



Agenda

AIRPORTS COMMITTEE

June 14, 2017

11:00 A.M.

550 Sally Ride Drive, Concord

Supervisor Karen Mitchoff, Chair
Supervisor Diane Burgis, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

Present: Diane Burgis, Vice Chair
Absent: Karen Mitchoff, Chair
Staff Present: Keith Freitas, Director of Airports
Beth Lee, Assistant Director of Airports

1. Introductions
2. Review and Approve Record of Meeting for March 8, 2017 (Chair)

March 8, 2017 minutes were approved. Yes: Vice Chair Supervisor Diane Burgis, No: none; absent: Chair Supervisor Karen Mitchoff.

AYE: Vice Chair Diane Burgis
Other: Chair Karen Mitchoff (ABSENT)
Passed

3. Receive Update From the Aviation Advisory Committee Chair, Ronald Reagan (Presentation and Accept)

Ronald Reagan, Chair of the Aviation Advisory Committee (AAC), discussed the following items: Airport Capital Improvement Plan (ACIP), Tenant Appreciation BBQ, potential purchase of a used Aircraft Rescue and Firefighting vehicle (ARFF), AAC Elections (Ron Reagan = Chair, Mike Bruno = Vice Chair, and Maurice Gunderson = Secretary), 3 acre parcel update, 4.6 acre parcel update, Byron General Plan amendment, Buchanan Field Airport Layout Plan update, strategic planning project, working group for rates and charges, Sustainable farm project update, taxiway and runway projects, Regional Measure 3 initiative, Rashid Yahya receiving the 2016 Federal Aviation Administration's (FAA) Flight Instructor of the Year award, and the Tenant Appreciation award. Tom Weber gave a few examples of proactive noise abatement efforts. Ron Reagan thanked Airport

staff for all their efforts.

Ron Reagan requested the Supervisors consider writing a letter in support of the Regional Measure 3 effort; the item could be sent to TWIC (Board Subcommittee) for discussion and action.

4. 2017 Airport Strategic Plan (Update and Discuss)

The Airports Division finalized its strategic planning process. The next step is to convene a stakeholder working group to review and help prioritize various identified projects/programs. The focus is on capital projects and business/tenant development for both airports over the next ten years. Supervisor Burgis asked us to let her office know how they can be supportive.

5. JetSuiteX One Year Anniversary (Review and Discuss)

April 2017 marks JetSuite's one year anniversary. Passenger loads are around 75% to Burbank. Recent flight expansion to Las Vegas is near 90% full.

6. 3-Acre Non-Aviation Business Park Development at Buchanan Field (Review and Discuss)

This piece of property is currently going through the environmental process. A draft lease was sent to the development team. The lease and environmental review is estimated to be scheduled before the Board of Supervisors (Board) in fall 2017. The business park development is anticipated to start by spring 2018.

7. 4.6-Acre Development Proposal at Buchanan Field (Review and Discuss)

The project team is anticipating starting the entitlement process soon with the City of Concord. They are talking to potential tenants but have not identified specific tenants as of yet.

8. Upcoming Federal Aviation Administration (FAA) Grant Project for Runway 14L/32R Reconstruction (Review and Discuss)

Airport staff are currently in the process of designing reconstruction of the primary crosswind runway at Buchanan Field. There are four design options available ranging in cost from \$3.6 million to \$11 million. The differences between all four alternatives are the reconstruction approach, cost, timing, and ultimately what the FAA will approve.

9. Airport Protocols Regarding Aircraft Incidents and May 26th Aircraft Accident Near Buchanan Field (Review and Discuss)

Pictures of the incident were shown and discussed. Details of the events were described; the aircraft was coming in to land but had engine trouble and had to land on the street. The pilot did what pilots are trained to do – look for open space to land. The Airport Committee developed an information dissemination process as follows:

- *Personal call to Supervisor offices and state where the incident occurred*
- *Compile more detail and distribute to all Supervisors through the County's public information alert process which is coordinated by the County's Public Information Officer*

The goal is to provide advance notice in the event of a media inquiry.

10. The next meeting is tentatively scheduled for September 13, 2017 at 11:00 AM

11. Future Agenda Items

None

12. Adjourn

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For Additional Information Contact:

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