the housing needs of homeless residents of the County and will be responsible for general oversight of the program.
7. **Project readiness/timing:** The project is ongoing. The ESG funds will be used throughout the year to cover staff costs as well as direct homeless prevention and rapid rehousing costs.
8. **Involvement of homeless in project:** In consultation with a case manager, participants in the program develop their own budgets and a plan for achieving and maintaining housing. Shelter, Inc. is an active participant in the Contra Costa Council on Homelessness (COH), which is charged with providing a forum for communication among providers and homeless clients.
9. **Marketing/Outreach:** The agency maintains direct relationships and referral agreements with other community service agencies and also participates in a variety of community resource fairs.

10. **Environmental issues:** This project involves providing homeless prevention and rapid rehousing services to the homeless and therefore is classified as exempt under the required National Environmental Policy Act (NEPA) review.
11. **Local support:** The Homeless Prevention and Rapid Rehousing Program has the support of local community service agencies. Additional support and contributions are received from service clubs, the faith-based community and neighborhood organizations.

**FY 2017/18, FY 2018/19 & FY 2019/20
EMERGENCY SOLUTIONS GRANT (ESG)**

APPLICANT: STAND! For Families Free of Violence

PROGRAM NAME/NUMBER: Rollie Mullen Emergency Shelter
17-04-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide emergency homeless shelter and support services for 40 adults (both men and women) and their children who are displaced due to domestic violence.

TOTAL PROGRAM COST: \$507,550

AMOUNT REQUESTED: \$35,000

AMOUNT RECOMMENDED:

FY 2017/18:	\$31,000
FY 2018/19:	\$31,000
FY 2019/20:	\$31,000

RECEIVED IN FY 2016/17: \$31,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: For more than 35 years, STAND! For Families Free of Violence (STAND) has provided services and emergency shelter to victims of domestic violence. Annually, approximately 6,000 emergency shelter bed-nights are provided to adults (both men and women) and their children who are homeless and in peril due to violent relationships. Effective July 1, 2016, STAND instituted a "Non-Discrimination Policy", which makes all services available to all genders and populations. STAND provides shelter for these clients while they reconstruct their lives and find safe and stable housing. Clients receive up to 12 weeks of shelter and services including food, clothing, case management, counseling, employment assessment and housing referrals.

The STAND emergency shelter is housed in the Rollie Mullen Center (RMC). This shelter has 24 beds, a sitting area, a laundry facility, a common kitchen and a dining facility. The shelter also provides programs for children. In addition to the emergency shelter, the RMC has seven transitional housing units for families and a counseling center. STAND is requesting ESG funds for the provision of essential services.

This program serves a high priority need in Contra Costa by providing emergency shelter to victims of domestic violence, giving them an opportunity to stabilize their lives and move to safe, permanent housing.

EVALUATION CRITERIA

1. **Consistency with homeless shelter and service priorities:** Increasing the supply of appropriate and supportive housing for special needs populations (including battered women), and assisting the homeless and those at risk of becoming homeless are identified as priority housing needs in the FY 2015-20 Contra Costa Consortium Consolidated Plan. Preserving existing programs and services in the Continuum of Care is listed as a high priority need in the Contra Costa County Continuum of Care Homeless Plan.
2. **Eligibility:** Provision of essential services to the homeless is an eligible use of ESG funds [24 CFR 576.102(a)(1)].
3. **Target Population:** STAND targets adults (men and women) and their children who are homeless because they are in peril due to violent relationships. Targeted communities for increased services are the west and east portions of Contra Costa County where a larger proportion of homeless victims of domestic violence are identified as isolated from services by geography, culture, language, or economics.
4. **Project feasibility/cost effectiveness/budget issues:** STAND is unique in the level of service and safety that it provides including extensive children's programs to address problems of low self-esteem, aggression, depression, anxiety, learning difficulties and post-traumatic stress disorders. In the first six months of the FY 2016/17 grant period, STAND has served a total of 28 Urban County women and their children, 70 percent of their annual goal.

STAND states that the most dangerous time for its clients is when they decide to leave the abusive relationship, which makes it important for clients to be able to access counselors and STAND staff quickly, safely and frequently. Emergency shelter staff is available 24 hours-a-day and includes residential case workers, a children's therapist and a bilingual case worker.

As proposed, STAND is requesting ESG funds for the provision of essential services. Maintaining an adequate staff is important for the safe and effective management of the shelter. STAND is seeking ESG funds to support a portion of two domestic violence advocate staff positions.

STAND historically has been very successful in raising funds and has contributions from State and Federal agencies including the Emergency Food and Shelter National Board Program, State of California Domestic Violence Assistance Program, and CDBG funds from cities in the Consortium. The agency has received ESG funds for the past several years. Currently, STAND has \$230,281 in committed funds for the next fiscal year. Additionally, they have applied for CDBG funding from Antioch, Concord, and Pittsburg for this program, as well as State Federal ESG and State Non-Federal ESG funds from the County.

5. **Proposed match/leveraging:** STAND has adequate other funds to meet the 100 percent match requirement of the ESG program. As proposed, each dollar of ESG will leverage \$9.39 in other funds.
6. **Experience:** STAND has provided emergency shelter for over 35 years and is the only agency in the County serving women and children who have been victims of domestic violence. The STAND shelter provides 24 emergency shelter beds and is operational 24 hours-a-day, year round. Staff is on site 24 hours-a-day providing emergency supportive services. Volunteers, many of whom are professionals, contribute hundreds of hours of unpaid client services.
7. **Project readiness/timing:** The project is ongoing. The ESG funds will be used throughout the year to cover staff costs associated with shelter operations and provision of essential services.
8. **Involvement of homeless in project:** The STAND emergency shelter directly advances at two priorities of the County's 10-Year Plan to End Homelessness. The shelter accomplishes "Priority 1: Help Homeless People (Re)Gain Housing as Soon as Possible" by placing homeless victims of domestic violence immediately in safe, secure housing. The emergency shelter also advances "Priority 2: Provide Integrated, Wraparound Services to Facilitate Long-Term Residential Stability." They achieve this priority through the provision of comprehensive support services that prepare domestic violence victims to establish independent, stable-housed lives for themselves and their children.
9. **Marketing/Outreach:** As the primary comprehensive domestic service provider in Contra Costa County, STAND has prioritized how they inform, attract and provide culturally-informed access to the County's diverse population. STAND maintains Domestic Violence Liaisons at numerous locations throughout the County, including at the East County EHSD office in Antioch, the Pittsburg Health Center, Rainbow Community Center, and the West Contra Family Justice Center. These liaisons reach out to various distinct populations, especially those with limited English proficiency. STAND also partners with Deaf Hope, an organization devoted to meeting the very specific needs of deaf victims of domestic violence. Contra Costa Sheriff's Office, and the Police Departments of the cities of Antioch, Brentwood, Concord, Martinez, Pittsburg, and Richmond and other emergency responders assist STAND with emergency response, training, and referrals.
10. **Environmental issues:** This project is exempt from environmental review pursuant to the National Environmental Policy Act.
11. **Local support:** \$144,024 of the shelter's projected budget will be locally generated private support. Governmental support accounts for \$236,886. STAND has working agreements with and receives referrals from over 50 organizations, including the County's Social Services Department, Health Services, Probation Department, Sheriff's Office, and police departments.

**FY 2017/18, FY 2018/19 & 2019/20
EMERGENCY SOLUTIONS GRANTS (ESG)**

APPLICANT: Trinity Center

PROGRAM NAME/NUMBER: Trinity Center
17-05-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide breakfast and lunch, laundry, showers, clothing, food and support services weekdays to 100 Urban County clients.

TOTAL PROGRAM COST: \$809,375

AMOUNT REQUESTED: \$12,500

AMOUNT RECOMMENDED:

FY 2017/18:	\$12,500
FY 2018/19:	\$12,500
FY 2019/20:	\$12,500

RECEIVED IN FY 2016/17: \$12,500

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Trinity Center surrounds homeless persons with an array of services they need to establish and maintain stable and independent lives for themselves. Offered in a year-round day shelter setting, Trinity Center provides services that meet basic needs while cultivating an atmosphere of community and mutual support that is critical to homeless persons' ability to attain a sense of normalcy and stability. When coupled with an advocacy approach to case management, this program of services empowers homeless and very-low income individuals to improve the quality of their lives.

Trinity Center provides day shelter services to unduplicated homeless and very-low income individuals. The day shelter is open Monday, Tuesday, Thursday, and Friday from 9 AM to 4 PM, with Wednesday afternoons dedicated to meeting the specific needs of homeless women. A range of basic services are provided, including two meals per day, showers, laundry, peer counseling, mail service, fellowship, a clothing closet, a non-perishable food pantry, dental care, connection to other services, employment counseling, and assistance with securing housing.

In a shift, last year Trinity Center began emphasizing an advocacy-centered approach to service provision with dedicated Member Advocates providing intensive case management and advocacy services for clients who choose to participate. In particular, Member Advocates work with clients to find, enroll in, and secure affordable and

permanent housing opportunities, utilizing the County's Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT), with the support of the Continuum of Care. This advocacy approach enables Trinity Center to engage homeless individuals with the basic services they need and integrate them into the service system with compassion and a focus on their individual paths toward stable housing and independence.

The Trinity Center program is eligible and consistent with County priorities and policies as identified in the County's Consolidated and Continuum of Care plans. The Center provides services to Urban County homeless persons and is the entry point for many individuals seeking services to assist them in achieving permanent housing and a stable living environment. ESG funds will be used to partially fund the program manager position.

EVALUATION CRITERIA

1. **Consistency with homeless shelter and service priorities.** Assisting the homeless is identified as a priority housing need in the FY 2015-2020 Contra Costa Consortium Consolidated Plan. Developing ongoing programs and services is listed as a high priority need in the Contra Costa County Continuum of Care Homeless Plan.
2. **Eligibility.** Provision of essential services to the homeless is an eligible use of ESG funds [24 CFR 576.102(a)(1)].
3. **Target Population.** Trinity Center provides services to homeless men, women and families. Eligible individuals are those who meet the HUD definition of homelessness as amended by the HEARTH Act, including lacking a fixed, adequate nighttime residence or living in a public or private place not meant for human habitation.
4. **Project feasibility/cost effectiveness/budget issues.** This project is eligible, feasible and timely. Trinity Center has assumed the responsibility of the Fresh Start program, which began in Walnut Creek's Civic Park 14 years ago. The program has provided financial documents and commitment letters that support the proposed budget. The cost per Urban County client is approximately \$125.
5. **Proposed match/leveraging.** Trinity Center has adequate other funds to meet the 100% match requirement of the ESG program. Trinity Center has \$92,000 in committed funds. As proposed, each dollar of ESG funds will leverage \$63.75 in other funds.
6. **Experience.** The Center has been operational since November 1, 2012, and is staffed by professionals and volunteers with experience in the provision of services.
7. **Project readiness/timing.** The project is feasible, timely and ongoing. The ESG funds will be used to finance a part-time (.40 FTE) program manager position.

8. **Involvement of homeless in project.** Trinity Center directly hires homeless persons to help operate the facility and provide support to other clients. This Homeless Employment Program gives homeless individuals the opportunity to remove barriers to employment, earn a wage, learn to manage their own money, gain valuable employment skills, and participate in the operation of the Center to support their peers. The homeless individuals that are employed by Trinity Center also provide positive examples of progress to other clients, creating a community of mutual support where new clients can see firsthand the impact that Trinity Center has on its client's lives. Daily meetings are also held at the Center with clients to discuss progress, identify challenges, and gather client feedback about the operation of the Center and how it can better meet their needs. Weekly meetings are then held with staff to review and evaluate client feedback and determine how to implement appropriate client recommendations and address valid client concerns.
9. **Marketing/Outreach.** Trinity Center maintains partnerships with a broad array of other homeless services agencies in the County, which enables them to perform outreach and inform individuals about services Trinity Center provides. Trinity Center is a member of the Contra Costa Continuum of Care and numerous other collaborative bodies focused on the homeless population, which enables the most appropriate referrals for each client who enters the system. Trinity Center maintains a collaborative relationship with the Walnut Creek Taskforce on Homelessness, which coordinates the local community's efforts to reach out to homeless individuals and connect them with appropriate service providers. In addition, Trinity Center has relationships with local hospitals, which provides Trinity Center with another avenue for outreach to local homeless individuals. Finally, Trinity Center also partners with the County's 211 Crisis Center, which provides referrals and information to individuals who seek assistance connecting with local service providers.
10. **Environmental issues.** This project is exempt from environmental review pursuant to the National Environmental Policy Act.
11. **Local support.** More than \$445,000 of the Center's projected budget will be locally generated private support through foundations, in-kind and fundraising/donations.