

## CONTRA COSTA COUNTY AIRPORTS

**DATE:** November 29, 2016

**TO:** Julie Enea, Senior Deputy County Administrator

**FROM:** Keith Freitas, Director of Airports 

**SUBJECT: Aviation Advisory Committee At-Large Recruitment Process**

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As requested, the following is an overview of the recruitment process for the Aviation Advisory Committee (AAC) At-Large position:

- All AAC members serve a three (3) year term beginning on March 1<sup>st</sup> (terms are staggered)
- A press release is sent to Betsy Burkhart for distribution in October of the year prior to the expiration date of the term (see attached press release)
- Airports staff contacts the Internal Operations Committee (IOC) staff to request time for interviews at December meeting
- Applicants submit their applications to the Clerk of the Board of Supervisors
- The Clerk of the Board of Supervisors forwards all AAC At-Large applications to the Director of Airports Office
- Airports staff forwards the applications to the IOC and confirms date and time of interviews
- Airports staff contacts candidates with interview date, time, and location
- The Internal Operations Committee interviews candidates at the December meeting
- IOC submits Board Order for Board of Supervisors approval

Attached for your reference are the most recent press release which was sent out on October 27, 2016, and the AAC member roster.

Thank you.

KF:jme  
Enclosures



## Contra Costa County

County Administrator's Office • 651 Pine Street • Martinez, CA 94553

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FOR IMMEDIATE RELEASE

### Media Release

October 27, 2016

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**Contact:**

Keith Freitas – Director of Airports  
(844) 359-8687

### CONTRA COSTA AVIATION ADVISORY COMMITTEE OPENING

CONTRA COSTA COUNTY— The Contra Costa County (County) Aviation Advisory Committee (AAC) is accepting applications for an upcoming opening for an At-Large position; position becomes vacant March 1, 2017. There may be more than one position available. Contra Costa residents are eligible to fill this position to represent all County stakeholders in matters related to Buchanan Field and Byron Airports.

The AAC serves as an advisory group to the Contra Costa County Board (Board) of Supervisors to provide advice and recommendations to the Board on aviation matters related to the Contra Costa County Airports. The AAC typically meets once per month at either Buchanan Field or Byron Airport.

Application forms can be obtained from the Clerk of the Board of Supervisors by calling (925) 335-1900 or at the following web address: <http://www.contracosta.ca.gov/DocumentCenter/View/6433>. Applications should be returned to the Clerk of the Board of Supervisors, Room 106, County Administration Building, 651 Pine Street, Martinez, CA 94553, **no later than 5:00 p.m. on Friday, November 18, 2016**. Applicants should plan to be available for public interviews on Monday, December 12, 2016.

For more information on the Contra Costa County Airports or the AAC visit the Airport's website at [ContraCostaCountyAirports.org](http://ContraCostaCountyAirports.org) or by calling (844) 359-8687.

## Contra Costa County Aviation Advisory Committee

| <b>Term Expires</b> | <b>Member &amp; Mailing Address</b>                         | <b>Representing</b>      |
|---------------------|---|--------------------------|
| 3/1/17              | <b>Rudi Raab</b><br>Richmond, CA 94804                      | District 1 – (Gioia)     |
| 3/1/19              | <b>Vacant</b>   | Member at Large          |
| 3/1/18              | <b>Ronald Reagan</b><br>Brentwood, CA 94513                 | District 3 – (Piepho)    |
| 3/1/18              | <b>Roger Bass</b><br>Walnut Creek, CA 94595                 | District 2 – (Andersen)  |
| 3/1/18              | <b>Maurice Gunderson</b><br>Orinda, CA 94563                | Member at Large          |
| 3/1/19              | <b>Mike Bruno</b><br>Sterling Aviation<br>Concord, CA 94520 | CCC Airports Bus. Assoc. |
| 3/1/17              | <b>Russell Roe</b><br>Martinez, CA 94553                    | District 5 – (Glover)    |
| 3/1/19              | <b>Keith McMahon</b><br>Concord, CA 94519                   | City of Concord          |
| 3/1/18              | <b>Derek Mims</b><br>Pleasant Hill, CA 94523                | City of Pleasant Hill    |
| 3/1/17              | <b>DeWitt Hodge</b><br>Pittsburg, CA 94565                  | Member At Large          |
| 3/1/17              | <b>Tom Weber</b><br>Pleasant Hill, CA 94523                 | District 4 – (Mitchoff)  |