



To: David Twa, Contra Costa County Administrator
From: Kathy Gallagher, EHSD Director
Subject: Community Services Monthly Report
Date: August 2017

News /Accomplishments

Camilla Rand, M.S.
Director



- CSB held an all-teaching Staff Development Day on August 30, 2017. Workshops focused on the following: Building the Classroom Community, Positive Discipline, Building and Growing Relationships for Joyful Learning and Understanding Children's Behavior. Nearly 200 CSB teaching staff including a few partners participated in the big event. CSB rolled out the "Peer Recognition Program" during the staff retreat. Peer recognition nominates staff who demonstrates CSB Shared Values of the 3R's (**Respect**, **Responsiveness**, and **Relationship**), shows peers are valued by others, recognizes accomplishments/achievement, and builds supportive environment. Everyone received a button with the 3R's.
- All of CSB's 573 Early Head Start children will be participating in the Itsy Bitsy Read Me a Story literacy Program provided by REadingADvantage, Inc., through generous grants from the Richmond Community Foundation, and the Los Medanos Community Health Care District. In addition, Division Manager, Christina Reich, has been appointed to the REadingADvantage Board of Directors.
- CSB, in collaboration with EHSD's VESTIA program, provided twenty three (23) children from Pittsburg and Bay Point with new school clothes as part of the Kids on Target program. These children, who started Kindergarten in August, were able to go on a shopping spree at Target through the generous support of the Soroptimist International of Pittsburg. In addition, VESTIA gifted CSB child care partner unit with 48 beautiful back-to-school backpacks.
- Congratulation to Bayo Vista children's center as they are the recipient of the 2017 Head Start Garden Grant Project! This grant is awarded by NHSA Garden Grant Project with support from Chef Hugh Acheson, the NHSA Healthy Living Ambassador. Bayo Vista is among 10 awardees from around the nation. This grant provides supplies necessary to create a full planter box garden outdoors. Having this garden will offer a variety of learning opportunities for many of the children who do not have direct access to gardening, while also encouraging them to eat fruits and vegetables. This will also ripple out and encourage their parents to eat more healthfully.
- CSB completed the Annual Comprehensive Services all staff refresher training including a summary of the revised Head Start Program Performance Standards on 8/30/17.
- Eleven (11) CSB staff obtained their Certified CLASS Observation certificate after a two-days training and on- line assessment. CLASS is an assessment tool focusing on child-adult interaction: social emotional support, classroom organization, and instructional support. The eleven certified staff are able to observe and assess the classrooms using the CLASS tool.
- Two (2) CSB ASAIL's, Carolyn Nguyen and Ericka Ramirez, have successfully completed the prestigious UCLA Anderson School of Management Head Start Fellowship Program on August 4, 2017. Isabel Renggenathen, Assistant Director, completed the program in June.



- The Economic Opportunity Council has approved the following new members, which are being recommended to the Board of Supervisors for approval: Lauren Babb – Private/Non-Profit Seat #3, Cynthia Krieger – Private/Non-Profit Seat #4.
- Two (2) teachers from GMC were selected by Diablo Valley College's (DVC) Mentor Teacher Selection Committee and they have begun their mentorship in their classrooms.

I. Status Updates:

a. Caseloads, workload (all programs)

- Head Start enrollment: 101.33 %
- Early Head Start enrollment: 104.8%
- Early Head Start Child Care Partnership enrollment: 79%
- Head Start Average Daily Attendance: 75.4%
- Early Head Start Average Daily Attendance: 86.5%
- Early Head Start Child Care Partnership Attendance: 86.5%
- Stage 2: 350 families and 539 children
- CAPP: 137 families and 221 children
- In total: 487 families and 760 children
- Incoming transfers from Stage 1: 16 families and 24 children
- LIHEAP: 0 households have been assisted
- Weatherization: 25 units

b. Staffing:

- During the month of August CSB conducted interviews to fill vacant positions within various classifications. The Bureau hired two (2) Experienced Level Clerks, and six (6) Intermediate Clerk-Project. The Bureau is in the process of scheduling interviews to hire permanent teaching staff, as well as to bring in additional clerical support through Temp Agencies to meet the needs of the program during the high peak time of enrollment for new families and children into the program. Continuous efforts are made to recruit and hire qualified infant/toddler teaching staff for our Early Head Start centers.

c. Union issues:

- CSB and PEU Local One, are in the process of scheduling at least three (3) Skelly Hearing meetings for disciplinary actions proposed by the Bureau. There are no other issues involving the unions at this time.

II. Emerging Issues and Hot Topics:

- None

cc: Policy Council Chair
Family & Human Services Committee
Nicole Porter, ACF