

**County of Contra Costa**  
**OFFICE OF THE COUNTY ADMINISTRATOR**  
**MEMORANDUM**

**DATE:** December 12, 2016

**TO:** Family and Human Services Committee  
Supervisor Candace Andersen, Chair  
Supervisor Federal D. Glover, Vice Chair

**FROM:** Enid Mendoza, Senior Deputy County Administrator

**SUBJECT:** **2016 YEAR-END REPORT ON FAMILY AND HUMAN SERVICES  
COMMITTEE REFERRAL ITEMS**

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**RECOMMENDATION(S):**

- I. **ACKNOWLEDGE** that the Board of Supervisors carried over twenty-one referrals from the prior year into the 2016 calendar year.
- II. **ACKNOWLEDGE** that on June 7, 2016, the Board of Supervisors accepted and approved the Employment and Human Services Director's recommendation to change the following referrals:
  - a. Eliminate the "Office of the Future" report from **Referral #44 - Challenges for EHSD** and expand the referral to include the "Continuum of Care Reform (Foster Care)" report; and
  - b. Reduce the frequency of **Referral #108 – Call Center Oversight and the Health Care Reform Update** from biannual to annual and eliminate the referral after June 30, 2017; and
  - c. Expand **Referral #93 – Independent Living Skills Program** to include additional youth services updates and retitle the referral to "Youth Services Report"; and
  - d. Refer a new report regarding the "**impacts of technology on access to public benefits**" to the Employment and Human Services Department so that the Family and Human Services Committee and the Board of Supervisors can receive annual updates on the department's reworking of its business processes and development of technologies to make remote access of public benefits more common; and
  - e. Expand **Referral #110 – Innovative Community Partnerships** to include a report on "Whole Family Services".

- III. **ACKNOWLEDGE** that at the April 26, 2016 Board of Supervisors meeting the topic of child and teen psychiatric services and the utilization planning of the 4-D Unit was referred to the Family and Human Services Committee for follow up.
- IV. **ACKNOWLEDGE** that at the September 13, 2016 Board of Supervisors meeting, the issues brought forward by the Mental Health Commission on the County's public mental health care system was referred to the Family and Human Services Committee for follow up.
- V. **ACCEPT** the recommendation to carry forward the following twenty-four referrals from the 2016 Family and Human Services Committee to the 2017 Committee:
  - a. Referral #5 – Continuum of Care Plan for the Homeless/Healthcare for the Homeless
  - b. Referral #20 – Public Service Portion of the CDBG
  - c. Referral #25 – Child Care Planning/Development Council Membership
  - d. Referral #44 – Challenges for EHSD (*Continuum of Care Reform*)
  - e. Referral #45 – Adult Protective Services and Challenges for Aged & Disabled Populations
  - f. Referral #56 – East Bay Stand Downs for Homeless Veterans / Stand Down on the Delta
  - g. Referral #61 – HIV Prevention/Needle Exchange Program
  - h. Referral #78 – Community Services Bureau/Head Start Oversight
  - i. Referral #81 – Local Child Care & Development Planning Council Activities
  - j. Referral #82 – Secondhand Smoke Ordinance
  - k. Referral #92 – Local Planning Council – Child Care Needs Assessment
  - l. Referral #93 – Youth Services Report (*formerly Independent Living Skills Program*)
  - m. Referral #101 – FACT Committee At-Large Appointments
  - n. Referral #103 – SNAP/CalFresh (Food Stamp) Program
  - o. Referral #107 – Laura's Law
  - p. Referral #108 – Call Center Oversight and the Health Care Reform Update  
(*to be eliminated June 30, 2017, or after final report in 2017*)
  - q. Referral #109 – Workforce Innovation and Opportunity Act
  - r. Referral #110 – Innovative Community Partnerships
  - s. Referral #111 – Human Trafficking – Update on Commercial Sexual Exploitation of Children and Update on the Family Justice Center
  - t. Referral #112 – Policy Options to Protect Youth from Tobacco Influences in the Retail Environment
  - u. Referral #113 – Built Environment and Health in All Policies
  - v. Referral #114 – Impacts of Technology on Access to Public Benefits
  - w. Referral #115 – Child and Teen Psychiatric Services
  - x. Referral #116 – Public Mental Health Care System