

# POSITION ADJUSTMENT REQUEST

NO. 22081  
DATE 5/11/17

Department Public Works

Department No./  
Budget Unit No. 0650 Org No. 4528 Agency No. 65

Action Requested: ADD one (1) full time Network Administrator II (LNSB) (represented) position at salary plan and grade level ZA5 1787 (\$6791- \$8255); and, CANCEL one (1) full time Network Analyst II (LBTA) (represented) vacant position No. 16495 at salary plan and grade level ZA5 1787 (\$6791- \$8255) in the Public Works Department.

Proposed Effective Date: \_\_\_\_\_

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	<u>\$0.00</u>	Net County Cost	<u>\$0.00</u>
Total this FY	<u>\$0.00</u>	N.C.C. this FY	<u>\$0.00</u>

SOURCE OF FUNDING TO OFFSET ADJUSTMENT N/A; Salary schedule for both positions is identical

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Julia R. Bueren

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel

5/11/17

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 6/5/2017

ADD one (1) full-time Network Administrator II (LNSB) (represented) position at salary plan and grade level ZA5 1787 (\$6791- \$8255); and, CANCEL one (1) Network Analyst II (LBTA) (represented) vacant position No. 16495 at salary plan and grade ZA5 1787 (\$6791- \$8255) in the Public Works Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.  
☐ \_\_\_\_\_(Date)

Eva Barrios

6/5/2017

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

- ☐ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: