

**Memorandum of Understanding Between
Marin Energy Authority and Contra Costa County
Exploring the County's Inclusion in the Marin Energy Authority**

This Memorandum of Understanding ("MOU") is entered into effective _____, 2017, by and between Marin Energy Authority, a joint powers authority, ("MCE") and Contra Costa County, a political subdivision of the State of California ("County").

Recitals

- A. The County desires to become a member agency of MCE, to enable the County to implement community choice aggregation within the unincorporated area of Contra Costa County.
- B. MCE has a policy for considering new community inclusion, subject to receipt of a complete application and subject to MCE analysis and approval.
- C. MCE and the County desire to collaborate to determine the feasibility of including the unincorporated area of Contra Costa County within MCE's Service area and approving the County's application for membership in MCE.
- D. If the MCE Board of Directors approves the County's application for membership in MCE, the public will have a six-month period to enroll in MCE (the "six-month enrollment period").

Agreement

NOW THEREFORE, the parties hereto agree as follows:

- 1. The County's Deputy Director – Building Inspection Division, Department of Conservation and Development ("Authorized Representative") will serve as the County's primary point of contact with MCE. The County will insure that its Authorized Representative will support and facilitate communication with other County staff and officials, as well as provide input and high-level assistance on community outreach within the unincorporated area of Contra Costa County.
- 2. The County's Authorized Representative will work with MCE to conduct public outreach about the MCE program, to aid in outreach and education, and to collect feedback from the community. The County and MCE agree that public outreach options include, but are not limited to, website, social media, public events, community workshops, and newsletter announcements, as well as distribution of flyers and handouts provided by MCE.
- 3. The County will complete the County's "MCE Membership Application", and will submit it to MCE.

4. After MCE receives the County's complete MCE Membership Application, MCE will conduct a quantitative analysis to determine the feasibility of adding the unincorporated area of Contra Costa County to the MCE Service Area, and MCE will approve the County's membership in MCE if the quantitative analysis results are positive.
5. If the MCE Board of Directors approves the County as a member agency, the County will do the following during the six-month enrollment period:
 - a. The County will publicize and share information about MCE within the unincorporated area of the County during the six-month enrollment period. The County and MCE agree that public outreach options include, but are not limited to, website, social media, public events, community workshops, and newsletter announcements (where feasible), as well as distribution of flyers and handouts provided by MCE at County offices.
 - b. The County will provide desk space for up to two (2) MCE staff during the six-month enrollment period, and agrees to consider ongoing desk space availability if needed for effective and efficient outreach.

IN WITNESS WHEREOF, the parties hereto have executed this MOU.

MCE:

By: _____
Dawn Weisz, CEO
MCE

Date

CONTRA COSTA COUNTY:

By: _____
Director of Conservation and
Development/Designee

Date

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