



**PUBLIC PROTECTION  
COMMITTEE**

**\*\*\*SPECIAL MEETING\*\*\***

**December 12, 2016**

**10:00 A.M.**

**651 Pine Street, Room 107, Martinez**

Supervisor Candace Andersen, Chair  
Supervisor John Gioia, Vice Chair

<b>Agenda Items:</b>	Items may be taken out of order based on the business of the day and preference of the Committee
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1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).
3. APPROVE Record of Action from the October 24, 2016 meeting. **(Page 4)**
4. CONSIDER interviewing applicants for the Community Representative seat and CONSIDER recommending nominees for appointment to the CY2017 Community Corrections Partnership (CCP) and CY2017 Community Corrections Partnership Executive Committee. (Timothy Ewell, Committee Staff) **(Page 7)**
5. CONSIDER approving the calendar year 2016 Public Protection Committee Annual Report for submission to the Board of Supervisors. (Timothy Ewell, Committee Staff) **(Page 29)**
6. The next meeting has not yet been scheduled.
7. Adjourn

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*The Public Protection Committee will provide reasonable accommodations for persons with disabilities planning to attend Public Protection Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.*

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*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Public Protection Committee less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours.*

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*Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.*

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For Additional Information Contact:

Timothy Ewell, Committee Staff  
Phone (925) 335-1036, Fax (925) 646-1353  
[timothy.ewell@cao.cccounty.us](mailto:timothy.ewell@cao.cccounty.us)

## Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

<b>AB</b>	Assembly Bill	<b>HIPAA</b>	Health Insurance Portability and Accountability Act
<b>ABAG</b>	Association of Bay Area Governments	<b>HIV</b>	Human Immunodeficiency Syndrome
<b>ACA</b>	Assembly Constitutional Amendment	<b>HOV</b>	High Occupancy Vehicle
<b>ADA</b>	Americans with Disabilities Act of 1990	<b>HR</b>	Human Resources
<b>AFSCME</b>	American Federation of State County and Municipal Employees	<b>HUD</b>	United States Department of Housing and Urban Development
<b>AICP</b>	American Institute of Certified Planners	<b>Inc.</b>	Incorporated
<b>AIDS</b>	Acquired Immunodeficiency Syndrome	<b>IOC</b>	Internal Operations Committee
<b>ALUC</b>	Airport Land Use Commission	<b>ISO</b>	Industrial Safety Ordinance
<b>AOD</b>	Alcohol and Other Drugs	<b>JPA</b>	Joint (exercise of) Powers Authority or Agreement
<b>BAAQMD</b>	Bay Area Air Quality Management District	<b>Lamorinda</b>	Lafayette-Moraga-Orinda Area
<b>BART</b>	Bay Area Rapid Transit District	<b>LAFCo</b>	Local Agency Formation Commission
<b>BCDC</b>	Bay Conservation & Development Commission	<b>LLC</b>	Limited Liability Company
<b>BGO</b>	Better Government Ordinance	<b>LLP</b>	Limited Liability Partnership
<b>BOS</b>	Board of Supervisors	<b>Local 1</b>	Public Employees Union Local 1
<b>CALTRANS</b>	California Department of Transportation	<b>LVN</b>	Licensed Vocational Nurse
<b>CaiWIN</b>	California Works Information Network	<b>MAC</b>	Municipal Advisory Council
<b>CaiWORKS</b>	California Work Opportunity and Responsibility to Kids	<b>MBE</b>	Minority Business Enterprise
<b>CAER</b>	Community Awareness Emergency Response	<b>M.D.</b>	Medical Doctor
<b>CAO</b>	County Administrative Officer or Office	<b>M.F.T.</b>	Marriage and Family Therapist
<b>CCCFPD</b>	(ConFire) Contra Costa County Fire Protection District	<b>MIS</b>	Management Information System
<b>CCHP</b>	Contra Costa Health Plan	<b>MOE</b>	Maintenance of Effort
<b>CCTA</b>	Contra Costa Transportation Authority	<b>MOU</b>	Memorandum of Understanding
<b>CDBG</b>	Community Development Block Grant	<b>MTC</b>	Metropolitan Transportation Commission
<b>CEQA</b>	California Environmental Quality Act	<b>NACo</b>	National Association of Counties
<b>CIO</b>	Chief Information Officer	<b>OB-GYN</b>	Obstetrics and Gynecology
<b>COLA</b>	Cost of living adjustment	<b>O.D.</b>	Doctor of Optometry
<b>ConFire</b>	(CCCFPD) Contra Costa County Fire Protection District	<b>OES-EOC</b>	Office of Emergency Services-Emergency Operations Center
<b>CPA</b>	Certified Public Accountant	<b>OSHA</b>	Occupational Safety and Health Administration
<b>CPI</b>	Consumer Price Index	<b>Psy.D.</b>	Doctor of Psychology
<b>CSA</b>	County Service Area	<b>RDA</b>	Redevelopment Agency
<b>CSAC</b>	California State Association of Counties	<b>RFI</b>	Request For Information
<b>CTC</b>	California Transportation Commission	<b>RFP</b>	Request For Proposal
<b>dba</b>	doing business as	<b>RFQ</b>	Request For Qualifications
<b>EBMUD</b>	East Bay Municipal Utility District	<b>RN</b>	Registered Nurse
<b>ECCFPD</b>	East Contra Costa Fire Protection District	<b>SB</b>	Senate Bill
<b>ECCRPC</b>	East Contra Costa Regional Planning Commission	<b>SBE</b>	Small Business Enterprise
<b>EIR</b>	Environmental Impact Report	<b>SRVRPC</b>	San Ramon Valley Regional Planning Commission
<b>EIS</b>	Environmental Impact Statement	<b>SWAT</b>	Southwest Area Transportation Committee
<b>EMCC</b>	Emergency Medical Care Committee	<b>TRANSPAC</b>	Transportation Partnership & Cooperation (Central)
<b>EMS</b>	Emergency Medical Services	<b>TRANSPLAN</b>	Transportation Planning Committee (East County)
<b>EPSDT</b>	State Early Periodic Screening, Diagnosis and Treatment Program (Mental Health)	<b>TRE or TTE</b>	Trustee
<b>et al.</b>	et alii (and others)	<b>TWIC</b>	Transportation, Water and Infrastructure Committee
<b>FAA</b>	Federal Aviation Administration	<b>VA</b>	Department of Veterans Affairs
<b>FEMA</b>	Federal Emergency Management Agency	<b>vs.</b>	versus (against)
<b>F&amp;HS</b>	Family and Human Services Committee	<b>WAN</b>	Wide Area Network
<b>First 5</b>	First Five Children and Families Commission (Proposition 10)	<b>WBE</b>	Women Business Enterprise
<b>FTE</b>	Full Time Equivalent	<b>WCCTAC</b>	West Contra Costa Transportation Advisory Committee
<b>FY</b>	Fiscal Year		
<b>GHAD</b>	Geologic Hazard Abatement District		
<b>GIS</b>	Geographic Information System		
<b>HCD</b>	(State Dept of) Housing & Community Development		
<b>HHS</b>	Department of Health and Human Services		



# Contra Costa County Board of Supervisors

## Subcommittee Report

### **PUBLIC PROTECTION COMMITTEE**

3.

**Meeting Date:** 12/12/2016

**Subject:** RECORD OF ACTION - October 24, 2016

**Submitted For:** PUBLIC PROTECTION COMMITTEE,

**Department:** County Administrator

**Referral No.:** N/A

**Referral Name:** RECORD OF ACTION - October 24, 2016

**Presenter:** Timothy Ewell, Committee Staff **Contact:** Timothy Ewell, (925) 335-1036

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#### **Referral History:**

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting.

#### **Referral Update:**

Attached for the Committee's consideration is the Record of Action for its October 24, 2016 meeting.

#### **Recommendation(s)/Next Step(s):**

APPROVE Record of Action from the October 24, 2016 meeting.

#### **Fiscal Impact (if any):**

No fiscal impact. This item is informational only.

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#### **Attachments**

Record of Action - October 2016

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# Agenda

# PUBLIC PROTECTION COMMITTEE

\*\*\*RECORD OF ACTION\*\*\*

October 24, 2016

9:00 A.M.

651 Pine Street, Room 101, Martinez

Supervisor Candace Andersen, Chair

Supervisor John Gioia, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

Present: Candace Andersen, Chair

John Gioia, Vice Chair

1. Introductions

***Convene - 9:06 AM***

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

***No public comment.***

3. APPROVE Record of Action from the September 26, 2016 meeting.

***Approved as presented.***

Chair Candace Andersen, Vice Chair John Gioia

AYE: Chair Candace Andersen, Vice Chair John Gioia

Passed

4. RECOMMEND nominees for appointment to seats on the CY2017 Community Corrections Partnership & Executive Committee (see attachments).

***Approved as presented with the following direction to staff:***

***1. Initiate a recruitment process for the Community Based Organization (CBO) representative seat on the Community Corrections Partnership (CCP).***

***2. Set a special meeting date for December 12, 2016 to interview candidates for the CBO representative seat and make final appointment recommendations to the Board of Supervisors for the 2017 CCP.***

Vice Chair John Gioia, Chair Candace Andersen

AYE: Chair Candace Andersen, Vice Chair John Gioia

Passed

5. APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with AtHoc Inc., in an amount not to exceed \$3,800,000 for the provision of proprietary software maintenance for the County's Community Warning System for the period of July 1, 2016 through June 30, 2021.

***Approved as presented with the following direction to staff:***

***1. Forward to the Board of Supervisors for review and approval.***

***2. Expand current Community Warning System (CWS) referral to the Committee to include contracts with CWS service providers.***

Chair Candace Andersen, Vice Chair John Gioia

AYE: Chair Candace Andersen, Vice Chair John Gioia

Passed

6. The next meeting is currently scheduled for November 28, 2016.

***The Committee canceled the November 28, 2016 meeting due to conflicts with the CSAC conference and rescheduled the next meeting for December 12, 2016 at 10:00 AM.***

7. Adjourn

***Adjourned - 10:09 AM***

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Phone (925) 335-1036, Fax (925) 646-1353  
timothy.ewell@cao.cccounty.us



# Contra Costa County Board of Supervisors

## Subcommittee Report

### PUBLIC PROTECTION COMMITTEE

4.

**Meeting Date:** 12/12/2016

**Subject:** APPOINTMENTS TO THE CY2017 COMMUNITY CORRECTIONS  
PARTNERSHIP & EXECUTIVE COMMITTEE

**Submitted For:** David Twa, County Administrator

**Department:** County Administrator

**Referral No.:** N/A

**Referral Name:** APPOINTMENTS TO THE CY2017 COMMUNITY CORRECTIONS  
PARTNERSHIP & EXECUTIVE COMMITTEE

**Presenter:** Timothy Ewell, (925)335-1036 **Contact:** Timothy Ewell, (925)335-1036

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### **Referral History:**

The California Legislature passed Assembly Bill 109 (Chapter 15, Statutes of 2011), which transferred responsibility for supervising certain lower-level inmates and parolees from the California Department of Corrections and Rehabilitation (CDCR) to counties. Assembly Bill 109 (AB109) took effect on October 1, 2011 and realigned three major areas of the criminal justice system. On a prospective basis, the legislation:

- Transferred the location of incarceration for lower-level offenders (specified nonviolent, non-serious, non-sex offenders) from state prison to local county jail and provides for an expanded role for post-release supervision for these offenders;
- Transferred responsibility for post-release supervision of lower-level offenders (those released from prison after having served a sentence for a non-violent, non-serious, and non-sex offense) from the state to the county level by creating a new category of supervision called Post-Release Community Supervision (PRCS);
- Transferred the custody responsibility for parole and PRCS revocations to local jail, administered by county sheriffs

AB109 also created an Executive Committee of the local Community Corrections Partnership (CCP) and tasked it with recommending a Realignment Plan (Plan) to the county Board of Supervisors for implementation of the criminal justice realignment. The Community Corrections Partnership is identified in statute as the following:

### ***Community Corrections Partnership***

1. Chief Probation Officer (Chair)
2. Presiding Judge (or designee)
3. County supervisor, CAO, or a designee of the BOS

4. District Attorney
5. Public Defender
6. Sheriff
7. Chief of Police
8. Head of the County department of social services
9. Head of the County department of mental health
10. Head of the County department of employment
11. Head of the County alcohol and substance abuse programs
12. Head of the County Office of Education
13. CBO representative with experience in rehabilitative services for criminal offenders
14. Victims' representative

Later in 2011, the Governor signed Assembly Bill 117 (Chapter 39, Statutes of 2011), which served as “clean up” legislation to AB109. Assembly Bill 117 (AB117) changed, among other things, the composition of the local CCP-Executive Committee. The CCP-Executive Committee is currently identified in statute as the following:

***Community Corrections Partnership-Executive Committee***

1. Chief Probation Officer (Chair)
2. Presiding Judge (or designee)
3. District Attorney
4. Public Defender
5. Sheriff
6. A Chief of Police
7. The head of either the County department of social services, mental health, or alcohol and drug services (as designated by the board of supervisors)

Although AB109 and AB117 collectively place the majority of initial planning activities for Realignment on the local CCP, it is important to note that neither piece of legislation cedes powers vested in a county Board of Supervisors’ oversight of and purview over how AB109 funding is spent. Once the Plan is adopted, the Board of Supervisors may choose to implement that Plan in any manner it may wish.

Each year, the PPC reviews the membership of the Community Corrections Partnership and makes recommendations for appointment to non *ex-officio* seats to the Board of Supervisors. The Board has made these appointments on a calendar year basis. Today's action is necessary to bring recommendations to the Board in December, which will take effect on January 1, 2017.

**Referral Update:**

On October 24, 2016, the Public Protection Committee met to discuss the nominees for appointment to the CY2017 Community Corrections Partnership and directed staff to post a recruitment for applications to fill the Community Representative seat. On October 31, 2016, staff issued a press release announcing the application. The deadline was initially set for November 28, 2016 for a four-week application period. On November 30, staff extended the deadline an additional week to December 6, 2016. The County received two applications from interested community members.

**Recommendation(s)/Next Step(s):**



CONSIDER interviewing applicants for the Community Representative seat on the CY2017 Community Corrections Partnership.

RECOMMEND nominees for appointment to seats on the CY2017 Community Corrections Partnership & Executive Committee (see attachments).

**Fiscal Impact (if any):**

No fiscal impact.

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**Attachments**

CY2016 CCP Membership

CY2016 CCP Executive Committee Membership

CSAC Informational Letter

CY2017 CCP Community Seat applications

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## EXHIBIT A - 2016 COMMUNITY CORRECTIONS PARTNERSHIP

<u>Seat</u>	<u>Appointee</u>	<u>Term Expiration</u>
Chief Probation Officer ( <i>Chair</i> )	Todd Billeci	<i>ex-officio</i>
Presiding Judge ( <i>or designee</i> )	Magda Lopez ( <i>designee of Presiding Judge</i> )	<i>ex-officio</i>
County supervisor, CAO, or a designee of the BOS	David J. Twa, County Administrator	December 31, 2016
District Attorney	Mark A. Peterson	<i>ex-officio</i>
Public Defender	Robin Lipetzky	<i>ex-officio</i>
Sheriff	David O. Livingston	<i>ex-officio</i>
Chief of Police	Allan Cantando, City of Antioch	December 31, 2016
Head of the County department of social services	Kathy Gallagher, Employment and Human Services Director	<i>ex-officio</i>
Head of the County department of mental health	Cynthia Belon, Director of Behavioral Health Services	<i>ex-officio</i>
Head of the County department of employment	Stephen Baiter, Executive Director-Workforce Development Board	<i>ex-officio</i>
Head of the County alcohol and substance abuse programs	Fatima Matal Sol, Interim Director of Alcohol and Other Drugs	<i>ex-officio</i>
Head of the County Office of Education	Karen Sakata, Incoming County Superintendent of Schools	<i>ex-officio</i>
CBO representative with experience in rehabilitative services for criminal offenders	Roosevelt Terry	December 31, 2016
Victim's Representative	Devorah Levine, Zero Tolerance Program Manager	December 31, 2016

## EXHIBIT B - 2016 COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE

<u>Seat</u>	<u>Appointee</u>	<u>Term Expiration</u>
Chief Probation Officer ( <i>Chair</i> )	Todd Billeci	<i>ex-officio</i>
Presiding Judge ( <i>or designee</i> )	Magda Lopez ( <i>designee of Presiding Judge</i> )	<i>ex-officio</i>
District Attorney	Mark A. Peterson	<i>ex-officio</i>
Public Defender	Robin Lipetzky	<i>ex-officio</i>
Sheriff	David O. Livingston	<i>ex-officio</i>
Chief of Police	Allan Cantando, City of Antioch	December 31, 2016
Representative approved by BOS from the following CCP members:	Kathy Gallagher, Employment and Human Services Director	December 31, 2016
*Head of County department of Social Services		
*Head of County department of mental health		
*Head of County department of alcohol and substance abuse programs		



## MEMORANDUM

July 12, 2011

1100 K Street  
Suite 101  
Sacramento  
California  
95814

Telephone  
916.327-7500

Facsimile  
916.441.5507

To: Members, Board of Supervisors  
County Administrative Officers

From: Paul McIntosh  
Executive Director

Re: AB 117 and the Community Corrections Partnership (CCP)

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There continues to be a great deal of confusion and misunderstanding regarding the changes in the Community Corrections Partnership (CCP) encompassed in Assembly Bill 117 (Chapter 39, Statutes of 2011), passed as part of the 2011-12 budget. AB 117 did not change the make-up of the CCP, first formed in SB 678 in 2009, but does provide for revisions to the makeup of the CCP's Executive Committee, which originally was established in AB 109 (Chapter 15, Statutes of 2011).

The fourteen-member CCP in each county remains essentially unchanged and is comprised of the following (Penal Code Section 1230.1):

- Chief Probation Officer (Chair)
- Presiding Judge (or designee)
- County supervisor, CAO, or a designee of the BOS
- District Attorney
- Public Defender
- Sheriff
- Chief of Police
- Head of the County department of social services
- Head of the County department of mental health
- Head of the County department of employment
- Head of the County alcohol and substance abuse programs
- Head of the County Office of Education
- CBO representative with experience in rehabilitative services for criminal offenders
- Victims' representative

AB 117 requires the CCP to prepare an implementation plan that will enable the county to meet the goals of the public safety realignment. AB 117 is silent as to what those goals may be and provides counties with flexibility in how to address realignment. AB 117 does not abdicate the board of supervisor's authority over appropriations and does not enable the CCP to direct how realignment funds will be spent.

The seven-member CCP Executive Committee, as provided in AB 117, is comprised of the following:

Chief Probation Officer (Chair)

Presiding Judge (or designee)

District Attorney

Public Defender

Sheriff

A Chief of Police

The head of either the County department of social services, mental health, or alcohol and drug services (as designated by the board of supervisors)

Under AB 117, the CCP would develop an implementation plan and the Executive Committee would vote to approve the plan and submit it to the board of supervisors. The plan would be deemed accepted unless the board of supervisors voted via a 4/5 vote to reject the plan and send it back to the CCP. Concerns have been raised regarding why the CAO or board member is not part of the Executive Committee and why a 4/5 vote is required to reject the plan.

CSAC's role in the drafting of this component of AB 117 was as one of several stakeholders involved in the public safety realignment. While most of the county stakeholders maintained general agreement on realignment issues during each phase of negotiations in general, there were disparate opinions in how the planning process should unfold. CSAC felt strongly that the only way realignment will be successful is if the planning effort results in a significant shift away from a predominantly incarceration model and movement to alternatives to incarceration. Therefore, it was critical that the planning process be structured to encourage compromise in the CCP to reach the goals of the community in a manner acceptable to the board of supervisors.

The CAO, as you know, must be in a position to remain objective and provide the board of supervisors with unvarnished recommendations on matters that come before them. Having the CAO or a board member as part of the Executive Committee, and therefore casting a vote on the plan to be presented to the board of supervisors, would represent a conflict of interest to the CAO or board member and place them in a position that could compromise their independence. Rather, this approach seemed to capture the best of both worlds – the CAO is part of the planning process and can bring that global vision to that process but is also free to make contrary recommendations to the board of supervisors should they disagree with the ultimate plan adopted. Likewise with a member of the board of supervisors being part of the executive committee.

Some have commented that the 4/5 vote requirement to reject the plan submitted by the CCP limits local flexibility and discretion of the board of supervisors. While the dynamics of the planning process will differ from county to county, the goal was to force consensus within the CCP and the planning process and not

provide an avenue for a participant to try to push their opinion outside of the CCP with the board of supervisors. A super majority makes an “end run” difficult, but still enables the board to reject the plan if the board disagrees with it. A 4/5 vote requirement is not unusual, but does place a higher level of focus on the planning process. It should be noted, as well, that counsel has opined that meetings of the CCP and the Executive Committee will be subject to the Brown Act and all discussions will be required to be conducted in a public meeting.

AB 117 is not a perfect solution but it represents a negotiated agreement that will enable California’s counties to move forward with the dramatic changes necessary to make realignment successful. Clearly the successful implementation of realignment will require a significant paradigm shift in our public safety communities. The successful model will not be an incarceration model, but one that seeks to divert and rehabilitate citizens, returning them to be productive members of our community. Hopefully, the construct of the CCP – that is intended to drive the local public safety community to a consensus about a “different way of doing business” - will ultimately lead to that approach.



**Contra  
Costa  
County**

**For Office Use Only**  
Date Received:

**For Reviewers Use Only:**  
Accepted Rejected

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

**MAIL OR DELIVER TO:**

Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
**PLEASE TYPE OR PRINT IN INK**  
(Each Position Requires a Separate Application)

**BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:**

Community Corrections Partnership

Community Representative

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Guillory Patrice Lynette  
 (Last Name) (First Name) (Middle Name)

2. **Address:** \_\_\_\_\_  
 (No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:** \_\_\_\_\_  
 (Home No.) (Work No.) (Cell No.)

4. **Email Address:** \_\_\_\_\_

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved Bachelor's Degree

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Spelman College	Comparative Women's Studies	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.A.	<input type="checkbox"/>
B) Northwestern University	Public Policy/Admin	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M.A.	<input type="checkbox"/>
C) <input type="text"/>	<input type="text"/>	Yes No <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/>
D) Other schools / training completed: <input type="text"/>	Course Studied <input type="text"/>	Hours Completed <input type="text"/>	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

**THIS FORM IS A PUBLIC DOCUMENT**

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>                  12/05/2016   Present                  Total: <u>Yrs.</u>   <u>Mos.</u>                  Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title                  Network Manager                  Employer's Name and Address                  HealthRight 360 - Central &amp; East                  County Reentry Network</p>	<p>Duties Performed                  - Manage system operations and program development of reentry services across Central and East Contra Costa County                  - Manage interagency collaboration with County Probation, other County Agencies, local CBOs, and local law enforcement to implement the County adopted Plan for an East &amp; Central Networked System of Services for Returning Citizens</p>
<p>B) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>                  01/14/2016   Present                  Total: <u>Yrs.</u>   <u>Mos.</u>  <input type="text"/>   <input type="text"/>                  Hrs. per week <input type="text"/> . Volunteer <input checked="" type="checkbox"/></p>	<p>Title                  Board Member                  Employer's Name and Address                  Community Advisory Board of the                  Contra Costa County Community                  Corrections Partnership</p>	<p>Duties Performed                  - Serve as a community representative to advise the CCP on policy recommendations and implementation of best practices that promote justice reinvestment and expanded support for the returning community.</p>
<p>C) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>                  08/10/2015   09/30/2016                  Total: <u>Yrs.</u>   <u>Mos.</u>                  1                      1                  Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title                  Field Operations Coordinator-Antioch/                  Employer's Name and Address                  Central &amp; East Contra Costa County                  Reentry Network System of Services,                  300 L Street, Antioch, CA 94531</p>	<p>Duties Performed                  -Managed system coordination and communications between contracted service providers as they deliver reentry services in Antioch and far East Contra Costa County with a specific emphasis on AB 109 probationers.                  -Provided direct service and case management to formerly incarcerated individuals residing in Central and East Contra Costa County.</p>
<p>D) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text"/>   <input type="text"/>                  Total: <u>Yrs.</u>   <u>Mos.</u>  <input type="text"/>   <input type="text"/>                  Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text"/>                  Employer's Name and Address  <input type="text"/></p>	<p>Duties Performed  <input type="text"/></p>

THIS FORM IS A PUBLIC DOCUMENT



7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other CCP/CAB

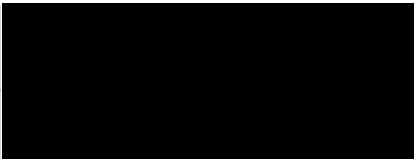
8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship: Employer is a County Contractor

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:  Date: 11/28/2016

### Important Information

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2. Send the completed paper application to the Office of the Clerk of the Board at **651 Pine Street, Room 106, Martinez, CA 94553**.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THIS FORM IS A PUBLIC DOCUMENT**

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Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution  
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;  
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
  1. Mother, father, son, and daughter;
  2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
  4. First cousin;
  5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
  7. Registered domestic partner, pursuant to California Family Code section 297.
  8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
  9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

**THIS FORM IS A PUBLIC DOCUMENT**

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## PATRICE L. GUILLORY



[LinkedIn profile](#)

### SUMMARY OF QUALIFICATIONS

With over eight years of comprehensive professional experience in strategic planning, program development and management, community engagement, coalition- and consensus-building, and research and analysis of federal, state, and local policies, I have a broad and extensive background in areas relating to community development, housing, public health, education, and reentry fields. I have excellent interpersonal skills and I have experience building collaborative partnerships and interact well across diverse constituencies and agencies.

I demonstrate leadership with an acumen that is favorable for engaging both public and non-profit sectors. I am uniquely qualified to effectively and collaboratively manage, motivate and inspire stakeholders as evidenced by my distinctive professional journey. My strong critical thinking, problem solving and decision making abilities, including experience with budget oversight, will make me a great asset to any team.

### EXPERIENCE

Field Operations Coordinator, Central & East County Network Reentry System of Services, Antioch, CA — August 2015 - September 2016

- Managed system coordination and communications between contracted service providers as they deliver reentry services in Antioch and far East Contra Costa County with a specific emphasis on AB 109 probationers.
- Developed local mentoring and community-responsive programs to enhance service navigation as a support mechanism for jail-to-community transitions into the far East Contra Costa region.
- Worked collaboratively with County agencies, Reentry Coordinator, County Administrator's Office, local CBOs, and local law enforcement agencies to implement the County adopted Plan for an East & Central Networked System of Services for Returning Citizens

Program Manager, Contra Costa Health Services, Martinez, CA — April 2015 - August 2015

- Managed strategic planning process of emerging local community health project that promote chronic disease prevention, healthy built environment, and reducing health inequities in east Contra Costa County.

- 
- Managed a multi-sectoral collaborative in partnership with healthcare providers, social service agencies, business leaders, FBOs and CBOs, elected officials and public sector agencies to implement the Healthy and Livable Pittsburg Action Plan
  - Oversaw program budget, grant management duties, and provide technical assistance to local CBOs

External Relations Associate, The Education Trust-West; Oakland, CA — Jan 2014 - Mar 2015

- Sustained and established strategic partnerships with local CBOs across five regions (Bay Area, L.A., San Diego, Inland Empire, and Central Valley)
- Facilitated statewide coalition of 50+ civil rights, education reform, and base-building organizations to influence the state's regulatory process and implementation of the Local Control Funding Formula law
- Administered statewide education program ([FairShare4Kids.org](http://FairShare4Kids.org)) including monitoring and evaluating program activities and budget expenditures, and creating community resources and training curriculum and videos
- Provided technical assistance to CBOs regarding their local education advocacy campaigns/initiatives; and represented and presented ETW's work at over 20 public events and meetings

Policy Research Assistant, Promise Neighborhoods Institute at PolicyLink; Oakland, CA — Jun 2012 - Jan 2014

- Managed the Institute's advocacy campaign for AB 1178 - The California Promise Neighborhoods Initiative — including overseeing consultant deliverables, drafting bill language, and coordinating support among California child advocacy stakeholders
- Drafted model legislation for establishing state or local level cradle to career program
- Served as a member of the Federal Policy Team and provided research assistance and analysis of national and state level community revitalization and "place-based" efforts while coordinating the Institute's federal policy advocacy work and network of over 61 Promise Neighborhood grantees

Campaign Manager, Monica Wilson for Antioch City Council; Antioch, CA — Aug 2012-Dec 2012

- Oversaw campaign operations which included outreach to 15,000 voters, training of over 30 volunteers, and managed strategic communications plan.

- 
- Managed relationships with local stakeholders including Antioch Unified School Board Members, State elected officials, and local community leaders on Ms. Wilson's behalf
  - Oversaw campaign budget and worked with Finance Director to ensure accuracy of revenues, costs, and revenue claims, as well as conducted budget reviews to monitor and evaluate campaign activities and budget expenditures

Outreach Associate, National Low Income Housing Coalition; Washington, D.C. — Jan 2011 - Mar 2012

- Managed membership relations among 1500 individual and organizational members across 16 states in the southeastern and western states.
- Tracked state and local housing, tax, and budget policies and drafted 20 field articles highlighting successful advocacy strategies of housing coalitions and their responses to federal and state actions affecting public housing and homelessness programs
- Coordinated outreach efforts and tracked membership participation through various database and online tools including social networking sites
- Represented NLIHC at congressional hearings, Administrative meetings with HUD and White House senior staff, board of directors and policy committee meetings, and annual conferences

National Campus Organizer and Project Coordinator, Feminist Majority Foundation; Arlington, V.A. — June 2008 - Dec 2010

- Trained and launched over 200 student organizations on university campuses throughout the southeastern region and at historically black colleges via FMF's Choices Campus Leadership program
- Facilitated student and faculty participation in family planning and women's healthcare campaigns through university visits, networking sites management, and development of leadership development and training tools
- Managed large-scale event planning for annual national and regional conferences with attendances of 300-500 participants representing student organizations, university administrators, academic scholars, national speakers, federal agency officials, and elected officials

## EDUCATION

Northwestern University, Evanston, IL — Master of Arts, Public Policy and Administration (candidate)

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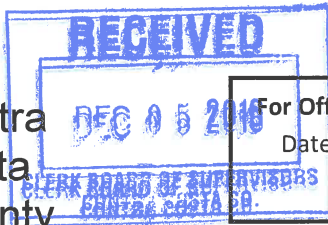
Spelman College, Atlanta, GA — Bachelor of Arts, Comparative Women's Studies, May 2008

### BOARDS/COMMITTEES

- Board Member, Community Advisory Board to the Contra Costa County Community Corrections Partnership (Jan 2016 - Present)
- Member, Legacy Board of Compro Tax, Inc. Board of Directors (July 2014 - Present)
- Committee Member, East Contra Costa Women's Leadership Initiative (March 2014 - Feb 2016)
- Chair, Health Committee & Executive Committee Member of Progressive Cheverly, (Jan 2011 - Jan 2012)



Contra  
Costa  
County



**For Office Use Only**  
Date Received:

**For Reviewers Use Only:**  
Accepted Rejected

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

MAIL OR DELIVER TO:

Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
**PLEASE TYPE OR PRINT IN INK**  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

CCP

CBO Representative Seat

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Terry Roosevelt Jeffrey  
(Last Name) (First Name) (Middle Name)

2. Address: [Redacted]  
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: [Redacted] [Redacted]  
(Home No.) (Work No.) (Cell No.)

4. Email Address: [Redacted]

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved 12

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Lassen Community College	Pharmacology/English	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	?			
B)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text" value="1/5/16"/>      <input type="text" value="Present"/>            Total: <u>Yrs.</u>      <u>Mos.</u>  <input type="text"/>      <input type="text" value="11"/>            Hrs. per week <input type="text" value="40"/> . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text" value="Reentry Health Conductor"/>            Employer's Name and Address  <input type="text" value="CCHD/CHD"/></p>	<p>Duties Performed  <input type="text" value="Enrolling Returning Citizens in Medical, Navigating Returning Citizens through the Healthcare system, Case Management, Co-facilitating REMEDY Support Group, Targeted Outreach."/></p>
<p>B) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text" value="9/2/15"/>      <input type="text" value="1/5/16"/>            Total: <u>Yrs.</u>      <u>Mos.</u>  <input type="text"/>      <input type="text" value="4"/>            Hrs. per week <input type="text" value="40"/> . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text" value="Developmental Recess Provider"/>            Employer's Name and Address  <input type="text" value="Higher Ground"/></p>	<p>Duties Performed  <input type="text" value="Supervised Elementary School students during recess, Conflict Resolution utilizing Restorative Justice Circles, Teacher's Aide."/></p>
<p>C) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text" value="10/13"/>      <input type="text" value="4/15"/>            Total: <u>Yrs.</u>      <u>Mos.</u>  <input type="text" value="1"/>      <input type="text" value="6"/>            Hrs. per week <input type="text" value="40"/> . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text" value="Intervention Specialist"/>            Employer's Name and Address  <input type="text" value="Williams Group"/></p>	<p>Duties Performed  <input type="text" value="Case Management, Mentoring, Health Care navigation, Program placement"/></p>
<p>D) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text"/>      <input type="text"/>            Total: <u>Yrs.</u>      <u>Mos.</u>  <input type="text"/>      <input type="text"/>            Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text"/>            Employer's Name and Address  <input type="text"/></p>	<p>Duties Performed  <input type="text"/></p>



7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

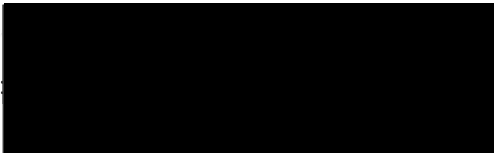
If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

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Sign Name



Date:

12/5/16

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  4. First cousin;
  5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
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  8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
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## Roosevelt Terry

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### **OBJECTIVE:**

To continue serving the youth and young adults in hopes that my experiential, academic, and technical training will help to create a positive change.

### **TECHNICAL QUALIFICATIONS:**

- Strong verbal/written communication skills.
- Sound conflict prevention, conflict de-escalation, and conflict resolution skills.
- Strong interpersonal skills, specifically as it relates to effectively working with diverse groups of youth, community and public system stakeholders.
- Works well professionally and ethically within a multi-cultural team setting.
- Microsoft Office proficient.

### **COMMUNITY INTERVENTION EXPERIENCE:**

#### **Intervention Specialist I**

- Referred clients to Contra Costa Health Services and other local service providers to access health coverage.
- Created Individual Service Strategy's with referred clients in conjunction with his/her family whenever possible.
- Maintained detailed record of client interactions, outcomes and challenges.
- Provided transportation for client's medical, or other Individual Service Strategy related outcomes.
- Conducted initial client intake assessment.

#### **One-on-One Mentoring and Counseling**

- Assessed education and literacy skills, upbringing and life experiences, aspirations/goals, criminal history, rehabilitative efforts, gang involvement, beliefs and values, substance use in one-on-one intake appointments with 150+ men.
- Advised men on how to register and be eligible for appropriate vocational training / educational programs and self-help groups ranging from two month to one year commitments.
- Assisted students with completing registration forms and followed up with individual progress as needed, advocated for students with administrators to reduce barriers and delays to program registration.
- Recruited over 350 young men who could benefit from educational opportunities, targeting young men who were unemployed or not in education / self-help groups.

**CERTIFICATIONS:**

Case Management Studies	Christian Institute	2013 - 2014
Dialogue for Peaceful Change	DPC	2013
Criminon	State of California	2002 – 2006
Microsoft Office		2013

**COMMUNITY INVOLVEMENT:**

Men's Advisory Council (MAC)  
Youth Intervention Network (YIN)



# Contra Costa County Board of Supervisors

## Subcommittee Report

### **PUBLIC PROTECTION COMMITTEE**

0.

**Meeting Date:** 12/12/2016

**Subject:** CY2016 Annual Report

**Submitted For:** PUBLIC PROTECTION COMMITTEE,

**Department:** County Administrator

**Referral No.:** N/A

**Referral Name:** CY2016 Annual Report

**Presenter:** Timothy Ewell, Committee Staff

**Contact:** Timothy Ewell, Committee Staff  
(5-1036)

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### **Referral History:**

Each year, the Committee reviews its prior year activities and submits an annual report to the Board of Supervisors. As part of that process, existing referrals are assessed as to whether they should be continued to the next year, referred to a different Standing Committee or discontinued.

### **Referral Update:**

Attached is a draft of the CY 2016 Public Protection Committee Draft Annual Report put together by staff for review by the Committee.

Staff requests that the Committee review the attached documents and provide comments, amendments and additional direction as necessary.

### **Recommendation(s)/Next Step(s):**

1. APPROVE calendar year 2016 Public Protection Committee Annual Report for submission to the Board of Supervisors;
2. PROVIDE direction to staff as appropriate.

### **Fiscal Impact (if any):**

No fiscal impact.

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### **Attachments**

CY 2016 PPC DRAFT Annual Report

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Contra  
Costa  
County

To: Board of Supervisors  
From: PUBLIC PROTECTION COMMITTEE  
Date: December 20, 2016

Subject: 2016 YEAR-END REPORT ON ACCOMPLISHMENTS AND DISPOSITION OF REMAINING REFERRALS TO THE PUBLIC PROTECTION COMMITTEE

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**RECOMMENDATION(S):**

1. ACKNOWLEDGE that the Board of Supervisors referred (11) eleven issues to the Public Protection Committee (PPC) for its review and consideration during 2016.
2. FIND that the 2016 PPC convened nine (9) meetings, worked through and provided an opportunity for public input on a number of significant Countywide issues.
3. RECOGNIZE the excellent work of the County department staff who provided the requisite information to the PPC in a timely and professional manner, and members of the Contra Costa community and other public agencies who, through their interest in improving the quality of life in Contra Costa County, provided valuable insight into our discussions, and feedback that helped us to formulate our policy recommendations.
4. ACCEPT year-end productivity report and APPROVE recommended disposition of PPC referrals described at the end of this report.

**FISCAL IMPACT:**

No fiscal impact. This is an informational report only.

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APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: 12/20/2016  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 20, 2016

Contact: Timothy Ewell, (925) 335-1036

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

## BACKGROUND:

The Public Protection Committee (PPC) was established on January 8, 2008 to study criminal justice and public protection issues and formulate recommendations for consideration by the Board of Supervisors. At the December 12, 2016 meeting, the Committee discussed all issues currently on referral and has made the following recommendations to the Board of Supervisors for the 2017 PPC work-plan:

### **1. Opportunities to Improve Coordination of Response to Disasters and Other Public Emergencies.**

Approximately three weeks following the November 2007 Cosco Busan oil spill, the Sheriff's Office of Emergency Services (OES) presented to the Board of Supervisors its assessment of the emergency response efforts, including what worked well and didn't work well, and what lessons were learned through those experiences. At the conclusion of the Board discussion, Supervisor Gioia introduced five recommendations that were approved by the Board.

On February 5, 2008 the Board of Supervisors referred this matter to the PPC for continuing development and oversight. PPC received a status report from the Office of the Sheriff and Health Services Department in February 2009 and requested the Hazardous Materials Program Manager to report back to the PPC on the development of mutual aid agreements from local oil refineries. Following a second briefing to the PPC by the Office of the Sheriff, the PPC reported out to the Board of Supervisors on May 6, 2009 with recommendations for follow-up by the Sheriff and Human Resources departments. The Health Services Department made a report to the PPC on April 19, 2010 regarding the resources and connections available to respond to hazardous materials emergencies and, again, on October 18, 2010 regarding who determines which local official participates in incident command if an event is in Contra Costa County. On December 5, 2011, Health Services reported to our Committee regarding training and deployment of community volunteers.

In January 2008, the Board of Supervisors referred to the PPC the matter of improving public response to emergency instructions and protocols through broader and better education, which had previously been on referral to the IOC. The Board suggested that the PPC work with the Office of the Sheriff, the Health Services Department, and the CAER (Community Awareness & Emergency Response) Program to determine what educational efforts are being made and what additional efforts may be undertaken to improve public response and safety during an emergency. In April 2011, the PPC met with CAER (Community Awareness Emergency Response) Executive Director Tony Semenza and staff from the Office of the Sheriff and Health Services to discuss what has been done to better inform the public and what more can be done to improve public response to emergency warnings. CAER provided a thorough report on its countywide community fairs, and programs targeted at the education system and non-English speaking populations. The PPC asked CAER to provide a written outreach strategy that describes how new homeowners are educated about emergency awareness. The Sheriff's Office of Emergency Services provided an update to the Committee at the April 13, 2015 meeting. In addition, the draft update of the Countywide Emergency Operations Plan (EOP) was reviewed and forwarded to the BOS for review and approval in 2015. Since there will be opportunities for the review of future updates to the EOP, we recommend that this issue remain on referral to the Committee.

**Recommendation: REFER to the 2017 PPC**

**2. Welfare Fraud Investigation and Prosecution.** In September 2006, the Employment and Human Services (EHS) Department updated the Internal Operations Committee (IOC) on its efforts to improve internal security and loss prevention activities. The IOC had requested the department to report back in nine months on any tools and procedures that have been developed and implemented to detect changes in income eligibility for welfare benefits.

The EHS Director made follow-up reports to IOC in May and October 2007, describing what policies, procedures, and practices are employed by the Department to ensure that public benefits are provided only to those who continue to meet income eligibility requirements, explaining the complaint and follow-through process, and providing statistical data for 2005/06, 2006/07, and for the first quarter of 2007/08.

Upon creation of the PPC in January 2008, this matter was reassigned from the IOC to the PPC. PPC has received status reports on this referral in October 2008, June and October 2010, November 2011, November 2012 and, most recently, in December 2013. The Committee has reviewed the transition of welfare fraud collections from the former

Office of Revenue Collection to the Employment and Human Services Department; the fraud caseload and percentage of fraud findings; fraud prosecutions and the number of convictions; and the amounts recovered.

The Committee received its annual report on this subject from the District Attorney and Employment and Human Services Director on September 26, 2016. The Committee wishes to continue monitoring the performance of the welfare fraud program annually. It is recommended that this matter be retained on referral.

**Recommendation: REFER to the 2017 PPC**

**3. Multi-Language Capability of the Telephone Emergency Notification System.** This matter had been on referral to the IOC since 2000 and was reassigned to the PPC in January 2008. The PPC met with Sheriff and Health Services Department staff in March 2008 to receive an update on the County's efforts to implement multilingual emergency telephone messaging. The Committee learned that the Federal Communications Commission has before it two rulemaking proceedings that may directly affect practices and technology for multilingual alerting and public notification. Additionally, the federally-funded Bay Area "Super Urban Area Safety Initiative" (SUASI) has selected a contractor undertake an assessment and develop a five-year strategic plan on notification of public emergencies, with an emphasis on special needs populations. The Sheriff's Office of Emergency Services reported to the PPC in April 2009 that little has changed since the March 2008 report.

On October 18, 2010, the PPC received a report from the Sheriff's Office of Emergency Services on the Community Warning and Telephone Emergency Notification systems, and on developments at the federal level that impact those systems and related technology. Sheriff staff concluded that multi-lingual public emergency messaging is too complex to be implemented at the local level and should be initiated at the state and federal levels. New federal protocols are now being established to provide the framework within which the technological industries and local agencies can work to develop these capabilities.

In 2011, the Office of the Sheriff has advised staff that a recent conference on emergency notification systems unveiled nothing extraordinary in terms of language translation. The SUASI project had just commenced and Sheriff staff have been on the contact list for a workgroup that will be developing a gap analysis, needs assessment, and five-year strategic plan. This matter has been on committee referral for more than ten years and technology has yet to provide a feasible solution for multilingual public emergency messaging.

On September 18, 2012, following the Richmond Chevron refinery fire, the Board of Supervisors established an *ad hoc* committee to discuss the Community Warning System and Industrial Safety Ordinance. Since that committee is *ad hoc* in nature, we recommend that this issue remain on referral to the PPC.

The PPC received two updates on this issue in CY 2015; one on April 13, 2015 and one on November 9, 2015. Following the November 2015 discussion, the Committee requested the Sheriff's Office to return in six months for an update.

On May 23, 2016, the Committee received an update from the Sheriff's Office on the status of the TEN system and directed staff to provide a summary of the CWS/Emergency services protocols for future review of the Committee and prepare a handout in both English and Spanish that summarizes emergency services protocols. The Committee continues to have interest in monitoring the implementation of a multi-lingual telephone ring down system for emergencies. For this reason, this issue should remain on referral to the Committee in 2017.

**Recommendation: REFER to the 2017 PPC**

**4. County support and coordination of non-profit organization resources to provide prisoner re-entry services, implementation of AB 109 Public Safety Realignment, and appointment recommendations to the Community Corrections Partnership.** On August 25, 2009, the Board of Supervisors referred to the PPC a presentation by the Urban Strategies Council on how the County might support and coordinate County and local non-profit organization resources to create a network of re-entry services for individuals who are leaving jail or prison and are re-integrating in local communities. On September 14, 2009, the PPC invited the Sheriff-Coroner, County Probation Officer,



District Attorney, Public Defender, Health Services Director, and Employment and Human Services Director to hear a presentation by the Urban Strategies Council. The PPC encouraged County departments to participate convene a task force to work develop a network for prisoner re-entry services, which has been meeting independently from the PPC.

The PPC received a status report from County departments in April 2010. The Employment and Human Services department reported on its efforts to weave together a network of services, utilizing ARRA funding for the New Start Program and on the role of One-Stop Centers in finding jobs for state parolees. Probation reported on the impacts of the anticipated flood of state parolees into the county. The Sheriff reported on the costs for expanding local jail capacity and possible expanded use of GPS (global positioning systems) use in monitoring state parolees released back to our county. The Health Services Department reported on its Healthcare for the Homeless Program as a means to get parolees into the healthcare system and on its development of cross-divisional teams on anti-violence. The Public Defender reported on its Clean State Program, which has since been discontinued.

Supervisors Glover and Gioia indicated that their staff would continue to coordinate this local initiative when the Urban Strategies Council exhausts its grant funding from the California Endowment. The PPC continued to monitor progress on the initiative and, on February 7, 2011, received a presentation of the completed strategic plan and recommendations. In response to public testimony at the PPC meeting regarding concerns over the "Ban the Box" element of the plan, the plan recommendations were modified to exclude from the "Ban the Box" requirement certain identified sensitive positions in public safety and children's services or as determined by the agency.

On March 22, 2011, representatives from the Urban Strategies Council presented the completed Contra Costa County Re-entry Strategic Plan (100 pages), an Executive Summary (6 pages) of the plan, and a slide show to the Board of Supervisors, which approved the strategic plan and implementation recommendations with one modification: rather than adopt a 'Ban the Box' policy as recommended, which would have removed the question about criminal records from county employment applications during the initial application, the Board agreed to consider adopting such a policy at a future date. The Board directed the County Administrator to work with the offices of Supervisors Glover and Gioia to identify the resources needed to implement the strategic plan and to report back to the Board with his findings and recommendations.

Later in 2011, the California Legislature passed the Public Safety Realignment Act (Assembly Bills 109), which transfers responsibility for supervising specific low-level inmates and parolees from the California Department of Corrections and Rehabilitation (CDCR) to counties. Assembly Bill 109 (AB 109) takes effect October 1, 2011 and realigns three major areas of the criminal justice system. On a prospective basis, the legislation:

- Transfers the location of incarceration for lower-level offenders (specified non-violent, non-serious, non-sex offenders) from state prison to local county jail and provides for an expanded role for post-release supervision for these offenders;
- Transfers responsibility for post-release supervision of lower-level offenders (those released from prison after having served a sentence for a non-violent, non-serious, and non-sex offense) from the state to the county level by creating a new category of supervision called Post-Release Community Supervision (PRCS);
- Transfers the housing responsibility for parole and PRCS revocations to local jail custody

AB 109 also tasked the local Community Corrections Partnership (CCP) with recommending to the County Board of Supervisors a plan for implementing the criminal justice realignment, which shall be deemed accepted by the Board unless rejected by a 4/5th vote. The Executive Committee of the CCP is composed of the County Probation Officer (Chair), Sheriff-Coroner, a Chief of Police (represented by the Concord Police Chief in 2014), District Attorney, Public Defender, Presiding Judge of the Superior Court or designee, and the Behavioral Health Director.

On October 4, 2011, the Board of Supervisors approved the CCP Realignment Implementation Plan, including budget recommendations for fiscal year 2011/12. Throughout 2012, the PPC received regular status updated from county staff on the implementation of public safety realignment, including recommendations from the CCP-Executive Committee for 2012/13 budget planning. On January 15, 2013 the Board of Supervisors approved a 2012/13 budget for continuing implementation of public safety realignment programming.

The Committee received several reentry/AB 109 related presentations and updates throughout 2014, including program updates, review of the proposed fiscal year 2014/15 AB 109 Public Safety Realignment budget and made appointment recommendations to the Board of Supervisors for the CY 2015 Community Corrections Partnership. In addition, the Committee evaluated the feasibility of submitting a grant proposal for the 2014 Byrne Justice Assistance Grant (JAG) released by the California Board of State and Community Corrections.

As public safety realignment is a work in progress and continues to make up a substantial part of the Committee's time. In 2016, the Committee reviewed the FY 2016/17 AB 109 budget proposed by the CCP, made appointment recommendations for the CY2017 CCP and CCP-Executive Committee to the Board of Supervisors and advised on grant programs that tie into AB 109 programming infrastructure. In addition, the Committee reviewed the process for allocating the Community Programs portion of the AB109 budget, which was composed of four separate RFPs for: 1) Employment and Placement services, 2) Short and Long-Term Housing services, 3) Monitoring and Family Reunification services and 4) Legal services. In addition, the Committee reviewed the first AB109 Annual Report assembled by Resource Development Associates on behalf of the Community Corrections Partnership and a recommendation to establish an Office of Reentry and Justice in the County Administrator's Office. It is recommended that this matter remain on referral to the 2017 PPC.

**Recommendation: REFER to the 2017 PPC**

**5. Countywide 9-1-1 Wireless Capability.** On December 14, 2010, the Board of Supervisors referred to the PPC a letter from the Emergency Medical Care Committee regarding the transmission of 9-1-1 emergency calls from cellular phones to the appropriate Public Safety Answering Point (PSAP). Our Committee met with representatives from the Office of the Sheriff on April 4 to discuss the status of establishing Sheriff's Dispatch as the PSAP for county unincorporated area wireless emergency calls.

Sheriff Department staff advised that the County is not accepting wireless 9-1-1 calls at this time. Staff explained that the GPS (global positioning system) technology exists to enable Sheriff's Dispatch to receive 9-1-1 system emergency calls from cellular phones and to locate the emergency location within some degree of precision. However, due to several years of tight budgets, Sheriff's Dispatch is not currently staffed at a level that is adequate to respond to the call volume associated with the wireless 9-1-1 calls, which are currently routed to the appropriate PSAP by the California Highway Patrol (CHP).

While our committee believes that transferring responsibility for handling wireless 9-1-1 calls from the CHP to Sheriff's Dispatch would be more efficient and would improve response time, it is unlikely that the County will be in a position, fiscally, to assume this responsibility. The PPC reported on April 12, 2011 to the Board of Supervisors and requested the Office of the Sheriff to provide a status report to the PPC in the spring of 2012 to advise if any outside funding becomes available to support such a transition of responsibility.

On April 2, 2012, the PPC (Supervisor Glover only; Supervisor Uilkema was absent) received a status report prepared by the Office of the Sheriff on the process that has been initiated to make the partial or full transition of 9-1-1 dispatching from the CHP to the Sheriff a reality within funding constraints. The Sheriff reports that if fully implemented, the call volume for Sheriff's Dispatch is projected to nearly double (from 56,000 calls to about 100,000 calls annually). Since the County can expect no additional outside revenue or other resources to support the increased call volume, the Sheriff is planning a phased implementation at a rate and call volume that current resources will permit. The phased implementation beginning with smaller carriers will provide the necessary experience and feedback to inform future implementation phases. New carriers will not be added unless the previous carrier can be effectively managed.

On April 17, 2012, the PPC provided an update to the Board of Supervisors on this topic and recommended continued monitoring of this referral. Staff was directed to only schedule for a future meeting at the request of the Sheriff-Coroner. Since there has been no activity on this topic for the last several years, we recommend terminating this referral for the 2017 PPC

**Recommendation: TERMINATE REFERRAL**

**6. Civil gang injunctions.** This matter was referred to the PPC on May 12, 2011 at the request of the District Attorney, who suggested under Public Comment at the April 4, 2011 PPC meeting that the Committee consider the use of gang injunctions to help prevent gang violence. The District Attorney has advised committee staff that he is currently focusing on implementing a Ceasefire Program with Richmond Police Department and has requested that this referral be postponed until further notice. The referral was only to be scheduled at the request of the District Attorney. Since there has been no activity on this referral by the District Attorney over the past several years, we recommend terminating the referral.

**Recommendation: TERMINATE REFERRAL**

**7. Report on Emergency Gas Shut Off Valves for various structures in Unincorporated Contra Costa County.**

On September 25, during a presentation on Emergency Preparedness within Contra Costa County, the Board of Supervisors referred to the Public Protection Committee a report on the county Gas Shut-Off valve ordinance (Ordinance Code § 718-8 et seq.). Originally, the former Building Inspection Department was responsible for regulation related to the Ordinance, now the Department of Conservation and Development (DCD) provides oversight through its Building Inspection Division. On November 5, 2012, the Conservation and Development Department provided a review of the program. The Committee requested additional information from staff at the February 2013 regular meeting. The Department returned to the Committee in February 2013 and presented the requested information. The Committee accepted the staff report and recommended no further action.

On May 11, 2015, the Department provided an update to the Committee on the status of the ordinance. Following the presentation and discussion, the Committee had no further direction for staff, but indicated that the referral should remain with the Committee. During 2016, there were no issues under this topic that required scheduling on the Committee's calendar. For this reason, we believe that this issue should be terminated.

**Recommendation: TERMINATE REFERRAL**

**8. Inmate Welfare Fund/Telecommunications/Visitation Issues.** On July 16, 2013, the Board of Supervisors referred a review of the Inmate Welfare Fund (IWF) and inmate visitation policies to the Public Protection Committee for review. The Inmate Welfare Fund is authorized by Penal Code § 4025 for the "...benefit, education, and welfare of the inmates confined within the jail." The statute also mandates that an itemized accounting of IWF expenditures must be submitted annually to the County Board of Supervisors.

The Sheriff's Office has made several reports to the Committee throughout 2013 and 2014 regarding funding of IWF programs, visitation/communication policies and an upcoming RFP for inmate telecommunications services. The referral was placed on hold pending further discussion and outcomes of state and federal level changes to statute or rulemaking that could curtail the collection of telephone commissions individuals contacting inmates and wards housed in county adult and juvenile detention facilities normally pay. Such changes could potentially impact programming provided within the County's detention facilities.

In late 2015, the Federal Communications Commission (FCC) issued new regulations significantly curtailing the costs charged to inmates or the families of inmates for use of a jail or prison telecommunications system. During 2016, the final rulemaking process was anticipated by the FCC. Ultimately, the FCC passed updated regulations related to telecommunications in detention facilities. For this reason, this issue should remain on referral to the Committee in 2017.

**Recommendation: REFER to the 2017 PPC (to be scheduled at the request of the Sheriff-Coroner)**

**9. Racial Justice Coalition of Contra Costa County.** On April 7, 2015, the Board of Supervisors received a letter from the Contra Costa County Racial Justice Coalition requesting review of topics within the local criminal justice system. The Public Protection Committee (the "Committee") generally hears all matters related to public safety within the County.

On July 6, 2015, the Committee initiated discussion regarding this referral and directed staff to research certain items identified in the Coalition's letter to the Board of Supervisors and return to the Committee in September 2015.

On September 14, 2015, the Committee received a comprehensive report from staff on current data related to race in the Contra Costa County criminal justice system, information regarding the County's Workplace Diversity Training and information regarding diversity and implicit bias trainings and presentations from across the country.

On December 14, 2015, the Committee received an update from the Public Defender, District Attorney and Probation Department on how best to proceed with an update to the Disproportionate Minority Contact (DMC) report completed in 2008. At that time, the concept of establishing a new task force was discussed. The Committee directed the three departments above to provide a written project scope and task force composition to the Committee for final review.

At the November 9, 2015 meeting, the Committee received a brief presentation reintroducing the referral and providing an update on how the DMC report compares with the statistical data presented at the September meeting. Following discussion, the Committee directed staff to return in December 2015 following discussions between the County Probation Officer, District Attorney and Public Defender with thoughts about how to approach a new DMC initiative in the County.

On April 12, 2016, the Board of Supervisors accepted a report and related recommendations from the Committee resulting in the formation of a 17-member Disproportionate Minority Contact Task Force composed of the following:

- County Probation Officer
- Public Defender
- District Attorney
- Sheriff-Coroner
- Health Services Director
- Superior Court representative
- County Police Chief's Association representative
- Mount Diablo Unified School District representative
- Antioch Unified School District representative
- West Contra Costa Unified School District representative
- (5) Community-based organization (CBO) representatives (at least 1 representative from each region of the County and at least one representative from the faith and family community)
- Mental Health representative (not a County employee)
- Public Member – At Large

Subsequently, a seven-week recruitment process was initiated to fill the (5) five CBO representative seats, the (1) one Mental Health representative seat and the (1) one Public Member - At Large seat. The deadline for submissions was June 15, 2016 and the County received a total of 28 applications.

On June 27, 2016, the PPC met to consider making appointments to the (5) five CBO representative seats, the (1) one Mental Health representative seat and the (1) one Public Member - At Large seat. The PPC nominated to following individuals to be considered by the full Board of Supervisors:

- 1.CBO seat 1: Stephanie Medley (RYSE, AB109 CAB) (District I)
- 2.CBO seat 2: Donnell Jones (CCISCO) (District I)
- 3.CBO seat 3: Edith Fajardo (ACCE Institute) (District IV)
- 4.CBO seat 4: My Christian (CCISCO) (District V, but works in District III)
- 5.CBO seat 5: Dennisha Marsh (First Five CCC; City of Pittsburg Community Advisory Council) (District V)
- 6.Mental Health: Christine Gerchow, PhD. (Psychologist, Juvenile Hall-Martinez) (District IV)
- 7.Public (At-Large): Harlan Grossman (Past Chair AB 109 CAB, GARE participant) (District II)

During the meeting, it was noted that Ms. Christine Gerchow had an exceptional background in mental health that would be very beneficial to the Task Force discussions. Ms. Gerchow is a County employee in the Health Services department working in the juvenile hall. In light of Ms. Gerchow's qualifications, the Committee voted to recommend her for appointment to the Mental Health representative seat and request that the full Board remove the requirement

that the Mental Health representative not be a County employee. At the conclusion of the of the meeting, the Committee directed staff to set a special meeting for early August to consider the final composition of the entire (17) seventeen member Task Force once all names were received from county departments, school districts, etc. In addition, the Committee recommended changing the title of the Task Force to the "Racial Justice Task Force", which was determined to be more reflective of the current efforts to evaluate racial disparities in the local criminal justice system.

On August 15, 2016, the Committee approved nominations for appointment to the Task Force for consideration by the Board of Supervisors, including a recommendation that the Superior Court designee seat be a non-voting member of the Task Force at the request of the Superior Court.

On September 13, 2016, the Board of Supervisors approved the Task Force. The Task Force will make reports to the Public Protection Committee as needed. For this reason, the referral should be continued to the 2017 PPC

**Recommendation: REFER to the 2017 PPC**

**10. Review of Juvenile Fees assessed by the Probation Department.** On July 19, 2016, the Board of Supervisors referred to the Public Protection Committee a review of fees assessed for services provided while a minor is in the custody of the Probation Department. Welfare and Institutions Code 903 et seq. provides that the County may assess a fee for the provision of services to a minor in the custody of its Probation Department. This referral follows a statewide discussion as to whether or not these fees should be imposed by counties on the parents or legal guardians of minors in the custody of the County.

On September 26, 2016, the Public Protection Committee accepted an introductory report on the issue and voted unanimously to refer the issue to the full Board of Supervisors with two separate options: 1) to adopt a temporary moratorium on the fees and/or 2) refer the issue to the newly formed Racial Justice Task Force for review.

On, October 25, 2016, the Board of Supervisors approved a moratorium on certain juvenile fees and directed staff to further review the assessment of juvenile fees and report back to the Public Protection Committee. Ultimately, the Board directed staff and the Committee to return back to the full Board no later than May 2017 with a recommendation as to whether or not juvenile fees should be permanently repealed. For this reason, we recommend that this referral remain with the 2017 PPC.

**Recommendation: REFER to the 2017 PPC**

**11. Review of Community Warning System Operating Contracts.** AtHoc Inc., is a full-service alert and warning company specializing in fixed siren systems and emergency notification systems. Alerting Solutions, Inc., provides support for the Contra Costa County Community Warning System. The Contra Costa County Community Warning System consists of 25 separate and linked control centers, monitoring systems, and communication systems between emergency responders, sirens (40), and other alerting devices (700+), and automated links to radio and television stations serving the community.

On October 18, 2016, the Board of Supervisors referred this contract to the Public Protection Committee for additional review and discussion and on October 24, 2016, the Committee met to discuss this item. Representatives from the Sheriff's Office were present to discuss the item and it's importance to the County's Community Warning System (CWS) operations. Following that discussion, the Committee recommended that the contract be rescheduled on the Board of Supervisors' agenda for approval, but directed staff to continue reporting on CWS operating contracts on a periodic basis. Since the Committee has an existing referral on the CWS telephone electronic notification system (TENS), we are recommending that this referral be combined with the TENS referral that the Committee receives coordinated updates on both issues in the future.

**Recommendation: COMBINE with existing referral on the Community Warning System - Telephone Electronic Notification (TEN) system**

**LIST OF REFERRALS TO BE TERMINATED**

- Report on Emergency Gas Shut Off Valves for various structures in unincorporated Contra Costa County
- Directing 9-1-1 emergency calls to the appropriate Public Safety Answering Point (schedule at the request of the Sheriff)
- Civil gang injunctions (schedule at the request of the District Attorney)
- Review of Community Warning System operating contracts (combined with existing referral on Multilingual capabilities of the TENS system)

**LIST OF ITEMS TO BE REFERRED TO THE  
2017 PUBLIC PROTECTION COMMITTEE**

- Welfare fraud investigation and prosecution
- Multilingual capabilities of the telephone emergency notification system
- County support and coordination of non-profit organization resources to provide prisoner re-entry services and implementation of AB109 public safety realignment
- Inmate Welfare Fund/Telecommunications/Visitation Issues
- Opportunities to improve coordination of response to disasters and other public emergencies
- Racial Justice Coalition of Contra Costa County
- Review of juvenile fees assessed by the Probation Department

CONSEQUENCE OF NEGATIVE ACTION:

The Board of Supervisors will not receive the annual report from the 2016 Public Protection Committee.

CHILDREN'S IMPACT STATEMENT:

No impact.