

DRAFT



FINANCE COMMITTEE

December 6, 2016

10:30 A.M.

651 Pine Street, Room 101, Martinez

Supervisor Federal D. Glover, Chair
Supervisor Mary N. Piepho, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

Present: Federal D. Glover, Chair
Mary N. Piepho, Vice Chair
Staff Present: Lisa Driscoll, Finance Director
Ramesh Kanzaria, Public Works
Attendees: Nicole Williams, JP Morgan

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

There were no public comments.

AYE: Chair Federal D. Glover, Vice Chair Mary N. Piepho
Passed

3. Staff recommends approval of the Record of Action for the November 15, 2016 meeting.

The Record of Action for the November 15, 2016, Finance Committee meeting was approved as recommended.

AYE: Chair Federal D. Glover, Vice Chair Mary N. Piepho
Passed

4. ACCEPT Quarterly Capital Projects update.

Ramesh Kanzaria presented the Quarterly Capital Report. Mr. Kanzaria reviewed the summary page in detail. There are currently 63 projects funded at \$85.3 million. There were 8 new projects since the last report totaling \$2.2 million and 3 projects were completed (\$0.2 million). In addition there are 16 Facilities Life-Cycle Investment Program (FLIP) projects totaling \$26,017,286 of which 8 were finished and 8 are in process (no change since previous report). The report also includes FLIP projects being managed by the Facilities Maintenance Division and Potential Surplus Property Report prepared by the Real Estate Division. The Committee asked for a tour of the Finance Building once the remodel is complete. Mr. Kanzaria informed the Committee that staff were still working on including an identifier for vacant buildings, and an estimated value broken out by improvements, land, etc. The Committee requested timelines and financial information regarding the jail grant application and the Pittsburg Clinic lease. There were no further questions.

AYE: Chair Federal D. Glover, Vice Chair Mary N. Piepho

Passed

5. CONSIDER 2015 Annual Report submitted for the Finance Committee.

Lisa Driscoll presented the 2015 Annual Report. The report lists the annual activities, accomplishments, and proposed work plan and objectives for the 2016 year. The Committee heard the report, directed a correction regarding attachments in the first paragraph, and directed staff to forward the report to the full Board of Supervisors.

AYE: Chair Federal D. Glover, Vice Chair Mary N. Piepho

Passed

6. The next meeting is currently not scheduled as the 2017 Finance Committee calendar has not been adopted.

7. Adjourn

The Finance Committee will provide reasonable accommodations for persons with disabilities planning to attend Finance Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.

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Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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