

Seventh Amendment to the Memorandum of Understanding
Between the County of Contra Costa, the City of San Ramon and
the Contra Costa Community College District

This seventh amendment ("Seventh Amendment") is dated as of July 1, 2016, and is between the County of Contra Costa, a political subdivision of the State of California (the "County"), the City of San Ramon, (the "City"), and the Contra Costa Community College District (the "College District").

Recitals

- A. The County, the City, and the College District are parties to a Memorandum of Understanding dated June 26, 2007, (the "MOU"). The MOU relates to the operation and maintenance of the Dougherty Station Library located at 17017 Bollinger Canyon Road, San Ramon.
- B. The MOU was amended (i) July 1, 2009, for Fiscal Year 2009/10 and 2010/11, (ii) as of June 21, 2011, for Fiscal Year 2011/12, (iii) June 11, 2013, for Fiscal Year 2012/13, (iv) July 1, 2013, for Fiscal Year 2013/14, (v) July 1, 2014, for Fiscal Year 2014/15, and (vi) July 1, 2015, for Fiscal Year 2015/16. The parties now desire to further amend the MOU to reflect the schedule of costs and hours of operation for Fiscal Year 2016/17.

The parties therefore mutually agree as follows:

Agreement

- 1. The MOU is hereby amended to include the terms set forth in Attachment A-7, which is attached to this Seventh Amendment.
- 2. All other terms of the MOU remain unchanged.

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The parties are signing this Seventh Amendment as of the date set forth in the introductory paragraph.

COUNTY

COUNTY OF CONTRA COSTA, a political subdivision of the State of California

By _____
Melinda S. Cervantes, County Librarian

RECOMMENDED FOR APPROVAL:

By _____
Julia R. Bueren
Public Works Director

By _____
Karen Laws
Principal Real Property Agent

APPROVED AS TO FORM:

SHARON L. ANDERSON
County Counsel

By _____
Kathleen M. Andrus
Deputy County Counsel

CITY OF SAN RAMON

CITY OF SAN RAMON, a municipal corporation

By _____
Bill Clarkson, Mayor

By _____
Joseph Gorton, City Manager

The Foregoing Agreement Has Been Reviewed and Approval is Recommended

By _____
Eric Figueroa Date
Interim Director, Parks and Community Services

APPROVED AS TO FORM

By _____
Robert Saxe Date
Interim City Attorney

ATTEST:

By _____
Renee Beck Date
City Clerk

City Council Resolution # _____

COLLEGE DISTRICT

CONTRA COSTA COMMUNITY COLLEGE DISTRICT, a community college district

By _____
David Wetmore Date
Director of Purchasing

HOURS OF OPERATION AND SCHEDULE OF COSTS

A. INTRODUCTION

The City of San Ramon (the “City”), Contra Costa County (the “County”), and the Contra Costa Community College District (the “College District”), are the responsible parties in the administration, funding, and continuing development of the Dougherty Station Library (the “Library”) located at 17017 Bollinger Canyon Road in San Ramon, California.

B. HOURS OF OPERATION

The Library’s base level for hours of operation is thirty-five (35) hours per week. In order to better meet the needs of College students and faculty, as well as the general public, the parties agree to increase the Library Service Hours above the base level to fifty (50) hours per week beginning July 1, 2016, and continuing through June 30, 2017, as follows:

Days	Hours of Operation	Number of Hours
Monday	10:00 a.m. – 8:00 p.m.	10
Tuesday	12:00 p.m. – 8:00 p.m.	8
Wednesday	12:00 p.m. – 8:00 p.m.	8
Thursday	10:00 a.m. – 8:00 p.m.	10
Friday	10:00 a.m. – 5:00 p.m.	7
Saturday	10:00 a.m. – 5:00 p.m.	7
Sunday	Closed	
TOTAL HOURS		50

C. ADDITIONAL HOURS OF OPERATION

The main San Ramon Library has been closed since August 17, 2015 for an expansion and renovation. It is anticipated that it will reopen on Saturday, April 15, 2017. From July 1, 2016-April 15, 2017, the Dougherty Station Library will be open an additional 8 hours per week, paid for by the City. The hours, are as follows:

Days	Hours of Operation	Number of Hours
Monday	10:00 a.m. – 8:00 p.m.	10
Tuesday	10:00 a.m. – 8:00 p.m.	10
Wednesday	10:00 a.m. – 8:00 p.m.	10
Thursday	10:00 a.m. – 8:00 p.m.	10
Friday	10:00 a.m. – 5:00 p.m.	7
Saturday	10:00 a.m. – 5:00 p.m.	7
Sunday	1:00 p.m. – 5:00 p.m.	4
TOTAL HOURS		58

On Saturday April 15, 2017 when the San Ramon Library reopens, the Dougherty Station open hours will revert to the above schedule of 50 open hours per week.

Payment for these additional 8 hours, as well as an additional 2.5 FTE of staff to cover additional use of the Dougherty Station Library by the general public, will be paid for by the City. This cost is covered in a separate letter, between the County and the City, sent by the County on March 16, 2016.

D. SCHEDULE OF COSTS FOR HOURS OF OPERATION

- D. 1. The County shall pay for personnel costs to operate the Library for 35 hours of Library service, estimated to be \$459,392 for FY 2016/17.
- D. 2. The College shall pay for a portion of the personnel costs, including one half-time Library Specialist, to increase hours of operation for the Library from thirty-five (35) hours to fifty (50) hours, at a cost not to exceed \$100,000.
- D. 3. The City shall pay for a portion of the personnel costs to increase hours of operation for the Library from thirty-five (35) hours per week to fifty (50) hours per week, at a cost not to exceed \$36,927.
- D. 4. If the College brings funding beyond the \$100,000 stated in D.2 through a mid-year budget augmentation, the City's contribution shall be reduced by the same amount not to exceed the City's total FY 2016/17 commitment.

E. SCHEDULE OF COSTS FOR LIBRARY MATERIALS

- E. 1. The County shall provide annual funding for materials at the Dougherty Station Library, with a single amount determined using a formula that considers the total population of San Ramon and combined circulation of both the San Ramon and Dougherty Station libraries as a percentage of Contra Costa County Library's service area population and total circulation. The Senior Community Library Manager will then allocate this funding.
- E. 2. The College shall spend a minimum of Fifteen Thousand Dollars (\$15,000) for materials in FY 16/17. The College will spend these funds, in consultation with the San Ramon Senior Community Library Manager, for materials including, but not limited to:
 - Payment for annual subscriptions to serials and standing orders specifically selected by the College in support of the curriculum.

- Payment to College vendors for books purchased in support of College curriculum.
- Payment for online databases, e-books and other electronic resources available only to College students and faculty.