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MCE
1125 Tamalpais Avenue
San Rafael, CA 94901

1 (888) 632-3674
mceCleanEnergy.org

April 17, 2017

Mr. David Twa, County Administrator
Contra Costa County
651 Pine Street, 10th Floor
Martinez, CA 94553-1229

Dear Mr. Twa,

Thank you for your letter requesting an extension to the deadline of MCE's 2017 inclusion period. I am pleased to report the Executive Committee of MCE's Board of Directors approved this request at its most recent meeting on Friday, April 7. Consequently, Contra Costa County and the cities identified in your letter now have until **June 30, 2017** to complete all items necessary for MCE membership consideration. As you may recall, these items were detailed in a letter MCE provided to your staff on November 8, 2016. For your reference, this letter is attached.

MCE's staff and Board Directors are committed to ensuring jurisdictions in your County have the information and support you need to pursue membership in the community choice program of their choosing. We are happy to have been able to accommodate this request, and welcome future opportunities to help Contra Costa communities evaluate their community choice options over the coming months.

If you have any additional questions or concerns, please do not hesitate to get in touch.

Many thanks for your time and consideration,

A handwritten signature in blue ink, appearing to read "Dawn Weisz", with a long, sweeping tail extending to the right.

Dawn Weisz, CEO



MCE Clean Energy
My community. My choice.

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mceCleanEnergy.org

November 8, 2016

**John Kopchik, Director of Conservation and Development
Contra Costa County
30 Muir Road
Martinez, CA 94553**

Dear Mr. Kopchik:

As you may be aware, MCE is currently serving customers in many jurisdictions of Contra Costa County with clean electricity choices at competitive rates for customers. We have been in touch with staff representatives from the County and we are familiar with the technical study currently underway to consider community choice options in other parts of the county not currently served. As part of this process MCE has been asked to clarify what the cost and process would be for new jurisdictions interested in joining MCE.

To respond to this request the MCE Board recently held a Special Meeting to discuss the inclusion process and costs for new jurisdictions within the borders of Contra Costa County. We are pleased to inform you that our Board has approved a six-month "inclusion period" that would allow no-cost membership consideration if your membership application is completed between December 1, 2016 and May 31, 2017.

Membership application requirements are attached here and include the following:

- Adoption of a resolution requesting membership
- Adoption of the ordinance required by the Public Utilities Code Section 366.2(c) (10)
- Executed Memorandum of Understanding
- Signed request for load data from PG&E
- County assessor data for all building stock in jurisdiction
- Designation of a staff person from your county to serve as a liaison to MCE

If you are interested in submitting a membership application please notify Alex DiGiorgio, MCE's Community Development Manager, and he will assist you with any questions you may have as you complete the checklist. You can reach Alex by email at: adiorgio@mcecleanenergy.org or by phone at: 415-464-6031.

Please note that (1) adoption of your Ordinance to join MCE will be subject to approval by the MCE Board, and (2) MCE will conduct an economic feasibility analysis prior to approving membership. Also, if membership is approved, timing of procurement and customer enrollment would be determined by the MCE Board. We will remain in close contact with your county about the most likely target dates for each process.

To streamline communications and policy setting, participating jurisdictions may consolidate voting representation on the MCE Board. If you choose this option, the selected representative would have a weighted vote based on the combined customer load of all the jurisdictions which voted to consolidate.

We are happy to meet with you or your council to answer questions or provide additional information. We look forward to the opportunity to work with you on your membership application for MCE service. Please let me know if we can be of any further assistance.

Sincerely,

A handwritten signature in cursive script, appearing to read "Dawn Weisz", with a long, sweeping underline that extends to the right.

Dawn Weisz
CEO