

 <h1 style="font-size: 48px; margin: 0;">Agenda</h1>	<p>HIRING OUTREACH OVERSIGHT COMMITTEE</p> <p>RECORD OF ACTION</p> <p>May 9, 2016 9:00 A.M. 651 Pine Street, Room 101 Martinez, CA 94553</p>
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Supervisor Karen Mitchoff, Chair
Supervisor John Gioia, Vice Chair

Agenda Items:	Items may be taken out of order based on the business of the day and preference of the Committee
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Present: Karen Mitchoff, Chair
John Gioia, Vice Chair

Staff Present: Antoine Wilson, Equal Employment Opportunity Officer

Attendees: Allison Picard, Chief Assistant County Administrator
Sharon Hymes-Offord, Director of Risk Management
Lisa Lopez, Assistant HR Director
Phyllis Redmond, Senior Deputy District Attorney
Phil Arnold, Workforce Diversity Assurance

1. Introductions

Chair Mitchoff convened the meeting at 9:00 a.m. and self-introductions were made by attendees.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

No public comment given.

3. RECEIVE and APPROVE the Record of Action for the April 8, 2016 Hiring Outreach Oversight committee meeting.

AYES: Chair Karen Mitchoff, Vice Chair John Gioia

Passed

The Record of Action was approved.

4. **CONSIDER accepting the Bridge to Success updated reports from the Office of Equal Employment Opportunity. (Antoine Wilson, Equal Employment Opportunity Officer)**

The committee requested that HR and Risk Management work together to draft a plan of action which details HR's involvement in the plan. The current submission had duties split between HR and Risk Management

5. RECEIVE the Victim Witness Assistance Program Grant awarded to the D.A.'s Office.

Phyllis Redmond discussed the Victim/Witness program grant that the DA's office received. She talked about the process to obtain the grant. She also explained that the grant was used for staffing within the DA's office.

6. The next Hiring Outreach Oversight Committee meeting is scheduled for May 9, 2016.
7. Adjourn

The Hiring Outreach Oversight Committee will provide reasonable accommodations for persons with disabilities planning to attend Hiring Outreach Oversight Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Hiring Outreach Oversight Committee less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 3rd floor, during normal business hours.

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:
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