



Contra Costa County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:
Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Economic Opportunity Council.
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

Non profit/private
PRINT EXACT SEAT NAME (if applicable)

1. Name: Almeida Acaria
(Last Name) (First Name) (Middle Name)

2. Address: Moraga, Ca 94556
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones:
(Home No.) (Work No.) (Cell No.)

4. Email Address:

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved: Masters in Business Administration (MBA)

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Saint Mary's College in Moraga	MBA- Business/ Management	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			MBA	April 2002
B)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded. Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From To 2013 Present Total: Yrs. Mos. 4 2 Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title Relationship Manager Employer's Name and Address Cisco Systems Capital Corporation</p>	<p>Duties Performed Manage a global account portfolio in deal structuring and operations support for financing Cisco products for Global customers</p>
<p>B) Dates (Month, Day, Year) From To 2004 2012 Total: Yrs. Mos. 7 4 Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title VP, Special Services Relationship Mgr Employer's Name and Address Bank of America- Clayton, Concord CA</p>	<p>Duties Performed Managed team of Senior Loan Consultants servicing the large syndicated loan portfolio, Trade Risk participation and Auto Borrow products</p>
<p>C) Dates (Month, Day, Year) From To <input type="text"/> <input type="text"/> Total: Yrs. Mos. <input type="text"/> <input type="text"/> Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title Employer's Name and Address </p>	<p>Duties Performed </p>
<p>D) Dates (Month, Day, Year) From To <input type="text"/> <input type="text"/> Total: Yrs. Mos. <input type="text"/> <input type="text"/> Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title Employer's Name and Address </p>	<p>Duties Performed </p>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other Ajit Kaushal

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: [REDACTED] Date: 2/6/2017

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;

NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.

II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:

1. Mother, father, son, and daughter;
2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
4. First cousin;
5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
7. Registered domestic partner, pursuant to California Family Code section 297.
8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

PROFILE:

- Twenty plus years of Management, Leadership & Relationship Building roles with Banking, Technology Industry and Non Profits.
- Aligned with Cisco and Cisco Capital's most strategic customers for a customer-centric approach to manage customer relationships with a focus on complex and global accounts.
- Documenting Program & Policy guides in support of new business models.
- Lean Six Sigma deployment successes with external technical resources driving top line growth and bottom-line savings through error reductions, improved processing of payments, staff training and "Best Practice" approach meeting the standards for established performance metrics.
- Develop, implement and manage Risk Self Assessment Program for Commercial Credit Operations, Agency Management Services, and Syndicated & Large Corporate Credit and determine the go/no-go threshold for mitigating Operational and Credit Risk resulting in successful OCC audits.
- Managed teams of 6 to 18 FTE on projects for Customer Experience programs, System Implementation, Business development, Data conversions.

EXPERIENCE

Cisco Systems Capital Corporation, San Jose CA
Relationship Manager-Global Engagement Team

2013- present

- Manage Global client engagements with One Cisco approach for Enterprise IT cloud and Datacenter virtualization solutions through innovative, flexible financing programs.
- Partnerships with Capital's Tech Financing and Global Business Process Management (GBPM) teams to operationalize new business (NBM) models.
- Implement the roll out of new finance programs for capital development, creative problem-solving ability and a collaborative, constancy mindset for Customers, Channel Partners, Service Providers and Operations Team from concept through completion.
- Lead negotiations of nonstandard agreement across Global regions, cross-functional teams and Legal.
- Document Customer Play Books, Solution Guides with customized process flows.
- Change advocate for key policies and processes for Operations.
- Systems/Applications: E-Lese, LeasePak, Cisco Commerce workspace, IOS Espressos (Credit), Deal Check point, Sales Force.com, Oracle ERP, DocuSign, D& B; Hover, Midas

Achievement:

- Innovation Challenge –Finding a Collaborative solution to expedite credits on returns-MEOT
- Business Impact Award -2014 & 2015; Lifecycle Management (LCM) resulting in \$1.6 million in savings for FY14 and \$20 million in new LCM opportunities with the One-Cisco approach
- SMARTies Teamwork Award- For Global Engagement Team approach and process.-2014

BANK OF AMERICA, Syndicated and Large Corporate Credit Service, Concord, CA
Vice President, Special Relationship Servicing Manager;

2010- 2012

- Managed 6 Senior Loan Consultants servicing the large syndicated loan portfolio, Trade Risk participation and Auto Borrow products
- Ensured adherence to Bank policies relative to Regulatory Compliance, Policy and Legislation.
- Participated in the annual budgetary requirements for recruiting, training and developing staff.
- Expertise in Basel II implementation and updated the risk weighted asset (RWA) calculation for counterparty credit risk and Credit Valuation Adjustment (CVA) capital charge.
- Mitigated regulatory, Legal, Credit and Operational risk and reputation implications through policy reminders during the life cycle of the loan transaction.
- Documented process improvement steps and made updates to online tools.

- Selected to conduct Monthly stress testing required by the Federal Reserve.
- Managed Loan system enhancements, Print Reductions, and Process improvements for cost savings.
- Designed and implemented the first Virtual Mentoring program in 2011 for staff advancement.
- Change management in diverse functional teams by the use of acceptable techniques in coaching, mentoring, career counseling and disciplinary actions when appropriate.
- Experienced in IT project management and business system implementation upon analyzing budgetary needs and cost analyses for enhanced programs and new products.
- Use of EDI, Access, LoanIQ, CashPro,

BANK OF AMERICA, Oakland, CA

2004-2010

Vice President, Contract Manager; Contract Management, Global Treasury Services, Risk Management

- Negotiated and executed Deposit Account Control Agreements under Revised Article 9, where banks and secured creditors have engaged in excessive negotiations regarding the content of control agreements.
- Ensured the operational process supported the essential elements, and precise mechanics, of exercising control and the priority of claims to deposited funds as between secured creditors and depository banks.
- Obtained reimbursement and indemnification obligations owing by secured creditors to the depository banks for non-collectible funds, unpaid fees and associated legal risks.
- Approved changes to Assumption and Assignments Agreements with review of Loan Purchase Contracts.
- Interpreted new policies and facilitated resolution for specific findings identified through the compliance review process, selecting methods, evaluation criteria with remedial actions and results delivered.
- Participated in Six Sigma and Green Belt projects to capture cycle time for negotiating Legal contracts.

US BANK, Dublin, CA 2003- 2004

Branch Manager

- Responsible for overall management of the Dublin In-Store Branch leading in sales, customer service, performance management of the Branch staff, regulatory issues, policy, compliance and Balance sheet.
- Implemented and monitored a risk based compliance program for US Patriots Act, AML, BSA, CTR, CIP, CDD, and other compliance regulatory requirements for the new Branch Operations with staff of 12.

WELLS FARGO BANK, San Francisco, CA

2000 – 2003

Vice President, Customer Service Manager, US Corporate Banking

- Responsible for 8 Relationship Associates managing Large Corporate \$1.3+B billion commitments and Treasury Management services for High Tech, Retailers and Title and Escrow clients.
- Signed off on the Quarterly Certification of the Credit Process for review of Client financials.
- Reviewed customer base to maximize the Customer Relationship on a semi-annual basis and made recommendations for Cash Management products and services through RFP's.
- Led the implementation of controls required by Regulation Z-subpart B for opening accounts disclosures and periodic statements provided for Title and Escrow Clients.
- Developed process maps and procedures for the operational functions resulting in successful Annual Risk Asset Review, Operations Audit and Compliance Review.
- Ensured Credit Files met successful audits by internal and external Auditors and OCC examinations.
- Established technological and staffing requirements for the Office, training for Relationship Managers, Credit Analysts and the Relationship Associates for a total staff of 18.
- Use of Hogan, Athena, Credit portal & CEO.

Documentation Team Manager, Loan Center

1999- 2000

- Managed a team of 18-20 members that produced Commercial, Real Estate, and Corporate loan documents for secured and unsecured credit in a high production environment.
- Implemented system enhancements to track incomplete Loan documentation request packages and missing document exceptions and improved Service Level Agreements.
- Facilitated Vendor Management and Certified Vendor support projects.
- Improved process time 20% through improved maintenance procedures.

BANK OF AMERICA, San Francisco, CA**Vice President, Global Service Director**

1998-1999

- Led Global sales and servicing with partners in Asia, and Europe for servicing High Technology clients with domestic and international Credit and Cash Management Products providing effective global solutions and customized service.

Client Service Team Manager

1997-1998

- Managed a team of 8 Relationship Servicing Managers handling Fortune 500 clients primarily in the High Technology Industry providing Cash Management services to Large Corporate Accounts.

EDUCATION/TRAINING

- Masters of Business Administration in Management, Saint Mary's College, Moraga, CA – 2002
- Bachelors of Arts -Management, Saint Mary's College, Moraga, CA – 1998
- Bachelors of Arts-Economics-UOB-India

Professional Development Courses:

- Institutional Investments, Wells Fargo Bank
- Wholesale Banking, Cash Management and Credit Products, Bank of America
- Leadership and Challenge, Bank of America
- Continuing education with Treasury Strategies & Treasury Management Webinars thru Kyrba
- Enrolled in MIT Experimental Learning of Technology Innovation applied to financial services with a Fintech certificate Course to be completed in March 2017

ORGANIZATION MEMBERSHIPS/VOLUNTEER ACTIVITIES

Cisco: Active volunteer with Cisco initiatives such Harvest, Food Bank, Turkey Trot, STEM

Greenlight for Girls Head Quartered in Brussels: Project Leader

2015- Present

Goa Sudharop Community Development Inc.,(501c3) -Director of Global Operations

2012- Present

(www.goasudharop.net) formerly served as -President/Treasurer

Role: Oversee financials and supporting documents for audit trail

Business Development- Engagement with Promo Partners from the Entertainment Industry for mega fund raisers.

Mentor and support Youth volunteers for innovative project ideas and events.

Achievement:

- Expanded Partnership base by adding 18 Partners for matching contributions with adherence to US and local government regulations as per 501c3.
- Launched the first Cisco lead Greenlight for Girls(STEM) in Goa India in Jan 2016
(<http://greenlightforgirls.org/g4g-day-go-2016>)
- Launched the first Greenlight for Girls (STEM event) with support from West Contra Costa Boys & Girls and Warriors CFO as our key note speaker in SF Bay Area in August 2016
<http://greenlightforgirls.org/g4g-day-sf-2016> &
https://www.facebook.com/pg/greenlightforgirls/photos/?tab=album&album_id=1543517892340969
- Established partnership programs with grants from Yahoo, Google and, Cisco. Implemented and streamlined process to run programs with various local non-profits via open forums and communications via face book, Linked-in and email responses

Catholic Campaign for Human Development Committee (CCHD) –Oakland Diocese

2012-Present

(An arm of Catholic Charities awarding grant awards \$140,000 plus to local agencies)

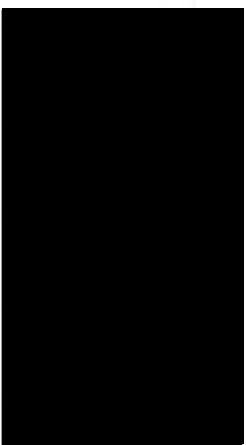
- Participate in the financial review, site visits and interviews for all of the grant applications from non-profit agencies for annual awards approved by the Bishops of California.

Contra Costa Women Entrepreneur's Initiative

2009-2010

Saint Mary's Graduate Executive MBA Alumni - Mentor for undergrad students

2006- 2010



RECEIVED
FEB 10 2017
 CLERK BOARD OF SUPERVISORS
 CONTRA COSTA CO.

SAN JOSE CA 950
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CONTRA COSTA COUNTY
 CLERK OF THE BOARD
 651 PINE STREET, Rm 106
 MARTINEZ, CALIFORNIA 94553

94553-129399

