



Contra  
Costa  
County

RECEIVED

DEC 23 2016

CLERK BOARD OF SUPERVISORS  
CONTRA COSTA CO

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted Rejected

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

**MAIL OR DELIVER TO:**

Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
**PLEASE TYPE OR PRINT IN INK**  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Sustainability Commission

Environmental / Environmental Justice / Super

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Davidson Charles Jay

(Last Name)

(First Name)

(Middle Name)

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved Graduate-level Cancer Biology and Physics / Doctor of Chir

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) University of Michigan	Biological Science	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	~ 135	<input type="checkbox"/>	Baccala	1984
B) University of California - Berkeley	Graduate-level Molecular Biology	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	16	<input type="checkbox"/>	<input type="checkbox"/>	non-matricul
C) Wayne State University	Upper Division and Graduate-Level Physics	Yes No <input type="checkbox"/> <input type="checkbox"/>	16	<input type="checkbox"/>	<input type="checkbox"/>	non-matricul
D) Other schools / training completed:	Course Studied Univ. of Mich. - 8 cr. hours	Hours Completed	Certificate Awarded: Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>                      2012          2016</p> <p>Total: <u>Yrs.</u>    <u>Mos.</u>                      4</p> <p>Hrs. per week _____ . Volunteer <input checked="" type="checkbox"/></p>	<p style="text-align: center;">Title</p> <p>Sunflower Alliance and Contra Costa (</p> <hr/> <p style="text-align: center;">Employer's Name and Address</p> <p>VOLUNTEER                      East Bay</p>	<p style="text-align: center;">Duties Performed</p> <p>Technical research and political outreach</p> <p>1. I wrote the California Democratic party platform plank against fracking and the Party resolution against unregulated fracking hazardous waste and wastewater disposal. (Formally reviewed and approved for the Party's Resolution Committee by Gregory Lowe, Professor Emeritus/Assoc. Dir. at</p>
<p>B) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>                      2003          <input type="text"/></p> <p>Total: <u>Yrs.</u>    <u>Mos.</u>  <input type="text"/>    <input type="text"/></p> <p>Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <p>U.S. Patent Awardee</p> <hr/> <p style="text-align: center;">Employer's Name and Address</p> <p>USPTO 6,594,335</p>	<p style="text-align: center;">Duties Performed</p> <p>Title:</p> <p>"X-ray phase-contrast medical micro-imaging methods"</p> <p>My graduate-level studies in physics enabled my understanding of heavy metals and radioactive materials. These studies have enabled my understanding of the unique disposal concerns associated with these materials and</p>
<p>C) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text"/>    <input type="text"/></p> <p>Total: <u>Yrs.</u>    <u>Mos.</u>  <input type="text"/>    <input type="text"/></p> <p>Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <p><input type="text"/></p> <hr/> <p style="text-align: center;">Employer's Name and Address</p> <p><input type="text"/></p>	<p style="text-align: center;">Duties Performed</p> <p><input type="text"/></p>
<p>D) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text"/>    <input type="text"/></p> <p>Total: <u>Yrs.</u>    <u>Mos.</u>  <input type="text"/>    <input type="text"/></p> <p>Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <p><input type="text"/></p> <hr/> <p style="text-align: center;">Employer's Name and Address</p> <p><input type="text"/></p>	<p style="text-align: center;">Duties Performed</p> <p><input type="text"/></p>

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Charles Davidson Date: 12-23-2016

CA

### Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

Sustainability Commission Application

Environmental / Environmental Justice /Supervisory District 5 Seat

Charles Jay Davidson. Hercules CA 94547

23 December 2016

**6. List experience that relates to the qualifications needed to serve on the local appointive body**

Volunteer:

A) Sunflower Alliance and Contra Costa Clean Power Alliance

Technical research and political outreach

1. I wrote the California Democratic party platform plank against fracking and the Party resolution against unregulated fracking hazardous waste and wastewater disposal. (Formally reviewed and approved for the Party's Resolution Committee by Gregory Lowe, Professor Emeritus/Assoc. Dir. at the Stanford Linear Accelerator.)

2. I have have written articles for online environmental magazines, such as the Sierra Club *Reveler*, on public health and the relationship between extremely high-sulfur crude refining and the high likelihood for significantly increased local particulate matter emissions. (Per BAAQMD's own data, Bay Area particulate matter has generally increased in parallel with greenhouse gasses for the past three decades.)

3. I have been active as a coalition member with the Sierra Club (West Contra Costa County Chapter, currently as the chapter's "Energy Policy Liaison"), 350 Bay Area and Contra Costa County Clean Energy Alliance (CCCCEA). Citizen lobbying of politicians, as a volunteer, on environmental issues in Cities and Counties, locally and in Sacramento.

The CCCEA was formed two years ago by an ad hoc alliance of Contra Costa County citizens in order to advocate for a county-wide Community Choice Aggregation for electricity service.

U.S. Patent Awardee  
USPTO 6,594,335

Title:

"X-ray phase-contrast medical micro-imaging methods"





Contra Costa County

RECEIVED For Office Use Only Date Received: DEC 21 2016 CLERK BOARD OF SUPERVISORS CONTRA COSTA CO.

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BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Contra Costa County Sustainability Commission

[Empty box for seat title]

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: James Jency K (Last Name) (First Name) (Middle Name)



5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma [X] G.E.D. Certificate [ ] California High School Proficiency Certificate [ ]

Give Highest Grade or Educational Level Achieved Undergraduate BA

Table with 7 columns: Names of colleges / universities attended, Course of Study / Major, Degree Awarded, Units Completed (Semester/Quarter), Degree Type, Date Degree Awarded. Row A: Saint Mary's College of California, Environmental Studies, Yes No [X] [ ], 126, BA, 12/2014.

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<p>A) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text" value="01/2015"/>    <input type="text" value="Present"/>  Total: <u>Yrs.</u>    <u>Mos.</u>  <input type="text" value="2"/>      <input type="text"/>  Hrs. per week <input type="text" value="40"/> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;"><b>Title</b></p> <input type="text" value="Recycling Coordinator"/> <hr/> <p style="text-align: center;"><b>Employer's Name and Address</b></p> <input type="text" value="Republic Services"/> <input type="text" value="441 North Buchanan Circle"/> <input type="text" value="Pacheco, CA"/> <input type="text" value="94553"/>	<p style="text-align: center;"><b>Duties Performed</b></p> <input type="text" value="Manage waste diversion programs of multifamily properties in Central Contra Costa. Conduct site checks and meetings with property managers, discuss program offerings, train staff and tenants, provide customer service and technical assistance and collaborate with event planners on zero waste efforts."/> 
<p>B) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text" value="04/2015"/>    <input type="text" value="Present"/>  Total: <u>Yrs.</u>    <u>Mos.</u>  <input type="text"/>      <input type="text" value="9"/>  Hrs. per week <input type="text" value="2"/> . Volunteer <input checked="" type="checkbox"/></p>	<p style="text-align: center;"><b>Title</b></p> <input type="text" value="Board Member/Secretary"/> <hr/> <p style="text-align: center;"><b>Employer's Name and Address</b></p> <input type="text" value="Generation Green"/> <input type="text" value="PO Box 6993"/> <input type="text" value="Moraga, CA"/> <input type="text" value="94570"/>	<p style="text-align: center;"><b>Duties Performed</b></p> <input type="text" value="Conduct Secretary duties such as facilitating bi-monthly board meetings, taking meeting minutes, managing Board Member tasks/assignments, sponsorship outreach and grantwriting, and serving as 4CL liaison to the Generation Green Board."/> 
<p>C) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text" value="04/2012"/>    <input type="text" value="Present"/>  Total: <u>Yrs.</u>    <u>Mos.</u>  <input type="text" value="4"/>      <input type="text" value="9"/>  Hrs. per week <input type="text" value="5"/> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;"><b>Title</b></p> <input type="text" value="Director"/> <hr/> <p style="text-align: center;"><b>Employer's Name and Address</b></p> <input type="text" value="Contra Costa County Climate Leaders"/> <input type="text" value="PO Box 6993"/> <input type="text" value="Moraga, CA"/> <input type="text" value="94570"/>	<p style="text-align: center;"><b>Duties Performed</b></p> <input type="text" value="Plan, organize, and facilitate educational workshops and coordinate legislative officials and speakers on topics related to climate action planning. Conduct research to maintain website featuring best practices on climate action planning. Regularly attend and speak at city council meetings and mayors conferences."/> 
<p>D) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text" value="09/2015"/>    <input type="text" value="05/2016"/>  Total: <u>Yrs.</u>    <u>Mos.</u>  <input type="text"/>      <input type="text" value="8"/>  Hrs. per week <input type="text" value="1"/> . Volunteer <input checked="" type="checkbox"/></p>	<p style="text-align: center;"><b>Title</b></p> <input type="text" value="Leadership Contra Costa"/> <hr/> <p style="text-align: center;"><b>Employer's Name and Address</b></p> <input type="text" value="Walnut Creek Chamber of Commerce"/> <input type="text" value="1280 Civic Drive, Suite 100"/> <input type="text" value="Walnut Creek, CA"/> <input type="text" value="94596"/>	<p style="text-align: center;"><b>Duties Performed</b></p> <input type="text" value="Joined the Bay Area's premier Contra Costa County-focused leadership program to learn about issues affecting the County's residents and to explore solutions. Topics included environment, politics, transportation, and housing. Currently serving as Day Chair and planning for Environment session in 2017."/> 

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other Jody London

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:  Date: 12-19-16

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# Contra Costa County Climate Leaders

A project of Generation Green - a 501(c) 3 nonprofit organization

Find Links to Other Local Government Policy Opportunities at  
[www.cccclimateleaders.org](http://www.cccclimateleaders.org)

## Jency James

December 21, 2016

To the Sustainability Ad Hoc Committee,

I am writing to apply for the Contra Costa County Sustainability Commission on behalf of the Contra Costa County Climate Leaders (4CL). I learned of the position via Jody London, the County's Sustainability Coordinator.

The power of local governments has always struck me as the best way to enact progressive change. When local governments enact progressive policies, regions, states, and countries take notice. For example, several cities in our own County (Walnut Creek, Pleasant Hill, Martinez, etc) passed a plastic bag ban, long before the State-wide ban landed on the ballot. To this end, the Sustainability Commission has the potential to make significant progress on climate change policies and programs within Contra Costa County. The effects of climate change affect public health, economics, transportation, infrastructure and many other areas. As a member of the Contra Costa County Sustainability Commission, I would work to ensure the County develops programs that go beyond greenhouse gas reductions – and create healthier, prosperous, and sustainable communities.

As a Student Consultant, Senior Consultant, and Director to 4CL, I have extensive experience with cities' environmental programs and climate action plans. The County's Climate Action Plan centers around greenhouse gas reduction strategies in Energy Efficiency, Renewable Energy, Mobility and Land Use, Waste, Water, and Government Operations. Through my work with 4CL, I have successfully organized eight workshops averaging a high attendance rate of 30 elected officials, city staff, and industry leaders. We have featured best practices and policies on several topics that are part of the County's Climate Action Plan (CAP). In addition to planning workshops for city staff, I am adept at researching and publishing fact sheets on relevant environmental topics, speaking at city council meetings/mayors conferences, and maintaining our website of comprehensive greenhouse gas reduction tools. I am familiar with the barriers cities face in climate action planning and how they can overcome them. I am also familiar with the environmental contacts, climate champions and best practices and policies within each of the 19 cities in the County.

As part of the Commission, I would love to see programs such as BEST and SmartLights, PACE, commercial recycling/composting, and Community Choice Aggregation become staples of the County's greenhouse gas reduction strategies.

Too few young people get involved in public policy and environmental issues. Yet, this is the issue of our time. I would like to offer my exuberant energy, familiarity with Contra Costa public affairs, communication and research skills, close attention to detail, dedicated passion and driven attitude to serve on the Contra Costa County Sustainability Commission.

If you have any questions, you may reach me at 916-705-0766. Thank you for your time.

Sincerely,



Jency James



# Contra Costa County Climate Leaders

A project of Generation Green - a 501(c) 3 nonprofit organization

Find Links to Other Local Government Policy Opportunities at  
[www.cccclimateleaders.org](http://www.cccclimateleaders.org)

## Jency James

- EDUCATION** Leadership Contra Costa, Walnut Creek May 2016  
Central San Citizens Academy, Martinez May 2016  
Saint Mary's College of California, Moraga December 2014  
B.A. in Environmental Studies, Minor in Communication  
GPA 3.83, Dean's List all semesters
- EXPERIENCE** Republic Services, Pacheco, CA Jan. 2015-Present  
**Recycling Coordinator**
- Manage multi-family recycling and composting programs in Central Contra Costa, provide technical assistance, tenant and property management training, and outreach tools
  - Coordinate zero-waste efforts with event planners at city-wide festivals, provide volunteer training, and lead outreach booth to educate customers and event attendees
  - Handle day-to-day operations such as customer service assistance, inter-departmental coordination, outreach material inventory and ordering
- Contra Costa County Climate Leaders, Moraga, CA April 2012-Present  
**Director**
- Manage and assist junior consultants with responsibilities, provide guidance to new hires, and assist Executive Director with administrative and grant-related tasks
  - Plan, organize and facilitate educational workshops and coordinate legislative officials and speakers on key topics related to promoting climate action planning in the county
  - Conduct research to maintain Contra Costa County's only website for sharing best practices on climate and energy planning; in charge of website updates, maintenance and community outreach to mayors, elected officials and city staff leaders
  - Regularly attend and perform public presentations at City Council meetings, mayors' conferences and local government meetings
- Saint Mary's College, Moraga Aug. 2012-Dec. 2014  
**Environment and Sustainability Campus Leader**
- Organize and plan social justice events for the campus community by cross-collaboration
  - Recruit and supervise three fellow students for involvement in service opportunities
  - Provide insight and support to students in planning events and projects
- Pacific Gas & Electric, San Francisco, CA Summer 2014  
**Government and Community Partnerships Intern**
- Conducted 18 partner interviews and compiled 20 executive summaries of interview findings on municipal energy efficiency services
  - Synthesized research findings of Innovator Pilots and municipal services and presented information to Government and Community Partnerships staff
  - Assisted with compiling information for data requests from the California Public Utilities Commission
- California Environmental Protection Agency, Sacramento, CA Summer 2013  
**Scientific Aide**
- Wrote and edited over a dozen scientific reports
  - Conducted research and collaborated with others to publish a fact sheet on Underground Injection Control programs
- SKILLS** MS Word, Excel and PowerPoint, Wordpress, Constant Contact, MailChimp, Salesforce, various social networking platforms; Conversational Malayalam and Spanish

# GENERATION GREEN



REDUCE • REUSE • RESPECT

December 17, 2016

Dear Contra Costa County Ad Hoc Sustainability Committee of the Board of Supervisors:

This letter is to serve as my formal recommendation for Contra Costa County Leaders (4CL), represented by Ms. Jency James, to be one of the two members to represent community groups whose mission includes sustainability and environmental issues.

Ms. James has been an independent contractor to our nonprofit organization since 2012. Generation Green's Contra Costa County Climate Leaders (4CL) program began in 2007. Generation Green was established in 1990. We are well positioned in the county to assist with your goals.

Jency's leadership over the past 4 years has helped establish herself as the current Director of our 4CL network of elected officials and city staff working to address a number of sustainability topics such as general plan updates, climate action plans, CCA's, energy efficiency, greenhouse gas emission levels, open space areas, water management, green businesses, walkability, and so much more! [www.cccclimateleaders.org](http://www.cccclimateleaders.org). With Jency at the helm, 4CL provides an expansive formal network of the 19 cities in Contra Costa County to ensure sharing 'best practices' for reducing GHG's throughout our communities.

Jency consistently demonstrates a strong commitment to share information with local government leaders in Contra Costa County, and guide opportunities to develop policies for a more sustainable community. Her work ethic is impeccable and it is clear that she has a dedication to success. Even after graduation, and after accepting her full time job with Republic Services, Jency will work late into the evening and weekends to volunteer and attend local events and engage in outreach and education opportunities with local governments.

As your team develops, it is essential that the selected representatives are intelligent, informed, engaged and good communicators. Jency is all of these, and will bring a wealth of professional skills and the full 4CL network to your efforts: nearly 2000 contacts and a well-established outreach system that includes newsletters, social media, workshops, face to face meetings and more!

Jency, representing 4CL, has shown how adept she is at generating new contacts, expanding networks, organizing events, updating websites and staying abreast of current issues and research. She is a professional and a leader in our county.

I hope you will select Contra Costa County Leaders (4CL), represented by Jency James, to be one of the two members to represent community groups whose mission includes sustainability and environmental issues.

If you have any questions regarding Jency or 4CL, please do not hesitate to contact me.

Sincerely,

Lynda Deschambault  
Executive Director, Contra Costa County Climate Leaders  
A Fiscally Sponsored program of Generation Green



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County

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**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

**MAIL OR DELIVER TO:**

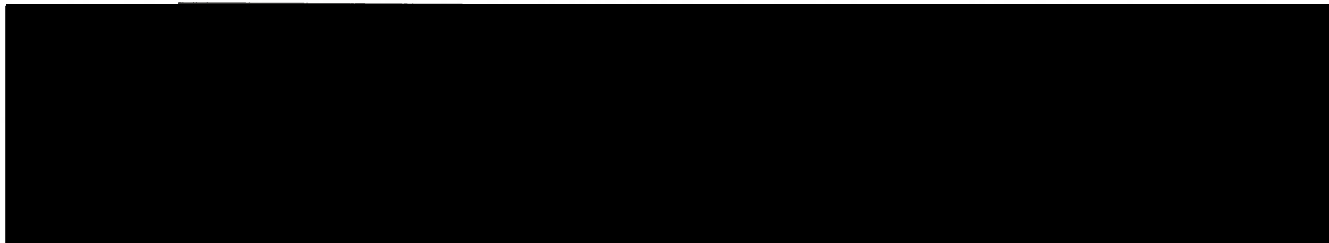
Contra Costa County  
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**BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:**

Contra Costa County Sustainability Commission  
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: San Mateo Lizabeth Hortizuela  
(Last Name) (First Name) (Middle Name)



**5. EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved B.S. Management & Industrial Engineering

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Mapua Institute of Technology	Business Management, Economics, Math	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.S.	3/1978
B)		Yes No <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)            From            To            11/2015        12/2016            Total: Yrs.    Mos.            1                1            Hrs. per week 50 . Volunteer <input type="checkbox"/></p>	<p>Title            Field Energy Consultant            Employer's Name and Address            SolarCity Corporation            187 Arthur Rd. Ste C            Martinez, CA 94553</p>	<p>Duties Performed            Provide consultative solar sales proposals in client homes. Educate clients on environmental and financial benefits of going solar. Manage customer relationship throughout the install process.</p>
<p>B) Dates (Month, Day, Year)            From            To            03/2014        11/2015            Total: Yrs.    Mos.            1                8            Hrs. per week 30 . Volunteer <input type="checkbox"/></p>	<p>Title            Insurance Agent            Employer's Name and Address            Aflac Insurance Company            1800 Sutter Street #840            Concord, CA 94520</p>	<p>Duties Performed            Sells Supplemental Benefits Insurance to companies and small businesses for their employees. Supplemental Insurance benefits such as Accident, Cancer, Hospital, Short Term Disability, Life, Dental and Vision.</p>
<p>C) Dates (Month, Day, Year)            From            To            03/2011        03/2014            Total: Yrs.    Mos.            3                                      Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title            Insurance Service Specialist/Office Mgr            Employer's Name and Address            Nationwide Insurance Company            1676 N. California Blvd. Ste 118            Walnut Creek, CA 94520</p>	<p>Duties Performed            Responsible for managing an insurance agency office, including managing workflow/lead distribution, multiple administrative and customer service support functions, forms, licensing and communications, Support the sales activities of the insurance agents.</p>
<p>D) Dates (Month, Day, Year)            From            To            05/2007        03/2011            Total: Yrs.    Mos.            3                10            Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title            Surplus Lines Underwriter            Employer's Name and Address            Networked Insurance Agents            443 Crown Point Circle            Grass Valley, CA 94595</p>	<p>Duties Performed            Evaluates commercial risk for acceptance, rejection and modification in accordance with established underwriting guidelines. Prepare quote proposals for agents. Work closely with independent agents in both new business opportunities as well as managing a renewal book of business.</p>

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

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I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: \_\_\_\_\_ Date: \_\_\_\_\_

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2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for  
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution  
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;  
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

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II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:

1. Mother, father, son, and daughter;
2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
4. First cousin;
5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
7. Registered domestic partner, pursuant to California Family Code section 297.
8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

**LIZABETH H. SAN MATEO**



**CAREER SUMMARY**

Over twenty years experience in the Property and Casualty Rating and Underwriting.

1. Evaluates risk for acceptance, rejection, modification or referral in accordance with established underwriting guidelines.
2. Manages accounts through continuous underwriting, including assessment of risk control reports, financials, audits, loss experience and take prompt actions when deficiencies are noted.
3. Develops profitable, long- term relationship through active participation in producer visitation and negotiation that results in new profitable business and retention of renewals.

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**PROFESSIONAL CAREER HISTORY**

11/15 to 12/16	SolarCity Field Energy Consultant
03/14 to 11/15	Aflac Insurance Company Insurance Agent
03/11 to 03/14	Nationwide Insurance Company Insurance Service Specialist/Office Manager
05/07 to 03/11	Networked Insurance Agents Surplus Lines Underwriter
04/04 to 05/07	International Facilities North Insurance Services Property/Casualty Underwriter
12/02 to 04/04	Oregon Mutual Insurance Co. Underwriter III
01/98 to 12/02	Thompkins and Company Underwriting Specialist

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## **EDUCATION**

**B. S. Management and Industrial Engineering  
Manila, Philippines**

## **LANGUAGES**

**Fluent in Tagalog and English**

## **LICENSES**

**Accident and Health Agent  
Casualty Broker-Agent  
Life Only Agent  
Property Broker-Agent**

## **REFERENCES**







Contra  
Costa  
County



For Office Use Only  
Date Received:

For Reviewers Use Only:  
Accepted Rejected

Print Form

### BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

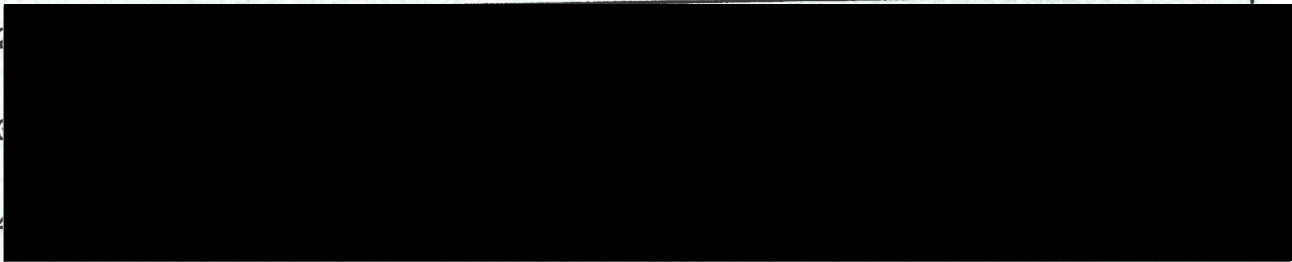
MAIL OR DELIVER TO:  
Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
PLEASE TYPE OR PRINT IN INK  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Contra Costa Sustainability Commission  
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

Community Group member or District 5 Seat  
PRINT EXACT SEAT NAME (if applicable)

1. Name: Thomson, Mark Adam  
(Last Name) (First Name) (Middle Name)



5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved: B.S. Computer Science

Names of colleges / universities attended	Course of Study / Major	Degree Awarded Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Kansas State University	Computer Science	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	132		BS	12/73
B)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)            From <u>      </u> To <u>      </u>            7/15/80      4/30/14            Total: Yrs. <u>      </u> Mos. <u>      </u>            33              8.5            Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title            IT Manager            Employer's Name and Address            Shell Oil Company            PO Box 711            Martinez, CA 94553</p>	<p>Duties Performed            Managed IT Department for several refineries including all aspects of computing, networking, radio and telephone. Specific to the commission - managed and developed applications used by refinery for environmental systems</p>
<p>B) Dates (Month, Day, Year)            From <u>      </u> To <u>      </u>            Total: Yrs. <u>      </u> Mos. <u>      </u>            Hrs. per week <u>      </u> . Volunteer <input type="checkbox"/></p>	<p>Title            Employer's Name and Address</p>	<p>Duties Performed</p>
<p>C) Dates (Month, Day, Year)            From <u>      </u> To <u>      </u>            Total: Yrs. <u>      </u> Mos. <u>      </u>            Hrs. per week <u>      </u> . Volunteer <input type="checkbox"/></p>	<p>Title            Employer's Name and Address</p>	<p>Duties Performed</p>
<p>D) Dates (Month, Day, Year)            From <u>      </u> To <u>      </u>            Total: Yrs. <u>      </u> Mos. <u>      </u>            Hrs. per week <u>      </u> . Volunteer <input type="checkbox"/></p>	<p>Title            Employer's Name and Address</p>	<p>Duties Performed</p>

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other Email forwarded to me

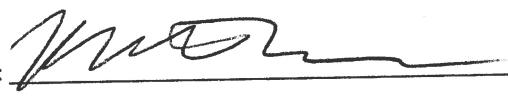
8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:  Date: 12/19/16

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# Mark Thomson

## **Experience relating to Contra Costa Sustainability Commission**

### **John Muir Association – Co-President**

The mission of the John Muir Association is to celebrate the life, share the vision, and preserve the legacy of John Muir through education, preservation, advocacy and stewardship, in partnership with the National Park Service at the John Muir National Historic Site.

One of our major events of the year is a John Muir Birthday/Earth Day celebration with an attendance of over 2500 people and more than 50 booths that feature environmentally focused organizations. For almost 40 years we have been presenting Conservation Awards to individual, educators, non-profits and others who embody the spirit of John Muir and conservation in our world. Each summer the JMA offers a summer camp on site at the Muir House for young environmentalists. More information about this organization can be found at <http://johnmuirassociation.org>

### **Thousand Friends of Martinez – Co-Facilitator**

The mission of Thousand Friends of Martinez is to endorse, support and fund responsible and environmentally supportive leaders in the Martinez area and to defend parks, creeks, wetlands, open space and historic elements. <http://thousandfriendsofmartinez.org> has more information.

### **Mt. Diablo Peace and Justice Center – Former Board President**

The goal of the Mt. Diablo Peace and Justice Center goes beyond world peace and social justice. It encompasses the concept of leaving within our means to providing the right environment for all of us to live together in a responsible, respectful way.

### **Boy Scouts of America – Former Scoutmaster and Cubmaster**

I have taught many young men about the values of conserving our resources and protecting the world we live in.

### **Shell Oil Company – Retired IT Manager**

I am now retired, but worked as the IT Manager and other positions at the Shell Refinery for over 30 years. I worked closely with the Environmental Department on many environmental compliance issues for decades.

### **Contra Costa Environmental and Conservation Knowledge**

I have an insider's knowledge of sustainability due to my spouse's occupation of Project Manager at Recyclemore in West County and formerly an employee of the County Department of Conservation and Development working in the Solid Waste/Recycling. Many hours have been spent discussing sustainability, C&D, recycling hotlines, used oil programs, composting and much more. I have had a view into efforts within Contra Costa County to promote sustainability that few beyond County or agency employees ever see.

December 19, 2016

Contra Costa County  
Clerk of the Board  
651 Pine St.  
1<sup>st</sup> Floor, Room 106  
Martinez, CA 94553

Re: Contra Costa Sustainability Commission

Dear Clerk of the Board,

I would like to apply for a seat on the Contra Costa Sustainability Commission. Sustainable living has always been important to me and I feel like I would be a great fit for the commission.

I am a long time resident of Martinez and would qualify as a member of a community group whose mission includes sustainability and/or environmental issues or I would be a good choice as a representative for District Five.

I'll give more detail in my resume, but I am currently involved with two organizations that are associated with sustainability and environmental issues.

I am a Co-President of the John Muir Association which works closely with the National Park Service to share the legacy of John Muir, a pre-eminent environmentalist. I am also Co-Facilitator of Thousand Friends of Martinez which is an organization dedicated to defending parks, creeks, wetlands, open space and historic elements in the Martinez area.

I have a very good understanding of how the County currently deals with solid waste management and many of its diversion programs. Check the resume to see more about this.

I have served on many boards and groups, both community and work related. I work well in groups both as a leader and a member.

Thank you for your consideration for a position on the Sustainability Commission.

Regards,

Mark Thomson  


**Stacey Boyd**

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**From:** Mark Thomson [REDACTED]  
**Sent:** Tuesday, December 20, 2016 9:35 AM  
**To:** Clerk of the Board  
**Cc:** Jody London; Vincent Manuel  
**Subject:** Application for Contra Costa Sustainability Commission  
**Attachments:** Mark Thomson - Sustainability Commission Application.pdf; Mark Thomson - Cover Letter for Contra Costa Sustainability Commission.pdf; Mark Thomson - Resume for Contra Costa Sustainability Commission.pdf

Hello - I have attached an application, cover letter and resume for Sustainability Commission membership.

Please feel free to contact me if you have any questions or need additional information.

Thanks.

Mark Thomson  
[REDACTED]