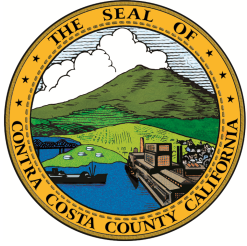


DRAFT



INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR
October 24, 2016
11:00 A.M.

Supervisor John Gioia, Chair
Supervisor Candace Andersen, Vice Chair

Present: John Gioia, Chair
Candace Andersen, Vice Chair

Staff Present: Julie DiMaggio Enea, Staff

Attendees: Allison Picard, Chief Asst CAO
Jami Napier, Sr Deputy CAO, Clerk of the Board
David Gould, County Purchasing Services
Manager
CeCe Selgren

1. Introductions

Chair Gioia convened the meeting at 11:00 a.m.. Self-introductions were made around the room.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

No members of the public asked to speak during the Public Comment period.

3. RECEIVE and APPROVE the Record of Action for the September 26, 2016 IOC meeting.

The Record of Action for the September 26, 2016 meeting was approved as presented.

AYE: Chair John Gioia, Vice Chair Candace Andersen
Passed

4. INTERVIEW candidates for the Contra Costa Resource Conservation District Board of Directors, and DETERMINE recommendations for appointment to three seats with terms ending on November 30, 2020.

None of the four candidates attended the meeting. Staff advised the Committee that candidates Igor Skaredoff and Tom Brumleve were unable to attend due to prior commitments.

CeCe Selgren spoke in favor of reappointing Igor Skaredoff and Tom Brumleve. The Committee decided to recommend their reappointment and directed staff to obtain the attendance records of the candidates, and invite the remaining candidates Bob Case and Jency James to the December 12 IOC meeting for further consideration.

AYE: Chair John Gioia, Vice Chair Candace Andersen

Passed

5. ACCEPT the Small Business Enterprise and Outreach Report covering the period January - December 2015 and CONSIDER staff recommendations on the Small Business Enterprise Program.

Allison Picard presented the Small Business Enterprise and Outreach Program reports covering the period January 1, 2015 through June 30, 2016. The Committee accepted the report and findings, directed staff to forward the report to the Board of Supervisors on Consent, and requested the Purchasing Services Manager to return with a follow-up report in February 2017 showing the top 50-100 commodities less than \$100,000 purchased by the County.

AYE: Chair John Gioia, Vice Chair Candace Andersen

Passed

6. The next meeting is currently scheduled for November 28, 2016.

The Committee decided cancel the November 28, 2016 meeting due to a schedule conflict with the CSAC Conference, and scheduled a special meeting for December 12, 2016 at 11:00 a.m.

AYE: Chair John Gioia, Vice Chair Candace Andersen

Passed

7. Adjourn

Chair Gioia adjourned the meeting at 11:20 a.m.

For Additional Information Contact:

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