

## 2017 Advisory Body Annual Report

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### Advisory Body Name:

North Richmond Waste & Recovery Mitigation Fee Joint Expenditure Planning Committee (NRMFC)

### Advisory Body Meeting Time/Location:

Meetings are regularly scheduled for twice a year, with special meetings that may be scheduled from time to time at the discretion of the Committee. See table in Section 3 for the dates and times for both of the meetings held in 2017. Meetings were held at Richmond City Hall located at 440 Civic Center Drive in Richmond.

### Chair (during the reporting period):

Eduardo Martinez, Richmond City Councilmember

### Staff persons (during the reporting period):

Contra Costa County Department of Conservation & Development:

- Demian Hardman, Justin Sullivan & Deidra Dingman

Richmond City Manager's Office:

- Lori Reese-Brown & LaShonda Wilson

**Reporting Period:** January 1, 2017 – December 31, 2017

### 1. Activities

The County Board of Supervisors and Richmond City Council approved the NRMFC recommended 2017/18 Expenditure Plan and associated annual funding allocations. The Expenditure Plan governs the use of funding derived from the Waste & Recovery Mitigation Fee imposed through conditions in use permits issued by the City and County. This Fee was established to help defray the annual costs associated with the collection and disposal of illegally dumped waste in the North Richmond area in accordance with the Environmental Impact Report to mitigate impacts from the expansion of the West Contra Costa Sanitary Landfill Bulk Materials Processing Center located in North Richmond.

### 2. Accomplishments

In 2017, the NRMFC received a Tonnage & Revenue update along with informational reports about each of the Expenditure Plan strategies. Revenue in 2017/18 is projected to be slightly higher than the prior fiscal year. Staff proposed increased allocations for most strategies and the addition of a new Strategy 13 - Urban Farm Dedication Project. The NRMFC recommended that the City and County approve staff's proposed 2017/18 Expenditure Plan, which included the following changes to the budget:

Expenditure Plan Strategy	2017/18 Expenditure Plan Budget Changes
Strategy 1 – Bulky Item Pick-ups	No Change
Strategy 2 – Neighborhood Clean-ups	Increased by \$19,500
Strategy 3 – Prevention Service Coordinator	Increased by \$12,067.50
Strategy 4 – City/County Right-of-Way Pick-up & Tagging Abatement	Increased by \$12,150
Strategy 5 – Code Enforcement (County)	Increased by \$4,858.82
Strategy 6 – Illegal Dumping Law Enforcement	Increased by \$9,302.34
Strategy 7 – Surveillance Cameras	No Change
Strategy 8 – Community Services Coordinator	Increased by \$13,686.91
Strategy 9 – Community-Based Projects	Increased by \$23,089.34
Strategy 10 – North Richmond Green Community Service Programs	Decreased by \$21,048

Strategy 11 – North Richmond Green Campaign	No Change
Strategy 12 – Community Garden Projects	Increased by \$476.18
Strategy 13– Urban Farm Dedication Project	Allocated \$105,000
Contingency	Increased by \$26,882.85

**3. Attendance/Representation**

The seven-member Committee is comprised of three Richmond City Council members, one member of the Board of Supervisors, two North Richmond Municipal Advisory Council (MAC) members that are residents of unincorporated North Richmond, and one incorporated North Richmond (NR) resident. Amended Committee Bylaws were approved in 2008, to allow designation of alternates and specifies procedures for removal of members based upon number of absences without prior notification. The below table includes each Committee member’s attendance record as well as whether or not there was a quorum achieved for each meeting held in 2017.

The Alternate seats for the incorporated North Richmond Resident and North Richmond MAC Member remain vacant. The City & County will continue seeking volunteers that can be appointed to fill the vacant seats in 2018.

**2017 Meeting Dates & Attendance**

<b>Committee Members &amp; Alternates</b>	<b>Feb 17 2-4 pm</b>	<b>May 26 2-5 pm</b>	<b>Appointed By</b>
Dr. Henry Clark – North Richmond MAC	No	No	County
Jovanka Beckles – Richmond City Councilmember	Yes	Yes	City
Eduardo Martinez, CHAIR – Richmond City Councilmember	Yes	Yes	City
John Gioia, Supervisor – Board of Supervisors	No	No	County
Gayle McLaughlin – Richmond City Councilmember	Yes	Yes	City
Beverly Scott, VICE CHAIR – North Richmond MAC	No	No	County
Annie King-Meredith – Incorporated N. Richmond Resident	Yes	Yes	City
Robert Rogers – Board of Supervisors, Alternate	Yes	Yes	County
N. Richmond MAC Member, Alternate	VACANT	VACANT	County
Incorporated N. Richmond Resident, Alternate	VACANT	VACANT	City
<b>Quorum achieved</b>	<b>Yes</b>	<b>Yes</b>	

**4. Training/Certification**

The County appointed Committee Members/Alternates submitted copies of their completed training certificates (Attachment 1).

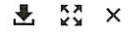
**5. Proposed Work Plan/Objectives for Next Year**

The Committee will have its next meeting on February 16, 2018. Anticipated topics to be discussed at this meeting are likely to include budget planning for the next Expenditure Plan cycle (FY 2018/2019), including future revenue projections, proposed funding allocations for existing and potential new strategies. On May 25, 2018, the Committee is expected to receive updates about mitigation funded strategies from the Community Service Coordinator and currently funded non-profits. The committee will also consider recommending approval of a new 2018/2019 Expenditure Plan to the County Board of Supervisors and Richmond City Council.

# Attachment 1

← Back to Message Training Certificaiotn Form\_20... 1 / 1

Aug. 19, 2017



### Training Certification For Members of a County Advisory Body

By signing below, I certify that on 8/19/17, I watched the entire Brown Act and Better Government Ordinance video, which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

By signing below, I certify that on \_\_\_\_\_, I watched the entire Ethics Orientation for County officials video which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

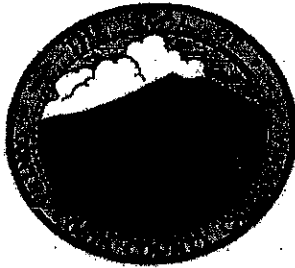
Hanny Clark  
(Name of Member)

8/19/2017  
(Date)

NR macA  
(Name of Advisory Body)

Council member  
(Member's Seat Name)

*Return this certification to the chair or staff of your advisory body. The advisory body staff should keep the original and send a copy to the Clerk of the Board of Supervisors. This certification should be included in your advisory body's annual report to the Board of Supervisors. All newly appointed members have 90 days to complete this training, and, it is recommended that the training be reviewed at two year intervals.*



**Training Certification  
For  
Members of a County Advisory Body**

By signing below, I certify that on 8/30/2017, I watched the entire Brown Act and Better Government Ordinance video, which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

By signing below, I certify that on 8/30/2017, I watched the entire Ethics Orientation for County officials video which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

Beverly A. Scott-Washington  
(Name of Member)

8/31/2017  
(Date)

NRMAC  
(Name of Advisory Body)

NRMAC  
(Member's Seat Name)

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**Training Certification  
For  
Members of a County Advisory Body**

By signing below, I certify that on 12/21/15, I watched the entire Brown Act and Better Government Ordinance video, which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

By signing below, I certify that on 12/21/15, I watched the entire Ethics Orientation for County officials video which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

Robert Rogers  
(Name of Member)

12/21/15  
(Date)

North Richmond Mitigation Fund  
(Name of Advisory Body)

Sup. John Gigig's seat  
(Member's Seat Name)

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