

CALENDAR FOR THE BOARD OF SUPERVISORS
CONTRA COSTA COUNTY
AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD
**BOARD CHAMBERS ROOM 107, ADMINISTRATION BUILDING, 651 PINE STREET
MARTINEZ, CALIFORNIA 94553-1229**

CANDACE ANDERSEN, CHAIR, 2ND DISTRICT

JOHN GIOIA, 1ST DISTRICT

DIANE BURGIS, 3RD DISTRICT

KAREN MITCHOFF, 4TH DISTRICT

FEDERAL D. GLOVER, 5TH DISTRICT

DAVID J. TWA, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 335-1900

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.

The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair.

Staff reports related to open session items on the agenda are also accessible on line at www.co.contra-costa.ca.us.

AGENDA
January 10, 2017

9:00 A.M. Convene, Call to Order and Opening Ceremonies

Presentation of the Colors by Pittsburg and Martinez American Veterans Organizations

The Pledge of Allegiance

Singing of the National Anthem, led by Nikkema Taylor

Inspirational Thought- *"The greater danger for most of us isn't that our aim is too high and miss it, but that it is too low and we reach it."* ~ **Michelangelo**

2017 REORGANIZATION OF THE BOARD OF SUPERVISORS

- **Swearing in of District Supervisors by former Congressman George Miller**
 - **District II Supervisor-Elect Candace Andersen**
 - **District III Supervisor-Elect Diane Burgis**
 - **District V Supervisor-Elect Federal D. Glover**
- **Comments of the Outgoing Chair, Supervisor Candace Andersen**
- **Election of the 2017 Chair and Vice Chair of the Board of Supervisors**
- **Swearing in of the 2017 Chair and Vice Chair by Clerk-Recorder Joseph Canciamilla**
- **Presentation by Supervisor Glover of token of appreciation to the 2016 Chair Candace Andersen**
- **Comments of the Incoming Chair**
- **Introduction of Staff and Comments of Board Members**

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.75 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor or on request for discussion by a member of the public. **Items removed from Consent Calendar today will be continued to the January 17, 2017 meeting unless otherwise noted.**

DISCUSSION ITEMS

D. 1 PUBLIC COMMENT (2 Minutes/Speaker)

- D.2** CONSIDER approving recommendations for Board Member appointments to local, regional and statewide committees, boards, and commissions, adopting Resolution No. 2017/1 amending the Master List of Board Member appointments for 2017, and approving the posting of Form 806 to the County website to report additional compensation that Board members receive when serving on committees, boards, and commissions of a public agency, special district, and joint powers agency or authority. (Supervisor Glover)

D. 3 CONSIDER reports of Board members.

**ADJOURN in memory of
Richard "Dick" Waldo, Former Mayor of the Town of Danville
and
Richard "Brad" Nail, Former Director of Economic Development of Pittsburg**

**ADJOURN to the
Board of Supervisors Reorganization Luncheon
Lone Tree Golf and Event Center
4800 Golf Course Road, Antioch**

CONSENT ITEMS

Road and Transportation

- C. 1** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with LSA Associates, Inc., to extend the termination date from January 31, 2017 to April 24, 2018, with no change to the contract payment limit of \$186,000, to complete environmental services work associated with the Marsh Creek Road Bridge (#28C-0141) Replacement-Environmental Technical Studies Project, Clayton area. (89% Federal Highway Bridge Program Funds and 11% Local Road Funds)
- C. 2** AUTHORIZE the Public Works Director, or designee, to advertise for the 2017 On-Call Concrete Services Contract(s) for various road and flood control maintenance work, for routine maintenance and repair of existing road pavement and flood control facilities, Countywide. (100% Local Road and Flood Control Funds)

- C. 3 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with California Conservation Corps, State of California in an amount not to exceed \$6,640, for the period of January 1, 2017 through June 30, 2017, to provide tree removal services for the Rio Vista Elementary School Pedestrian Connection Project, Bay Point area. (59% Active Transportation Program Funds, 26% Bay Point Area of Benefit Funds, 15% Local Road Fund)

Special Districts & County Airports

- C. 4 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Full Reef, LLC for a Large T-hangar at Buchanan Field Airport effective December 15, 2016 in the monthly amount of \$748.23, Pacheco area. (100% Airport Enterprise Fund).
- C. 5 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Edward Harris and Angela Harris for a T-hangar at Buchanan Field Airport effective January 1, 2017 in the monthly amount of \$394.10, Pacheco area. (100% Airport Enterprise Fund)

Claims, Collections & Litigation

- C. 6 DENY claims filed by William & Marilyn Burchard, Gloria Evans, Wilhemeni Hammons, Toni L. Jackson, Tasha Epps & Estate of Cloinidell Jackson, Joyce Lopez, Viviana Navarrete, Yao Saechao, and Travelers Casualty Insurance Company of America, and Grover & Norma Sanchez.

Honors & Proclamations

- C. 7 ADOPT Resolution No. 2017/7 recognizing Superior Court Judge Thomas M. Maddock upon his retirement, as recommended by Supervisor Andersen.
- C. 8 ADOPT Resolution No. 2017/12 recognizing the Greater Richmond Interfaith Program's 50 years of service, as recommended by Supervisor Gioia.

Appointments & Resignations

- C. 9 APPOINT Julie McCarter to Appointee 3 seat of the Kensington Municipal Advisory Board, as recommended by Supervisor Gioia.

- C. 10 APPROVE the new medical staff appointments and reappointments, additional privileges, advancements and voluntary resignations as recommended by the Medical Staff Executive Committee, at their December 12, 2016 meeting, and by the Health Services Director.
- C. 11 ACCEPT the resignations Doria Mueller-Beilschmidt and Matthew Bacinskas, DECLARE vacant the Private / Non-Profit No. 1 and Low-Income No.1 seats on the Economic Opportunity Council; and DIRECT the Clerk of the Board to post the vacancies, as recommended by the Employment and Human Services Director.

Appropriation Adjustments

- C. 12 Sheriff's Office (0255): APPROVE Appropriation and Revenue Adjustment No. 5045 authorizing new revenue in the amount of \$75,000 in the Sheriff's Office (0255) and appropriating it for the purchase of flashlights. (100% Narcotics Forfeiture funds)
- C. 13 Crockett-Carquinez Fire Protection District (7028): Acting as the Governing Board of the Crockett-Carquinez Fire Protection District, APPROVE Appropriations and Revenue Adjustment No. 5044 authorizing new revenue in the amount of \$43,080 from Phillips 66 and appropriate it in the Crockett-Carquinez Fire Protection District (7028) for the replacement of extrication and other firefighting equipment. (100% Restricted Donation revenue) (Consider with C.29)

Intergovernmental Relations

- C. 14 AUTHORIZE the Chair to sign a letter to Senator Jim Beall, Chair of the Senate Committee on Transportation and Housing, regarding the California Traffic Control Device Committees review of Senate Bill 632 (2015-Cannella, Baker, Bonilla) regarding vehicle speed limits around schools, as recommended by the Transportation, Water, and Infrastructure Committee.

Personnel Actions

- C. 15 ADOPT Position Adjustment Resolution No. 21946 to reallocate the classification of Animal Services Officer (represented) on the salary schedule; reallocate the classification of Animal Services Sergeant (represented) on the salary schedule; reallocate the classification of Animal Services Lieutenant (represented) on the salary schedule; and to adjust the final step of the new Animal Services Lieutenant (represented) salary range. (32% User Fees, 31% City Revenue, 37% County)

- C. 16 ADOPT Position Adjustment Resolution No. 21987 to establish the classification of Office of Reentry and Justice Program Manager-Project (unrepresented) and add one full-time Office of Reentry and Justice Program Manager-Project position in the County Administrator's Office. (100% AB 109 Public Safety Realignment Funds)
- C. 17 ADOPT Position Adjustment Resolution No. 22011 to add eight represented positions and cancel five vacant represented positions in the Health Services Department's Information Technology Division. (100% General Fund, budgeted)
- C. 18 ADOPT Position Adjustment Resolution No. 22003 to cancel one Sheriff's Aide position (represented) and add one Sheriff's Specialist position (represented) in the Sheriff's Office - Forensics Division. (100% General Fund)
- C. 19 ADOPT Position Adjustment Resolution No. 22012 to add one full-time Clerk-Senior Level position (represented) in the Health Services Department. (85% State, 15% General Fund)
- C. 20 ADOPT Position Adjustment Resolution No. 22013 to add two Quality Management Program Coordinator positions (represented) and cancel two vacant Utilization Review Coordinator positions (represented) in the Health Services Department. (100% Hospital Enterprise Fund I)
- C. 21 ADOPT Position Adjustment Resolution No. 22010 to increase the hours of one Senior Management Analyst (unrepresented) position from part-time (32/40) to full-time in the County Administrator's Office (100% General Fund).
- C. 22 APPOINT Melinda Self to the position of Director of Child Support Services - Exempt at step 5 of the salary range effective January 11, 2017, as recommended by the County Administrator.

Grants & Contracts

APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:

- C. 23 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with the California Department of Education, to increase the amount payable to County by \$81,587 to a new amount payable of \$1,340,728 with no change to term of July 1, 2016 through June 30, 2017, for alternative payment childcare programs operated by the County. (No County match)

- C. 24** APPROVE and AUTHORIZE the Agricultural Commissioner, or designee, to execute a contract with the California Department of Food and Agriculture to pay the County an amount not to exceed \$100 to enforce California seed marketing and labeling requirements for the period July 1, 2016 through June 30, 2017. (No County match)
- C. 25** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with California Department of Community Services and Development, to extend the term from December 31, 2016 through February 28, 2017 with no change to payment limit of \$846,479, for Community Services Block Grant program services. (No County match)
- C. 26** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment, effective July 1, 2016, with the California Department of Public Health, Immunization Program, to increase the amount payable to the County by \$30,974 to a new amount payable of \$888,298 with no change in the term of July 1, 2015 through June 30, 2017, for the “Provide Immunization Services to the General Public” Project. (No County match)
- C. 27** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment, effective July 1, 2014, with the State of California, Department of Health Care Services to incorporate new language for provider-preventable conditions and an increase in capitation rates, with no change in the original payment limit of \$317,472,000, and no change in the term of April 1, 2005 to December 31, 2016. (No County match)
- C. 28** AUTHORIZE the Chair of the Board to send a Notice of Intent to Apply to the Proposition 47 Grant and AUTHORIZE the Health Services Director, or designee, (the Director of Behavioral Health), to submit a Grant Application to the Board of State & Community Corrections (BSCC), to provide the County, if awarded, an amount not to exceed \$6,000,000, for mental health services, substance use disorder treatment, diversion programs, housing-related and other community-based supportive services, or some combination thereof, for the period from June 16, 2017 to August 15, 2020.
- C. 29** Acting as the Governing Board of the Crockett-Carquinez Fire Protection District, APPROVE and AUTHORIZE the Fire Chief to accept a restricted donation in an estimated amount of \$43,080 from Phillips 66 for the purchase an acquisition of extrication and other firefighting equipment. (100% Restricted Donation revenue) (Consider with C.13)
- C. 30** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute an agreement with the U.S. Department of Homeland Security, Homeland Security Investigations Division, including mutual indemnification, to pay the County for use of the Sheriff's Range Facility to commence when executed by all parties through June 30, 2017. (100% Participant fee revenue)

APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:

- C. 31** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract containing modified indemnification language with Crestwood Behavioral Health, Inc., in an amount not to exceed \$95,000 to provide emergency residential care placement services to mentally ill adults, for the period January 1 through December 31, 2017. (100% Mental Health Realignment)
- C. 32** APPROVE and AUTHORIZE the Chief Information Officer-Department of Information Technology, or designee, to execute a contract amendment, effective November 25, 2016, with Richard Miller, to extend the term from November 30, 2016 through December 31, 2018 and increase the payment limit by \$35,000 to a new payment limit of \$185,000 to provide continuing Apple product support services. (100% User fees)
- C. 33** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with the Food Bank of Contra Costa and Solano, a non-profit corporation, in the amount of \$202,500 to provide expanded CalFresh Outreach efforts, for the period January 1, 2017 through June 30, 2018. (15% State, 85% Federal)
- C. 34** APPROVE and AUTHORIZE the Chief Information Officer-Department of Information Technology, or designee, to execute a contract amendment, effective December 20, 2016, with Nerd Crossing, LLC, to extend the term from December 31, 2016 through December 31, 2018 and increase the payment limit by \$185,000 to a new payment limit of \$385,000 to provide continuing Apple product support services. (100% User fees)
- C. 35** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Beavex, Inc., in an amount not to exceed \$260,000 to provide courier services for the Contra Costa Regional Medical and Health Centers, for the period December 1, 2016 through November 30, 2017. (100% Hospital Enterprise Fund I)
- C. 36** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with West Advanced Technologies, Inc. in an amount not to exceed \$250,000 to provide consulting, design development, programming services, and maintenance and support for the Automated Regional Information Exchange System for the period January 2, 2017 through June 30, 2018. (80% Federal, 20% Agency User fees)

- C. 37** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment, effective January 1, 2017, with Liam Keating, M.D., to increase the payment limit by \$20,000 to a new payment limit of \$1,160,000 to provide additional otolaryngology clinics at the Contra Costa Regional Medical Center and Health Centers, with no change in the original term of March 1, 2014 through February 28, 2017. (100% Hospital Enterprise Fund I)
- C. 38** APPROVE and AUTHORIZE the Director of Child Support Services, or designee, to execute a contract amendment with Robert Half International, Inc., to extend the term from December 31, 2016 through March 31, 2017 and increase the payment limit by \$55,000 to a new payment limit of \$191,000 to provide information technology professional staff on a temporary basis. (66% Federal, 34% State)
- C. 39** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with ENGEO Incorporated, effective January 15, 2017, to extend the term through January 15, 2018, with no change to the original payment limit of \$400,000, for continued geotechnical engineering services associated with the Hookston Phase II Project, Pleasant Hill area. (100% Measure WW Funds)
- C. 40** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Geonomic Health, Inc., in an amount not to exceed \$180,000 to provide specialized outside laboratory testing services for the Contra Costa Regional Medical Center and Health Centers, for the period January 1, 2017 through December 31, 2019. (100% Hospital Enterprise Fund I)
- C. 41** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with ICF Jones & Stokes, Inc., to extend the termination date from December 31, 2016 to June 30, 2017, with no change to the contract payment limit of \$500,000, for on-call environmental services, Countywide. (100% General Fund)
- C. 42** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with LSA Associates, Inc., to extend the termination date from December 21, 2016 to April 4, 2017, with no change to the contract payment limit of \$253,558, to complete work associated with the Camino Tassarajara Shoulder Widening, 1.1 miles south of Highland Road to 0.30 mile north of Windemere Parkway-Environmental Studies Project, San Ramon (Dougherty Valley) area. (40% Highway Safety Improvement Program Funds; 60% South County Area of Benefit Funds)

- C. 43** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Plan B Works, to extend the term from February 2, 2017 through January 9, 2018, and increase the payment limit by \$250,000, to a new payment limit of \$635,000, to assist in the creation of asset management decision support tools, Countywide. (100% General Fund)
- C. 44** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with RG Hernandez, LLC, in an amount not to exceed \$109,980 to provide consultation and technical assistance for third party revenues, costs and claims, for the period February 1, 2017 through January 31, 2018. (100% Third party reimbursement)
- C. 45** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Larkin Breed, M.D., in an amount not to exceed \$376,500 to provide radiology services at the Contra Costa Regional Medical Center and Health Centers, for the period January 1, 2017 through December 31, 2019. (100% Hospital Enterprise Fund I)
- C. 46** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Syserco, in an amount not to exceed \$2,000,000, to provide building automation hardware and software maintenance and repair, for the period of February 1, 2017 through January 31, 2020, Countywide. (100% General Fund)
- C. 47** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Semon Bader, M.D., in an amount not to exceed \$400,000 to provide orthopedic services at the Contra Costa Regional Medical and Health Centers, for the period January 1 through December 31, 2017. (100% Hospital Enterprise Fund I)
- C. 48** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract containing modified indemnification language with the Regents of the University of California, on behalf of the University of California, San Francisco, in an amount not to exceed \$25,000 to provide endocrinology services for patients at the Contra Costa Regional Medical and Health Centers, for the period February 1, 2017 through January 31, 2018. (100% Hospital Enterprise Fund I)
- C. 49** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Chief Information Officer, purchase orders with Graybar Electric, Computerland of Silicon Valley, SSP Data, and a third-party lease agreement with IBM Global Finance, in an amount not to exceed \$210,180, for the purchase of hardware and software required to maintain the security of the County's wide area network, for the period February 1, 2017 through February 29, 2021, Countywide. (100% Department User Fees)

- C. 50** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Diablo Valley Perinatal Associates in an amount not to exceed \$800,000 to provide perinatology services to Contra Costa Health Plan members, for the period January 1, 2017 through December 31, 2018. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 51** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Martin Schneider (dba Antioch Physical Therapy) in an amount not to exceed \$150,000 to provide physical therapy services for Contra Costa Health Plan members and County recipients, for the period January 1, 2017 through December 31, 2018. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 52** APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract with Community Housing Development Corporation in an amount not to exceed \$117,000 to administer and disburse City and County approved mitigation fee funding to non-profit entities for community-based projects in the North Richmond area, for the period January 1 through June 30, 2017. (100% North Richmond Mitigation Fee funds)
- C. 53** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Cheyenne Huber (dba Martinez Optometry) in an amount not to exceed \$150,000 to provide optometry services for Contra Costa Health Plan members for the period February 1, 2017 through January 31, 2019. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 54** APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract amendment with SOE Software Corporation (dba Scytl), to extend the term from December 31, 2016 through December 31, 2018 and increase the payment limit by \$150,000 to a new payment limit of \$240,000, for website hosting and Election Night reporting services. (100% General Fund)
- C. 55** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Department, to purchase 60 Walmart, 60 Target, 60 Safeway, and 60 Food Maxx gift cards in an amount of \$25 each for a total of \$6,000, to use as incentives for consumer participation in Calli House Emergency Youth Shelter. (100% Community Services Block Grant)
- C. 56** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Signature Parking, LLC, in an amount not to exceed \$260,000 to provide parking management services for the Contra Costa Regional Medical Center, for the period January 1 through December 31, 2017. (100% Hospital Enterprise Fund I)

- C. 57** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Randy's Mechanical Mobile Service, in an amount not to exceed \$200,000, to provide vehicle inspections, repairs and maintenance to County Public Health Department's Mobile Satellite Health Center vehicles, for the period January 1, 2017 through December 31, 2019. (100% Hospital Enterprise Fund I)
- C. 58** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Monogram Biosciences, Inc., in an amount not to exceed \$135,000 to provide specialized outside laboratory testing services for the Contra Costa Regional Medical Center and Health Centers, for the period January 1, 2017 through December 31, 2019. (100% Hospital Enterprise Fund I)
- C. 59** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with KPJ Consulting, LLC, effective December 1, 2016, to increase the payment limit by \$30,000 to a new payment limit of \$378,000 to provide additional consultation and technical assistance with regard to the Electronic Medical Records Systems, with no change in the original term of July 1, 2015 through June 30, 2017. (100% Hospital Enterprise Fund I)
- C. 60** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Jackson & Coker Locum Tenens, LLC, in an amount not to exceed \$974,400 to provide temporary psychiatric services at the County's Mental Health Outpatient Clinics, for the period January 1 through December 31, 2017. (100% Mental Health Realignment Funds)
- C. 61** APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract amendment with Consolidated Printing, Inc., to increase the payment limit by \$2,000,000 to a new payment limit of \$4,000,000 for printing, inserting, and mailing of sample ballot materials, with no change in the term of January 1, 2016 through December 31, 2018. (100% General Fund)
- C. 62** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Syntrix Consulting Group, LLC, effective January 1, 2017, to increase the payment limit by \$188,000 to a new payment limit of \$580,000 to provide additional data analytics and reporting consulting services for the Electronic Medical Records System, with no change in the term of July 1, 2015 through June 30, 2017. (100% Hospital Enterprise Fund I)
- C. 63** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract cancelation with East Bay Medicine and Orthopaedic Associates, a medical corporation, effective at the close of business on January 1, 2017. (100% Contra Costa Health Plan Enterprise Fund II)

- C. 64** APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the Sheriff-Coroner, a purchase order with Buchanan Food Service in the amount of \$165,000 to provide bread loaves, rolls and all related bakery items as needed for the West County, Martinez and Marsh Creek detention facilities for the period January 1 through December 31, 2017. (100% General Fund)
- C. 65** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order with Producers Dairy Products, Inc., in an amount not to exceed \$250,000 to procure dairy products as needed for the West County, Martinez and Marsh Creek detention facilities for the period January 1 through December 31, 2017. (100% General Fund)
- C. 66** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a blanket purchase order with National Food Group, Inc., in an amount to not exceed \$250,000 to provide frozen/dry food and related items as needed for the West County, Martinez and Marsh Creek detention facilities for the period November 1, 2016 through October 31, 2017. (100% General Fund)
- C. 67** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order with Allen Packaging Company in the amount of \$160,000 to provide three-compartment trays for Seal-a-Meal food to be used at the West County, Martinez, and Marsh Creek Detention Facilities for the period January 1 through December 31, 2017. (100% General Fund)

Other Actions

- C. 68** CONTINUE the emergency action originally taken by the Board of Supervisors on November 16, 1999, and most recently approved by the Board on December 20, 2016, regarding the issue of homelessness in Contra Costa County, as recommended by the Health Services Director. (No fiscal impact)
- C. 69** ADOPT Resolution No. 2017/8 authorizing the adoption of procedures and conditions for the delay of sale of tax-defaulted properties.
- C. 70** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a Memorandum of Understanding with the County of San Mateo's Northern California Regional Intelligence Center, including modified indemnification language, to share information as it relates to narcotics trafficking, organized crime, and terrorism related activities. (No fiscal impact)
- C. 71** ADOPT Resolution No. 2017/5 granting a pipeline franchise to California Resources Corporation pursuant to the terms and conditions of County Ordinance No. 2013-19 and County Resolution No. 2013/305, for pipelines located in the unincorporated areas of Antioch, Bay Point, Brentwood and Byron, as recommended by the Public Works Director. (100% General Fund)

- C. 72** APPROVE and AUTHORIZE the Health Services Director, or designee, to host PRIME Team Learning Sessions in January 2017, which will include county resources and estimated expenditure costs of \$5,600 and departmental staff time. (100% Hospital Enterprise Fund I)
- C. 73** ACCEPT the 2016 Annual Report by the Contra Costa County Emergency Medical Care Committee, as recommended by the Health Services Director.
- C. 74** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a non-financial agreement with John Muir Health, Walnut Creek Campus for the designation as a Base Hospital for County's Emergency Medical Services for the period January 1, 2017 through December 31, 2020.
- C. 75** APPROVE the Demolition of Buildings F & G Project at 12000 Marsh Creek Road, Clayton, and related actions under the California Environmental Quality Act, as recommended by the Public Works Director. (100% General Fund)

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, First Floor, Room 106, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 651 Pine Street Room 106, Martinez, CA 94553; by fax: 925-335-1913.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 335-1900; TDD (925) 335-1915. An assistive listening device is available from the Clerk, Room 106.

Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 335-1900, to make the

necessary arrangements.

Forms are available to anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda. Forms may be obtained at the Office of the County Administrator or Office of the Clerk of the Board, 651 Pine Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 335-1900 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

www.co.contra-costa.ca.us

STANDING COMMITTEES

The Ad Hoc on Sustainability Committee

The Airport Committee

The Family and Human Services Committee

The Finance Committee

The Hiring Outreach Oversight Committee

The Internal Operations Committee

The Legislation Committee

The Public Protection Committee

The Transportation, Water & Infrastructure Committee

Ad Hoc on Sustainability Committee	TBD	TBD	See above
Airports Committee	TBD	TBD	See above
Family & Human Services Committee	TBD	TBD	See above
Finance Committee	TBD	TBD	See above
Hiring Outreach Oversight Committee	TBD	TBD	See above
Internal Operations Committee	TBD	TBD	See above
Legislation Committee	TBD	TBD	See above
Public Protection Committee	TBD	TBD	See above
Transportation, Water & Infrastructure Committee	TBD	TBD	See above

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB Assembly Bill

ABAG Association of Bay Area Governments
ACA Assembly Constitutional Amendment
ADA Americans with Disabilities Act of 1990
AFSCME American Federation of State County and Municipal Employees
AICP American Institute of Certified Planners
AIDS Acquired Immunodeficiency Deficiency Syndrome
ALUC Airport Land Use Commission
AOD Alcohol and Other Drugs
ARRA American Recovery & Reinvestment Act of 2009
BAAQMD Bay Area Air Quality Management District
BART Bay Area Rapid Transit District
BayRICS Bay Area Regional Interoperable Communications System
BCDC Bay Conservation & Development Commission
BGO Better Government Ordinance
BOS Board of Supervisors
CALTRANS California Department of Transportation
CalWIN California Works Information Network
CalWORKS California Work Opportunity and Responsibility to Kids
CAER Community Awareness Emergency Response
CAO County Administrative Officer or Office
CCCPCFD (ConFire) Contra Costa County Fire Protection District
CCHP Contra Costa Health Plan
CCTA Contra Costa Transportation Authority
CCRMC Contra Costa Regional Medical Center
CCWD Contra Costa Water District
CDBG Community Development Block Grant
CFDA Catalog of Federal Domestic Assistance
CEQA California Environmental Quality Act
CIO Chief Information Officer
COLA Cost of living adjustment
ConFire (CCCPCFD) Contra Costa County Fire Protection District
CPA Certified Public Accountant
CPI Consumer Price Index
CSA County Service Area
CSAC California State Association of Counties
CTC California Transportation Commission
dba doing business as
DSRIP Delivery System Reform Incentive Program
EBMUD East Bay Municipal Utility District
ECCPCFD East Contra Costa Fire Protection District
EIR Environmental Impact Report
EIS Environmental Impact Statement
EMCC Emergency Medical Care Committee
EMS Emergency Medical Services
EPSDT Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency

F&HS Family and Human Services Committee
First 5 First Five Children and Families Commission (Proposition 10)
FTE Full Time Equivalent
FY Fiscal Year
GHAD Geologic Hazard Abatement District
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HIPAA Health Insurance Portability and Accountability Act
HIV Human Immunodeficiency Virus
HOME Federal block grant to State and local governments designed exclusively to create affordable housing for low-income households
HOPWA Housing Opportunities for Persons with AIDS Program
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IHSS In-Home Supportive Services
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement
Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
LVN Licensed Vocational Nurse
MAC Municipal Advisory Council
MBE Minority Business Enterprise
M.D. Medical Doctor
M.F.T. Marriage and Family Therapist
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
OB-GYN Obstetrics and Gynecology
O.D. Doctor of Optometry
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
OSHA Occupational Safety and Health Administration
PARS Public Agencies Retirement Services
PEPRA Public Employees Pension Reform Act
Psy.D. Doctor of Psychology
RDA Redevelopment Agency
RFI Request For Information
RFP Request For Proposal

RFQ Request For Qualifications
RN Registered Nurse
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or **TTE** Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
VA Department of Veterans Affairs
vs. versus (against)
WAN Wide Area Network
WBE Women Business Enterprise
WCCTAC West Contra Costa Transportation Advisory Committee



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 10, 2017

Subject: BOARD MEMBER ASSIGNMENTS TO 2017 BOARD COMMITTEES, SPECIAL COUNTY COMMITTEES,
AND REGIONAL ORGANIZATIONS

RECOMMENDATION(S):

1. ACKNOWLEDGE that the Board of Supervisors adopted a policy on Board Member Committee Assignments on March 21, 2000, but that Supervisor Piepho's departure from the Board will require mid-term reassignment of following seats: Local Agency Formation Commissioner, Tri Delta Transit Authority Director Seat 2, ABAG Executive Board Alternate 2, and CCTA Commissioner 3rd Alternate.
2. ACKNOWLEDGE that adoption of a new Master Resolution with a complete roster of all appointments is required by Board policy whenever terms expire or new appointments are made.
3. ADOPT Resolution No. 2017/1 appointing Board members and other individuals to serve on Board committees, special county committees, and regional boards/ committees/ commissions for 2017, some of which include additional compensation in the form of stipend.
4. INDICATE that this Resolution No. 2017/1 supersedes in its entirety Resolution No. 2016/432, which was adopted by the Board of Supervisors on July 12, 2016
5. RESOLVE that Board Members as named are APPOINTED to serve on Board committees, special county committees and regional boards/ committees/ commissions as specified on Attachment II to Resolution No. 2017/1 as Internal Standing Committees (Type I), Other Internal Committees, (Type II), Regional Bodies (Type III), Special/Restricted Seats (Type IV), and Ad Hoc Committees (Type V).

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 01/10/2017 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Julie DiMaggio Enea
925.335.1077

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

RECOMMENDATION(S): (CONT'D)

>

6. DIRECT staff to post on the County website a single Fair Political Practices Commission (FPPC) Form 806, which lists all the paid appointed positions on committees, boards, or commissions for members of the Board of Supervisors. When there is a change in compensation or a new appointment, DIRECT staff to update the Form 806 to reflect the change. The form must be updated promptly as changes occur.

7. AUTHORIZE the Chair of the Board to designate one or more members of the Board of Supervisors as delegates from Contra Costa County to the National Association of Counties (NACo) Legislative Meeting to be held on February 25 - March 1, 2017 in Washington, D.C. and to the NACo Annual Conference to be held July 21 - 24, 2017 in Columbus, Ohio.

FISCAL IMPACT:

No fiscal impact to the County from this action.

BACKGROUND:

Each year when the Board of Supervisors reorganizes, the incoming Chair reviews and makes recommendations to the Board on committee assignments. The annual review of committee assignments is governed by a policy (Attachment I) adopted by the Board in March 2000.

Transmitted herewith are my recommendations, as Board Chair, for 2017. These recommendations (Attachment II) seek to provide policy oversight for all major County functional areas, balance the workload of the Supervisors, and consider some of the outstanding responsibilities and appointments of the Supervisors on regional and other bodies.

FPPC Form 806

In April 2012, the Fair Political Practices Commission (FPPC) adopted Regulation § 18705.5, which permits a Supervisor to vote on his/her own appointment to a body or board paying a salary or stipend for service if all of the following conditions are met:

1. the appointment is to a committee, board, or commission of a public agency, a special district, a joint powers agency or authority, or a metropolitan planning organization; and
2. State law, a local ordinance, or a joint powers agreement requires the Board to appoint; and
3. the Board adopts and posts on its website, a list of each appointed position for which compensation is paid, the salary or stipend for the position, the name of the appointee, the name of the alternate, if any, and the term of the appointment.

Form 806 is used to report additional compensation that officials receive when appointing themselves to positions on committees, boards, or commissions of a public agency, special district, and joint powers agency or authority. Each agency must post on its website a single Form 806, listing all of the paid appointed positions. When there is a change in compensation or a new appointment, the Form 806 is updated to reflect the change. The form must be updated promptly as changes occur.

Staff of the County Administrator's Office has prepared the Form 806 and has posted it to the County's website. Staff will update the form after the Board of Supervisors acts to adopt the Master List of Board Member Committee Assignments for 2017.

CONSEQUENCE OF NEGATIVE ACTION:

Unless the Board of Supervisors acts to adopt a Master List of appointments to committees, special county committees, and regional boards/committees/commissions, there is no official roster of Board member appointments to these bodies.

ATTACHMENTS

Resolution No. 2017/1

Attachment I: Board Policy on Appointments

Attachment II to Resolution No. 2017/1: Supervisor Glover's Recommended Board Committee Assignments for 2017

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 01/10/2017 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2017/1

IN THE MATTER OF DESIGNATING BOARD MEMBER ASSIGNMENTS TO 2017 BOARD COMMITTEES, SPECIAL COUNTY COMMITTEES, AND REGIONAL ORGANIZATIONS

WHEREAS each year when the Board of Supervisors reorganizes, the incoming Chair reviews and makes recommendations to the Board on committee assignments. The annual review of committee assignments is governed by a policy adopted by the Board of Supervisors in March 2000 (see Attachment I); and

WHEREAS these appointments seek to provide policy oversight for all major County functional areas, balance the workload of the Supervisors, as well as consider some of the time-intensive responsibilities and appointments of the Supervisors on regional bodies; and

WHEREAS these appointments attempt to maintain, to the extent possible, continuity on Board standing committees to facilitate recommendations on many very complex policy issues currently on referral to those committees; and

WHEREAS adoption of a new Master Resolution with a complete roster of all appointments is required by Board policy whenever terms expire or new appointments are made; and

WHEREAS, after any new appointments or reappointments are made, when there is a change in compensation for any appointment, or where there is a change in the number of meetings of the board or committee to which an appointment is made, the Fair Political Practices Commission requires the County to update and post on the County's website the County's Report of Public Official Appointments, Form 806.

NOW, THEREFORE, THE BOARD OF SUPERVISORS RESOLVES TO:

1. APPOINT the Board members and other individuals to serve on Board committees, special county committees and regional boards / committees / commissions as specified in the Master List (see Attachment II) as Type I for Board Standing Committees, Type II for Other Internal Committees, Type III for Regional Bodies, Type IV for Special/Restricted seats, and Type V for Board Ad Hoc Committees.
2. INDICATE that this Resolution No. 2017/1 supersedes in its entirety Resolution No. 2016/432, which was adopted by the Board of Supervisors on July 12, 2016.
4. UPDATE the County's Report of Public Official Appointments, Form 806, to reflect the appointments on the adopted Master List for 2017 and post it on the County's website.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Julie DiMaggio Enea 925.335.1077

ATTESTED: January 10, 2017

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

**BOARD OF SUPERVISORS POLICY ON
BOARD MEMBER COMMITTEE ASSIGNMENTS**

Adopted on March 21, 2000

1. Board Committee appointments shall be categorized in accordance with the following descriptions and delineated as on the attached listing:
 - a) **Internal appointments** that are subject to the annual reorganization process and to which the incoming Chair of the Board of Supervisors makes nominations to be approved by the Board of Supervisors. Ad Hoc committees of the Board also fall under this category.
 - b) **Regional appointments** that are not subject to the annual reorganization process and to which the Chair of the Board of Supervisors makes nominations to fill vacancies, as they occur, in accordance with the agency's terms and by-laws, and which nominations shall be approved by the Board of Supervisors.
 - c) **Special Case/Restricted appointments**, for which the specific assignments are dictated or are in some way restricted by statute or county ordinance, or for which the term of the appointment makes it impractical for it to be considered along with the other annual assignments e.g., a term that runs from July to June. Restrictions might include, for example, that a committee member represent a certain district, be the Chair of the Board, or vest in the Chair of the Board the authority to appoint an alternate.

The Chair of the Board of Supervisors shall make nominations to these appointments to fill vacancies, as they occur, subject to any legislated restrictions, and which nominations shall be approved by the Board of Supervisors.

2. Notwithstanding Paragraph 1 of this policy and as allowed by law, the Board of Supervisors maintains its right to nominate, reconsider and change appointments at any time, irrespective of the term of an appointment.
3. All nominations approved by the Board of Supervisors shall be incorporated in three attachments to an annually adopted Master Resolution covering committee appointments from all three categories: Internal, Regional and Special Case/Restricted. For administrative ease, the Master Resolution shall be amended and re-adopted from time to time as terms expire or if new appointments are made. The Master Resolution shall always reflect the complete roster of Board member appointments and shall be available to the public.

ATTACHMENT II TO RESOLUTION NO. 2017/1
 CONTRA COSTA COUNTY BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS
 2017

Type*	Committee Name	2017 Appointee	New Term Expiration	Stipend Information
I	Airport Committee, Chair	Karen Mitchoff	12/31/2017	NO STIPEND
I	Airport Committee, Vice Chair	Diane Burgis	12/31/2017	NO STIPEND
I	Family & Human Services Committee, Chair	John Gioia	12/31/2017	NO STIPEND
I	Family & Human Services Committee, Vice Chair	Candace Andersen	12/31/2017	NO STIPEND
I	Finance Committee, Chair	Karen Mitchoff	12/31/2017	NO STIPEND
I	Finance Committee, Vice Chair	John Gioia	12/31/2017	NO STIPEND
I	Hiring Outreach & Oversight Committee, Chair	Federal D. Glover	12/31/2017	NO STIPEND
I	Hiring Outreach & Oversight Committee, Vice-Chair	Candace Andersen	12/31/2017	NO STIPEND
I	Internal Operations Committee, Chair	Candace Andersen	12/31/2017	NO STIPEND
I	Internal Operations Committee, Vice Chair	Diane Burgis	12/31/2017	NO STIPEND
I	Legislation Committee, Chair	Diane Burgis	12/31/2017	NO STIPEND
I	Legislation Committee, Vice Chair	Karen Mitchoff	12/31/2017	NO STIPEND
I	Public Protection, Chair	Federal D. Glover	12/31/2017	NO STIPEND
I	Public Protection, Vice Chair	John Gioia	12/31/2017	NO STIPEND
I	Transportation, Water & Infrastructure Committee, Chair	Diane Burgis	12/31/2017	NO STIPEND
I	Transportation, Water & Infrastructure Committee, Vice Chair	Karen Mitchoff	12/31/2017	NO STIPEND

Note: Type I: Internal Standing Committees; Type II: Internal appts;
 Type III: Regional appts; Type IV: Special/Restricted appts;
 Type V: ad hoc committees

*Or his designee
 **Appointed by CCC Fire District Board

ATTACHMENT II TO RESOLUTION NO. 2017/1
 CONTRA COSTA COUNTY BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS
 2017

Type*	Committee Name	2017 Appointee	New Term Expiration	Stipend Information
II	Bay Area Counties Caucus	Karen Mitchoff	12/31/2017	NO STIPEND
II	Bay Area Counties Caucus, Alternate	Candace Andersen	12/31/2017	NO STIPEND
II	Bay Area Regional Interoperable Communications System (BayRICS) Authority	Mike Casten	12/31/2017	NO STIPEND
II	BayRICS Authority, Alternate	Elise Warren	12/31/2017	NO STIPEND
II	California Identification System Remote Access Network Board (Cal-ID RAN Board)	Diane Burgis	12/31/2017	NO STIPEND
II	Central Contra Costa Solid Waste Authority	Candace Andersen	12/31/2017	STIPEND of \$50/meeting; max of 2 paid/month
II	Central Contra Costa Solid Waste Authority	Karen Mitchoff	12/31/2017	STIPEND of \$50/meeting; max of 2 paid/month
II	City-County Relations Committee	Federal D. Glover	12/31/2017	NO STIPEND
II	City-County Relations Committee	Diane Burgis	12/31/2017	NO STIPEND
II	City-County Relations Committee, Alternate	Karen Mitchoff	12/31/2017	NO STIPEND
II	Contra Costa Family Justice Alliance	Karen Mitchoff	12/31/2018	NO STIPEND
II	Contra Costa Health Plan Joint Conference Committee	Karen Mitchoff	12/31/2017	NO STIPEND
II	Contra Costa Health Plan Joint Conference Committee	Candace Andersen	12/31/2017	NO STIPEND
II	Dougherty Valley Oversight Committee	Diane Burgis	12/31/2017	NO STIPEND
II	Dougherty Valley Oversight Committee	Candace Andersen	12/31/2017	NO STIPEND
II	East Bay Regional Communication System (EBRCS) Authority Governing Board	Candace Andersen	12/31/2017	NO STIPEND
II	East Bay Regional Communication System (EBRCS) Authority Governing Board, Alternate	Karen Mitchoff	12/31/2017	NO STIPEND

Note: Type I: Internal Standing Committees; Type II: Internal appts;
 Type III: Regional appts; Type IV: Special/Restricted appts;
 Type V: ad hoc committees

*Or his designee
 **Appointed by CCC Fire District Board

ATTACHMENT II TO RESOLUTION NO. 2017/1
 CONTRA COSTA COUNTY BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS
 2017

Type*	Committee Name	2017 Appointee	New Term Expiration	Stipend Information
II	East Contra Costa County Habitat Conservancy, Governing Board	Diane Burgis	12/31/2017	NO STIPEND
II	East Contra Costa County Habitat Conservancy, Governing Board, Alternate	Federal D. Glover	12/31/2017	NO STIPEND
II	East Contra Costa Regional Fee & Finance Authority	Diane Burgis	12/31/2017	NO STIPEND
II	East Contra Costa Regional Fee & Finance Authority, Alternate	Federal D. Glover	12/31/2017	NO STIPEND
II	East County Water Management Association	Diane Burgis	12/31/2018	STIPEND of \$170/meeting; max 6 per month
II	East County Water Management Association, Alternate	Federal D. Glover	12/31/2018	STIPEND of \$170/meeting; max 6 per month
II	eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Federal D. Glover	12/31/2017	NO STIPEND
II	eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Diane Burgis	12/31/2017	NO STIPEND
II	First 5 Children and Families Commission Alternate Member	Candace Andersen	12/31/2017	NO STIPEND
II	Hazardous Waste Management Facility Allocation Committee	Candace Andersen	12/31/2017	STIPEND of \$150 per meeting.
II	Hazardous Waste Management Facility Allocation Committee, Alternate	Karen Mitchoff	12/31/2017	STIPEND of \$150 per meeting.
II	Library Needs Assessment Steering Committee	Karen Mitchoff	12/31/2017	NO STIPEND/inactive
II	Medical Services Joint Conference Committee, Chair	John Gioia	12/31/2017	NO STIPEND
II	Medical Services Joint Conference Committee, Vice Chair	Federal D. Glover	12/31/2017	NO STIPEND
II	North Richmond Waste and Recovery Mitigation Fee Committee	John Gioia	12/31/2017	NO STIPEND
II	North Richmond Waste and Recovery Mitigation Fee Committee, Alternate	Robert Rogers	12/31/2017	NO STIPEND
II	Open Space/Parks & East Bay Regional Parks District Liaison Committee, Chair	Federal D. Glover	12/31/2017	NO STIPEND

Note: Type I: Internal Standing Committees; Type II: Internal appts;
 Type III: Regional appts; Type IV: Special/Restricted appts;
 Type V: ad hoc committees

*Or his designee
 **Appointed by CCC Fire District Board

ATTACHMENT II TO RESOLUTION NO. 2017/1
 CONTRA COSTA COUNTY BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS
 2017

Type*	Committee Name	2017 Appointee	New Term Expiration	Stipend Information
II	Open Space/Parks & East Bay Regional Parks District Liaison Committee, Vice Chair	Diane Burgis	12/31/2017	NO STIPEND
II	Pleasant Hill BART/Contra Costa Centre Joint Powers Authority Board of Trustees	Karen Mitchoff	12/31/2017	NO STIPEND
II	Pleasant Hill BART/Contra Costa Centre Joint Powers Authority Board of Trustees	Candace Andersen	12/31/2017	NO STIPEND
II	State Route 4 Bypass Authority	Diane Burgis	12/31/2017	NO STIPEND
II	State Route 4 Bypass Authority, Alternate	Federal D. Glover	12/31/2017	NO STIPEND
II	SWAT (Southwest Area Transportation Committee)	Candace Andersen	12/31/2017	NO STIPEND
II	SWAT, Alternate	Karen Mitchoff	12/31/2017	NO STIPEND
II	TRAFFIX (Measure J Traffic Congestion Relief Agency)	Candace Andersen	12/31/2017	NO STIPEND
II	TRAFFIX (Measure J Traffic Congestion Relief Agency), Alternate	Karen Mitchoff	12/31/2017	NO STIPEND
II	TRANSPAC (Central County Transportation Partnership and Cooperation)	Karen Mitchoff	12/31/2017	NO STIPEND
II	TRANSPAC, Alternate	Candace Andersen	12/31/2017	NO STIPEND
II	TRANSPLAN (East County Transportation Planning)	Diane Burgis	12/31/2017	NO STIPEND
II	TRANSPLAN, Alternate	Federal D. Glover	12/31/2017	NO STIPEND
II	Tri-Valley Transportation Council	Candace Andersen	12/31/2017	NO STIPEND
II	Urban Counties Caucus	Federal D. Glover	12/31/2017	NO STIPEND
II	Urban Counties Caucus, Alternate	Karen Mitchoff	12/31/2017	NO STIPEND
II	WCCTAC (West County Transportation Advisory Committee)	John Gioia	12/31/2017	NO STIPEND

Note: Type I: Internal Standing Committees; Type II: Internal appts;
 Type III: Regional appts; Type IV: Special/Restricted appts;
 Type V: ad hoc committees

*Or his designee
 **Appointed by CCC Fire District Board

ATTACHMENT II TO RESOLUTION NO. 2017/1
 CONTRA COSTA COUNTY BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS
 2017

<u>Type*</u>	<u>Committee Name</u>	<u>2017 Appointee</u>	<u>New Term Expiration</u>	<u>Stipend Information</u>
II	WCCTAC, Alternate	Federal D. Glover	12/31/2017	NO STIPEND
II	West Contra Costa Integrated Waste Management Authority	John Gioia	12/31/2017	STIPEND of \$50 per meeting.
II	West Contra Costa Integrated Waste Management Authority, Alternate	Federal D. Glover	12/31/2017	STIPEND of \$50 per meeting.

Note: Type I: Internal Standing Committees; Type II: Internal appts;
 Type III: Regional appts; Type IV: Special/Restricted appts;
 Type V: ad hoc committees

*Or his designee
 **Appointed by CCC Fire District Board

ATTACHMENT II TO RESOLUTION NO. 2017/1
 CONTRA COSTA COUNTY BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS
 2017

Type*	Committee Name	2017 Appointee	New Term Expiration	Stipend Information
III	ABAG Regional Planning Committee	Karen Mitchoff	12/31/2017	STIPEND of \$150 per meeting.
III	Bay Area Air Quality Management District Board of Directors	John Gioia	Eff 6/18/17-6/17/21	Per diem of \$100/meeting + travel exp; max \$6,000
III	Bay Area Air Quality Management District Board of Directors	Karen Mitchoff	1/20/2020	Per diem of \$100/meeting + travel exp; max \$6,000
III	Central Contra Costa Transit Authority (CCCTA) Board of Directors	Candace Andersen	Eff 5/2/17-5/1/19	STIPEND of \$100 per meeting; up to \$200 month
III	Central Contra Costa Transit Authority (CCCTA) Board of Directors Alternate	Karen Mitchoff	Eff 5/2/17-5/1/19	STIPEND of \$100 per meeting; up to \$200 month
III	Contra Costa Transportation Authority Board of Commissioners (seat 1)	Federal D. Glover	Eff 2/1/17-1/31/19	STIPEND of \$100 per meeting; up to \$400 month
III	Contra Costa Transportation Authority Board of Commissioners (Seat 2)	Karen Mitchoff	12/31/2018	STIPEND of \$100 per meeting; up to \$400 month
III	Contra Costa Transportation Authority Board of Commissioners, Alternate (Seat 1)	Candace Andersen	Eff 2/1/17-1/31/19	STIPEND of \$100 per meeting; up to \$400 month
III	Contra Costa Transportation Authority Board of Commissioners, Second Alternate (Seat 1)	John Gioia	Eff 2/1/17-1/31/19	STIPEND of \$100 per meeting; up to \$400 month
III	Contra Costa Transportation Authority Board of Commissioners, Third Alternate (Seat 1)	Diane Burgis	Eff 2/1/17-1/31/19	STIPEND of \$100 per meeting; up to \$400 month
III	Contra Costa Transportation Authority Board of Commissioners, Alternate (Seat 2)	John Gioia	12/31/2018	STIPEND of \$100 per meeting; up to \$400 month
III	Local Agency Formation Commission	Candace Andersen	5/7/2018	STIPEND of \$150 per meeting.
III	Local Agency Formation Commission	Federal D. Glover	5/7/2018	STIPEND of \$150 per meeting.
III	Local Agency Formation Commission, Alternate	Diane Burgis	5/4/2020	STIPEND of \$150 per meeting.
III	Metropolitan Transportation Commission	Federal D. Glover	2/1/2019	STIPEND of \$100/meeting; up to \$500/month per agency.
III	Tri Delta Transit Authority, Board of Directors (Seat 1)	Federal D. Glover	12/31/2018	STIPEND of \$100/month
III	Tri Delta Transit Authority, Board of Directors (Seat 2)	Diane Burgis	12/31/2017	STIPEND of \$100/month

Note: Type I: Internal Standing Committees; Type II: Internal appts;
 Type III: Regional appts; Type IV: Special/Restricted appts;
 Type V: ad hoc committees

*Or his designee
 **Appointed by CCC Fire District Board

ATTACHMENT II TO RESOLUTION NO. 2017/1
 CONTRA COSTA COUNTY BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS
 2017

Type*	Committee Name	2017 Appointee	New Term Expiration	Stipend Information
IV	ABAG (Association of Bay Area Counties) General Assembly	Federal D. Glover	12/31/2017	NO STIPEND
IV	ABAG Executive Board (Seat 1)	Karen Mitchoff	6/30/2018	STIPEND of \$150 per meeting.
IV	ABAG Executive Board (Seat 2)	Candace Andersen	6/30/2018	STIPEND of \$150 per meeting.
IV	ABAG Executive Board, Alternate 1	John Gioia	6/30/2018	STIPEND of \$150 per meeting.
IV	ABAG Executive Board, Alternate 2	Diane Burgis	6/30/2018	STIPEND of \$150 per meeting.
IV	ABAG Finance Authority for Nonprofit Corporations Board of Directors and its Executive Committee	Karen Mitchoff	12/31/2017	NO STIPEND
IV	ABAG Finance Authority for Nonprofit Corporations Board of Directors and its Executive Committee, First Alternate	Russell Watts	12/31/2017	NO STIPEND
IV	ABAG Finance Authority for Nonprofit Corporations Board of Directors and its Executive Committee, Second Alternate	Belinda Zhu	12/31/2017	NO STIPEND
IV	ABAG General Assembly	Karen Mitchoff	12/31/2017	NO STIPEND
IV	ABAG General Assembly, Alternate	Diane Burgis	12/31/2017	NO STIPEND
IV	ABAG General Assembly, Alternate	John Gioia	12/31/2017	NO STIPEND
IV	Bay Conservation & Development Commission	John Gioia	12/31/2017	STIPEND of \$100 per meeting; max of 4 meetings.
IV	Bay Conservation & Development Commission, Alternate	Federal D. Glover	12/31/2017	STIPEND of \$100 per meeting; max of 4 meetings.
IV	CCCERA (Contra Costa County Employees Retirement Association) Board of Trustees	Candace Andersen	Eff 7/1/17-6/30/20	STIPEND of \$100 per meeting.
IV	Clayton Redevelopment Successor Agency Oversight Board	Karen Mitchoff	Unspecified	NO STIPEND
IV	Concord Redevelopment Successor Agency Oversight Board	Karen Mitchoff	Unspecified	NO STIPEND
IV	Contra Costa County Redevelopment Successor Agency Oversight Board	Federal D. Glover	Unspecified	NO STIPEND

Note: Type I: Internal Standing Committees; Type II: Internal appts;
 Type III: Regional appts; Type IV: Special/Restricted appts;
 Type V: ad hoc committees

*Or his designee
 **Appointed by CCC Fire District Board

ATTACHMENT II TO RESOLUTION NO. 2017/1
 CONTRA COSTA COUNTY BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS
 2017

Type*	Committee Name	2017 Appointee	New Term Expiration	Stipend Information
IV	Contra Costa County Redevelopment Successor Agency Oversight Board	Karen Mitchoff	Unspecified	NO STIPEND
IV	CSAC (California State Association of Counties) Board of Directors	John Gioia	Eff 11/27/17- 11/26/18	NO STIPEND
IV	CSAC Board of Directors, Alternate	Karen Mitchoff	Eff 11/27/17- 11/26/18	NO STIPEND
IV	Delta Diablo Sanitation District Governing Board	Federal D. Glover	12/31/2017	STIPEND of \$170 per meeting; max of 6 meetings.
IV	Delta Diablo Sanitation District Governing Board, Alternate	Karen Mitchoff	12/31/2017	STIPEND of \$170 per meeting; max of 6 meetings.
IV	Delta Protection Commission	Diane Burgis	12/31/2017	NO STIPEND
IV	Delta Protection Commission, Alternate	Karen Mitchoff	12/31/2017	NO STIPEND
IV	First 5 Children and Families Commission Member	Federal D. Glover	12/31/2017	NO STIPEND
IV	Kensington Solid Waste Coordinating Committee	John Gioia*	Unspecified	NO STIPEND
IV	Law Library Board of Trustees	Thomas Cain	12/31/2017	NO STIPEND
IV	Mental Health Commission	Candace Andersen	12/31/2017	NO STIPEND
IV	Mental Health Commission, Alternate	Diane Burgis	12/31/2017	NO STIPEND
IV	North Coast Shoreline Joint Powers Authority	Federal D. Glover	12/31/2017	NO STIPEND
IV	North Coast Shoreline Joint Powers Authority	John Gioia	12/31/2017	NO STIPEND
IV	Pittsburg Redevelopment Successor Agency Oversight Board	Federal D. Glover	Unspecified	NO STIPEND
IV	Pleasant Hill Redevelopment Successor Agency Oversight Board	Karen Mitchoff	Unspecified	NO STIPEND
IV	Sacramento-San Joaquin Delta Conservancy Board	Karen Mitchoff	Unspecified	NO STIPEND

Note: Type I: Internal Standing Committees; Type II: Internal appts;
 Type III: Regional appts; Type IV: Special/Restricted appts;
 Type V: ad hoc committees

*Or his designee
 **Appointed by CCC Fire District Board

ATTACHMENT II TO RESOLUTION NO. 2017/1
 CONTRA COSTA COUNTY BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS
 2017

<u>Type*</u>	<u>Committee Name</u>	<u>2017 Appointee</u>	<u>New Term Expiration</u>	<u>Stipend Information</u>
IV	Sacramento-San Joaquin Delta Conservancy Board, Alternate	Diane Burgis	Unspecified	NO STIPEND
IV	San Pablo Redevelopment Successor Agency Oversight Board	VACANT**	Unspecified	NO STIPEND
IV	Walnut Creek Redevelopment Successor Agency Oversight Board	Karen Mitchoff	Unspecified	NO STIPEND

Note: Type I: Internal Standing Committees; Type II: Internal appts;
 Type III: Regional appts; Type IV: Special/Restricted appts;
 Type V: ad hoc committees

*Or his designee
 **Appointed by CCC Fire District Board

ATTACHMENT II TO RESOLUTION NO. 2017/1
 CONTRA COSTA COUNTY BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS
 2017

<u>Type*</u>	<u>Committee Name</u>	2017 Appointee	New Term Expiration	Stipend Information
V	Industrial Safety Ordinance/Community Warning System Ad Hoc Committee	John Gioia	Unspecified	NO STIPEND
V	Industrial Safety Ordinance/Community Warning System Ad Hoc Committee	Federal D. Glover	Unspecified	NO STIPEND
V	Northern Waterfront Economic Development Ad Hoc Committee	Federal D. Glover	Unspecified	NO STIPEND
V	Northern Waterfront Economic Development Ad Hoc Committee	Diane Burgis	Unspecified	NO STIPEND
V	Sustainability Ad Hoc Committee, Chair	John Gioia	Unspecified	NO STIPEND
V	Sustainability Ad Hoc Committee, Vice Chair	Federal D. Glover	Unspecified	NO STIPEND

Note: Type I: Internal Standing Committees; Type II: Internal appts;
 Type III: Regional appts; Type IV: Special/Restricted appts;
 Type V: ad hoc committees

*Or his designee
 **Appointed by CCC Fire District Board



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: January 10, 2017

Subject: EXECUTE a contract amendment with LSA Associates, Inc., to extend the termination date April 24, 2018, to complete Marsh Creek Road Bridge Project.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with LSA Associates, Inc., to extend the termination date from January 31, 2017 to April 24, 2018, with no change to the contract payment limit of \$186,000, to complete environmental services work associated with the Marsh Creek Road Bridge (#28C-0141) Replacement-Environmental Technical Studies Project, Clayton area. [Project No. 0662-6R4079 / Federal Aid No. BRLO-5928(107)] (District IV)

FISCAL IMPACT:

89% Federal Highway Bridge Program Funds and 11% Local Road Funds.

BACKGROUND:

Contra Costa County Public Works Department intends to replace the existing Marsh Creek Road Bridge (#28C-0141) 2 miles east of Morgan Territory Road, located in the Clayton area. The Marsh Creek Road Bridge Replacement Project (Project) consists of widening and realigning the sections of Marsh Creek Road leading up to the bridge and constructing a new bridge.

The Project

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 01/10/2017 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Trina Torres,
925-313-2176

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

is federally funded, which requires special environmental analysis, assessments, technical studies, and associated reports to ensure environmental compliance in accordance with the standards and protocols pursuant to the following environmental laws and regulations: Federal Highway Administration (FHWA), California Department of Transportation Local Assistance (Caltrans), United States Army Corps of Engineers (USACE), National Environmental Policy Act (NEPA), the California Environmental Quality Act (CEQA), the Clean Water Act, the Porter-Cologne Water Quality Act, and the State and Federal Endangered Species Acts. All studies must meet the California Department of Transportation Local Assistance requirements, as well as state and federal requirements. The Project is located within the East Contra Costa County Habitat Conservation Plan/Natural Community Conservation Plan (HCP/NCCP) area, which also requires specialized assessments and surveys pursuant to the East Contra Costa County Habitat Conservation Plan/Natural Community Conservation Plan.

On April 25, 2013, the Public Works Department entered into a contract with LSA Associates, Inc., in an amount not to exceed \$186,000, for environmental professional services for the Project.

On April 21, 2015, Contract Amendment No. 1 was approved to extend the contract to December 31, 2015.

On January 5, 2016, Contract Amendment No. 2 was approved to extend the contract to June 30, 2016.

On June 7, 2016, Contract Amendment No. 3 was approved to extend the contract January 31, 2017.

Due to unexpected delays to the Project, the Contract term needs to be extended to April 24, 2018 to complete work associated with the Project.

All other terms and conditions of the original Contract, Amendment Numbers 1, 2, 3 and this amendment between the County and the Contractor not modified by this contract amendment shall remain in full force and effect.

CONSEQUENCE OF NEGATIVE ACTION:

If the amendment is not approved, the remaining work will not be completed to obtain necessary environmental clearances which may jeopardize funding and cause delays with construction.



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: January 10, 2017

Subject: Advertise the 2017 On-Call Concrete Services Contract(s) for Various Road and Flood Control Maintenance Work

RECOMMENDATION(S):

AUTHORIZE the Public Works Director, or designee, to advertise for the 2017 On-Call Concrete Services Contract(s) for Various Road and Flood Control Maintenance Work, for routine maintenance and repair of existing road and flood control facilities, Countywide.

FISCAL IMPACT:

The On-Call Concrete Contract(s) for Various Road and Flood Control Maintenance Work is to be funded by 100% Local Road and Flood Control Funds.

BACKGROUND:

The Public Works Department will use the On-Call Concrete Services Contract(s) for Various Road and Flood Control Maintenance Work to provide supplemental concrete services as needed, to Public Works Maintenance crews for routine road and flood control maintenance and repairs in various locations throughout Contra Costa County.

The Public Works Department intends to award at least one \$150,000 contract, but not more than three \$150,000 contracts, to the responsible bidder(s). Each contract will have

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Jerome Gonsalvez,
925-313-7006

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

a term of one year with the option of two one-year extensions and will be used as needed with no minimum amount that has to be spent.

CONSEQUENCE OF NEGATIVE ACTION:

Where concrete services are required, the Public Works Department may be unable to complete routine road and flood control maintenance work in a timely manner.



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: January 10, 2017

Subject: EXECUTE a contract with California Conservation Corps to provide tree removal service. Dist.V

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with California Conservation Corps, State of California (CCC), in an amount not to exceed \$6,640, for the period of January 1, 2017 through June 30, 2017, to provide tree removal services for the Rio Vista Elementary School Pedestrian Connection Project, Bay Point area. (County Project No. 0662-6R4141)

FISCAL IMPACT:

59% Active Transportation Program (ATP) Funds, 26% Bay Point Area of Benefit Fund, 15% Local Road Funds.

BACKGROUND:

The Rio Vista Elementary School Pedestrian Connection Project will complete a sidewalk gap and bike lane on the north side of Pacifica Avenue, from Mariners Cove Drive to approximately 525 feet west. This project is directly across from the Rio Vista Elementary School in Bay Point.

This project is receiving

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Nancy Wein, (925)
313-2275

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Nancy Wein, Adelina Huerta

BACKGROUND: (CONT'D)

\$600,000 in Active Transportation Program (ATP) funds from the State which allowed this underfunded project to go to construction. As part of the ATP grant requirements, the County is required to partner with the local California Conservation Corps (CCC). CCC is a state agency that provides work experience to adults to develop their project management skills, teamwork, and project execution.

The CCC has indicated their desire to remove the trees needed for the project to move forward. In accordance with the Migratory Bird Treaty Act, tree removal work for the project should be completed before February 1, 2017 in order to avoid nesting bird season.

CONSEQUENCE OF NEGATIVE ACTION:

If the contract is not approved, future ATP grant applications may be penalized since the County did not partner with the CCC.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

Agreement Addendum

Standard Sponsor Agreement

CCC Form 58

Agreement #

(CCC Contract Officer Assigns)

Index#

(Center Index Code is Four digits)

CCC Work Code

(Center Project Manager Assigns)

A) The California Conservation Corps (CCC), agrees to provide crew labor for the project titled:
Rio Vista Pedestrian Connection Tree and Vegetation Removal

See CCC-58: Project Evaluation Form for details.

B) The term of this agreement shall be:
 Agreement Start Date: January 1, 2017 Check here if multi-year
 Agreement Expiration Date: June 30, 2017

C) Sponsor agrees to reimburse the CCC for estimated costs in accordance with the Fiscal Summary. (Fiscal Year displays are shown on page 2 & 3.) NOTE TO SPONSOR: Budget detail will not be provided on performance based contracts.	LABOR	Hours	Rate/Hr	Totals	
	CM Regular Time:	300.00	\$ 20.00	\$ 6,000.00	
	CM Overtime:	0.00	\$ -	\$ -	
	Performance-Based Labor:			\$ -	
	Staff BILLABLE Regular Time :			\$ -	
	Staff Overtime :			\$ -	
	EXPENSES				
	Equipment (greater than \$5,000):			\$ -	
	Tools (includes equipment less than \$5,000):			\$ 640.00	
	Materials:			\$ -	
Vehicle Operations:			\$ -		
Consulting:			\$ -		
Other:			\$ -		
D) The total amount payable by Sponsor to CCC under this agreement shall not exceed:				\$ 6,640.00	

E) The CCC shall forward billing for labor and/or operating expenses with supporting documentation in triplicate to sponsor
 Monthly Quarterly At end of contract
 Sponsor agrees to pay CCC within 50 days from receipt of bill. Negotiated Advanced Payments: \$ -

Sponsor	
Organization:	Contra Costa Public Works Dept.
Date:	
Signature:	
Print:	Lawrence Leong
Title:	Engineer
SPONSOR EMAIL ADDRESS	
lleon@pw.cccounty.us	
SPONSOR MAILING ADDRESS	
255 Glacier Dr. Martinez, Ca 94553	
SPONSOR BILLING ADDRESS:	

STATE OF CALIFORNIA	
California Conservation Corps	
Date:	
Signature:	
Print:	Dawne Bortolazzo
Title:	Administrative Chief
CCC DISTRICT VERIFICATION	
Date:	
Signature:	
Print:	Frank Arzaga
Title:	Conservation Supervisor
FORWARD PAYMENTS TO:	
California Conservation Corps Attention: Accounting/Receivables 1719 24th Street, Sacramento Sacramento, CA 95816	

CALIFORNIA CONSERVATION CORPS1719 24th Street, Sacramento, CA 95816www.ccc.ca.gov

CCC-96 (REV. 06/2016)

**SPONSOR AGREEMENT (CCC-96)
(for Governmental Entity – Local)**

This Sponsor Agreement (Agreement) is entered into by the California Conservation Corps (CCC), State of California and

Sponsor's Name: _____, a State of California Local Public Entity (Sponsor).

WHEREAS, the CCC is statutorily mandated to provide job skills training, educational opportunities and an increasing awareness of the State's natural resources to young adults;

WHEREAS, the CCC is authorized to work on projects in rural and urban areas that, provide a benefit to the public by, among other things, preserving, maintaining and/or enhancing the lands and water of the State of California, directly contributing to the conservation of energy and/or assisting in fire prevention and suppression;

WHEREAS, the CCC is authorized pursuant to the California Public Resources Code Section 14306 to execute contracts for furnishing the services of the CCC to any federal, state or local public entity, any local or statewide private organizations, and any person, firm, partnership, or corporation concerned with the objectives of the CCC program as specified in California Public Resources Code Sections 14000 and 14300;

WHEREAS, the Sponsor can provide opportunities for public service through meaningful and productive work projects;

WHEREAS, each party to this Agreement is duly authorized to enter into this Agreement; and

WHEREAS, the parties to this Agreement find and determine that it would be to their mutual advantage and the public benefit to join together to accomplish the purpose herein, and coordinate their power, authority and expertise for the CCC to use its corpsmembers and employees to accomplish projects specified by Sponsor and agreed to by the CCC;

NOW THEREFORE, in consideration and recognition of the above, the Sponsor and CCC (collectively referred to herein as "the parties") agree as follows:

- A. Documentation of Projects
1. Sponsor shall submit project proposals to the CCC.
 2. The CCC shall work with Sponsor to include details of project proposals in a CCC Form 58 and/or other appropriate forms and documentation where applicable ("the project paperwork").

3. No project work will begin without a CCC Form 58 (or its replacement) being signed by the parties' representatives.
4. The project paperwork for any project necessarily incorporates into it this Agreement.
5. Unless otherwise specified in the project paperwork, the parties agree to accept documents that are digital signed in accordance with Government Code Section 16.5.

B. Parties Obligations:

1. Sponsor agrees:
 - a. To pay for all costs, including but not limited to, labor, material and supply costs negotiated and agreed to by the parties that are directly related to and necessitated by the project and that are set forth in the project paperwork;
 - b. To make available to the CCC adequate plans, specifications, materials, supplies, equipment and/or special labor requirements to complete the project as determined and agreed to by the parties as specified in the project paperwork;
 - c. To provide adequate technical supervision as determined and agreed to by the parties;
 - d. To obtain approvals and permits required by any local, state or federal entity necessary to commence working on and/or completing the work identified in the project paperwork;
 - e. To the extent any project involves the CCC performing work on private property, it will obtain and/or has obtained all necessary approvals, authorizations and/or permits from the owners of said private property before the CCC begins project work on said property and that the CCC is authorized to perform the project work on said private property;
 - f. To the extent any project involves trade unions or labor organizations, to obtain clearances and/or meet requirements, if any, of trade unions or other labor organizations occasioned by the participation of the CCC in the project;
 - g. To provide project sites that, to the best of the Sponsor's knowledge, are free of any known hazardous materials, but if there are any known hazardous materials present, the Sponsor will provide the location, identity, and amounts of such hazardous materials as well as the Safety Data Sheets associated therewith;
 - h. To provide or reimburse the CCC for acceptable temporary living accommodations for CCC personnel actually engaged in working on a project if: (1) the project is located at a site that is more than a one hour drive from the designated CCC base center; and, (2) provision of such living accommodation is determined necessary by the parties;
 - i. To conduct an orientation with CCC personnel at the commencement of each project to explain the technical aspects, safety requirements and other relevant information necessary for the CCC to successfully complete the project including the identification of restroom facilities or alternatives thereto;
 - j. To work with the CCC to conduct an additional educational or training presentation at the CCC base center or project site to CCC corpsmembers; and,

- k. To explore the possibility of authorizing the CCC to place a sign, plaque or emblem on the project site that presents the CCC's contribution to the project and the date. Any such sign, plaque or emblem shall be consistent in size and design to its surroundings at the project site.
2. CCC agrees to:
 - a. Review project proposals submitted by the Sponsor and work with Sponsor to prepare project paperwork for those proposed projects that are covered by the CCC's statutory mandate, consistent with the CCC's organizational priorities and within the CCC's operational capabilities.
 - b. Provide CCC personnel, equipment and materials to perform the obligations specified in the project paperwork. The CCC shall only use personnel who have received adequate prior training and are sufficiently equipped for and alerted to the general nature of the hazards inherent in the scope of work; and,
 - c. Provide its personnel with Workers' Compensation coverage and benefits that are administered by the State Compensation Insurance Fund in accordance with the California Labor Code.
 3. The Sponsor and CCC mutually agree to the following:
 - a. This Agreement is not intended to affect the legal liability of either of the parties by imposing any standard of care other than the standard of care imposed by law;
 - b. Mutual Indemnification:
 - i. To the extent permitted by law including Article XVI, sections 1 and 6 of the California Constitution, and the California Claims Act, the CCC agrees to hold harmless and indemnify the Sponsor against any liability, damage, or loss legally determined to have occurred as a result of performance or failure to perform under this Agreement and/or the project paperwork caused by the acts and/or omissions of any person directly employed by, enrolled in or under the control or supervision of the CCC while performing the work set forth in this Agreement and/or the project paperwork.
 - ii. The Sponsor agrees to hold harmless and indemnify the CCC against any liability, damage, or loss legally determined to have occurred as a result of performance or failure to perform under this Agreement and/or the project paperwork caused by the acts and/or omissions of any person directly employed by or under the control or supervision of the Sponsor while performing the work set forth in this Agreement and/or the project paperwork;
 - c. Insurance:
 - i. The State of California has elected to cover its motor vehicle and general liability exposure through claims procedures instituted in accordance with the California Government Code provisions and the other provisions of the law relating to such liability. Pursuant to those procedures, tort liability claims should be submitted to the California Victims Compensation and Government Claims Board (Government Claims Division, P.O. Box 3034, Sacramento, CA

95812-3035) in accordance with the California Government Code provision and the other provisions of the law governing submission of such claims. In addition, unless notified otherwise or on behalf of the CCC, motor vehicle liability claims may be forward to the California Department of General Services, Office of Risk and Insurance Management (hereinafter "ORIM"), Claims Unit, 1325 J Street, Suite 1800, Sacramento, California 95814. It should be noted, however, that the willingness of ORIM to receive such motor vehicle liability claims does not constitute a waiver by the State of California or the CCC of the time limits or procedures provided by law or the filing of claims relating to such motor vehicle liability. It also should be noted that the addresses set forth in this paragraph are subject to change; any claimant is advised to verify the accuracy of and currency of the addresses for filing claims, and by setting forth addresses in this paragraph, neither the State of California nor the CCC is waiving any time limits or procedures provided by law for filing claims related to alleged motor vehicle or general liability or any other alleged liability.

- ii. The California Department of Personnel Administration has entered into a Master Agreement with the State Compensation Insurance Fund to administer Workers' Compensation benefits for State employees and corpsmembers as required by the California Labor Code.
- d. The California Labor Code Section 1720.4(c) specifically exempts the CCC from paying state prevailing wages to corpsmembers when engaged in public works projects. The CCC is not subject to the federal prevailing wage requirements set forth in the Davis-Bacon Act (Title 40 USC 276A et seq.) when providing labor on federal government contracts. Title 29 of the Code of Federal Regulations (CFR), Section 5.2(h) specifically provides that a State is not considered a contractor under statutes providing loans, grants, or other federal assistance in situations where construction is performed by its own employees and/or personnel;
- e. The California Business and Professions Code, Section 7040 exempts the State of California from contractor licensing requirements. The CCC is a state entity subject to the exemption;
- f. Improvements and Land Use:
 - i. All improvements constructed in whole, or in part by the CCC on lands owned or controlled by the Sponsor shall remain the property of the Sponsor;
 - ii. Permission to camp and/or perform work on lands owned or controlled by Sponsor does not in any way convey to the CCC, its staff or any person or persons working with the CCC in the performance of said work, employee status that would extend to them the benefits afforded to permanent employees of Sponsor;
- g. Emergency Services and Possible Delays:
 - i. The CCC is required to provide emergency services if directed by the Governor of the State of California pursuant to an Executive Order, the

- Office of Emergency Services, Department of Forestry and other agencies charged with responding to emergencies throughout California arising from fire, flood, wind, and other natural and man-caused disasters.
- ii. The CCC may be required to temporarily suspend or permanently cease work on projects due to required emergency response or emergency conditions. The parties agree that any delay in completing the work by the CCC due to response to an emergency shall be excused and costs incurred by the delay shall be the responsibility of the Sponsor;
 - iii. The resources of the CCC are limited and the public service conservation work of the CCC may be altered in priority from time-to-time. The parties agree that other than delays caused by the CCC's response to an emergency, all other delays by either party shall be excused and costs caused by delays shall be borne by the party incurring such costs.
- h. All contracts relating to the construction or operation of a project shall contain a clause prohibiting discrimination and/or harassment against any person, employee or employee applicant engaged in the project work on the basis of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave;
- i. Budget Contingencies:
- i. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State of California and the CCC shall have no liability to pay any funds whatsoever to Sponsor or to furnish any other considerations under this Agreement or related project paperwork and Sponsor shall not be obligated to perform any provisions of this Agreement or related project paperwork.
 - ii. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State of California and the CCC shall have the option to either cancel this Agreement with no liability occurring to the State of California or CCC, or offer to an Agreement amendment to Sponsor reflecting the reduced amount.
- j. Subject to the provisions herein, all remedies allowed by law are available to either party for enforcement of this Agreement. Any waiver of rights by either party or any matter relating to this Agreement shall not be deemed to be a waiver unless in writing and approved by both parties and shall not be a waiver to any other provision or matter relating to this Agreement;
- k. If any part of this Agreement is found to be invalid the remainder of the Agreement shall continue in full force and effect;
- l. Neither the CCC nor the Sponsor may assign this Agreement or any interest therein without the written consent of the other party;
- m. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties;

- n. This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California;
- o. This Agreement shall remain in effect unless terminated upon thirty (30) days written notice from either party; and
- p. Each Party and its respective agents executing this Agreement warrants and represents that it has the full power and authority to execute, deliver and perform the obligations under this Agreement and that each Party's performance hereunder has been duly authorized by all requisite actions on the part of that Party.

Sponsor Information:

Sponsor Name:	Sponsor Department:
Address:	
Contact Person:	Phone:
Email Address:	

SIGNATURES

In Witness Whereof, the parties have agreed to the condition of this Agreement as of the date shown below.

Sponsor Representative Signature:	
Print Name:	Date:

CCC District Director/Region Deputy Signature:	
Print Name:	Date:

[A] PROJECT DATA

Project/Work Code: R-17-1728		Center Code: 705 NAPA Location Code: ARRA: N
Contract: - -		Resource Category: LAN
Project Title: RIO VISTA PEDESTRIAN CONNECTION VEGETATION REMOVAL		
Project Description: CCC crews will remove trees and other vegetation in preparation for the installation of a new pedestrian walkway. Shrubs and lower lying vegetation will be cut to ground level and roots grubbed out. Trees will be safely cut down and stumps ground to below ground level. All material cut by CCC will be removed and disposed of off site.		

[B] SPONSOR INFORMATION

Agency Code: 30007	Sponsoring Agency: CO OF CONTRA COSTA	Address: 255 GLACIER DRIVE	
City: MARTINEZ	State: CA	ZIP: 94553-	
Sponsor Representative: LAWRENCE LEONG		Title: ENGINEER	Phone: (925) 313-2026
Technical Supervisor: LAWRENCE LEONG		Title: ENGINEER	Phone: (925) 313-2026

[C] EMERGENCY RESPONSE INFORMATION

CDF Incident # -	Request # -	OES # -	HQ Ref. # -
CCC Index #	Corpsmember Overtime Pay Serial # Email: lleon@pw.cccounty.us		

[D] ESTIMATE INFORMATION

Hours: 300
Start Date: / /

[E] WORKSITE INFORMATION

Directions to Worksite Location: GPS will be provided		
ZIP: 94553-	County Code: 07	County: CONTRA COSTA

[F] FOR HQ USE ONLY

FRANK ARZAGA 12/14/2016, 11:16am

Received:	Logged:	Verified:
Analyst:	Entered:	Checked:

[G] EDUCATIONAL ACTIVITIES

Sponsor: Educational presentation to increase Corpsmember understanding of the natural environment. Length of time scheduled: 0.00 Hrs.
Project will not include this educational component

CCC: The CCC will be doing the following work/learn activities. Length of time scheduled: 0.00 Hrs.
Equipment operation, chipper training, teambuilding

[H] EQUIPMENT, MATERIALS, AND LABOR

To be supplied by Sponsor:
Technical supervision
property access

To be supplied by CCC:
10-12 person crew
Crew supervision
Basic hand and power tool compliment
Workers compensation insurance

Special SPIKE equipment needed by crew:

SPIKE Information (description and location of housing):

[I] NARRATIVE ON HOW PROJECT WILL MEET ALL LEGISLATIVELY MANDATED OBJECTIVES
 (Assign a numerical rating: 0=none, 1=low, 2=medium, 3=high)

Conserving, improving, developing natural resources, maintaining environmentally important lands or waters. project will have minimal positive effect on natural enviroment	RATING: 1
Providing public benefit or access (Estimated visitor use, increased safety, reduced maintenance costs, etc.) The work being performed will make way for the contruction of a new pedetrial walkway, that will make travel to school safer for students at a near ...	RATING: 3
Providing Corpsmembers with oppportunities for training in employable skills (e.g. specific tools and use, fire control, carpentry) Corpsmembers will learn the safe operation of power equipmet and handtool usage, as well as employable soft skills such as teamwork, project planni ...	RATING: 3

[J] PROJECT CHECKLIST & SIGNATURE BLOCKS

SIGNING THIS DOCUMENT VERIFIES THAT:			
<ul style="list-style-type: none"> ■ A Sponsor Agreement (CCC 96) is on file at Headquarters. ■ If a reimbursable project, a CCC-96A or STD-13 agreement has been submitted to Headquarters. ■ If the Sponsor is a non-profit entity, a statement of non-profit status and Private Property/Sponsor Authorization form have been submitted to HQ. ■ If the Sponsor is a for-profit entity, a Private Property/Sponsor Authorization has been submitted to HQ. ■ The project conforms to CCC's Injury and Illness Prevention Program (IIPP) 			
Project Coordinator:	Print	Sign	Date:
FRANK P. ARZAGA			
Center Director:			
THE SPONSOR REPRESENTATIVE AGREES TO THE FOLLOWING:			
<ul style="list-style-type: none"> ■ If there are hazardous materials present, the sponsor has provided the location, identity, and amounts of any hazardous substances at the worksite and provided all Material Safety Data Sheets for hazardous materials that are present at the worksite 			
OR			
<ul style="list-style-type: none"> ■ To the best knowledge of the sponsor, the worksite is free of any known hazardous materials. 			
AND			
<ul style="list-style-type: none"> ■ That all applicable local, state, and federal permits, approvals, and clearances have been obtained. 			
Sponsor Representative:	Print	Sign	Date:

LEGISLATIVE MANDATE - Public Benefit: (cont.)
walkway, that will make travel to school safer for students at a nearby
elementary school.

LEGISLATIVE MANDATE - Corpsmember Skills: (cont.)
usage, as well as employable soft skills such as teamwork, project planning
and implementation.



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: January 10, 2017

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Full Reef, LLC for a Large T-Hangar at Buchanan Field Airport effective December 15, 2016 in the monthly amount of \$748.23 Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$8,978.76 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease

On

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Beth Lee, (925)
681-4200

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

February 13, 2007, Contra Cost County Board of Supervisors approved the new Large Hangar Lease Agreement or use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-Hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Agreement, Full Reef, LLC

CONTRA COSTA COUNTY - BUCHANAN FIELD AIRPORT

LARGE AIRCRAFT HANGAR RENTAL AGREEMENT

1. **PARTIES:** Effective December 15, 2016 (the “**Effective Date**”), the COUNTY OF CONTRA COSTA, a political subdivision of the State of California (“**Airport**”), and Full Reef, LLC (“**Renter**”), hereby mutually agree and promise as follows:
2. **RENTER AND AIRCRAFT INFORMATION** Simultaneous with the execution of this Large Aircraft Hangar Rental Agreement (this “**Rental Agreement**”) by Renter, Renter shall complete a Renter and Aircraft Information Form attached hereto as Exhibit A for each of the aircraft to be stored in Renter’s Large Aircraft Hangar. A completed copy of the Renter and Aircraft Information Form is attached hereto as Exhibit A and incorporated herein. Renter must also provide to Airport at that time, for inspection and copying, (1) the original current aircraft registration for each of Renter’s Aircraft or, if any of Renter’s Aircraft described in Exhibit A is under construction, the plans for and proof of ownership of such aircraft; and (2) the insurance information required by Section 16 below for each of Renter’s Aircraft.
3. **PURPOSE:** The purpose of this Rental Agreement is to provide for the rental of a large aircraft hangar space at the Contra Costa County - Buchanan Field Airport for the storage of the aircraft described in the Renter and Aircraft Information Form attached hereto as Exhibit A (individually or collectively, as the case may be, “**Renter’s Aircraft**”).
4. **PREMISES:** For and in consideration of the rents and faithful performance by Renter of the terms and conditions set forth herein, Airport hereby rents to Renter and Renter hereby rents from Airport that large aircraft hangar shown as # F-05 on the Large Aircraft Hangar Site Plan, attached hereto as Exhibit B and incorporated herein (hereinafter referred to as the “**Large Aircraft Hangar.**”).

Renter has inspected the Large Aircraft Hangar and hereby accepts the Large Aircraft Hangar in its present condition, as is, without any obligation on the part of Airport to make any alterations, improvements, or repairs in or about the Large Aircraft Hangar.
5. **USE:** The Large Aircraft Hangar shall be used exclusively by Renter for the storage of Renter’s Aircraft. In addition to the storage of Renter’s Aircraft, Renter may use the Large Aircraft Hangar for (1) the homebuilding, restoration and/or maintenance of Renter’s Aircraft, provided that such homebuilding, restoration and/or

maintenance is performed by Renter only and in conformance with all applicable statutes, ordinances, resolutions, regulations, orders, circulars (including but not limited to FAA Advisory Circular 20-27) and policies now in existence or adopted from time to time by the United States, the State of California, the County of Contra Costa and other government agencies with jurisdiction over Buchanan Field Airport; (2) the storage of and materials directly related to the storage, construction of homebuilt planes homebuilding, restoration, and/or maintenance of Renter's Aircraft; (3) the storage of one boat, or one recreational vehicle, or one motorcycle, or one automobile, provided that Renter first provides to Airport proof of Renter's ownership and original registration of any stored boat or vehicle, for inspection and copying; and/or (4) the storage of comfort items (such as a couch, small refrigerator, etc.) that the Director of Airports, in his sole discretion, determines will not impede the use of the hangar for the storage of Renter's Aircraft, and are not prohibited by applicable building and fire codes. The Large Aircraft Hangar shall not be used for any purpose not expressly set forth in this Section 5. Use.

The use of all or a portion of the Large Aircraft Hangar for the storage of aircraft not owned or leased by Renter is prohibited. (the term "aircraft not owned or leased by Renter" means any aircraft in which Renter does not have an ownership interest or which is not directly leased to Renter). Renter shall present proof of said ownership interest or lease to Airport upon request in addition to that information provided in Exhibit A.

If Renter's Aircraft is or becomes non-operational, it may be stored in the Large Aircraft Hangar only if it is being homebuilt or restored by Renter. Prior to the commencement of any such homebuilding or restoration, Renter shall provide to Airport (1) a copy of the purchase agreement or (2) a valid federal registration number. If Renter's Aircraft is not validly registered with the FAA as of the Effective Date, upon completion of construction, Renter shall register such aircraft and apply for an airworthiness certificate for Renter's Aircraft in accordance with all applicable federal statutes and regulations and provide the original registration and certification to Airport, for inspection and copying, immediately upon receipt by Renter. On or before January 1 of each year, if the homebuilding or restoration has not been completed, Renter shall provide a written annual report to the Director of Airports that details the homebuilding or restoration activity performed, work still required to be completed and an estimate of time of completion.

6. **TERM:** This Rental Agreement shall be from month to month commencing **December 15, 2016**, and shall continue until terminated. This Rental Agreement may be terminated by any party upon thirty (30) days written notice to the other party.

7. **RENT**

A. **Monthly Rent and Additional Rent.** Renter shall pay \$ 748.23 in rent per month ("**Monthly Rent**") due and payable in advance on the first day of each calendar month, beginning on the commencement date of this Rental Agreement. Unless directed to do otherwise by Airport, Renter shall pay rent only in cash or by personal check, certified check, or money order. If the term of this Rental Agreement begins on a day other than the first day of the month, the Monthly Rent stated above for the first month shall be prorated based on a thirty-day month and shall be due and payable at the time the Renter signs this Rental Agreement.

The Monthly Rent shall be adjusted annually by the change in Consumer Price Index ("**CPI**"), as defined hereinbelow, for the latest one year period ending December 31 of each year. CPI, as used herein, shall mean the Consumer Price Index for all Urban Consumers, All Items, for the San Francisco-Oakland-San Jose Metropolitan Area, as published by the Bureau of Labor Statistics of the U.S. Department of Labor, or its successor. Notwithstanding anything in the foregoing to the contrary, (1) at no time will the Monthly Rent be decreased by CPI adjustment; and (2) no single increase in Monthly Rent shall exceed 6 percent of the applicable Monthly Rent. The new Monthly Rent will take effect thirty (30) days after Airport gives written notice to Renter of the new Monthly Rent amount.

All other payments due from Renter to Airport under this Rental Agreement, including, but not limited to, administrative late charges, interest, and returned check charges, shall be deemed additional rent ("**Additional Rent**"). Airport shall apply any moneys received from Renter to the oldest amount due on Renter's account. Any amounts owed by Renter to Airport prior to the execution of this Rental Agreement shall be deemed due under this Rental Agreement on the commencement date of this Rental Agreement.

i. **Administrative Late Charge and Interest.** If Renter fails to pay Monthly Rent or Additional Rent by the fifth day after it is due, Renter shall be liable for an administrative late charge in the amount of fifty dollars (\$50.00), plus interest at the rate of 1.5% per month, which shall be due and payable seven (7) days after Airport gives Renter an invoice of said demand for payment of Monthly Rent or Additional Rent



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: January 10, 2017

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Beth Lee, (925)
681-4200

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

RECOMMENDATION(S): (CONT'D)

with Edward Harris and Angela Harris for a T-hangar at Buchanan Field Airport effective January 1, 2017 in the monthly amount of \$394.10, Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,729.20 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T -hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

E&A Harris Hangar Agreement

CONTRA COSTA COUNTY - BUCHANAN FIELD AIRPORT

T-HANGAR AND SHADE HANGAR RENTAL AGREEMENT

1. **PARTIES:** January 1, 2017 ("Effective Date"), the COUNTY OF CONTRA COSTA, a political subdivision of the State of California ("Airport"), **Edward Harris and Angela Harris** ("Renter"), hereby mutually agree and promise as follows:

2. **RENTER AND AIRCRAFT INFORMATION:** Simultaneous with the execution of this T-Hangar and Shade Hangar Rental Agreement ("**Rental Agreement**") by Renter, Renter shall complete the Renter and Aircraft Information Form. A completed copy of the Renter and Aircraft Information Form is attached hereto as Exhibit "A" and incorporated herein. Renter must also provide to Airport at that time, for inspection and copying, (1) the original current Aircraft Registration or, if the aircraft described in Exhibit A is under construction, the plans for and proof of ownership of such aircraft; and (2) the insurance information required by Section 16 below.

3. **PURPOSE:** The purpose of this Rental Agreement is to provide for the rental of a T-Hangar or Shade Hangar space at the Contra Costa County - Buchanan Field Airport for the storage of the aircraft described in the Renter and Aircraft Information Form ("**Renter's Aircraft**").

4. **PREMISES:** For and in consideration of the rents and faithful performance by Renter of the terms and conditions set forth herein, Airport hereby rents to Renter and Renter hereby rents from Airport that T-Hangar or Shade Hangar shown as # **D-01** on the T-Hangar and Shade Hangar Site Plan, attached hereto as Exhibit B and incorporated herein. This T-Hangar or Shade Hangar is part of the T-Hangar and Shade Hangar Site ("**T-Hangar Site**") and shall hereinafter be described as the "**T-Hangar.**"

Renter has inspected the T-Hangar and hereby accepts the T-Hangar in its present condition, as is, without any obligation on the part of Airport to make any alterations, improvements, or repairs in or about the T-Hangar.

5. **USE:** The T-Hangar shall be exclusively by Renter for the storage of Renter's Aircraft. In addition to the storage of Renter's Aircraft, Renter may use the T-Hangar for (1) the homebuilding, restoration and/or maintenance of Renter's Aircraft, provided that such homebuilding, restoration and/or maintenance is performed by Renter only and in conformance with all applicable statutes, ordinances, resolutions, regulations, orders, circulars (including but not limited to FAA Advisory Circular 20-27) and policies now in existence or adopted from time to time by the United States, the State of California, the County of Contra Costa and other government agencies with jurisdiction over Buchanan Field Airport; (2) the storage of and materials directly

related to the storage, construction of homebuilt planes homebuilding, restoration, and/or maintenance of Renter's Aircraft; (3) the storage of one boat, or one recreational vehicle, or one motorcycle, or one automobile, provided that Renter first provides to Airport proof of Renter's ownership and original registration of any stored boat or vehicle, for inspection and copying; and/or (4) the storage of comfort items (such as a couch, small refrigerator, etc.) that the Director of Airports, in his sole discretion, determines will not impede the use of the hangar for the storage of Renter's Aircraft, and are not prohibited by applicable building and fire codes. The T-Hangar shall not be used for any purpose not expressly set forth in this Section 5. Use.

The use of all or a portion of the T-Hangar for the storage of aircraft not owned or leased by Renter is prohibited. ("Aircraft not owned or leased by Renter" means any aircraft in which Renter does not have an ownership interest or which is not directly leased to Renter). Renter shall present proof of said ownership interest or lease to Airport upon request in addition to that information provided in Exhibit A.

If Renter's Aircraft is or becomes non-operational, it may be stored in the T-Hangar only if it is being homebuilt or restored by Renter. Prior to the commencement of any such homebuilding or restoration, Renter shall provide to Airport (1) a copy of the purchase agreement or (2) a valid federal registration number. If Renter's Aircraft is not registered as of the Effective Date, upon completion of construction, Renter shall register and apply for an airworthiness certificate for Renter's Aircraft in accordance with all applicable federal statutes and regulations and provide the original registration and certification to Airport, for inspection and copying, immediately upon receipt by Renter. On or before January 1 of each year, if the homebuilding or restoration has not been completed, Renter shall provide a written annual report to the Director of Airports that details the homebuilding or restoration activity performed, work still required to be completed and an estimate of time of completion.

6. **TERM:** This Rental Agreement shall be from month to month commencing **January 1, 2017**, and shall continue until terminated. This Rental Agreement may be terminated by any party upon thirty (30) days written notice to the other party.

7. **RENT:**

A. **Monthly Rent and Additional Rent.** Renter shall pay \$ **394.10** in rent per month ("**Monthly Rent**") due and payable in advance on the first day of each calendar month, beginning on the commencement date of this Rental Agreement. Unless directed to do otherwise by Airport, Renter shall pay rent only in cash or by personal check, certified check, or money order. If the term of this Rental Agreement begins on a day other than the first day of the month, the Monthly Rent stated above for the first month shall be prorated



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 10, 2017

Subject: Claims

RECOMMENDATION(S):

DENY claims filed by William & Marilyn Burchard, Gloria Evans, Wilhemeni Hammons, Toni L. Jackson, Tasha Epps & Estate of Cloinidell Jackson, Joyce Lopez, Viviana Navarrete, Yao Saechao, and Travelers Casualty Ins. Co. of America, and Grover & Norma Sanchez.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

*

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Joellen Bergamini
925.335.1906

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Candace Andersen, District II Supervisor
Date: January 10, 2017

Subject: Resolution recognizing Superior Court Judge Thomas M. Maddock

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Lauri Byers, (925)
957-8860

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

Resolution No.

2017/7

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:
recognizing Superior Court Judge Thomas M. Maddock

Resolution No. 2017/7

Whereas, Judge Thomas M. Maddock served the Superior Court of Contra Costa County General Jurisdiction from December 1998 to January 2017; he served as the Juvenile Court Presiding Judge, the 2010-2013 Felony Trial Judge, the 2009-2010 Supervising Judge of the Courthouse in Richmond, the 2007-2010 Fast Track Civil Judge unlimited jurisdiction and served as Presiding Judge August 2004 - December 2006; he has been instructor for CJER and CJA, he has served as Chair of Joint Legislative Committee and on the Trial Court Budget Working Group; and

Whereas, Judge Maddock was a Member of the California Judicial Council, September 2006 to September 2009, appointed to Accountability and Efficiency Committee in 2011, and elected to Executive Board of California Judges Association 2011 – 2013; he was appointed to the Commission on Judicial Performance in April 2013 and appointed Chair of the Judicial Council Court Security Committee in 2014; and

Whereas, Judge Maddock served as the Undersecretary to California Youth and Adult Correctional Agency from October 1995 to December 1998, and Undersecretary to the Veterans Affairs Agency from July 1993 to September 1995, he served as the Deputy Director of CA Department of Consumer Affairs, the Public Advisor to CA Energy Commission and the Deputy Chief of CA Bureau of Automotive Repair; and

Whereas, Judge Maddock served as a Deputy District Attorney of El Dorado County from June 1984 to December 1986 and a Deputy District Attorney in Contra Costa County from February 1978 to June 1981; and

Whereas, Judge Maddock served as a Commissioned Officer, Captain, in the U. S. Coast Guard, active service from 1969 through 1972, and reserve service from 1973 to 1994, he graduated from UC Davis in 1968 with a BA in Economics and graduated Hastings College of the Law, receiving his JD in 1977.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby honor **Judge Thomas M. Maddock** for his valuable role in serving the citizens of Contra Costa County and the United States of America.

CANDACE ANDERSEN

Chair,
District II Supervisor

JOHN GIOIA
District I Supervisor

MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

David J. Twa,

By: _____, Deputy



Contra
Costa
County

To: Board of Supervisors
From: John Gioia, District I Supervisor
Date: January 10, 2017

Subject: Honoring the Greater Richmond Interfaith Program's 50 years of service

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: James Lyons,
510-231-8692

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

Resolution No.
2017/12

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2017/12

Honoring the Greater Richmond Interfaith Project (GRIP) on their 50 year anniversary of serving Contra Costa County.

Whereas, the Greater Richmond Interfaith Program (GRIP) is an interfaith, interracial coalition of 38 member congregations – Buddhists, Christians, Jews, Muslims and Sikh – working together to address critical issues of human dignity and social justice in Contra Costa County since 1966; and

Whereas, for 50 years GRIP has provided services and shelter to Contra Costa County’s hungry and homeless and has had a significant impact on our community’s special needs population by offering faith assistance and services to people of need through housing development, public services and economic opportunities; and

Whereas, GRIP’s service delivery was enhanced in 2006 upon opening a new 12,000 square feet “Souper Center” Family Housing and Supportive Services Center, a one-stop, integrated service delivery facility providing 75 beds for emergency shelter and transitional housing; and

Whereas, GRIP’s work is supported by a network of over 400 volunteers from their member congregations and “friends of GRIP,” who perform tasks ranging from preparing and serving meals to coordinating activities with shelter guests; and

Whereas, in fulfillment of its mission and purpose to unite peoples’ thoughts and actions to work together to address issues of racial unrest, economic disparity and social injustice, GRIP has sponsored the “Harmony Walk to End Hunger and Homelessness” since 1986 providing opportunity for congregations and community to raise awareness and funds to support the needs of the homeless and hungry in our midst; and

Now therefore, be it resolved that the County of Contra Costa does hereby honor the Greater Richmond Interfaith Program on 50 years of service to Contra Costa County community.

CANDACE ANDERSEN

Chair,
District II Supervisor

JOHN GIOIA
District I Supervisor

MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

David J. Twa,

By: _____, Deputy



Contra
Costa
County

To: Board of Supervisors
From: John Gioia, District I Supervisor
Date: January 10, 2017

Subject: Appoint Julie McCarter to the Appointee 3 Seat of the Kensington Municipal Advisory Board (KMAC)

RECOMMENDATION(S):

Appoint Julie McCarter to the Appointee 3 Seat of the Kensington Municipal Advisory Board (KMAC) for a term coterminous to the term of the District One Supervisor, concluding January 4, 2019.

FISCAL IMPACT:

None.

BACKGROUND:

Supervisor Gioia seeks applicants for District 1 advisory bodies in a number of ways including through eblasts, newsletters, his website, and the media. Eligible candidates are interviewed.

Julie McCarter has a strong background in home design and decorating, and an interest in serving her community through the KMAC.

Julie McCarter
Kensington, California 94708

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Kate Rauch
510-231-8691

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

McCarter Resume

McCarter
Application

EXPERIENCE

RESTORATION HARDWARE, Corte Madera, California

10/2013-present

Vice President of Merchandising, Home Furnishings Textiles and Decor

- Managing a \$300M annual business comprised of Flooring, Window Coverings and Hardware, Home Accessories, and Seasonal Textiles, Décor and Gifting. Delivered a +13% comp and 600 bps of margin improvement LY, driven by product newness and diversity, particularly in Floor Coverings.
- Drive Product Development, Sourcing, Visual and Web Merchandising teams to develop, deliver and present newness, as well as Planning and Allocation to ensure that collections are planned, purchased and allocated to drive demand.
- Research and identify trends and emerging business opportunities to drive sales opportunities and mitigate risk from down trending collections.
- Working with cross-functional partners to install new fixture design for Flooring. Created P&L, budget and strategy for rollout timeline and priority to capitalize on demand growth for 2015.
- Lead weekly and monthly reforecasting process with Merchandising and Planning teams, drive strategy to beat forecast and brainstorm and execute strategies to drive volume.

CALYPSO ST. BARTH, New York, New York

5/2011-9/2013

Vice President of Merchandising (4/2012 – 9/2013)***Director of Merchandising (5/2011 – 4/2012)***

- Accountable for the merchandising, strategic planning and budgeting of all departments within ready-to-wear and accessories, generating \$80M in annual retail sales volume across 39 stores, including our online channel.
- Managed, trained and developed a team of seven merchandisers, who were split into two teams – apparel and accessories product merchandisers and online merchandisers. Recruited, hired and trained three new associates over the past two years.
- Evolved buy strategy and inventory management process to increase full price sell thru and a higher GM rate. In 2012, I delivered +18.3% increase in total retail sales volume, +7.6% comp growth, and +22.2% in gross margin dollars compared to fiscal 2011. In 2013, I delivered +17.2% in retail sales, +6.4% comp growth, +22.6% gross margin dollars and an increase of 260 basis points in gross margin dollars.
- Member of the Executive Committee, worked with all other divisional leaders of the company on a daily basis: Marketing, Planning & Allocation, Design, Production, Creative Design, Visual Merchandising, Store Operations, Human Resources, and our Distribution Center.
- Visited stores weekly to analyze sales performance, inventory needs, training and development requirements for our sales teams, markdown and floorset needs, and to meet customer demands to continue to improve the buying experience and product line.
- Attended all international and domestic market shows.
- Opened 13 new stores in two years, assorted appropriate product for each new store, catered to their target market.

ALL SAINTS USA LIMITED, New York, New York

11/2010 – 2/2011

Director of Merchandising, North America

- Created financial plans and reporting architecture, by store and category to drive \$60M across 24 North American locations.
- Reworked inventory levels by location, adapted assortment by store grouping (stand-alone vs. concession) and developed the retail-pricing matrix for the US retail stores and e-commerce segment.
- Collaborated with CEO and business partners to define and clearly communicate the merchandising vision and strategies in response to business trends and market conditions.

CLUB MONACO, New York, New York

9/2007 – 10/2010

Director of Merchandising and Production – Women's, Men's & Lifestyle Accessories (2/2009 – 10/2010)

- Promoted to manage all departments of the Accessory Division and delivered 55% growth in volume to \$24M for FY2010. Managed, trained and developed six direct reports and 20 commodities; reported directly to the CEO.
- Partnered with a variety of cross-functional teams, including Design, Planning, Allocation, Visual, Licensing, Store Communication and Marketing in order to deliver newness, build appropriate sales plans and inventory levels, create a store tiering structure unique to the Accessory business, set exciting in-store presentations for both domestic and international stores.
- Developed and drove the annual business plan and budget to contribute to the total company financial goals. Worked strategically with the Planning team to adjust to the needs of the business through monthly OTB meetings and adjusted future product and receipts as necessary.
- Researched and analyzed trends to capitalize on new business opportunities. Grew the jewelry department 600%, from \$1.5M to \$9M annually, introduced the hair accessory and shoe businesses to the brand. Partnered with the external production agents to source new factories, traveled frequently to Asia to ensure goods were on time and at target cost.

EXPERIENCE (continued)

- Presented quarterly business findings to the Senior Team at Polo Ralph Lauren. Nominated by the CEO and selected to serve as a Polo Ambassador, representing the Club Monaco brand in monthly meetings and outreach programs.

Merchandise Manager, Women's Accessories (9/2007 – 2/2009)

- Oversaw Merchandising and Production for all nine classifications of Women's Accessories, hired a team of four direct reports, and reported into the Senior Director for the Division.
- Managed the largest growth segment for the company and grew the business 41% in retail sales dollars to \$15.5M, contributed an additional \$2M in gross margin dollars over the prior year. Increased IMU by 2.6% through aggressive cost negotiations and strong relationships with our factory partners.
- Won the "Club Award" for the Fourth Quarter FY2008 for cross-functional contributions, delivering out of the box thinking, strongly representing the brand and going "above and beyond". Won the "Achievement Award" for the First Quarter of FY2009 for the largest gains against the sales and gross margin plans.

DELIA'S INC., New York, New York

12/2005 – 8/2007

Senior Buyer, Women's Outerwear, Skirts, Woven Tops and Dresses

- Managed a \$12M business by driving the creative strategy and product management in all aspects of the business, including but not limited to: open-to-buy reporting, seasonal financial and assortment planning, in-store marketing, inventory management margin and product exclusivity agreements. Reported to the GMM for the Retail Division. Managed one direct report.
- Shopped market vendors and developed private label assortment without a design team in place.
- Partnered with Direct buyers, Stylist and Visual to ensure that the in-store experience was consistent with the catalog messaging.

ABERCROMBIE & FITCH CO., New Albany, Ohio

7/2000 – 11/2005

Senior Merchandiser, Female Outerwear, all brands (6/2005 – 11/2005)

- Drove a \$50M business composed of all four brands – Abercrombie & Fitch, abercrombie, Hollister Co. and Ruehl No. 925 – reported directly to the CEO. Managed six direct reports to hit aggressive IMU targets, negotiate timing and action and floorset challenges with the other Merchant teams.
- Partnered with Concept Design and Design teams to research applicable trends and develop them into differentiated products that appealed to all target age groups.
- Developed solid vendor relationships to ensure the quickest deliveries, mitigating liabilities and maintaining the highest quality.

Senior Merchandiser, Ruehl No. 925, Women's Woven Apparel & Accessories (8/2003 – 6/2005)

- First Merchant selected to launch the womens' categories, solely managed all Woven Apparel and Accessories from initial sketch through the development and production process.
- Reported directly to the Senior VP/GMM and built a team of four direct reports.
- Led the process of assortment development and merchandising by identifying key looks, target SKU count and Floorset concepts.
- Traveled monthly to Hong Kong, China, and Mexico to approve fabric, trim, color, fit and to negotiate costs and delivery.
- Partnered with conceptual brand marketing team, design, and management to keep brand development and definition on track, geared toward our target market by continuously researching and challenging the product mix.

Merchandiser, Women's and Girls Woven Tops and Skirts (7/2002 – 8/2003)***Merchandiser, Men's Gym Issue (2/2002 – 7/2002)******Associate Merchandiser, Girls Gym Issue (2/2001 – 2/2002)******Assistant Merchandiser, Women's Gym Issue (7/2000 – 2/2001)*****EDUCATION**

CORNELL UNIVERSITY, Ithaca, New York

5/2000

B.S., Textiles and Apparel Management

2000 Outstanding Senior in Textiles and Apparel, Mortar Board Senior Honor Society, 1999 Outstanding Junior in Textiles and Apparel, Dean's List



Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:
Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

LEMAC
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: MCCARTER (Last Name) JULIE (First Name) MAE (Middle Name)

2. Address: [Redacted] (No.) KENSINGTON (Street) CA (State) 94700 (Zip Code)

3. Phones: [Redacted] (Home No.) [Redacted] (Work No.) [Redacted] (Cell No.)

4. Email Address: [Redacted]

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved B.S. - CORNELL UNIVERSITY

Names of colleges / universities attended	Course of Study / Major	Degree Awarded Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <u>CORNELL UNIVERSITY</u>	<u>Textiles + Apparel</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			<u>B.S.</u>	<u>5/2000</u>
B)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

→ please use attached resume!

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From <u> </u> To <u> </u></p> <p>Total: <u> </u> Yrs. <u> </u> Mos.</p> <p>Hrs. per week <u> </u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <hr/> <p>Employer's Name and Address</p>	<p>Duties Performed</p>
<p>B) Dates (Month, Day, Year) From <u> </u> To <u> </u></p> <p>Total: <u> </u> Yrs. <u> </u> Mos.</p> <p>Hrs. per week <u> </u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <hr/> <p>Employer's Name and Address</p>	<p>Duties Performed</p>
<p>C) Dates (Month, Day, Year) From <u> </u> To <u> </u></p> <p>Total: <u> </u> Yrs. <u> </u> Mos.</p> <p>Hrs. per week <u> </u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <hr/> <p>Employer's Name and Address</p>	<p>Duties Performed</p>
<p>D) Dates (Month, Day, Year) From <u> </u> To <u> </u></p> <p>Total: <u> </u> Yrs. <u> </u> Mos.</p> <p>Hrs. per week <u> </u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <hr/> <p>Employer's Name and Address</p>	<p>Duties Performed</p>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other Kate Rauch

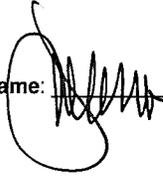
8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes _____

If Yes, please identify the nature of the relationship: _____

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes _____

If Yes, please identify the nature of the relationship: _____

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:  _____ Date: MAY 5, 2015

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
 1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Medical Staff Appointments and Reappointments – December 2016

RECOMMENDATION(S):

Approve the new medical staff appointments and reappointments, additional privileges, advancements and voluntary resignations as recommended by the Medical Staff Executive Committee, at their December 12, 2016 meeting, and by the Health Services Director.

FISCAL IMPACT:

Not applicable.

BACKGROUND:

The Joint Commission on Accreditation of Healthcare Organizations has requested that evidence of Board of Supervisors approval for each Medical Staff member will be placed in his or her Credentials File and updated policies and privileges to accommodate any changes in the facility. The above recommendations for appointment/reappointment were reviewed by the Credentials Committee and approved by the Medical Executive Committee.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Contra Costa Regional Medical and Contra Costa Health Centers' medical staff would not be appropriately credentialed and not be in compliance with the Joint Commission on Accreditation of Healthcare Organizations.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Anna Roth,
925-370-5101

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Marcy Wilhem, Steele Colby

ATTACHMENTS

List

Sleep medicine

priv

A. New Medical Staff Members

Zaheib Idress, DO	Psychiatry/Psychology
Markus Ploesser, MD	Psychiatry/Psychology
Meera Sreenivasan, MD	Internal Medicine
Joseph Richardson, MD	Anesthesia
Arkadiy Yaretskiy, MD	Psychiatry/Psychology

B. New Teleradiologist Staff Members

Christopher Lawton, MD	Diagnostic Imaging
Talitha Travis, MD	Diagnostic Imaging

C. Request for Additional Privileges

	Department	Requesting
Kimberly Butler, MD	Hospitalist	OB/GYN
Erin Daisley, FNP	Family Medicine	Nexplanon; IUD Insertion/Removal
Joseph Mega, MD	Emergency Medicine	MED 23- Elective Cardioversion
Daniel Moring-Parris, MD	Family Medicine	MED 45 – HIV Specialist
Sonya Wyrobek, RN, CNM	OB/GYN	MID 5, MID 6

D. Advance to Non-Provisional

Modupe Apassa, FNP	Family Medicine
Kermit Johnson, MD	Psychiatry/Psychology
Sunil Kishan, MD	Psychiatry/Psychology
Wini Luong, DDS	Dental
Aileen Murphy, DO	Surgery (General)
Konark Sharma, MD	Internal Medicine (Infectious Disease)

E. Biennial Reappointments

Brigitte Apfel, MD	Psychiatry/Psychology	C
Cynthia Ashbrook, MD	Family Medicine	A
Jorge Bennett, MD	Internal Medicine/Infectious Disease	P
Demedrick Bland, MD	Psychiatry/Psychology	A
Brea Bondi-Boyd, MD	Family Medicine	A
James Carpenter, MD	Pediatrics	A
Sandeep Dosanjh, MD	Family Medicine	A
Michael Downing, MD	Family Medicine	P
Randell Gardner, DDS	Dental	C
Christina Gomez-Mira, MD	Family Medicine	A
Cathy Huang, MD	Pediatrics	A
Sandhya Nair, MD	Psychiatry/Psychology	C
David Reedy, MD	Emergency Medicine	A
Naima Rehman, MD	Family Medicine	P
John Roark, MD	Internal Medicine/GI/Gastro	C
Jeffrey Saadi, MD	Anesthesia	A
Harleen Sethi, DMD	Dental	A
Samir Shah, MD	Surgery-Ophthalmology	A

Richard Slawsky, MD	Psychiatry/Psychology	C
Victor Truong, DDS	Dental	A
Rachna Vanjani, MD	OB/GYN	A
Linda Truong Tran, DO	Pediatrics	C

H. Biennial Renew of Privileges

Patricia Hill, NP	Family Medicine
Gina Medina, NP	Pediatrics
Paul Manaut, NP	Family Medicine
Anthony Longoria, NP	Family Medicine/Administrative

I. Biennial Reappointment for Teleradiologist (VRAD)

Carla Lloyd, MD
Susan Park, MD
Taro Aikawa, MD

J. Voluntary Resignations

Sherry Albrink, MD	Internal Medicine
Nicole Allaire, DO	Pediatrics
Kenneth Brooks, MD	Family Medicine
Justin Chatten-Brown, MD	Emergency Medicine
Ellen Hagedorn, CNM	OB/GYN
Charles Harris, MD	Emergency Medicine
Patrick Kavanaugh, MD	Internal Medicine
Lorraine Romero, NP	Family Medicine
Rinata Wagle, MD	Psychiatry/Psychology

Departments (s)	Number	Privilege Descriptions	D/C/U	Training/ Education	Experience	Current Competence	Requested	Granted	D= Denied P= Pending CNM=Criteria Not Met
IM	MED 50	<p><u>Medical Subspecialty:</u> <u>Sleep Medicine</u> Physicians with these privileges have the highest level of competence within a given field, on a par with that considered appropriate for a subspecialist. They are qualified to act as consultant and should, in turn, request consultation from within or outside the hospital staff whenever needed.</p>	U	Completed Subspecialty training and BC/BE in that subspecialty	N/A	1 year in last 4 yrs.			
				CA lic.	5 years	1 year in last 4 yrs.			



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: January 10, 2017

Subject: DECLARE Vacant Private/Non-Profit Seat No.1 and Low-Income Seat No. 1 on the Economic Opportunity Council

RECOMMENDATION(S):

DECLARE vacancies in the Economic Opportunity Council for the Private / Non-Profit Seat No. 1, with term end date of June 30, 2018; and Low-Income Seat No.1 with term end date of June 30, 2019; and DIRECT the Clerk of the Board to post the vacancies, as recommended by the Employment & Human Services Director.

FISCAL IMPACT:

None

BACKGROUND:

A vacancy was created in the Private/Non-Profit Seat No. 1 when, Doria Mueller-Beilschmidt, who was re-appointed to the seat on July 7, 2015 (c.39), submitted her resignation effective December 7, 2016.
A vacancy was created in Low-Income Seat No. 1 when Matthew Bacinskas, who was appointed to the seat on August 18, 2015 (c.32), submitted his resignation effective December 7, 2016.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the Economic Opportunity will not be able to fill the vacancies.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 01/10/2017 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: CSB (925)
681-6308

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Nancy Sparks, Christina Reich, Cassandra Youngblood



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: January 10, 2017

Subject: Appropriation Adjustment - Equipment

RECOMMENDATION(S):

APPROVE Appropriation and Revenue Adjustment No. 5045 authorizing new revenue in the amount of \$75,000 in the Office of the Sheriff (0255) and appropriating it for the purchase of flashlights.

FISCAL IMPACT:

This action increases revenue and appropriations by \$75,000 with no change in Net County Cost. The new revenue is from the Sheriff Narcotic Forfeiture Fund (0253).

BACKGROUND:

Asset Forfeiture Funds are equitably shared funds which can be used by law enforcement agencies for law enforcement purposes. This includes the costs associated with the purchase, lease, maintenance or operation of law enforcement equipment for use by law enforcement personnel that supports law enforcement activities.

The Office of the Sheriff, recognizing the need to adequately provide all sworn personnel with essential safety equipment, will issue every sworn member a rechargeable flashlight. The flashlight will enable personnel to safely perform a variety of essential functions. As each sworn

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Liz Arbuckle
925-335-1529

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Mark Williams, Will Duke, Mary Jane Robb, Heike Anderson

BACKGROUND: (CONT'D)

member of the Office of the Sheriff who has been issued a flashlight will be required to have the flashlight with them and in good working condition when reporting for duty, management can be assured that all sworn personnel will have a functioning flashlight to aid them in the performance of their duties.

CONSEQUENCE OF NEGATIVE ACTION:

Estimated revenue and appropriations will not be reflected in the current year budget for the purpose of acquiring flashlights.

CHILDREN'S IMPACT STATEMENT:

No impact.

ATTACHMENTS

Appropriation and Revenue Adjustment No. 5045

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

BOARD OF SUPERVISORS

COUNTY ADMINISTRATOR

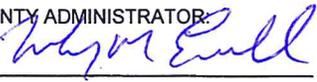
ACCOUNT CODING		BUDGET UNIT: Sheriff's Office (0255)			
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE
2501	2479	OTHER SPECIAL DPMTAL EXP			75,000 00
TOTALS			0	00	75,000 00

APPROVED

AUDITOR-CONTROLLER:

BY:  DATE 12/28/16

COUNTY ADMINISTRATOR:

BY:  DATE 1/3/17

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

To appropriate new revenue to Training for the purchase of flashlights from Asset Forfeiture funds.



SIGNATURE

Fiscal Officer

TITLE

12/27/2016

DATE

APPROPRIATION

APOO

5045

ADJ. JOURNAL NO.

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING		BUDGET UNIT: (0255) Sheriff's Office			
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>
2501	9951	REIMBURSEMENTS GOV/GOV	75,000	00	
TOTALS			75,000	00	0 00

APPROVED

AUDITOR-CONTROLLER:

BY:  DATE 12/28/16

COUNTY ADMINISTRATOR:

BY:  DATE 1/3/17

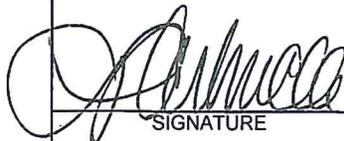
BOARD OF SUPERVISORS:

YES:

NO:

EXPLANATION OF REQUEST

To appropriate new revenue to Training for the purchase of flashlights from Asset Forfeiture funds.



SIGNATURE

Fiscal Officer

TITLE

12/27/2016

DATE

REVENUE ADJ.
JOURNAL NO.

RAOO

5045

BY: _____ DATE _____



Contra
Costa
County

To: Crockett/Carquinez Fire Protection District Board of Directors
From: Gerald Littleton, Jr., Fire Chief, Crockett-Carquinez Fire Protection District
Date: January 10, 2017

Subject: Donation from Phillips 66 to the Crockett -Carquinez Fire Protection District

RECOMMENDATION(S):

Acting as the Governing Board of the Crockett-Carquinez Fire Protection District, APPROVE Appropriations and Revenue Adjustment No. 5044 authorizing new revenue in the amount of \$43,080 from Phillips 66 and appropriate it in the Crockett-Carquinez Fire Protection District (7028) for the replacement of extrication and other firefighting equipment.

FISCAL IMPACT:

The donation will provide \$43,080 for needed replacement of firefighting equipment.

BACKGROUND:

The Crockett-Carquinez Fire Protection District received notification that Phillips 66 would generously fund \$43,080 worth of needed firefighting equipment replacement, including \$40,875 for extrication equipment.

CONSEQUENCE OF NEGATIVE ACTION:

The District will not be able to accept the donation and replace critical firefighting equipment.

CHILDREN'S IMPACT STATEMENT:

No impact.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 01/10/2017 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Fire Chief Jerry Littleton Jr.,
510-787-2717

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

TC24/27_5044

CONTRA COSTA COUNTY
 APPROPRIATION ADJUSTMENT /
 ALLOCATION ADJUSTMENT
T/C 27

AUDITOR-CONTROLLER USE ONLY

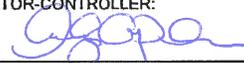
FINAL APPROVAL NEEDED BY:

- BOARD OF SUPERVISORS
 COUNTY ADMINISTRATOR
 AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT : Crockett Carquinez Fire Protection District (7028)			
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE
7028	4956	TOOLS & SUNDRY EQUIPMENT			40,875 00
7028	2474	FIRE FIGHTING SUPPLIES			2,205 00
TOTALS			0	00	43,080 00

APPROVED

AUDITOR-CONTROLLER:

BY:  DATE 12/29/16

COUNTY ADMINISTRATOR:

BY: _____ DATE _____

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST:

To appropriate anticipated donation revenue from Phillips 66 for replacement of extrication and other firefighting equipment.



Timothy M. Ewell Sr. Deputy CAO 12/27/2016

SIGNATURE TITLE DATE

APPROPRIATION APOO 5044

ADJ. JOURNAL NO.

CONTRA COSTA COUNTY
 ESTIMATED REVENUE ADJUSTMENT/
 ALLOCATION ADJUSTMENT
T/C 24

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- BOARD OF SUPERVISORS
 COUNTY ADMINISTRATOR
 AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT : Crockett Carquinez Fire Protection District (7028)			
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>
7028	9965	RESTRICTED DONATIONS	43,080	00	
TOTALS			43,080	00	0 00

APPROVED

AUDITOR-CONTROLLER:

BY:  DATE 12/29/16

COUNTY ADMINISTRATOR:

BY: _____ DATE _____

BOARD OF SUPERVISORS:

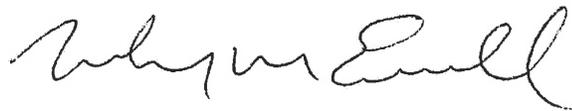
YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST:

To appropriate anticipated donation revenue from Phillips 66 for replacement of extrication and other firefighting equipment.



Timothy M. Ewell Sr. Deputy CAO 12/27/2016

SIGNATURE TITLE DATE

REVENUE ADJ. RAOO 5044
 JOURNAL NO.



Contra
Costa
County

To: Board of Supervisors
From: TRANSPORTATION, WATER & INFRASTRUCTURE COMMITTEE
Date: January 10, 2017

Subject: Communication to the Senate Committee on Transportation and Housing regarding SB632 (Cannella - 2015)

RECOMMENDATION(S):

AUTHORIZE the Chair to sign a letter to Senator Jim Beall, Chair of the Senate Committee on Transportation and Housing, regarding the California Traffic Control Device Committees review of Senate Bill 632 (2015-Cannella, Baker, Bonilla) regarding vehicle speed limits around schools.

FISCAL IMPACT:

No Impact.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: John Cunningham,
925-674-7833

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND:

Beginning in 2014 the County initiated an effort to reform or otherwise revise school zone statutes in order to increase safety around schools. This effort was a result of two related issues, 1) school siting practices in East Contra Costa County, and 2) the State's lack of progress in reforming or otherwise improving school siting policies and practices. Legislation was drafted and went through the County's annual platform development process. Additional background, support for, and need for the concept is documented in the *School Zone Enhancement Legislative Proposal* form which is attached: DCD 2015 Legislative Proposal Form Re School Zones.pdf

The County's efforts resulted in SB 632 (Cannella, Coauthors: Baker, Bonilla) being introduced in 2015. The bill would have allowed jurisdictions to expand school zones as determined by an engineering and traffic survey as well as revise the problematic "when children are present" language in the Vehicle Code.

Due to the technical nature of legislation, the Senate Committee on Transportation & Housing (Senate T&H) referred the legislation to the California Traffic Control Device Committee (CTCDC) for review. The CTCDC is the advisory committee that Caltrans uses to fulfill its obligation to consult with local agencies and the public, before adopting rules and regulations prescribing uniform standards and specifications for all official traffic control devices used in California.

The CTCDC formed a "School Zone Subcommittee" to respond to the Senate referral and invited Contra Costa County staff to participate. The subcommittee met numerous times during 2016 to discuss the issue. The work of the subcommittee resulted in the attached draft response to the Senate T&H. (CTCDC to Senate T&H ReSchool Zone-SB632.pdf)

County staff believes that there are numerous technical and procedural problems with the CTCDC's handling of the issue and proposed response to the Senate T&H. County staff went on record with the CTCDC on many occasions regarding the concerns. A substantial amount of data and evidence were provided by County staff during the deliberation of the legislation, the CTCDC consistently failed to discuss or even acknowledge the information. County input does not appear to have had any effect on the dialog or outcome.

Issues with the CTCDC Process/Recommendations

- **School Zone Size Recommendation is in Direct Conflict with the School Zone Subcommittee Stated Intent:** At the outset of the subcommittee's work on the school zone issue the group unanimously agreed that **1)** the existing distances in the statutes were arbitrary, and **2)** whatever recommendations the CTCDC were to make would not be arbitrary. The recommended changes in the letter to the Senate remain arbitrary in conflict with the agreement of the subcommittee.
- **Local Authority Regarding School Zone Establishment is in Direct Conflict of CTCDC Agreement:** Originally the subcommittee was in agreement that affording local jurisdictions flexibility to determine the size of the zone was a positive characteristic of the bill. Ultimately the recommendation did not support the flexibility afforded to the local jurisdictions in the bill.
- **"When Children Are Present" (WCP) Signage:** Discussions at previous CTCDC meetings have established that the the Committee is aware that there are substantial, fundamental problems with the WCP signage. Yet, in the letter to Senate T&H, no change is recommended in the statutes and no mention is made of the flaws the CTCDC finds with the the existing language.

In defense of the CTCDC, the issues in SB 632 are relatively complex. It appeared that the Committee did not have adequate resources to dedicate to the issues addressed by the bill. In discussions with Mark Watts (the County's legislative advocate for transportation issues) on December 8, 2016, the Transportation, Water, and Infrastructure Committee determined that a letter to the State from the County on the matter would be appropriate.

The attached letter to the Senate Committee requests that the input from the CTCDC be set aside and further requests that the issue be referred to Caltrans and the California Department of Public Health for a comprehensive review with appropriate resources, analysis and outreach. The numerous, fundamental changes in state

transportation policy (complete streets, active transportation, safe routes to school, health in all policies, greenhouse gas reduction, smart mobility framework, vision zero/toward zero deaths) and public health data now available strongly suggest that the subject statutes be revisited in an appropriate manner.

The concepts in SB 632 are consistent with our 2016 Legislative Platform:

***Transportation: 179:** SUPPORT efforts to improve safety throughout the transportation system...the County also supports the expansion of school safety improvement programs such as crossing guards, revised school zone references in the vehicle code...*

CONSEQUENCE OF NEGATIVE ACTION:

Without approving transmittal of the letter, the Board will forgo an opportunity to advance its legislative platform.

CHILDREN'S IMPACT STATEMENT:

Promoting increased safety around schools and encouraging more walking and bicycling to school will better integrate our education facilities with their surrounding community. Anticipated outcomes are increased walk/bike rates to school and as a result healthier children.

ATTACHMENTS

DCD 2015 Legislative Proposal Form Re School Zones.pdf

SB 632 BILLTEXT

Letter from CTCDC to Senate T&H Regarding SB632

1-10-17 BOS to Sen Trans&Housing Chair re CTCDC-SB632

Communication -CCCCounty To CTCDC RE: SB632

CONTRA COSTA COUNTY
2015 COUNTY-SPONSORED LEGISLATION
SCHOOL ZONE ENHANCEMENT PROPOSAL

Department: Conservation and Development **Email:** john.cunningham@dcd.cccounty.us
Contact Person: John Cunningham **Telephone:** 674-7833

Title: *(Describe in one sentence the issue you seek to address with State/Federal assistance)*
Legislation authorizing enhanced (size and penalties) school zones that will facilitate children walking and biking to/from K-12 schools.

Check one: **State Platform** [] **Federal Platform** []

Dept. Priority: *of* (e.g. 1 of 3)

I. Summary of Proposal:

Please briefly describe the proposal and include the following information (where applicable):

• ***Prior efforts to secure State ~~or Federal~~ assistance for the issue***

This proposal is an outgrowth of a long standing County effort to encourage the State to reform school siting practices. Due to substantial institutional resistance to this reform effort, staff examined other mechanisms to improve school safety. That examination resulted in this proposal. Prior efforts include:

1. Meeting with Department of Education staff to discuss solutions to school siting problems.
2. Meeting with members of our legislative delegation to address the issue.
3. Submitting legislative proposals to our legislative delegation.

• ***Compelling factors for the proposal that merit State ~~or Federal~~ assistance***

1. Policy changes being sought are addressed in the vehicle code necessitating involvement of the state.
2. Consistent local, statewide, national, and international data suggest that the proposal is an evidence-based solution to address the low K-12 bike rates.
3. The need to raise the bike/walk rates is broadly accepted in the planning and public policy field as evidenced by the popularity of Safe Routes to School (SR2S) Programs.
4. Changes to the state's school siting practices do not appear imminent.
5. The proposal is **directly** supported in the 2014 Contra Costa County State Legislative Platform. ¹

¹ "141: SUPPORT efforts to improve safety throughout the transportation system. ... The County also supports the expansion of school safety improvement programs such as crossing guards, revised school zone references in the vehicle code, Safe Routes to Schools (SR2S) grants..."

CONTRA COSTA COUNTY 2015 COUNTY-SPONSORED LEGISLATION SCHOOL ZONE ENHANCEMENT PROPOSAL

- *Consequences if State or Federal assistance is not provided*

The status quo (low K-12 walk/bike rates), generally understood to be unacceptable, will continue.

Existing countywide public investments in safe routes to school projects and programs will continue to underperform in terms of return on investment.

- *Steps taken locally to advance issue*

1. Staff submitted a similar 2015 legislative proposal to the California State Association of Counties (CSAC). The school siting reform issue was added to CSACs 2014 legislative platform at the request of Contra Costa County. The Transportation, Water and Infrastructure Committee discussed the proposal and approved submitting the document to CSAC.
2. Staff is coordinating with the Metropolitan Transportation Commission (MTC) to support the proposal. The school siting reform issue was added to MTCs 2014 legislative platform at the request of Contra Costa County.
3. Meeting with the County Engineers Association of California (CEAC) at their policy conference to solicit feedback and support for the School Zone Enhancement Proposal.
4. Staff is currently coordinating with professional counterparts in other interested/affected counties. Thus far staff level support from 4-5 other counties has been confirmed.
5. The Board of Supervisors, in their [draft 2014 Countywide Transportation plan comment letter](#), requested support on the proposal from the countywide transportation authority (Contra Costa Transportation Authority - CCTA).

II. Action Requested:

Briefly describe the specific State/Federal assistance requested, e.g. a specified amount of funding for a particular purpose, a change in law promoting a particular outcome, etc.

a. Affected Code Sections (if known):

California Vehicle Code (CVC) Section 22352: States that the maximum speed limit is 25 mph "when approaching or passing a school building or the grounds thereof, contiguous to a highway and posted with a standard 'SCHOOL' warning sign, while children are going to or leaving the school either during school hours or during the noon recess period."

CVC Section 22358.4: Based on traffic survey results, the maximum speed limit can be reduced to 15 mph up to 500 feet away from a school and to 25 mph from 500 to 1,000 feet away from a school.

b. Proposed Statutory Language (if available):

CONTRA COSTA COUNTY
2015 COUNTY-SPONSORED LEGISLATION
SCHOOL ZONE ENHANCEMENT PROPOSAL

b.1. Proposed Language – Point Enhancement

VEHICLE CODE - VEH

DIVISION 6. DRIVERS' LICENSES [12500 - 15325] (Heading of Division 6 amended by Stats. 1961, Ch. 1615.)

CHAPTER 1. Issuance of Licenses, Expiration, and Renewal [12500 - 13008] (Chapter 1 enacted by Stats. 1959, Ch. 3.)

ARTICLE 3. Issuance and Renewal of Licenses [12800 - 12819] (Article 3 enacted by Stats. 1959, Ch. 3.)

12810.5. (#) For purposes of this subdivision, each point assigned pursuant to Section 12810 shall be valued at one and one-half times the value otherwise required by that section for each violation that occurs on a highway with a school warning sign as established in Section 22358.4. If a person is convicted of a second offense within seven years, on a highway with a school warning sign, each point assigned shall be valued at twice the value otherwise required by that section.

b.2. Proposed Language – Safety Zone Enhancement

VEHICLE CODE - VEH

DIVISION 11. RULES OF THE ROAD [21000 - 23336]

CHAPTER 7. Speed Laws [22348 - 22413]

ARTICLE 1. Generally [22348 - 22366]

22358.4.

...

(b) (1) Notwithstanding subdivision (a) or any other provision of law, a local authority may, by ordinance or resolution, determine and declare prima facie speed limits as follows:

(A) A 15 miles per hour prima facie limit in a residence district, on a highway with a posted speed limit of 30 miles per hour or slower, when approaching, at a distance of less than ~~500~~ 1,320 [1] feet from, or passing, a school building or the grounds of a school building, contiguous to a highway and posted with a school warning sign that indicates a speed limit of 15 miles per hour, ~~while children are going to or leaving the school, either during school hours or during the noon recess period.~~ [2] The prima facie limit shall also apply when approaching, at a distance of less than ~~500~~ 1,320 [1] feet from, or passing, school grounds that are not separated from the highway by a fence, gate, or other physical barrier ~~while the grounds are in use by children~~ [2] and the highway is posted with a school warning sign that indicates a speed limit of 15 miles per hour.

(B) A 25 miles per hour prima facie limit in a residence district, on a highway with a posted speed limit of 30 miles per hour or slower, when approaching, at a distance of 500 to ~~1,000~~ 1,320 [1] feet from, a school building or the grounds thereof, contiguous to a highway and posted with a school warning sign that indicates a speed limit of 25 miles per hour, ~~while children are going to or leaving the school, either during school hours or during the noon recess period.~~ The prima facie limit shall also apply when approaching, at a distance of 500 to ~~1,000~~ 1,320 [1] feet from, school grounds that are not separated from the highway by a fence, gate, or other physical barrier while the grounds are in use by children

CONTRA COSTA COUNTY
2015 COUNTY-SPONSORED LEGISLATION
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and the highway is posted with a school warning sign that indicates a speed limit of 25 miles per hour.

22358.4. (#) Notwithstanding the maximum distance established in this section (22358.4), a local authority may, upon the basis of a travel survey documenting school attendance boundaries and/or travel patterns to and from a school, extend the maximum distance to establish a prima facie speed limit and school warning signs, as defined in section 22358.4, to a distance and/or specific locations consistent with the findings of the travel survey.

III. Fiscal Impact:

By design, this proposal is a minor increment built upon existing obligations and activities. That said, fiscal impacts are estimated to be minimal and as follows:

a. County

Public Works Departments will have an obligation to increase the number of signs in school areas.

Additional activities are authorized under this proposal (a travel study to supporting further expansion of the school zone) but they are not compulsory and would only be undertaken at the discretion of the agency.

b. State (if applicable)

None.

c. Other (if applicable)

Violators would face increased penalties.

IV. Anticipated Supporters of proposal:

Supporters are likely to include state/local jurisdictions and NGOs that prioritize programs such as SR2S, active transportation, traffic safety, childhood obesity intervention, complete streets, etc. Due to recent legislation (AB1358 [2008], AB32/SB 375 [2006/2008]) that either directly or indirectly encourage a shift to non-motorized travel, support for the proposal should be broad.

V. Anticipated Opponents of proposal:

Opposition is likely to include the California Department of Transportation (Caltrans) and the California Highway Patrol who have opposed enhanced fine zones in the past.

The original proposal relied on an increase in fines in the school zone to encourage lower speeds. In September 2014 the

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Governor vetoed SB 1151 (Cannella) which increased the fines in school zones. In his veto message the Governor indicated his opposition to increases in fines. In response to the Governor's opposition to fines, staff is proposing enhanced drivers license/point implications for infractions in a school zone.

VI. Position on proposal by CSAC or League of California Cities (if available):

Pending. Staff attended the CEAC policy conference in September and received feedback. Staff is currently revising the proposal to be responsive to the comments and intend on bringing the proposal back to CSAC for reconsideration and support.

VII. Prior History of Proposal (if any):

This specific proposal has never been submitted to the state. Analogous proposals that may be instructive for this proposal include:

SB 1151 (Cannella): The bill was vetoed by the Governor in September 2014. It would have increased fines in the school zone. The Governor, in his veto message, indicated that he supports increased safety in school zones but opposes increases in fines. The County had a position of "Support and Request Amendment" on this bill.

In response to the Governor's opposition to fines, staff is proposing enhanced drivers license/point implications for infractions in a school zone.

AB 1886 (2002): The bill authorized a pilot program in Santa Barbara, Ventura, and Alameda Counties, which "*would double or increase the fines as described above for a designated violation occurring in a specially posted school zone, as specified.*" Fines collected from this violation were used to fund bicycle and pedestrian safety programs. This statute was allowed to sunset in 2007.

The post-mortem report to the legislature on the program (by CHP) did not endorse the program, "*...the findings do not support continuation of the program...*" Observations on the pilot program and the post-mortem report:

The estimated cost to implement the program described in the post-mortem report characterizes sign installation as "very costly". In response:

1. Some of the Options/Alternatives proposed in the report are more expensive than the signage (traffic calming for example),
2. The Options/Alternatives in the report include signage, despite being flagged as "very costly" earlier in the report.
3. Signage is regularly considered a low cost solution.

Questioning the effectiveness of increased fines and additional signage is to question, essentially, the effectiveness of a major

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component of traffic control worldwide. The proposal is a minor incremental extension of a pervasive system that is broadly and reasonably assumed to have some measure of effectiveness.

The threshold for the determination of "costly" may be unrealistic in the report.

Limited (observed) benefits from the pilot may be due to minimal implementation efforts.

Introduced by Senator Cannella
(Coauthors: Assembly Members Baker and Bonilla)

February 27, 2015

An act to amend Section 22358.4 of the Vehicle Code, relating to vehicles.

LEGISLATIVE COUNSEL'S DIGEST

SB 632, as introduced, Cannella. Vehicles: prima facie speed limits: schools.

(1) Existing law establishes a 25 miles per hour prima facie limit when approaching or passing a school building or the grounds thereof, contiguous to a highway and posted up to 500 feet away from the school grounds, with a standard "SCHOOL" warning sign, while children are going to or leaving the school either during school hours or during the noon recess period. The prima facie limit also applies when approaching or passing school grounds that are not separated from the highway by a fence, gate, or other physical barrier while the grounds are in use by children and the highway is posted with a standard "SCHOOL" warning sign. A violation of that prima facie limit is an infraction.

Existing law additionally allows a city or county to establish in a residence district, on a highway with a posted speed limit of 30 miles per hour or slower, a 15 miles per hour prima facie limit when approaching, at a distance of less than 500 feet from, or passing, a school building or the grounds thereof, contiguous to a highway and posted with a school warning sign that indicates a speed limit of 15 miles per hour, while children are going to or leaving the school, either during school hours or during the noon recess period. The prima facie limit would also apply when approaching, at that same distance, or passing school grounds that are not separated from the highway by a fence,

gate, or other physical barrier while the grounds are in use by children and the highway is posted with one of those signs.

Existing law additionally allows a city or county to establish in a residence district, on a highway with a posted speed limit of 30 miles per hour or slower, a 25 miles per hour prima facie speed limit when approaching at a distance of 500 to 1,000 feet from a school building or grounds thereof, contiguous to a highway and posted with a school warning sign that indicates a speed limit of 25 miles per hour, while children are going to or leaving the school, either during school hours or during the noon recess period. The prima facie limit would also apply when approaching, at that same distance, or passing school grounds that are not separated from the highway by a fence, gate, or other physical barrier while the grounds are in use by children and the highway is posted with one of those signs.

This bill would allow a city or county to establish in a residence district, on a highway with a posted speed limit of 30 miles per hour or slower, a 15 miles per hour prima facie speed limit when approaching, at a distance of less than 1,320 feet from, or passing, a school building or grounds thereof, contiguous of to a highway and posted with a school warning sign that indicates a speed limit of 15 miles per hour 24 hours a day. This bill would provide that a 25 miles per hour prima facie limit in a residence district, on a highway, with a posted speed limit of 30 miles per hour or slower, applies, as to those local authorities, when approaching, at a distance of 500 to 1,320 feet from a school building or grounds thereof. This bill would also authorize a local authority, on the basis of an engineering and traffic survey, to extend the maximum distance to establish a prima facie speed limit and school warning signs, as specified. This bill would also allow the 15 miles per hour or 25 miles per hour prima facie speed limit to apply 24 hours a day.

By authorizing a change in the prima facie limits, the bill would expand the scope of an existing crime, thereby imposing a state-mandated local program.

(2) The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority. Appropriation: no. Fiscal committee: yes.
State-mandated local program: yes.

The people of the State of California do enact as follows:

1 SECTION 1. Section 22358.4 of the Vehicle Code is amended
2 to read:

3 22358.4. (a) (1) ~~Whenever~~*If* a local authority determines
4 upon the basis of an engineering and traffic survey that the prima
5 facie speed limit of 25 miles per hour established by paragraph (2)
6 of subdivision (a) of Section 22352 is more than is reasonable or
7 safe, the local authority may, by ordinance or resolution, determine
8 and declare a prima facie speed limit of 20 or 15 miles per hour,
9 whichever is justified as the appropriate speed limit by that survey.

10 (2) An ordinance or resolution adopted under paragraph (1)
11 shall not be effective until appropriate signs giving notice of the
12 speed limit are erected upon the highway and, in the case of a state
13 highway, until the ordinance is approved by the Department of
14 Transportation and the appropriate signs are erected upon the
15 highway.

16 (b) (1) Notwithstanding subdivision (a) or any other provision
17 of law, a local authority may, by ordinance or resolution, determine
18 and declare prima facie speed limits as follows:

19 (A) A 15 miles per hour prima facie limit in a residence district,
20 on a highway with a posted speed limit of 30 miles per hour or
21 slower, when approaching, at a distance of less than ~~500~~ *1,320*
22 feet from, or passing, a school building or the grounds of a school
23 building, contiguous to a highway and posted with a school
24 warning sign that indicates a speed limit of 15 miles per ~~hour,~~
25 ~~while children are going to or leaving the school, either during~~
26 ~~school hours or during the noon recess period.~~ *hour.* The prima
27 facie limit shall also apply when approaching, at a distance of less
28 than 500 feet from, or passing, school grounds that are not
29 separated from the highway by a fence, gate, or other physical
30 barrier ~~while the grounds are in use by children~~ and the highway
31 is posted with a school warning sign that indicates a speed limit
32 of 15 miles per hour.

33 (B) A 25 miles per hour prima facie limit in a residence district,
34 on a highway with a posted speed limit of 30 miles per hour or
35 slower, when approaching, at a distance of 500 to ~~1,000~~ *1,320* feet
36 from, a school building or the grounds thereof, contiguous to a
37 highway and posted with a school warning sign that indicates a
38 speed limit of 25 miles per ~~hour, while children are going to or~~

1 ~~leaving the school, either during school hours or during the noon~~
2 ~~recess period.~~ *hour.* The prima facie limit shall also apply when
3 approaching, at a distance of 500 to ~~1,000~~ *1,320* feet from, school
4 grounds that are not separated from the highway by a fence, gate,
5 or other physical barrier ~~while the grounds are in use by children~~
6 and the highway is posted with a school warning sign that indicates
7 a speed limit of 25 miles per hour.

8 (2) The prima facie limits established under paragraph (1) apply
9 only to highways that meet all of the following conditions:

10 (A) A maximum of two traffic lanes.

11 (B) A maximum posted 30 miles per hour prima facie speed
12 limit immediately prior to and after the school zone.

13 (3) The prima facie limits established under paragraph (1) apply
14 to all lanes of an affected highway, in both directions of travel.

15 (4) When determining the need to lower the prima facie speed
16 limit, the local authority shall take the provisions of Section 627
17 into consideration.

18 (5) (A) An ordinance or resolution adopted under paragraph
19 (1) shall not be effective until appropriate signs giving notice of
20 the speed limit are erected upon the highway and, in the case of a
21 state highway, until the ordinance is approved by the Department
22 of Transportation and the appropriate signs are erected upon the
23 highway.

24 (B) For purposes of subparagraph (A) of paragraph (1), school
25 warning signs indicating a speed limit of 15 miles per hour may
26 be placed at a distance up to ~~500~~ *1,320* feet away from school
27 grounds.

28 (C) For purposes of subparagraph (B) of paragraph (1), school
29 warning signs indicating a speed limit of 25 miles per hour may
30 be placed at any distance between 500 and ~~1,000~~ *1,320* feet away
31 from the school grounds.

32 (D) A local authority shall reimburse the Department of
33 Transportation for all costs incurred by the department under this
34 subdivision.

35 (E) *Notwithstanding the maximum distance established in this*
36 *section, a local authority may, upon the basis of an engineering*
37 *and travel survey documenting school attendance boundaries or*
38 *travel patterns to and from a school, or both, extend the maximum*
39 *distance to establish a prima facie speed limit and school warnings*

1 *signs, as defined in this section, to a distance or specific locations,*
2 *or both, consistent with the findings of the travel survey.*

3 SEC. 2. No reimbursement is required by this act pursuant to
4 Section 6 of Article XIII B of the California Constitution because
5 the only costs that may be incurred by a local agency or school
6 district will be incurred because this act creates a new crime or
7 infraction, eliminates a crime or infraction, or changes the penalty
8 for a crime or infraction, within the meaning of Section 17556 of
9 the Government Code, or changes the definition of a crime within
10 the meaning of Section 6 of Article XIII B of the California
11 Constitution.

O

- MEMBER AGENCIES -

California Department of
Transportation
California Highway Patrol
California State
Association of Counties
League of California Cities
California State Automobile
Association
Automobile Club of Southern
California

California Traffic Control Devices Committee



Date: MM DD YYYY

Senator Jim Beall & Senator Anthony Cannella
Chairman
Senate Committee on Transportation and Housing
State Capitol, Room 2209
Sacramento, CA 95814

Dear Senator Beall & Senator Cannella:

The Senate Committee on Transportation and Housing had requested the California Traffic Control Devices Committee (CTCDC) to review and examine current language in the California Vehicle Code (CVC) regarding school zones and the conditions when school speed limit is in effect in September 2015 and report back in 2016. The request was regarding extending the school zone and school speed limit signing changes.

A CTCDC subcommittee was formed in December 2015 to examine these topics and consider if there is a need to revise the CVC language. This subcommittee has spent numerous hours and had thoroughly vetted the issues surrounding extending the school zones and proposed change “when children are present” standards. In the CTCDC meeting held on June 30, 2016, the recommendations of the subcommittee were approved by the CTCDC members. The existing laws and the recommendations of the subcommittee as pertaining to the length of the school zone and when school zone speed limit is in effect are provided below.

LENGTH OF SCHOOL ZONE

The existing laws regarding the length of the school zone are summarized below. As per CVC 22352 and CVC 22358.4 (b) (1) (B)

Current Law

- School speed zone is applicable from 500 feet away from school grounds.
- Local authority may extend School speed zone by ordinance or resolution up to 1000 feet from school grounds under the following conditions:
 1. School speed limit no less than 25 mph
 2. In a residence district, on a highway with a posted speed limit of 30 miles per hour or slower
 3. On a roadway with a maximum of two traffic lanes.

- MEMBER AGENCIES -

California Department of
Transportation
California Highway Patrol
California State
Association of Counties
League of California Cities
California State Automobile
Association
Automobile Club of Southern
California

California Traffic Control Devices Committee

**Recommendation from the subcommittee:**

Maintain the existing law and add the following text to the CVC:

- On any roadway approaching a school, school zones may be extended to 300 feet beyond an uncontrolled school crosswalk (marked school crosswalk without traffic control) that is located up to 1000 feet from the school grounds when all of the following conditions are met:
 1. The uncontrolled marked school crosswalk is between 500 feet and 1000 feet from the school grounds and is located where there is no existing traffic control, and
 2. based on an engineering and traffic study that demonstrates a collision history with school-aged pedestrians or school-aged bicyclists going to or from the school grounds, and
 3. based on an engineering and traffic study, that it is not warranted to install a protected crosswalk with traffic control devices such as stop signs, signals or pedestrian hybrid beacons or implement other measures such as a roundabout at that location or move the unprotected crosswalk as close to the school grounds as practicable, and
 4. the route is designated as a Safe Routes to School route, and
 5. there does not exist a crosswalk closer to the school grounds which can serve the need of school-aged pedestrians to cross the roadway.
- Notwithstanding any other provision of law, a local authority may not declare a speed limit of less than 25 mph where a school zone has been extended to greater than 500 feet from school grounds. (same as current law)

Support: The above additional text eliminates the restriction on extending the school zone up to 1000 feet to only locations in a residence district with a posted speed limit of 30 mph or less, and allows extending the school zone up to 1000 feet on any roadway or 1300 feet with an uncontrolled crosswalk, with the restriction that it be for the purpose of slowing traffic where children are crossing the roadway in an unprotected crosswalk.

- MEMBER AGENCIES -

California Department of
Transportation
California Highway Patrol
California State
Association of Counties
League of California Cities
California State Automobile
Association
Automobile Club of Southern
California

California Traffic Control Devices Committee

**WHEN SCHOOL SPEED LIMIT IN EFFECT**

The existing laws regarding the time the school speed limit time is in effect are summarized below. As per CVC 22352 and CVC 22358.4 (b) (1)

Current Law

- While children are going to or leaving the school either during school hours or during the noon recess period.
- While the grounds are in use by children where the school grounds are not separated from the highway by a fence, gate, or other physical barrier.

Recommendation from the subcommittee:

No change is recommended

I appreciate the opportunity given to the CTCDC to comment on SB 632 by the Senate Committee on Transportation and Housing.

Sincerely,

Mark Greenwood
Chairman CTCDC

cc: CTCDC Members
CTCDC Files

The Board of Supervisors

County Administration Building
651 Pine Street, Room 106
Martinez, California 94553

John Gioia, 1st District
Candace Andersen, 2nd District
Diane Burgis, 3rd District
Karen Mitchoff, 4th District
Federal D. Glover, 5th District

Contra Costa County



David Twa
Clerk of the Board
and
County Administrator
(925) 335-1900

January 10, 2017

Honorable Jim Beall, Chair
Senate Transportation and Housing Committee
State Capitol, Room 2209
Sacramento, CA 95814

Subject: California Traffic Control Device Committee Review of Senate Bill 632 (Cannella)

Dear Senator Beall:

On behalf of the Contra Costa County Board of Supervisors, I am writing to inform you of the County's concerns regarding the California Traffic Control Device Committee's (CTCDC) review of Senate Bill 632 (Cannella/2015). SB 632 addresses, among other issues, school area safety by authorizing local jurisdictions to size the school zone to reflect on-the-ground realities. As you are aware, the Senate Transportation & Housing Committee (Senate T & H hereafter) referred the item to the CTCDC for review due to the technical issues addressed in the Bill.

The CTCDC formed a school zone subcommittee to respond to Senate T & H and Contra Costa County was invited to participate in the effort. The work of the subcommittee resulted in the attached draft response to the Senate T&H. County staff believes the CTCDC recommendations, and the process to come up with those recommendations, are flawed. The County went on record with the CTCDC as such on several occasions. The County's input, accompanied by a substantial amount of evidence and data, was not discussed and did not have any effect on the dialog or outcome. That said, we believe the response from the CTCDC is wholly inadequate. A summary of our specific concerns:

School Zone Size Recommendation is in Direct Conflict with the School Zone Subcommittee Stated

Objective: At the outset of the CTCDC's School Zone Subcommittee's work on the school zone issue the group unanimously agreed that 1) the existing distances in the statutes were arbitrary, and 2) whatever recommendations the CTCDC were to make could not be arbitrary but rather evidence-based. The recommended changes in the letter to the Senate remain arbitrary in conflict with the original, rational agreement.

Local Authority Regarding School Zone Establishment is in Direct Conflict of CTCDC Stated

Objective: At the outset, the Committee was in agreement that affording local jurisdictions flexibility to determine the size of the zone was a desirable characteristic of the bill. Despite this, the CTCDC recommendation did not support the flexibility afforded to the local jurisdictions in the bill.

"When Children Are Present" (WCP) Signage: Discussions at the CTCDC established that the Committee is well aware there are substantial, fundamental problems with the WCP signage. Yet, in the letter to Senate T&H, no change is recommended in the underlying statutes and no mention is made of the known flaws of the WCP signage.

Senator Jim Beall
January 10, 2016

In defense of the CTCDC, the issues in SB 632 are complex. Given the ultimate deviation of the CTCDC from their original, admirable response objectives (discussed above), it appears that the Committee did not have the resources to give the bill and underlying issues the appropriate level of attention.

The County respectfully requests that the Senate Transportation & Housing Committee set aside the response from the CTCDC and refer the issue to Caltrans and the Department of Public Health for a comprehensive review with appropriate resources, analysis and outreach. The numerous, fundamental changes in state transportation policy (complete streets, active transportation, safe routes to school, health in all policies, greenhouse gas reduction, smart mobility framework, vision zero/toward zero deaths) and public health data now available, all strongly indicate that the statutes addressed in SB 632 should be reviewed in an appropriately substantive manner.

While the bill is not currently active, it is entirely likely that the concepts in the bill will be re-introduced at a later date. These issues *must* be addressed if we are to make progress on school area safety and increase the walk/bike rates of students traveling to and from school. The County believes that now is the time to progress on these issues.

Sincerely,

Federal D. Glover, Chair
Contra Costa County Board of Supervisors
Supervisor, District V

C: Honorable Members of the Contra Costa County State Legislative Delegation
Honorable Members, Senate Transportation & Housing Committee



**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION &
DEVELOPMENT**

30 Muir Road

Martinez, CA 94553-1229

Telephone: (925) 674-7878 **Fax:** (925) 674-7250

TO: California Traffic Control Devices Committee (CTCDC)
CTCDC Subcommittee on School Zones
c/o Chris Engelmann, PE, TE, CTCDC – Executive Secretary

COPY: Tyler Munzing, 12th Senate District
Kiana Valentine, California State Association of Counties
Mark Watts, Consultant to Contra Costa County

FROM:  John Cunningham, Contra Costa County – Principal Transportation Planner

DATE: February 18, 2016

SUBJECT: *Senate Bill 632 (Cannella) Prima facie speed limits: schools*
Background and Response to Comments/Questions from the 2/9/16 CTCDC
School Zone Subcommittee Conference Call, and Responses to the 2/27/15
Senate Analysis on SB 632

Summary

This memo is a follow-up to the February 9th conference call with the School Zone Subcommittee of the CTCDC regarding the subject legislation. There were some questions and observations during the call that am responding to in this memo. In addition, I am providing a response to the 2/27/15 analysis on the bill by Erin Riches.

Please refer to my February 4th memo (attached) for the general background on the goals of the bill. That memo also responds to questions from the January 29th conference call.

To expand on the previously provided background and clarify some possible misunderstandings of the bill that I observed during the conference call, please consider:

- SB 632 is not intended to be an incremental fix to minor issue in the code. The intent is to be transformational. The bill will assist in the effort to reverse the decline of children walking and cycling to school. As established in the February 4th memo, SB 632 targets the largest unaddressed barrier in this effort, which is children being prevented from using active modes for the trip to/from school because of driver behavior or speeding.
- While the bill is meant to target the specific school trip-related speeding problem, it also addresses a much broader speeding problem as established by several advocacy organizations referenced in the February 4th memo. These organizations include American Automobile Association (AAA) for Traffic Safety. Furthermore, the solution represented by the bill is consistent with the recommendations to solving the problem put forward by the AAA Foundation, which is to address the problem in small, targeted areas with public support.

2/9/16 Subcommittee Conference Call Follow Up/Responses:

Comment: Debate regarding the size of the school zone.

Response: The existing school zone distances and statutes recognize that students need some additional safety and protection. There is physiological and epidemiological evidence to support this need as established in the February 4th memo. As a CTCDC member pointed out, there was no engineering or analysis when the original prescriptive distances in the statutes were established. That said, we now have the opportunity to objectively develop those distances.

In developing an objective recommendation I would encourage the Committee to consider:

- The 500', 1000' distances in the code are arbitrary. There is no argument for the extra protection afforded by the school zone to end after these distances.
- In addition to the aforementioned physiological and epidemiological evidence, I believe it is also self-evident that the protection is needed from origin to destination (OD).
- The 1320' proposal being discussed by the Committee has some data supporting it. However, relative to the need for protection during the entire OD trip, dropping the protection after 1320' is still arbitrary.
- The OD routes are best established by the local jurisdiction. The flexibility found in SB 632 reflects this.

Comment: Concerns with extending the school zone to such a distance that it is no longer associated with a school.

Response: I agree with the concern and encourage the Committee to recommend to the legislature that the school zone be decoupled from schools and establish a “neighborhood zone” or “slow zone”. This would be consistent with policies in other jurisdictions¹ and would allow the zones to be extended to other areas with similar needs such as around parks, senior centers, etc.

Comment: The real solution to speeding is enforcement (automated safety/speed enforcement or cameras), we shouldn't focus on signage until adequate enforcement is present. (paraphrased)

Response: Currently, the school zones are inadequate as previously discussed. In order for enforcement to be effective, the school zone statutes need to be reformed.

¹ New York City, United Kingdom, Austria (kilometers per hour)



There is no single solution that is going to gain the desired effect, which is to increase safety and the walk/bike rate of children traveling to/from school. Any single solution or tool can be taken in isolation and characterized as “not solving the problem” and discounted. With that approach, each and every tool could be disregarded. A diversity of tools needs to be made available.

It is not defensible to withhold an improved tool, expanded school zones in this case, in the hope that some other tool is developed. The Committee has the authority and responsibility to improve the statutes. I believe it should make full use of that opportunity even if the improvement may be small or ultimately overshadowed by some future solution.

Comment: Concerns with affording local public works departments too much flexibility in determining the size of the zone.

Response: Originally the Committee was in agreement that affording local jurisdictions flexibility to determine the size of the zone was a positive characteristic of the bill. However, during the February 9th conference call, some Committee members expressed concern with affording local jurisdictions “too much flexibility”. I believe some justification or explanation for this concern should be provided.

If there is concern that the statutory changes would be used inappropriately, to blanket an entire city for example, an easily implemented and reasonable restriction would be to limit the use of the zone to a schools attendance boundary.

Comment: What should the recommendation be regarding When Children Are Present (WCP) signage?

Response: I believe a critical question the Committee must answer in developing a recommendation is, when is it acceptable or safe to assume children are **not** present?

The ambiguities and weaknesses of the WCP signage are numerous and have been discussed at length so I won’t repeat them here. I believe the answer to the question to be, only during very limited times is it safe to make that assumption. That answer suggests that the WCP signage should be replaced by hourly restrictions.

These restrictions would best be established by local jurisdictions which is consistent with the current language in the bill regarding the definition of the size of the zone.

Response to the 2/27/15 Analysis

Comment: *The author states that existing law, which authorizes speed limit reductions within 500 to 1,000 feet of a school, does not reflect actual pedestrian or bicycle access or use patterns and is inconsistent with the state’s Health in All Policies initiative.*

Response: The observation is correct². In addition, the changes in the bill are supportive of numerous other statewide policies and efforts including the Active Transportation Program, Safe Routes to School, and greenhouse gas reduction efforts.

Comment: *24/7 school zones? ...overlapping school zones....*

Response: The proposal to replace WCP signage with hourly restrictions responds to the comment regarding 24/7 school zones.

The author is correct, overlapping zones may occur. I believe this to be a defensible scenario so long as it is based on an engineering and traffic survey and the aforementioned proposal of limiting the zone to school attendance boundaries is put in place.

Comment: *Changing behavior or punishing it?*

Response: The flaws with the 85th percentile method of setting speed are too numerous to address in this memo. However, one particular weakness of the method is particularly acute in school zone. That weakness is that drivers self-select speed based primarily on their (the driver's) comfort level. This comfort level does not reflect the comfort or safety of more vulnerable road users sharing the road space with automobiles.

Comment: The author quoting testimony during a joint Senate/Assembly hearing entitled, "Setting Speed Limits in California": *Speed limits that are set arbitrarily low would make violators out of the majority of drivers and may cause drivers to disregard the limit altogether.*

Responses: As previously established, the speed zone is not "arbitrary". Rather, there is a demonstrable, physiologically sound need to reduce the speeds in the school zones.

Disregarding the speed limit is a violation. The existence of a violation, or increase in violations, does not justify removing a statute or preventing the implementation of an expanded statute. It speaks to a need for additional enforcement resources. That issue is not being discussed by the Committee. Consistent with the language in the bill, local jurisdictions are best equipped to determine if more enforcement is needed or if an expanded school zone is warranted.

Internal Copies:

John Kopchik, Director – Department of Conservation and Development
Maureen Toms, Deputy Director – Department of Conservation and Development
Steve Kowalewski, Deputy Director – Public Works Department

Attachments

2/4/16 Memo From John Cunningham to the CTCDC Subcommittee Re: SB632

File: Transportation > Legislation > 2016 > slow zone
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2 Health in All Policies Task Force: *Report to the Strategic Growth Council: Health in All Policies Recommendations: Promote Healthy Communities: Active Transportation: 1.A3. Incorporate safety considerations of all roadway users into programs, policies, and community designs.*



CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION & DEVELOPMENT
30 Muir Road
Martinez, CA 94553-1229
Telephone: (925) 674-7878 **Fax:** (925) 674-7250

TO: California Traffic Control Devices Committee (CTCDC)
Subcommittee on School Zones
c/o Chris Engelmann, PE, TE, CTCDC – Executive Secretary

COPY: Tyler Munzing, 12th Senate District
Kiana Valentine, California State Association of Counties
Mark Watts, Consultant to Contra Costa County

FROM:  John Cunningham, Contra Costa County – Principal Transportation Planner

DATE: February 4, 2016

SUBJECT: *Senate Bill 632 (Cannella) Prima facie speed limits: schools*
Background and Response to Comments/Questions from the 1/29/16 CTCDC
School Zone Subcommittee Conference Call

Summary

The memo is a follow up to the January 29th conference call with the School Zone Subcommittee of the CTCDC regarding the subject legislation. During the call, there were questions regarding the need for SB 632 and requests for data or other evidence supporting the bill. This memo responds to these questions and requests.

I provide some background on the goals of the bill below, which will answer some of these questions and should assist the Sub-Committee in understanding the context of the bill. Direct responses to specific questions are provided after the goals.

The bill has three goals as follows:

Goal 1) Safety: The bill is intended to increase safety in school zones where it is probable that automobiles will share the road with other, active modes. The increase in safety associated with lowered vehicle speeds, and the need for this increase in safety, is supported by studies and epidemiological data¹.

¹**Increase in Safety:** The connection between vehicle speed and likelihood of injury or death is well established:

U.S. Department of Transportation, National Highway Traffic Safety Administration 2014 Literature Review on Vehicle Travel Speeds and Pedestrian Injuries: "Results indicated that higher vehicle speeds are strongly associated with both a greater likelihood of pedestrian crash occurrence and more serious resulting pedestrian injury. It was estimated that only 5 percent of pedestrians would die when struck by a vehicle traveling at 20 miles per hour or less. This compares with fatality rates of 40, 80, and nearly 100 percent for striking speeds of 30, 40, and 50 mph or more respectively."

Ten Strategies for Keeping Children Safe on the Road" 2015 World Health Organization

Goal 2) Reverse the Decline of Children to Walking/Biking to School²: In addition to safety, the bill is intended to increase the number of K-12 student-age children using active transportation modes for the home/school/home trip.

Driver behavior (or speeding) is one of the two most commonly cited issues for children being discouraged from traveling to/from school using active modes³. The other reason is proximity related issues, more simply put: the distance between home and school is too great.

The subject legislation addresses driver behavior/speeding issues. The proximity issue is already being actively addressed by other efforts at the state, regional, and local level. These efforts are driven largely by state greenhouse gas related legislation⁴ and state school siting reform efforts⁵.

Goal 3) Address known issues in the vehicle code and the Manual on Uniform Traffic Control Devices relative to “When Children Are Present” (WCP) signage: While no action was taken, the discussion at the CTCDC’s February 19, 2014 meeting suggests the WCP policies are problematic. I won’t quote the minutes back to the Committee, but the following are suggested/known issues with the signage, some of which are consistent with the CTCDCs discussion:

“...children have a delay from the moment they make their decision to the moment they begin to act on their decision, which can be dangerous for them during normal riding conditions and emergency situations.” “Bicycle Safety Education for Children from a Developmental and Learning Perspective” “Younger children are limited by their physical, cognitive and social development, making them more vulnerable in road traffic than adults. Because of their small stature, it can be difficult for children to see surrounding traffic and for drivers and others to see them. In addition if they are involved in a road traffic crash, their softer heads make them more susceptible to serious head injury than adults. Younger children may have difficulties interpreting various sights and sounds, which may impact on their judgement regarding the proximity, speed and direction of moving vehicles.”

2 “How Children Get to School: School Travel Patterns From 1969 to 2009” National Center for Safe Routes to School: In 1969, 48 percent of K-8th grade students usually walked or bicycled to school. By 2009, only 13 percent of K-8th grade students usually walked or bicycled to school.

3 The two most common reasons for children not being allowed to use active modes are “proximity” and “traffic safety”:
U.S. Centers for Disease Control and Prevention. “Barriers to Children Walking to or from School” United States 2004, Morbidity and Mortality Weekly Report September 30, 2005 Available at: www.cdc.gov/mmwr/preview/mmwrhtml/mm5438a2.htm
- AND -
Chaufan, C, Yeh J, Fox, P. *The Safe Routes to School Program in California: An Update.* American Journal of Public Health
<http://ajph.aphapublications.org/doi/pdf/10.2105/AJPH.2012.300703>
- AND -

CCTA SR2S Master Plan 2011: Existing Conditions: Data Summary: “By far, improving traffic congestion and speeding around schools was the number one improvement that administrators believe would do the most to encourage walking and biking to school. This was also consistent among all four regional planning areas, where it ranked first or second. Being accompanied by a parent was the only other condition that ranked in the top five in all four regions.”

4 The “Priority Development Area” concept came out of AB32/SB375 and includes compact development as a core component.

5 2012 - California’s K-12 Educational Infrastructure Investments: Leveraging the State’s Role for Quality School Facilities in Sustainable Communities, Report to the CA Dept. of Education by UC Berkeley Center for Cities & Schools, and 2011 - Schools of the Future Report, Tom Torlakson/State Superintendent of Public Instruction

- WCP signage unduly grants discretion to motorists as to when to adhere to a posted/reduced speed limit and complicates law enforcements ability to enforce a lower speed limit.
- Schools are used for sports, community gatherings and other activities not tied to school hours or year making WCP more difficult to interpret and anticipate.
- Safety should not depend on the effectiveness of a motorist in identifying children, who may or may not be visible, and who may not have physiological characteristics enabling them to act in a rational or predictable manner (as evidenced in footnote¹ and⁶).
- It may be beneficial for the Committee to consider the following question; when, in a residential area or school area, is it safe to assume children are NOT present?

To clarify, the original intent of the bill was to replace the WCP signage with appropriate hourly restrictions, not wholesale elimination.

Note on Goals: Goal 1 and Goal 2 are related. Decisions by school administrators and parents to discourage children from walking/biking to school are an intuitive reaction to the danger established by the epidemiological data.

1/29/16 Subcommittee Conference Call Follow Up/Responses:

Comment: The one quarter mile (1,320') expansion of the prescriptive size of the zone is "arbitrary". Some evidence or engineering should be provided to establish a nexus.

Response:

- I agree that the legislative proposal should be based on evidence and data. This memo provides a sample of data that establish the need. However, the *existing* figures in the statute (500'/1000') must also be subjected to the same evidenced-based test. This is consistent with the comment heard during the subcommittee meeting, paraphrased, "...*engineering wasn't used when the original statute and distances were established...*".
- As mentioned during the conference call, the "quarter mile" distance is commonly used in planning as the reasonable distance that people will walk to a destination. There is a body of evidence that supports the figure.⁷ It is reasonable to assume that the distance students would travel by bike is much greater than when walking. Given this, the 1320' distance in the subject bill could be viewed as a minimum figure.
- There was a comment that the quarter mile change in the statute could be too far reaching. I assume the comment is related to the cost or burden of expansive implementation. In writing for the County (as one of the original contributors in the drafting of the legislation), we share this

⁶ Zeedyk, M. S., Wallace, L., & Spry, L., "Stop, look, listen, and think? What young children really do when crossing the road," *Accident Analysis and Prevention*, 34:43-50 (2002).

⁷ 2010 *Beyond the Quarter Mile: Examining Travel Distances by Walking and Cycling*, Montréal, Canada McGill University School of Urban Planning
~and~

2011 "The Half-Mile Circle: Does It Best Represent Transit Station Catchments?" Erick Guerra, Robert Cervero, Daniel Tischler, Institute of Transportation Studies, University of California, Berkeley.

concern. A phased approach, rather than the potential need for expansive replacement or additional signage, may be more favorably received.

Some language that either 1) strikes the quarter-mile change, or 2) provides for a range of distances (as suggested during the conference call), or 3) has the new distance only apply to new school sites may be acceptable to the County so long as the ability to allow local jurisdictions the flexibility⁸ to expand the zone based on an Engineering and Traffic Survey remain in the bill.

Ownership of the language now resides with the sponsoring legislator(s); we are in a position of having to make that request to the sponsors. I realize this direction may be out of scope for the subcommittee, but wanted to suggest the alternate approach.

Comment: What is the need for the change represented by the statute, and what is the backup?

Response: In addition to the school specific examples found in the text and footnotes above, a more general need to control speeds is established in the documents summarized below:

Governor's Highway Safety Association (GHSA)

National Forum on Speeding (2005) - Excerpts:

- *On suburban and urban roads, only 32-52 percent of traffic obeys the speed limit and the 85th percentile speed exceeds the speed limit by almost 10 mph.*
- *Speeding is common, and on some roads almost universal. About 80 percent of all drivers in NHTSA's 2002 national survey reported they exceeded the posted speed limit on each type of road -interstate, non-interstate, multi-lane, two-lane, and city streets- within the past month, and about one-third reported this behavior on the day of the interview.*
- *Participants agreed that raising the priority of speeding is perhaps the most important step that can be taken.*

Survey of the States: Speeding and Aggressive Driving (2012) - Excerpts:

- *GHSA recognizes the major role speed and aggressive driving play as contributors to traffic death and injury.*
- *The public's attitude about speeding is enormously conflicted. A recent study has shown a large disconnect between the significant majority of the public who condemn speeding and the majority of drivers who admit to the behavior, making it a serious challenge to create a safety-conscious environment in which speed limits are respected and obeyed. Aggressive driving, which often involves speeding, is a great concern of motorists across the country.*
- *The action agenda included seven steps designed to...Set and achieve speed reduction goals, focusing on the reduction of extreme speeders and/or all travel speeds in high risk areas like **school** or work zones.*

⁸ There was agreement during the conference call that affording local jurisdictions flexibility was desirable.

American Automobile Association: Foundation for Traffic Safety:

“Improving Traffic Safety Culture in the United States - The Journey Forward” (2007) - Excerpts:

- *All roads have speed limits, but they are routinely ignored. Most drivers habitually speed.*
- *Speed limits traditionally are set at the 85th percentile travel speed: this means that speeding drivers may help raise speed limits even higher... The speeding culture can be changed by efforts at national, state, and local levels... implement speeding control programs in selected target areas with strong public support, again built on solid data.”*
- *Build programs on sound scientific principles rather than on intuition or political expediency.*
- *Start locally: municipalities and states can lead by implementing strategies to address their specific traffic safety problems.*

Comment: “kids don’t walk like they used to...it’s not happening anymore...fear of the public...”.

Response: The comment summarizes the very purpose of the bill. As detailed further above in this memo, **driver behavior/unsafe speeds is the largest unaddressed gap in the effort to get children using active modes for the home/school/home trip.**

“Fear of the public” or “stranger danger” are cited in surveys examining mode choice by students/parents/school administrators. However, this issue consistently ranks lower than proximity and unsafe speeds.

Internal Copies:

John Kopchik, Director – Department of Conservation and Development
Maureen Toms, Deputy Director – Department of Conservation and Development
Steve Kowalewski, Deputy Director – Public Works Department

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Contra
Costa
County

To: Board of Supervisors
From: Beth Ward, Animal Services Director
Date: January 10, 2017

Subject: Reallocation of the Animal Services Officer, Sergeant and Lieutenant Classifications

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21946 to reallocate the classification of Animal Services Officer (BJWD) (represented) on the salary schedule from salary plan and grade QAH 1300 (\$3,425 - \$5,186) with ten merit steps to salary plan and grade QAH 1300 (\$3,964 - \$5,186) with seven merit steps; reallocate the classification of Animal Services Sergeant (BJTD) (represented) on the salary schedule from salary plan and grade QAH 1398 (\$3,770 - \$5,709) with ten merit steps to salary plan and grade QAH 1398 (\$4,364 - \$5,709) with seven merit steps; reallocate the classification of Animal Services Lieutenant (BJHB) (represented) on the salary schedule from salary plan and grade ZAH 1025 (\$4,695 - \$6,771) with nine merit steps to salary plan and grade ZAH 1025 (\$5,175 - \$6,935) with seven steps; and to adjust the final step of the new Animal Services Lieutenant (BJHB) (represented) salary range from a 2.5% increase to a 5% increase. (32% User Fees, 31% City Revenue, 37% County)

FISCAL IMPACT:

Upon approval, the reduction in salary steps for the Animal Services Officer, Sergeant and Lieutenant classifications will cost the Animal Services Department \$80,300 annually, which includes \$28,772 in pension cost. These positions are funded by 32% User Fees, 31% City Revenue, and 37% County General Fund. The revenue to support these positions will continue in FY 2017/18.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Arturo Castillo
925-335-8370

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Arturo Castillo

BACKGROUND:

The Field Operations Division within the Animal Services Department has consistently had 4 - 8 Officer vacancies, 1 Sergeant vacancy and 2 Lieutenant vacancies since fiscal year 2010 - 2011, leaving this Division significantly understaffed. The difficulty in filling these vacancies has been attributed to the starting salary in each classification, which was found to be lower than the average for comparable classifications in similar agencies. The Officer classification currently has a 10 step salary range; the department is requesting to eliminate the first 3 steps, leaving the remaining 7 steps as the new salary range. The Sergeant classification currently has a 10 step salary range; the department is requesting to eliminate the first 3 steps, leaving the remaining 7 steps as the new salary range. Lastly, the Lieutenant classification currently has a 9 step salary range; the department is requesting to eliminate the first 2 steps, leaving 7 steps as the new salary range, in addition to adjusting the final step (step 6 to step 7) from a 2.5% increase to a 5% increase. These changes will provide a more competitive starting salary in each classification, which in turn will allow the department to more easily recruit and fill positions, as well as improve current employee retention.

CONSEQUENCE OF NEGATIVE ACTION:

If this item is not approved, the Animal Services Department will continue to experience difficulty recruiting and filling vacancies, as well as retaining employees in the Field Operations Division. This will cause the Department to remain understaffed, negatively affecting field service operations, which in turn will negatively affect the safety and health of the Public.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

P300 No. 21946 ASD

P300 No. 21946 Attachment

POSITION ADJUSTMENT REQUEST

NO. 21946
DATE 8/22/2016

Department Animal Services Department No./
Budget Unit No. 0366 Org No. 3340 Agency No. 36
Action Requested: Reallocate the Animal Services Officer (BJWD) (represented), Animal Services Sergeant (BJTD) (represented) and Animal Services Lieutenant (BJHB) (represented) classifications.

Proposed Effective Date: 10/1/2016

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$80,300.00 Net County Cost \$29,711.00
Total this FY \$60,225.00 N.C.C. this FY \$22,283.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT (32% User Fees, 31% City Revenues, 37% County General Fund)

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Arturo Castillo

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kevin J. Corrigan

9/13/2016

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS
See attachment.

DATE 12/9/2016

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

Lauren Ludwig

12/9/2016

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

Approve Recommendation of Director of Human Resources
 Disapprove Recommendation of Director of Human Resources
 Other: _____

DATE 1/5/2017

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 1/5/2017

No. xxxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

P300 21946 ATTACHMENT
ANIMAL SERVICES DEPARTMENT
SALARY REALLOCATION

ADOPT Position Adjustment Resolution No. 21946 to reallocate the classification of Animal Services Officer (BJWD) (represented) on the salary schedule from salary plan and grade QAH 1300 (\$3,425 - \$5,186) with ten merit steps to salary plan and grade QAH 1300 (\$3,964 - \$5,186) with seven merit steps; reallocate the classification of Animal Services Sergeant (BJTD) (represented) on the salary schedule from salary plan and grade QAH 1398 (\$3,770 - \$5,709) with ten merit steps to salary plan and grade QAH 1398 (\$4,364 - \$5,709) with seven merit steps; reallocate the classification of Animal Services Lieutenant (BJHB) (represented) on the salary schedule from salary plan and grade ZAH 1025 (\$4,695 - \$6,771) with nine merit steps to salary plan and grade ZAH 1025 (\$5,175 - \$6,935) with seven steps; and to adjust the final step of the new Animal Services Lieutenant (BJHB) (represented) salary range from a 2.5% increase to a 5% increase. (32% User Fees, 31% City Revenue, 37% County)



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 10, 2017

Subject: Establish the classification of Office of Reentry and Justice Program Manager-Project and add one position

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21987 to establish the classification of Office of Reentry and Justice Program Manager--Project (ADD7) (unrepresented) at salary plan and grade C85 2002 (\$8,406 - \$9,267) and add one (1) full-time Office of Reentry and Justice Program Manager-Project position in the County Administrator's Office.

FISCAL IMPACT:

The position is funded entirely with AB 109 Public Safety Realignment Funds.

BACKGROUND:

On October 18, 2016, the Board of Supervisors approved the establishment of the Office of Reentry and Justice (ORJ) in the County Administrator's Office, as a pilot project to commence in January 2017 (C. 117). The ORJ establishment requires the addition of a Program Manager position.

Under direction of the Senior Deputy County Administrator or Director of the Office of Reentry and Justice (ORJ),

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Lara DeLaney,
925-335-1097

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Lara Delaney

BACKGROUND: (CONT'D)

the ORJ Program Manager plays a significant leadership role in developing and implementing the policies, initiatives and services administered by the Contra Costa County Office of Reentry and Justice (ORJ), in adherence to the Community Corrections Partnership (CCP)-adopted ORJ Work Plan.

The position is responsible for managing the AB 109 Community Program contracts including identifying service needs and best practices to developing service designs and assessments, as well as administering procurement processes, through to contract development and oversight, coordinating closely with service providers to ensure that a broad range of reentry and justice services are aligned across the County. The ORJ Program Manager will be responsible for implementing a public outreach and community engagement strategy that strengthens the County's partnerships with public and private sector services providers and collaborates with stakeholders.

The ORJ Program Manager is also directly involved in applying for local, state and federal grants.

The ORJ Program Manager will work with the Senior Deputy County Administrator or ORJ Director (and Research & Evaluation Manager, eventually) to develop or mobilize data tracking and evaluation efforts to demonstrate the efficacy and effectiveness of the County's reentry, realignment and justice-related services. The ORJ Program Manager will conduct critical analysis of the County's reentry services protocols and practices and make recommendations for improvements to the ORJ Director and the CCP. The ORJ Program Manager provides support to the Director of ORJ and/or the Senior Deputy CAO for the purpose of ensuring successful operations of the Community Corrections Partnership.

CONSEQUENCE OF NEGATIVE ACTION:

The Office of Reentry and Justice would be unable to be established and implemented per the Board of Supervisors direction on October 18, 2016 if this position is not established and filled.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

AIR 27688 P300 21987

POSITION ADJUSTMENT REQUEST

NO. 21987
DATE 11/18/2016

Department County Administrator's Office Department No./
Budget Unit No. 0003 Org No. 1216 Agency No. 03
Action Requested: Establish the classification of Office of Reentry and Justice Program Manager-Project and add one (1) position in the County Administrator's Office

Proposed Effective Date: 12/13/2016

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$185,136.00 Net County Cost \$0.00
Total this FY \$88,283.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT AB 109 Public Safety Realignment

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Lara Delaney

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/21/2016

Establish the classification of Office of Reentry and Justice Program Manager--Project (ADD7) (unrepresented) at salary plan and grade C85 2002 (\$8,406 - \$9,267) and add one (1) full-time Office of Reentry and Justice Program Manager-Project position in the County Administrator's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

1/3/2016(Date)

Mary Jane De Jesus-Saepharn

12/21/2016

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department County Administrator's Office

Date 12/21/2016

No. 21987

1. Project Positions Requested:
OFFICE OF REENTRY AND JUSTICE PROGRAM MANAGER-PROJECT
2. Explain Specific Duties of Position(s)
Under direction of the Director of the Office of Reentry and Justice (ORJ) or the Senior Deputy County Administrator, the ORJ Program Manager plays a significant leadership role in developing and implementing the policies, initiatives and services administered by the Contra Costa County Office of Reentry and Justice (ORJ).
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
AB 109 Public Safety Realignment funding for the establishment of the Office of Reentry and Justice Pilot Project
4. Duration of the Project: Start Date 1/2/2017 End Date 6/30/2019
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
The Board of Supervisors authorized the pilot project for a 2.5 year period of time.
5. Project Annual Cost
 - a. Salary & Benefits Costs: \$185,136.00
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: \$185,136.00
 - d. Net cost to General or other fund: \$0.00
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implicationsThe Board authorized the establishment of the ORJ; it must be staffed to provide the services.
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
We have contracted for these services for several years; consolidation and more coordination is required now.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
6/30/17
9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: January 10, 2017

Subject: Add Eight (8) Health Services Information Technology Positions and Cancel Five (5) Positions

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22011 to add eight (8) positions in the Health Services Department:

- One (1) 40/40 – Administrative Services Assistant II (APVA) at salary level ZB5-1784 (\$6,771-\$9,074);
- One (1) 40/40 – Accounting Technician (JD7A) at salary level 3RX-1236 (\$3,925 - \$5,013);
- One (1) 40/40 – Health Services Clinical Systems Analyst I (LBVB) at salary level ZB5-2042 (\$8,742 - \$9,638);
- One (1) 40/40 - Health Services Clinical Systems Analyst II (LBTE) at salary level ZB5-2142 (\$9,652 - \$10,641);
- One (1) 40/40 – Health Services Information Systems Specialist (LBTB) at salary level ZB5-1541 (\$5,323-\$7,134);
- Two (2) 40/40 – Health Service Information Systems Programmer/Analyst (LBTC) at salary level ZB5-1787 (\$6,791 - \$9,101);
- One (1) 40/40 - Computer Operator II (LKVB) at salary level QS5-1166 (\$3,672 - \$4,463)

And cancel five (5) vacant positions in the Health Services Department:

- One (1) 40/40 – Information Systems Assistant II (LTVH), position # 77118 at salary level 3R5-1005 (\$3,131 - \$3,806);
-

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Jacqueline Kidd,
925-957-5240

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

RECOMMENDATION(S): (CONT'D)

One (1) 40/40 - Automated Call Distribution Coordinator II (LBNA), position # 16037 at salary level ZB5-1714 (\$6,318 – \$7,679);

- Two (2) 40/40 – Information Systems Specialist III (LTTA), position #15274 and position #16755 at salary level TB5-1541 (\$5,323 - \$6,470);
- One (1) 40/40 – Network Administrator I (LNSA), position #14583 at salary level ZA5-1694 (\$6,194 - \$7,529)

FISCAL IMPACT:

Upon approval, this action has an approximate annual cost of \$515,968, which includes estimated pension cost of \$183,162. Budgeted General Fund will be used to entirely offset the costs of these positions.

BACKGROUND:

The Health Services Information Technology Division is requesting to add eight (8) permanent full-time positions necessary to provide a more effective and efficient systems support in relations to the growth and development of ccLink Health Information Systems – one (1) Administrative Services Assistant II to support the Health Services Information Technology Director; one (1) Accounting Technician to monitor the financial documents; two (2) Health Services Information Systems Programmer/Analyst positions to continue servicing ccLink according to the post-live staffing models; one (1) Health Services Information Clinical Systems Analyst I to manage the growth responsibility focused on ccLink applications; one (1) Clinical Systems Analyst II who is responsible for planning, organizing and implementing the state of the art Electronic Health Record utilized throughout Health Services; one (1) Health Services Information Systems Specialist to provide information systems assistance to users of existing computer systems; and one (1) Computer Operator II to set-up, monitor and operate data processing equipment.

The Department is canceling five (5) vacant positions as they are no longer meeting the operational needs of the expanded ccLink health information systems.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Information Technology Division of the Health Services Department will not have adequate staffing to meet the demand and volume of patient care information for those we serve.

ATTACHMENTS

P300 No. 22011 HSD

P300 No. 22011 Attachment 1

POSITION ADJUSTMENT REQUEST

NO. 22011
DATE 12/20/2016

Department HEALTH SERVICES Department No./
Budget Unit No. 0450 Org No. 6555 Agency No. A18
Action Requested: Add eight position and cancel five positions in the Health Services Department Information Technology Division as specified in Attachment 1.

Proposed Effective Date: 1/11/2017

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$515,967.93 Net County Cost \$515,967.93
Total this FY \$257,983.97 N.C.C. this FY \$257,983.97

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% budgeted General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Shelanda Adams

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

1/4/2017

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

_____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

1/4/2017

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 1/5/2017

No. _____

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

POSITION ADJUSTMENT RESOLUTION NO. 22011 - ATTACHMENT 1
HEALTH SERVICES DEPARTMENT

1. ADD the following eight (8) positions:

- ONE (1) 40/40 Administrative Services Assistant II (APVA)
- ONE (1) 40/40 Accounting Technician (JD7A)
- ONE (1) 40/40 Health Services Clinical Systems Analyst I (LBVB)
- ONE (1) 40/40 Health Services Clinical Systems Analyst II (LBTE)
- ONE (1) 40/40 Health Services Information Systems Specialist (LBTB)
- TWO (2) 40/40/ Health Services Information Systems Programmer/Analysts (LBTC)
- ONE (1) 40/40 Computer Operator II, LKVB

2. CANCEL the following five (5) vacant positions:

- **POS #7118** Information Systems Assistant II (LTVH)
- **POS #16037** Automated Call Distribution Coordinator II (LBNA)
- **POS #15274 & POS #16755** Information Systems Specialist III (LTTA)
- **POS #14583**, Network Administrator I, (LNSA)



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: January 10, 2017

Subject: Cancel one (1) Sheriff's Aide position #13560, Add one (1) Sheriff's Specialist position to the Forensics Division

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22003 to cancel one (1) Sheriff's Aide (64VF) (represented) vacant position #13560 at salary plan and grade VN5 1119 (\$3,608-\$4,385) and add one (1) Sheriff's Specialist (64VE) (represented) position at salary plan and grade VN5 1285 (\$4,252-\$5,169) in the Sheriff's Office - Forensics Division.

FISCAL IMPACT:

An annual increase of \$14,296 in the Sheriff's Office, of which \$2,569 is attributable to employer pension costs.

BACKGROUND:

The Forensics Division has experienced an upward shift in job duties due to the specialized nature and requirements of their accrediting body. As Forensic Sciences continually evolve, the department requires personnel with a higher level of expertise to perform in a capacity with a wide-ranging and complex set of responsibilities. The addition of a Sheriff's Specialist will help gather and analyze data, write and maintain accurate reports, learn and interpret governmental rules and regulations pertaining to Forensic Sciences, and additional administrative duties in support of the Forensics Division.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Lori Brown (925)
335-1552

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Robyn Hanson

CONSEQUENCE OF NEGATIVE ACTION:

The Sheriff's Aide position is no longer able to satisfy the evolving nature and requirements of the Forensics Division. Failure to approve the proposed position change will negatively impact the Forensics Division prompt and successful processing of forensic evidence, and put the Forensics Division at risk with their accrediting body

CHILDREN'S IMPACT STATEMENT:

No impact.

ATTACHMENTS

P300 No. 22003

POSITION ADJUSTMENT REQUEST

NO. 22003
DATE 11/13/2016

Department Office of the Sheriff

Department No./
Budget Unit No. 0255 Org No. 2515 Agency No. 25

Action Requested: Cancel one (1) Sheriff's Aide (64VF) position #13560, Add one (1) Sheriff's Specialist (64VE) position to the Forensics Division - Support Services Bureau

Proposed Effective Date: 1/1/2017

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$14,296.00 Net County Cost \$14,296.00
Total this FY \$7,148.00 N.C.C. this FY \$7,148.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Office of the Sheriff General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mary Jane Robb

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Timothy M. Ewell

12/9/2016

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/23/2016

Cancel one Sheriff's Aide (#13560) vacant position and add one Sheriff's Specialist position in the Office of the Sheriff.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

_____(Date)

Tanya Williams

12/23/2016

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

1/5/2017

Approve Recommendation of Director of Human Resources

Disapprove Recommendation of Director of Human Resources

Other: _____

Timothy M. Ewell

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 1/5/2017

No. xxxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: January 10, 2017

Subject: Add a clerk position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22012 to add one (1) Clerk-Senior Level position (JWXC) at salary level 3RX-1033 (\$3,210-\$4,100) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action has an annual cost of approximately \$86,487, which includes \$17,478 in estimated pension costs. The cost will be funded by 85% State California Children's Services funding and 15% General Fund (budgeted).

BACKGROUND:

Children and young adults under 21 years of age who have certain medical conditions (congenital heart disease, sickle cell anemia, cystic fibrosis, cleft palate, and HIV Infection) may be eligible for services under the California Children's Services (CCS). CCS is a Statewide program that serves this specific population that pays for their medical care, equipment and rehabilitation needs.

The Public Health Division CCS Unit has an on-going need for clerical support and previously utilized temporary staff. It has been determined that the program will be served better with a dedicated permanent Clerk-Senior Level position. The Clerk-Senior Level will perform varied and complex clerical work of a highly responsible nature with limited supervision and supports long-term staffing clerical needs.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Arlene J. Lozada
(925)957-5269

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the program's administrative support needs will not be achieved due to staffing shortage.

ATTACHMENTS

P300 No. 22012 HSD

POSITION ADJUSTMENT REQUEST

NO. 22012
DATE 12/2/2016

Department Health Services Department No./
Budget Unit No. 0450 Org No. 5890 Agency No. A18
Action Requested: Add one (1) full-time Clerk-Senior Level (JWXC) in the Health Services Department.

Proposed Effective Date: 1/11/2017

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$86,487.00 Net County Cost \$12,973.05
Total this FY \$36,036.25 N.C.C. this FY \$5,405.43

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 85% State CCS Fund and 15% General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Arlene J. Lozada

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

1/3/2017

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.
 _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

1/3/2017

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 1/3/2017

No. xxxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: January 10, 2017

Subject: Add and cancel positions in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22013 to add two permanent full-time Quality Management Program Coordinator (VRHA) positions at salary level ZA-1961 (\$7,758-\$9,430), and cancel two vacant Utilization Review Coordinator (VWSD) positions #13253 & #13254 at salary level ZNS-1885 (\$7,629-\$9,274) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action will have an approximate annual cost of \$7,086 with an estimated annual pension cost increase of \$1,384 already included. The cost will be funded entirely by Hospital Enterprise Fund I.

BACKGROUND:

The Health Services Department Safety & Performance Improvement unit has historically had a difficult time filling Utilization Review Coordinator (URC) positions because applicants lack the required Quality Management experience. This has left the department understaffed and overburdened as regulatory and compliance obligations increase. The department has recently lost two more UR Coordinator/Quality Managers to outside organizations; further increasing the burden on the department. With the two difficult to fill vacancies, the demands of PRIME, and the regulatory/compliance obligations of Joint Commission, CMS, and CDPH the Safety & Performance

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Shelanda Adams,
925-957-5263

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Improvement unit is in critical need of on-boarding candidates qualified to perform Quality Improvement duties. The Quality Management Program Coordinator position is an excellent avenue to bring qualified Quality Improvement personnel into the department. We are therefore requesting to cancel two full-time vacant URC positions and add two full-time Quality Management Program Coordinator positions.

CONSEQUENCE OF NEGATIVE ACTION:

If this action not approved, the department will not have the desired staffing identified to support their regulatory and compliance obligations.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

P300 No 22013

POSITION ADJUSTMENT REQUEST

NO. 22013
DATE 11/28/2016

Department HEALTH SERVICES Department No./
Budget Unit No. 0540 Org No. 6558 Agency No. A18

Action Requested: Add two permanent full-time Quality Management Program Coordinator (VRHA) positions and cancel two vacant Utilization Review Coordinator (VWSD) positions #13253 & #13254 in the Health Services Department.

Proposed Effective Date: 1/11/2017

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$7,085.88 Net County Cost \$0.00
Total this FY \$4,133.43 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Hospital Enterprise Fund I

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Shelanda Adams

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

1/3/2017

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

_____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

1/3/2017

Approve Recommendation of Director of Human Resources

Disapprove Recommendation of Director of Human Resources

Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 1/5/2017

No. _____

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 10, 2017

Subject: Increase the hours of a part-time Senior Management Analyst position to full-time in the County Administrator's Office

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22010 to increase the hours of one (1) Senior Management Analyst (ADTD) (unrepresented) position (#3819) at salary plan and grade B85 1585 (\$5,562.76 - \$7,454.63) from part-time (32/40) to full-time in the County Administrator's Office.

FISCAL IMPACT:

\$23,198 of which, \$5,470 is attributable to employer pension costs. However, it is likely that a new hire will be filled at step 1 of the salary range resulting little or no immediate cost increases.

BACKGROUND:

The position was vacated on January 6, 2017 resulting in the need to recruit qualified candidates to fill the position. The position was originally full-time, but was reduced to part-time at the request of the prior incumbent. Today's action restores the position to full-time status in anticipation of launching a recruitment and ultimately filling the vacancy.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Timothy Ewell, (925)
335-1036

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tim Ewell

CONSEQUENCE OF NEGATIVE ACTION:

The position will remain in part-time status making it difficult to recruit qualified candidates for the vacant position.

CHILDREN'S IMPACT STATEMENT:

No impact.

ATTACHMENTS

P300 22010 AIR 28335 - HR

POSITION ADJUSTMENT REQUEST

NO. 22010
DATE 1/3/2017

Department County Administrator Department No./
Budget Unit No. 0003 Org No. 1200 Agency No. 03
Action Requested: Increasing the hours of one part-time (32/40) Senior Management Analyst (ADTD) position #3819 to full-time (40/40).

Proposed Effective Date: 1/11/2017

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$23,198.00 Net County Cost \$23,198.00
Total this FY \$5,799.00 N.C.C. this FY \$5,799.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Timothy M. Ewell

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 1/5/2017

ADOPT Position Adjustment Resolution No. 22010 to increase the hours of one Senior Management Analyst (ADTD) (unrepresented) position (#3819) at salary plan and grade B85 1585 (\$5,562.76 - \$7,454.63) from part-time (32/40) to full-time in the County Administrator's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

_____(Date)

Mary Jane De Jesus-Saepharn

1/5/2017

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 1/5/2017

No. xxxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 10, 2017

Subject: APPOINTMENT OF COUNTY DIRECTOR OF CHILD SUPPORT SERVICES - MELINDA SELF

RECOMMENDATION(S):

1. APPOINT Melinda Self to the position of Director of Child Support Services - Exempt at Step 5 of the salary range effective January 11, 2017 with the following additional terms of employment:
 - a. Annual reimbursement of California State Bar membership Dues (but not penalty fees).
 - b. All other benefits as provided in the current Management Resolution applicable to the position of Director of Child Support Services - Exempt.

FISCAL IMPACT:

The estimated annual County cost for the Director of Child Support - Exempt position is \$310,365 of which \$53,258 is pension costs. The estimated cost for the five and one half months remaining in fiscal year 2016/2017 is \$142,251, of which \$24,409 is pension cost. All costs are budgeted in the Child Support Services Fund within the Child Support Services Department operating budget.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Allison Picard (925)
335-1096

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND:

In October of 2016, the County commenced a recruitment to fill the Director of Child Support Services – Exempt position which has been filled by former Director of Child Support Services – Exempt and retired annuitant Linda Dippel since her retirement.

On October 13, 2016, the recruitment for a new Director of Child Support Services began. The County advertised the position nationwide but with particular emphasis on the west coast region. Ads were placed with the California State Association of Counties (CSAC), the International City/County Management Association (ICMA), the Child Support Directors' Association (CSDA), the National Child Support Enforcement Association (NCSEA), GovernmentJobs.com, and LinkedIn. Invitations and recruitment brochures were also sent via electronic mail to a number of potential candidates. The six (6) week recruitment garnered 48 applications. The applications were screened and four (4) semi-finalists were forwarded to the County Selection Committee on December 15, 2016.

Steven Eldred, Director of Child Support Services, County of Orange, Dianne Dinsmore, Director of Human Resources – Exempt, Contra Costa County, and I comprised the County Selection Committee.

Following the interviews and reference and background checks, I selected Melinda Self for the position.

Ms. Self holds a Bachelor's Degree in Business Administration from the University of Phoenix and a Juris Doctor from John F. Kennedy Law School. She currently serves as the Supervising Attorney and an Executive Team member for the Contra Costa County Department of Child Support Services after holding posts of Managing Attorney for the City and County of San Francisco, Department of Child Support Services, Advanced Child Support Services Attorney for the Contra Costa County Department of Child Support Services, and Attorney/Partner for the firm of Pedder, Stover, Hessletine, Walker & Self. Melinda is an active member of the Child Support Directors' Association serving on the Legal Practices and Attorney Faculty Training Committees. Ms. Self is the recipient of the 2015 Award of Appreciation for Dedication and Leadership as Committee Chair of the 2015 National Child Support Attorney College, the 2013 CSDA Outstanding Individual Achievement Award for Manager/Supervisor for a Statewide Impact and the 2005 WICSEC Outstanding Individual Achievement Award for Technical/Line Staff. As a child support services professional serving in a number of capacities, Ms. Self brings with her 15 years of experience in child support services administrative and management positions along with twenty-five (25) years of legal expertise. Melinda looks to utilize her highly regarded technical and legal abilities and hands-on approach to lead Costa County's Department of Child Support Services and to continue to expand on its distinguished innovation and automation.

CONSEQUENCE OF NEGATIVE ACTION:

The Director of Child Support Services – Exempt position will remain vacant.



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: January 10, 2017

Subject: 2016-17 Calif. Dept. of Educ. Alternative Payment Childcare services revenue contract amend 1

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee, to execute a revenue agreement amendment with the California Department of Education to increase the payment limit by \$81,587 to new limit \$1,340,728 for alternative payment childcare programs operated by the county with no change to term July 1, 2016 through June 30, 2017.

FISCAL IMPACT:

No County match.

63.7% Federal / CFDA # 93.596 (\$854,445)

36.3% State (\$486,283)

Federal funds passed through State through the Department of Education

State: CAPP 6010 / Amend 1

County: 29-212-27

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: CSB (925)
681-6333

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Nelly Ige, Haydee Ilan, Cassandra Youngblood

BACKGROUND:

The Department was notified by California Department of Education on June 2, 2016 of the county's 2016-17 allocation for the Alternative Payment childcare services program. The Alternative Payment childcare services program provides funding for program eligible families to receive services. Priority is given to families who interface with Child Protective Services; families with children at-risk of abuse and neglect; low-income families; and families with children who have special needs. The Board approved receipt of funds on June 21, 2016 (C.52)

The State routinely adds funds to these contracts throughout the fiscal year as more funds become available. This board order is to accept additional funding for the 2016-17 year.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will not receive funding to operate this childcare program.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.



Contra
Costa
County

To: Board of Supervisors

From: Matt Slattengren

Date: January 10, 2017

Subject: MOU - CA Seed Law 16-SD07

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Agricultural Commissioner, or designee, to execute a contract with the California Department of Food and Agriculture to pay the County an amount not to exceed \$100 to enforce California seed marketing and labeling requirements for the period July 1, 2016 - June 30, 2017

FISCAL IMPACT:

This MOU will pay the department \$100 for services. There is no cost share requirement and the revenue has been anticipated in the departmental FY 16/17 budget. No County match.

BACKGROUND:

The goal of seed law enforcement (Section 52288, California Food and Agriculture code) is to protect seed consumers, including vegetable and field crop growers, as well as urban landscapers. Poor quality seeds can cost farmers and home gardeners alike considerable amounts of time, money and resources, by way of reduced yields, poor crop quality, contamination by weeds or other unwanted species. By enforcing the California Seed Law regarding marketing and labeling, the Department is able to ensure that consumers receive the desired product, and that there is supportive legal action for those who are wronged.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

**VOTE OF
SUPERVISORS**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: 646-5250

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

A negative action would mean loss of revenue to the department for a mandated program.

CHILDREN'S IMPACT STATEMENT:

No impact



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher
Date: January 10, 2017

Subject: 2016 Community Services Block Grant (CSBG) revenue contract, amendment #3

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment & Human Services Director, or designee, to execute a contract amendment with California Department of Community Services and Development, with no change to payment limit of \$846,479 for Community Services Block Grant program services to extend the original term of January 1, 2016 through December 31, 2016 through February 28, 2017.

FISCAL IMPACT:

100% Federal funding via
California Department of Community Services & Development
Pass through of Federal funds / CFDA # 93.569
No County match

State: 16F-5007 / Amend 3
County: 39-813-42a

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: CSB (925)
681-6345

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Christina Reich, Nancy Sparks, Sam Mendoza, Cassandra Youngblood

BACKGROUND:

The Board approved receipt of the 2016 Community Services Block Grant on December 15, 2015 (C.33). As the County's Community Action Agency, the Department's Community Services Bureau regularly receives Community Services Block Grant (CSBG) funding to operate self-sufficiency programs under the advisement of the County's Economic Opportunity Council (EOC). The funding amount is based on the County's low-income population which meets federal poverty guidelines. The award approved on December 15, 2015 was a partial allocation based on the partial grant received by the State from the federal government for CSBG through the federal department of Health and Human Services. On March 29, 2016, the Board approved receipt of additional funding (C.50). On July 12, 2016 (C.54) the Board approved receipt of rest of the 2016 allocation from the State. This board order is to accept a contract amendment to extend the term of the contract from January 1, 2016 through December 31, 2016 to new term January 1, 2016 through February 28, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the Department will be hampered in its ability to meet the needs of the community and to establish partnerships with community based agencies and public organizations.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Amendment Agreement #29-208-82 with the California Department of Public Health, Immunization Program

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Grant Amendment Agreement #29-208-82 (#15-10146, A01), with the California Department of Public Health, Immunization Program, effective July 1, 2016, to amend Grant Award #29-208-81, to increase the amount payable to County by \$30,974 from \$857,324 to a new total of \$888,298, with no change in the original term of July 1, 2015 through June 30, 2017.

FISCAL IMPACT:

Approval of this amendment will result in an amount not to exceed \$888,298 in funds from the California Department of Public Health, for the County’s Immunization Program. No County match required.

BACKGROUND:

The County's Immunization Program will implement the “Provide Immunization Services to the General Public” Project including making immunizations available to all persons in need of such service, in order to prevent the occurrence and transmission of childhood diseases. The Program monitors the compliance of preschools, elementary schools, and secondary

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Dan Peddycord
(313-6712)

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: D Morgan, M Wilhelm

BACKGROUND: (CONT'D)

schools in meeting State-mandated immunization requirements through in-service programs and limited technical assistance. An adverse reaction monitoring system and outbreak control team are also included in the Program.

On September 15, 2015, the Board of Supervisors approved Standard Agreement #29-208-81 with the California Department of Public Health, Immunization Program, for continuation of the "Provide Immunization Services to the General Public" Project for the period July 1, 2015 through June 30, 2017.

Approval of Grant Amendment Agreement #29-208-82 will allow the Department to receive additional funds for County's Immunization Assistance Program through June 30, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, the County would lose additional funding to support and monitor the compliance of preschools, elementary schools, and secondary schools in meeting State-mandated immunization requirements through in-service programs to prevent the occurrence and transmission of childhood diseases. Furthermore, the County would not receive additional free vaccine from the State.

CHILDREN'S IMPACT STATEMENT:



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Standard Agreement (Amendment) #29-772-33 with the State of California, Department of

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Standard Agreement (Amendment) #29-772-33 (State #04-36067, A-20) with the State of California, Department of Health Care Services (DHCS), effective July 1, 2014, to amend Agreement #29-772-13 (as amended by subsequent amendments #29-772-14 through #29-772-32), to incorporate new language for provider-preventable conditions and an increase in capitation rates, with no change in the original amount payable to the County not to exceed \$317,472,000 or term of April 1, 2005 through December 31, 2016. This amendment will result in higher payments to the County for the period January 1, 2014 through June 30, 2015.

FISCAL IMPACT:

Approval of this amendment will reflect no change in the original amount payable to County of \$317,472,000 for the Medi-Cal Managed Care Local Initiative Project. No County match required.

BACKGROUND:

On April 26, 2005, the Board of Supervisors approved Standard Agreement #29-772-13 (as amended by subsequent Amendments #29-772-14 through #29-772-32) with the State of California,

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Patricia Tanquary,
313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, M Wilhelm

BACKGROUND: (CONT'D)

DHCS, for the Medi-Cal Local Initiative Health Plan, for the period from April 1, 2005 through December 31, 2016.

Approval of this Standard Agreement (Amendment) #29-772-33 will incorporate new language and increase capitation rates, with no change in Payment Limit or term through December 31, 2016.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the County will not be able to be reimbursed at higher rates for services under the Medi-Cal Managed Care Local Initiative Project.



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 10, 2017

Subject: Proposition 47 Grant Program Request for Proposal (RFP) Application

RECOMMENDATION(S):

Authorize the Chair of the Board of Supervisors to send a "Notice of Intent to Apply" by January 20, 2017 for the Proposition 47 Grant funds made available by the Board of State & Community Corrections. *(Attached)*

Approve and authorize the Health Services Director, or his designee, (the Director of Behavioral Health), to submit a Grant Application to the Board of State & Community Corrections (BSCC), to provide the County, if awarded, an amount not to exceed \$6,000,000, for mental health services, substance use disorder treatment, diversion programs, housing-related and other community-based supportive services, or some combination thereof, for the period from June 16, 2017 to August 15, 2020.

FISCAL IMPACT:

Approval of this application will result in an amount not to exceed of \$6,000,000 from BSCC for the Prop. 47 Grant Program. Prop. 47 created the Safe Neighborhoods and Schools Fund. State savings that result from the implementation of Prop. 47 are deposited annually into this fund. AB 1056 established the Second Chance Fund where these savings are deposited for a competitive grant program. These awards will be funded using the first three years of deposits into the BSCC's Prop. 47 fund, estimated at \$103,651,000. No County match is required.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: L. DeLaney,
925-335-1097

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND:

A. Purpose

- Pursuant to Proposition 47, this grant is to provide mental health services, substance use disorder treatment and diversion programs for people in the criminal justice system.
- The grant program may also provide housing-related assistance and other community-based supportive services, including job skills training, case management and civil legal services. The grant can fund programs that serve adults and/or juveniles.

B. Duration, funding, and match

- 38 months: June 16, 2017-August 15, 2020
- Funding: Total \$103,651,000
 - Smaller Scope, up to \$1 million for 38 months, total \$20 million available, so up to 20 awards
 - Larger Scope, between \$1 mm and \$6 mm over 38 months, total \$83,651,000 available. Of this, \$20 million is set aside for Los Angeles. So for larger scope, \$63,651,000 is available for other large projects, maximum \$6 million each, so maybe as few as 10-11 funded applications
- Applicants are strongly encouraged to apply for only the amount of funding needed to meet their program goals within the 38-month grant period. The ESC will score proposals based in part on the reasonableness of the proposed budget.
- No match required, but preference for leverage
- No supplantation, and must be able to track

C. Distribution

- A minimum of 50% of grant funds requested must go to subcontracts with non-governmental, community organizations
 - 2 preference points for 60% pass-through, 4 preference points for 70% pass-through (of maximum 244 points; see VI.
- Between 5% and 10% for evaluation
- No more than 10% for indirect

D. Evaluation

- Must set aside between 5% and 10% of funds for evaluation
- After award, submit a local evaluation plan (end of Q1), two year Preliminary Report (end of Year 2), and Final Report (end of Year 3)

E. Eligible Applicants

- Applicants must be public agencies, which will be considered the Lead Agency. Lead agencies (e.g., individual agencies or departments within a city, county or other jurisdiction) may not submit more than one proposal. Two or more public agencies may partner to submit a joint proposal, but one must be designated as Lead Agency for contracting purposes.
- Lead Agency must subcontract with one or more non-governmental, community organizations for a minimum of 50 percent of the total grant award in order to demonstrate a shared partnership rooted in community engagement and economic equity. Additional points will be awarded to applicants that pass through 60 percent (2 points) or 70 percent (4 points).
- CBO admin basics: Any non-governmental, community-based organization that receives Proposition 47 grant funds must have been duly organized, in existence, and in good standing as of October 17, 2016; be registered with the California Secretary of State's Office, if applicable; have a valid business license,

Employer Identification Number (EIN), and/or Taxpayer ID (if sole proprietorship); have any other state or local licenses or certifications necessary to provide the services requested (e.g., facility licensing by the Department of Health Care Services), if applicable, have a physical address.

- CBO capacity basics: Must have a proven track record working with the target population and the capacity to support data collection and evaluation efforts.

F. Target Population

- Must serve people who: have been arrested, charged with, or convicted of a criminal offense AND have history of mental health issues or substance use disorders. A person has a history of mental health issues or substance use disorders if the person:
 - has a mental health issue or substance use disorder that limits one or more of their life activities;
 - has received services for a mental health issue or substance use disorder;
 - has self-reported to a provider that they have a history of mental health issues, substance use disorders, or both; or
 - has been regarded as having a mental health issue or substance use disorder.
- Public agency applicants are required to describe how they will ensure that this target population is the one to be served by the proposed program. This could include a description of the program's referral, screening, assessment and documentation processes.

G. Mandatory, Eligible and Ineligible Purposes

- At a minimum, recidivism reduction must be an outcome measure.
- Mandatory: Mental health services, substance use disorder treatment, diversion programs, or some combination thereof.
- Encouraged: Supplemental housing-related services and other community-based supportive services, such as job skills training, case management, and civil legal services
- Public agency applicants will be allowed to EITHER implement new services or programs OR expand existing services or programs.
- BSCC grant funds shall be used to support new program activities or to augment existing funds that expand current program activities.
- BSCC grant funds shall not replace (supplant) funds that have been appropriated for the same purpose.
- May not be used to acquire real property, or for programs or services provided in a custodial setting (with the exception of outreach and reentry planning).

II. Technical

A. Notice of Intent to Apply

- Non-binding Notice of Intent to Apply due 1/20/17 by email or mail, including name of the Lead Agency, name and title of the head of the Lead Agency, contact information for interested public; and brief statement indicating the agency's intent to submit a proposal.

B. Prop 47 Local Advisory Committee

- Lead Agency must develop a Proposition 47 Local Advisory Committee that includes local stakeholders with experience and expertise in the prospective programs and/or services to be implemented by the proposal. This advisory committee will, at a minimum, advise on:
 - How to identify and prioritize the most pressing needs to be addressed (to include target population, target area, etc.);
 - How to identify the strategies, programs and/or services to be undertaken to address those needs;
 - The development of the grant project;

- Ongoing implementation of the grant project.
- The Proposition 47 Local Advisory Committee must include a broad range of stakeholders from within the communities, organizations, departments, etc. impacted by the proposal. Examples include: behavioral health professionals, educators, community-based and faith-based organizations, individuals impacted by the justice system, law enforcement, probation, prosecutors, defense attorneys, courts, social service providers, advocacy groups, housing providers, housing navigators and citizens.
- The Lead Agency may use an existing body, but it must include individuals with the appropriate experience and expertise and address all the requirements listed in this section.
- The Lead Agency must host regular community meetings to invite ongoing feedback and non-confidential updates from the Proposition 47 Local Advisory Committee and the community.
- Throughout the duration of the grant, Lead Agencies must maintain documentation of:
 - public outreach efforts soliciting committee membership and publicizing community meeting information;
 - attendance at both committee and community meetings; and
 - agendas and minutes of committee and community meetings

C. Roster and Letters of Agreement for the Local Advisory Committee

D. Local Government Impact letters

The Proposition 47 grant encourages community engagement, innovation and financial leveraging as avenues for communities to develop projects that best fit their needs. In supporting this approach, proposed projects may have unforeseen or unintended impacts on local government agencies that prevent projects from operating as intended (e.g., a significant increase in referrals to county behavioral health, lack of coordination between local agencies that provide similar services, duplication of services, etc.). As a part of the application, each Lead Agency will be required to acknowledge any anticipated impacts.

E. Board Resolution (*Due prior to grant award, not with application*)

III. Design Elements

A. Legislative Purpose

- The purpose of Proposition 47 (Safe Neighborhoods and Schools Act) is “to ensure that prison spending is focused on violent and serious offenses, to maximize alternatives for nonserious, nonviolent crime, and to invest the savings generated from this act into prevention and support programs in K–12 schools, victim services, and mental health and drug treatment.
- The BSCC’s responsibilities are to administer a grant program to public agencies aimed at supporting mental health treatment, substance abuse treatment, and diversion programs for people in the criminal justice system, with an emphasis on programs that reduce recidivism of people convicted of less serious crimes, such as those covered by this measure, and those who have substance abuse and mental health problems.
- Assembly Bill 1056 added additional priorities to the grant program including housing-related assistance and community-based supportive services such as job skills training, case management and civil legal services.

B. Guiding Principles

- Value community partnerships and collaborations.

- Encourage culturally competent services and approaches that foster the principles of restorative justice.
- Define target populations, especially those populations that are traditionally underserved.
- Identify and address known barriers to serving target populations.
- Prioritize client-focused/client-centered and holistic programs and approaches, including healing strategies and trauma informed care.
- Include community-based organizations with diverse staffing, including those who are system-impacted individuals, or who have varying educational levels and life experiences.
- Demonstrate capacity building for service providers at every level.
- Be mindful of regional equity and geographic diversity, including smaller and rural counties.
- Collect program data and measure/evaluate outcomes, and publish and share information.
- Encourage community engagement, where members of the community participate in the identifying, informing, and shaping of policies, goals, services, and solutions

C. Priorities

- Proposals that advance principles of restorative justice while demonstrating a capacity to reduce recidivism.
- Proposals that leverage other federal, state, and local funds or other social investments, such as the following sources of funding:
 - Drug Medi-Cal Treatment
 - Mental Health Services Act
 - Funds provided in connection with the implementation of Chapter 15 of the Statutes of 2011
 - The Community Corrections Performance Incentives Act (Stats. 2009, Ch. 608; Chapter 3 (commencing with Section 1228) of Title 8 of Part 2).
 - The tax credits established pursuant to Sections 12209, 17053.57, and 23657 of the Revenue and Taxation Code.
 - The federal Department of Housing and Urban Development funds, such as the Emergency Solutions Grant program (42 U.S.C. Sec. 11371 et seq.).
 - The federal Department of Veterans Affairs Supportive Services for Veteran Families program (38 U.S.C. Sec. 2044).
 - Social Innovation Funds established by the Corporation for National and Community Service pursuant to Section 12653k of Title 42 of the United States Code.
 - The Edward Byrne Memorial Justice Assistance Grant Program

D. Additional Priorities

- Mental health services, substance use disorder treatment services, misdemeanor diversion programs, or some combination thereof.
- Housing-related assistance that utilizes evidence-based models, including, but not limited to, those recommended by HUD. Housing-related assistance may include, but is not limited to, the following:
 - Financial assistance, including security deposits, utility payments, moving-cost assistance, and up to 24 months of rental assistance.
 - Housing stabilization assistance, including case management, relocation assistance, outreach and engagement, landlord recruitment, housing navigation and placement, and credit repair.
- Other community-based supportive services, such as job skills training, case management, and civil legal services.

E. Leverage

- Proposals that leverage existing contracts, partnerships, memoranda of understanding, or other formal relationships to provide one or more of the prioritized services

F. Cross-Sector Partnership

- Proposals put forth by a public agency in partnership with a philanthropic or nonprofit organization

G. Collaboration

- Proposals that promote interagency and regional collaborations

IV. Service Design

A. Service delivery approach

- Applicants are required to describe the service delivery approach, i.e. who will deliver the services and how, and why it is most appropriate for the community and target population.

B. Key questions to consider include:

- What are the needs of your community and how does your project provide services reflective of the racially and ethnically diverse communities served?
- How does your project ensure services will be provided in locations accessible to the community?
- How does your project ensure services will be tailored to meet an individual's holistic needs, e.g. wraparound services?
- How does your project provide services in a culturally competent manner?
- How does your approach ensure that services and programs adhere to the principles of trauma-informed care?
- How does your project provide services in a collaborative manner with the community, governmental and nongovernmental agencies?
- How does your project take steps to advance the principles of Restorative Justice and reduce recidivism in your community?
- How will this project change or improve the lives of participants?

V. Data Collection and Evaluation

A. Evaluation Reporting

- Projects selected for funding will be required to submit a Local Evaluation Plan (at the conclusion of the first quarter) a Two-Year Preliminary Evaluation Report (at the conclusion of year two), and a Final Local Evaluation Report (after the conclusion of the grant) to the BSCC. See Attachment C for key definitions related to project evaluation.
- Public agency applicants are strongly encouraged to identify research partners early on and include them in the development of the proposal, so that the goals and objectives listed in the Proposition 47 Project Work Plan are measurable.

B. Required Set-Aside for Evaluation Efforts

- Grantees are required to set aside at least 5 percent (or \$25,000, whichever is greater) but not more than 10 percent of the total grant award for data collection and evaluation efforts, to include the development of the Local Evaluation Plan, Two-Year Preliminary Evaluation Report, and Final Local Evaluation Report.
- Public agency applicants are strongly encouraged to use outside evaluators to ensure objective and impartial evaluations. Specifically, public agency applicants are encouraged to partner with state universities or

community colleges for evaluations.

C. Evaluation Elements

- Local Evaluation Plan:
 - The purpose of the Local Evaluation Plan is to ensure that projects funded by the BSCC can be evaluated. Grantees will be expected to include a detailed description of how the public agency applicant will assess the effectiveness of the proposed program in relationship to each of its goals and objectives. A relationship between the goals and objectives identified in the Proposition 47 Project Work Plan should be apparent in the Local Evaluation Plan.
 - The Local Evaluation Plan should describe the evaluation design or model that will be used to evaluate the effectiveness of the project component(s), with the project goals and the project objectives clearly stated. Public agency applicants should also address process and outcome evaluations. Once submitted, any modifications to the Local Evaluation Plan must be approved in advance by the BSCC.
- Two-Year Preliminary Evaluation Report
 - The purpose of the Two-Year Preliminary Local Evaluation Report is to assess whether grantees are making sufficient progress toward the goals and objectives described in the original proposal. Second, it will allow the grantee to ensure that the methodology described in the Local Evaluation Plan is still appropriate for measuring the intended impact. As noted in the “Funding” section, second and third year funding is contingent on the grantee’s ability to demonstrate that annual implementation goals and objectives have been met.
- Final Local Evaluation Report
 - Following project completion, grantees are required to complete a Local Evaluation Report. The Local Evaluation Report must be in a format prescribed by the BSCC. Within the Local Evaluation Report, an Executive Summary must be included that adheres to the format prescribed by the BSCC specifically for the Executive Summary.
 - The purpose of the Final Local Evaluation Report is to determine whether the overall project (including each individual component) was effective in meeting the goals laid out in the Local Evaluation Plan. To do this, the grantee must assess and document the effectiveness of the activities that were implemented within each individual project component. These activities should have been identified in the previously submitted Local Evaluation Plan.
- Evaluation Dissemination
 - The BSCC will make public the Final Local Evaluation Report from each grantee. Reports may be posted to the BSCC website and/or developed into a Summary Final Report to be shared with the Administration, the Legislature, and the public.
 - Projects selected for funding will be encouraged to make public (e.g., post online, disseminate, share at meetings) the Final Local Evaluation Report to the community and the grantee’s Governing Board (e.g., Board of Supervisors, City Council, etc.).
- If the grantee plans to publish the Final Local Evaluation Report, it must be submitted to the BSCC for review prior to publication.

VI. Additional Technical Elements

A. Financial Leveraging

No match requirement, but applicants must demonstrate how they will leverage other federal, state, and local funds or other social investments, such as the following (per Assembly Bill 1056):

- The Drug Medi-Cal Treatment Program (22 Cal. Code Regs. 51341.1, 51490.1, and 51516.1).
- The Mental Health Services Act, enacted by Proposition 63 at the November 2, 2004, general election, as

amended.

- Funds provided for in connection with the implementation of Chapter 15 of the Statutes of 2011.
- The Community Corrections Performance Incentives Act (Stats. 2009, Ch. 608; Chapter 3 (commencing with Section 1228) of Title 8 of Part 2).
- The tax credits established pursuant to Sections 12209, 17053.57, and 23657 of the Revenue and Taxation Code.
- The federal Department of Housing and Urban Development funds, such as the Emergency Solutions Grant program (42 U.S.C. Sec. 11371 et seq.).
- The federal Department of Veterans Affairs Supportive Services for Veteran Families program (38 U.S.C. Sec. 2044).
- Social Innovation Funds established by the Corporation for National and Community Service pursuant to Section 12653k of Title 42 of the United States Code.
- The Edward Byrne Memorial Justice Assistance Grant Program (42 U.S.C. Sec. 3750 et seq.).

B. Supplanting

- Supplanting is strictly prohibited for all BSCC grants. When leveraging outside funds, public agency applicants must be careful not to supplant. Supplanting is the deliberate reduction in the amount of federal, state, or local funds being appropriated to an existing program or activity because grant funds have been awarded for the same purposes.
- It is the responsibility of the Grantee to ensure that supplanting does not occur. The Grantee must keep clear and detailed financial records to show that grant funds are used only for allowable costs and activities.

C. Promising, data-driven, and innovative approaches

Public agency applicants seeking funding through this grant process are required to use data and research to drive decision-making in the development, implementation and evaluation of their overall projects.

The BSCC is committed to supporting a focus on better outcomes in the criminal justice system and for those involved in it. For the purpose of this RFP, public agency applicants should focus on the following three basic principles:

- Is there evidence or data to suggest that the intervention or strategy is likely to work, i.e., produce a desired benefit? For example, was the intervention or strategy you selected used by another jurisdiction with documented positive results? Is there published research on the intervention you are choosing to implement showing its effectiveness? Is the intervention or strategy being used by another jurisdiction with a similar problem and similar target population?
- Once an intervention or strategy is selected, will you be able to demonstrate that it is being carried out as intended? For example, does this intervention or strategy provide for a way to monitor quality control or continuous quality improvement? If this intervention or strategy was implemented in another jurisdiction, are there procedures in place to ensure that that you are following the model closely (so that you are more likely to achieve the desired outcomes)?
- Is there a plan to collect evidence or data that will allow for an evaluation of whether the intervention or strategy worked? For example, will the intervention or strategy you selected allow for the collection of data or other evidence so that outcomes can be measured at the conclusion of the project? Do you have processes in place to identify, collect and analyze that data/evidence?

Public agency applicants are encouraged to develop an overall project that incorporates these principles, but is tailored to fit the needs of the communities they serve. Innovation and creativity are encouraged, but projects that have not been validated must demonstrate a promising approach using existing data and research such as best practices in the field.

Plans to measure the effectiveness of a project should include the use of both qualitative and quantitative research. While quantitative research is based on numbers and mathematical calculations, qualitative research is based on written or spoken narratives. The purpose of quantitative research is to explain, predict and/or control events through focused collection of numerical data, while the purpose of qualitative research is to explain and gain insight and understanding of events through intensive collection of narrative data.

VII. General Grant Requirements

A. Grant Agreement

Public agency applicants approved for funding by the BSCC Board are required to enter into a Grant Agreement with the BSCC. Grantees must agree to comply with all terms and conditions of the Grant Agreement. See Attachment G for the State of California: Contract and General Terms and Conditions.

The Grant Agreement start date is. Contracts are considered fully executed only after they are signed by both the Grantee and the BSCC. Work, services and encumbrances cannot begin prior to the Grant Agreement start date. Work, services and encumbrances that occur after the start date but prior to contract execution may not be reimbursed. Grantees are responsible for maintaining their Grant Agreement, all invoices, records and relevant documentation for at least three years after the final payment under the contract.

B. Governing Board Resolution

Successful public agency applicants will be required to submit a Resolution from their Governing Boards before the grant award can be finalized and funds awarded. A signed resolution is not required at the time of proposal submission, but public agency applicants are advised that no financial invoices will be processed for reimbursement until the Governing Board Resolution has been received by the BSCC. A sample Governing Board Resolution can be found in Attachment H.

C. Quarterly Progress Reports

Grant award recipients are required to provide relevant program information and data by submitting quarterly progress reports to the BSCC. Applicable forms and instructions will be available to grantees on the BSCC's website. Progress reports are a critical element in BSCC's monitoring and oversight process. Grantees that are unable to demonstrate that they are making sufficient progress toward project goals and objectives and that funds are being spent down in accordance with the Grant Award Agreement and Proposition 47 Project Work Plan could be subject to the withholding of funds.

D. Grantee Orientation Process

Following the start of the grant period, BSCC staff will conduct a Grantee Orientation in Sacramento (at a date to be determined). The purpose of this mandatory session is to review the program requirements, invoicing and budget modification processes, data collection and reporting requirements, as well as other grant management and monitoring activities. Typically, the Project Director, Financial Officer, Day-to-Day Contact, individual tasked with Data Collection and Evaluation and a minimum of one Community Partner must attend. Grant recipients may use their Proposition 47 grant funds for travel-related expenditures such as airfare, mileage, meals, lodging and other per diem costs. Public agency applicants should include anticipated costs in the budget section of the proposal under the "Other" category.

E. Disqualification

The following will result in an automatic disqualification:

- The original hard copy and electronic version of the Proposal are not received by 5:00 p.m. on February 21, 2017.
- The Lead Agency Applicant is not a public agency as defined in Penal Code Section 6046.1 (d).
- The proposal does not address mental health services, substance use disorder treatment, diversion or some combination thereof, as required by Proposition 47.

- Services (with the exception of outreach and reentry planning) will be provided in a custodial setting.

Under the direction of the Office of Reentry and Justice in the County Administrator's Office, staff is planning to submit this grant with the Health Services Department as lead agency; Health Services houses hospitals, behavioral health, housing, and detention mental health services. The CAO has developed a contract with Further The Work in the amount of \$21,000 to manage the proposal development process and write the application, which is due 2/21/17.

CONSEQUENCE OF NEGATIVE ACTION:

If the County does not apply for the Prop. 47 Grant funds, it will not be eligible to receive any Prop. 47 grant funds for the 38 month period.

ATTACHMENTS

Notice of Intent to Apply

The Board of Supervisors

County Administration Building
651 Pine Street, Room 106
Martinez, California 94553

John Gioia, 1st District
Candace Andersen, 2nd District
Diane Burgis, 3rd District
Karen Mitchoff, 4th District
Federal D. Glover, 5th District

Contra Costa County



David Twa
Clerk of the Board
and
County Administrator
(925) 335-1900

January 10, 2017

Board of State and Community Corrections (BSCC)
Corrections Planning and Programs Division
2590 Venture Oaks Way, Suite 200
Sacramento, CA 95833
Attn: BSCC Proposition 47

To the BSCC:

This letter is to serve as notice of Contra Costa County's Intent to Apply for funding through the Proposition 47 Request for Proposals issued by the BSCC on November 18, 2016.

Contra Costa County's Health Services Department (HSD) will serve as Lead Agency for this proposal. Dr. William Walker, Director of Health Services, will serve as the signatory.

Cynthia Belon, Director of HSD's Behavioral Health Division, will serve as the project's contact for members of the interested public. She can be reached by email at cynthia.belon@hsd.cccounty.us, or by phone at 925-957-5201.

Thank you for the opportunity to apply for these funds.

Sincerely,

A handwritten signature in blue ink, appearing to read "Federal D. Glover".

FEDERAL D. GLOVER
Chair, Board of Supervisors

cc: Members, Board of Supervisors
David Twa, County Administrator
Dr. William Walker, HSD Director
Cynthia Belon, BHD Director



Contra
Costa
County

To: Crockett/Carquinez Fire Protection District Board of Directors
From: Gerald Littleton, Jr., Fire Chief, Crockett-Carquinez Fire Protection District
Date: January 10, 2017

Subject: Donation from Phillips 66 to the Crockett -Carquinez Fire Protection District

RECOMMENDATION(S):

Acting as the Governing Board of the Crockett-Carquinez Fire Protection District, APPROVE and AUTHORIZE the Fire Chief to accept a restricted donation in an estimated amount of \$43,080 from Phillips 66 for the purchase an acquisition of extrication and other firefighting equipment.

FISCAL IMPACT:

The donation will provide \$43,080 for needed replacement of firefighting equipment.

BACKGROUND:

The Crockett-Carquinez Fire Protection District received notification that Phillips 66 would generously fund \$43,080 worth of needed firefighting equipment replacement, including \$40,875 for extrication equipment.

CONSEQUENCE OF NEGATIVE ACTION:

The District will not be able to accept the donation and replace critical firefighting equipment.

CHILDREN'S IMPACT STATEMENT:

No impact.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 01/10/2017 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Fire Chief Jerry Littleton,
510-787-2717

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: January 10, 2017

Subject: Range Use Contract

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute an agreement with the U.S. Department of Homeland Security, Homeland Security Investigations Division, including mutual indemnification, for use of the Sheriff's Range Facility to commence when executed by all parties through June 30, 2017.

FISCAL IMPACT:

No net County cost - 100% Participant fees

BACKGROUND:

Local, state, and federal law enforcement officers are required to complete firearms qualifications on a regular basis. The Office of the Sheriff has a firing range and classroom that can be used by other law enforcement agencies for firearms qualifications when not in use by County staff. The recommended contract provides for use of the Sheriff's Range Facilities, including firearms range and classroom, for firearms qualification of government agencies' employees. The County Counsel's Office has approved the mutual indemnification language included in the contract. The contract agency will pay a per day fee for access to the Sheriff's Range Facility.

CONSEQUENCE OF NEGATIVE ACTION:

There will be no formal arrangement between the two departments for use of the Sheriff's Range facility.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Sandra Brown,
925-335-1553

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

No impact.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #24-086-145(13) with Crestwood Behavioral Health, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #24-086-145(13) with Crestwood Behavioral Health, Inc., a corporation, in an amount not to exceed \$95,000, to provide emergency residential care placement services to mentally ill adults, for the period from January 1, 2017 through December 31, 2017.

FISCAL IMPACT:

This Contract is funded 100% by Mental Health Realignment. (No rate increase)

BACKGROUND:

On January 12, 2016, the Board of Supervisors approved Contract #24-086-145(12) with Crestwood Behavioral Health, Inc., for the period from January 1, 2016 through December 31, 2016, for the provision of emergency residential care.

Approval of Contract #24-086-145(13) will allow the Contractor to continue to provide emergency residential care services through December 31, 2017. This contract includes mutual indemnification.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Cynthia Belon (925)
957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: D Morgan, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer emergency residential facilities to provide services to SSI/SSP eligible Clients in the Continuing Care Program.



Contra
Costa
County

To: Board of Supervisors
From: Ed Woo, Chief Information Officer
Date: January 10, 2017

Subject: Amend/Extend Contract with Richard Miller for Apple Product Support Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract amendment, effective November 25, 2016, with Richard Miller, to extend the term from November 30, 2016 through December 31, 2018 and increase the payment limit by \$35,000 to a new payment limit of \$185,000 to provide continuing Apple product support services.

FISCAL IMPACT:

The entire cost is recovered from the user departments through DoIT's billing process.

BACKGROUND:

This contract is used to provide telephonic, remote desktop support and on-site support for the Apple products used by the County Board of Supervisors and their staff. The Contractor will provide support by virtual means (remotely), via telephone and on site.

In accordance with Administrative Bulletin 605, service contracts exceeding \$100,000 require the approval of the Board of Supervisors.

CONSEQUENCE OF NEGATIVE ACTION:

If the requested action is not approved, the user departments will be without the support necessary to keep their computers and peripherals in proper working order.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Ed Woo (925)
383-2688

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: January 10, 2017

Subject: Contract with Food Bank of Contra Costa and Solano for CalFresh Application Assistance Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services (EHSD) Director, or designee, to execute a contract with the Food Bank of Contra Costa and Solano, a non-profit corporation, in the amount of \$202,500 to provide expanded CalFresh Outreach efforts for the period January 1, 2017 through June 30, 2018. (15% State, 85% Federal, no County match)

FISCAL IMPACT:

\$202,500: 15% State; 85% Federal. No County match.

BACKGROUND:

The most recognized primary food security partner for counties in California is the Food Bank of Contra Costa and Solano (FBCCS). It is the presumptive service provider for CalFresh outreach services. The outreach efforts in Contra Costa County are achieved through the joint efforts of the County and FBCCS.

The objective of these outreach efforts is to increase awareness of CalFresh and participation in the program. FBCCS works in collaboration with the County to educate and inform potentially eligible CalFresh households. It also partners with community-based organizations to engage and inform

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Gina Chenoweth
925-313-1648

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

their customers of the availability of CalFresh benefits to improve their circumstances.

The goal of CalFresh outreach is to work with individuals who otherwise would not come into contact with the County or visit one of the local CalFresh offices. FBCCS makes applications readily available and they also assist with the completion and submission of applications.

This collaboration has been successful and has increased enrollment numbers in the CalFresh program.

CONSEQUENCE OF NEGATIVE ACTION:

Without authorization to continue the CalFresh Outreach efforts, the County will be at risk of not reaching all potentially eligible households and consequently not increase program participation. The Food Bank of Contra Costa and Solano (FBCCS) has direct access to and contact with multiple agencies in our county with a shared goal of promoting nutrition and healthy eating. Their unique position of being a central contact and focal point makes them the presumptive partner for the County.

Through FBCCS, the County wants to be able to use the already established network of partners to help increase awareness and participation in the CalFresh program. In addition, other community based organizations, currently in partnership with FBCCS, will be able access information, training and awareness about the CalFresh program and its benefit to their clients as well as to the community.

CHILDREN'S IMPACT STATEMENT:

The services provided under this contract supports four of the five of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (4) "Families that are Safe, Stable and Nurturing"; and (5)"Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing outreach and application assistance to families for increased access to the CalFresh program in Contra Costa County.



Contra
Costa
County

To: Board of Supervisors
From: Ed Woo, Chief Information Officer
Date: January 10, 2017

Subject: Amend/Extend Contract with Nerd Crossing LLC for Apple Product Support Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract amendment with Nerd Crossing, LLC, effective December 20, 2016, to extend the term from December 31, 2016 through December 31, 2018 and increase the payment limit by \$185,000 to a new payment limit of \$385,000 to provide continuing Apple product support services.

FISCAL IMPACT:

The additional cost of \$185,000 will be recovered from the user departments through DoIT's billing process.

BACKGROUND:

This contract is used to provide telephonic, remote desktop support and on-site support for the Apple products used by the County Board of Supervisors and their staff. The contractor will provide support by virtual means (remotely), via telephone and on site.

In accordance with Administrative Bulletin 605, service contracts exceeding \$100,000 require the approval of the Board of Supervisors.

CONSEQUENCE OF NEGATIVE ACTION:

If the requested action is not approved, the user departments will be without the support necessary to keep their computers and peripherals in proper working order.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Ed Woo (925)
383-2688

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #76-573 with Beavex Incorporated.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #76-573 with Beavex Incorporated, a corporation, in an amount not to exceed \$260,000, for the provision of courier services for Contra Costa Regional Medical Center and Contra Costa Health Centers (CCRMC), for the period from December 1, 2016 through November 30, 2017.

FISCAL IMPACT:

This Contract is funded 100% Hospital Enterprise Fund I.

BACKGROUND:

Under Contract #76-573, Contractor will provide courier services CCRMC with regard to pharmacy, laboratory & on-call courier services, including pick-up, transport and delivery of laboratory specimens, transmittals, x-rays and pharmacy medications for the period from December 1, 2016 through November 30, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, CCRMC would not receive necessary courier services and would have to solicit and engage an alternative vendor.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Anna Roth,
925-370-5101

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: January 10, 2017

Subject: West Advanced Technologies, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with West Advanced Technologies, Inc. in an amount not to exceed \$250,000 to provide consulting, design development, programming services, and maintenance and support for the Automated Regional Information Exchange System for the period January 2, 2017 through June 30, 2018.

FISCAL IMPACT:

Urban Areas Security Initiative (UASI) Grant Funding of up to \$200,000; remaining \$50,000 ARIES Funding.

BACKGROUND:

The Automated Regional Information Exchange System (ARIES) is a software application owned by Contra Costa County, and used by County and other law enforcement agencies to manage arrest and parolee data collected from law enforcement agencies. ARIES manages arrest and parole data provided by local law enforcement agencies that is stored on a County server. The purpose of this Contract is for Contractor to provide consulting, design development, programming services, maintenance and support services to the Sheriff's Office. The project is being designed to include

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Sandra Brown
925-335-1553

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

modernizing user interface within ARIES application, implementing user training navigator and application user interface monitoring tools. The ultimate goal of this project is to make the user's experience as integrated and intuitive as possible. There are currently more than 9,000 users from over 93 different agencies participating in the system.

CONSEQUENCE OF NEGATIVE ACTION:

ARIES is 13 years old, the system is aging and in need of improvements to support a modern, advanced, industry standard model. If this contract is not approved, ARIES will not be able to upgrade and implement a sophisticated data sharing system for more than 9,000 users.

CHILDREN'S IMPACT STATEMENT:

N/A



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Amendment #26-508-7 with Liam Keating, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #26-508-7 with Liam Keating, M.D., an individual, effective January 1, 2017, to amend Contract #26-508-6, to increase the payment limit by \$20,000, from \$1,140,000 to a new payment limit of \$1,160,000, with no change in the original term of March 1, 2014 through February 28, 2017.

FISCAL IMPACT:

This amendment is funded 100% Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:

On April 29, 2014, the Board of Supervisors approved Contract #26-508-6 with Liam Keating, M.D., for the provision of otolaryngology services, including, but not limited to: clinic coverage, consultation, on call coverage, training and medical procedures at Contra Costa Regional Medical and Contra Costa Health Centers (CCRMC), for the period from March 1, 2014 through February 28, 2017. At the time of negotiations, the payment limit was based on target levels of utilization. However, the utilization during the term of the agreement was higher than originally anticipated. Approval of Contract Amendment Agreement #26-508-7 will allow the Contractor to provide additional otolaryngology clinics at CCRMC through February 28, 2017.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Samir Shah, M.D.,
925-370-5525

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, Contractor will not provide additional otolaryngology clinics at CCRMC.



Contra
Costa
County

To: Board of Supervisors
From: Linda Dippel, Child Support Services Director
Date: January 10, 2017

Subject: Contract Extension with Robert Half for Tempoary Help for IT Support

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Child Support Services, or designee, to execute a contract amendment with Robert Half International, Inc., to increase the total payment limit by \$55,000 to a new payment limit not to exceed \$191,000 to provide information technology (IT) professional staff on a temporary basis, and to extend the term from December 31, 2016 to March 31, 2017.

FISCAL IMPACT:

This cost would be funded by 66% Federal, 34% State allocations. This expense is a zero cost to the County General Fund.

BACKGROUND:

The Department of Child Support Services (DCSS) is in need of information technology (IT) professional staff on a temporary basis to cover vacant positions while the Department is actively recruiting permanent IT professionals. Temporary appointments will be for a specific, predetermined period of time.

CONSEQUENCE OF NEGATIVE ACTION:

The DCSS will be unable to provide timely IT services.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Sarah Bunnell,
925-313-4433

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: January 10, 2017

Subject: Contract Amendment with ENGEIO Incorporated, for Hookston Phase II Project, Pleasant Hill area.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with ENGEIO Incorporated, effective January 15, 2017, to extend the term through January 15, 2018, with no change to the original payment limit of \$400,000, for continued geotechnical engineering services associated with the Hookston Phase II Project, Pleasant Hill area. (Project No. 0678-6G5592)

FISCAL IMPACT:

100% Measure WW Funds

BACKGROUND:

The Public Works Department is involved with various projects within the County that require geotechnical engineering consulting services. On September 10, 2013, a consulting services agreement with ENGEIO Incorporated, was approved by the Board of Supervisors. On April 14, 2015 the Board of Supervisors approved Amendment No. 1 to increase funds and extend the term for the Hookston Phase II Project. Approval of this Consulting Services Agreement Amendment No. 2 is requested to complete the Project.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Carrie Ricci, (925)
313-2235

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Without approval of the Board of Supervisors, there will be delays in completing the environmental reports for the Hookston Phase II Project.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #76-571 with Geonomic Health, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #76-571 with Geonomic Health, Inc., a corporation, in an amount not to exceed \$180,000, to provide outside laboratory testing services for Contra Costa Regional Medical Center and Health Centers (CCRMC) for the period from January 1, 2017 through December 31, 2019.

FISCAL IMPACT:

This Contract is funded 100% Hospital Enterprise Fund I.

BACKGROUND:

Under Contract #76-571 Contractor will provide outside laboratory testing services, specializing in breast and colon cancer assays, for the period from January 1, 2017 through December 31, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not have access to Contractor's specialized testing services.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Anna Roth,
925-370-5101

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: January 10, 2017

Subject: EXECUTE a contract amendment with ICF Jones & Stokes, Inc., to extend the termination date from December 31, 2016 to June 30, 2017.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with ICF Jones & Stokes, Inc., to extend the termination date from December 31, 2016 to June 30, 2017, with no change to the contract payment limit of \$500,000, for on-call environmental services, Countywide. [Project No.: Various] (Districts I and V)

FISCAL IMPACT:

100% General Fund

BACKGROUND:

On March 15, 2012, the Board of Supervisors approved a three-year, on-call contract with ICF Jones & Stokes, Inc., (Contractor) in an amount not to exceed \$500,000, for on-call environmental services. Contractor has provided on-call environmental services for multiple projects.

On March 3, 2015, the Contractor term was extended to August 31, 2016, to complete on-call environmental services for the following: 1) County Old Downtown Jail Facility, Martinez, CA and 2) West County Detention Facility Expansion.

On July 19, 2016, the Contract term was extended to

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Trina Torres, (925) 313-2176

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

December 31, 2016, to complete on-call environmental work associated with 1) County Old Downtown Jail Facility, Martinez CA and 2) West County Detention Facility Expansion.

Due to unexpected delays, the Contract terms need to be extended to June 30, 2017, to complete on-call environmental work associated with 1) County Old Downtown Jail Facility, Martinez CA and 2) West County Detention Facility Expansion.

All other terms and conditions of the original Contract, Contract Amendment No. 1, Amendment No. 2, and this amendment between the County and the Contractor shall remain in full force and effect.

CONSEQUENCE OF NEGATIVE ACTION:

If the amendment is not approved, the remaining work will not be completed to obtain necessary environmental clearances which may jeopardize funding and cause delays with construction.



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: January 10, 2017

Subject: EXECUTE a contract amendment with LSA Associates, Inc., to extend the contract termination date to April 4, 2017 for the Camino Tassajara Project.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with LSA Associates, Inc., to extend the termination date from December 31, 2016 to April 4, 2017, with no change to the contract payment limit of \$235,558, to complete work associated with the Camino Tassajara Shoulder Widening, 1.1 miles south of Highland Road to 0.30 mile north of Windemere Parkway-Environmental Studies Project, Project No. 0662-6R4072 / Federal Aid Project No. HSIPL-5928(110), San Ramon (Dougherty Valley) area. (District III)

FISCAL IMPACT:

40% Highway Safety Improvement Program Funds and 60% South County AOB Funds.

BACKGROUND:

The Camino Tassajara Shoulder Widening, 1.1 miles south of Highland Road to 0.30 mile north of Windemere Parkway Project (Project), Project No. 0662-6R4072 is a partially federally funded Project which requires special environmental assessments and studies pursuant to National

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Trina Torres,
925-313-2176

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Environmental Policy Act (NEPA), the California Environmental Quality Act (CEQA), the Clean Water Act, the Porter Cologne Water Act, and the State and Federal Endangered Species Acts.

On April 5, 2012, the Public Works Department entered into a standard contract with LSA Associates, Inc., in an amount not to exceed \$205,832 for environmental professional services for the Project.

On October 22, 2013, Contract Amendment No. 1, was approved, which added a second payment method (Specific Rate of Compensation) and increased the contract amount by \$47,726, from \$205,832 to \$253,558, for additional necessary work for the Project.

On March 31, 2015, Contact Amendment No. 2, was approved to extend the contract term to December 31, 2015.

On November 3, 2015, Contract Amendment No. 3, was approved to extend the contract term to December 31, 2016.

Due to unexpected delays to the Project, the Contract term needs to be extended to April 4, 2017 to complete work associated with the Project.

All other terms and conditions of the original Contract, Amendment No. 1, Amendment No. 2, Amendment No. 3, and this amendment between the County and the Contractor shall remain in full force and effect.

CONSEQUENCE OF NEGATIVE ACTION:

If the amendment is not approved, the remaining work will not be completed to obtain necessary environmental clearances which may jeopardize funding and cause delays with construction.



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: January 10, 2017

Subject: APPROVE and AUTHORIZE a contract amendment with Plan B Works

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Plan B Works, to extend the term from February 2, 2017 through January 9, 2018, and increase the payment limit by \$250,000, to a new payment limit of \$635,000, to assist in the creation of asset management decision support tools, Countywide.

FISCAL IMPACT:

100% General Fund

BACKGROUND:

On November 17, 2015, the Board of Supervisors approved a contract with Plan B Works for \$235,000 to provide business analysis services for the creation of asset management decision support tools. On August 9, 2016, the Board of Supervisors approved an amendment for \$150,000, primarily to account for two new deliverables that were not covered in the original contract's scope of work:

- 1.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Barry Schamach, (925) 313-2185

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

A new application for transmittal of building cost data into the Finance system

- A 5-year 'Capital Renewal Budget' for Contra Costa County-owned buildings

Significant work remains on these two new deliverables; in particular, the delivery of the 'Capital Renewal Budget', which is predicated upon Plan B Works conducting Facilities Condition Assessments (FCA's) with Facilities Maintenance staff. Every County-owned building will be subject to an FCA, during which each building's components will be reviewed for scheduled replacements and safety issues. The data from the FCA's will then be used as the basis for the Capital Renewal Budget. To date, FCA's have been completed on approximately one half of the County-owned buildings.

The Public Works Department requests the approval of this amendment to provide funding and time to complete the remaining business analysis required to create decision support software for asset management.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval from the Board of Supervisors, key components of an Asset Management Solution will not be created, including the Capital Revenue Budget.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #23-447-8 with RG Hernandez, LLC

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #23-447-8 with RG Hernandez, LLC, a limited liability company, in an amount not to exceed \$109,980, to provide consulting and technical assistance for third party cost revenues, and costs and claims, for the period February 1, 2017 through January 31, 2018.

FISCAL IMPACT:

This Contract is funded 100% Third Party Reimbursement. (Rate increase)

BACKGROUND:

On February 9, 2016, the County Administrator executed Contract #23-447-7 with RG Hernandez, LLC, for the provision of consulting and technical assistance to assist the Health Services Department on matters related to budget, state and federal reimbursement programs, third party revenues, and costs and claims for the period from February 1, 2016 through January 31, 2017. Approval of Contract #23-447-8 will allow Contractor to continue providing services through January 31, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not have access to Contractor's services.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Patrick Godley,
925-957-5405

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #76-515-6 with Larkin Breed, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #76-515-6 with Larkin Breed, M.D., an individual, in an amount not to exceed \$376,500, to provide radiology services at Contra Costa Regional Medical and Health Centers (CCRMC) for the period from January 1, 2017 through December 31, 2019.

FISCAL IMPACT:

This Contract is funded 100% Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:

On December 10, 2013, the Board of Supervisors approved Contract #76-515-5 with Larkin Breed, M.D., for the provision of radiology services including, but not limited to: consultation, on-call coverage, and interpretation of CT Scans, MRIs, Ultrasounds, invasive procedures and plain films at CCRMC for the period from January 1, 2014 through December 31, 2016. Approval of Contract #76-515-6 will allow Contractor to continue providing radiology services at CCRMC through December 31, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County’s clients will not have access to Contractor’s radiology services.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Samir Shah, M.D.,
925-370-5525

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: January 10, 2017

Subject: APPROVE a contract with Syserco

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Syserco, in an amount not to exceed \$2,000,000, to provide Alerton building automation hardware and software maintenance and repair, for the period of February 1, 2017 through January 31, 2020, Countywide.

FISCAL IMPACT:

This cost is to be funded through Facilities Services maintenance budget. (100% General Fund)

BACKGROUND:

Public Works Facilities Services is responsible for operation, maintenance and repair of all County facilities building automation systems. The County uses Alerton building automation systems to remotely control heating, ventilation and air conditioning systems at various facilities throughout the County. This system is in a position where upgrading will be required in the next year or two. Syserco has been established as a sole source vendor for Alerton products. We are requesting this contract be approved for a period covering the next three years.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Stan Burton, (925)
313-7077

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Alerton building automation system maintenance and repair will be discontinued.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #26-699-5 with Semon Bader, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director or his designee, to execute, on behalf of the County, Contract #26-699-5 with Semon Bader, M.D., an individual, in an amount not to exceed \$400,000, to provide orthopedic services at Contra Costa Regional Medical Center and Contra Costa Health Centers (CCRMC), for the period from January 1, 2017 through December 31, 2017.

FISCAL IMPACT:

This Contract is funded 100% Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:

On February 2, 2016, the Board of Supervisors approved Contract #26-699-4, with Semon Bader, M.D., for the provision of orthopedic services, including but not limited to: consultation, training, on-call coverage and medical/surgical procedures at CCRMC, for the period from January 1, 2016 through December 31, 2016. Approval of Contract #26-699-5 will allow the Contractor to continue to provide orthopedic services at CCRMC through December 31, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, patients requiring orthopedic services at CCRMC will not have access to Contractor's services.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Samir Shah, M.D.,
925-370-5525

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Approval of Agreement #26-790-2 with the Regents of the University of California, on behalf of the University of California, San Francisco

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Agreement #26-790-2 with the Regents of the University of California, a California Constitutional corporation, on behalf of the University of California, San Francisco (UCSF), in an amount not to exceed \$25,000, for the provision of endocrinology services for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers (CCRMC), for the period from February 1, 2017 through January 31, 2018.

FISCAL IMPACT:

This Contract is funded 100% Hospital Enterprise Fund I Budget.

BACKGROUND:

On May 24, 2016, the Board of Supervisors approved Contract #26-790-1 with the Regents of the University of California, for the provision of twenty-four hours a day, seven days a week, phone consultation and in-person consultation during clinic hours, for the Endocrinology Unit at CCRMC, including mutual indemnification to hold harmless both parties for any claims arising out of the performance of this Contract, through January 31, 2017.

Approval of Contract #26-790-2 will allow Contractor to continue providing services through January 31, 2018.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Samir Shar, M.D.,
925-370-5525

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: D Morgan, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the Endocrinology Unit at CCRMC would not be able to provide these services to its patients.



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: January 10, 2017

Subject: APPROVE Purchase Orders with Various Companies and a Third-party Lease Agreement with IBM Global Finance

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Chief Information Officer, purchase orders with Graybar Electric, Computerland of Silicon Valley, SSP Data, and a third-party lease agreement with IBM Global Finance, in an amount not to exceed \$210,180, for the purchase of hardware and software required to maintain the integrity of the County's information technology Infrastructure, for the period February 1, 2017 through February 29, 2021, Countywide.

FISCAL IMPACT:

The cost of \$210,180 is charged back to user departments through the Department of Information Technology's billing process. (100% Department User Fees)

BACKGROUND:

The Department of Information Technology is purchasing equipment and software to maintain the security of the County's wide area network. The Purchasing Division has arranged a lease purchase contract with IBM Global Finance. The total amount financed is \$202,383.61 at an interest rate not to exceed 3.25%. The principal and interest for up to five annual payments has been budgeted under Org numbers 1060 and 1075, and for fiscal year 2016/17.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to maintain these systems may result in reduced capacity, system failure, and interrupted business and emergency operations.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: David Gould, (925)
313-2151

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #27-826-3 with Diablo Valley Perinatal Associates

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #27-826-3 with Diablo Valley Perinatal Associates, a corporation, in an amount not to exceed \$800,000, to provide perinatology services to Contra Costa Health Plan members for the period from January 1, 2017 through December 31, 2018.

FISCAL IMPACT:

This Contract is funded 100% Contra Costa Health Plan Enterprise Fund II. (No Rate increase)

BACKGROUND:

On March 3, 2015 the Board of Supervisors approved Contract #27-826-2 with Diablo Valley Perinatal Associates, Inc., to provide perinatology services to Contra Costa Health Plan members for the period from January 1, 2015 through December 31, 2016. Approval of Contract #27-826-3 will allow the Contractor to continue to provide perinatology services to Contra Costa Health Plan members through December 31, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized professional health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Patricia Tanquary
313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: A. Floyd , M. Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #27-664-6 with Martin Schneider (DBA Antioch Physical Therapy)

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #27-664-6 with Martin Schneider (DBA Antioch Physical Therapy), an individual, in an amount not to exceed \$150,000, to provide physical therapy services for Contra Costa Health Plan (CCHP) members and County recipients, for the period from January 1, 2017 through December 31, 2018.

FISCAL IMPACT:

This Contract is funded 100% Contra Costa Health Plan Enterprise Fund II. (No rate increase)

BACKGROUND:

In March 2015, the County Administrator approved and the Purchasing Services Manager executed Contract #27-664-5 with Martin Schneider (dba Antioch Physical Therapy), for the provision of physical therapy services to Contra Costa Health Plan members and County recipients, for the period from January 1, 2015 through December 31, 2016. Approval of Contract #27-664-6 will allow the Contractor to continue providing physical therapy services through December 31, 2018.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Patricia Tanquary
925-313- 6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: A Floyd, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized professional health care services for its members under the terms of their Individual and Group Health Plan membership contract with the County will not be provided.



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: January 10, 2017

Subject: Contract with Community Housing & Development Corporation to Administer and Disburse Funding Awarded to Selected Non-profits

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract with Community Housing Development Corporation (CHDC), in an amount not to exceed \$117,000, to administer and disburse City and County approved mitigation fee funding to non-profit entities for community-based projects in the North Richmond area, for the period January 1 through June 30, 2017.

FISCAL IMPACT:

There will be no impact to the General Fund. The work performed under this contract is funded using North Richmond Mitigation Fee (NRMF) funding that is jointly administered by the County and the City of Richmond for the purpose of mitigating designated impacts resulting from the approval of use permits allowing expansion of the Bulk Material Processing Center (BMPC) located on the old West County Landfill in North Richmond. Both the County Board of Supervisors and Richmond City Council approved the use of this NRMF funding as well as the non-profit funding allocations for the selected projects as part of the NRMF Expenditure Plan for fiscal year 2016-17.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Demian Hardman (925)
674-7826

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND:

The County Board of Supervisors approved the 2016/2017 North Richmond Mitigation Fee (NRMF) Expenditure Plan on June 21, 2016, which was subsequently approved by the Richmond City Council in early July 2016. The Expenditure Plan allocates a total of \$120,000 within Strategy 9 for the administration and disbursement of funding to five (5) designated non-profit entities to complete proposed Community-Based Projects which were selected based on a funding request solicitation process that was conducted in early 2016.

The approved 2016/2017 NRMF Expenditure Plan allocates up to \$93,600 of the \$120,000 for disbursement to the five (5) non-profit entities, up to \$3,000 for County's contract administration, and up to \$23,400 for CHDC to assist the County with administering and disbursing allocated funding to selected non-profit entities. This contract authorizes payment to CHDC in an amount not to exceed \$117,000, which includes up to \$23,400 for reimbursement of costs incurred by CHDC to help administer funding plus up to \$93,600 for disbursement to the five (5) non-profit organizations awarded funding within Strategy 9.

CONSEQUENCE OF NEGATIVE ACTION:

The NRMF funding allocations approved by the County and City of Richmond could not be used as intended to pay the five (5) designated non-profit organizations or CHDC for the implementation of the selected Community Based Projects that would help address illegal dumping and blight in the North Richmond community.

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #27-967-1 with Cheyenne Huber (dba Martinez Optometry)

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #27-967-1 with Cheyenne Huber (dba Martinez Optometry), an individual, in an amount not to exceed \$150,000, to provide optometry services for Contra Costa Health Plan members for the period from February 1, 2017 through January 31, 2019.

FISCAL IMPACT:

This Contract is funded 100% Contra Costa Health Plan Enterprise Fund II.

BACKGROUND:

In March 2015, the County Administrator approved, and the Purchasing Services Manager executed Contract #27-967 with Cheyenne Huber, O.D. (dba Martinez Optometry), for the provision of optometry services for Contra Costa Health Plan members, for the period from February 1, 2015 through January 31, 2017. Approval of Contract #27-967-1 will allow the contractor to continue providing optometry services through January 31, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Patricia Tanquary
925-313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: A Floyd , M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: Joseph E. Canciamilla, Clerk-Recorder
Date: January 10, 2017

Subject: Two Year Contract Extension with SOE Software

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract amendment with SOE Software Corporation (dba Scyt1), to extend the term from December 31, 2016 through December 31, 2018 and increase the payment limit by \$150,000 to a new payment limit of \$240,000, for web hosting and Election Night reporting.

FISCAL IMPACT:

The cost of this contract is included in the 2016-17 and 2017-18 budgets. The cost is 100% County General Fund.

BACKGROUND:

On September 1, 2015, the County entered into an agreement with SOE Software Corp. to provide web hosting for all Clerk-Recorder-Elections functions, including election information, look-up tools, mobile device support, and election night reporting. Approval of this amendment will allow SOE Software Corp. to continue to provide these services through December 31, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If this extension is not approved, the Department would have to find a new hosting service and develop a new website, on-line applications, and election night reporting tools.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Scott Konopasek,
925-335-7808

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Gift Cards for Consumer Participation at Calli House Emergency Youth Shelter

RECOMMENDATION(S):

Approve and authorize the Purchasing Agent, on behalf of the Health Services Department, to purchase 60 Walmart, 60 Target, 60 Safeway, and 60 Food Maxx gift cards in an amount of \$25 each for a total of \$6,000 to use as incentives for consumer participation in Calli House Emergency Youth Shelter.

FISCAL IMPACT:

Funded 100% by Community Services Block Grant award (Interdepartmental Services Agreement Number 38-583). No County funds required.

BACKGROUND:

Contra Costa Health Services, Homeless Program received a grant to provide services to homeless and runaway youth. Included in the grant budget is a line item for the client incentives at an amount of \$6,000. Gift cards are provided to youth consumers as an incentive for ongoing and meaningful participation and involvement in their case plan, acknowledgement of special achievements, employment and housing readiness, and move-in assistance.

CONSEQUENCE OF NEGATIVE ACTION:

If this Purchase Order is not approved, the Health Services Department Homeless Program will not be able to spend down grant funds awarded for Calli House Emergency Youth Shelter nor be able to provide incentives for youth consumers' special achievements, employment and housing readiness or move-in assistance.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Lavonna Martin,
925-313-7704

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Marcy Wilhelm, Joanne Sanchez-Rosa



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #76-575 with Signature Parking, LLC

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #76-575 with Signature Parking, LLC, a limited liability company, in an amount not to exceed \$260,000, to provide parking management services for Contra Costa Regional Medical Center, for the period from January 1, 2017 through December 31, 2017.

FISCAL IMPACT:

This Contract is funded 100% Hospital Enterprise Fund I.

BACKGROUND:

Under Contract #76-575, the Contractor will provide parking management services at Contra Costa Regional Medical Center including stack parking and parking management to ease parking and eliminate patients missing appointment due to the lack of parking, through December 31, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients at Contra Costa Regional Medical Center will continue to miss medical appointments due to lack of parking.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Anna Roth,
925-370-5101

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #72-087-1 with Randy's Mobile Mechanical Service

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #72-087-1 with Randy's Mechanical Mobile Service, a sole proprietor, in an amount not to exceed \$200,000, to provide vehicle inspections, maintenance and repair services to the County Public Health Department's Mobile Satellite Health Centers for the period from January 1, 2017 through December 31, 2019.

FISCAL IMPACT:

This Contract is funded 100% Hospital Enterprise Fund I.

BACKGROUND:

Under Contract #72-087-1, the Contractor will provide vehicle inspections at specified intervals, and repairs and maintenance to County Public Health Department's Mobile Satellite Health Center vehicles for the period January 1, 2017 through December 31, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Contractor will not provide safety inspections or maintenance service on County owned Mobile Satellite Health Centers.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Dan Peddycord,
925-313-6712

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #26-791-2 with Monogram Biosciences, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #26-791-2 with Monogram Biosciences, Inc., a corporation, in an amount not to exceed \$135,000, to provide outside laboratory testing services for Contra Costa Regional Medical Center and Health Centers (CCRMC) for the period from January 1, 2017 through December 31, 2019.

FISCAL IMPACT:

This Contract is funded 100% Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:

In August, 2016, the County Administrator approved and the Purchasing Services Manager executed Contract #26-791-1 with Monogram Biosciences, Inc., for the provision of outside laboratory testing services, specializing in HIV drug resistance testing, for the period from January 1, 2016 through December 31, 2016. Approval of Contract #26-791-2 will allow Contractor to continue providing outside laboratory testing services through December 31, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not have access to Contractor's specialized testing services.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Anna Roth,
925-370-5101

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Amendment #23-559-3 with KPJ Consulting, LLC

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #23-559-3 with KPJ Consulting, LLC, a limited liability company, effective December 1, 2016, to amend Contract #23-559-1 (as amended by #23-559-2), to increase the payment limit by \$30,000, from \$348,000 to a new payment limit of \$378,000, with no change in the original term of July 1, 2015 through June 30, 2017.

FISCAL IMPACT:

This amendment is funded 100% by Hospital Enterprise fund I. (No rate increase)

BACKGROUND:

On June 9, 2015, the Board of Supervisors approved Contract #23-559-1 (as amended by Amendment/Extension Agreement #23-559-2) with KPJ Consulting, LLC for the provision of consultation and technical assistance on the Electronic Medical Records Systems, for the period from July 1, 2015 through June 30, 2017.

Approval of Contract Amendment Agreement #23-559-3 will allow the Contractor to provide additional consultation services with no change in the original term through June 30, 2017.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: David Runt,
925-335-8700

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Marcy Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the Health Services Department's Information Systems Unit will not receive the consultation services needed for the Electronic Medical Records Systems.



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #74-277-16 with Jackson & Coker Locum Tenens, LLC

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74-277-16 with Jackson & Coker Locum Tenens, LLC, a limited liability company, in an amount not to exceed \$974,400, to provide psychiatrists for temporary work at the County’s Mental Health Outpatient Clinics, for the period from January 1, 2017 through December 31, 2017.

FISCAL IMPACT:

This Contract is funded 100% Mental Health Realignment. (Rate increase)

BACKGROUND:

For several years, the County has contracted with registries to provide temporary licensed personnel to assist during peak loads, temporary absences, and emergency situations.

On January 5, 2016, the Board of Supervisors approved Contract #74-277-14 (as amended by Amendment Agreements #74-277-15 and #74-277-17), with Jackson & Coker Locum Tenens, LLC to provide psychiatrists for temporary work at the County’s Mental Health Outpatient Clinics, to cover vacations, sick and extended leaves

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Cynthia Belon,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: E Suisala, M Wilhelm

BACKGROUND: (CONT'D)

and emergency situations, for the period from January 1, 2016 through December 31, 2016.

Approval of Contract #74-277-16 will allow the Contractor to continue to provide services, through December 31, 2017. The Contract contains modifications to Paragraph 18. (Indemnification) of the General Conditions.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County's Mental Health Outpatient Clinics would not have access to Contractor's services.



Contra
Costa
County

To: Board of Supervisors
From: Joseph E. Canciamilla, Clerk-Recorder
Date: January 10, 2017

Subject: Increase Contract Payment Limit for Printing, Inserting, and Mailing Sample Ballot Materials

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract amendment with Consolidated Printing, Inc., to increase the payment limit by \$2,000,000 to a new payment limit of \$4,000,000 for printing, inserting, and mailing of sample ballot materials, with no change in the term of January 1, 2016 through December 31, 2018.

FISCAL IMPACT:

The cost is 100% County General Fund, with a portion of the increase reimbursed by the districts for which the Elections Division conducts elections. The cost of this contract is included in the 2016-17 and 2017-18 budgets.

BACKGROUND:

The current contract was based on anticipated needs for conducting the Presidential Primary and General elections in 2016 and the State Primary and General elections in 2018. In the November 2016 election, a transportation measure was placed on the ballot (Measure X), which required the inclusion of a lengthy document. The addition of this measure resulted in an unanticipated additional publication expense of \$710,000. It is necessary to increase the payment limit of the contract in consideration of the increased services already provided in 2016 and for services that will be provided through the 2018 elections.

CONSEQUENCE OF NEGATIVE ACTION:

The County will not be able to pay for printing services incurred in conducting state and federally mandated elections.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Scott Konopasek
925-335-7808

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Amendment #23-545-4 with Syntrix Consulting Group, LLC

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #23-545-4 with Syntrix Consulting Group, LLC, a limited liability company, effective January 1, 2017, to amend Contract #23-545-2 (as amended by #23-545-3), to increase the payment limit by \$188,000, from \$392,000 to a new payment limit of \$580,000, with no change in the term of July 1, 2015 through June 30, 2017.

FISCAL IMPACT:

This amendment is funded 100% by Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:

On June 9, 2015, the Board of Supervisors approved Contract #23-545-2 (as amended by Amendment/Extension Agreement #23-545-3) with Syntrix Consulting Group, LLC for the provision of consulting with respect to data analytics and reporting for the Electronic Medical Records System, for the period from July 1, 2015 through June 30, 2017.

Approval of Contract Amendment Agreement #23-545-4 will allow the Contractor to provide additional consulting services, through June 30, 2017.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: David Runt,
925-335-8700

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the Information Systems Unit will not have access to the analytics and reporting services needed for the Electronic Medical Records Systems.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Cancellation Agreement #27-807-4 with East Bay Medicine and Orthopaedic Associates, A Medical Corporation

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Cancellation Agreement #27-807-4 with East Bay Medicine and Orthopaedic Associates, a medical corporation, effective at the close of business on January 1, 2017.

FISCAL IMPACT:

This Contract is funded 100% Contra Costa Health Plan Enterprise Fund II

BACKGROUND:

On September 15, 2015, the Board of Supervisors approved Contract #27-807-3 with East Bay Medicine and Orthopaedic Associates, a medical corporation, for the provision of orthopedic surgery services for Contra Costa Health Plan members, for the period from October 1, 2015 through September 30, 2017.

In accordance with General Conditions Paragraph 5 (Termination), of the Contract, the Department and Contractor have agreed to a mutual cancellation of this Contract. Approval of Cancellation Agreement #27-807-4 will accomplish this termination.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Patricia Tanquary,
925-313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

CONSEQUENCE OF NEGATIVE ACTION:

Not applicable.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Office of the Sheriff
Date: January 10, 2017

Subject: Purchase Order - Buchanan Food Service

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute a purchase order on behalf of the Sheriff-Coroner with Buchanan Food Service in the amount of \$165,000 to provide bread loaves, rolls and all related bakery items as needed for the West County, Martinez and Marsh Creek detention facilities for the period of 01/01/2017 through 12/31/2017.

FISCAL IMPACT:

\$165,000 maximum. 100% County General Fund; Budgeted in fiscal year 2016/2017.

BACKGROUND:

Buchanan Food Service is a GSD-solicited bid that provides lower pricing for the bread loaves, rolls and other related bakery items as needed to support the inmate feeding program requirements of the three (3) county detention facilities.

CONSEQUENCE OF NEGATIVE ACTION:

The Sheriff's Office will be unable to enter into a contract with Buchanan Food Service.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 01/10/2017 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Liz Arbuckle, (925)
335-1529

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Liz Arbuckle, Heike Anderson, Tim Ewell

CHILDREN'S IMPACT STATEMENT:

No impact.



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Office of the Sheriff
Date: January 10, 2017

Subject: Purchase Order - Producers Dairy Products, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order with Producers Dairy Products Inc., in an amount not to exceed \$250,000 for the purchase of dairy products as needed for the West County, Martinez and Marsh Creek detention facilities for the period January 1, 2017 through December 31, 2017.

FISCAL IMPACT:

\$250,000. 100% County General Fund; Budgeted in fiscal year 2016/2017.

BACKGROUND:

The vendor is a Public Works Department-selected vendor providing the dairy products and other related products needed by WCDF, MDF and MCDF to support the feeding program requirements of the inmate population.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Liz Arbuckle,
335-1529

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Liz Arbuckle, Heike Anderson, Tim Ewell

CONSEQUENCE OF NEGATIVE ACTION:

The Office of the Sheriff would be unable to acquire dairy products from Producer's Dairy Products for the three detention facilities.

CHILDREN'S IMPACT STATEMENT:

No impact.



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: January 10, 2017

Subject: Purchase Order - National Food Group, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee to execute, on behalf of the Sheriff-Coroner, a blanket purchase order with National Food Group, Inc., in an amount to not exceed \$250,000, to provide frozen/dry food and related items as needed for the West County, Martinez and Marsh Creek detention facilities for the period November 1, 2016 through October 31, 2017.

FISCAL IMPACT:

\$250,000 maximum. 100% County General Fund; Budgeted.

BACKGROUND:

The vendor provides the Office of the Sheriff with opportunity buys, enabling the department to take advantage of last minute deals from manufacturers for cut rates on high quality bulk food items, such as frozen green beans, potato products and poultry items as needed by the three detention facilities to support the feeding program requirements of the inmate population. This vendor has no strict minimums which also makes it more convenient for ordering.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 01/10/2017 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Liz Arbuckle, (925)
335-1529

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Liz Arbuckle, Heike Anderson, Tim Ewell

CONSEQUENCE OF NEGATIVE ACTION:

The Sheriff's Office will be unable to procure various food items for County adult detention facilities from the vendor.

CHILDREN'S IMPACT STATEMENT:

No impact.



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: January 10, 2017

Subject: Purchase Order - Allen Packaging Company

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order with Allen Packaging Company in the amount of \$160,000 to provide three-compartment trays for Seal-a-Meal food to be used at the West County, Martinez, and Marsh Creek Detention Facilities for the period January 1, 2017 through December 31, 2017.

FISCAL IMPACT:

\$160,000; 100% County General Fund, Budgeted.

BACKGROUND:

Allen Packaging supplies the packaging equipment and supplies used for the seal-a-meal food central production system at WCDF, where inmate meals are produced and distributed to MDF and MCDF. This central production system has proven to increase efficiency and reduce costs for mandated provided meals to inmates.

CONSEQUENCE OF NEGATIVE ACTION:

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Liz Arbuckle,
925-335-1529

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Heike Anderson, Liz Arbuckle, Tim Ewell

CHILDREN'S IMPACT STATEMENT:

No impact.



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 10, 2017

Subject: Continue Extension of Emergency Declaration Regarding Homelessness

RECOMMENDATION(S):

CONTINUE the emergency action originally taken by the Board of Supervisors on November 16, 1999 regarding the issue of homelessness in Contra Costa County.

FISCAL IMPACT:

None.

BACKGROUND:

On November 16, 1999, the Board of Supervisors declared a local emergency, pursuant to the provisions of Government Code Section 8630 on homelessness in Contra Costa County.

Government Code Section 8630 requires that, for a body that meets weekly, the need to continue the emergency declaration be reviewed at least every 14 days until the local emergency is terminated. In no event is the review to take place more than 21 days after the previous review. On December 20, 2016 the Board of Supervisors reviewed and approved the emergency declaration.

With the continuing high number of homeless individuals and insufficient funding available to assist in sheltering all homeless individuals and families, it is appropriate for the Board to continue the declaration of a local emergency regarding homelessness.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Enid Mendoza, (925)
335-1039

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Russell Watts, Treasurer-Tax Collector
Date: January 10, 2017

Subject: Property Tax Postponement for Senior and Disabled Citizens

RECOMMENDATION(S):

ADOPT Resolution No. 2017/8 authorizing the adoption of procedures and conditions for the delay of sale of tax-defaulted properties and the cancellation of delinquent penalties, costs, fees, and interest on such properties, if the properties would have been eligible for property tax postponement prior to January 1, 2017, as recommended by the County Treasurer-Tax Collector.

FISCAL IMPACT:

There will be a positive impact on the General Fund. Property taxes that otherwise may not have been collected due to income limitations on certain senior citizens and disabled citizens may now be collected. However, there may be a small negative effect on the Tax Loss Reserve Fund, which is funded in part by the revenues from delinquent penalties and interest, because such revenues associated with these properties will be canceled.

BACKGROUND:

Effective February 20, 2009, Senate Bill X3 8 (2009-2010 Third Extraordinary Session) suspended the Property Tax Postponement Program, which allows eligible homeowners to postpone payment of part or all of current property taxes owing on the eligible homeowner's primary residence. This legislation eliminated all funding for the program beginning in fiscal year 2009-10 and prohibited the State Controller's Office from accepting claims for property tax postponement.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Brice Bins, (925)
957-2848

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

On September 28, 2014, Assembly Bill 2231 was enacted, reinstating the Property Tax Postponement Program. Under the reinstated Property Tax Postponement Program, the State Controller's Office began accepting applications for the program in the fall of 2016. For the period during which the program was suspended, it also authorized counties to adopt conditions and procedures for the delay of sale of tax-defaulted properties and to cancel penalties, costs, fees and interest associated with any such properties, if the properties would have been eligible for the Property Tax Postponement Program had it been in effect.

To apply for the Property Tax Postponement Program, homeowners must complete and submit an application to the State Controller's Office proving eligibility each year in which they wish to postpone their taxes (only current year taxes are eligible for postponement). To be eligible for the program, the homeowner must:

- be at least 62 years of age, blind, or disabled;
- own and occupy the home as his or her principal place of residence (mobile and manufactured homes, whether affixed or unaffixed, floating homes, and house boats are not eligible);
- have a total household income of \$35,500 or less;
- have at least 40% equity in the property;
- not have a reverse mortgage on the property; and
- not have a PACE loan.

If the claimant is granted postponement under the Property Tax Postponement Program, the State Controller's Office will make a payment directly to the County Tax Collector for the current-year property taxes requested and create an account receivable for each claimant. A lien will be recorded by the State Controller's Office against the qualified property to secure eventual repayment of those deferred taxes plus interest. The claimant may pay all or part of the postponed taxes and interest at any time but they become due and payable when the claimant:

- dies;
- moves from or sells the property;
- transfers title;
- defaults on a senior lien;
- refinances the residential dwelling; or
- elects to participate in a reverse mortgage program.

When the Property Tax Postponement account is paid in full, the State Controller's Office will prepare a Release of Lien and forward it to the County Recorder for recordation.

Resolution 2017/8 puts in place conditions and procedures for the delay of sale of tax-defaulted properties that would have been eligible for the Property Tax Postponement Program prior to January 1, 2017, as determined by the Treasurer-Tax Collector and as set forth in the Contra Costa County Procedures and Conditions to Delay Tax Sales under Revenue & Taxation Code Section 3691, and authorizes the Treasurer-Tax Collector to cancel penalties, costs, fees and interest associated with any such properties.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, there will not be conditions and procedures in place to delay the sale of tax-defaulted properties that would have been eligible for the Property Tax Postponement Program prior to January 1, 2017, and delinquent penalties, costs, fees, and interest on properties cannot be canceled in accordance with California Revenue and Taxation Code Section 3691.

ATTACHMENTS

Resolution No. 2017/8

Conditions and Procedures

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 01/10/2017 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2017/8

In the matter of Property Tax Postponement for Senior and Disabled Citizens.

Whereas, Assembly Bill 2231 reinstated the Property Tax Postponement Program on September 28, 2014 and authorized the California State Controller's Office to begin accepting applications for the program in October 2016.

Whereas, the State Controller's Office is the main administrator of the Property Tax Postponement Program, cooperation with Contra Costa County Treasurer-Tax Collector, Assessor and Recorder is necessary in order to make the program successful and sustainable.

Whereas, only current-year taxes are eligible for postponement. Per State law, the State Controller's Office will not fund any defaulted property taxes nor any delinquency fees, penalties, or interest that are owed on the property; these taxes are the responsibility of the taxpayer.

Whereas, a county may elect, by an ordinance or resolution adopted by a majority vote of its entire governing body, to adopt conditions and procedures for the delay of sale of properties as described in Revenue and Taxation Code Section 3691(a)(1)(A) that it finds may be eligible to file a property tax postponement claim with the State Controller prior to January 1, 2017, and authorize the Treasurer-Tax Collector to cancel any delinquent penalties, costs, fees, and interest associated with these properties.

Now, Therefore, Be it Resolved that the Board ADOPTS the procedures and conditions, set forth in the Contra Costa County Procedures and Conditions to Delay Tax Sales under Revenue & Taxation Code Section 3691, to delay the sale of tax-defaulted properties that would have been eligible for the Property Tax Postponement Program prior to January 1, 2017, as determined by the Treasurer-Tax Collector, and AUTHORIZES the Treasurer- Tax Collector to cancel any delinquent penalties, costs, fees, and interest accrued on such properties, in accordance with the California Revenue and Taxation Code, including Section 3691.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Brice Bins, (925) 957-2848

ATTESTED: January 10, 2017

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

Contra Costa County Conditions and Procedures to Delay Tax Sales under Revenue & Taxation Code Section 3691

In order for the delay of sale of properties, all of the following conditions must be met.

Conditions:

- i Property owner must have been able to meet the eligibility requirements of the State of California Property Tax Postponement (the "PTP") program prior to January 1, 2017.
- i Defaulted taxes of five years or more must exist on the property subject to the PTP program.

Procedures:

- i Property owner must provide the Contra Costa County Treasurer-Tax Collector's Office either a copy of the notice of approval for the PTP program or substantial evidence to the Treasurer-Tax Collector that they met the eligibility requirements of the PTP program prior to January 1, 2017.
- i Treasurer-Tax Collector's Office shall review documentation to confirm the conditions set forth above have been met.
- i If conditions are met, the Treasurer-Tax Collector may postpone the tax sale or any portion thereof to be held not less than eight days or more than 90 days from the time originally fixed for the sale in accordance with California Revenue and Taxation Code Section 3706.1.
- i If conditions are not met, the Treasurer-Tax Collector shall respond in writing to the taxpayer with an explanation of the conditions that are not met.
- i The Treasurer-Tax Collector, upon the recommendation of County Counsel, may remove a parcel from the tax sale if it is deemed the removal is in the best interest of the county in accordance with California Revenue and Taxation Code Section 3698.8.



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: January 10, 2017

Subject: Interagency Argreement with San Mateo County

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a Memorandum of Understanding with the County of San Mateo's Northern California Regional Intelligence Center, including modified indemnification language, to share information as it relates to narcotics trafficking, organized crime, and terrorism related activities.

FISCAL IMPACT:

The total cost associated with this agreement is already within the operational budget of the Office of the Sheriff's employee salary and benefits. No additional funds are needed.

BACKGROUND:

The Sheriff of the County of San Mateo is requesting Contra Costa County Office of the Sheriff's participation in supporting the Northern California Regional Intelligence Center (NCRIC). NCRIC is a multi-jurisdictional public safety information fusion center compromised on the Northern California High Intensity Drug Trafficking Area. NCRIC was created to assist local, state, federal and tribal public safety agencies and critical infrastructure locations with the collection, analysis and dissemination of all crime threat information. It is the mission of the NCRIC

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 01/10/2017 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Sandra Brown,
925-335-1553

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

to protect the citizens of the counties within its area of responsibility from the threat of narcotics trafficking; organized crime; international, domestic and street terrorism related activities through information sharing and technical operation support to public safety agencies.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Northern California Regional Intelligence Center (NCRIC) will remain unsupported and the County's information sharing partnership with local state and federal agencies, which is paramount in identifying, preventing and responding to all regional hazards will be diminished.

CHILDREN'S IMPACT STATEMENT:

No impact.



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: January 10, 2017

Subject: Granting of a Pipeline Franchise to California Resources Corporation

RECOMMENDATION(S):

ADOPT Resolution No. 2017/5 granting a pipeline franchise to California Resources Corporation pursuant to the terms and conditions of County Ordinance No. 2013-19 and County Resolution No. 2013/305, for pipelines located in the unincorporated areas of Antioch, Bay Point, Brentwood and Byron, as recommended by the Public Works Director.

FISCAL IMPACT:

The pipeline franchise will generate approximately \$78,500 per year in revenue to the General Fund, commencing with calendar year 2016. The annual franchise payment will be calculated at the rate of \$1.77 per cubic foot of pipeline within the County right-of-way. The number of cubic feet of pipeline subject to the franchise fee rate will be calculated by taking the area of the inside diameter of the pipeline plus 1" and multiplying it by the length of the pipeline within the County right-of-way. The annual franchise fee rate of \$1.77 per cubic foot will be increased annually by the change in the Consumer Price Index, all Urban Consumers for the San Francisco-Oakland-San Jose Area (1982-84 = 100), with December 2012 (239.53) as the base CPI month.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Carrie Ricci (925)
313-2235

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND:

On August 13, 2013, this Board adopted Ordinance No. 2013-19 (establishing regulations for granting pipeline franchises in County rights-of-way) and Resolution No. 2013/305 (establishing pipeline franchise fee amounts).

California Resources Corporation has filed a written application with the County, dated November 10, 2014 wherein it has requested the granting of a pipeline franchise for the transportation of natural gas pursuant to the terms and conditions of County Ordinance No. 2013-19 and County Resolution No. 2013/305. California Resources Corporation also provided a \$5,000 deposit to cover all administrative costs associated with the granting of this pipeline franchise as required by Ordinance No. 2013-19 and Resolution No. 2013/305.

Approval of Resolution No. 2017/5 will grant a pipeline franchise to California Resources Corporation for the pipelines shown in the table below for an initial term of 10 years. The pipelines were previously covered under two existing County pipeline franchise agreements. One agreement has since expired and the other will not expire until 2017, however California Resources Corporation requested both pipelines be under one franchise agreement. Resolution No. 2013/127 which does not expire until 2017 will be terminated when Resolution No. 2017/5 is approved.

Pipeline Name	Type	Diameter	Length
Ryer Discharge	Natural Gas	12"	1,400 ft
Union Island	Natural Gas	12"	42,743 ft

CONSEQUENCE OF NEGATIVE ACTION:

California Resources Corporation will not obtain the required authorization to operate and maintain their pipelines within the County right-of-way.

ATTACHMENTS

Resolution No. 2017/5

Exhibit 1

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 01/10/2017 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2017/5

IN THE MATTER OF a resolution of the Board of Supervisors of the County of Contra Costa authorizing the granting of a Pipeline Franchise to California Resources Corporation.

The Board of Supervisors of the County of Contra Costa finds and declares: WHEREAS, on August 13, 2013, this Board adopted: Ordinance No. 2013-19 (establishing regulations for granting pipeline franchises in County rights-of-way), which became effective September 12, 2013; and Resolution No. 2013/305 (establishing pipeline franchise fee amounts).

WHEREAS, California Resources Corporation has filed a written application with the County, dated November 10, 2014, wherein it has requested the granting of a pipeline franchise pursuant to the terms and conditions of County Ordinance No. 2013-19 and County Resolution No. 2013/305.

WHEREAS, California Resources Corporation has identified two pipelines to be covered under the proposed pipeline franchise as:

1. Ryer Discharge – 12 inch diameter, 1,400 feet, natural gas.
2. Union Island – 12 inch diameter, 42,743 feet, natural gas.

WHEREAS, one of the natural gas pipelines to be covered under the pipeline franchise was covered under a previous County pipeline franchise that has expired. The other natural gas pipeline was covered under a County pipeline franchise that has not expired, however California Resources Corporation has requested that both pipelines are covered under one pipeline franchise. Resolution No. 2013/127 which does not expire until 2017 will be terminated when Resolution No. 2017/5 is approved.

WHEREAS, the County has reviewed the application as well as relevant documents, staff reports and recommendation and it is the intent of the Board to grant a pipeline franchise to California Resources Corporation pursuant to Ordinance 2013-19 and Resolution 2013/305.

NOW, THEREFORE, BE IT RESOLVED: 1. The Board of Supervisors of Contra Costa County finds and declares that the foregoing recitals are true and correct.

2. Pursuant to Ordinance No. 2013-19, a franchise to operate a 12 inch diameter natural gas pipeline bisecting the County from north to south and crossing various County rights of way for a lineal distance of approximately 1,400 feet (Ryer Discharge) is hereby granted to California Resources Corporation, for a term of 10 years.

3. Pursuant to Ordinance No. 2013-19, a franchise to operate a 12 inch diameter natural gas pipeline bisecting the County from north to south and crossing various County rights of way for a lineal distance of approximately 42,743 feet (Union Island) is hereby granted to California Resources Corporation, for a term of 10 years.

4. The general location of the pipelines are depicted on the maps attached hereto as Exhibit 1.

5. The annual franchise payment to be paid pursuant to County Resolution 2013/305 shall be calculated at the rate of \$1.77 per cubic foot of pipeline within the County right-of-way. The number of cubic feet of pipeline subject to the franchise fee rate will be calculated by taking the area of the inside diameter of the pipeline plus 1” and multiplying it by the length of the pipeline within the County right-of-way. The annual franchise fee rate of \$1.77 per cubic foot will be increased annually by the change in the Consumer Price Index, all Urban Consumers for the San Francisco-Oakland-San Jose Area (1982-84 = 100), with December 2012 (239.53) as the base CPI month.

6. The Director of Public Works, or her designee, is authorized to administer the pipeline franchise granted pursuant to this resolution.

7. The Resolution shall take effect upon the following: Within 30 days of the date of this Resolution, California Resources Corporation must file with the Public Works Department the following: (1) a written acceptance of the terms and conditions of the franchise granted pursuant to this Resolution, Ordinance No. 2013-19, and Resolution No. 2013/305; (2) a performance bond in the form approved by the Board; insurance coverage as required by Ordinance 2013-19.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Carrie Ricci (925) 313-2235

ATTESTED: January 10, 2017

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CALIFORNIA RESOURCES CORPORATION LOCATION MAP 1

Legend

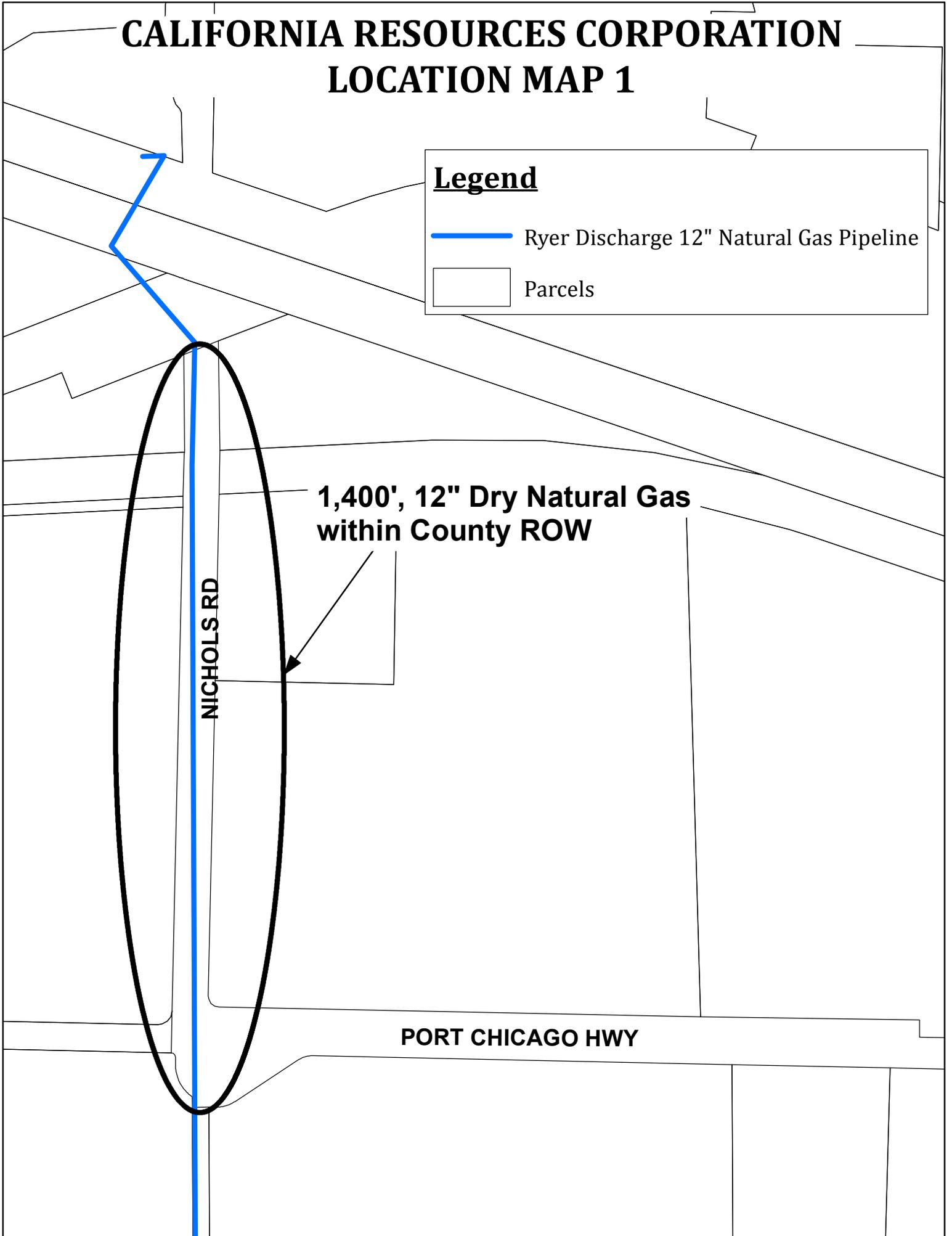
 Ryer Discharge 12" Natural Gas Pipeline

 Parcels

**1,400', 12" Dry Natural Gas
within County ROW**

NICHOLS RD

PORT CHICAGO HWY

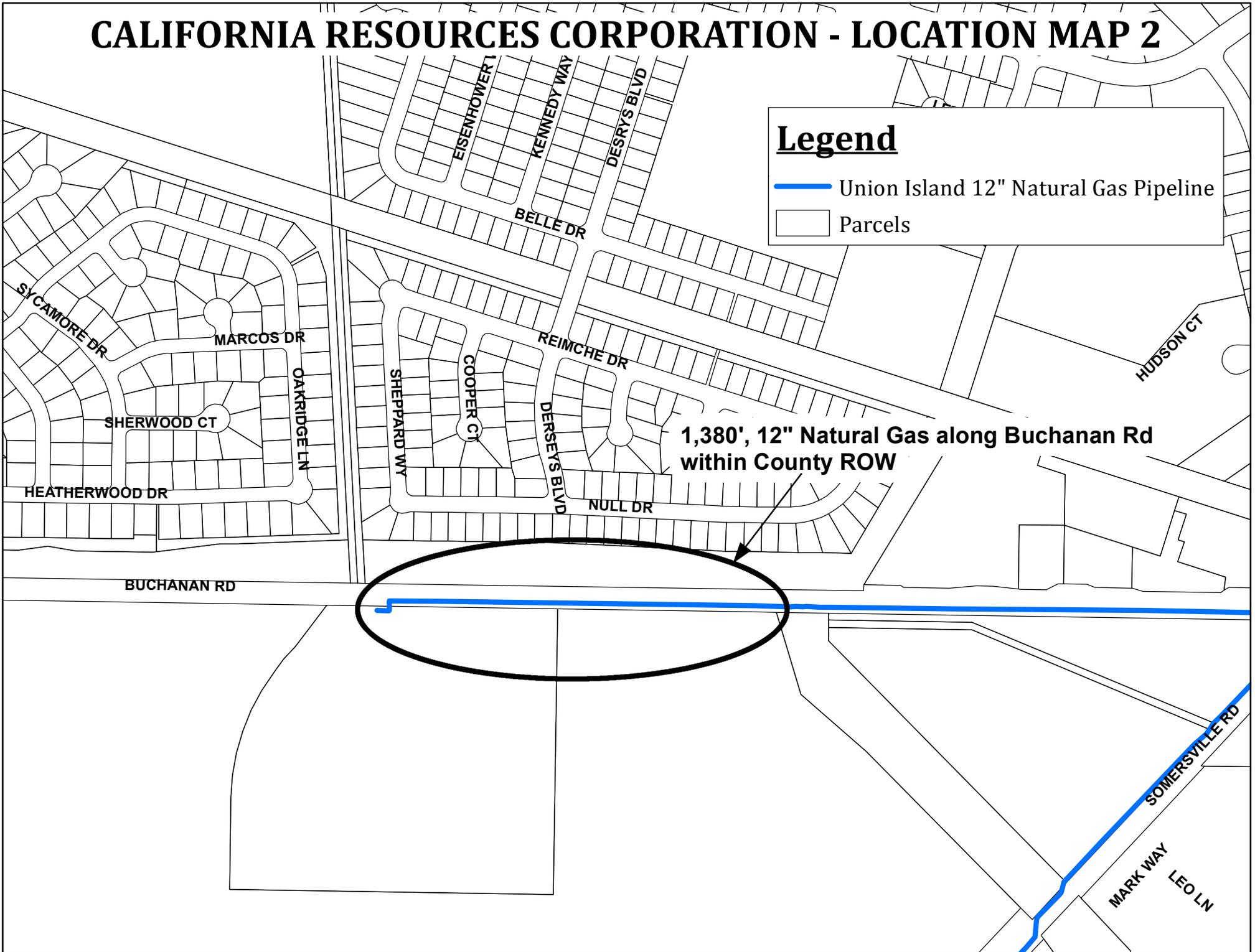


CALIFORNIA RESOURCES CORPORATION - LOCATION MAP 2

Legend

-  Union Island 12" Natural Gas Pipeline
-  Parcels

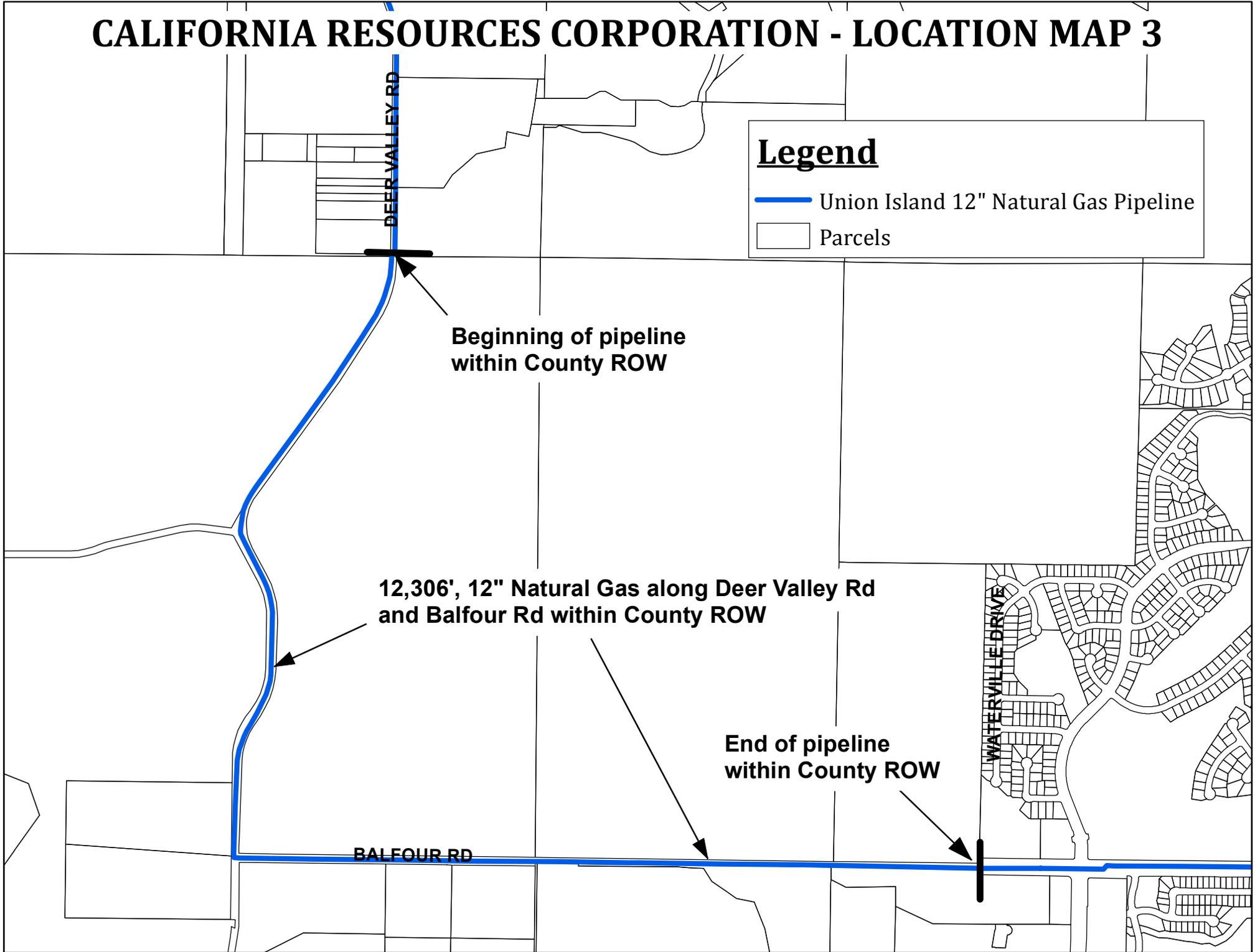
1,380', 12" Natural Gas along Buchanan Rd
within County ROW



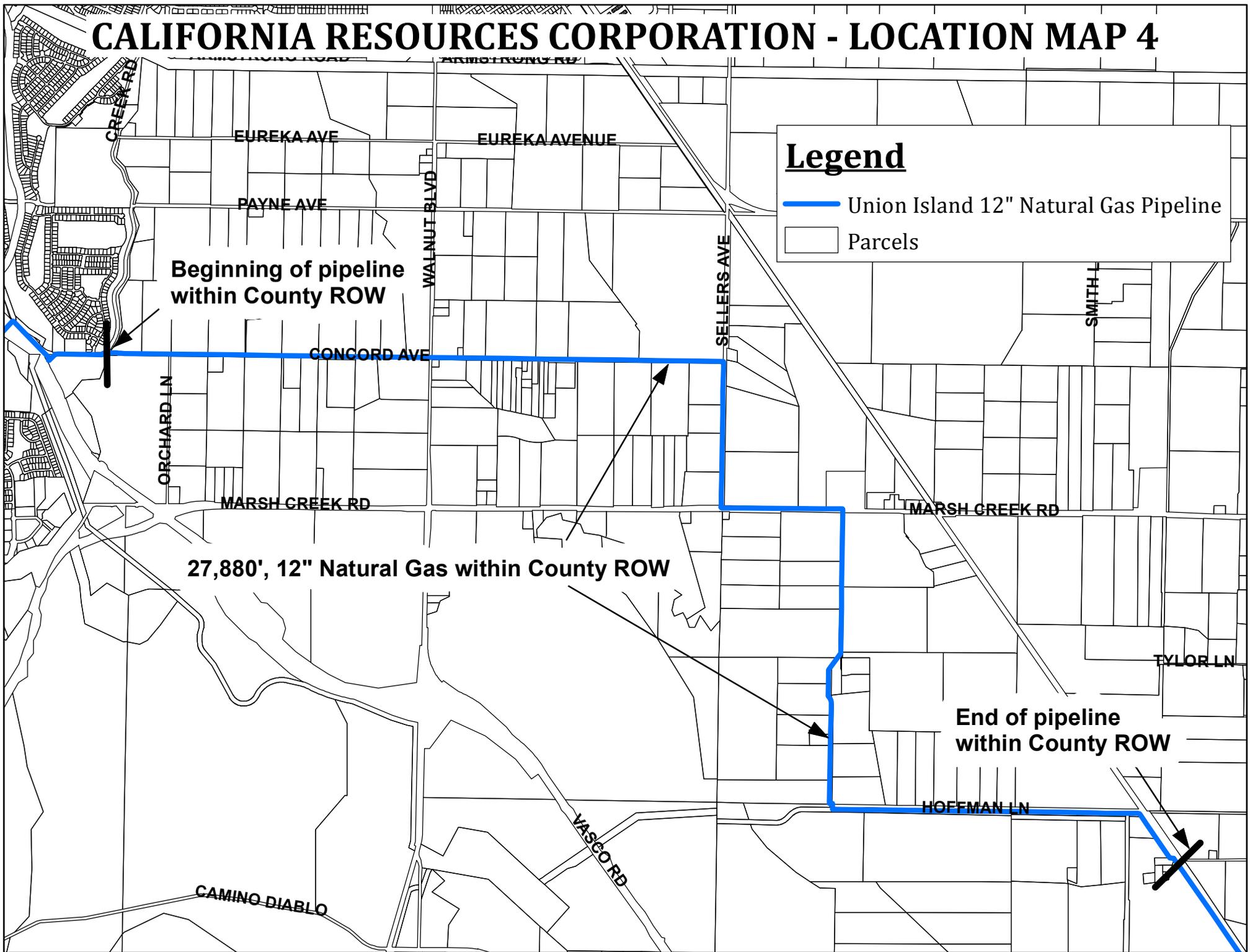
CALIFORNIA RESOURCES CORPORATION - LOCATION MAP 3

Legend

-  Union Island 12" Natural Gas Pipeline
-  Parcels



CALIFORNIA RESOURCES CORPORATION - LOCATION MAP 4



Legend

-  Union Island 12" Natural Gas Pipeline
-  Parcels

Beginning of pipeline within County ROW

27,880', 12" Natural Gas within County ROW

End of pipeline within County ROW

ORCHARD LN

MARSH CREEK RD

MARSH CREEK RD

EUREKA AVE

EUREKA AVENUE

PAYNE AVE

WALNUT BLVD

SELLERS AVE

SMITH LN

TYLOR LN

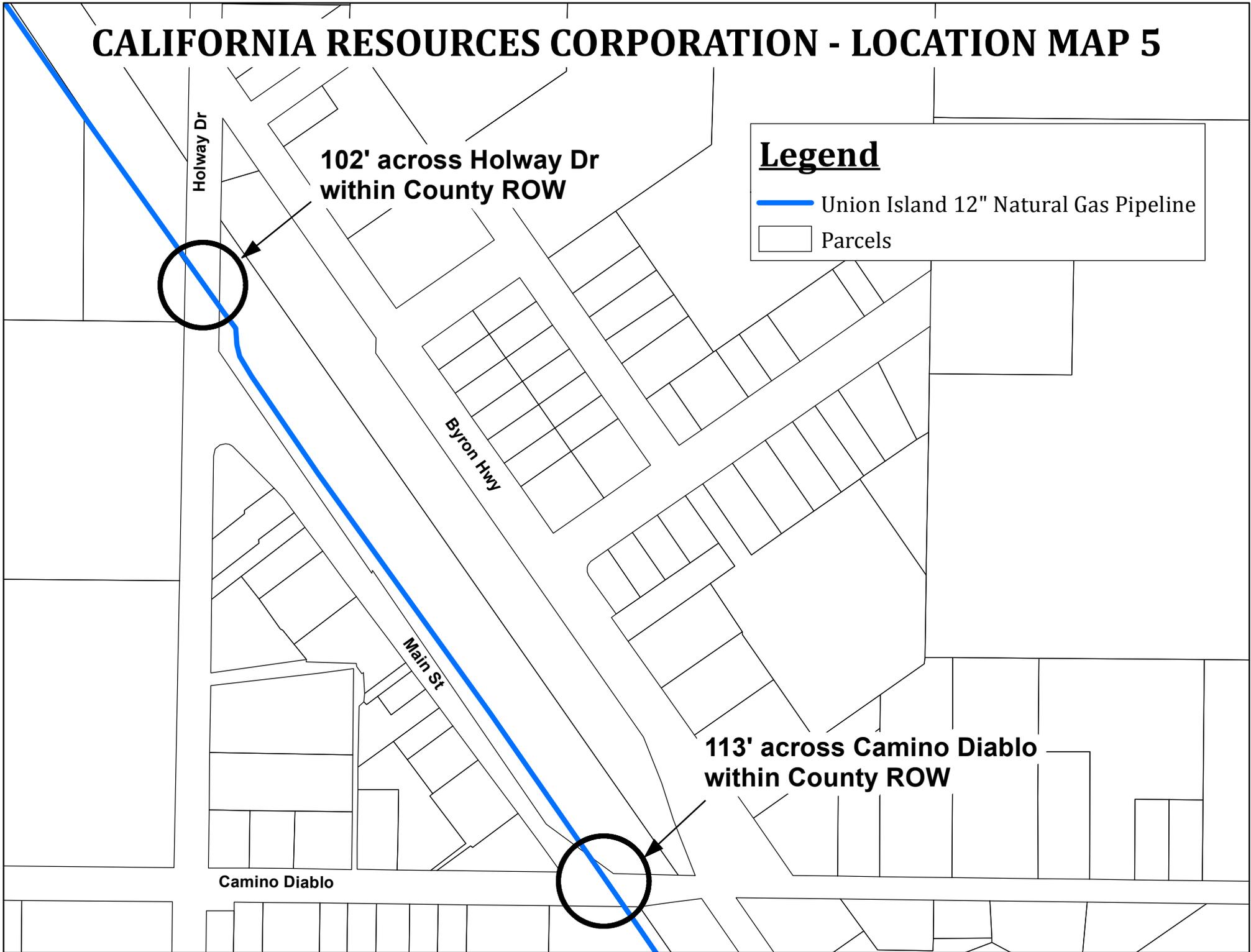
HOFFMAN LN

VASCO RD

CAMINO DIABLO

CREEK RD

CALIFORNIA RESOURCES CORPORATION - LOCATION MAP 5



CALIFORNIA RESOURCES CORPORATION - LOCATION MAP 6

Legend

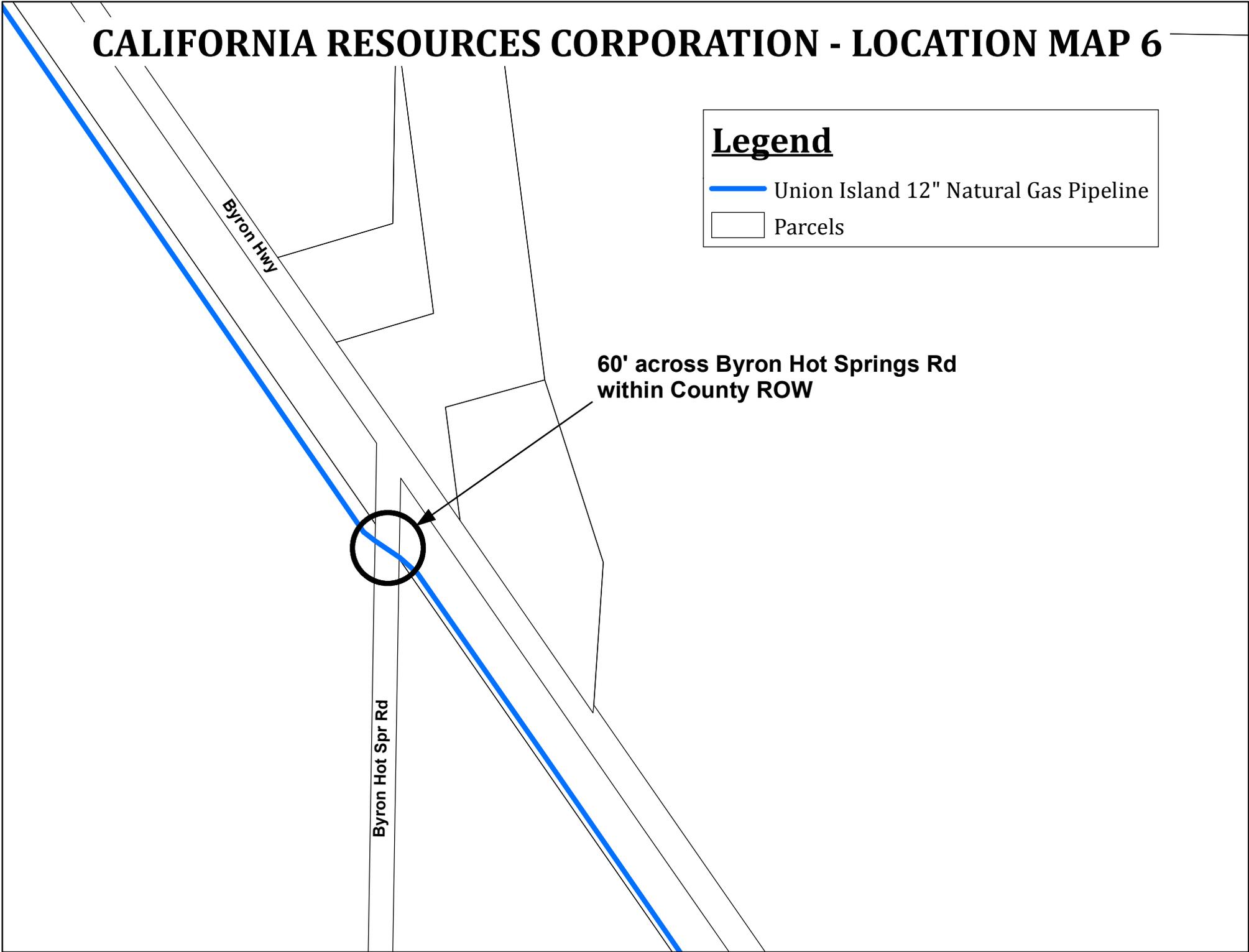
-  Union Island 12" Natural Gas Pipeline
-  Parcels

Byron Hwy

60' across Byron Hot Springs Rd
within County ROW



Byron Hot Spr Rd



CALIFORNIA RESOURCES CORPORATION - LOCATION MAP 7

Legend

-  Union Island 12" Natural Gas Pipeline
-  Parcels

102' across Byron Hwy
within County ROW

Holey Rd

420' along Byron Hwy
within County ROW

Byron Hot Spr Rd

N Bruns Way

Byron Hwy

380' along Byron Hwy
within County ROW





Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: PRIME Team Learning Sessions

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to host PRIME Team Learning Sessions (tentatively scheduled for January 23 and 24), which includes county resources and estimated expenditures costs of \$5,600, and departmental staff time for the event preparations and attendance at the training sessions, pursuant to Administrative Bulletin No. 114 (County and Non-County Sponsored Events and Activities).

FISCAL IMPACT:

The event falls under the allowable expenses within Contra Costa Regional Medical Center and Health Center’s budget and will be entirely funded by Hospital Enterprise Fund I.

BACKGROUND:

Contra Costa Health Services continues to deliver on the Affordable Care Act’s promise to maximize health care quality by actively transforming the County’s health care system to better serve the needs of our community.

PRIME (Public Hospital Redesign and Incentives in Medi-Cal) builds on the success of the Delivery System Reform Incentive Program (DSRIP) that significantly improved care

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Anna Roth,
925-370-5101

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, M Wilhelm, Miriam Rosa

BACKGROUND: (CONT'D)

delivery in the Designated Public Hospital systems. PRIME's purpose is to improve the health of Californians, by advancing improvements in the quality, experience and value of care with an emphasis in primary care, cross-system integration, and data analytics. PRIME funding is tied to firm performance goals to ensure continued transformation of our health care delivery system so we can better serve the needs of our community.

PRIME identifies three domain areas: Outpatient Delivery System Transformation, Targeted High-Risk or High Cost Population and Resource Utilization Efficiency. To meet the requirements of the program, CCRMC and Health Centers has convened a series of teams within each domain. In October 2016, the department held the first learning session for the nine Prime teams. The January 2017 session aims to build upon past session to build improvement capability with a focus on the PRIME five-year performance based metrics.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the department will not have the appropriate approvals for expenditures related to a County Sponsored special event pursuant to Administrative Bulletin No. 114 (County and Non-County Sponsored Events and Activities).



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: 2016 Annual Report for the Emergency Medical Care Committee, a Board Advisory Body

RECOMMENDATION(S):

Receive and approve the 2016 Annual Report by the Contra Costa County Emergency Medical Care Committee (EMCC).

FISCAL IMPACT:

No fiscal impact, information report only.

BACKGROUND:

On December 13, 2011, the Board of Supervisors adopted Resolution No. 2011/497, which requires that each advisory body shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year, in December.

The Contra Costa County Board of Supervisors established the Contra Costa County EMCC (Resolutions 68/404, 77/637, 79/640 and by Board Order on February 24, 1998) in accordance with the California Health and Safety Code Division 2.5, Ch. 4, Article 3, to act in an advisory capacity to the Board and the County Health Services Director on matters relating to emergency medical services in the County.

CONSEQUENCE OF NEGATIVE ACTION:

The 2016 Annual EMCC Report will not be approved.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Pat Frost,
925-646-4690

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Marcy Wilhelm

ATTACHMENTS

Report



Emergency Medical Care Committee
2016 Annual Report

Annual Report for 2016

Advisory Body Name: Emergency Medical Care Committee (EMCC)

Advisory Body Meeting Time/Location: 4:00 p.m. - 5:30 p.m. on the second Wednesday of March, June, September, and December, unless otherwise noted. Meetings are held at various locations in Contra Costa County.

Chair: Kacey Hansen (December 2015 – present)

Staff Person: Leticia Andreas (September 2013 – December 2016), Health Services, Emergency Medical Services

Reporting Period: January 1, 2016 – December 31, 2016

I. Activities:

The EMCC, over four (4) regular meetings in the past year, was involved in or kept its membership informed about the following EMS System issues:

- Proposed 5150 psychological emergency summit for February of 2017 to involve multiple stakeholders: County Health, Contra Costa Regional Medical Center, other hospitals, public and private transport providers, transport staff.
- Guest Patricia Tanquary, CEO of Contra Costa Health Plan, reported on CCHS health plan efforts to support West County after the closure of Doctors Medical Center.
- New ambulance provider “Alliance” successfully transitioned to assume responsibilities for 92% of county emergency ambulance services effective January 1, 2016.
- Alliance leadership reporting to EMCC on implementation and system improvements established.
- EMS Agency piloting consolidation of Systems of Care and MAC meetings to improve hospital and stakeholder engagement into periodic half day meetings. The first half day meeting convened in March 2016.
- EMS Agency implements mobile treatment and policy application for field providers.
- EMS treatment protocols transitioned to visual algorithm format with full implementation effective January 2017.
- EMS establishes first responder BLS protocols as part of their optional scope for epinephrine and narcan. Once established, the new protocols will create an opportunity for all BLS fire first responder agencies to use.
- EMCC informed on need to update the ambulance ordinance. After County Counsel approval of draft, the ordinance will be made available to stakeholders and go to the Board of Supervisors for approval. Updates in ordinance are focused on non-emergency ambulances services and to improve EMS Agency ability to assure public safety and improvements in coordination of medical transportation services throughout the EMS system between emergency and non-emergency transport providers.
- The CCHS Public Health Department issued a health advisory regarding opioids.
- ImageTrend online certification and licensing renewal platform implemented in September 2016.
- EMS System stakeholders advised of new EMSA ePCR (electronic patient care record) and HIE (health information exchange) to support bi-directional exchange between EMS and hospitals by January 2018.
- Official Alliance response time reports posted on EMS website as of September 2016 due to technology delays.
- LAFCO conducted and completed 2016 Fire EMS Municipal Service Review focusing on mutual aid issues and making recommendations for consolidation.
- LAFCO conducting special report on West County Health Care District to be finalized in December 2016.
- County Ambulance Patient Transfer of Care reports for Sutter Delta demonstrate significant improvement for East County EMS Services.
- The Board of Supervisors recognized May 16-20th 2016 as National EMS Week, and May 18th as EMS for Children Day.
- An overview of the new AOT (Assisted Outpatient Treatment) program was presented at the EMCC. The program is a joint project facilitated by Mental Health Systems and Contra Costa County Behavioral Health Division, and its 3-year pilot launched on February 1st, 2016.
- Kaiser Foundation Hospital in Antioch received the 2016 Get-With-The-Guidelines Stroke Gold Award.
- EMCC advised of marked reductions in Hospital Preparedness Program Grant funding and continued unfunded state regulations and mandates.
- EMCC informed of potential closure of Alta Bates Hospital announcement and concerns of impact to West County.
- EMS service in West County remains stable with Lifelong Urgent Care filling the gap for non-emergency care with support of CCHS nurse call lines and Kaiser Richmond ED high walk-in volume.
- EMS System stakeholders participated in Statewide Tabletop Exercise on October 12, 2016, and Functional Drill on November 17, 2016.
- EMCC informed of complaint to EMS Authority from the California Ambulance Association regarding Alliance award.

Alliance award was conducted in compliance with EMSA approved RFP process.

- EMS Agency HIE and EPIC workgroups and strategies to connect prehospital care records with emergency department patient records in the hospital using EPIC Care Everywhere. EMS implementing upgrades of FirstWatch data platform - to include enhanced analytics to improve medical oversight and utilization reporting.
- EMSA released a publication for strategy and data collection evaluation and quality: recent legislation requires EMS will be a conduit for registries, POLST, Stroke registry and others in terms of providing information to the state.
- West County transports consistent distribution of patients post DMC closure. Kaiser Richmond is seeing on a routine basis over 200 patients. ED bed capacity at Kaiser Richmond was increased in January from 15 to 25.
- As of September 1st, 2016, CalStar and Reach are one organization, with headquarters in Louisville, Texas.
- POLST Program: Contra Costa EMS to pilot EMSA POLST registry with implementation in 2017 in collaboration with ACCMA.
- Contra Costa EMS System was selected to pilot improvements in California Stroke Registry and Stroke system as part of CMS grant with Stanford Health Services.
- On September 13th, EMS convened their second half day Quarterly Systems of Care meeting, presenting data.
- On November 9th, EMS hosted the 1st annual Contra Costa County Survivors Reunion Luncheon to show tangible continuum of care, and where survivors meet their rescuers. Report on reunion was presented in December 2016.
- Treatment guidelines and policies updated towards the end of a year are mostly finished for sending out for public comment. Implementation is January 1st, 2017.
- EMS Agency Measure H funds are supporting Fire Service EMS Medical Director and ePCR server to assure compliance with EMSA data requirements.
- Report on the Medication Take-Back Ordinance submitted by Public Health to the Board of Supervisors.

II. Accomplishments

- Approval of EMCC 2015 Annual Report
- On February 22, 2016, the EMCC Executive Committee and Staff distributed an official letter to its membership informing them of the new Bylaws, eliminating all alternate seats. Previously alternate members were invited to state their interest should they wish to remain on the EMCC.
- Implementation of new Bylaws: Adjustments to membership are effective as of the March meeting with alternate seats removed. EMS staff worked with stakeholder groups to submit recommendations to fill vacant seats.
- On July 6, 2016, the EMCC Executive Committee sent a letter to the Board of Supervisors regarding providing further input to the Board to assist them in evaluating the proposed updates to the ambulance ordinance.
- 2015 EMS System Plan has met all standards and criteria required by state EMS Authority as of September 7, 2016.
- Contra Costa EMS has received the Mission Lifeline Bronze Award for their STEMI system 3rd year in a row.
- Recognized Sutter Delta for ED Transfer of Care improvement in East County.

III. Attendance/Representation

The EMCC is a multidisciplinary committee with membership consisting of representation of specific EMS stakeholder groups and organizations plus one (1) consumer member and one (1) alternate nominated by each Board of Supervisor member. There are twenty (20) filled member seats on the EMCC. Four (4) seats are unfilled. A quorum was achieved at three (3) of the four (4) EMCC meetings in 2016.

IV. Training/Certification

Each EMCC representative was given a copy of the Advisory Body Handbook and copies of the "The Brown Act and Better Government Ordinance - What you need to know as a Commission, Board or Committee Member" and "Ethics Orientation for County Officials" videotapes during their two (2) year term. Responsibilities of County Boards were discussed including the responsibility to view the videotapes and submit signed certifications. Certification forms have been received from fourteen (14) of the twenty (20) representatives. The certificates received for five (5) of the nine (9) newly appointed members in 2016 are attached.

V. Proposed Work Plan/Objectives for Next Year

Report to the local EMS Agency and to the Board of Supervisors as appropriate its observations and recommendations relative to its review of:

- Alliance/EMS partnerships to implement efficiencies and workflows supporting EMS System improvement
- Efforts to procure grant funding for EMS System data infrastructure enhancements to support bi-directional data exchange

- Promote and sustain Medical Health Disaster Coalition preparedness and engagement throughout EMS System
- Enhancements to Medical Reserve Corps' capability for children and special needs populations
- Update of County EMS for Children (EMSC) program and system of care enhancements
- Continue to work with county counsel and stakeholders to update the county ambulance ordinance
- Manage, update and submit to the State EMS Authority the 2016 EMS System Plan, Quality, Trauma, Stroke, STEMI and EMS for Children programs
- Monitor and report on EMS System impacts due to changing economics and health care reform
- Receive 2016 Annual EMS System performance report
- Innovative models of EMS service delivery with hospital community
- Update the County Multi-Casualty Incident (MCI) Plan in partnership with EMS System stakeholders
- Support emergency ambulance provider and community hospitals efforts to reduce patient transfer of care extended delays that impact the availability of ambulances for the next 9-1-1 call
- Support EMS System program (STEMI, Stroke, Cardiac Arrest, EMSC, Quality/Patient Safety and Trauma) initiatives.
- Continue to support and sustain community education and outreach, e.g. *HeartSafe*, Child Injury Prevention
- Support appropriate use of 9-1-1, CPR Anytime, and Automatic External Defibrillator (AED) programs through partnerships with law enforcement, CERT, fire first responders and community coalitions
- Update of county ambulance ordinance
- Hold 2nd Annual Contra Costa Survivors Reunion
- Conduct 5150 Summit on February 22, 2017, at John Muir Walnut Creek
- Continue to monitor West County EMS System associated with closure of Doctors Medical Center and pending closure of Alta Bates Summit



Training Certification for Member of County Advisory Body

By signing below, I certify that on 12/08/16, I watched the entire training tape: **“The Brown Act and Better Government Ordinance—What You Need to Know as a Commission, Board, or Committee Member.”**

By signing below, I certify that on 12/08/16, I watched the entire training tape: **“Ethics Orientation for County Officials.”**

Cynthia Belon
(Name of Member of Advisory Body)

12/08/16
(Date)

Return this Certification to the chair or staff of your advisory body. Your Certification that you have completed these training activities will be included in your advisory body's annual report to the Contra Costa County Board of Supervisors. The chair or staff to your advisory body must keep all certifications on file.



**Training Certification
for
Member of County Advisory Body**

By signing below, I certify that on 12/14/16, I watched the entire training tape: **“The Brown Act and Better Government Ordinance—What You Need to Know as a Commission, Board, or Committee Member.”**

By signing below, I certify that on 12/14/16, I watched the entire training tape: **“Ethics Orientation for County Officials.”**

TERENCE CARCY
(Name of Member of Advisory Body)

12/14/16
(Date)

Terence Carcy

Return this Certification to the chair or staff of your advisory body. Your Certification that you have completed these training activities will be included in your advisory body's annual report to the Contra Costa County Board of Supervisors. The chair or staff to your advisory body must keep all certifications on file.



**Training Certification
for
Member of County Advisory Body**

By signing below, I certify that on 9/12/16, I watched the entire training tape: **“The Brown Act and Better Government Ordinance—What You Need to Know as a Commission, Board, or Committee Member.”**

By signing below, I certify that on 9/12/16, I watched the entire training tape: **“Ethics Orientation for County Officials.”**

Elaina P. Gunn
(Name of Member of Advisory Body)

9/12/16
(Date)

Return this Certification to the chair or staff of your advisory body. Your Certification that you have completed these training activities will be included in your advisory body's annual report to the Contra Costa County Board of Supervisors. The chair or staff to your advisory body must keep all certifications on file.



**Training Certification
for
Member of County Advisory Body**

By signing below, I certify that on 7/6/16, I watched the entire training tape: **“The Brown Act and Better Government Ordinance—What You Need to Know as a Commission, Board, or Committee Member.”**

By signing below, I certify that on 7/20/16, I watched the entire training tape: **“Ethics Orientation for County Officials.”**

Kelley Stieck
(Name of Member of Advisory Body)

7/20/16
(Date)

Kelley Stieck R

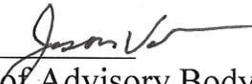
Return this Certification to the chair or staff of your advisory body. Your Certification that you have completed these training activities will be included in your advisory body's annual report to the Contra Costa County Board of Supervisors. The chair or staff to your advisory body must keep all certifications on file.



**Training Certification
for
Member of County Advisory Body**

By signing below, I certify that on 12-7-16, I watched the entire training tape: **“The Brown Act and Better Government Ordinance—What You Need to Know as a Commission, Board, or Committee Member.”**

By signing below, I certify that on 12-7-16, I watched the entire training tape: **“Ethics Orientation for County Officials.”**

VORHAUER, JASON 
(Name of Member of Advisory Body)

12-7-16
(Date)

Return this Certification to the chair or staff of your advisory body. Your Certification that you have completed these training activities will be included in your advisory body's annual report to the Contra Costa County Board of Supervisors. The chair or staff to your advisory body must keep all certifications on file.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 10, 2017

Subject: Contract #23-076-10 with John Muir Health, Walnut Creek Campus

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #23-076-10 with John Muir Health, Walnut Creek Campus, a non-profit corporation, for the County's designation of John Muir Medical Center as a Base Hospital for County's Emergency Medical Services (EMS) for the period from January 1, 2017 through December 31, 2020.

FISCAL IMPACT:

This is a non-financial agreement. There is no County General Fund impact.

BACKGROUND:

This Agreement designates John Muir Medical Centers as the EMS Base Hospital for Contra Costa County and sets the standards and requirements for Base Hospital personnel and Base Hospital activities.

A "Base Hospital" is a hospital designated by the County EMS Agency to direct the advanced life-support system and prehospital care system assigned to it. In the case of this Agreement, the Base Hospital will provide destination and prehospital on-line decision-making support to paramedic

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Patricia Frost,
925-646-4690

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: E Suisala, M Wilhelm

BACKGROUND: (CONT'D)

units. The Base Hospital functions within the County EMS system to facilitate and expedite safe, high-quality, patient-centered care, 24 hours per day, 7 days per week, without interruption. Designating a Base Hospital meets the needs of the County's population by providing services to all patients transported in paramedic units, without regard to the patient's destination.

Approval of Agreement #23-076-10 will designate John Muir Medical Center as the Base Hospital for Contra Costa County through December 31, 2020. This contract includes mutual indemnification to hold harmless both parties for any claims arising out of performance of this contract.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County's population will not receive services to patients transported in paramedic units, without regard to the patient's destination.



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: January 10, 2017

Subject: APPROVE the Demolition of Buildings F & G Project at 12000 Marsh Creek Road, Clayton and Related CEQA Actions (WW0892)

RECOMMENDATION(S):

- (1) APPROVE the Demolition of Buildings F & G Project (Project) at 12000 Marsh Creek Road, Clayton area. [County Project No. WO#0892, DCD-CP# 16-37] (District III).
- (2) DETERMINE that the Project is a California Environmental Quality Act (CEQA), Class 1(l)(3) Categorical Exemption, pursuant to Article 19, Section 15301(l) of the CEQA Guidelines, and
- (3) DIRECT the Director of the Department of Conservation and Development to file a Notice of Exemption with the County Clerk, and
- (4) AUTHORIZE the Public Works Director (or designee) to arrange for payment of a \$25 fee to the Department of Conservation and Development for processing and a \$50 fee to the County Clerk for filing the Notice of Exemption.

FISCAL IMPACT:

100% General Fund

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **01/10/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2017

Contact: Ramesh Kanzaria, (925) 313-2000, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND:

The purpose of this project is to demolish buildings F & G at the Marsh Creek Detention Facility, 12000 Marsh Creek Road, Clayton. Due to the presence of hazardous materials, the air quality within the buildings has become a safety concern. Maintenance requires the use of approved air respirators and air quality management. These buildings are unoccupied and have been rendered unusable by the Sheriff's Department due to the existence of black mold and hazardous materials, which may include asbestos-containing materials (ACMs) and lead-based paints (LBPs). The Sheriff's Department is in agreement that the buildings should be removed. If ACMs and LBPs are detected during pre-demolition analysis, then special handling prior to and during planned demolition activities will be implemented in accordance with applicable laws. Demolition of these buildings would also reduce the amount of deferred maintenance needs at this location.

On November 10, 2015, the Board of Supervisors awarded a job order contract (JOC) for repair, remodeling, and other repetitive work to be performed pursuant to the Construction Task Catalog to each of Sea Pac Engineering, Inc., John F. Otto, Inc., and Mark Scott Construction, each in the amount of \$2,000,000. On September 20, 2016, the Board approved a change order to increase the contract amount to \$4,500,000, as allowed by Public Contract Code, for both John F. Otto, Inc., and Mark Scott Construction. This project is expected to be performed by one of the three JOC contractors. A task order catalogue has been prepared for the JOC Contractor to perform the Project. In the event that it is not performed by a JOC contractor, the Public Works Department will go to the Board for approval of plans and specifications and authorization to advertise and solicit bids.

CONSEQUENCE OF NEGATIVE ACTION:

If the project is not approved, these buildings will remain unusable and unoccupied while still incurring deferred maintenance.

ATTACHMENTS

CEQA Documents

PUBLIC WORKS DEPARTMENT
INITIAL STUDY OF
ENVIRONMENTAL SIGNIFICANCE

PROJECT NUMBER: WO# 0892
CP# 16-37

PROJECT NAME: Demolition of Buildings F & G at 12000 Marsh Creek Road

PREPARED BY: Alex Nattkemper *AN*

DATE: July 25, 2016

APPROVED BY: *[Signature]*

DATE: Aug. 8, 2016

RECOMMENDATIONS:

Categorical Exemption: 15301 [Class 1(1)(3)]

Negative Declaration

Environmental Impact Report Required

Conditional Negative Declaration

The project will not have a significant effect on the environment. The recommendation is based on the following: The project consists of the demolition and removal of individual small structures, pursuant to section 15301(1)(3) of the CEQA guidelines.

What changes to the project would mitigate the identified impacts: N/A

USGS Quad Sheet: Antioch South	Base Map Sheet #: N-20	Parcel #: 078-120-011
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GENERAL CONSIDERATIONS:

- Location:** The project is located at the Marsh Creek Detention Facility in east Contra Costa County [Figures 1-3].
- Project Description:** The purpose of this Project is to demolish buildings F and G at the Marsh Creek Detention Facility. Due to the presence of hazardous materials, the air quality within the buildings has become a safety concern. Maintenance requires the use of approved air respirators and air quality management. These buildings are unoccupied and have been rendered unusable by the Sheriff's Department due to the existence of black mold and hazardous materials, which may include asbestos-containing materials (ACMs) and lead-based paints (LBPs). The Sheriff's Department is in agreement that the buildings should be removed. If ACMs and LBPs are detected during pre-demolition analysis, then special handling prior to and during planned demolition activities will be implemented in accordance with applicable laws. Demolition of these buildings would also reduce the amount of deferred maintenance needs at this location.
- Does it appear that any feature of the project will generate significant public concern?**
 Yes No maybe (Nature of concern):
- Will the project require approval or permits by other than a County agency?**
 Yes No
- Is the project within the Sphere of Influence of any city?** No.

Demolition of Buildings F & G at 12000 Marsh Creek Road

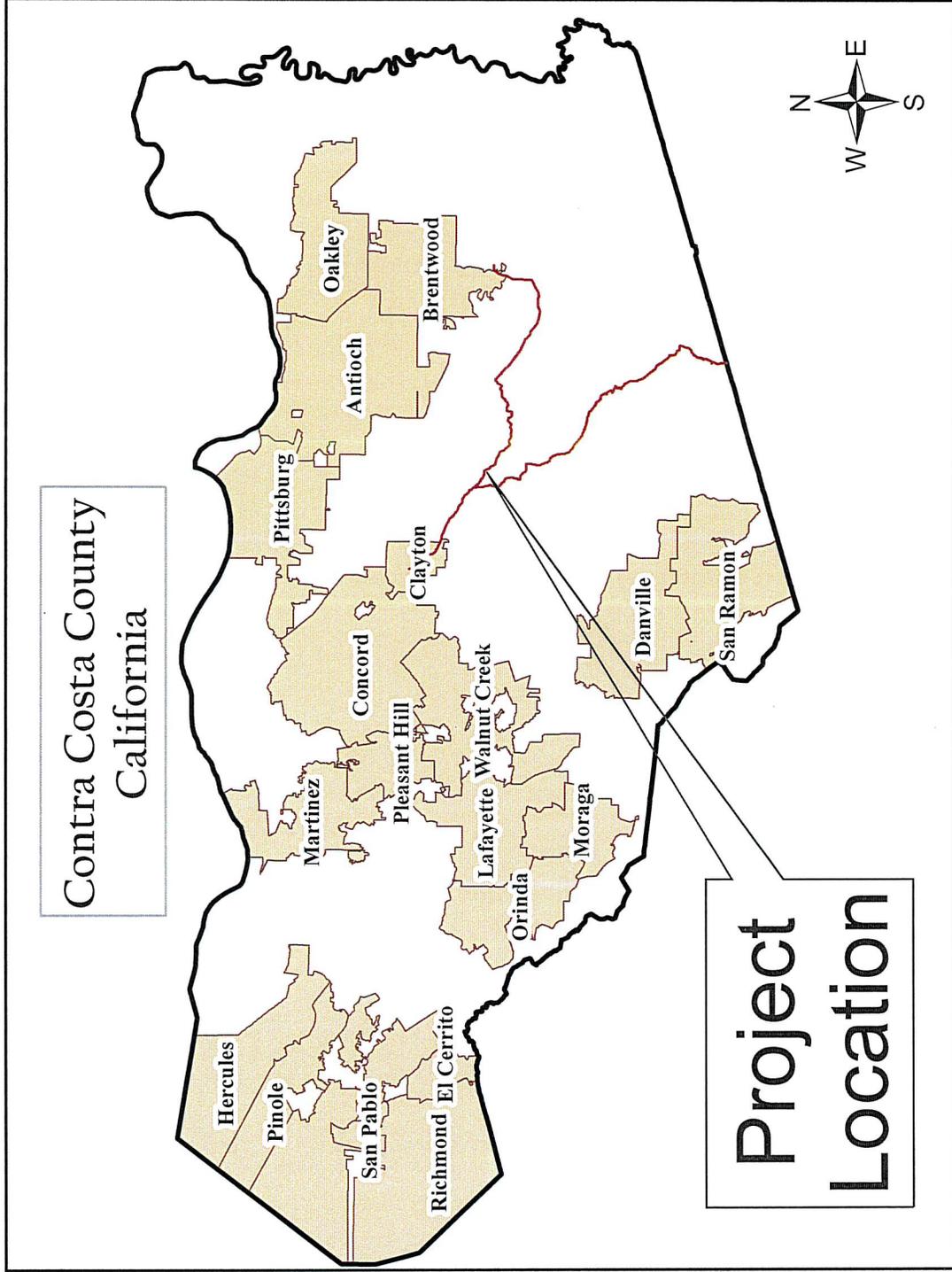


Figure 1

Demolition of Buildings F & G at 12000 Marsh Creek Road

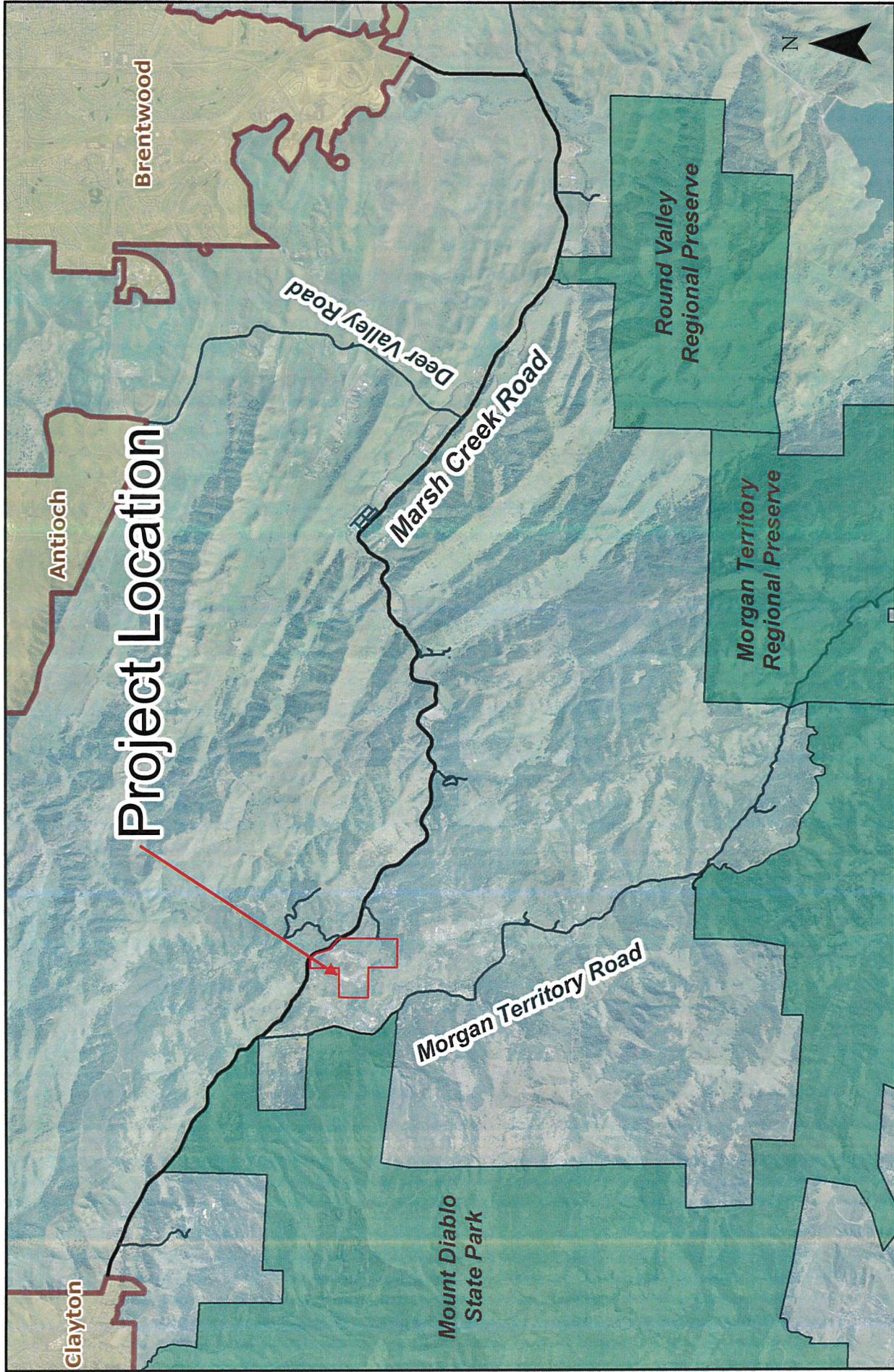


Figure 2

Demolition of Buildings F & G at 12000 Marsh Creek Road

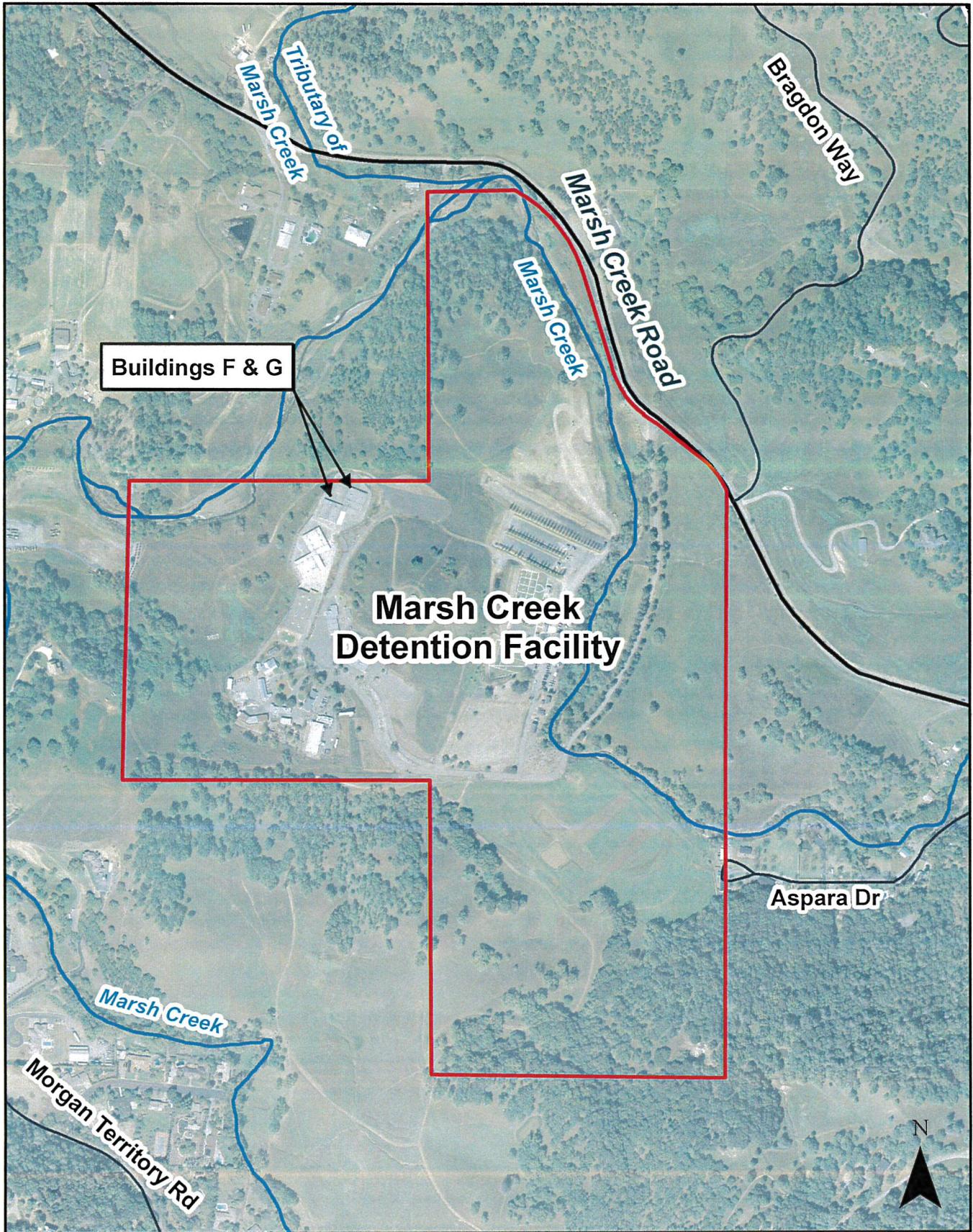


Figure 3

CALIFORNIA ENVIRONMENTAL QUALITY ACT
Notice of Exemption

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: Contra Costa County
Dept. of Conservation & Development
30 Muir Road
Martinez, CA 94553

County Clerk
County of: Contra Costa

Project Title: Demolition of Buildings F & G at 12000 Marsh Creek Road
Project No. WO# 0892, CP# 16-37

Project Applicant: **Contra Costa County Public Works Department**

Project Location – **Specific:** Marsh Creek Detention Facility

Project Location: City of Clayton

Project Location – County: **Contra Costa**

Description of Nature, Purpose and Beneficiaries of Project: The purpose of this Project is to demolish buildings F and G at the Marsh Creek Detention Facility. Due to the presence of hazardous materials, the air quality within the buildings has become a safety concern. Maintenance requires the use of approved air respirators and air quality management. These buildings are unoccupied and have been rendered unusable by the Sheriff's Department due to the existence of black mold and hazardous materials, which may include asbestos-containing materials (ACMs) and lead-based paints (LBPs). The Sheriff's Department is in agreement that the buildings should be removed. If ACMs and LBPs are detected during pre-demolition analysis, then special handling prior to and during planned demolition activities will be implemented in accordance with applicable laws. Demolition of these buildings would also reduce the amount of deferred maintenance needs at this location.

Name of Public Agency Approving Project: **Contra Costa County**

Name of Person or Agency Carrying Out Project: **Contra Costa County Public Works Department**

Exempt Status:

- Ministerial Project (Sec. 21080(b) (1); 15268;
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption: Class 1(1)(3)
- Other Statutory Exemption, Code No.: _____
- General Rule of Applicability [Article 5, Section 15061 (b)(3)]

Reasons why project is exempt: The project consists of the demolition and removal of individual small structures, pursuant to section 15301(l)(3) of the CEQA guidelines.

Lead Agency Contact Person: **Alex Nattkemper - Public Works Dept.** Area Code/Telephone/Extension: **(925) 313-2364**

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

AFFIDAVIT OF FILING AND POSTING	
I declare that on _____ I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.	
_____ Signature	_____ Title

Applicant:
Public Works Department
255 Glacier Drive
Martinez, CA 94553
Attn: Alex Nattkemper
Environmental Services Division
Phone: (925) 313-2364

Department of Fish and Game Fees Due

- EIR - \$3,070.⁰⁰
- Neg. Dec. - \$2,210.²⁵
- DeMinimis Findings - \$0
- County Clerk - \$50
- Conservation & Development - \$25

Total Due: \$ **75.⁰⁰**
Total Paid \$ _____
Receipt #: _____