

Iron Horse Corridor Advisory Committee 2016 Annual Report

Advisory Body Name: Iron Horse Corridor (IHC) Advisory Committee

Advisory Body Meeting Time/Locations:

Committee meets quarterly at 4:30 p.m., Brookside Clubhouse, Concord, CA 94520

Chair: Chris Learned

Staff Person: Angela Villar

Reporting Period: January 2016 through December 2016

Activities

The Committee met three times between January 1, 2016 and December 31, 2016. The Committee reviewed and commented on two landscaping and rest area projects, and monitored the IHC Trust Fund financials. The committee also developed and adopted Wayfinding Guidelines for the IHC.

Meeting and Working Session Attendance/Representation

<u>Representative</u>	<u>Name(s)</u>	<u>Attendance</u>
District II At-Large	Robert Combs	67% - 2 meetings
District IV At-Large	Andrew Bryant	100% - 3 meetings
Alamo	Vacant	N/A
Concord	Rosanne Nieto	33% - 1 meetings
Danville	Stewart Proctor	67% - 2 meetings
EBRPD	Dan Cunning	100% - 3 meetings
Pleasant Hill	Chris Learned	100% - 3 meetings
San Ramon	David Hudson/Harry Sachs	67% - 2 meetings
Walnut Creek	Lesley Hunt	67% - 2 meetings

Training/Certification

A training was held in 2014.

Work Program for 2016

Iron Horse Corridor Advisory Committee

Task 1: Review and comment on tree planting requests

In 2010 and 2011, the Board of Supervisors approved the new Tree Planting and Preservation Policy for the Iron Horse Corridor. Staff anticipates requests from tree planting sponsors to implement new tree planting projects. The committee will review and make recommendations on new tree planting requests.

Suggested completion date: ongoing as requests are made

Task 2: Continue to review and comment on the Adopt-the-Corridor Program

The committee will receive periodic updates on the Adopt-the-Corridor Program as projects are proposed and will be asked to provide feedback and suggestions on ways to improve/streamline the program. The committee will also be asked to assist with turnkey projects and approve those volunteer projects which have proceeded in accordance with the Adopt-the-Corridor Program.

Suggested completion date: ongoing project review as projects are proposed

Task 3: Review and comment on the Iron Horse Corridor Budget

The committee receives a quarterly update of Iron Horse Corridor Trust Fund revenues and expenditures. The committee will review the budget and make recommendations.

Suggested completion date: ongoing

Task 4: Review and comment on Project Status Log

The committee receives a log of active projects in the Iron Horse Corridor and their status at quarterly advisory committee meetings. The committee will review the log and provide comments.

Suggested completion date: ongoing

Task 5: Review and comment on major projects affecting the Iron Horse Corridor

The committee will be asked to review major projects that affect or potentially affect the Iron Horse Corridor. Recent examples include the landscaping improvements for the Hookston Landscape Project and the Hemme Station Park Project. All of these projects were brought to the Committee for comment in the last year. Projects which will have a major impact on the Corridor will continue to be brought to the committee for review and input.

Suggested completion date: ongoing as needed

Task 6: Directional Signage

The Public Information Element was approved by the Board of Supervisors in 2010. This element included recommendations for signage along the Iron Horse Corridor to provide relevant information to the public. Over the last few years, the committee has discussed different types of signage and costs associated with implementation and maintenance of the signage. In August 2016, the committee approved Wayfinding Guidelines for the Iron Horse Corridor. Projects to install wayfinding signage will be brought to the committee for review and input.

Suggested completion date: ongoing as needed