



Contra
Costa
County

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JUL 24 2017

CLERK BOARD OF SUPERVISORS
CONTRA COSTA CO.

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Aviation Advisory Committee

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Moore Cody Alexander
(Last Name) (First Name) (Middle Name)

2. Address: [Redacted]
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: [Redacted]
(Home No.) (Work No.) (Cell No.)

4. Email Address: [Redacted]

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved Bachelors of Science

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Embry Riddle Aeronautic University	Professional Aeronautics	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	60		BS	2015
B) Diablo Valley College	CSU Studies	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	60		AA	2010
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded:			
Commercial Pilot Training	Flight lessons to become a pilot	250+	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>05/2015</div> <div>Present</div> Total: <u>Yrs.</u> <u>Mos.</u> <div>2</div> <div>3</div> Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title <div>Line Service Supervisor</div> Employer's Name and Address Concord Jet Service 500 Sally Ride Drive Concord CA 9450</p>	<p>Duties Performed Aircraft handling and fueling, training new employees, fuel quality control, OSHA compliance, equipment maintenance, customer service</p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>02/2013</div> <div>01/2015</div> Total: <u>Yrs.</u> <u>Mos.</u> <div>1</div> <div>11</div> Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title <div>Groundskeeper</div> Employer's Name and Address Berean Christian Highschool 245 El Divisadero Ave Walnut Creek, CA</p>	<p>Duties Performed General building maintenance and upkeep</p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>10/2006</div> <div>02/2013</div> Total: <u>Yrs.</u> <u>Mos.</u> <div>6</div> <div>4</div> Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title <div>Line Service Technician</div> Employer's Name and Address Pacific States Aviation 51 John Glenn Drive Concord CA 94520</p>	<p>Duties Performed Aircraft handling, fueling, Osha compliance, customer service, fuel quality control, etc.</p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div></div> <div></div> Total: <u>Yrs.</u> <u>Mos.</u> <div></div> <div></div> Hrs. per week <div></div> . Volunteer <input type="checkbox"/></p>	<p>Title <div></div> Employer's Name and Address <div></div></p>	<p>Duties Performed <div></div></p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

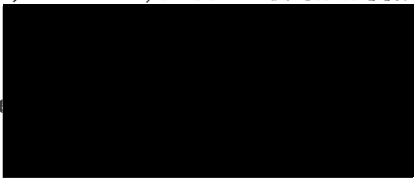
If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name



Date:

July 18, 2017

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at **651 Pine Street, Room 106, Martinez, CA 94553**.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;

NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.

II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:

1. Mother, father, son, and daughter;
2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
4. First cousin;
5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
7. Registered domestic partner, pursuant to California Family Code section 297.
8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Cody A Moore

EXPERIENCE

Concord Jet Center, 500 Sally Ride Drive, Concord CA 94520 — Line Service Supervisor

April 2015 - PRESENT

Ensure aircraft are properly serviced. Oversee safe fueling operations and moving of aircraft in and out of hangars. Represent the company to new customers and clients. Ensure OSHA requirements are met and fuel safety standards complied with. Fix and repair facilities and ground service equipment as necessary. Fly as copilot on Pilatus PC12 for charter and passenger flights. Experience with flying internationally as copilot and navigator.

Recent expansion of duties as of April 2017 include inventory control, stock ordering, payment processing, bookkeeping, working with excel spreadsheets. Ensuring customer payments are processed in a swift and timely fashion and preparing reports for the general manager. Scheduling employee drug tests, ensuring their paperwork is submitted to Human Resources in a timely manner, and that their papers are handled securely.

Manager- Warren Large 925-768-0394

Berean Christian High School, 245 El Divisadero, Walnut Creek CA 94598 — Evening Custodial Supervisor

February 2013 - January 2015

Maintain a safe and clean campus. Help school administration organize and prepare for special events. Ensure students staying after hours are safe. Ensure buildings are all clean and secured. Perform building upgrades such as light construction, install flooring, electrical repairs. etc.

Manager- Keith Alexander 925-765-2851

SKILLS

Commercial Pilot single engine land. 300+ hours total time and turbine experience.

Ground instructor- Advanced and instrument.

Radio operator license.

Skilled in vehicle, facilities, and ground service equipment repair.

Basic computer skills and microsoft office skills.

Experienced manager and supervisor

AWARDS

Graduate with Honors, 2015 Embry Riddle Aeronautical University

Dean's List, Embry Riddle Aeronautical University.

2007 Sheetmetal Worker's Union Local 104 Scholarship award. Scholarship awarded for excellence in school and essay writing.

LANGUAGES

English- Fluent reading and writing.

Pacific States Aviation, 51 John Glenn Drive, Concord CA 94520 — Line Service Supervisor

October 2006 - February 2013

Ensure safe fueling and moving of aircraft. Assist mechanics in performing of aircraft maintenance. Perform fuel truck maintenance as necessary. Assist management in the training of new employees. Assist aircrews in the safe loading and unloading of aircraft

Manager- Kevin Tucker 925-685-4400

EDUCATION

Embry Riddle Aeronautical University, 7700 Edgewater Drive, Oakland CA 94621 — Bachelor of Science in Aeronautics cum Laude

August 2010 - August 2015

Emphasis in areas of aeronautical safety and aviation business management. Also took classes on accident investigation and safety inspections. Research into requirements to expand services at airports and the impact on the local communities.

Diablo Valley College, 321 Golf Club Drive, Pleasant Hill CA 94521 — Associate Degree

August 2007 - May 2010

General education classes to prepare for transfer to Embry Riddle. Took accounting, economics, math and science classes.

American Christian Academy, 2276 Balls Ferry Road, Anderson CA 96007 — High School Diploma

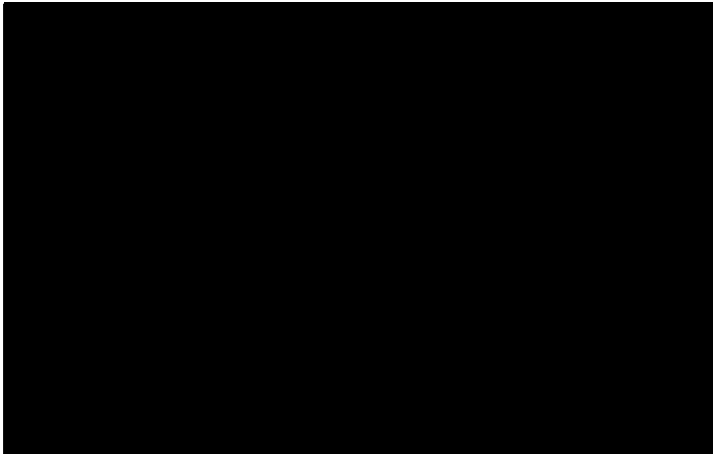
August 2004 - May 2007

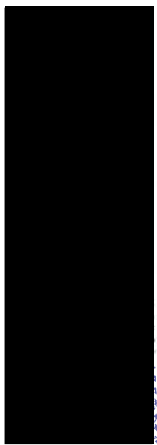
Homeschooled through American Christian Academy. Earned high school diploma

PROJECTS

Capstone Research Project, Summer 2015 Embry Riddle — *Researching the Risk and Rewards of expanding facilities for Concord Jet Center*

Investigate whether it made financial sense to expand Concord Jet Center by purchasing a second facility, Sterling Aviation, Located across the airport. Examine legal requirements such as tax law, EPA requirements for fuel storage and decontamination, construction permit costs and building upgrade costs. Research into how to evaluate environmental impact for the neighborhoods around Buchanan Field Airport. Analyzing county supplied fuel flow charts and predictions to determine if expanding fuel services would make economic sense as well as proposed alternative fuels entering the aviation industry. Grade received - B.





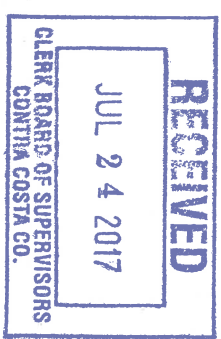
OAKLAND CA 945

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*Contra Costa County
Clerk of the Board
651 Pine Street,
Room 106
Martinez CA 94553-1292*



94553-129292

